

**Budget & Finance Committee**  
Thursday, June 18, 2015 – 4:30 p.m.  
1<sup>st</sup> Fl. Council Committee Rm. – City Hall  
**-Minutes-**

**Present: Chair, Councilor Melissa Cox; Vice Chair, Councilor Bill Fonvielle; Councilor Paul McGeary**  
**Absent: None,**  
**Also Present: Kenny Costa; Jim Destino; Assistant Fire Chief Tom Aiello; Hans Baumhauer; Sue Miller**

The Committee meeting convened at 4:31 p.m.

1. ***Memorandum from Director of Finance & Operations for the Gloucester Public Schools Re: Request permission to raise the revenue and spending limit on Fund 22300, School Food Service from \$1,199,134 to \$1,324,124***

**Hans Baumhauer**, Director of Finance and Operations for the Gloucester Public Schools, explained that he's requesting to increase the Gloucester School Food Service Program revenue and expense. Each year it is an estimate based on historical data. He noted that the cost of food alone has gone up significantly and participation in the school lunch program is up overall. On the revenue side, the percentage has increased for reimbursements for free and reduced lunch as well. Revenues and expenses have to be raised together, it was noted. There are two more federal reimbursements due before year end, and **Mr. Baumhauer** highlighted that the Food Service is self-sustaining. He said that prices are not foreseen to be raised in the future.

**MOTION: On a motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council accept an amendment of the appropriation for the FY2015 operating costs of the Gloucester School Food Service Program from \$1,199,124 to \$1,324,124 and an amendment from \$1,199,124 to \$1,324,124 for estimated receipts in accordance with MGL c44, §53E.**

2. ***Memorandum from Fire Chief and Special Budgetary Transfer Requests: 2015-SBT-45, 2015-SBT-46, 2015-SBT-47, and 2015-SBT-48***

**Assistant Fire Chief Tom Aiello** and Sue Mills, Principal Clerk, explained that this series of four Special Budgetary Transfers are to help close the FY15 gap for the department's overtime budget to June 30 in order to keep all fire stations open. It was explained that the training and dues and subscriptions would wait until the new fiscal year which is where the majority of the funds were being swept from. **Councilor McGeary** asked what the grand total for overtime was for FY15 and if available how it broke down between Worker's Comp and regular vacation and sick time. **Mr. Destino** said would be about \$325,000 reiterating that this is about keeping the stations open. There was a brief discussion about how the funding was distributed in terms of coverage for overtime with CFO, **John Dunn**.

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-45 in the amount of \$8,700 from Account #101000.10.220.53060.0000.00.000.00.052, Fire Department, Training Classes & Tuition to Account #101000.10.220.51300.0000.00.000.00.051 Fire Department, Salary/Wage Overtime for the purpose of keeping all city fire stations open through June 30, 2015.**

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-46 in the amount of \$2,000 from Account #101000.10.220.53065.0000.00.000.00.052, Fire Department, Fire Prevention Class/Seminars to Account #101000.10.220.51300.0000.00.000.00.051 Fire Department, Salary/Wage Overtime for the purpose of keeping all city fire stations open through June 30, 2015.**

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-47 in the amount of \$4,300 from Account #101000.10.220.57300.0000.00.000.00.057, Fire Department, Dues & Subscriptions to Account #101000.10.220.51300.0000.00.000.00.051 Fire Department, Salary/Wage Overtime for the purpose of keeping all city fire stations open through June 30, 2015.**

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-48 in the amount of \$5,000 from Account #101000.10.220.58700.0000.00.000.00.058, Fire Department, Replacement of Equipment to Account #101000.10.220.51300.0000.00.000.00.051 Fire Department, Salary/Wage Overtime for the purpose of keeping all city fire stations open through June 30, 2015.**

Transfers 2015-SBT-49l and 2015-SBT-49m are also for the Fire Department totaling \$18,780.69 in addition to the \$20,000 in transfers just approved to cover overtime expenses through the end of FY15. The department is still struggling to cover shifts due to the start of summer vacation season and can't cover the overtime it within its remaining FY15 budget. He said that in order to keep the stations opened they are repurposing that amount having swept accounts from other city departments working together to do their part to help ensure fire stations stay open.

