

**GLOUCESTER CITY COUNCIL MEETING**

Tuesday, September 23, 2014 – 7:00 p.m.

Kyrouz Auditorium – City Hall

**-MINUTES-**

**Present:** Chair, Councilor Paul McGeary; Vice Chair, Councilor Sefatia Theken; Councilor Melissa Cox; Councilor Steve LeBlanc, Jr.; Councilor Greg Verga; Councilor Robert Whycott; Councilor Paul Lundberg; Councilor William Fonvielle

**Absent:** None.

**Also Present:** Linda T. Lowe; Salvatore DiStefano; Kenny Costa; John Dunn; Joanne Senos; Marie Giambanco; Maureen Nicastro

**The meeting was called to order at 7:00 p.m.**

**Flag Salute & Moment of Silence:**

*This City Council Meeting dedicated to the memory of Jacqueline Hardy- Ward 4 Councilor*

**Council President McGeary** made the following statement: “Since our last meeting the city has suffered the loss of one of its finest daughters. Ward 4 Councilor Jackie Hardy graced this Council for 10 years and our city for 64. Her kindness, consideration and sheer love of the city of her birth were an inspiration to those who knew her, and her example will be an inspiration for all those to come. Jackie always made it a point to note whenever a fire department matter came up that she was a “proud sister of a Gloucester firefighter.”

**Council President McGeary** then invited the Gloucester Fire Department to come forward to post the colors for the Pledge of Allegiance.

After the pledge, The Rev. Anne Deneen of St. Paul Lutheran Church delivered a remembrance of Councilor Hardy.

The ceremony concluded with a moment of silence in Councilor Hardy’s honor and the playing of “Farewell to Camraw by Piper Jeff Romeo.

**The Council recessed at 7:08 p.m. and reconvened at 7:11 p.m.**

**Council President McGeary** welcomed Wayne Nickel, a City Councilor from Leominster who is also the First Vice President of the Massachusetts Municipal Association, Councilors Division. **Mr. Nickel** thanked Council President McGeary for his welcome and offered his condolences to the Council.

**Oral Communications:****Presentations/Commendations:**

**William Heasley**, 3 Haskell Street, inquired about a meeting regarding a change in traffic patterns for Chapel Street. **Council President McGeary** informed Mr. Heasley that the matter is a part of a Ward 1 meeting at City Hall the following evening at 6 p.m. in the 1<sup>st</sup> floor Council Committee Room.

**Consent Agenda:**

- **CONFIRMATION OF REAPPOINTMENT**
- 1. Gloucester Housing Authority                      Dorothy Martins                      TTE 5/28/2019
- **MAYOR’S REPORT**
- 1. 2014 Gloucester Municipal Harbor Plan & DPA Master Plan (Info Only)
- 2. Memorandum from Administration re: Options for the Fuller Property RFP (Refer P&D)
- 3. Memorandum from Community Development Director re: Land Disposition Application-Variance request to purchase easement on a Portion of Great Republic Drive (Refer P&D)
- 4. Memorandum from Director of Public Works re: request for \$1,250,000 loan authorization increase for Phase 3 & 4 of the Public Water System capital improvements for an amended total of \$13,650,000 (Refer B&F)
- 5. Memorandum from Chief Financial Officer re: repurposing completed water capital project funds (Refer B&F)
- 6. Memorandum from Police Chief re: request permission to apply to a FY15 State 911 Training & EMD Grant for \$13,704 (Info Only)
- 7. Memorandum from Harbormaster & Supplemental Appropriation-Budgetary Request (2015-SA-4) (Refer B&F)
- 8. Special Budgetary Transfer Request (2015-SBT-8) from Police Department (Refer B&F)
- 9. Special Budgetary Transfer Request (2015-SBT-9) from Police Department (Refer B&F)
- 10. Special Budgetary Transfer Request (2015-SBT-10) from Police Department (Refer B&F)
- 11. Special Budgetary Transfer Request (2015-SBT-11) from School Department (Refer B&F)

