

GLOUCESTER CITY COUNCIL SPECIAL MEETING

Tuesday, June 18, 2013 – 7:00 p.m.

Kyrouz Auditorium – City Hall

-MINUTES-

Present: Chair, Councilor Jacqueline Hardy; Vice Chair, Councilor Sefatia Theken; Councilor Joseph Ciolino; Councilor Melissa Cox; Councilor Steve LeBlanc, Jr.; Councilor Paul McGeary; Councilor Bruce Tobey; Councilor Greg Verga; Councilor Robert Whynott

Absent: None

Also Present: Mayor Carolyn Kirk; Linda T. Lowe; Kenny Costa; Jeff Towne; Fire Chief Eric Smith; Police Chief Leonard Campanello; Richard Barbato; Mark Cole; Suzanne Egan; Bill Sanborn; Donna Compton; Sally Polzin; Tom Daniel; Noreen Burke; Nancy Papows; Lucy Sheehan; Lydia Bertolino; Carol Gray; Jonathan Pope

The meeting was called to order at 7:02 p.m.

Flag Salute & Moment of Silence.

Council President Hardy extended her welcome to the audience for the Special City Council meeting of Tuesday, June 18th, 2013. She said this evening's agenda focuses on the adoption of the City's FY14 Budget, and reminded those in attendance that this was not a City Council public hearing.

She welcomed City Auditor, Kenny Costa, who was invited to sit at the dais this evening to assist the Council with any questions.

Council President Hardy acknowledged the attendance of Mayor Carolyn Kirk and noted that the Chief Administrative Officer, Jim Duggan together with the majority of the School Committee this evening are attending a very important West Parish PTO meeting for the presentation of the School Building Project. Jonathan Pope, Chairman of the School Committee was, however, present.

Other department heads present, she noted, is the City Clerk, Linda T. Lowe; Suzanne Egan; Mark Cole; the City's Chief Financial Officer, Jeff Towne; Nancy Papows; Tom Daniel; Sally Polzin; Donna Compton; Bill Sanborn; Richard Barbato; Police Chief Leonard Campanello; Fire Chief Eric Smith; Lydia Bertolino.

Council President Hardy noted all votes will be regular votes; and that any roll call votes that need to be taken this evening will be made in seating order beginning with Councilor Whynott. To streamline the process this evening, she said that Councilor Ciolino, Vice Chair of the B&F Committee will be seconding all budget motions.

The B&F Chairman, Councilor McGeary, will be doing the heavy lifting again this year, she said.

Unanimous Consent Calendar:

1. Memorandum from General Counsel to City Council re: Annisquam River Crossing Easement (Refer P&D)

By a unanimous vote of the City Council, the Unanimous Consent Calendar was accepted as presented.

For Council Vote:

1. **PH2013-023: Loan Order #2013-002: A. Loan Authorization in the amount of \$3,075,000; B. Loan Authorization in the amount of \$1,125,000; C. Loan Authorization in the amount of \$2,200,000 re: Commercial Street/Fort Square Infrastructure Project**

Council President Hardy opened the continued public hearing. She noted a memo was received from the Mayor's office dated May 21st asking that the loan orders be withdrawn.

MOTION: On motion by Councilor Hardy, seconded by Councilor Ciolino, the City Council voted 8 in favor, 1 (Tobey) opposed to close PH2013-023 Loan Order #2013-002: A. Loan Authorization in the amount of \$3,075,000; B. Loan Authorization in the amount of \$1,125,000; C. Loan Authorization in the amount of \$2,200,000 re: Commercial Street/Fort Square Infrastructure Project.

This public hearing is closed without further Council action.

2. FY14 City of Gloucester Budget

Councilor McGeary, Chair of the Budget & Finance Committee made the following remarks:

“It is my pleasure to present to the Council the recommendations of the Budget & Finance Committee for the City’s budget for the Fiscal Year 2014, which begins July 1st.

Overall spending in the General Fund amounts to **\$92,822,005**, of which **\$36,998,748** is set aside for the schools. In addition to General Fund spending, Enterprise Fund spending (Water, Sewer, Waterways and Talbot Rink) amounts to **\$15,066,494**.

The budget for the Community Preservation Fund is **\$597,500**, for a grand total of all spending of **\$108,485,999** to deliver City services for the next year - an increase of **\$2,683,871** or 2 percent over last year’s total of \$105,802,128.

The major change, indeed the only substantial change, in the budget presented to us by the Mayor on May 7th was to increase the original amount budgeted for education.

In the end, the Administration and the Council decided to recalibrate our forecasts of revenue and tap into the City’s so-called Free Cash, recognizing that the School Department faced particularly difficult challenges in light of the closing of the Charter School and St. Ann’s as well as cuts in federal and state aid totaling nearly \$400,000.

This was not a decision taken lightly; the Administration has worked long and hard to put the City on a sound financial footing, and there is always more that must be done than there is money available. There is always some risk in tapping into Free Cash, but in the end, the Administration and the B&F Committee felt that the real and present needs required that we take that risk.

We will watch closely as our balance sheet is certified by the State and monitor closely how our revenues are performing against forecast. If revenues hold up, the Administration has agreed to look anew at requests that could not be met in the budget before you with an eye to funding them after our Free Cash is certified in the fall.

The budget represents a considerable effort on the part of the Council, the Administration, the School Committee and the Auditor’s office to wring value out of every taxpayer’s dollar. I commend all of those who participated in this process for their long hours and careful attention to detail. I would like especially to thank the Clerk of Committees, Ms. Jorgensson, who has shared this long journey and provided us with a well of support and good cheer.

There are a few procedural matters:

All of the motions to be put forward this evening were unanimously voted by the members of the Budget & Finance Committee - Councilors Joseph Ciolino, Melissa Cox and I. For each department, the amount of personnel expense, ordinary expense, capital expense (if appropriate) and any special transfers will be specified in a single motion. Each line item will be considered to have been separately voted. I will call for the vote and announce the results of each vote. The roll will be called only if there is a dissenting vote.”