There was a discussion between **Mr. Destino** and **Councilor Cox** as to the union rules with scheduling vacations in addition to the difficulty of four firefighters out on disability. It is something they struggle with and is contractual -- the Fire Chief can't know day to day what his staffing roster will be until that day, **Mr. Destino** said. Rather than closing a station, it is the choice of the Administration to ask for these transfers in order to keep the stations open 24/7 through the end of FY15.

**MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49l in the amount of \$13,885.69 from Account #101000.10.411.53100.0000.00.000.00.052, DPW-Engineering, Professional Services to Account #101000.10.220.51300.0000.00.000.00.051 Fire Department, Salary/Wage Overtime for the purpose of keeping all city fire stations open through June 30, 2015.**

**MOTION: On motion by Councilor McGeary, seconded by Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49m in the amount of \$4,895.00 from Account #101000.10.470.53004.0000.00.000.00.052, DPW Public Property Maintenance, Employee Training Seminars to Account #101000.10.220.51300.0000.00.000.00.051 Fire Department, Salary/Wage Overtime for the purpose of keeping all city fire stations open through June 30, 2015.**

3. *Memorandum from Chief Financial Officer & spreadsheet describing FY2015 interdepartmental transfer to Various Accounts and Special Budgetary Transfer Request 2015-SBT-49 (Now presented as 2015-SBT-49 and 2015-SBT-49a, -49b, -49c, -49d, -49e, -49f, -49g, -49h, -49i, -49j, and -49k,)*

*NOTE: For 2015-SBT-49l and -49m, see Agenda Item #2 related to Fire Department Overtime.*

**Mr. Destino** said following series of transfers are a result of the sweeping of year end accounts totaling 549,618.15. The majority of money came from the DPW departments. These funds were made available because the DPW was busy moving snow around for much longer than normal this winter, and proposed funded projects that would have been accomplished in that timeframe went undone. He assured that those projects are funded for FY16 and will go forward. He asked that Committee support the repurposing of these funds by transferring them to ameliorate some year-end financial issues, two of which were handled under the heading of Agenda item #2

**Mr. Dunn** explained that the second part of the transfers is health insurance that was under budgeted in FY15. Even though the majority of \$549,618.15 of swept departmental funds is being moved to the Personnel Department's health insurance account, there are other lines within Personnel that need to be backfilled such as Worker's Compensation (Worker's Comp) which has been mainly driven by the number of the firefighters out on the job. He noted that the issue with Fire Department overtime is that it can't be planned for and just has to be paid. He also briefly addressed for the Committee the process by which the city must fund and pay for Worker's Comp

and an employee's health insurance premium simultaneously and did discuss some inter-related issues with **Councilor Cox**.

Responding to an inquiry by **Councilor Cox**, **Mr. Dunn** that \$530,837.46 is the total transfer of which about \$400,000 goes into the GIC Health Insurance account and about \$130,000 will be internally transferred to two Worker's Comp lines -- one line is for medical bills, the other for settlements.

**Mr. Dunn** explained that the short shortfall in health insurance occurred because when the budget was originally set up there were some Enterprise Funds that got charged, Water and Sewer, and several grant funds which turned out to be more than they were able to charge off to those Funds. He assured it is being handled correctly now with very good data in hand. He also explained that he made a mistake with the issues with the Retired Massachusetts teachers in not counting them all having to split it through the fiscal year. The third issue which also combined to create this deficit was that during the open enrollment period for employee health insurance program selection, some people moved to higher cost plans. The open enrollment period closed after the FY15 budget was presented to the Council whereas this year it was pushed along.