- 12. Special Budgetary Transfer Request (2015-SBT-12) from Inspectional Services Department (Refer B&F)
- 13. Special Budgetary Transfer Request (2015-SBT-13) from Inspectional Services Department (Refer B&F)
- 14. Special Budgetary Transfer Request (2015-SBT-14) from Inspectional Services Department (Refer B&F)
- 15. Special Budgetary Transfer Request (2015-SBT-15) from Inspectional Services Department (Refer B&F)
- 16. Memorandum from Harbormaster re: new parking area for resident only parking at Hodgkins Cove Public Landing (Refer O&A)
  - **COMMUNICATIONS/INVITATIONS**
- 1. Letter from the Chairman of the Gloucester School Committee re: Outstanding Food Service Debts (Refer B&F)
  - **INFORMATION ONLY**
  - **APPLICATIONS/PETITIONS**
- 1. SCP2014-010: Railroad Avenue #33 Map 24, Lot 58, Modification of September 16, 2003 City Council permit granted pursuant to Sections 1.4.2.2, 2.3.1(4)(b) & 3.2.1(4) of the 1999 Zoning Ordinance as amended through 2003 (GZO 2008 Sections 1.5.3(c), 2.3.1(8) and 3.1.6(b) (Refer P&D)
- 2. Renewal of Special Permit pursuant to MGL c. 48, §56 & GCO Sec. 22-153 re: Richard Pratt Outdoor Parking Permit at 2 Beachland Avenue (Refer P&D)
  - **COUNCILORS ORDERS**
- 1. CC2014-038 (Cox) Amend GCO c. 22, Sec. 22-277 “One-hour parking-Generally” & Sec. 22-280 “Fifteen minute parking Re: Pleasant Street (Refer O&A & TC)
- 2. CC2014-039 (Verga) Request P&D & O&A Standing Committees review the positions of Harbor Planning Director & the Executive Director of the Fisheries Commission (Refer P&D & O&A)
- 3. CC2014-040 (Verga) Request to review the matter of requiring that all meeting notices & agendas for all public meetings of all City boards, commissions & committees, including City Council & School Committee, be posted on the city’s website (Refer O&A)
  - **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**
- 1. City Council Meeting: August 26, 2014 (Approve/File)
- 2. Standing Committee Meetings: B&F 09/04/14, 09/18/14 (no meeting); O&A 09/01/14 (no meeting), 09/15/14; P&D 09/03/14, 09/17/14 (no meeting) (Approve/File)

**Items to be added/deleted from the Consent Agenda:**

**Councilor Cox** asked to remove Item #6 under the Mayor’s Report, Request permission to apply to a FY15 State 911 Training & EMD Grant for \$13,704. She noted that this grant needs referral to the Budget & Finance Committee as the actual total amount being applied for is \$140,700. As that total is over the ordinance threshold of \$100,000, the grant is required to be reviewed and permission to apply must be granted by the Council. **By unanimous consent of the Council, the matter was referred to Budget & Finance Committee.**

**Council President McGeary** asked to remove Item # 2, Memorandum from Administration re: Options for the Fuller Property Request For Proposal under the Mayor’s Report which he said should not only be referred to the Planning & Development Committee but also to the Budget & Finance Committee as the matter impacts the city’s financial outlook, he asked that the matter be referred to both Planning & Development and Budget & Finance Committees. **By unanimous consent of the Council, the matter was referred to both the Planning & Development and Budget & Finance Committees.**

**By unanimous consent of the Council, the Consent Agenda was accepted as amended.**

**Committee Reports:**

**Budget & Finance: September 4, 2014**

**MOTION: On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to accept the Budget & Finance Committee Unanimous Consent Agenda as follows:**

- 1. *Special Budgetary Transfer Request (2015-SBT-4) from the Police Department*  
*Special Budgetary Transfer Request (2015-SBT-5) from the Police Department*  
*Special Budgetary Transfer Request (2015-SBT-6) from the Police Department*

**MOTION: On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to approve Special Budgetary Transfer 2015-SBT-4 for \$4,383 from Account #101000.10.211.51450.0000.00.000.00.051, Police Uniform, Holiday Pay to Account #10100.10.210.51100.0000.00.000.00.051, Police-Administration, Salary/Wage Permanent Position for the purpose of covering the wages of the new position of Assistant Chief of Police.**

**MOTION: On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to approve Special Budgetary Transfer 2015-SBT-5 for \$81,390 from Account**

#101000.10.211.51100.0000.00.000.00.051, Police Uniform, Salary/Wage Permanent Position to Account #10100.10.210.51100.0000.00.000.00.051, Police-Administration, Salary/Wage Permanent Position for the purpose of covering the wages of the new Assistant Chief of Police.