Councilor McGeary commented that while the voting of the budget is a bit like watching paint dry, it is an important endeavor. This is a public meeting and is a public statement of intentions as a City for next year; where the Council is going to take the money that the taxpayers have given the City and how it is to be allocated. He said it is important it be done publicly and on the record. With that, **Councilor McGeary** asked for and received Council **President Hardy**’s assent to propose the first motion for the City’s FY14 budget.

For Council Vote – FY13 Free Cash Appropriation related to the FY14 Budget:

Councilor McGeary explained that this first vote is not part of the budget, but is a Free Cash appropriation related to the budget. By law the City is required to have a balanced budget. In order to balance that budget to account for the \$600,000 that the City is giving to the Schools over and above the original budget and some of last year’s Free Cash has to be transferred into the money that can be spent. This motion places the Free Cash into the overall FY14 budget.

MOTION: The Budget and Finance Committee voted 3 in favor, opposed to recommend to the City Council the appropriation in the amount of \$350,000 (Three Hundred Fifty Thousand) from General Fund Unreserved Fund Balance - Free Cash, Account #101000.10.000.35900.0000.00.000.00.000 to Fund Balance Reserved for Special Purposes, Account #101000.10.000.32800.0000.00.000.00.000. The purpose of this appropriation from General Fund Unreserved Fund Balance – Free Cash is to reduce the Fiscal Year 2014 Tax Levy.

DISCUSSION:

Councilor Tobey said that it seemed there is much Free Cash because the City has artificially and systematically underestimated revenues for years now. He said that it should be noted there is still more money to be boiled out; that the Council should pay close attention at the upcoming City Council meeting on the 24th when money is found suddenly available for transfer at year end to cover expenditures. He urged those Councilors who are returning in January to the Council should take careful note of this so that those monies are dragged out next year so that the City doesn't keep accumulating inappropriately large amounts of Free Cash going forward.

Councilor Tobey said that does generate the good news that \$600,000 more is able to be freed up for the schools but added that the City could have done more. If the gap is to be bridged, he said, between where the City is now and was with school choice and where it is now, more money should be appropriated.

Councilor McGeary stated the Administration and B&F went over estimated revenues and came up with an additional \$127,000 in estimated revenues over the original proposal. The State cut the estimated State aid by \$126,982 giving the City a net increase of \$18. The Administration was willing to revisit the revenue picture.

Councilor Ciolino said it comes as no surprise there would be many transfers next week taken up by the Council. Snow & Ice money needs to be transferred to make up the deficit. He said this B&F Committee knows where the money is and is tracking it also. **Councilor Ciolino** said it was a tight budget and the B&F Committee did the best that it could with revenues but also made sure that the revenue estimates could be substantiated.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted by ROLL CALL 9 in favor, 0 opposed the appropriation in the amount of \$350,000 (Three Hundred Fifty Thousand) from General Fund Unreserved Fund Balance - Free Cash, Account #101000.10.000.35900.0000.00.000.00.000 to Fund Balance Reserved for Special Purposes, Account #101000.10.000.32800.0000.00.000.00.000. The purpose of this appropriation from General Fund Unreserved Fund Balance – Free Cash is to reduce the Fiscal Year 2014 Tax Levy.

For Council Vote – Adoption of City of Gloucester FY14 Budget:

MOTION: The Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the total FY14 General Fund revenue including other financing sources in the amount of \$93,222,005.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the total FY14 General Fund revenue including other financing sources in the amount of \$93,222,005.

GENERAL FUND REVENUES: \$93,222,005

MOTION: The Budget and Finance Committee voted 3 in favor 0 opposed to recommend that the City Council approve the Overlay – Reserve for Abatement and Exemptions in the amount of \$400,000.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the Overlay – Reserve for Abatement and Exemptions in the amount of \$400,000.

TOTAL NET AVAILABLE FUNDS FOR FY14: \$92,822,005

FY14 BUDGET APPROPRIATIONS BY DEPARTMENT**Dept. 111 - CITY COUNCIL**

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the CITY COUNCIL as follows:

Personal Services	\$ 96,750
Ordinary Maintenance	\$ 900

TOTAL \$ 97,650

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for the City Council as follows:

Personal Services	\$ 96,750
Ordinary Maintenance	\$ <u>900</u>
TOTAL	\$ 97,650

Dept. 121 – MAYOR

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the MAYOR’S DEPARTMENT as follows:

Personal Services	\$263,579
Ordinary Maintenance	\$ <u>24,000</u>
TOTAL:	\$287,579

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the MAYOR’S DEPARTMENT as follows:

Personal Services	\$263,579
Ordinary Maintenance	\$ <u>24,000</u>
TOTAL:	\$287,579

Dept. 135 – AUDITOR

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that City Council approve the FY14 appropriations for the AUDITOR’S as follows:

Personal Services	\$277,895
Ordinary Maintenance	\$ <u>129,240</u>
TOTAL:	\$407,135

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the AUDITOR’S as follows:

Personal Services	\$277,895
Ordinary Maintenance	\$ <u>129,240</u>
TOTAL:	\$407,135

Dept 138 – PURCHASING

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for PURCHASING as follows:

Personal Services	\$134,368
Ordinary Maintenance	\$ <u>167,253</u>
TOTAL:	\$301,621

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for PURCHASING as follows:

Personal Services	\$134,368
Ordinary Maintenance	\$ <u>167,253</u>
TOTAL:	\$301,621

Dept 141 – ASSESSORS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the ASSESSORS as follows:

Personal Services	\$	346,615
Ordinary Maintenance	\$	40,913
Capital Outlay	\$	<u>6,000</u>
TOTAL	\$	393,528

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the ASSESSORS as follows:

Personal Services	\$	346,615
Ordinary Maintenance	\$	40,913
Capital Outlay	\$	<u>6,000</u>
TOTAL	\$	393,528

Dept 145 - TREASURER/COLLECTOR

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the TREASURER/COLLECTOR as follows:

Personal Services	\$	520,708
Ordinary Maintenance	\$	11,031,037
Capital Outlay	\$	<u>3,500</u>
TOTAL	\$	11,555,245

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the TREASURER/COLLECTOR as follows:

Personal Services	\$	520,708
Ordinary Maintenance	\$	11,031,037
Capital Outlay	\$	<u>3,500</u>
TOTAL	\$	11,555,245

Councilor McGeary explained at the request of **Councilor Theken** that Personal Services represents salaries, longevity; whatever it costs to keep a municipal employee employed. Ordinary maintenance is for everything from paper clips to trucks to office equipment, contracts; things that are not capital expenditures, to keep the City running on a yearly basis. Capital Outlay is for a fire truck, leases for police cars; those fall under the umbrella for Capital Outlay. Adding those two or three items, he said, gives the total funding for each department.