**Mr. Destino** confirmed that they have much better data this year because they have been monitoring both the city side and the school side closely throughout the year. **Councilor McGeary** asked if Mr. Dunn and Mr. Destino were confident of the projected savings on which they were basing the FY16 budget, and were those numbers real. **Mr. Dunn** said, "Yes." Those savings are based on the fact that they already sent those plans into the GIC and the plans were locked in before they calculated the savings. They can't move now, he added. **Councilor Cox** asked if there was there was a comfort level in those projected savings. **Mr. Destino** said they had to wait until open enrollment ended and applications were in the mail to announce the savings.

**Councilor Cox** asked if **Mr. Dunn** was comfortable with the FY16 budget numbers. **Mr. Dunn** said he was. **Councilor Cox** said that it all could change next year with another open enrollment period. She acknowledged they have unpredictable events that transpire with healthcare through the year with employees coming on board and leaving the city's employ and briefly discussed this issue with **Mr. Dunn** and **Mr. Destino** who assured that these issues are tracked monthly now. **Mr. Destino** said that initially he and Mr. Dunn and talked about taking it from Free Cash and still knock down the Snow & Ice deficit but neither of them felt taking money from Free Cash was a good idea. **Councilor Cox** expressed her agreement saying that is the city's last bit of its rainy day fund. She pointed out this (the health insurance deficit) would have been a free cash hit at tax recap time had they not moved to fill this funding gap, and that the Snow & Ice deficit is not a free cash hit. The city has the opportunity to amortize its Snow & Ice remaining debt from this winter over a three year period which is the safer way to go. **Mr. Destino** said they were fortunate to have the departmental account sweep work as well as it did and extended his thanks to the City Auditor who keeps him current on purchase orders over \$1,000 to make sure the city doesn't waste any money.

**Councilor Cox** reviewed some of the line items of funds that were swept from various city departments. **Mr. Dunn** said they met with department heads and that even though they took funds from single lines but placed them as an aggregate into one line per department. He added that the department heads were very cooperative in assisting the fund sweep.

**Councilor McGeary** asked what this means in terms for Snow & Ice. **Mr. Destino** said they're still waiting to learn what the reimbursement will be. He said there could be additional monies coming the city's way via the federal government. They're waiting on guidance from the state on how the amortization of the Snow & Ice debt will be handled, which will be about \$2 million over FY16, FY17, and FY18 which will be about \$650,000 a year. They found it more prudent to amortize over those three years rather than taking it out of free cash so that there is a buffer.

**Councilor McGeary** asked if they had the option to borrow for the Snow & Ice debt if another horrible winter happened. **Mr. Destino** said they likely could not. **Mr. Costa** said you can borrow funds for capital equipment but not for operational issues. **Mr. Dunn** added there are some limited circumstances on why you can borrow for operational issues, but generally they are limited to a one year term and suggested that he, too, was unsure they could borrow for Snow & Ice debt. If this is recurring and everyone is stuck in the same situation, there would likely see a legislative remedy to the situation which **Mr. Costa** agreed with. He said to borrow operational funds he didn't believe the Department of Revenue would allow it. **Mr. Dunn** said he, too, didn't see anything in state law to allow for borrowing for municipal operational funds. **Councilor McGeary** discussed whether it was an option to put forward a Prop. 2 ½ sunseting override which would be a one-year recapture whatever you have for repayment and then it is gone. This still would have to be confirmed by the DOR.

