

**GLOUCESTER CITY COUNCIL MEETING**

Tuesday, May 23, 2017 – 7:00 p.m.

Kyrouz Auditorium – City Hall

**-MINUTES-**

**Present:** Chair, Councilor Joseph Ciolino; Vice Chair, Steven LeBlanc, Jr.; Councilor Melissa Cox; Councilor Paul Lundberg; Councilor Valerie Gilman; Councilor Scott Memhard; Councilor Sean Nolan; Councilor James O'Hara

**Absent:** Councilor Orlando

**Also Present:** Joanne Senos; Jim Destino; Kenny Costa; Chip Payson; John Dunn; Donna Leete; Ken Whittaker; Grace Poirier; Chris Sicuranza

**The meeting was called to order at 7:04 p.m. The Council President announced that this meeting is recorded by video and audio in accordance with state Open Meeting Law.**

**Flag Salute & Moment of Silence.** Councilor James O'Hara dedicated the Moment of Silence in remembrance of the victims of the Manchester, England terrorist concert bombing that took place the previous day.

Council President Ciolino noted the absence of Councilor Orlando who was unable to attend due to a business commitment.

**Oral Communications: None.**

**Presentations/Commendations:**

**Recognition of the GHS National Champion JROTC Drill Team & Coaches and Recognition of Soo Ae Ono GHS National Champion JROTC Drill Team – First Place Color Guard Commander**

Mayor Sefatia Theken read her Mayoral citations recognizing the GHS National Champion JROTC Drill Team & Coaches and Recognition of Soo Ae Ono GHS National Champion JROTC Drill Team – First Place Color Guard Commander for their outstanding accomplishments while competing in the U.S. Marine Corps JROTC Unarmed Exposition Drill National Championship held in Irvine, Texas recently.

In turn, Council President Ciolino read the City Council's citations in recognition of the GHS National Champion JROTC Drill Team & Coaches and Recognition of Soo Ae Ono GHS National Champion JROTC Drill Team – First Place Color Guard Commander for their outstanding accomplishments and achievements.

**The City Council recessed at 7:15 p.m. and reconvened at 7:17 p.m.**

**Karin Carroll, Public Health Director re: update on City of Gloucester Recreational Marijuana Task Force**

Ms. Carroll reviewed that the city established in the fall of 2017 a Recreational Marijuana Task Force in response to concerns and confusion regarding the implementation of Question #4 for the legalization of Recreational Marijuana. The Task Force is chaired by Ms. Carroll composed of city staff members from: the Mayor's Office, Community Development, Public Health, Public Safety, the City Clerk's Office, the Building Department and Zoning and a representative of the City Council. The Task Force was charged with establishment of a timeline for local control options and ensuring that stakeholders were educated regarding the new law.

She recounted that: on April 29 the Task Force hosted a regional forum for policymakers where information was shared by Public Safety, Health and Legal representatives. Given the proposed law which currently has about 90 bills in process to amend the new law and given the risk to youth of the edible products concerning so many stakeholders and members of communities, several communities in the state have sought or are seeking a moratorium until December 2018 to allow time to see a final draft of the law and to implement the law locally in a safe and thoughtful manner.

Seeking to finalize a recommendation for the city, Ms. Carroll conveyed that: the Task Force will solicit input from the Council and its constituency on this issue. At the request of the Council representative, the Task Force will host an informational presentation on Tuesday, June 20 at 7:00 p.m. in City Hall which will include an overview of legal issues by Chip Payson, General Counsel and a timeline for local control; an overview from the "Yes on Question #4" Coalition by the Director of the Interagency Council on Substance Abuse; an overview of public health and youth access issues by Ms. Carroll, and an overview of public safety issues by the Interim Police Chief

John McCarthy with videos from Chief Carmichael from the Mass. Chiefs of Police Association. There will be a brief question and answer period and a summary of next steps will conclude the forum. **Ms. Carroll** encouraged the Council to attend to learn more about Recreational Marijuana.

**COUNCILOR QUESTIONS:**

**Councilor Gilman** noted a draft map of the state included in Ms. Carroll's information (on file). **Ms. Carroll** said the referenced working map as gleaned from published articles from various sources around the state which depicts communities on the North Shore for those communities that have put in place a moratorium or an opt out vote is proposed for the community's consideration or has already been voted upon. She indicated that a draft map update will be available at the forum on June 20. She said this is something that the city is watching as well as waiting for the state to hand down regulations and what will be covered under the final draft of the law.

**New Appointments:**

Capital Improvements Advisory Board      Leonard Gyllenhaal (Cont'd from 03/06/17)      TTE 02/14/20

COMMITTEE RECOMMENDATION: On a motion by Councilor Nolan, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted 2 in favor, 0 opposed, 1 (LeBlanc) absent, to recommend that the City Council appoint Leonard Gyllenhaal to the Capital Improvements Advisory Board, TTE 02/14/20

**DISCUSSION: None.**

**MOTION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to appoint Leonard Gyllenhaal to the Capital Improvements Advisory Board, TTE 02/14/20.**

Council on Aging      Roseanne Cody      TTE 02/14/20

COMMITTEE RECOMMENDATION: On a motion by Councilor Nolan, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted 2 in favor, 0 opposed, 1 (LeBlanc) absent, to recommend that the City Council appoint Roseanne Cody to the Council on Aging, TTE 02/14/20.

**DISCUSSION: None.**

**MOTION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to appoint Roseanne Cody to the Council on Aging, TTE 02/14/20.**

Historical Commission      Jude Seminara      TTE 02/14/20

COMMITTEE RECOMMENDATION: On a motion by Councilor Nolan, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted 2 in favor, 0 opposed, 1 (LeBlanc) absent, to recommend that the City Council appoint Jude Seminara to the Historical Commission as a full member, TTE 02/14/20.