Dept 151 – LEGAL

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for LEGAL as follows:

Personal Services	\$	214,471
Ordinary Maintenance	\$	<u>106,800</u>
TOTAL	\$	321,271

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the LEGAL DEPARTMENT as follows:

Personal Services	\$	214,471
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Ordinary Maintenance \$ 106,800
TOTAL **\$ 321,271**

Dept 152 – PERSONNEL SERVICES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for PERSONNEL as follows:

Personal Services \$6,415,971
Ordinary Maintenance \$ 88,418
TOTAL: \$6,504,389

Councilor McGeary noted that the reason Personal Services is a large number for Dept. 152 is because a lot of the City benefits are paid out of this department for all City departments.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for PERSONNEL as follows:

Personal Services **\$6,415,971**
Ordinary Maintenance **\$ 88,418**
TOTAL: **\$6,504,389**

Dept 155 - MANAGEMENT INFORMATION SYSTEMS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the MANAGEMENT INFORMATION SYSTEMS as follows:

Personal Services \$173,145
Ordinary Maintenance \$113,420
Capital Outlay \$ 41,000
TOTAL: \$327,565

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for MANAGEMENT INFORMATION SYSTEMS as follows:

Personal Services **\$173,145**
Ordinary Maintenance **\$113,420**
Capital Outlay **\$ 41,000**
TOTAL: **\$327,565**

Dept 161 - CITY CLERK

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the CITY CLERK as follows:

Personal Services \$247,455
Ordinary Maintenance \$ 2,500
Capital Outlay \$ 300
TOTAL: \$250,255

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the CITY CLERK as follows:

Personal Services **\$247,455**
Ordinary Maintenance **\$ 2,500**

Capital Outlay	\$ 300
TOTAL:	\$250,255

Dept 163 – REGISTRATION

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for REGISTRAR'S as follows:

Personal Services	\$44,911
Ordinary Maintenance	<u>\$37,900</u>
TOTAL:	\$82,811

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for REGISTRAR'S as follows:

Personal Services	\$44,911
Ordinary Maintenance	<u>\$37,900</u>
TOTAL:	\$82,811

Dept 165 - LICENSING BOARD

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for the LICENSING BOARD as follows:

Personal Services	\$22,849
Ordinary Maintenance	<u>\$ 1,175</u>
TOTAL:	\$24,024

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the LICENSING BOARD as follows:

Personal Services	\$22,849
Ordinary Maintenance	<u>\$ 1,175</u>
TOTAL:	\$24,024

Dept 176 - ZONING BOARD OF APPEALS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for the ZONING BOARD OF APPEALS as follows:

Personal Services	\$ 7,035
Ordinary Maintenance	<u>\$ 225</u>
TOTAL	\$ 7,260

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the ZONING BOARD OF APPEALS as follows:

Personal Services	\$ 7,035
Ordinary Maintenance	<u>\$ 225</u>
TOTAL	\$ 7,260

Dept 181 - COMMUNITY DEVELOPMENT

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the COMMUNITY DEVELOPMENT as follows:

Personal Services	\$406,305
Ordinary Maintenance	<u>\$ 29,638</u>
TOTAL:	\$435,943

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the COMMUNITY DEVELOPMENT as follows:

Personal Services	\$406,305
Ordinary Maintenance	<u>\$ 29,638</u>
TOTAL:	\$435,943

Dept 210 - POLICE ADMINISTRATION

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for POLICE ADMINISTRATION as follows:

Personal Services	\$ 317,214
Ordinary Maintenance	<u>\$ 47,442</u>
TOTAL	\$ 364,656

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for POLICE ADMINISTRATION as follows:

Personal Services	\$ 317,214
Ordinary Maintenance	<u>\$ 47,442</u>
TOTAL	\$ 364,656

Dept 211 - POLICE UNIFORM

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for UNIFORM POLICE as follows:

Personal Services	\$4,664,586
Ordinary Maintenance	\$ 93,551
Capital Expense	<u>\$ 49,044</u>
TOTAL	\$4,807,181

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for POLICE UNIFORM as follows:

Personal Services	\$4,664,586
Ordinary Maintenance	\$ 93,551
Capital Expense	<u>\$ 49,044</u>
TOTAL	\$4,807,181

Dept 212 - POLICE INVESTIGATIONS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for POLICE INVESTIGATIONS as follows:

Personal Services	\$ 412,115
Ordinary Maintenance	<u>\$ 2,450</u>
TOTAL	\$ 414,565

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for POLICE INVESTIGATIONS as follows:

Personal Services	\$ 412,115
Ordinary Maintenance	\$ <u>2,450</u>
TOTAL	\$ 414,565

Dept 216 - POLICE HARBOR PATROL

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for HARBOR PATROL as follows:

Personal Services	\$ 16,000
Ordinary Maintenance	\$ <u>7,000</u>
TOTAL	\$ 23,000

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for POLICE HARBOR PATROL as follows:

Personal Services	\$ 16,000
Ordinary Maintenance	\$ <u>7,000</u>
TOTAL	\$ 23,000

Dept 218 - POLICE PARKING

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for POLICE PARKING as follows:

Personal Services	\$ 88,460
Ordinary Maintenance	\$ <u>8,200</u>
TOTAL	\$ 96,660

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for POLICE PARKING as follows:

Personal Services	\$ 88,460
Ordinary Maintenance	\$ <u>8,200</u>
TOTAL	\$ 96,660

Dept 220 - FIRE PREVENTION AND SUPPRESSION

Council President Hardy said that under MGL 268A she was abstaining from voting on the Dept. 220 budget, disclosing she has a brother, who is a proud firefighter with the Gloucester Fire Department.

