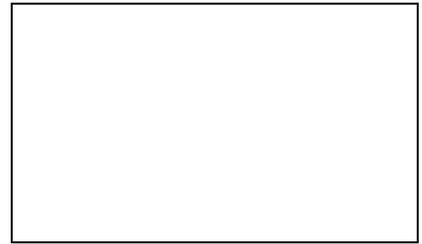


**GLOUCESTER CITY COUNCIL CALENDER OF BUSINESS
TUESDAY, AUGUST 12, 2008
7 P.M.
KYROUZ AUDITORIUM, CITY HALL
SPECIAL COUNCIL MEETING #2008-018**



**FLAG SALUTE & MOMENT OF SILENCE
ORAL COMMUNICATIONS
COUNCILLOR'S REQUESTS TO THE MAYOR
ELECTION**

1. City Auditor: Marcia McInnis- (TTE 2/14/10)

PRESENTATION

1. Jack Vondras, Director and Joe Rosa, Chairman - Board of Health

CONFIRMATION OF APPOINTMENTS

- | | | |
|-----------------------|--------------------------|---------------|
| 1. Ruth Pino | Affordable Housing Trust | (TTE 2/14/09) |
| 2. Michael J. Luster | Affordable Housing Trust | (TTE 2/14/09) |
| 3. Mary E. Works Cook | Affordable Housing Trust | (TTE 2/14/10) |
| 4. George R. Sibley | Affordable Housing Trust | (TTE 2/14/10) |
| 5. Mary John Boylan | Affordable Housing Trust | (TTE 2/14/10) |

CONSENT AGENDA

- ***MAYOR'S REPORT***
- 1. Request for acceptance of a donation from Neptune LNG, LLC

ACTION

(Refer B&F)

COMMITTEE REPORTS

1. O&A 7/28/08 (Under Separate Cover)
2. B&F 7/31/08

COUNCILLOR'S REQUESTS OTHER THAN TO THE MAYOR

ROLL CALL - Councillor Jason Grow

Jeremy P. Gillis

Jeremy P. Gillis, Clerk of the City Council

NEXT REGULAR CITY COUNCIL MEETING, TUESDAY, AUGUST 19, 2008

Emergency Preparedness Coalition Grant FY 09

Grant Objective:

The members of this public health coalition in Region 3D agree to work collaboratively to enhance communities' collective capacity to share resources and respond to public health threats and emergencies, including terrorism and outbreaks of infectious diseases.

Coalition Members:

Rockport, Gloucester, Essex, Manchester, Hamilton, Wenham, Beverly, Danvers, Peabody, Salem, Marblehead, Lynn, Swampscott, Nahant, and Saugus.

Region 3d FY 09 Budget	Project Request
Staffing:	
Margaret Whittaker	\$50,242
Staff Benefits	\$10,050
Equipment:	
Computer/Screen	\$1,000
Scanner	\$475
Materials/Supplies:	
Educational Materials	\$500
Marketing/Promotion (Website)	\$1,000
Administrative Supplies (Phones/Office Supplies)	\$1,000
Other (Cell Phones for 15 Communities)	\$8,000
Training/Technical Assistance	
EP Trainers, Room Rental. Training Cluster Coord.	\$5,000
Travel	\$1,800
Other	
Subcontractors: (Cluster Coord./MRC Coord.)	\$67,400
Emergency Preparedness Supplies for Communities	\$20,476
Subtotals	
Indirect: <i>(unforeseen liability contingency, and overhead costs)</i>	\$29,461
Budgeted Amount	\$196,405

Cape Ann North Shore Emergency Preparedness Coalition (Region 3d) Work-plan FY 09

Overview:

The new grant cycle will begin in August of 2008. With such, the North Shore – Cape Ann Emergency Preparedness Coalition will be receiving a new set of deliverables for the next grant year. These deliverables will help with emergency preparedness efforts around the region. In absence of the set deliverables, the coalition will follow the work plan described below. Priorities are at the top of the list, followed by less urgent deliverables.

Increase Mutual Aid Agreements

Since Mutual Aid has been a long-standing deliverable for the coalitions, we will continue to work towards arriving at an agreement between all fifteen communities and by the end of the year, have all 15 communities signing this agreement.

Workshops, Games, Tabletop Exercises, Drills, Full-Scale Exercises

The coalition has been established since 2004. Therefore, most credentials have been met the coalition will begin to test these skills sets. The emergency preparedness coordinator will work with the local boards of health to plan and execute workshops through full-scale exercises for subsequent years and will follow HSEEP compliant procedures for planning, executing and reporting.