**MOTION:** On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to approve Special Budgetary Transfer 2015-SBT-6 for \$2,300 from Account #101000.10.211.51400.0000.00.000.00.051, Police Uniform, Salary/Wage-Longevity to Account #10100.10.210.51100.0000.00.000.00.051, Police-Administration, Salary/Wage Permanent Position for the purpose of covering the wages of the new position of Assistant Chief of Police.

2. *Special Budgetary Transfer Request (2015-SBT-7) from the Department of Public Works*

**MOTION:** On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to approve Special Budgetary Transfer 2015-SBT-7 for \$44,251 from Account #101000.10.403.51100.0000.00.000.00.051, Solid Waste Disposal, Salary/Wage Permanent Positions to Account #10100.10.470.51100.0000.00.000.00.051, Public Property Maintenance, Salary/Wage Permanent Position for the purpose of funding the position of Public Property Maintenance Operations Manager in the Public Works Department.

3. *Memorandum from Assistant Director of Public Works requesting to pay invoices for services/goods procured in FY14 with FY15 funds*

**MOTION:** On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to approve in accordance with MGL c. 44, §64 payment of a prior year invoice #P43036 dated 7/16/14 for \$105 from Instant Signal & Alarm and invoice P43037 dated 6/25/14 for \$255 for services rendered at the Dorothy Talbot Rink totaling \$355.00 in FY2014. The expenditure will be paid from the current FY2015 Department of the Talbot Rink Enterprise Fund Operating Budget.

**MOTION:** On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to approve in accordance with MGL c. 44, §64 payment of a prior year invoice #PR119264 dated 6/25/14 \$61.07 for propane gas for the Plum Cove School for a total of \$61.07 in FY2014. The expenditure will be paid from the current FY2015 General Fund, Department of Public Works Facilities Operating Budget in Department 472.

**MOTION:** On a motion by Councilor Cox, seconded by Councilor Fonvielle, the City Council voted 8 in favor, 0 opposed, to approve in accordance with MGL c. 44, §64 payment of prior year invoices in FY2014 with the expenditure to be paid from the current FY2015 General Fund, Department of Public Works Facilities Operating Budget in Department 472 for electric service as follows:

National Grid Acct. # 40983-61001, Billing Period 5/27 - 6/24/2014 Gloucester High School	\$23,117.80
National Grid Acct. #88467-05000, Billing Period 6/6 - 7/7/2014 O'Maley Middle School	\$18,854.75
National Grid Acct. #76570-62011, Billing Period 6/4-7/2/2014 East Glou. Elementary School	<u>\$ 2,881.45</u>
<b>Total</b>	<b>\$44,854.00</b>

\*\*\* End B&F Unanimous Consent Agenda \*\*\*

September 18, 2014 – no meeting

**Ordinances & Administration:** September 1, 2014 – no meeting  
September 15, 2014

Councilor **Whynott** informed the Council that there were no matters from this meeting to come forward under Committee Report, but that before the Council this evening for public hearing are matters that did come forward out of that meeting.

**Planning & Development:** September 3, 2014

**Councilor Verga** informed the Council there were no matters for Council action from the September 3 Committee meeting.

**September 17, 2014 – no meeting**

**Scheduled Public Hearings:**

- 1. PH2014-062: Amend GCO c. 22, Sec. 22-291 “Tow-away zones” re: no parking on school days on Pleasant Street between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m.**

**This public hearing is opened at 7:18 p.m.**

**Those speaking in favor: None.**

**Those speaking in opposition: None.**

**Communications: None.**

**Councilor Questions: None.**

**This public hearing is closed at 7:18 p.m.**

COMMITTEE RECOMMENDATION: On a motion by Councilor Theken, seconded by Councilor LeBlanc, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend GCO Sec. 22-291 “Tow-away zone” by ADDING as follows:

“Pleasant Street. While school is in session, Pleasant Street from a point beginning at its intersection with Prospect Street, westerly side, in a northerly direction to Smith Street, no parking between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m. on school days.”