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council approve the FY14 appropriations for FIRE PREVENTION & SUPPRESSION as follows:

Personal Services	\$5,687,065
Ordinary Maintenance	\$ 476,060
Capital Outlay	\$ <u>40,715</u>
TOTAL:	\$6,203,840

Councilor Tobey acknowledged the good work of Fire Chief Eric Smith and his colleagues on the negotiating team as well as his colleagues in the Fire Department for breaking down walls and building some bridges, to get the City to a period good feeling and good performance all around. He said the good performance has always been in place with the Fire Department, but it just needed some help, and offered his congratulations to Chief Eric Smith.

Councilor Theken also extended her congratulations but reminded the Council that when there is Free Cash

and the Fire Department's overtime budget is depleted; she reminded that the Council was endorsing and passing this budget.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Hardy) abstained, to approve the FY14 appropriations for FIRE PREVENTION & SUPPRESSION as follows:

Personal Services	\$5,687,065
Ordinary Maintenance	\$ 476,060
Capital Outlay	<u>\$ 40,715</u>
TOTAL:	\$6,203,840

Dept 241 - INSPECTIONAL SERVICES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for the INSPECTIONAL SERVICES as follows:

Personal Services	\$360,937
Ordinary Maintenance	<u>\$ 14,975</u>
TOTAL:	\$375,912

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for the INSPECTIONAL SERVICES as follows:

Personal Services	\$360,937
Ordinary Maintenance	<u>\$ 14,975</u>
TOTAL:	\$375,912

Dept 291 - CIVIL DEFENSE

MOTION: The Budget and Finance Committee voted 2 in favor, 0 opposed, 1 (Ciolino) absent, to recommend that the City Council approve the FY14 appropriation for CIVIL DEFENSE as follows:

Ordinary Maintenance	\$27,886
Capital Outlay	<u>\$ 3,300</u>
TOTAL:	\$31,186

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for CIVIL DEFENSE as follows:

Ordinary Maintenance	\$27,886
Capital Outlay	<u>\$ 3,300</u>
TOTAL:	\$31,186

Dept 292 - ANIMAL CONTROL

MOTION: The Budget and Finance Committee voted 2 in favor, 0 opposed, 1 (Ciolino) absent to recommend that the City Council approve the FY14 appropriations for ANIMAL CONTROL as follows:

Personal Services	\$ 55,292
Ordinary Maintenance	<u>\$ 3,400</u>
TOTAL	\$ 58,692

Councilor Ciolino suggested to the Administration that Dept. 292 should, moving forward, be incorporated into the regular police department's budget and not be left on its own as this function is part of the Police Department.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for ANIMAL CONTROL as follows:

Personal Services	\$ 55,292
Ordinary Maintenance	<u>\$ 3,400</u>
TOTAL	\$ 58,692

Dept 296 - SHELLFISH CONTROL

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for SHELLFISH CONTROL as follows:

Personal Services	\$ 72,258
Ordinary	<u>2,150</u>
TOTAL	\$ 74,408

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for SHELLFISH CONTROL as follows:

Personal Services	\$ 72,258
Ordinary Maintenance	<u>\$ 2,150</u>
TOTAL	\$ 74,408

Dept 403 - SOLID WASTE

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for SOLID WASTE as follows:

Personal Services	\$ 60,322
Ordinary Maintenance	<u>\$1,625,025</u>
TOTAL:	\$1,685,347

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for SOLID WASTE as follows:

Personal Services	\$ 60,322
Ordinary Maintenance	<u>\$1,625,025</u>
TOTAL:	\$1,685,347

Dept 411 - ENGINEERING

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for ENGINEERING as follows:

Personal Services	\$47,001
Ordinary Maintenance	<u>\$14,850</u>
TOTAL:	\$61,851

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for ENGINEERING as follows:

Personal Services	\$47,001
Ordinary Maintenance	<u>\$14,850</u>
TOTAL:	\$61,851

Dept 421 - DPW HIGHWAY ADMINISTRATION

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for DPW HIGHWAY ADMINISTRATION as follows:

Personal Services	\$ 96,952
Ordinary Maintenance	<u>\$ 10,495</u>
TOTAL:	\$107,447

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for DPW HIGHWAY ADMINISTRATION as follows:

Personal Services	\$ 96,952
Ordinary Maintenance	<u>\$ 10,495</u>
TOTAL:	\$107,447

Dept 423 - SNOW AND ICE

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for SNOWAND ICE as follows:

Personal Services	\$141,500
Ordinary Maintenance	\$473,500
Capital Outlay	<u>\$ 35,000</u>
TOTAL:	\$650,000

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for SNOWAND ICE as follows:

Personal Services	\$141,500
Ordinary Maintenance	\$473,500
Capital Outlay	<u>\$ 35,000</u>
TOTAL:	\$650,000

Dept 470 - PUBLIC PROPERTIES – MAINTENANCE

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for DPW PUBLIC PROPERTIES MAINTENANCE as follows:

Personal Services	\$1,218,088
Ordinary Maintenance	\$ 271,750
Capital Outlay	<u>\$ 59,895</u>
TOTAL:	\$1,549,733

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for DPW PUBLIC PROPERTIES MAINTENANCE as follows:

Personal Services	\$1,218,088
Ordinary Maintenance	\$ 271,750
Capital Outlay	<u>\$ 59,895</u>
TOTAL:	\$1,549,733

Department 472 – DPW PUBLIC PROPERTIES-SCHOOL BUILDINGS

Councilor Verga announced he would abstain from voting on this department’s budget only as his brother is a custodian at East Gloucester School.

