

Budget & Finance Committee
December 11, 2014 – 6:00 p.m.
1st Fl. Council Committee Room – City Hall
-Minutes-

Present: Chair, Councilor Melissa Cox; Vice Chair, Councilor William Fonvielle; Councilor McGeary
Absent: None

Also Present: Kenny Costa; John Dunn; Assistant Police Chief John McCarthy; Tom Daniel; Gregg Cademartori; Mark Cole; Donna Compton; Gary Johnstone; Thomas Hauck; Dr. Richard Safier; Hans Baumgartner; Debbie Laurie

The meeting was called to order at 6:00 p.m. Items were taken out of order. **Councilor Cox** stepped away from the meeting at 6:47 p.m. and returned at 6:50 p.m.

1. Memorandum Grant Application & Checklist from Planning Director re: Coastal Zone Management (CZM) Green Infrastructure for Coastal Resilience Grant Application for Little River Floodplain & Habitat Restoration for \$310,000

Gregg Cademartori, Planning Director explained briefly as follows: This is a grant round that had a short window of announcement, a second round of funding released by Coastal Zone Management (CZM). At the time that the announcement was made the Council schedule in November and December was such that the Planning Department went ahead and aggressively submit the city's application because it was aligned with the project that has been funded over the years. The city heard it received the grant on Dec. 1 (letter from CZM placed on file). Therefore, Mr. Cademartori was before the Committee not only for permission to submit after the fact but to also request acceptance of the Coastal Resilience Grant from CZM.

He said that this project is known as the Little River Restoration Project, one that has been in the making for 15 years initiated by former Shellfish Warden Stubby Knowles and carried forward by Dave Sargent, the current Shellfish Warden. The partners on the project include a variety of both state and federal agencies including NOAA and the Dept. of Environmental Restoration at the state level. He termed it as a collaborative effort of design with a number of goals, of primary importance is fish passage from the Little River to the Lily Pond spawning area for a number of important species in the area. With this grant program there also is a significant flood storage capacity that will be created by the project. He explained that when the waste water treatment plant was built in the 1960s, there was a meandering stream that emptied into the salt water portion of the Little River, and at the time with slightly different regulations, the stream was placed in a concrete channel on the right side of the property.

The request was made for \$310,000 with estimated budget of \$460,000, he said and pointed out that in the application package on file there were support letters from all the agencies as well as the city's Conservation Commission, Planning Board and a commitment letter of the city's commitment of a 25 percent financial match. A grant award letter from CZM was placed on file.

Mr. Cademartori added that it would be the Planning Department's recommendation that the city move forward with a \$150,000 loan authorization in order to finance the remainder of the project. The Committee could expect to see a loan order for up to \$460,000 to come forward in the next Mayor's Report for referral to B&F, he said. The total of the loan authorization is for the amount of the project, but with the award of the grant, the city would only move forward to finance the \$150,000, which is the required match.

Councilor Fonvielle expressed his pleasure in seeing this project go forward in his ward. He said it is a win:win for the city. He asked why the full \$345,000 available wasn't applied for as it was the estimated budget. **Mr. Cademartori** said the project budget is an estimate which he termed as conservative. It is anticipated there will be a bid specification ready early in 2015 and then go to bid. He suggested it was possible the city's financial commitment could turn out to be less than anticipated. The grant ratio of 75/25 to the city is the state standard for issuing these types of grants. Not knowing this grant would be available, there was a discussion with the Administration of a potential city financial commitment of \$150,000 which is more than 25 percent of this budget. The way that it is structured is some of the funding is in the contingency area and it may turn out that the commitment for contingencies will be slightly different – less than anticipated. **Mr. Cademartori** pointed out that this is a reimbursement grant of up to \$310,000 to the city from the state and would always have to be at a rate of 75/25 of a minimum of the value of the project. **John Dunn**, CFO, confirmed that the loan authorization request is in the upcoming Mayor's Report for referral to the Committee for up to \$460,000 which would be required, but that the city would only end up going out for up to \$150,000.