**Councilor McGeary** noted several big numbers from the DPW and asked about \$114,000 coming from that department. He asked if these projects will be left undone. **Mr. Destino** reiterated that the DPW projects are definitely on the list to be done and are budgeted for FY16.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49 in the amount of \$12,693.55 from Account #101000.10.155.51400.0000.00.000.00.051, Management Information System, Salary\Wage-Longevity to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49a in the amount of \$44,489.23 from Account #101000.10.181.51400.0000.00.000.00.051, Community Development, Salary\Wage-Longevity to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49b in the amount of \$4,904.73 from Account #101000.10.241.51400.0000.00.000.00.051, Inspectional Services, Salary\Wage-Longevity to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49c in the amount of \$2,623.33 from Account #101000.10.241.52820.0000.00.000.00.052, Inspectional Services, Rent/Lease Office Equipment to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49d in the amount of \$800.00 from Account #101000.10.403.51400.0000.00.000.00.051, DPW-Solid Waste Disposal, Salary\Wage-Longevity to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49e in the amount of \$65,994.60 from Account #101000.10.403.53090.0000.00.000.00.052, DPW-Solid Waste Disposal, Educational & Testing Services to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49f in the amount of \$256.00 from Account #101000.10.421.51400.0000.00.000.00.051, DPW-Administration, Salary\Wage-Longevity to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION:** On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49g in the amount of \$2,696.00 from Account #101000.10.421.53004.0000.00.000.00.052, DPW-Admin, Employee Training Seminars to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49h in the amount of \$269,005.00 from Account #101000.10.472.57350.0000.00.000.00.052, DPW-Facilities, Reimbursements of CDL Licensure to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.**

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49i in the amount of \$114,350.00 from Account #101000.10.499.53004.0000.00.000.00.052, DPW-Other, Employee Training Seminars to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.**

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49j in the amount of \$12,828.87 from Account #101000.10.510.51400.0000.00.000.00.051, Public Health, Salary\Wage-Longevity to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.**

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-49k in the amount of \$196.15 from Account #101000.10.563.51400.0000.00.000.00.051, Tourist Commission, Salary\Wage-Longevity to Account #101000.10.152.51750.0000.00.000.00.051 Personnel, Employee-Health Insurance for the purpose of funding GIC Health Insurance expenses through June 30, 2015.**

#### ***4. Special Budgetary Transfer Request 2015-SBT-50 from the Treasurer/Collector***

**Mr. Dunn** explained that this transfer is the need to cover a shortfall in funding veterans' benefits for the month of June. He said there was money available from refunding of debt service out of his department, and this money to Veterans' Services will be reimbursed next year from the state. Veterans' benefits have been on an upward track with better outreach both **Councilor Cox** and **Mr. Dunn** acknowledged. **Councilor McGeary** inquired if the reimbursements for FY14 have come in. **Mr. Dunn** confirmed that it has with one month more to go. He explained the method by which the reimbursements reach the city briefly with a lag of one fiscal year.

**MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-50 in the amount of \$20,000 from Account #101000.10.145.59100.0000.00.000.00.059, Treasurer/Collector, Debt Service-Principal to Account #101000.10.543.57710.0000.00.000.00.057 Veterans Services, Ordinary Benefits for the purpose of funding Veterans Benefits through June 30, 2015.**

#### ***5. Supplemental Appropriation-Budgetary Request 2015-SA-28 from the Mayor's Office***

**Mr. Dunn** said this transfer relates to the FY15 Regional Vocational School assessment. Last year the Regional Vocational School was still merging both Essex Aggie and North Shore Vocational School. The city received a preliminary assessment based on that merger and on enrollment. In actuality the enrollment was higher than the preliminary assessment accounted for as well as some other regional school expenses went up during the course of the year. As a result, this transfer is necessary to cover the balance of what wasn't budgeted for in FY15. It was noted the initial projection was 80 students but that number went much higher.

**MOTION: On a motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Supplemental Appropriation 2015-SA-28 in the amount of \$94,435 (Ninety Four Thousand Four Hundred Thirty Five**

**Dollars) from General Fund – Unreserved Fund Balance - (“Free Cash”) , Account #101000.10.000.35900.0000.00.000.00.000 to Regional School Assessments, Vocational School Assessments, Account # 101000.10.942.56200.0000.00.000.00.056 for the purpose of funding the actual Essex North Shore Agricultural & Technical School District Assessment which exceeded appropriation due to an increase in enrollment and other adjustments made in the first year of the school’s operation.**