Credentialing

New recommendations from the Massachusetts Department of Public Health stress the need for health administrators to receive up through ICS 400 training. Second in command and lesser positions will receive the appropriate training. The emergency preparedness coordinator will continue to provide announcements of trainings and schedule these trainings in numbers are sufficient to host ICS courses. The Emergency Preparedness Coordinator will also continue to let the coalition know of Hazardous Materials Awareness Training and Basic Public Information Officer Training. These trainings will also continue to ensure that continuity of operations will provide the same level of output as with regular personnel.

Special Populations Outreach

In effort to improve community involvement and to provide mass prophylaxis in the event of an emergency to the largest number of individuals, local boards of health will reach out to senior centers and centers for individuals with disabilities to set up remote dispensing sites. Also, by allowing these groups to be involved in emergency activities, we reduce the stress and injuries that could result from a lack of preparedness.

EDS Plans and All Hazard Plans

The newly completed Emergency Dispensing Site Plans from FY08 will be updated quarterly, reflecting new training, new staffing and increased emergency drilling. Previously arranged personnel will continue disease monitoring and reporting to state officials to monitor overall community health.

Funding

The emergency preparedness coordinator will continue to track expenditures, receive approval for large purchases, and prepare reports for the state on the state of funds and grant distribution.

Work in Conjunction with other Groups

The coalition will continue to work with the Medical Reserve Corp to provide basic competencies for the community and health officials that will prepare for all-hazards awareness and preparedness.

North Shore & Cape Ann Emergency Preparedness Coalition

Principles of Operation

Massachusetts Public Health Emergency Preparedness Region 3

Adopted: January 22, 2004

The following document sets forth the principles of operation including the governing structure adopted by the North Shore and Cape Ann Emergency Preparedness Coalition in the Massachusetts Department of Public Health Emergency Preparedness Region 3. The members are the local health directors or other agent of the local public health authority for the 15 cities and towns that make-up this public health sub-regional coalition. For the purpose of this document, the term “Coalition” shall refer to this North Shore and Cape Ann Emergency Preparedness Coalition, consisting of the member municipalities of Rockport, Gloucester, Essex, Manchester by the Sea, Hamilton, Wenham, Beverly, Danvers, Peabody, Salem, Marblehead, Lynn, Swampscott, Nahant, and Saugus.

1. Purpose & Duties

The members of this public health coalition in Region 3 agree to work collaboratively to enhance communities’ collective capacity to share resources and respond to public health threats and emergencies, including terrorism and outbreaks of infectious diseases. Specifically, coalition members will work collaboratively to:

1. Assess and monitor regional emergency planning and response needs;
2. Make funding decisions to enhance regional emergency planning and response capacity;
3. Submit plans, needs, and requests to the Massachusetts Department of Public Health, Center for Emergency Preparedness, as directed by MDPH or Coalition vote.
4. Be accountable and responsible for the use of CDC funding;
5. Coordinate with other sub-regional coalitions (if applicable) to ensure that all municipalities in the Region are represented in a coalition and to enhance overall preparedness throughout the Region;
6. Share knowledge, lessons learned, and best practices throughout the Commonwealth

- by participating in regional and statewide meetings;
7. Coordinate efforts to further emergency preparedness with other existing regional or local plans (e.g., MEMA); and
 8. Meet the other goals associated with the Massachusetts Department of Public Health Emergency Preparedness initiatives as well as other regional public health efforts.

2. Membership

Membership of this coalition shall consist of a member or designee of the local public health authority from each member community in good standing. This designee shall be the Health Agent or Director of Health, or his/her representative, unless otherwise petitioned in writing by the authorized Board of Health.

Members in good standing shall be communities currently in compliance with all DPH and Coalition requirements.

Each member community in good standing shall have one (1) vote, for a maximum total of 15 votes for this coalition.

3. Administration

A. Host Agency

The **Host Agency** serves as the fiscal and administrative agent/conduit for this public health coalition.

Coalition Staff Person: The Coalition staff person, under the supervision of the Host Agency, and at the direction of the Coalition through its officers, shall be responsible for assuring that the coalition's records are maintained, tracking income and distribution of monies and expenses, coordinating activities including sending out meeting announcements and agendas, finalizing meeting location and logistics, distributing meeting minutes, completing required DPH fiscal and programmatic reports and paperwork, and other related duties as may be determined by the

Coalition.