Councilor Cox asked for a timeline of the project. **Mr. Cademartori** explained that a bid is expected to go out in late winter, but the timing of the construction is related to the fish migration. It will be a compact timeline for the bulk of deconstruction and stabilization and the rest of the work will be done the following spring. There is a great deal of project management at the state level that the city is benefiting from, he noted, and some final reporting will need to be done, but what is satisfying the 75/25 apportionment is the city's cash contribution. He pointed out that a part of the project is on the Wellspring property who gave the city an easement which has expanded the city's easement area and will promote a conservation restriction once the area is restored.

Councilor Fonvielle asked if it is usual to put up a 33 percent match when it is really 25 percent requirement. **Mr. Cademartori** pointed out that this was an extremely competitive grant with a very short window of opportunity for application. Gloucester was one of only a handful of municipalities to be awarded this grant. He pointed out that the city has already received about \$120,000 in project design and engineering at no cost to the city through the partnership with NOAA, the Gulf of Maine Council and the state river ways program. This is a city project which the city is committed to and said that the city's financial commitment is the reasonable share in the total expenses. It is really less than 25 percent in value overall, he said.

MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, that the City Council permit the Community Development Department to apply for and that the City Council accepts under MGL c. 44, §53A, a Massachusetts Coastal Zone Management (CZM) Green Infrastructure for Coastal Resilience Grant of \$310,000 for construction funding for the Little River Floodplain and Habitat Restoration project. This grant requires a grant match requirement of 25 percent.

2. *Correspondence from Mass. Cultural Council re: transfer of FY15 local Cultural Council funds In the amount of \$6,940 (Cont'd from 11/13/14)*

Through direct questioning by the Committee, **Thomas Hauck**, 22 Plum Street, Treasurer of the Gloucester Cultural Council put forward the following information: This grant from the Mass. Cultural Council is dispensed by the Gloucester Cultural Council through an application process from local artisans that will benefit the city, conforming to the guidelines from the Mass. Cultural Council. The application process is available on the Mass. Cultural Council website. There was a vote by the Gloucester Cultural Council several weeks ago reviewing 26 applications and recommended funding to 21 of them. Those who are denied funding can appeal to the Mass. Cultural Council to review the denial and if the state deems the application worthwhile, it comes back to the local Cultural Council for funding. The grants have been made but can't be finalized until the time period for appeal has expired. It was noted that these are reimbursement grants. Funds unspent by applicants simply roll over to the next year's funding.

Mr. Costa explained that once the grantees have been awarded the funds, the city creates purchase orders in conjunction with Mr. Hauck. The disposition of the funds is up to the Gloucester Cultural Council; similar to the Community Preservation Committee's recommendation process. The Council has no purview over the disposition of the funds through the Cultural Council award process. He also explained some of the internal processes for tracking and distribution of the funds. **Councilor McGeary** commented this is worthy use of the funds and commended Mr. Hauck and the local Cultural Council for their work.

MOTION: On a motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council accept under MGL c. 44, Sec. 53A a grant from the Massachusetts Cultural Council in the amount of \$6,940 to the Gloucester Cultural Council for the purpose of supporting cultural projects in the City of Gloucester by the Gloucester Cultural Council.

3. *Review & Recommendations for the disposition of real property for Good Harbor & Wingersheek Beach Concessions*

Mark Cole, Assistant DPW Director, explained that before the Committee was the standard three-year lease Requests for Proposal for both the Good Harbor and Wingersheek Beach Concessions and Restroom Operations. He noted there were no changes in the conditions of the RFP from the last leases signed in 2011 with the minimum bids remaining the same - \$75,000 for the Good Harbor Beach Concession and \$65,000 for the Wingersheek Beach Concession. It was pointed out that restroom facilities must remain open as long as the concessions are open. He

noted the only change since the last leases were signed is on page 14 subsection (i) that if there is an unusually warm day in May or September the restrooms will be opened by the operator during regular business hours. This allows the city to inform the contractor if, for example, it is Saturday, May 10, and it is 90 degrees, that the operators have to open the restrooms and staff them. The DPW will try to staff the parking lot if possible, but it is difficult because the full time staff is working overtime on those days in general, and the summer staff hasn't come on board yet. A full parking lot requires four to six attendants in the lot, he noted. This addition to the lease makes sense, he commented. Notice to open prior to the official opening of the summer season for the beach is at least several days in advance to the operators in order to open the restrooms under these circumstances, and that the DPW tries not to give really short notice. These early or late season openings also give the operator the opportunity to open the concessions if they choose to do so.