**DISCUSSION:**

**Councilor Cox** said this action is a follow up for the West Parish School zone at St. Ann’s and should have come forward at an earlier Council public hearing when changes were made to traffic patterns affecting the school zone. She clarified that this tow-away zone is on the school side of Prospect Street. This action, she noted, is only for the school side of Prospect Street, as were the last amendments to Prospect and Smith Streets. The other side of the street will come under review shortly by the O&A Committee and come forward at another Council meeting for public hearing in late October, she said, responding to an inquiry by **Councilor Theken**.

**MOTION: On a motion by Councilor Whynott, seconded by Councilor LeBlanc, the City Council voted by ROLL CALL 8 in favor, 0 opposed, to Amend GCO Sec. 22-291 “Tow-away zone” by ADDING as follows:**

“Pleasant Street. While school is in session, Pleasant Street from a point beginning at its intersection with Prospect Street, westerly side, in a northerly direction to Smith Street, no parking between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m. on school days.”

- 2. PH2014-063: Amend GCO c. 22, Sec. 22-284 “Service or loading zones” & Sec. 22-155 re: Overnight Parking**

**This public hearing is opened at 7:21 p.m.**

**Those speaking in favor: None.**

**Those speaking in opposition: None.**

**Communications: None.**

**Councilor Questions: None.**

**This public hearing is closed at 7:21 p.m.**

COMMITTEE RECOMMENDATION: On a motion by Councilor LeBlanc, seconded by Councilor Theken, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend the following amendments to the Code of Ordinances:

Amend Chapter 22, “Traffic,” Sec. 22-284 “Service or loading zones,” by ADDING “(a)” before the words, “The following locations:”

And, to Amend Chapter 22, "Traffic by ADDING a new subsection "(b)" to Sec. 22-284 "Service or loading zones," as follows: "(b) Overnight parking shall be allowed from 6:00 p.m. to 6:00 a.m. daily in all loading zones designated in this section."

And to Amend Chapter 22, "Traffic," by DELETING Sec. 22-155 "Parking Prohibited 12:00 midnight to 6:00 a.m. from December to March 15."

**DISCUSSION:**

**Councilor Whynott** offered that the amendments to the Code are good ideas to give people a chance to park overnight with the exception being snow emergencies. This would effectively open up loading and service zones for parking overnight to make for more parking, he reiterated.

**Councilor Cox** said she spoke to the businesses affected by this change in the ordinance covering all of Main Street, and reminded the Council that loading zones are not just for the convenience of the businesses they are located in front of. She said she spoke to the owner of Virgilio's Italian Bakery who informed her that their business rarely uses the loading zone in front of his Main Street store, but instead they use the alley next to their building for loading. The owners of La Trattoria Restaurant were said by the Councilor as favoring of the change. The majority of businesses did not have deliveries after 6 p.m. and that this gives the opportunity for patrons of downtown businesses to have more legal parking in the evenings, as well as for those residents of Main Street, she said. She also reiterated that the necessity of vehicle owners removing their cars from loading zones by 6 a.m. or face being ticketed.

**Council President McGeary** spoke briefly to **Councilor Cox** about the Department of Public Works posting appropriate signs on Main Street once the ordinance amendment is final.

**MOTION: On a motion by Councilor Whynott, seconded by Councilor LeBlanc, the City Council voted by ROLL CALL 8 in favor, 0 opposed, to Amend Chapter 22, "Traffic," Sec. 22-284 "Service or loading zones," by ADDING "(a)" before the words, "The following locations;"**

And, to Amend Chapter 22, "Traffic by ADDING a new subsection "(b)" to Sec. 22-284 "Service or loading zones," as follows: "(b) Overnight parking shall be allowed from 6:00 p.m. to 6:00 a.m. daily in all loading zones designated in this section."

**Councilor Cox** remarked that when researching the loading zones, this came up as something in the ordinance and the City Clerk, whom she thanked for her assistance, found that it was outdated and should be removed which they confirmed with the Police Chief, citing the fact that there is the snow emergency ordinance that it makes Sec. 22-155 now moot.