Annual Report & Other Reporting Requirements: Each year, the Host Agency for this coalition shall prepare or cause to be prepared in August, or other time as required by the Massachusetts Department of Public Health, a report of finances, program and personnel, and other matters of interest for the preceding fiscal year. These reports shall be distributed to all members. The fiscal year for this report and all financial matters will begin on July 1. In addition, the Host Agency shall complete or cause to be completed other contract, financial, and program reports as required by the Massachusetts Department of Public Health on a quarterly or bi-annual basis.

B. Officers

Each June the Coalition shall elect officers through a nomination and majority election procedure for the following offices – Chair, Vice-Chair and Secretary. Each member shall submit one vote for each office. Votes shall be by sealed ballot sent to the current Coalition Chair, and shall be opened and counted during a regular meeting. The office shall be held by the individual, rather than the community represented. Term of office shall be for the next fiscal year. Any vacancy may be voted upon and filled through the remainder of the fiscal year, if such action is voted upon by a majority of members at a regular meeting. The Chair delegates day-to-day administrative responsibilities to a staff person employed and supervised by the host agency, but who works at the direction of the Coalition.

Executive Committee: The elected officers will act as the Executive Committee in the event of an emergency prohibiting a timely meeting of the Coalition. As such, they are authorized to take emergency action on behalf of the Coalition. When acting as the Executive Committee, each officer shall have one vote.

Terms: Officers will serve one-year terms, but are eligible for re-election for up to five years.

Duties & Responsibilities of the Chairperson: The Chairperson schedules regular and special meetings of the Coalition, presides at all meetings, appoints and dissolves subcommittees, working

groups, and leaders of same, and serves as the official public spokesperson of the Coalition.

Duties & Responsibilities of the Vice-Chair. The Vice Chair shall act as Chair in his/her absence.

Duties & Responsibilities of the Secretary: The Secretary will be responsible for taking minutes at all meetings.

C. Meetings

Quorum: A majority of the members in good standing of the coalition shall constitute a quorum. A quorum is necessary for the purposes of transacting business. In the event of an even number of member in good standing communities, a quorum shall consist of 50% or more. The coalition may act by a simple majority of members in good standing present and voting.

The Executive Committee may act by a simple majority of members voting unless otherwise provided in these principles.

Meeting Schedule: The coalition shall meet at least semi-annually, at an agreed place and time. Meetings may be scheduled more frequently as necessary. Notices of meetings must be posted in compliance with all applicable laws.

Committees: The Coalition or Chair may create committees and working groups as needed. Members of the region may form committees or work groups among themselves to consider matters of interest. Proposals or projects developed by committees or work groups are subject to review and ratification by the Coalition.

Voting: Each member in good standing of the coalition shall have one (1) vote. The member shall be responsible for briefing his/her respective board of health or other legally designated health authority about actions pending and taken by the coalition.

Notice: Notice of each meeting shall be given to each member by email not less than three (3) days before the meeting. Notice for emergency meetings will be given as much advance notice as possible.

4. Amendments

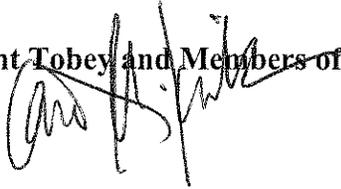
These principles may be amended by a two-thirds majority vote of the members in good standing of this coalition. A proposal to amend the principles may be initiated by any member. The proposed amendment shall be submitted in writing to the Chairperson of the Coalition or the Host Agency staff person at least 30 days prior to the next regularly scheduled meeting so that it may be distributed to all coalition members in advance of the next regularly scheduled meeting, at which time the proposed amendment will be considered.

City Hall
Nine Dale Ave
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

To: City Council President Tobey and Members of the Gloucester City Council
From: Mayor Carolyn Kirk 
Date: August 6, 2008
Re: Mayor's Report for the August 12, 2008 City Council Meeting

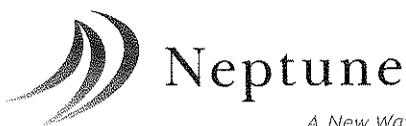
I respectfully request the Gloucester City Council to take the appropriate action to accept a \$250,000 contribution from Neptune LNG LLC for natural gas related energy conservation activities for city-owned buildings. There is no match required in order to receive the contribution. Attached is the notification letter from Neptune LNG LLC.

By way of background, over the past couple of months, my administration has met with representatives from Suez and Neptune LNG to discuss ways in which the company might help the city of Gloucester with its energy needs for municipal buildings.

