

**Budget & Finance Committee**  
Thursday, May 18, 2017– 5:30 p.m.  
1<sup>st</sup> Fl. Council Committee Room – City Hall  
**-Minutes-**

**Present: Chair, Councilor Scott Memhard; Vice Chair, Councilor Joseph Orlando, Jr.; Councilor Ciolino**  
**Absent: None.**

**Also Present: Councilor Nolan; Kenny Costa; Jim Destino; John Dunn; Chris Sicuranza**

**The meeting convened at 5:30 p.m.**

**1. *Contract from the Mass. Cultural Council for the local Cultural Allocation to the Gloucester Cultural Council in the amount of \$7,600***

**Rose Sheehan**, Chair, Gloucester Cultural Council, explained that the Mass. Cultural Council allocated \$7,600 for Program Year 2017. This is the Gloucester Cultural Council funding utilized for proposals to allocate the funds. She noted they sent out notices to grantees that the funds are coming available for their projects the Gloucester Cultural Council has approved. **Kenny Costa**, City Auditor, confirmed for **Councilor Orlando** that there is no match for this grant. **Jim Destino**, CAO added this funding works similarly to the CPA funding but is a distinctly different and separate purpose. **Councilor Memhard** asked if this is the same amount funded as last year. **Mr. Destino** confirmed it was, and that funding was formula based. **Ms. Sheehan** said there is carry over for those artists who don't submit for reimbursement in some years and so those funds remain to be used for future awards.

**COMMITTEE RECOMMENDATION: On a motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council accept under MGL c. 44, §53A a state grant from the Massachusetts Cultural Council in the amount of \$7,600 to the Gloucester Cultural Council for the purpose of supporting FY17 local cultural projects in the City of Gloucester by the Gloucester Cultural Council.**

**2. *Special Budgetary Transfer Request 2017-SBT-23 from the School Department***

**Kenny Costa**, City Auditor, reported that Tom LaFleur, Director of Finance and Operations for the School Department was unable to attend and would speak in his stead. He said that this Special Budgetary Transfer is necessary because the state has changed how this charge is assessed which was previously paid directly to the third party from the school, but this now is put through the Cherry Sheet and shows up as a charge on the city side. This represents a transfer from the School Department budget into the Cherry Sheet Assessments account. He noted that this is to cover expenses that are all SPED related. **John Dunn**, CFO added that these are students with IEP's, and that it used to be that the School Departments would pay schools directly but that process had issues and so the state is now handling the distribution -- this is just a different mechanism that the funds come through the Cherry Sheet. **Councilor Memhard** noted the \$171,068.15 represents tuition of four students.

**COMMITTEE RECOMMENDATION: On motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2017-SBT-23 in the amount of \$171,068.15 from Account #S4193992-530100, SPED-Tuition Public Schools-District Wide-SPED-Professional & Technical, to Account #0182052-565004, State & County Assessment, School Choice Sending Tuition, for the purpose of funding School Choice Sending Tuition for out of district placement of Gloucester School District students.**

**3. *Supplemental Appropriation-Budgetary Request 2017-SA-37 from the CFO***

**John Dunn**, CFO advised that as per the vote of the City Council the repair/repaving of the private way, Park Lane, as a betterment project was approved. He explained that although the Council took the vote to approve the project there was no appropriation action taken at that time and is still a two-step process. This is such a small amount of funding that he said his preference is that the city uses funds remaining in an old capital projects paving fund that has had no activity since 2011, rather than through a loan order, and transfer money from that old capital

paving project account to a new capital project paving account. **Councilor Nolan** said his constituents are pleased that the city is moving this funding forward.

**COMMITTEE RECOMMENDATION:** On motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Supplemental Appropriation 2017-SA-37 in the amount of \$18,700 (Eighteen Thousand Seven Hundred Dollars) from the CIP10-Road Improvements Atlantic/Bray, Account #5015-596003 to Private Way Betterments Capital Projects, Fund #5048 for the purpose of funding the anticipated costs of the repair/paving betterment to Park Lane.

4. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report and other related business*

Mr. Costa, City Auditor briefly reviewed the City Auditor's report with the Committee (on file).

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:44 p.m.

Respectfully submitted,  
*Dana C. Jorgenson*  
Clerk of Committees

**DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.**