**MOTION: On a motion by Councilor Whynott, seconded by Councilor LeBlanc, the City Council voted by ROLL CALL 8 in favor, 0 opposed, to Amend Chapter 22, "Traffic," by DELETING Sec. 22-155 "Parking Prohibited 12:00 midnight to 6:00 a.m. from December to March 15."**

3. **PH2014-064: Amend GCO c. 22, Sec. 22-287 "Disabled veteran, handicapped parking" by DELETING The listing of handicapped parking spaces from the Code of Ordinances effective with the 2014 Code Supplement**

**This public hearing is opened at 7:27 p.m.**

**Those speaking in favor: None.**

**Those speaking in opposition: None.**

**Communications: None.**

**Councilor Questions: None.**

**This public hearing is closed at 7:27 p.m.**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor LeBlanc, seconded by Councilor Theken, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend the following amendments to the Code of Ordinances:

To Amend GCO Chapter 22, "Traffic," Sec. 22-287 "Disabled veteran, handicapped parking" by ADDING a second paragraph as follows:

"All disabled veteran and handicapped person parking spaces listed and designated by address or location in this section shall be deleted from this section and from this Code of Ordinances effective with the 2014 Code Supplement and shall be added to the City of Gloucester Traffic Commission Regulations known as the "List of Parking Areas Reserved for Handicapped Persons and Disabled Veterans in the City of Gloucester."

**DISCUSSION:**

**Councilor Whynott** explained this is a bookkeeping matter in that the Council voted recently to hand over control of the assignment and deletion of handicapped parking spaces to the Traffic Commission much in the way the City Council ceded the public hearings for Pole Petitions to the P&D Committee. He said this is taking the listing of all handicapped spaces out of the GCO and reside with the Traffic Commission's list which now would become the city's official listing.

**Councilor Theken** noted that there is still a right to appeal a decision of the Traffic Commission – there is a Council process in place which brings an appeal before the O&A Committee whose decision would then be final.

**Council President McGeary** added that the list of handicapped parking spaces was in the Code of Ordinances and also held by the Traffic Commission. This action consolidates the list to the Traffic Commission to be maintained, he pointed out.

**MOTION: On a motion by Councilor Whynott, seconded by Councilor Cox, the City Council voted by ROLL CALL 8 in favor, 0 opposed, the following amendments to the Code of Ordinances:**

To Amend GCO Chapter 22, "Traffic," Sec. 22-287 "Disabled veteran, handicapped parking" by ADDING a second paragraph as follows:

"All disabled veteran and handicapped person parking spaces listed and designated by address or location in this section shall be deleted from this section and from this Code of Ordinances effective with the 2014 Code Supplement and shall be added to the City of Gloucester Traffic Commission Regulations known as the "List of Parking Areas Reserved for Handicapped Persons and Disabled Veterans in the City of Gloucester."

4. PH2014-065: Amend GCO c. 22, Sec. 22-270 "Parking prohibited at all times" re: Prospect Street from its intersection with Friend Street & Warner Street from its intersection with Prospect Street

**This public hearing is opened at 7:30 p.m.**

**Council President McGeary** advised that the matter is not yet ready to come forward out of Committee with a recommendation for Council action and therefore is continued to the regularly scheduled October 28 City Council meeting.

**This public hearing is continued at 7:31 p.m. to October 28, 2014.**

**For Council Vote: None.**

**Unfinished Business: None.**

**Individual Councilor's Discussion including Reports by Appointed Councilors to Committees:**

1. **Discussion of procedures for filing the vacant City Council seat for Ward 4 City Councilor**

**Council President McGeary** noted in the Councilors' meeting packet there was a set of rules he had proposed as Chair to govern the process of selecting the successor to Councilor Hardy. He noted the City Charter is moot on this point, merely saying that the Council "shall elect a successor to fill the seat that is now vacant." He explained he has proposed nine procedural steps and called for a Council discussion on the procedures.

**Councilor Cox** asked how complicated an actual single ward election would be. **Council President McGeary** said it would be expensive and time consuming, and pointed out there is only 30 days in which to fill the vacant seat under the charter. He also pointed out as he had informed the Council the seat was vacant as of September 15, that appointment by the Council must take place by October 14. He surmised that it would be difficult to put together any sort of a poll in that timeline. He announced his intention to call a Special Meeting of the Council on October 7

where all the candidates for the office of Ward 4 Councilor will be invited to make a presentation to the Council at the O'Maley Innovation Middle School at 6 p.m. in the school's auditorium, and the Council would have an opportunity to question each candidate.