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for DPW PUBLIC PROPERTIES MAINTENANCE (Schools) as follows:

Personal Services	\$1,654,429
Ordinary Maintenance	<u>\$2,674,750</u>
TOTAL:	\$4,329,179

Councilor Theken asked why this department has no capital outlay. **Jeff Towne**, CFO said many of those capital items are in the appropriation sitting before the Council; and the Council is waiting for a report from the Capital Improvements Advisory Board for that capital outlay.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Verga) abstained, to approve the FY14 appropriation for DPW PUBLIC PROPERTIES MAINTENANCE (Schools) as follows:

Personal Services	\$1,654,429
Ordinary Maintenance	<u>\$2,674,750</u>
TOTAL:	\$4,329,179

Dept 499 – DPW - Other

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for DPW Other as follows:

Personal Services	\$ 134,083
Ordinary Maintenance	<u>\$ 890,850</u>
TOTAL:	\$1,024,933

Responding to an inquiry by **Councilor Theken**, **Councilor McGeary** said DPW-Other is what is not covered by the other three DPW Departments. **Mark Cole**, Assistant DPW Director said this covers mechanics, DPW office administration; that which doesn't fall under highway, water, sewer, or public properties. He added it is mostly internal to the overall DPW departments.

MOTION: : On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for DPW Other as follows:

Personal Services	\$ 134,083
Ordinary Maintenance	<u>\$ 890,850</u>
TOTAL:	\$1,024,933

Dept 510 - PUBLIC HEALTH

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for PUBLIC HEALTH as follows:

Personal Services	\$ 404,048
Ordinary Maintenance	<u>\$ 6,768</u>
TOTAL	\$ 410,816

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for PUBLIC HEALTH as follows:

Personal Services	\$ 404,048
Ordinary Maintenance	<u>\$ 6,768</u>
TOTAL	\$ 410,816

Dept 541 - COUNCIL ON AGING

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for the COUNCIL ON AGING as follows:

Personal Services	\$ 91,480
Ordinary Maintenance	<u>\$ 5,564</u>
TOTAL	\$ 97,044

Councilor Theken thanked all the volunteers for the Senior Center; the Friends of the Council on Aging for their support, and acknowledged Lucy Sheehan, it's Director for running wonderful programs for the City's seniors on such a limited budget.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for the COUNCIL ON AGING as follows:

Personal Services	\$ 91,480
Ordinary Maintenance	<u>\$ 5,564</u>
TOTAL	\$ 97,044

Dept 543 - VETERAN'S SERVICES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for VETERAN'S SERVICES as follows:

Personal Services	\$ 97,294
Ordinary Maintenance	<u>\$260,889</u>
TOTAL:	\$358,183

Councilor Theken thanked Richard Barbato, the City's Veterans' Agent. She pointed out Gloucester is the first city in the State that has started a pilot program to work with the community liaison and the Veterans Administration to make sure all the City's veterans are covered, and make sure there is no duplication of coverage. The State is now looking to the City's pilot program as a possible State template for future programs to mandate all Veterans' Services departments to follow what the City of Gloucester initiated. This assures, she said, that Veterans' get the full health insurance coverage they are entitled to without double coverage which makes sure the City is spending its funds properly.

Councilor Ciolino said during budget meetings there was a discussion regarding the computer systems for the Veteran's Agent. He asked what is being done to update the computers at the Veteran's Center. **Mr. Towne** said the Senior Clerk's computer is being installed and a new printer is coming with the new fiscal year.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for VETERAN'S SERVICES as follows:

Personal Services	\$ 97,294
Ordinary Maintenance	<u>\$260,889</u>
TOTAL:	\$358,183

Dept 563 - TOURISM

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for TOURISM as follows:

Personal Services	\$40,000
Ordinary Maintenance	<u>\$40,500</u>
TOTAL:	\$80,500

Mayor Carolyn Kirk, answering an inquiry from **Councilor Theken**, said that during budget discussions the Administration spoke about the events manager position that has been requested (in the Community Development Department’s reorganization) and needed. Mid-year the intention is to fund this position that will be brought on. And through those discussions some of the Ordinary Maintenance expense was converted over to the Personal Services expense.

Councilor Ciolino said Personal Services was originally only funded at \$10,000 for the Visitor Center Coordinator position and \$30,000 was moved to Personal Services and Ordinary Maintenance was reduced. This department is on the list of 13 items compiled by the Budget & Finance Committee for a Free Cash infusion at mid-year. On that list is \$50,000 more for the Tourism Commission.

Councilor Whynott said Tourism has been for the last number of years the City’s stepchild, and yet it is the biggest industry the City has at this time. It needs to be strengthened and expressed the desire to see some of the meals tax returned to the City that it goes directly to Tourism.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriations for TOURISM as follows:

Personal Services	\$40,000
Ordinary Maintenance	<u>\$40,500</u>
TOTAL:	\$80,500

Dept 610 - SAWYER FREE LIBRARY ADMINISTRATION

Councilor Ciolino disclosed he is an incorporator of the Library and his wife is on the Board of Directors. This would not affect his vote, he said. **Councilor Cox** said she, too, is an incorporator of the Library Board, and it will not affect her vote.

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriation for the SAWYER FREE LIBRARY ADMINISTRATION as follows:

Personal Services	\$ 741,608
Ordinary Maintenance	<u>\$ 96,178</u>
Total	\$ 837,786

Councilor McGeary acknowledged the important role of the volunteers for the Sawyer Free Library and the Friends of the Sawyer Free Library, without whom the library would find it difficult to fulfill its mission.