Councilor Cox suggested that there be something put in the lease defining the timeframe of prior notice in May and September, and suggested 24 hours' notice be inserted on page 14 subsection (i). **Mr. Cole** said that 24 hours' notice can be placed into the lease and would do so, and a copy would be forwarded with the change to the Committee for its files.

Councilor McGeary inquired when the water is turned on to the concessions. **Mr. Cole** said water service is turned on the first of May in order to make sure everything is ready with the structures.

Gary Johnstone, Assessor, responding to Councilor McGeary's inquiry as to how the city came to the rate to charge for the term of the lease for the concessions was difficult to assess as there are not many communities that have the same situation as Gloucester with concessions directly on the beaches.

Councilor McGeary mentioned an issue with the dumpster at the Good Harbor Beach concession. **Mr. Cole** said the concessionaire must lock the dumpster at night. A second dumpster is there is for trash generated by people coming off the beach and there are recycling stations as well. **Councilor Cox** suggested that the concessionaires should pay for their dumpster and should be able to handle that expense. **Mr. Cole** noted that there is a three-sided containment area for the dumpsters and said one dumpster could be paid for by the concessionaire. There are two dumpsters at Wingersheek Beach concession as well. However, there was no instruction to Mr. Cole to add this as part of the RFP.

There was a brief discussion on the carry in/carry out policy and what it involves regarding DPW staff. **Mr. Cole** noted and that prior to the institution of the carry in/carry out policy it took approximately three hours and three crews working the main beaches to rid them of trash. The policy works well during the day, but the problem seems to be in the late evening hours. The parking lot is cleaner with the dumpsters, he pointed out. The beaches are cleaner now than when he started working for the city, he said, although in the very early morning the beaches are messy; but that is before the DPW has had their chance to do their daily sweep of the beaches.

Councilor McGeary asked who the concessionaires are, and was there a public record that they are required to file with an eye to determine their overall profit. **Mr. Johnstone** said he believed the concessionaires have to pay their state meals tax but other than that and their tax return, they are private companies and therefore weren't required to file any such documentation.

There was a brief discussion between the Committee, Mr. Cole and Mr. Johnstone on raising the minimum bid amongst the Committee with Mr. Johnstone noting the bids have always come in well above the minimum. The Committee determined since the minimum bids were consistently passed that they would leave the minimum bids as is. **Mr. Cole** said there have been the same concessions operators for quite some time at Good Harbor and Wingersheek beaches and both have performed well.

MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the disposition by means of a lease as provided in the Request for Proposal #15075 Good Harbor Beach Concessions, 99 Thatcher Road, Concessions & Restroom Operation Lease and Wingersheek Beach, 232 Atlantic Street, Concession and Restroom Operation Lease pursuant to the terms and conditions as stated therein. Said term is to be a three year term from May 1, 2015 to November 1, 2017.

4. *Special Budgetary Request Transfers 2015-SBT-23 and -24 from Police Department*

Assistant Chief John McCarthy explained that in order to pay for tuition-based training courses for police officers, a transfer is required to cover those expenses. Some of this expense is due to bringing trainers in so as not to have officers leave the city for training which is more expensive. The Assistant Chief assured the Committee that Chief Campanello intends to adjust this account in the FY16 budget.

MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 2 in favor, 0 opposed to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-23 in the amount of \$15,000 from Account #101000.10.211.51910.0000.00.000.00.051, Police-Uniform Tuition/Training Employee to Account #101000.10.211.53004.0000.00.000.00.052 Police Uniform EMT Training, for the purpose of funding a legal update course and other necessary training courses for the Gloucester Police Department.

Assistant Chief McCarthy briefly explained this second transfer is related to having both the Animal Control Officers dressed in easily identifiable and alike professional uniforms, which is now precipitated by the hiring of the second Animal Control Officer who is now on board. The money is from lag funds within the same division, it was noted.

MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-24 in the amount of \$1,000 from Account 101000.10.292.51100.0000.00.000.00.051, Animal Control, Salary/Wages-Permanent Position to Account #101000.10.292.55810.0000.00.000.00.054, Animal Control-Work/Safety Clothes for the purpose of purchasing Animal Control Officers uniforms.