We are delighted with the donation from Neptune LNG. The first item we will consider funding is a new and efficient, natural gas-powered heating system for the Central Fire Station. The heating system at Central Station failed last spring and has not yet been replaced. Replacement cost is not expected to exceed \$50,000, and we are anxious to get it underway before the onset of the cold weather.

As for the remainder of the funds, the City has requested a comprehensive energy audit from the division of National Grid that performs energy audits (Demand-side Management Programs). The National Grid energy audit is not expected to cost the city any money.

The outcome of the energy audit in part will be a list of areas that are energy deficient. The areas will be prioritized, and then we will be in the position of investing the Neptune LNG energy contribution in ways that return energy savings and efficiency in the years to come.



A New Wave in Natural Gas Delivery

July 31, 2008

The Honorable Carolyn Kirk, Mayor
City of Gloucester
9 Dale Avenue
Gloucester, MA 01930

RECEIVED

AUG 1 2008

Mayor's Office

RE: Neptune LNG Deepwater Port Charitable Contributions to City of Gloucester

Dear Mayor Kirk:

We are pleased to inform you that Neptune LNG LLC, the sponsor of the Neptune LNG Deepwater Port that will be built approximately eight miles off the coast of Gloucester, anticipates making a contribution of \$250,000 to City of Gloucester for natural gas related energy conservation within the next few weeks.

City of Gloucester does not need to do anything in order to receive these funds. However, we do ask that City of Gloucester confirm and return the donation form that is enclosed in this letter. We look forward to funding the efforts of City of Gloucester and will contact you when the funds are going to be transmitted.

Please do not hesitate to contact me at 617-526-8363 if you have any questions concerning this letter.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Marc A. Silver".

Marc A. Silver
Vice-President
Neptune LNG LLC

CITY COUNCIL
AND
CITY COUNCIL STANDING COMMITTEE
Budget and Finance
Thursday, July 31, 2008 – 7:00 p.m.
Third Floor Conference Room – City Hall

Attendance: Councilor Joe Ciolino, Vice Chair, Councilors Steve Curcuru and Jackie Hardy
Also: Marcia McInnis, Jim Duggan, Jeremy Gillis, Donna Compton
Absent: Councilor Jason Grow

The meeting was called to order at 7:00 p.m.

1. Memo from City Clerk's office requesting to establish an account.

Jeremy Gillis, Assistant City Clerk explained this establishes a revolving account that is funded by a surcharge on vital records to preserve our permanent city records.

Councilor Ciolino asked what the average cost of a record is.

Mr. Gillis replied between \$10 and \$15 and noted if this was in place last year, it would have generated \$9,700. We will remain competitive with other communities and this will help preserve the city's history. This will not affect the cost of photo IDs. This does require yearly approval and salaries cannot be paid out of this. He noted that the Connecticut City Council leveraged this in order to get \$50,000 in grant money to help redo their archival vault.

Jim Duggan, Administrative Assistant to the Mayor feels a good case was made during budget but the funding just wasn't available and he commended Jeremy for a smart approach to try to achieve what needs to be done.

Councilor Hardy asked how many new records we create yearly.

Mr. Gillis replied one of each marriage, death and births; the big tones span 10 years.

MOTION: On motion of Councilor Hardy, seconded by Councilor Curcuru the Budget and Finance Committee voted 3 in favor, 0 opposed to recommend to the full City Council an authorize addition surcharge in the amount of \$2.50 on all vital records of Gloucester to include births, marriages and deaths.

MOTION: On motion of Councilor Hardy, seconded by Councilor Curcuru the Budget and Finance Committee voted 3 in favor, 0 opposed to recommend to the full City Council authorization of the City Auditor to establish of a revolving fund for the City Clerk's office for maintenance, repair, preservation and safekeeping of the permanent records of the city, in accordance with MGL Ch. 44, Sec. 53E ½ with the stipulation that the source of funds will be a surcharge of \$2.50, to b e placed upon all vital records sold in the City Clerk's office and that said fund not exceed \$10,000 for FY09.

2. Lease Agreements: 8 Washington St., 6 Stanwood St., and 15 Hickory St.

Mr. Duggan referred to the draft RFPs for lease agreements, two of which include continuing existing uses and the third (Hickory Street) utilizing the water tower for a cell tower.

Councilor Hardy questioned the current property damage coverage on the 6 Stanwood and 8 Washington Street properties. She is familiar with the size and condition of the building on

Stanwood which is covered for \$100,000 but in comparison to the Wash. Street property (American Legion) she can't understand why that is only covered for \$50, – can't understand why that is only covered for \$50,000.