Councilor Theken also pointed out that this is the first year in some time that the City doesn’t need to worry about State certification for the Library.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 appropriation for the SAWYER FREE LIBRARY ADMINISTRATION as follows:

Personal Services	\$ 741,608
Ordinary Maintenance	<u>\$ 96,178</u>
Total	\$ 837,786

Dept 820 - CHERRY SHEET ASSESSMENTS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 CHERRY SHEET ASSESSMENTS as follows:

Ordinary Maintenance	<u>\$3,778,434</u>
TOTAL:	\$3,778,434

Councilor McGeary explained the Cherry Sheet, so named for the pink paper it used to come on (now forwarded electronically), this is a list of all the State aid gotten from the lottery and sales taxes and various other State sources. At its bottom is a total, but with that is a total of what the State wants to come back to its coffers. He said part of the City's budget is to give the State the charges it assesses against the City.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 CHERRY SHEET ASSESSMENTS as follows:

Ordinary Maintenance \$3,778,434
TOTAL: \$3,778,434

Dept. 900 – SPECIAL RESERVE FOR CONTINGENCY

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 SPECIAL RESERVE FOR CONTINGENCY as follows:

Personal Services \$ 4,358
 Ordinary Maintenance \$14,041
 TOTAL: \$18,399

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 SPECIAL RESERVE FOR CONTINGENCY as follows:

Personal Services \$ 4,358
Ordinary Maintenance \$14,041
TOTAL: \$18,399

Dept. 911 - PENSION SERVICES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 appropriations for PENSION SERVICES as follows:

Personal Services \$6,100,157
 TOTAL: \$6,100,157

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed, to approve the FY14 appropriations for PENSION SERVICES as follows:

Personal Services \$6,100,157
TOTAL: \$6,100,157

Dept 942 – EDUCATION ASSESSMENT

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council accept the FY14 EDUCATION ASSESSMENT for the North Shore Regional Vocational School as follows:

Ordinary Maintenance \$1,172,072
 TOTAL: \$1,172,072

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed, to accept the FY14 EDUCATION ASSESSMENT for the North Shore Regional Vocational School as follows:

Ordinary Maintenance \$1,172,072
TOTAL: \$1,172,072

Dept 992 – OTHER FINANCING USES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council accept the FY14 OTHER FINANCING USES as follows:

Transfer to Other Funds	<u>\$115,000</u>
TOTAL:	\$115,000

Council President Hardy inquired as to the uses of this department's funding. **Mr. Towne** this department's funding breaks out into \$75,000 is for the school athletic funds and \$40,000 is the money put aside to help the Assessor's Department with the Triennial Recertification.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed, to accept the FY14 OTHER FINANCING USES as follows:

Transfer to Other Funds	<u>\$115,000</u>
TOTAL:	\$115,000

Dept. 995 – TRUST & AGENCY FUNDS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 TRUST & AGENCY FUNDS as follows:

Ordinary Maintenance	<u>\$ 0</u>
TOTAL	\$ 0

Councilor McGeary said this department had funds placed in it, but those funds were transferred to another department; and while there are no funds in this department, it is voted as presented for the record.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed, to approve the FY14 TRUST & AGENCY FUNDS as follows:

Ordinary Maintenance	<u>\$ 0</u>
TOTAL	\$ 0

SCHOOL DEPARTMENT

Jonathan Pope, School Committee Chairman said that the School Department is pleased to receive the increase of \$600,000 above the recommended appropriation. He said this will allow school education to proceed without any major disruptions; and the district will move forward, he added, as best they can. **Mr. Pope** said the schools are grateful for the hard work that was done by the Administration and the School Committee and the City Council. **Councilor McGeary** said that the School Committee Chair recommends the Council appropriate the additional \$600,000. **Mr. Pope** said the School Committee and School Administration do make that recommendation.

Council President Hardy reminded the Council this was a roll call vote of two-thirds due to the appropriation being more than what was in the proposed bottom line budget for the School Department.

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council accept of the FY14 SCHOOL DEPARTMENT budget in the amount of \$36,998,748.

Councilor Verga said he has another brother who is a vocational school teacher but as this is a bottom line budget and so it will not impact his vote.

Councilor LeBlanc disclosed his wife works for the School Department but this would not affect his vote.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 9 in favor, 0 opposed, to accept of the FY14 SCHOOL DEPARTMENT budget in the amount of \$36,998,748.

TOTAL GENERAL FUND APPROPRIATIONS: \$92,822,005

Councilor McGeary stated that as it must, the General Fund Appropriations match exactly the City’s projected revenues of \$92,822,005 for the General Fund.

COMMUNITY PRESERVATION FUND:

Councilor McGeary said the City’s voters voted to impose this additional percentage on the real estate tax to fund certain public goods that were difficult to find funding within the City’s ordinary budget and so each year the Council votes the Community Preservation Fund. The Council, he said, thanked the voters who had the foresight in approving the City’s ability to use this money for the common good.

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the Community Preservation Fund Revenues in the amount of \$597,500.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the Community Preservation Fund Revenues in the amount of \$597,500.

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the Community Preservation Fund expenditures in the amount of \$597,500 as follows:

Open Space Reserve	\$ 59,750
Community Housing Reserve	\$ 59,750
Historic Preservation Reserve	\$ 0
Administration	\$ 29,875
Debt Service–Historic Preservat.	\$214,291
General Remainder	<u>\$233,834</u>
Total	\$597,500

Councilor McGeary commented that Historic Preservation Reserve is at zero dollars because the State Department of Revenue allows the money to be counted on the debt service on City Hall towards the City’s spending on historical preservation. The Community Preservation Committee must reserve at least 1/10 of its budget in three specific areas: Open Space, Community Housing Reserve and Historic Preservation.