5. Memorandum Grant Application & Checklist from Police Chief re: Acceptance of FY2015 State 911 EMD & Training Grant for \$141,720.05

Mr. Costa said that there has been a reduction of the actual grant award which is noted in the state contract form (on file) indicating the grant is being received in as \$139,259.31, and not \$141,720.05 as put forward in the Police Chief's memo.

Assistant Chief McCarthy reviewed with the Committee that: This is an annual grant from the State 911 Department that the Gloucester Police Department (GPD) counts on supplementing its Emergency Medical Dispatch training and regulatory compliance. This training is required by the state and some of the funds offset some of the cost of personnel and equipment. This is a reimbursement grant that, through no fault of the GPD, regularly is behind in reimbursements although the proper documentation is submitted in a timely manner by this department to the state. As a consequence there have been nearly yearly hits to free cash by the Department of Revenue. However, he noted that municipalities have been assured by the state that the funds will all be forthcoming by the end of this year.

Mr. Costa said for FY12, FY13 and FY14 the deficit for the city overall from this annual grant is \$305,422.83. The city's free cash is penalized every year by this grant deficit although the city continues to wait patiently for the state's reimbursement.

MOTION: On a motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, to accept under MGL c. 44, §53A from the Massachusetts Executive Office of Public Safety and Security, a FY15 State 911 Department Training Grant and Emergency Medical Dispatch/Regulatory Compliance Grant for \$139,259.31. The grant period of this grant is from September 11, 2014 through June 30, 2015.

6. Memorandum, Grant Application & Checklist from Fire Chief re: FFY13/14 EMPG grant in the aggregate amount of \$12,435

Carol McMahan, the city's Emergency Management Assistant, explained the following: The city has been applying and receiving this Emergency Management Performance Grant (EMPG) annually over the past several years. Funding is apportioned by population. This is the first time that the pass-through grant through the Massachusetts Emergency Management Agency from the U.S. Department of Homeland Security/ Federal Emergency Management Agency is combined which has supported and will continue to improve the city's Emergency Operations Center housed at the O'Maley Innovation Middle School and for on-going Civil Defense training.

Ms. McMahan said that several initiatives are being looked at for training elected officials and city staff on Command Center operation. She noted that partnering not just with elected and public officials is important but with private entities as well. This type of training is relatively inexpensive training to arrange, she said. There is a

hurricane conference upcoming, and that this would be a good training opportunity for best practices also, she added. The match for this combined grant is in-kind utilizing her contract expense.

Councilor McGeary lauded Ms. McMahon's work saying that the EOC is an important part of the city's operations. **Councilor Cox** and **Ms. McMahon** briefly discussed the timing of a possible open house of the EOC for the public.

MOTION: On a motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend to the City Council to accept under MGL c. 44, 53A a U.S Department of Homeland Security/Federal Emergency Management Agency passed through the Massachusetts Emergency Management Agency (MEMA) Emergency Management Performance Grant (EMPG) in the amount of \$5,975.00 for FFY13 and \$6,460.00 for FFY14 for an aggregate total of \$12,435.00. Funds are to be used for the purpose of supporting the City of Gloucester's Emergency Operations Center housed at the O'Maley Innovation Middle School and for Civil Defense training. The grant period for the FFY2013 grant portion is from July 1, 2014 through September 30, 2015 and the FFY2014 grant portion is from October 1, 2014 through September 30, 2015.

7. Memorandum from DPW Director & Special Budgetary Transfer Request 2015-SBT-22

Mr. Cole said these funds are for a printer in order to print full-size GIS maps which the DPW especially utilizes, as do other city departments. The IT Department will be picking up the balance for the lease, he said.

MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-22 in the amount of \$2,000 from Account 101000.10.411.54210.0000.00.000.00.052, DPW Engineering Office Supplies to Account #101000.10.411.58710.0000.00.000.00.058, DPW Engineering Replace GIS Equipment for the purpose of purchasing a new large format printer (plotter).