**6. Memorandum from CFO re: Norseman Ave. Extension Road repairs & an Order related to repurposing the remaining funds of a completed capital project to Norseman Avenue Extension Road**

**Mr. Destino** said that this is part of the Administration’s goal to not only get roads paved in the city but to accept them as public roads. The Council has seen part of that with the acceptance of private roads which will come to public hearing in July. This was a request under the Code of Ordinances for a 50/50 split for a private road to be paved. This is not a frequent occurrence as funds are not readily available by the city to take on these types of projects, he said. He pointed out that there was a small amount of money for this road paving, and money was found in an old off-site road improvement fund. As this money is no longer needed for the original capital project which is completed, they’re asking for this money to be appropriated for this new paving project which will be 100 percent bettered by the folks on this street who were told the only way the city would do this project is if the abutters paid for this project wholly. There will be bettering over a 10 year period by the abutters, and this could be a possible pilot model program to get private roads accepted by appropriating some funds every year as a way for private roads to get their roads paved with an eye to being accepted as a public road.

**Councilor Cox** asked what the interest rate that was charged for the betterments. **Mr. Dunn** explained for betterments they charge only 2 percent. The people who are bettered have the option to finance over 10 years or paying it up front and about 25 percent pay up front. He said in this case it is hopeful all the abutters will pay up front. He added betterments can also be for a term of five or up to 20 years, but historically it has been offered for these types of projects for 10 years. Responding to **Councilor Cox’s** inquiry, **Mr. Destino** and **Mr. Dunn** said the abutters of the road initiated this project with the city. **Mr. Dunn** said that they don’t know whether they will pay it all up front. Once the project has happened the city sends a letter to the abutters advising them of their financial options which they then choose, and he added that they are on the hook for their financial share of the paving project regardless.

**Councilor Cox** explained that her issue with this process was there are many streets in her ward that are in poor condition and badly need paving, and yet the city has funds for a loan for a private road paving and charge 2 percent interest over 10 years. If the betterment isn’t paid up front then a lien is taken out on the property by the city until the betterment is paid off. **Mr. Destino** said through this program they are trying to take private roads public to increase city road miles and to increase the state’s Chapter 90 reimbursement in order to pave more public roads. As more funds are reimbursed from the state under Chapter 90, more roads will be able to be paved.

There was also a discussion between the Councilors and **Mr. Dunn** and **Mr. Destino** about the paucity of public road paving and Chapter 90 funds to accomplish that paving program. **Councilor Cox** asked if this money can be used to pave public roads. **Mr. Destino** said they can get money through loans if need be to pave public roads, but instead of doing a loan order the betterment will pay the money back for the nominal cost of paving this roadway. **Councilor McGeary** confirmed with **Mr. Destino** and **Mr. Dunn** that in these cases the city is simply acting as the fiscal agent in order to get the private roads paved in order to then take the roads as public ways. Councilors Fonvielle and McGeary briefly reviewed their experiences in their respective wards with similar situations over the last several years.

**Councilor Cox** continued to express concern that people who live on public roads and go years being told their street is on a list for paving and don’t see that benefit. She said she wanted a 100 percent guarantee that the Norseman Road Extension will come back to the city as a public road upon the completion of the paving project. **Mr. Destino** said that is a reasonable request and try to obtain the assurance the Councilor asked for from the Norseman Avenue Extension abutters participating in this paving program. **Councilor McGeary** said when they do a road more is done to make it street quality than just paving it so that it can be accepted as public road. People won’t spend that money for the process unless they want their road to be made public.

**Councilor Cox** said she would not vote in favor of this tonight and would work with the Administration to further her understanding on the matter before the Council meeting of June 23. **Councilor Fonvielle** announced that he used to own a property abutting Norseman Avenue and that fact would not affect his vote.