Councilor Whynott said he did not consider this as an imposition but an altruistic contribution to good government.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the Community Preservation Fund expenditures in the amount of \$597,500 as follows:

Open Space Reserve	\$ 59,750
Community Housing Reserve	\$ 59,750
Historic Preservation Reserve	\$ 0
Administration	\$ 29,875
Debt Service–Historic Preservat.	\$214,291
General Remainder	<u>\$233,834</u>
Total	\$597,500

ENTERPRISE FUNDS

WATER ENTERPRISE REVENUES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 WATER ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$7,221,117

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 WATER ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$7,221,117

WATER ENTERPRISE APPROPRIATIONS

Dept 450 – WATER

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the total FY14 WATER DISTRIBUTION APPROPRIATIONS as follows:

Personal Services	\$1,690,704
Ordinary Maintenance	\$5,175,518
Capital Outlay	\$ 229,895
Transfer to Other Funds	<u>\$ 125,000</u>
TOTAL APPROPRIATIONS:	\$7,221,117

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to accept the total FY14 WATER DISTRIBUTION APPROPRIATIONS as follows:

Personal Services	\$1,690,704
Ordinary Maintenance	\$5,175,518
Capital Outlay	\$ 229,895
Transfer to Other Funds	<u>\$ 125,000</u>
TOTAL APPROPRIATIONS:	\$7,221,117

TOTAL REVENUES – Water Enterprise:	\$7,221,117
TOTAL APPROPRIATIONS – Water Enterprise	\$7,221,117

WATER RATE:

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 Water Rate of \$9.17 per thousand gallons for a twelve month billing period effective July 1, 2013 retroactive to APRIL 1, 2013.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 Water Rate of \$9.17 per thousand gallons for a twelve month billing period effective July 1, 2013 retroactive to APRIL 1, 2013.

(This is a 0% increase over FY13 water rate of \$9.16 per thousand gallons)

SEWER ENTERPRISE REVENUES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 SEWER ENTERPRISE REVENUES as follow:

TOTAL REVENUES: \$7,215,358

MOTION: On motion of Councilor McGeary seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 SEWER ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$7,215,358

SEWER ENTERPRISE APPROPRIATIONS

Dept 440 - SEWER

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 SEWER ENTERPRISE APPROPRIATIONS - Dept. 440 as follows:

Personal Services	\$1,505,680
Ordinary Maintenance	\$5,494,783
Capital Outlay	\$ 89,895
Transfer to Other Funds	<u>\$ 125,000</u>
TOTAL APPROPRIATIONS:	\$7,215,358

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 SEWER ENTERPRISE APPROPRIATIONS for Dept. 440 as follows:

Personal Services	\$1,505,680
Ordinary Maintenance	\$5,494,783
Capital Outlay	\$ 89,895
Transfer to Other Funds	<u>\$ 125,000</u>
TOTAL APPROPRIATIONS:	\$7,215,358

TOTAL SEWER ENTERPRISE APPROPRIATIONS:

TOTAL REVENUES – Sewer Enterprise	\$7,215,358
TOTAL APPROPRIATIONS – Sewer Enterprise	\$7,215,358

SEWER RATE:

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 sewer rate of \$12.21 per thousand gallons for a twelve-month billing period effective July 1, 2013 retroactive to APRIL 1, 2013.

Councilor Theken asked why this rate is retroactive to April 1, 2013. **Mr. Towne** explained that this goes back to billing records. It is the reading of the last quarter of the fiscal year, April, May and June and bill in July for that. It is the reading of those timeframes set at the new rate. Those readings from the prior year support the operational budget of the following fiscal year when all of the expenditures take place.

Councilor Theken said a 10 percent increase in the rate seemed very high. **Mayor Kirk** said the waste water treatment plant has just completed a \$23 million mandated upgrade, a project that was started in 2009. The work is mostly completed. The debt is now financed long term which now is hitting the rate, she said. The treatment plant was in peril; and that project has now been successfully completed, **Mayor Kirk** noted. **Councilor Theken** asked why didn't the rate go evenly through the water and the sewer rate. **Mayor Kirk** responded that the debt was on just the waste water treatment plant only. The water facilities are separate and would have to go on the Water Enterprise Fund. This, she said was sewer only.

Councilor Tobey said he would support this rate increase proposal. Any responsible community owning the assets of the water and sewer systems which fundamental to public health and community growth must make sustained, and continuing investments in those systems or they fall apart. This, he said, is a wise program; it may include expenditures this Administration may not have recommended, for example the CSO project, but the investments need to be made. This is being a responsible steward of the environment, he added.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 Sewer Rate of \$12.21 per thousand gallons for a twelve month billing period effective July 1, 2013 retroactive to APRIL 1, 2013.

(This is a 10% increase over FY13 sewer rate of \$11.10 per thousand gallons)

Dept 492 – WATERWAYS ENTERPRISE REVENUES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the total FY14 WATERWAYS ENTERPRISE REVENUES in the amount of \$327,404.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 WATERWAYS ENTERPRISE REVENUES in the amount of \$327,404.

WATERWAYS ENTERPRISE APPROPRIATIONS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve the FY14 WATERWAYS ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$218,436
Ordinary Maintenance	\$ 98,209
Capital Outlay	<u>\$ 10,759</u>
TOTAL APPROPRIATION:	\$327,404

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 9 in favor, 0 opposed to approve the FY14 WATERWAYS ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$218,436
Ordinary Maintenance	\$ 98,209
Capital Outlay	<u>\$ 10,759</u>
TOTAL APPROPRIATION:	\$327,404

TOTAL REVENUES – Waterways Enterprise	\$327,404
TOTAL APPROPRIATIONS-Waterways Enterprise	\$327,404

NOTE: Councilor Tobey departed the meeting at 8:07 p.m.

DEPARTMENT 475 – TALBOT RINK ENTERPRISE REVENUES

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that City Council accept the total FY14 TALBOT RINK ENTERPRISE REVENUES in the amount of \$302,615.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent, to accept the total FY14 TALBOT RINK ENTERPRISE REVENUES in the amount of \$302,615.

TALBOT RINK APPROPRIATIONS

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council accept the FY14 TALBOT RINK APPROPRIATIONS as follows:

Personal Services	\$159,744
Ordinary Maintenance	\$112,656
Capital Outlay	<u>\$ 30,215</u>

TOTAL APPROPRIATION: \$ 302,615

Councilor Ciolino congratulated all those involved in bringing the Talbot Rink back to life and assuring its financial solvency.