8. Memorandum from Assistant DPW Director re: permission to pay FY14 invoices with FY15 funds

Mr. Cole explained that due to the original invoices from the Ipswich Police being mailed to Nocella Paving, a city paving contractor, rather than the City of Gloucester directly, these road detail invoices remain unpaid and have only recently come to light. He asked that the Committee authorize their payment with funds from FY15 although the police details took place in FY14.

MOTION: On motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend to the City Council under MGL Chapter 44, §64 to authorize payment of outstanding invoices incurred by the Department of Public Works for services rendered in FY13 and FY14 by the Ipswich Police Department for road details for a net total of \$2,016 to be paid with funds from the current FY15 DPW budget, Account #101000.10.470.52000.0000.00.000.00.052, DPW Public Services Contract Service as follows:

<u>Invoice #</u>	<u>Date of Invoice</u>	<u>Amount Due</u>
3078	4/08/13	\$ 384.00
3079	10/28/13	\$1,056.00
3338	4/18/14	\$ 384.00
3490	6/20/14	\$ 192.00
NET TOTAL:		\$2,016.00

9. Special Budgetary Transfer Request 2015-SBT-21 from Community Development Department

Tom Daniel, Community Development Department Director, said that this transfer is due to funds being needed to cover stipend charges that were budgeted to the incorrect account for the part-time assistant at the Stage Fort Park Welcome Center. Responding to **Councilor McGeary**, **Mr. Daniel** said the utilization of the remaining \$45,000 in the Tourism budget will be discussed at the next several Tourism Commission meetings. This money in the past used for marketing and advertising to promote the city, he noted, and said there are marketing strategies

coming forward that will inform how those funds will be spent which will affect the city's advertising/marketing campaign for FY16.

MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve Special Budgetary Transfer 2015-SBT-21 in the amount of \$3,160 from Account 101000.10.563.53500.0000.00.000.00.052, Tourism Commission-Other Charges & Expenses to Account #101000.10.563.51990.0000.00.000.00.051, Tourism Commission-Stipends for the purpose of covering stipend charges that were incorrectly budgeted.

10. Memorandum from Community Development Director re: Community Preservation Act Committee's recommendation that existing CPA funding be used to pay off the balance of debt associated with the Newell Stadium Project

Debbie Laurie, Senior Project Manager, said that it is the recommendation of the Community Preservation Committee that the existing CPA funds be used to pay off the balance of the debt associated with the New Balance Track and Field at Newell Stadium project which will eliminate the \$78,000 remaining in short term debt.

MOTION: On a motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council appropriate up to \$78,000.00 (Seventy Eight Thousand Dollars) from the Community Preservation Act Funds, Unrestricted Reserves in Fund #270000, as recommended by the Community Preservation Committee, to Account# 270000.10.172.59100.0000.00.000.00.059, CPA – Open Space - Debt Service, Principal Debt for the purpose of redeeming Community Preservation Act - Open Space debt service principal related to the Newell Stadium Capital Project. The appropriation will be allocated to the Open Space category.

11. Memorandum from Gloucester Public Schools Director of Finance & Operations re: permission to pay a FY14 expense with FY15 Funds

Dr. Richard Safier, Superintendent, explained that a staff member effective July 1, 2013 had accrued adequate number of college credits to move up in terms of salary track, which did not take place, so retroactively the School Department does owe \$8,021 in back pay. This was an oversight, he said, and suggested it may have had something to do with the transition in Human Resources personnel. **Hans Baumhauer**, School Department Finance & Operations Director said that teachers have four salary tracks and in this employee's case she had earned enough college credits to move across to another salary track. Why this employee didn't bring it to the attention of the finance office prior to this he was unable to ascertain. It was noted that it is the responsibility of the teachers to submit the information on college credits earned to the School District's Human Resources Department so that the information can be tracked. He cited that the district now sends notices to teachers annually where they are on the salary scale and what step they are on.

MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed, that the City Council under MGL Chapter 44, §64 permit the payment of an approved step increase for the Gloucester High School Athletic Director in the amount of \$8,021 retroactively to FY14 and to be expended with current FY15 Gloucester School Department budget funds.

