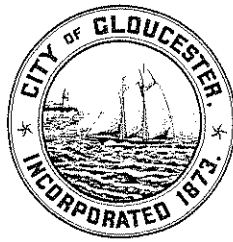


City Hall
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CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TO: City Council

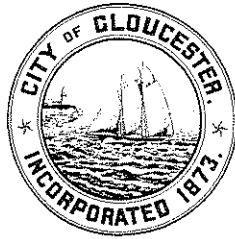
FROM: Carolyn A. Kirk, Mayor

DATE: May 1, 2009

RE: Addendum to the Mayor's Report
for the May 5, 2009 City Council Meeting

Attached is a memorandum from Chief Administrative Officer, Jim Duggan, regarding the City of Gloucester Fee Compendium. *Please refer this matter to the Ordinance and Administration subcommittee for review and approval.* City staff will be available throughout the review process to answer questions and provide further information as required.

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CITY OF GLOUCESTER
OFFICE OF THE MAYOR

Memorandum

To: City Council President Tobey and Members of the Gloucester City Council

From: Jim Duggan, Chief Administrative Officer 

Date: May 1, 2009

Re: **Fee Compendium**

Attached for your review are proposed new fees and amendments to existing fees from the Health Department, City Clerk, and Department of Public Works.

When applicable, the departments compared their fees against Rockport, Danvers, Salem, Beverly and Newburyport and made suggested changes to individual fees the department manager believes are appropriate.

Please refer the matter to the Ordinance and Administration. Necessary department personnel will be available throughout the process to answer any questions.

Health Department Fee Comparison Chart

Type	Existing	Rockport	Danvers	Beverly	Salem	Newburyport	Proposed
Body Art - Establishment	150		170/125	350/250	315	100/150+	200
Catering	60			125	25	100	100
Disposal Works Installers	100	150	150	75		10	125
Food Service - Establishment	150	200	100+	100+	140-420	5-550	200
Food Service Retail	100	200	100+	100-300+	70-420	100	125
Food Service Grocery Store (new)	-						300
Frozen Desert	60			125	25	10	75
Tanning	50	50	50	100/150	140	100	100
Funeral Directors	50	50	100	75		25	75
Food Service Mobile w/o PHF	60	100				100	100
Temporary Food Service w/PHF	120	50-200		75-100+	300-600	25	150
Temporary Food Service w/o PHF	60	50-200		75-100+		25	75

City Clerk Fee Comparison Chart

Type	Existing	Rockport	Danvers	Beverly	Salem	Newburyport	Proposed
Carnival	N/A	N/A	N/A	N/A	N/A	N/A	
Underground Storage	45.00	5.00	150-500+	50-500	50-500 & Advertising	50-300	100.00
Taxi & Private Livery	30.00	20.00	100+50 per cab	30.00	50.00 /cab	225.00	50.00
Class I, II, III	100.00	200.00	100.00	100.00	100.00	50.00	150.00
Junk Dealer	50.00	20.00	50.00	100.00	100.00	N/A	100.00
2nd Hand Articles	50.00	50.00	50.00	100.00	N/A	N/A	100.00
Misc. Permits/Licenses	20.00+	N/A	N/A	N/A	N/A	N/A	50.00
Hawkers & Peddlers	54.00	25.00	50.00	100/year, 25/21day,5/day	62.50	N/A	100.00
Marriage Intention	24.00	20.00	20.00	25.00	20.00	25.00	40.00
Antique Dealer	50.00	50.00	50.00	100.00	100.00	N/A	100.00
St. Peter's Fiesta- fee depends on amusements		N/A	N/A	N/A	N/A	N/A	
Horribles Parade	None	None	N/A	N/A	N/A	N/A	N/A
Labor Day Fireworks	None	N/A	N/A	N/A	N/A	N/A	N/A
First Night	None	None	N/A	N/A	N/A	N/A	N/A
Business Certificate	60.00	20.00	30.00	25.00	10.00	30.00	100.00
Bus. Cert Amnd/Dis	5.00	None	10.00	10.00	5.00	N/A	10.00
Notary	1.00	Not Offered	N/C Res. only	2.00	5.00	N/C	2.00
True Copy Attest (each copy)	2.00	None	4.00	5.00	2.00	N/C	5.00
Outdoor Parking Permit \$100.00 plus \$10 per auto		N/A	N/A	N/A	N/A	N/A	
Data Processing	15.00	N/A	N/A	25.00	25.00	10.00	25.00
Short Form Vital	3.00	2.00	N/A	N/A	N/A	N/A	5.00
Street Listing Books	15.00	10.00	20.00	25.00	25.00	15.00	25.00
Resident Clam	40.00	N/A	5.00 Bait only	2.00/year seaworm	10.00/year seaworm	N/A	50.00
Non Res. Clam - year	175.00	N/A	N/A	N/A	N/A	N/A	200.00
Comm. Clam Over 70	No Charge	N/A	N/A	N/A	N/A	N/A	200.00
**Note 70 and over obtain free clamming permits							