**DISCUSSION: None.**

**MOTION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to appoint Jude Seminara to the Historical Commission as a full member, TTE 02/14/20.**

**Consent Agenda:**

- **CONFIRMATION OF REAPPOINTMENTS**
- 1. Gloucester Housing Authority      Andrew C. Nickas      TTE 05/28/22
- **MAYOR'S REPORT**
- 1. New Appointment: Planning Board      Jonathan J. Pratt      TTE 02/14/22      (Refer O&A)
- 2. Memorandum, Grant Application & Checklist from Fire Chief re: acceptance of an Assistant to Fire Fighters Grant awarded by FEMA in the amount of \$500,000      (Refer B&F)
- 3. Memorandum, Grant Application & Checklist from Project Manager re: acceptance of 2017 Cigarette Litter Prevention Grant in the amount of \$2,500
- 4. Memorandum from CFO re: Loan Order request to fund DPW & Goose Cove Sewer Pumping Stations & Bayview Odor & Hydrogen Sulfide Dosing Station upgrade projects in the amount of \$6,150,000      (Refer B&F)

5. Letter from Diane J. Young requesting to donate \$150-\$200 per net to replace two tennis court nets on the Boulevard (Refer B&F)
  6. Memorandum from CFO re: contract with Cullen Electrical Contractors, Inc., to install new lighting at Mattos Field (Refer B&F)
  7. Invitation to Gloucester Green Public Forum on Thursday, May 25, 2017 (Info Only)
  8. Summary Information Report from the Recreational Marijuana Forum from Councilor Gilman (Info Only)
- **COMMUNICATIONS/INVITATIONS**
1. Response from Mayor's Office to Oral Communications of March 20, 2017 City Council Meeting to Debbie Collins (Info Only)
  2. Response from Mayor's Office to Oral Communications of March 28, 2017 City Council Meeting to Noreen Gillis (Info Only)
  3. Response from Mayor's Office to Oral Communications of March 28, 2017 City Council Meeting to Sean Seariac (Info Only)
  4. Response from Mayor's Office to Oral Communications of March 28, 2017 City Council Meeting to Dr. Michael Stelluto (Info Only)
  5. Response from Mayor's Office to Oral Communications of March 28, 2017 City Council Meeting to Brian Darby (Info Only)
  6. Response from Mayor's Office to Oral Communications of March 28, 2017 City Council Meeting to Jennifer Holmgren (Info Only)
  7. Response from Mayor's Office to Oral Communications of April 11, 2017 City Council Meeting to Lisa Day Copeland (Info Only)
  8. Response from Mayor's Office to Oral Communications of April 25, 2017 City Council Meeting to David Murray & Joanna Joyce (Info Only)
  9. Response from Mayor's Office to Oral Communications of April 25, 2017 City Council Meeting to Ronn Garry (Info Only)
  10. Invitation from Cape Ann Vietnam Veterans for a ceremony at the Vietnam War Memorial on May 29, 2017 (Info Only)
  11. Invitation from the Gloucester Fire Department Relief Association for the Firefighter's Memorial Service on Sun., June 11, 2017 (Info Only)
  12. Invitation from the Gloucester Lodge of Elks for the Flag Day Ceremony on June 14, 2017 (Info Only)
- **APPLICATIONS/PETITIONS**
1. Special Event Application: request to hold Around Cape Ann 25K Road Race on June 14, 2017 (Refer P&D)
  2. Special Event Application: request to hold Run the Goose Road Race on September 4, 2017 (Refer P&D)
  3. SCP2017-007: Main Street #63, Map 7, Lot 34, GZO Sec. 3.2.2 "Dimensional Requirements for Multi-family Dwellings & Their Accessory Uses (Other than signs)" to decrease the minimum open space & lot area requirement for the conversion of the 2<sup>nd</sup> & 3<sup>rd</sup> floor office space into apartments (Refer P&D)
- **COUNCILORS ORDERS**
1. CC2017-014 (Memhard) Request that the private way known as Starknought Heights be accepted by the city as a public way, and that the name of the street be included in the city's list of public ways (Refer P&D)
- **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**
1. City Council Meeting: 05/09/17 (Approve/File)
  2. Standing Committee Meetings: B&F 05/18/17 (under separate cover), O&A 05/15/17, P&D 05/17/17 (Approve/File)

**Items to be added/deleted from the Consent Agenda:**

**Councilor Lundberg** asked to remove Item #1 under the Mayor's Report, New Appointments: Jonathan J. Pratt to the Planning Board. He explained that the Mayor's letter included in the Council Agenda Packet to Mr. Pratt regarding his temporary 90 day appointment was sent to at a Danvers address, and while he expressed he was sure Mr. Pratt was a Gloucester resident, he asked that the Administration confirm Mr. Pratt is a resident of Gloucester. **Jim Destino**, CAO confirmed Mr. Pratt was in fact a Gloucester resident. **The appointment of Jonathan J. Pratt to the Planning Board was voted unanimously by the Council to be referred to the O&A Committee.**

**By unanimous consent the City Council accepted the Consent Agenda as amended.**

**Committee Reports:**

**Budget & Finance: May 18**

COMMITTEE RECOMMENDATION: On a motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council accept under MGL c. 44, §53A a state grant from the Massachusetts Cultural Council in the amount of \$7,600 to the Gloucester Cultural Council for the purpose of supporting FY17 local cultural projects in the City of Gloucester by the Gloucester Cultural Council.

**DISCUSSION:**

**Councilor Memhard** explained that this is an annual formula grant from the Massachusetts Cultural Council and these funds are distributed through the Gloucester Cultural Council by a competitive grant process to enhance the city's arts community.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gilman, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to accept under MGL c. 44, §53A a state grant from the Massachusetts Cultural Council in the amount of \$7,600 to the Gloucester Cultural Council for the purpose of supporting FY17 local cultural projects in the City of Gloucester by the Gloucester Cultural Council.**

COMMITTEE RECOMMENDATION: On motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2017-SBT-23 in the amount of \$171,068.15 from Account #S4193992-530100, SPED-Tuition Public Schools-District Wide-SPED-Professional & Technical, to Account #0182052-565004, State & County Assessment, School Choice Sending Tuition, for the purpose of funding School Choice Sending Tuition for out of district placement of Gloucester School District students.