12. Letter from Executive Director of PERAC re: Appropriation for Fiscal Year 2016 (To be placed on file)

The Committee accepted for its files a memorandum from Joseph E. Connarton, Executive Director of the Public Employee Retirement Administration Commission (PERAC) informing the city of its required Fiscal Year 2016 appropriation in the amount of \$7,874,330. **Mr. Costa** and **Mr. Dunn** briefly reviewed the documentation with the Committee.

This matter will be taken up during the FY16 budget process and vote by the City Council.

13. Memorandum from General Counsel re: acceptance of donation of land located at 123 Hesperus Avenue

Mr. Dunn briefly reviewed that the donation to the city by Barry and Bruce Gradwohl for a one acre parcel at 123 Hesperus Avenue that abuts city open space acreage. The donation has been reviewed by Community Development who determined that this would be an appropriate property for the city to accept as it will increase the city's stock of open space. It was noted that Barry Gradwohl is a member of the city's Conservation Commission. The property is assessed at about \$17,200, with annual taxes of \$230 as the parcel is considered unable to be developed. It had been suggested at the P&D Committee meeting the previous evening that a portion of the acre would be appropriate for the city to install some public parking as it is across the street from the shoreline. There is no conservation restriction on the property, it was noted. **Mr. Dunn** said that this typically is used for the expansive of passive recreation. By putting a small parking lot it would not disturb much of the area, in discussion with the Committee related to a discussion held at the P&D Committee the previous evening on the subject. A conservation restriction puts the property under the care and custody of the Conservation Commission, and would devalue the property, he noted, because it restricts the use of the property. Since this parcel is essential deemed unbuildable, it would not be something to be considered necessary.

MOTION: On a motion by Councilor Fonvielle, seconded by Councilor McGeary, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council, pursuant to Massachusetts General Law Chapter 40, §3, accept the donation of the one acre parcel of land with a current assessment value of \$17,200 with the property address of 123 Hesperus Avenue, Gloucester, described in the deed recorded with the Essex South Registry of Deeds at Book 4023, Page 392.

14. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report*

Mr. Costa briefly reviewed his reports (on file) with the Committee.

Note: The Police Student Officer Training & Equipment Revolving Fund was originally approved by the City Council on June 17, 2014 with an expenditure limit of \$30,000.

Mr. Costa explained that with the advent of recent officer retirements and the hiring of new officers, that there were more officers headed for the state Police Academy. Another three new officers need to go to the Academy and in order to do so the revolving fund limit needs to be raised. This revolving fund money comes out of the new officer's paycheck, and is essentially acts as a loan fund.

MOTION: On motion by Councilor McGeary, seconded by Councilor Fonvielle, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council accept under MGL c. 44, Sec. 53E-1/2 an amendment of the expenditure limit from \$30,000 to \$48,000 for the Police Student Officer Training & Equipment Revolving Fund #293027, for the purpose of receiving reimbursements for training at the Police Academy. The authorized officer of the Fund is Leonard Campanello, Police Chief. The fund is credited from reimbursements; expenditure limit is \$48,000; the balance is the available balance, and there are no restrictions to the Fund.

On a request of Chair, **Councilor Cox**, **Mr. Dunn** supplied the Committee with an updated fiscal year breakdown of the city's wind turbine income (placed on file) for FY13, FY14 and FY15 through mid-November. He noted that the city is ahead in kilowatt hour production and dollar revenue in FY15 in comparison with the same period in FY14. He pointed out that the dollar revenues are not going to necessarily match the differential in the kilowatt hours because the price per kilowatt hour fluctuates. He added that with the recent uptick of the electric rates the city receives more money, but pointed out that conversely the electricity the city uses is now becomes more expensive. It was noted that in the filed document the column showing the Tier I discount would be the column showing the income to the city. He said that the city has received about \$480,000 since the program's inception. He pointed out that there is typically much more production in the winter than there is in the spring, summer and fall. This money goes to the General Fund; it was pointed out, and is not sequestered in a Capital Projects Stabilization Fund

A motion was made, seconded and voted unanimously to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Dana C. Jorgenson
Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED DURING MEETING:

- **Letter of grant award from the Executive Office of Energy and Environmental Affairs, Office of Coastal Zone Management by Gregg Cademartori, Planning Director, related to Agenda Item #1**
- **Wind Turbine City/NG Net Metering Credits and Income for FY13, FY14 and FY15 by John Dunn, CFO**