Donna Compton, Acting Purchasing Agent agreed the insurance on the American Legion building should be increased.

Councilor Ciolino stated the city pays for the insurance and as bids come in we need to find out how much the utilities run.

Mr. Duggan is trying to schedule in National Grid to do an electrical and gas audit of city owned buildings to determine where the losses are.

Councilor Hardy stated the DPW (out of Dan Smith's office) did an analysis of the losses last term.

Councilor Hardy asked who pays the water bills on the Legion Building.

Ms. Compton replied the city pays for those but Stanwood Street pays their sewer/water and all utilities.

Mr. Duggan explained that part of due process for delinquent water and sewer bills is to ask the tenant to pay the water/sewer bill if the landlord defaults. It is part of the process utility companies follow according to state law.

Councilor Hardy asked what is rent for the Washington Street property.

Ms. Compton stated it remains at \$300 with a reduction in square footage through the elimination of the big hall.

Councilor Ciolino stated the Legion is not renting the whole building and it is a veteran's organization.

Mr. Duggan added they do some maintenance and it is a reputable organization utilizing city property.

Councilor Hardy asked how sprinkling or not sprinkling the building affects them.

Ms. Compton feels the reduction in space will allow them to get their liquor license back.

Councilor Curcuru asked what the top floor will be used for.

Mr. Duggan replied there are no plans at this point that he is aware of.

Councilor Ciolino stated a request was made to the Mayor to allow liquor in certain buildings while being rented for events.

Councilor Hardy is also in agreement with allowing the veterans the use of the hall. If they are selling alcohol we should give them an incentive to save water and electricity. Is there any chance that in the future they realize this rent is going up and how do other communities do it.

Mr. Duggan replied some communities have buildings that were donated to them.

Councilor Ciolino stated in order to belong to the Legion you have to have fought in a war and nationally the numbers are declining.

Ms. McInnis stated the Legions have expanded the membership to include family members of veterans but it really hasn't helped the numbers.

Councilor Hardy asked about the leasing of the water tower on Hickory Street for a cell tower.

Mr. Duggan replied Verizon is looking for a location and this is a good opportunity for a revenue source to take advantage of the water tower as many communities are doing. Both Manchester and Rockport bring in \$20,000 to \$30,000 per year from similar installations.

Councilor Ciolino noted a cell tower cannot be within so many feet of a school.

Mr. Duggan stated there is a significant difference between a tower and an antenna affixed to a water tower.

Ms. Compton stated Legal has looked at it and Superintendent Farmer has approved it.

Councilor Hardy asked what if the permit does not materialize.

Ms. Compton replied there is language in the RFP requiring \$100 per month while going through the permitting process. Legal suggested language be added that if they don't get their permits there is no liability to the city.

Councilor Hardy asked if there is anything maintenance needed on that tower that could be done by the cell tower company during the installation of the antenna.

Ms. Compton stated part of the requirement is that they have to build an access road to the water tower.

Councilor Hardy stated right now there is a great deal of police activity over there due to the access to the schools and the quarries. The dirt road in existence will soon have huge boulders blocking it and she asked if the cell tower company is granted a permit they should install a gate and provide the city with a key and she would like to see it become part of the lease. There is a real problem up there and doesn't want to exacerbate that.

Ms. McInnis asked will this come in the same or less than what AT&T is paying the EDIC for their antenna on the water tower in Blackburn Industrial Park.

Ms. Compton stated they pay that directly to the city.

Councilor Ciolino asked do we need a minimum bid. Whatever we are getting over at Blackburn should be the minimum.

Councilor Hardy stated according to the Assessor's the market value is \$28,000 based on the Blackburn water tower lease.

The consensus of the committee was to go no lower than \$28,000.

Councilor Hardy asked if someone gets the lease on 15 Hickory Street but doesn't get the SCP will the lease be null and void to give someone else an opportunity to bid.

A time period of one month after the appeal period for the decision for the SCP has run was suggested and agreed upon by the committee.

Councilor Ciolino stated if the applicant fails to get a SCP the lease is null and void and the property is available to be re-bid. He asked that the re-draft of the RFP be e-mailed prior to the Council meeting of 8/19.

MOTION: On motion of Councilor Ciolino, seconded by Councilor Curcuru the Budget and Finance Committee voted 3 in favor, 0 opposed to recommend to the full City Council acceptance of the RFP #88201 for disposition of city owned land by lease for the property located at 8 Washington Street.