**DISCUSSION:**

**Councilor Memhard** said that this transfer is needed because the state has changed how this charge is assessed as previously Out of District Placement tuition for Special Education students on IEP's was paid directly to the third party by a school district. He said it is now put through the Cherry Sheet and shows up as a charge on the city side. This represents a transfer from the school Department budget into the city's Cherry Sheet Assessments account.

**MOTION: On motion by Councilor Memhard, seconded by Councilor Cox, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to approve Special Budgetary Transfer 2017-SBT-23 in the amount of \$171,068.15 from Account #S4193992-530100, SPED-Tuition Public Schools-District Wide-SPED-Professional & Technical, to Account #0182052-565004, State & County Assessment, School Choice Sending Tuition, for the purpose of funding School Choice Sending Tuition for out of district placement of Gloucester School District students.**

COMMITTEE RECOMMENDATION: On motion by Councilor , seconded by Councilor , the Budget & Finance Committee voted in favor, 0 opposed, to recommend that the City Council approve Supplemental Appropriation 2017-SA-37 in the amount of \$18,700 (Eighteen Thousand Seven Hundred Dollars) from the CIP10-Road Improvements Atlantic/Bray, Account #5015-596003 to Private Way Betterments Capital Projects, Fund #5048 for the purpose of funding the anticipated costs of the repair/paving betterment to Park Lane.

**DISCUSSION:**

**Councilor Memhard** conveyed that this Supplemental Appropriation is taking funds from an old capital project paving fund that has had no activity since 2011 due to the relatively small amount needed to fund the Park Lane betterment paving project. The Council approved the Park Lane betterment in April, but no funding mechanism had been proposed at that time, which this is transfer now accomplishes. CFO, John Dunn, had indicated at the B&F Committee meeting that this is preferable than utilizing a loan order for such a small project, he said.

**MOTION: On motion by Councilor Memhard, seconded by Councilor Lundberg, the City Council voted by ROLL CALL 8 in favor, 0 opposed, 1 (Orlando) absent, to approve Supplemental Appropriation 2017-SA-37 in the amount of \$18,700 (Eighteen Thousand Seven Hundred Dollars) from the CIP10-Road Improvements Atlantic/Bray, Account #5015-596003 to Private Way Betterments Capital Projects, Fund #5048 for the purpose of funding the anticipated costs of the repair/paving betterment to Park Lane.**

**Planning & Development: May 17**

There are no action items under this heading for City Council consideration.

**Ordinances & Administration: May 15**

There are no action items under this heading for City Council consideration.

**Scheduled Public Hearings:**

1. **PH2017-023: Amend GZO by ADDING Section 1.5.4.1 "Zoning Administrator" and AMEND Sections 1.8.1, 1.8.2, 1.8.8, 2.2.1 and 2.3.1 accordingly; and AMEND Section V to add a new Section 5.29 "Certain Pre-Existing Multi-Family Use" (TBC 06/27/17)**

**This public hearing is opened at 7:33 p.m.**

**Council President Ciolino** announced that this matter is continued to the June 27 City Council meeting.

**This public hearing is continued at 7:33 p.m. to June 27, 2017.**

**2. PH2017-0 24: Amend GCO Art. III “Officers and Employees,” Article IV “Departments,” Article VI “Finance” and Appendix C “Personnel Ordinance”**

**This public hearing is opened at 7:34 p.m.**

**Those speaking in favor:**

**Donna Leete**, Director of Human Resources, conveyed the following information:

Following the recent reappointment process for city department heads, Mayor Theken requested an administrative review of the provisions of the City Charter and Code of Ordinances pursuant to lengths of terms of appointment for all city department heads. The Charter was found to not specify length of term for the executive branch but does for the legislative branch. Research was done by Human Resources in conjunction with the legal department, the Mayor’s Office and with the assistance of Councilor Sean Nolan. Gloucester’s location and one-year terms have acted as a barrier to recruiting quality professional individuals for key department head positions.

Eight positions in city government had one-year terms: five were specified by the GCO, and three with terms dictated only by past practice not ordinance (positions of CAO, Community Development Director and Personnel Director). It was noted there was a need for unity and fairness and appropriateness to assure stability in city operations as the city’s location and one-year terms have acted as a barrier to recruiting quality professional individuals for key department head positions. The Administration is recommending and asking the Council approve amendments to the Code of Ordinances for two-year terms as the minimum term of appointment for all city department heads which will assist in ensuring a professional workplace, and in the recruitment and retention of professionally qualified individuals in light of the city’s geographic barriers.

The variety of terms of appointment for the current group of department heads are: four had no terms, three of whom were board appointments (Council On Aging, Board Of Health and Library); there was no term specified for the Information Technology (IT) Director. The Police and Fire Chiefs could serve for three to five years by employment contract. Four department heads are impacted by three-year terms: the Board of Assessors and the Harbormaster. Four department heads have two-year terms as specified by the City Charter: the Public Works Director, the City Clerk, the City Auditor and the Veterans’ Agent. The five department heads that had one-year terms specified by the GCO are: the Building Inspector, the CFO/Treasurer-Collector, the City Engineer, General Counsel and the Purchasing Agent. The recommendation for two-year terms is to create equity by setting a minimum standard of two-year terms.

**Ms. Leete** then conveyed that: Two-year terms will operate by the Mayoral appointment process -- it is proposed that three managers be coterminous with the Mayor: the CAO, CFO/Treasurer-Collector and the Community Development Director. For the rest of the department heads in the executive branch it is recommended to ensure stability in governance that these positions are reappointed in “off” years. It was conveyed that the geographic issue was a factor in the search for a new Community Development Director, a CAO and a Personnel Director. Neighboring communities similar in size, Peabody, Salem, Beverly, have all migrated to three-year terms of appointment for their department heads, it was noted.