**Councilor Whynott** commented that the process proposed by the Council President was a good one and suggested the Council President used the School Committee's model as a baseline. **Council President McGeary** said he took as his model the election of the Council President and Vice President which was the closest model he could find for the Council's filling of a vacancy.

**Councilor Theken** noted many people from the ward may have questions they would wish to ask the candidates, and asked about the opportunity for members of the public to pose those questions or would it be preferable to have ward residents submit questions to the Councilors in order to have their questions presented. **Council President McGeary** said it is his intention that this will be a Council meeting not a public hearing. If someone has a question that they think should be asked it should be sent to a City Councilor, as the Councilors will be the ones asking the questions. He clarified that the public will be able to observe the presentations by the candidates, but that this will not be a public hearing. A five minute presentation by each candidate is appropriate, he said, and then suggested that rather than a set list of questions to the ten candidates he envisioned Council questions that would immediately follow each candidate's presentation to be more of a free-wheeling Council discussion with each candidate. Responding further to **Councilor Theken**, he said there would be no votes taken on the night of the 7<sup>th</sup> on the candidates. On the night of October 14, just as the Council elects a Council President, there will be a nomination of a candidate and a second to the nomination for the office. Item 6 of the Procedures, he noted, allows for Councilors to make one nomination and one second which he surmised was a reasonable limitation. He added that given that there are eight Councilors, there are eight possible nominations among the current 10 candidates.

**Councilor Cox** asked if the nominations could be made the night the Special Council meeting in order to narrow the field of candidates and to give the final nominated candidates extra time to speak with Councilors before the final vote taken at the October 14 regularly scheduled Council meeting. **Council President McGeary** said he'd prefer that no votes be taken on October 7 to narrow of the field of candidates but would prefer in the time leading up to the Council meeting of October 14 to be used by the Councilors as a time of reflection to contemplate whom they feel would best represent Ward 4 for the remainder of the current Council term.

**Councilor Fonvielle** inquired about the order of the candidates speaking which **Council President McGeary** informed him the he would pull names out of a hat. **Councilor Verga** expressed his agreement with Council President McGeary's idea of random selection of speakers as well as agreeing that holding off any vote until October 14 gives the Council time to digest the information presented to them on the candidates and gives ward residents time to contact Councilors with their thoughts about what they heard.

**As a ruling of the Council Chair these are the procedures the City Council will follow in the election of a successor to Jacqueline Hardy as Ward 4 Councilor:**

1. Persons who wish to be considered for election to the office of Ward 4 City Councilor must notify the City Clerk by 4:00 p.m. on Oct. 1, 2014.
2. Requests to be considered should include a cover letter indicating the candidate's reason for standing for election, his or her relevant experience and an up-to-date résumé.
3. The City Clerk shall certify that the candidate is a registered voter of the city and a resident of Ward 4.
4. Requests to be considered may be submitted electronically.
5. At the time of election only those candidates who have been nominated and seconded by a member of the City Council shall be considered for election.
6. Councilors shall be limited to one (1) nomination and one (1) second of any candidate.
7. Election to the vacant Council seat shall require a majority vote of the Council (five votes).
8. Balloting shall continue until a candidate receives five votes.
9. Once nominated and seconded, no candidate shall be removed from consideration unless the candidate or his or her designee indicates that the candidate no longer wishes to be considered.

**Councilor Theken** asked the City Clerk if she could confirm that the Ward 4 candidates are legally able to be a ward councilor. **Linda T. Lowe**, City Clerk, said she is keeping track of all attendant factors and that on October 7 she would be able to confirm all candidates' status to the Council.

**Ms. Lowe** and the **Council President** briefly discussed with **Councilor Whynott** and confirmed a 4:00 p.m. deadline outlined in Procedure item #1.

**Councilor Verga** noted that in Procedure item #2, it calls for not only a cover letter but an up-to-date resume from each candidate, and noted that the Council hasn't received all candidate resumes to date. **Council President McGeary** said those who have not complied must do so by October 1 and asked that the City Clerk contact those candidates who had yet to submit their resumes. **Council President McGeary** added that the expressions of interest and resumes of the candidates along with letters of support endorsing a candidate will be posted on the city's website and organized for access by the public, which **Ms. Lowe** confirmed.

