

CITY CLERK  
GLOUCESTER, MA

2018 JAN -8 AM 9: 04

**Gloucester City Council  
Special City Council Workshop  
January 10, 2018 – 5:00 PM  
Cape Ann Savings Bank Community Room  
109 Main Street, Gloucester, MA 01930**

**AGENDA**

- I. City Charter and Code of Ordinances
  - Charter Sections 2 and 3
  - Ordinance Chapter 2 in general, and Article II - City Council in particular
  
- II. Council Structure
  - Code of Conduct
  - Standing Committees
  - Councilors' Membership on City Boards and Commissions
  - Seating
  - Information Technology (e-mail, Google Drive)
  
- III. Meeting Procedures
  - Roberts Rules of Order (brief overview)
  - Regular City Council Meetings
  - Regular Council Committee Meetings
  - Special City Council Meetings
  - Budget and Finance Annual Budget Review (May/June)
  
- IV. Legislative Process and City Government Action
  - Council Orders
  - Councilors' Requests to the Mayor
  
- V. Council Relationship to Administration and Departments
  
- VI. City Personnel Policies
  - In General
  - Applicable to Councilors