**Ms. Leete** explained that in the case of a department head position vacancy mid-term of office that a newly hired department head would fill out the remainder of that term plus serve another new two-year term which she said would be a helpful as a recruitment tool especially when people are leaving positions with job security and come to Gloucester to work. **Ms. Leete** said that these proposals come forward by way of the Mayor’s commitment to professional management and that they are moving forward with professional managerial training development and a commitment to best practices. She said this is a straightforward and collaborative management approach which allows managers to work without distraction and develop a proactive team.

She explained that the IT Director is a key manager whose role has evolved over the years. Initially this position was incorporated into the CFO’s office and reported to that department head. Because there now is the need for more technology across the city it requires that the IT Director’s position be designated as a managerial position -- this new position is one example of what should rightfully be acknowledged for reappointment every two years. The position of Purchasing Agent reports directly to the CFO and not then have a need to come before the Council for reappointment, as would Director of Engineering who reports to and is part of the Department of Public Works (DPW).

**Ms. Leete** reported that some managerial positions are in the Gloucester Municipal Administrator’s Association (GMAA) and there was concern for a potential conflict with an annual reappointment process and hope was

expressed that if the Council agrees to their revisions, the Administration would reach out to the GMAA union to negotiate out the position of Veteran's Agent. She indicated there was a potential conflict because people are paying union dues for job protection with an annual appointment process and the union can't provide that job protection to an appointed official. She noted there was a discrepancy for the terms of appointment for the Assistant City Auditor and the Assistant City Clerk. It is recommended that the language for the position of Assistant City Auditor match that of the Assistant City Clerk.

**Chip Payson**, General Counsel reviewed that the Council has before them the changes to the ordinance (on file). It is going to be voted in one sweeping motion as recommended through the Ordinances & Administration Committee, although the Council can choose to vote any or all parts of the proposals singularly, he advised.

**Those speaking in opposition: None.**

**Communications: None.**

**Councilor Questions:**

**Council President Ciolino** asked how all the changes being made how the city compares to other communities on the North Shore. **Ms. Leete** reiterated that most communities have trended to three-year terms, but that the city is proposed to move to two-year terms.

**Councilor Nolan** thanked Ms. Leete and the Administration for the hard work they put into this process and that this is an important action to be taken for the city is important in order for the city to be able to compete.

**Councilor Gilman** asked if it will hurt the city to have a two-year terms rather than a three-year term. **Ms. Leete** said with the adoption of the GCO amendments, by starting a department head mid-term and then their serving another two years will be much the same. She said that the two-year term isn't a hindrance to recruitment.

**Councilor Cox** said the biggest reason for the two-year term is the two-year election cycle and all these positions are at the discretion of the Mayor. Endorsing the two-year terms for department heads, she said that it made sense to utilize a two-year appointment cycle which should give a staff member more confidence.

**This public hearing is closed at 7:52 p.m.**

COMMITTEE RECOMMENDATION: On a motion by Councilor LeBlanc, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend the Code of Ordinances by accepting the revisions to the Code of Ordinances, Chapter 2 as presented through a memorandum from the Human Resources Director and General Counsel dated April 10, 2017, entitled, "Request for Revision of Certain City Ordinances pursuant to updates to the terms and appointments of specific city staff positions."

#### **DISCUSSION:**

**Councilor LeBlanc** explained that it is important to attract and retain highly qualified individuals for city management positions. This will bring more stability to managerial positions, he said, and will be good for the city. This will help retain talented professional staff in the city, he added and said he would support the amendment. He lauded the Administration for stepping forward with the proposal to secure two-year terms of appointments for department heads.

**Council President Ciolino** said he agreed that the times are changing and in order to attract qualified people to come to the city in managerial positions, a two-year term will be very helpful. This is a good change, he said.

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to Amend the Code of Ordinances by accepting the revisions to the Code of Ordinances, Chapter 2 as presented through a memorandum from the Human Resources Director and General Counsel dated April 10, 2017, entitled, "Request for Revision of Certain City Ordinances pursuant to updates to the terms and appointments of specific city staff positions.**

3. PH2017 -025: Amend GCO Ch. 22, Sec. 22-1 "Definitions;" Amend GCO Ch. 22 by ADDING new Sec. 22-155; and Amend Ch. 22, Sec. 22-176 re: "Electric Vehicles"

**This public hearing is opened at 7:56 p.m.**

**Those speaking in favor:**

**Jim Destino**, CAO, conveyed the following information: The city is a leading municipality in the state promoting alternative fueled vehicles. The city has six electric cars in its fleet and pointed out there are two publicly available electric vehicle charging stations per grant requirements and grant language said the city had to have two reserved parking spaces at each charging station (located on Warren Street next to City Hall and the other at the City Hall Annex

at 3 Pond Road). This request is asking the Council to codify in the GCO to allow for the reserving of the appropriate spaces and that parking enforcement will have the ability to write tickets for non-electric vehicles parking in spaces designated electric vehicle spaces, he advised. He expressed his thanks to Councilor Cox for bringing this matter to the Administration's attention.

**Those speaking in opposition: None.**

**Communications: None.**

**Councilor Questions: None.**

**This public hearing is closed at 7:57 p.m.**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend GCO Ch. 22, Sec. 22-1 "Definitions" by ADDING as follows:

Electric Vehicle shall mean a vehicle that operates, either partially or exclusively, on electrical energy from the grid, or an off-grid source, that is stored on board for automotive purposes."

Electric charging station shall mean equipment that has as its primary purpose the transfer of electric energy to a battery or other energy storage device on an electric vehicle."