**MOTION: On a motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 2 in favor, 1 (Cox) opposed, to recommend that the City Council approve the repurposing**

**the remaining balance of funds for a total of \$23,456 in Fund #300074-CIP10 Off-Site Road Improvements – Atlantic/Bray Streets of a completed road repair project for the purpose of the completion of a capital project for the repair of the Norseman Avenue Extension.**

**7. City Council vote of August 27, 2013 re: Renewal of Rogers Street Parking Lot at 65 Rogers Street (14-C2)**

**Mr. Destino** said this is the annual renewal to allow 65 Rogers Street to remain a city parking lot, and noted that there will be some forward movement on the property soon via a Request for Proposals for Council review this summer. **Councilor McGeary** requested the information as to how much revenue was gained on the property as a parking lot for FY15. **Councilor Cox** said in general she is not in favor of multiple Committees' taking this matter up citing that under the Consent Agenda this matter was referred not only to Budget & Finance but to Planning & Development, but that since she was unable to attend the P&D meeting she had an opportunity to hear the matter addressed, but that moving forward she would prefer singular Committees rather than have overlapping Committee efforts made.

**The Committee reviewed this as an informational matter and took no action.**

There was a discussion between the Committee and **Mr. Destino** on Committee and Council process on motioning and conducting a meeting. **Council President McGeary** announced that the Council would hold a workshop to address its Rules of Procedure on Wednesday, July 15 at 5 p.m. to review and consider changes to their procedures which had not been undertaken in some time.

**8. Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report**

**Mr. Costa** reviewed his reports (on file) with the Committee including the Snow & Ice deficit which he reported needed to have the ceiling raised one last time in this fiscal year due to a late invoices for snow removal from school roofs totaling \$30,000 necessitating an increase of \$50,000 just in case any further invoices arrive before June 30.

**MOTION: On a motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council accept the provisions of MGL c. 44, §31D Snow and Ice Removal, Emergency Expenditures not to exceed \$3,550,000. The increase of emergency expenditure authority is \$2,900,000 added to the original FY2015 DPW Snow and Ice Removal appropriation budget of \$650,000.**

The following transfers were not referred through the Council Consent Agenda due to their being a part of the year-end fiscal alignment and may come directly through the City Auditor to the Committee. It was noted the Council would have to suspend their rules for the B&F Committee Report at the June 23 Council Meeting in order to accept the transfers to be voted by the full Council.

**MOTION: On motion by Councilor Fonvielle, seconded by McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-51 in the amount of \$3,000 from Account #101000.10.472.51100.0000.00.000.00.051, DPW Facilities, Salary/Wages - Permanent Positions to Account #101000.10.470.51300.0000.00.000.00.051 DPW Public Property Maintenance, Salary/Wage- Overtime for the purpose of funding overtime costs through June 30, 2015.**

**MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-52 in the amount of \$9,298.76 from Account #101000.10.499.51200.0000.00.000.00.051, DPW - Other, Temporary Positions to Account #101000.10.470.51300.0000.00.000.00.051 DPW Public Property Maintenance, Salary/Wage - Overtime for the purpose of funding overtime costs through June 30, 2015.**

**Mr. Dunn** said that this was an issue where a part-time person started working earlier than had been originally budgeted for.

**MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-53 in the amount of \$2,000.00 from Account #101000.10.563.53500.0000.00.000.00.052, Tourism-Purchased goods and services to Account #101000.10.563.51200.0000.00.000.00.051 Tourism-Salary/Wage, Part-Time Position for the purpose of funding the volunteer coordinator and assistant volunteer coordinator positions through June 30, 2015.**

**Mr. Costa** then briefly reviewed his reports with the Committee.

**A motion was made, seconded and voted unanimously to adjourn the meeting at 6:10 p.m.**

**Respectfully submitted,**

**Dana C. Jorgensson**  
Clerk of Committees

**DOCUMENTS/ITEMS SUBMITTED AT MEETING:**

- City Auditor's Actual Amount Overdrawn Report FY15 and Projected Amount Overdrawn Report FY15 submitted by Kenny Costa, City Auditor