DPW FEE SCHEDULE

Existing Proposed

SOLID WASTE		Existing	Proposed	
Residential Rubbish	Trash bag	\$2.00		
	Bulky item sticker	\$5.00		
	Appliance/CRT sticker	\$25.00		
	New recycling bin	\$5.00		
CEMETERY				
Sale of lots	Full Grave	\$500.00		
	Cremation grave	\$250.00		
WATER				
Readings	Final reading	\$35.00		
	Service turn on/off (new service)	\$50.00	\$75.00	
	(seasonal service)		\$50.00	
	(routine plumbing)		\$50.00	
Meters (includes bracket and RF)	5/8 inch	\$225.00	\$356.00	
	3/4 inch	\$275.00	\$416.00	
	1 inch	\$350.00	\$500.00	
	1.5 inch	\$400.00	\$560.00	
	2 inch	\$600.00	\$770.00	
	replace RF		\$225.00	
	test meter - fee only applies if meter works properly		\$100.00	
	seasonal activation of meter/RF		\$100.00	
Water Taps	1 inch	\$250.00	\$600.00	
	1.5 inch	\$350.00	\$750.00	
	2 inch	\$450.00	\$850.00	
	Entry Fee <i>these charges do not reflect any additional fees</i>	4 inch	\$600.00	\$4,500.00
		6 inch	\$750.00	\$6,000.00
		8 inch	\$1,000.00	\$9,000.00
Fire Service Connection <i>(does cover tap)</i>	>8 inches		\$10,000.00	
	≤ 1.25 inch		\$100.00	
	>1.25 inch to 2 inch		\$1,000.00	
	>2 inch to 4 inch		\$3,000.00	
	>4 inch to 6 inch		\$4,500.00	
	>6 inch		\$6,000.00	
Backflow Device	Test	\$45.00		
Residential			\$45.00	
Commercial			\$100.00	
	Retest of device		\$30.00	
Hydrant Flow Test	per test		\$250.00	
Metered Hydrant	per day plus water usage		\$50.00	
MISCELLANEOUS				
Sidewalk Obstruction		\$75.00		
	per week of obstruction		\$75.00	
SEWER				
Septage (Gloucester only)	per 1000 gallons	\$80.00		

Holding tank waste	Gloucester only	\$12.09		
Recreational vehicles	Residential & Tourist	\$5.00		
ENGINEERING				
Sewer Connection	Residential	\$100.00		
	Commercial/industrial	\$200.00		
Sewer Extensions (Main line sewer)	Plan review-per linear foot	\$1.00		
	Inspection-per linear foot	\$2.00		
Drainage & Grading	Residential additions	\$100.00		
	Residential/new construction	\$200.00		
	Commercial additions	\$200.00		
	Commercial/new	\$400.00		
Road Opening	Application - each	\$200.00		
	Inspection - each	\$300.00		
Drain Layer	Application	\$100.00		
Copy Costs	8.5 x 11	\$0.25		
	8.5 x 14	\$0.35		
	11 x 17	\$0.75		
	24 x 36	\$3.00		
PUBLIC PROPERTY				
Beach Stickers	Residential sticker	\$20.00		
	Resident Armed Forces Service member	\$20.00		
	Non-domiciled Resident Senior Citizen sticker (65+)	n/c		
	Non-domiciled Resident (property owner) sticker	\$50.00		
	Non-domiciled Resident (+60 day renter) sticker	\$50.00		
	Non-resident sticker - Essex and Rockport	\$100.00		
	Non-resident sticker - (200)	\$250.00		
	Re-issue fee	\$5.00		
Parking Rates	Passenger car, station wagon, mini van			
	GHB & WING	Weekdays 8:00AM - 3:00PM	\$20.00	
	GHB & WING	Weekdays 3:00PM - 5:00PM	\$10.00	
	GHB & WING	Weekends/holidays 8:00AM - 3:00PM	\$25.00	
	GHB & WING	Weekends/holidays 3:00PM - 5:00PM	\$15.00	
	GHB & WING	Motorcycle	\$5.00	
	GHB & WING	Van (+7 seats) weekdays only Wingaersheek	\$15.00	\$25.00
	GHB & WING	Bus (+12 seats) weekdays only Wingaersheek	\$20.00	\$30.00
	GHB & WING	Bus (+25 seats) weekdays only Wingaersheek	\$25.00	\$35.00
	Stage Fort Park	Weekdays	\$10.00	
	Stage Fort Park	Weekends	\$15.00	
	Stage Fort Park	Van (+7 seats) weekdays only	\$15.00	
	Stage Fort Park	Bus (+12 seats) weekdays only	\$20.00	
Stage Fort Park	Bus (+25 seats) weekdays only	\$25.00		
Guest Voucher Discounts	Stage Fort Park (off the daily parking rate)	\$5.00		
	GHB & Wingaersheek Beach (off daily parking rate)	\$10.00		
Beach & Park Rentals	Wingaersheek group use (Schools/YMCA's/Camps/etc)	\$25.00		
	Stage Fort Park group use (Schools/YMCA's/Camps/etc)	\$25.00		
	Stage Fort Park group use - non catered	\$50.00		
	Stage Fort Park group use - catered	\$200.00		
	Stage Fort Park - Bandstand / Gazebo Wedding	\$100.00		

	Stage Fort Park - Rose garden Wedding	\$100.00	
	Beach Wedding	\$100.00	
	SFP/Beach off season commercial usage	\$300.00	\$250.00
	SFP/Beach in season commercial usage	\$500.00	\$400.00
Building Usage	Permit fee	\$100.00	
	Custodial coverage per hour (min. 4 hours)	\$40.00	