**DISCUSSION: None.**

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to Amend GCO Ch. 22, Sec. 22-1 "Definitions" by ADDING as follows:**

**Electric Vehicle shall mean a vehicle that operates, either partially or exclusively, on electrical energy from the grid, or an off-grid source, that is stored on board for automotive purposes."**

**Electric charging station shall mean equipment that has as its primary purpose the transfer of electric energy to a battery or other energy storage device on an electric vehicle."**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend the Code of Ordinances, Chapter 22 by ADDING a new Section as follows:

"Sec. 22-155 Electric Vehicle Parking

- (a) Certain designated, reserved and clearly marked parking spaces on the street at or near electric charging stations for use by electric vehicles only shall be specified by the city council.
- (b) When a space has been so marked no person shall park or stand any nonelectric vehicle in that space.
- (c) If an electric vehicle is parked in such a designated space but is not attached to the charging station it shall be a violation of this ordinance.
- (d) Any nonelectric vehicle so parked is subject to civil fine consistent with Sec. 22-176 or removal.
- (e) The fine for violation of this ordinance shall be collected in the same manner and with the same penalties for late payments as other on street parking violations.
- (f) Any vehicle parked in such a space must make the appropriate payment for the space and observe the time limit for the underlying parking zone."

**DISCUSSION:**

**Councilor Cox** expressed her thanks to the Administration for proposing these ordinance amendments, and said that General Counsel, Chip Payson and Matt Coogan, Senior Planner, who wrote much of the language for the three GCO amendments while sounding onerous, she said, it was necessary in order to be in compliance with the grant the city received. The two parking spots at each charging station, especially in front of City Hall, need to be respected and is to be solely used by electric vehicles, she added.

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to Amend the Code of Ordinances, Chapter 22 by ADDING a new Section as follows:**

**“Sec. 22-155 Electric Vehicle Parking**

- (a) Certain designated, reserved and clearly marked parking spaces on the street at or near electric charging stations for use by electric vehicles only shall be specified by the city council.
- (b) When a space has been so marked no person shall park or stand any nonelectric vehicle in that space.
- (c) If an electric vehicle is parked in such a designated space but is not attached to the charging station it shall be a violation of this ordinance.
- (d) Any nonelectric vehicle so parked is subject to civil fine consistent with Sec. 22-176 or removal.
- (e) The fine for violation of this ordinance shall be collected in the same manner and with the same penalties for late payments as other on street parking violations.
- (f) Any vehicle parked in such a space must make the appropriate payment for the space and observe the time limit for the underlying parking zone.”

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend the Code of Ordinances, Chapter 22 by ADDING to Sec. 22-176 Penalties for parking violations, a new subsection as follows:

“27                      Electrical vehicle charging stations                      \$15.00”

**DISCUSSION: None.**

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to Amend the Code of Ordinances, Chapter 22 by ADDING to Sec. 22-176 Penalties for parking violations, a new subsection as follows:**

“27                      Electrical vehicle charging stations                      \$15.00”

- 4. PH2017-026: Amend GCO Ch. 12 “Marshlands,” Art. II “Wetlands,” Sec. 12-23 “Penalty for violation” by ADDING a new subsection (e) and AMEND Ch. 1 “General Provisions,” Sec. 1-15 “Penalty for violation of certain specified sections of Code” re: Marshlands and Wetlands

**This public hearing is opened at 8:02 p.m.**

**Those speaking in favor:**

**Kenneth Whittaker**, Conservation Agent explained that the Conservation Commission (ConCom) is requesting that the Council assist them doing their job more efficiently and effectively in order to better protect the city’s forested areas, wetlands and coastal resources through two proposed amendments to the Code of Ordinances. He reviewed that the authority of ConCom to permit activities that follow state and local laws is very, “robust.” He said that issues arise when work is done extra permit, without a permit, or in violation of a permit, ConCom has few enforcement options, he pointed out. Currently, when these issues arise the modus operandi is to utilize gentle persuasion which generally works well, but not in all cases, he noted. He explained that ConCom has a problem with people following the rules or to come forward for done work outside of the jurisdiction. The remedies proposed are for those rare cases when gentle persuasion fails and ConCom needs to take action to get things done, he said.

He reviewed that when a violation occurs ConCom can reach out to the Mass. Dept. Of Environmental Protection (MDEP) to have them take over the enforcement activity, but the MDEP typically reserves their enforcement for larger environmental issues. ConCom can issue administrative penalties, he pointed out, which he described as limited and aren’t a per-day violation but are a one-time violation that in order to collect they have to go to district court, he said. He said that the penalty being only a single penalty is barely enough to cover court costs, let alone staff time. The current mechanism was described as “toothless” by **Mr. Whittaker**. He said this this proposal to amend the GCO will add consistency with the authorities already in the city by adding to the list of those entities that can issue civil tickets -- by issuing tickets the Conservation Agent through ConCom will be able to

assess per day violations. If the members of ConCom or he as Conservation Agent see a violation, it is brought to the ConCom meeting for the Commission to vote to take action by issuing a ticket through their Conservation Agent. He advised there is a built-in grace period to allow ConCom and him to rely on gentle persuasion but the system of penalties when a ticket is issued for a violation will act as an impetus to get violators to resolve their issues with himself and ConCom more effectively and in a timelier manner.

**Ann Jo Jackson**, 21 Salt Island Road, Co-Chair of the Conservation Commission said that ConCom is supportive of this effort but that the Commission understands that the ticketing and financial penalties will not be something that will be engaged often as they prefer to educate violators which usually stops the offense and allows for remediation. She said that in those instances where the gentle persuasion doesn't work and the violator isn't willing to cooperate with ConCom and its Agent, this proposal will give them the tools they need to seek remediation with scofflaws. Violations in resource areas would be considered the worst offense, she pointed out, expressing that ConCom hopes they never have to utilize the ordinance.

**Those speaking in opposition: None.**

**Communications: None.**

**Councilor Questions:**

**Councilor Gilman** asked at what point they would ask for police accompaniment if there were concerns that a violator could be a threat to the safety of the ticketing agent as well as expressing her concern for the safety of the Commissioners. She asked they apprise the Police Department should there be concerns for their safety. **Ms. Jackson** said Commissioners do see violations and report them to their Conservation Agent. Often they do talk to the violators, and if there is any unpleasantness they back away. **Mr. Whittaker** has more authority, she mentioned. **Mr. Whittaker** said in his three years as the city's Conservation Agent he has only had one issue which was in his first week with the city. He said often times they will wait to address issues when they can get access to properties. He described the tact that he employs in reaching out to violators. Most folks pay the ticket and address the issue, he said. He added that if there was a severe violation such as a major spill then he would go into a property, expressing that he was comfortable in approaching violators.