**Council President McGeary** pointed out that the procedures adopted by the Council to govern the Ward Councilor election process will now set precedent and pave the way for a smooth process should any such unfortunate circumstances arise in the future.

**The City Council will hold a Special City Council Meeting on Tuesday, October 7 at 6 p.m. in the auditorium of the O'Maley Innovation Middle School. The voting for the election of a Ward 4 City Councilor by the City Council will take place at the City Council meeting of October 14.**

#### **Councilors' Requests to the Mayor:**

**Councilor Theken** noted that from October 15 to December 7 is Medicare Open Enrollment. She announced that on Tuesdays during that timeframe she will be at the Rose Baker Senior Center to assist seniors, and is available at her office at the Addison Gilbert Hospital Mondays, Thursdays and Fridays advising that her office is closed 12 noon to 1:15 p.m. daily. She urged that anyone who may have questions regarding Open Enrollment to make an appointment or drop in to see her. Everyone on health insurance under the Affordable Care Act will have to reapply, she cautioned. The applications must be in by January 31, 2015 or people will lose their insurance coverage. She can be contacted at the Addison Gilbert Hospital office, 978-283-4001 x623, or at the Rose Baker Senior Center, 978-281-9765. She also advised those employees of the City of Gloucester who may be about to retire or their spouse is, she encouraged them to see her as the city's health insurance plan is mandating taking Medicare upon their retirement. On another note, she also thanked everyone for a great Downtown Block Party celebrating the West End and its Italian heritage.

**Councilor Whynott** reiterated his requests that a sidewalk on Springfield Street be paved, and that the two trees at 21-1/2 Gee Avenue are cut down on city property as they are dying.

**Councilor Cox** said she was unable to attend the Police and Fire Departments swearing-in ceremonies to be held Thursday, September 25 at 4 pm in Kyrouz Auditorium, and offered her congratulations to the city's newest emergency services members as well as those members receiving departmental commendations. She reminded the public that this weekend is the annual Cyclo-Cross race event at Stage Fort Park and urged everyone to attend as spectating is free. She also announced that on Monday, September 29 in Kyrouz Auditorium at 6:30 pm the third and final discussion will be held about the city's railroad corridor when the results from the consultant will be aired.

**Council President McGeary** reminded the public that this is Walker Hancock weekend at the Cape Ann Museum. Mr. Hancock's was a great sculptor who lived most of his career in Gloucester. His sculptures adorn many public buildings throughout the United States, and he was also one of the so-called "Monuments Men" at the end of World War II. There will be tours and lectures and exhibitions all weekend based at the museum, he noted, and to go to [www.capeannmuseum.org](http://www.capeannmuseum.org) for more information.

He announced that on Saturday, September 27 from 10 am to 1 pm there will be a medication disposal at the Rose Baker Senior Center which he underscored was very important because a lot of kids are getting started on drugs because they pick up something that was in Mom or Dad's or Grandparents' medicine cabinet. He advised if a drug is not needed it should be gotten rid of. He also advised this is a safe disposal with the police on hand to assist as well as representatives of the Healthy Gloucester Collaborative and the Health Department.

He advised the public that flu shot clinics will be held on Tuesday, Sept. 30 from 9 am to 1 pm at the Rose Baker Senior Center, October 2 from 8 am to 11 am at the Addison Gilbert Hospital and on October 9 at Bank Gloucester, 160 Main Street, from 3 pm to 6 pm.

**Councilor Lundberg** announced that on Saturday, September 27 from 9 am to 2 pm at the high school parking lot there will be an appliance and electronics recycling drop off, \$5 for electronics and \$10 for appliances with all proceeds to benefit the Gloucester High School Docksiders. **Councilors Lundberg, Theken** and **Cox** lauded the Docksiders' performance at the last Block Party.

**Councilor Fonvielle** also mentioned the Cyclo Cross event and mentioned that on Saturday evening, September 27, the Cape Ann Symphony will have its first concert of the season at the Manchester Essex High School Auditorium, featuring a program entitled, "A Night at the Opera."



**A motion was made, seconded and voted unanimously to adjourn the meeting at 7:53 p.m.**

**Respectfully submitted,**

**Dana C. Jorgensson  
Clerk of Committees**

**DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.**