MOTION: On motion of Councilor Ciolino, seconded by Councilor Curcuru the Budget and Finance Committee voted 3 in favor, 0 opposed to recommend to the full City Council acceptance of the RFP #88036 for lease of the water tower at 15 Hickory Street for a PWSF.

MOTION: On motion of Councilor Ciolino, seconded by Councilor Curcuru the Budget and Finance Committee voted 3 in favor, 0 opposed to recommend to the full City Council acceptance of the RFP #88164 for disposition of city owned land by lease for the property located at 6 Stanwood Street.

Councilor Ciolino also requested information pertaining to the lease of the Fitz Hugh Lane House.

Councilor Hardy asked for a spreadsheet showing all city buildings being leased.

Ms. Compton presented a spreadsheet previously submitted to the Council listing city properties that are leased and will e-mail this to the committee.

Request the Mayor for an updated spreadsheet of all the leased properties in the city.

A side note on the road closure for Farmer's Market and the need to put in one handicap comfort station.

3. Discussion on the position of City Auditor.

Councilor Hardy noted that during the previous review process Ms. McInnis had expressed an interest in the position, but withdrew. She asked what has changed.

Marcia McInnis was concerned with some of the unsettlement in the Auditor's office due to a lot of changes and it was important to know that her relationship with the office staff and the Council would work. She thought it would be more disruptive if she accepted the position and it didn't work – she took the acting position where it would provide a time to get to know the members of the committee and the staff in the office and she come to the conclusion that it is a good working relationship.

Councilor Hardy asked if Ms. McInnis feels more comfortable when making presentations.

Ms. McInnis replied it was originally a consideration but now it doesn't cross her mind.

Councilor Hardy has seen a great deal of progress and is pleased with that. She recalls at the final meeting there was concern as to what your interpretation of the charter was as to your position and if it was under the auspices of the Mayor or the City Council.

Ms. McInnis stated it is very clear the position reports to the Council and is responsible to the Council. That is why it was so important to know that I could work with the B&F committee and the City Council.

Councilor Hardy has seen progress but asked that all information be provided freely and not have to be pried.

Ms. McInnis stated when she first came, she was hesitant to call or talk to anyone – now starts her week checking in with the Chair as well as during the week with anything additional that comes up.

Councilor Curcuru stated sometimes this information doesn't get passed onto the other members until the night of the Council meeting.

Councilor Hardy stated the job description states the Auditor provides supervision of the assistant auditor and two principal account clerks. She asked if there will be two principal account clerks.

Ms. McInnis stated if we could afford it we really need two clerks and would like to in the future fill that second Clerk position. Right now we are working on the General Ledger Accountant position to fill a critical position in capital projects.

Councilor Hardy asked if she sees any major changes in the office or happy with the way it is going now.

Ms. McInnis replied we are working together better than expected. She stresses the use of technology to make people more efficient and sees us working more to an Excel spreadsheet driven office.

Councilor Hardy asked who would appoint the new assistant.

Ms. McInnis replied the acting assistant auditor will be fine for that position.

Councilor Hardy asked if that will be opened up in house.

Ms. McInnis replied yes, we do have a lag in time for the General Ledger Accountant. The state statute for the City Auditor, MGL Ch. 41 Sec. 48 is for three year appointment.

Mr. Duggan has been involved in municipal government for 20 years and has worked with a lot of City Auditors and it has been a complete pleasure working with Marcia; she is helpful, insightful and devoted and it is important to the Mayor that Marcia continue to build the relationship with the DOR. She wants Marcia to attend managers meetings and encompassed with the administration tremendously which helps out the city tremendously.

Councilor Curcuru supports the appointment.

Councilor Ciolino stated Ms. McInnis came into this position under extreme conditions and did a good job; she is very competent and he looks forward to working with her.

Councilor Hardy was hesitant coming into this meeting on how she would vote but based on the information provided tonight, she will be supporting her nomination tonight. She stressed serving the council.

Mr. Duggan stated Ms. McInnis is respectful to the office of the Mayor but she knows and expresses and maintains that she answers to the City Council.

MOTION: On motion of Councilor Curcuru, seconded by Councilor Hardy the Budget and Finance Committee voted 3 in favor, 0 opposed to recommend to the full City Council the appointment of Marcia McInnis to the position of City Auditor for a two year term to expire 2/14/10.

It was moved and seconded to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

June Budrow
Clerk of Committees