**Councilor LeBlanc** prompted **Mr. Whittaker** to describe who would be the issuer of the civil tickets. **Mr. Whittaker** said that the Commission actually issues the ticket on his recommendation. The Commission could, under its own authority, issue a ticket by a majority vote, when they see the violation but that as ConCom's Agent he would put the ticket forward to the violator.

**Councilor Lundberg** noted in the motion to amend Ch. 12 "Marshlands," Art. II "Wetlands," Sec. 12-23 "Penalty for violation" by ADDING new Subsection (e) he said that in the third line there is a typographical error, that it should say "Conservation Agent enforce noncriminally." The word Agent was omitted, he said. He also pointed out that the language was ambiguous that seemed to indicate that the Conservation Commission is the enforcing agent when in fact it is the Conservation Agent. He proposed that the words, "and the Conservation Commission or its designated" in Subsection (e) be stricken. **Mr. Whittaker** also pointed out that in the motion listing the financial penalties, that it reads that: "Penalty: First offense (days 1-14 after issuance of the violation)...Second offense (days 14-30 after issuance of the violation)..." He suggested that the second offense should read "(days 15-30....)..." to which **Councilor Lundberg** agreed.

In response to a question from **Councilor Gilman**, **Mr. Whittaker** said that only in one instance he had ever thought to contact the police when a violator was "vociferous." He said that the Mass Conservation Commission recommends that if there were a confrontation to contact police, but that this particular mechanism will aid the Commission proactively.

**Councilor Memhard** said this is a great step and allow the ConCom and its Agent to do its job well. He asked if these amendments will be put to use immediately. **Ms. Jackson** said there have been very few instances in her almost 20 years as a ConCom member where such a ticket would be used. She said that the advantage is with those violators who persist this will be an effective tool to give them a monetary incentive to be complaint. **Mr. Whittaker** said this will create good guidelines once a deadline is set for remediation and if a violator stonewalls, ConCom will have a better authority to see that remediation is carried out.

**This public hearing is closed at 8:21 p.m.**

COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend Ch. 12 "Marshlands," Art. II "Wetlands," Sec. 12-23 "Penalty for violation" by ADDING new Subsection (e) as follows:

“(e) In addition to other authorities provided herein for the Conservation Commission to take enforcement action or impose administrative penalties, the Commission may through majority vote or ratification of the recommendation of its Conservation Agent enforce noncriminally the provisions of this Chapter by way of the ticketing procedures set forth in MGL c. 40, §21D and Section 1-15 of these Ordinances and the Conservation Commission or its designated Conservation Agent shall be deemed to be enforcing officer for this section. Each day of violation shall constitute a separate offense.”

**DISCUSSION:**

**Councilor LeBlanc** then offered an amendment to the main motion to strike the words: **“and the Conservation Commission or its designated” in Subsection (e)** and was seconded by **Councilor Nolan**. **By unanimous vote of the Council the main motion was amended as presented.**

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to Amend Ch. 12 “Marshlands,” Art. II “Wetlands,” Sec. 12-23 “Penalty for violation” by ADDING new Subsection (e) as follows:**

**“(e) In addition to other authorities provided herein for the Conservation Commission to take enforcement action or impose administrative penalties, the Commission may through majority vote or ratification of the recommendation of its Conservation Agent enforce noncriminally the provisions of this Chapter by way of the ticketing procedures set forth in MGL c. 40, §21D and Section 1-15 of these Ordinances the Conservation Agent shall be deemed to be enforcing officer for this section. Each day of violation shall constitute a separate offense.”**

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend Ch. 1 “General Provisions,” Sec. 1-15 “Penalty for violation of certain specified sections of Code” by ADDING new Subsection as follows:

“Chapter 12 “Marshlands,” Art. II “Wetlands,” Sec. 12-23 “Penalty for violation”

Penalty: First offense (days 1-14 after issuance of the violation): \$50.00 per day of violation.

Second offense (days 14-30 after issuance of the violation): \$100.00 per day of violation.

Third and consecutive offenses (more than 30 days after issuance of the violation): \$250.00 per day of violation.

**DISCUSSION:**

**Councilor LeBlanc** asked to amend the main motion under Second offense to strike “14” and to add “15” and was seconded by **Councilor Nolan**. **By unanimous vote of the Council the main motion was amended as presented.**

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to Amend Ch. 1 “General Provisions,” Sec. 1-15 “Penalty for violation of certain specified sections of Code” by ADDING new Subsection as follows:**

“Chapter 12 “Marshlands,” Art. II “Wetlands,” Sec. 12-23 “Penalty for violation”

Penalty: First offense (days 1-14 after issuance of the violation): \$50.00 per day of violation.

Second offense (days 15-30 after issuance of the violation): \$100.00 per day of violation.

Third and consecutive offenses (more than 30 days after issuance of the violation): \$250.00 per day of violation.

**5. PH2017-027: Adoption of a resolution to renew Gloucester's Rocky Neck Cultural District as a state-authorized cultural district for at least five years**

**This public hearing is opened at 8:24 p.m.**

**Those speaking in favor:**

**Karen Ristuben**, 4 Bickford Way asked that the Council renew the state designation for Gloucester's Rocky Neck Cultural District. She recounted briefly the history of the creation of the Cultural District and the application process with the state. This is a five year renewal and all is in compliance, she advised. She pointed out that the result of the creation of the Cultural District has been a great increase in partnerships and collaboration in the arts in East Gloucester and with the state. This has also led to more programming as well, she noted.

