

## Energy Commission Meeting 6/22/10

### In Attendance:

Commission Members: Sam Cleaves, Linda Brayton, Tom Balf

City staff: Susan St. Pierre

Public attendees:

### Discussion Items:

- Minutes from May, 2010 meeting were approved.
- No public comments were made.
- Wind Feasibility Grant Study- Susan St. Pierre reported that the City had received a \$50,130 grant to conduct a wind feasibility siting study for city owned land at the Blackburn Industrial Park.
- Site Assessments
  - Susan reported that applications were submitted May 21, 2010 for Magnolia Woods & Bond Hill. Gloucester is 1<sup>st</sup> in the queue. We are waiting for information from City Solicitor regarding conservation restrictions – needed before assessment begins. Timeline is 1 week for completeness review; consultant then performs desktop analysis and if wind resource is suitable a 45 day site assessment follows. Process concludes with a report and conference call between the CEC, consultant and applicant (about one week after assessment is complete).
- Green Communities Status-The committee reviewed our status with regards to adoption of the Green Communities Act. See chart below taken from June 22, 2010 staff report:

<b>Task 1 As of Right Siting</b>	<b>Date to be Completed</b>
1A: Obtain certified letter from City Solicitor, and finalize paperwork for submission to DOER	March 2010 - <b>DONE</b>
<b>Task 2 Expedited Permitting</b>	
Complete	N/A <b>DONE</b>
<b>Task 3 Energy Use Baseline Inventory &amp; Reduction Plan</b>	
3A: Gathering energy-use information for municipal buildings & streetlights	<i>Scheduled</i> – Feb. 2010/ <i>Revised</i> - April 2010 Revised June 2010
3B: Incorporate all FY2009 energy use data collected in Step 3A into Portfolio Manager and STOCC	<i>Scheduled</i> – March 2010/ <i>Revised</i> - April 2010
3C: Generate energy use baseline for FY2009 on an MMBTU-basis, including building data from Portfolio Manager and streetlight and vehicle data from STOCC	<i>Scheduled</i> – Feb. 2010/ <i>Revised</i> - April 2010 Revised – June 2010
3D: Develop a comprehensive plan to reduce energy use by 20 percent by FY2014 from FY2009 levels, as measured in Step 3C	April-July 2010
3E: Mayor signs plan; City Council approval (recommended)	August 2010
3F: Conduct municipal energy-use and efficiency audit	September 2010
3G: Prepare baseline and Plan for submission to DOER	September 2010
<b>Task 4 Policy to Purchase Only Fuel Efficient Vehicles</b>	

4A: Write vehicle purchasing policy	<i>Scheduled</i> - March 2010/ Draft complete
4B: Develop vehicle inventory and vehicle replacement plan	<i>Scheduled</i> - March 2010/ <i>Revised</i> - Under review by M.C. and B.T. - -need additional information from Mark Cole,
4C: Mayor signs policy	<i>Scheduled</i> - April 2010/ <i>Revised</i> - June 2010
<b>Task 5 Minimize life-cycle Costs in Energy Construction</b>	
5A: Contractor Forum #1 energy stretch code (2-11-10)	February 11, 2010 <b>DONE</b>
5B: Contractor Forum # 2 energy stretch code (3-18-2010)	February-March 2010 <b>DONE</b>
5C: Identify and solicit support from key stakeholder builders	<i>Scheduled</i> - March 2010/ <i>Revised</i> - May 2010
5D: <del>Community Forum #</del>	
5E: <del>City Council Presentation</del>	<del>See below 2010</del>
5E: Submission of energy stretch code to Council and Council approval	<b>Sent with Mayors Report 6-28-10. CC will receive on 6-22-1- meeting. Refer to O &amp; A Committee – likely will meet Monday 28<sup>th</sup> at 6:30 .</b>

- Stretch Code-The Committee discussed its upcoming Stretch Code meeting on June 28 and decided to give an overview presentation using the Question and Answer sheet developed by Susan St. Pierre and the CEC.
- Street Lights-Tom indicated that there was nothing new to report on streetlights as we still have not received information on their status back from National Grid. The CEC members present voted to have Tom draft an information request letter, send it to the Mayor, and request that she use her office to request the information from National Grid.

**Action Items:**

- CEC members will contact contractors and others to speak in favor of Stretch Code at full City Council meeting; date TBD.
- CEC members will attend June 29 O and A City Council hearing on Stretch Code.
- Tom will draft a letter for the Mayor's office to request status of streetlight information from National Grid.