**Those speaking in opposition: None.**

**Communications: None.**

**Councilor Questions: None.**

**This public hearing is closed at 8:26 p.m.**

COMMITTEE RECOMMENDATION: On motion by Councilor Cox, seconded by Councilor Gilman, the Planning & Development Committee voted 3 in favor, 0 opposed, to recommend that the City Council adopt a resolution under MGL c.10, §58A by the City of Gloucester, Massachusetts, to renew a state-authorized cultural district for at least five (5) years named:

Gloucester's Rocky Neck Cultural District

WHEREAS, the City wishes to renew a state-authorized cultural district through the enabling legislation Massachusetts General Laws, Chapter 10, Section 58A;

WHEREAS, the City has a mixed-use geographical area that has a concentration of cultural facilities and assets;

WHEREAS, the City Council held a public hearing and adopted a Resolution on May 23, 2017, proclaiming its interest in establishing a state-designed cultural district;

WHEREAS, the City created a broad and diverse Partnership of stakeholders committed to cultural, community and economic development to provide oversight of the district, known as the East Gloucester Cultural District Partnership, comprised of the City of Gloucester, the Rocky Neck Art Colony, the Gloucester Stage Company, the Gloucester Writers Center, and the North Shore Arts Association, and other stakeholders who may be added as partners as warranted;

WHEREAS, the Massachusetts Cultural Council will be petitioned in accordance with its guidelines and criteria to designate said cultural district;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gloucester that the City of Gloucester:

Article 1. Endorses the submission of this reapplication and agrees to foster the continuing development of a cultural district at East Gloucester (Map attached).

Article 2. Endorses the state-sponsored cultural district goals: attracting artists and cultural enterprises, encouraging business and job development, establishing tourist destinations, preserving and reusing historic buildings, enhancing property values and fostering local cultural development.

Article 3. Will appoint a City official, (James Destino, Chief Administrative Officer), to represent the City within the District Partnership of said cultural district.

Article 4. Encourages all who own property or businesses within said cultural district to involve themselves and participate in the full development of the cultural district.

Article 5. Directs City agencies to identify programs and services that could support and enhance the development of the cultural district and ensure that those programs and services are accessible to the cultural district.

**DISCUSSION:**

**Councilor Cox** offered an amendment to strike “**East Gloucester**” and to correct the name of the Cultural District Partnership by adding, “**Gloucester’s Rocky Neck**” in the fourth “**WHEREAS,**” which **Councilor Gilman** seconded. **The motion was amended as presented by a unanimous vote of the Council.**

**Councilor Lundberg** commented that Gloucester’s Rocky Neck Cultural District was one of the first Cultural Districts in the state. He pointed out that members of the Cultural District have created a “roadmap” as to how Cultural Districts should take advantage of their designation -- the Rocky Neck Cultural District’s programming and community involvement has been outstanding.

**MOTION: On motion by Councilor Lundberg, seconded by Councilor Gilman, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to adopt a resolution under MGL c.10, §58A by the City of Gloucester, Massachusetts, to renew a state-authorized cultural district for at least five (5) years named:**

**Gloucester’s Rocky Neck Cultural District**

**WHEREAS, the City wishes to renew a state-authorized cultural district through the enabling legislation Massachusetts General Laws, Chapter 10, Section 58A;**

**WHEREAS, the City has a mixed-use geographical area that has a concentration of cultural facilities and assets;**

**WHEREAS, the City Council held a public hearing and adopted a Resolution on May 23, 2017, proclaiming its interest in establishing a state-designed cultural district;**

**WHEREAS, the City created a broad and diverse Partnership of stakeholders committed to cultural, community and economic development to provide oversight of the district, known as the Gloucester’s Rocky Neck Cultural District Partnership, comprised of the City of Gloucester, the Rocky Neck Art Colony, the Gloucester Stage Company, the Gloucester Writers Center, and the North Shore Arts Association, and other stakeholders who may be added as partners as warranted;**

**WHEREAS, the Massachusetts Cultural Council will be petitioned in accordance with its guidelines and criteria to designate said cultural district;**

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gloucester that the City of Gloucester:**

**Article 1. Endorses the submission of this reapplication and agrees to foster the continuing development of a cultural district at East Gloucester (Map attached).**

**Article 2. Endorses the state-sponsored cultural district goals: attracting artists and cultural enterprises, encouraging business and job development, establishing tourist destinations, preserving and reusing historic buildings, enhancing property values and fostering local cultural development.**

**Article 3. Will appoint a City official, (James Destino, Chief Administrative Officer), to represent the City within the District Partnership of said cultural district.**

**Article 4. Encourages all who own property or businesses within said cultural district to involve themselves and participate in the full development of the cultural district.**

**Article 5. Directs City agencies to identify programs and services that could support and enhance the development of the cultural district and ensure that those programs and services are accessible to the cultural district.**

**For Council Vote:****1. Proposed City Council resolution on behalf of the tourism industry and commuters on the MBTA weekend summer closure proposal without mitigation**

**Councilor Gilman** said that this is her proposed Resolution that came out of a transportation forum held in the city about a month ago where the importance of a resolution for the City Council to show support of the work of Sen. Bruce Tarr and Rep. Ann-Margaret Ferrante and on behalf of the work of Mayor Theken to express concern that the MBTA will not provide any train routes to Cape Ann for six weeks this summer with no plans for alternative transportation for Cape Ann residents and visitors. She advised that 100 people signed a petition the night of the forum and another 1,200 signed an electronic petition and noted she began working with some constituents in her ward about what actions the Council could take. The wording came from Sen. Tarr's office and General Counsel, Chip Payson formatted the wording into a Resolution that the Council has before it, she advised. She said that the Town of Rockport Board of Selectmen has already approved the same Resolution.

**Council President Ciolino** commended Councilor Gilman for her hard work and liaising with the Town of Rockport.

**MOTION: On a motion by Councilor Gilman, seconded by Councilor Cox, the City Council voted by ROLL CALL 8 in favor, 0 opposed, 1 (Orlando) absent, to adopt a Resolution on behalf of the city of Gloucester's tourism industry and commuters on the MBTA in opposition to Public Transit Closures without Mitigation as follows:**

**WHEREAS: On this 23<sup>rd</sup> day of May, 2017.**

**WHEREAS: The undersigned members of the Gloucester City Council oppose closure of all public transit for the commuter rail north of the Salem Commuter Rail Station, as has been proposed for a minimum of 28 days from July 17 through August 13, and of the entire North Station to Rockport line for a series of weekends in the summer of 2017, without suitable mitigation.**

**WHEREAS: The Gloucester City Council, the citizens of Gloucester and the citizens of Cape Ann rely on the commuter rail service to get to work, to get to school, to go food shopping, to visit family and friends and also to reach recreation and entertainment and shopping destinations throughout Cape Ann.**

**WHEREAS: Many people, especially lower paid workers, will lose their jobs if they have no public transit, as they have no private car to use instead or cannot afford the parking costs.**

**WHEREAS: Cape Ann businesses often rely on summer income to meet its revenue needs for the entire year and some will fail meet such needs due to the absence of public transit.**

**WHEREAS: Additionally, the valuation of all Cape Ann real estate will be diminished by the enduring poor reputation as having unreliable essential public transit.**

**WHEREAS: Alternative public transit must be made available to serve all Gloucester and Cape Ann residents and visitors at all times and prices sufficiently affordable to accommodate all public needs.**

**2. Ordinances & Administration Standing Committee Report of May 1, 2017 re: Whether there should be a speed limit of 20 mph on Sumner Street and whether City Council should petition MassDOT to approve said speed limit**

**COMMITTEE RECOMMENDATION: On a motion by Councilor LeBlanc, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council petition MassDOT to approve a speed limit of 20 mph on Sumner Street from 30 mph.**

**DISCUSSION:**

**Councilor LeBlanc** explained that at the April 27 Traffic Commission meeting the Commission had announced there was a completed traffic study on Sumner Street showed that upwards of 46% of all traffic on Sumner St. was above the speed limit and recommended that the speed limit be lowered to 20 mph. He said he was surprised by such a high number of speeders as was the Commission. Expressing his concern, he pointed out that there are no sidewalks on Sumner Street and it is narrow saying that it was a, "recipe for disaster." **Councilor Nolan** said the traffic study was impressive and that while street was small, a reduction in speed is appropriate and expressed his support for petition to MassDOT.

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Nolan, the City Council voted 8 in favor, 0 opposed, 1 (Orlando) absent, to petition MassDOT to approve a speed limit of 20 mph on Sumner Street from 30 mph.**

**Unfinished Business: None.**

**Individual Councilor's Discussion including Reports by Appointed Councilors to Committees:**

**Update of the Downtown Development Commission from City Council Representative, Melissa Cox who read the following statement:**

In January a Councilor Request to the Mayor was submitted requesting that the Mayor to review of the DDC and its structure along with recommendations to make improvements to the process and make improvements to the downtown. The Mayor's Office responded with recommendations and best practices that successful downtown commissions follow, including to operation and maintenance of the downtown area, vehicle and pedestrian traffic, parking and special activities. Additionally, recommendations were suggested for arranging publicity, marketing, and public relations. This is a role model that works well in other communities. It will begin with conducting a survey to find out what people like and don't like about downtown. The survey will then be followed up with "man on the street" interviews with visitors and surveying of the merchants and find out what they thought. This process has already starting to happening.

She said that it is her hope is to put together a plan with the ideas that come forward from the surveys and interviews and follow up with a recommendation to the Administration to hire an expert in revitalizing the downtown, to assess the DDC plan and to validate whether the plan would work and help the DDC on where to start. The expert would work with the Administration, property owners, elected officials and the merchants to hold focus groups, study the downtown's competition, such as Gloucester Crossing, Rockport, surrounding malls to recommend clear strategies to revitalize the downtown. She said it was clear that the Main Street model isn't as advantageous as it could be. With buy in from bankers, merchants, civic clubs, the Chamber of Commerce and the Historical Commission, all are key to the developing a successful Main Street. With local buy in people care more about the success and become involved, she pointed out.

**Councilors' Requests to the Mayor:**

**Councilor Memhard** expressed his hope to see everyone at the Memorial Day festivities honoring the city's veterans and those who have fallen in defense of their country.

**Councilor Gilman** asked that the Mayor through the DPW Director have a new sign stating "No Dumping" erected on an appropriate pole between 18 and 25 Hodgkins Street.

**Councilor O'Hara** thanked the donors who came to the blood drive at the Magnolia Library yesterday and advised that another blood drive will be held July 24.

**Councilor LeBlanc** requested that the Mayor through the DPW Director have a crosswalk repainted from the bowling alley on Gloucester Avenue across the street to the designated parking area as it had been obliterated when the street was repaved.

**Councilor Cox** requested that the Mayor through the DPW Director place a "No parking here to the corner" sign at Prospect and Mt. Vernon Streets and Mt. Vernon and Maple Streets. She also expressed her appreciation for all those who helped out during the fire on Centennial Avenue and to the mutual aid provided by Cape Ann communities who answered the call for help.

**Councilor Lundberg** said the Memorial Day ceremony that takes place at the Gloucester High School Field House and the march from the High School to Veteran's Memorial at Kent Circle and the program held there was worthwhile and very moving. These ceremonies honor all the city's veterans, he said.

**Council President Ciolino** noted the invitation to the Vietnam War Memorial Ceremony which he described briefly to the Council. He said the Vietnam Veterans appreciate it when people show up to the ceremony to show their appreciation for the sacrifice these soldiers made for their country. He added his commendation for the Open Space & Recreation Committee survey and asked the public to participate. He said the survey can be found by a link on the city's website home page at: [gloucester-ma.gov](http://gloucester-ma.gov) and on Good Morning Gloucester.

**A motion was made, seconded and voted unanimously to adjourn the meeting at 8:45 p.m.**

**Respectfully submitted,**

*Dana C. Jorgensson*

**Clerk of Committees**

**DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.**