Council President Hardy thanked Mr. Cole for his successful management oversight of the rink.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, opposed, 1 (Tobey) absent, to accept the FY14 TALBOT RINK APPROPRIATIONS as follows:

Personal Services \$159,744
Ordinary Maintenance \$112,656
Capital Outlay \$ 30,215
TOTAL APPROPRIATION: \$ 302,615

TOTAL REVENUES – Talbot Rink \$302,615
TOTAL APPROPRIATIONS – Talbot Rink \$302,615

Councilor McGeary said that the Council has now completed voting for appropriations for the General Fund, the main City budget and the Enterprise Funds. This comes to a total for spending for FY14 to deliver all City Services of \$108,485,999. He noted this was an increase of \$2.6 million or just over 2 percent from last year’s total of \$105,802,000.

REVOLVING FUNDS

Councilor McGeary explained that the Revolving Funds are those funds are a special class of funds which can anticipate revenue coming in and expenditures going out that are reserved for specific purposes under State law which the Council has to reauthorize each year and say how much can be spent and who can do the spending.

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council continue acceptance of Statute MGL, Chapter 44, §53E ½, School Department Revolving Funds as specified.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent, to continue acceptance of Statute MGL, Chapter 44, §53E ½, School Department Revolving Funds as specified:

Fund	Description	Authorized	Revenue Source	Use of Fund	Spending Limit	Fund Balance	Restrictions
283002	Summer School Program	School	Fees	Salary/Expense	\$20,000	Available Balance	None
283008	Transportation	School	Contracts/ Charters	Transportation Services	\$300,000.00	Available Balance	None
283010	ROTC	School	Fees/Charges	Salary/Expenses	\$80,000.00	Available Balance	None
283012	Preschool	School	Fees/Charges	Salary/Expenses	\$50,000.00	Available Balance	None
283013	Professional Development	School	Fees/Charges	Training	\$20,000.00	Available Balance	None
283019	Non Resident Student Tuition	School	Fees/Charges	Salary/Expense	\$50,000	Available Balance	None

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend the City Council to authorize the City to establish revolving funds for certain City Departments under MGL, Chapter 44, §53E ½ for the fiscal year beginning July 1, 2013, with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as specified.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent to authorize the City to establish revolving funds for certain City Departments under MGL, Chapter 44, §53E ½ for the fiscal year beginning July 1, 2013, with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as specified:

Fund	Description	Authorized	Revenue Source	Use of Fund	Spending Limit	Fund Balance	Restrictions
283007	Building Use	Michael Hale - DPW	Fees/Charges	Expenses	\$75,000.00	Available Balance	None
293004	City Hall User	Michael Hale - DPW	Fees	Janitorial/Maintenance	\$4,500.00	Available Balance	None
293005	Court Repairs	Michael Hale - DPW	State Reimb	Repairs	\$2,800.00	Available Balance	None
293006	Septic Loan - BOH	Jeff Towne - CFO	Fees	Salary/Expenses	\$10,000.00	Available Balance	None
293008	Vaccine - BOH	Noreen Burke - BOH	Fees	Vaccinations	\$45,000.00	Available Balance	None
293012	Fire Training	Eric Smith - Fire Chief	Fees	High Angle Training	\$45,000.00	Available Balance	None
293013	RFR Study	Tom Daniel - Comm Development Director	Fees	Radio Frequency	\$2,000.00	Available Balance	None
293014	Dental - BOH	Noreen Burke - BOH	Fees	Child Dental Services	\$300,000.00	Available Balance	None
293016	Solid Waste/Recycling	Michael Hale - DPW	Fees	Materials/Supplies	\$15,000.00	Available Balance	None
293017	City Clerk	Linda Lowe - City Clerk	Fees	Archival Preservation	\$15,000.00	Available Balance	None
293019	Vacant Building	Bill Sanborn - IS	Fees	Secure Vacant Buildings	\$70,000.00	Available Balance	None
293020	Fire Decon. Drill Training	Eric Smith - Fire Chief	State Reimb	Training	\$1,100.00	Available Balance	None
293021	Lanes Cove Fish Shack	Michael Hale - DPW	Fees	Repairs	\$5,000.00	Available Balance	None
293022	Veteran Services	Richard Barbato - Veterans Agent	Fees	Veteran Services	\$1,000.00	Available Balance	None
293023	Various Fire Trainings	Eric Smith - Fire Chief	Reimbursements	Training	\$20,000	Available Balance	None

SCHOOL FOOD SERVICE PROGRAM REVOLVING FUND

MOTION: The Budget and Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council appropriate \$1,170,009 for the FY14 operating costs of the Gloucester School Food Service Program and \$1,170,009 for estimated receipts from fees charged to users of the services provided by the Gloucester Food Service Program in accordance with MGL c44, §53E.

MOTION: On motion of Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent to appropriate \$1,170,009 for the FY14 operating costs of the Gloucester School Food Service Program and \$1,170,009 for estimated receipts from fees charged to users of the services provided by the Gloucester Food Service Program in accordance with MGL c44, §53E.

Councilor McGeary announced with this vote the FY14 votes are concluded.

Council President Hardy reiterated this concluded the budget votes for the FY14 budget. She offered her congratulations to the Budget & Finance Committee and to the Clerk of Committees, Dana Jorgenson.

Council President Hardy then asked when the Council can expect a revised approved budget to be on line, as well as the Police and Fire department contracts. **Mr. Towne** said the format is set, and it will hopefully be up in two weeks. He noted that the Police and Fire contracts are not in final written form yet; as soon as they are they will be placed on line, he said. **Sally Polzin**, Personnel Director said, regarding the police patrol contract, it is currently with their attorney's office. The City has a signed Memorandum of Agreement with them as well as the Police Superior Officers. That contract is anticipated to be signed next week. She suggested the contracts may be available in three weeks and would contact the attorneys to learn more on their status.

Councilors' Comments:

Councilor Whynott noted a number of residents have questioned the fact that to get into the dog park at Stage Fort Park they need a beach sticker. He said that is true in order to park there. He and Councilors Theken and Hardy have all received complaints and are working on the situation and that the Councilors will meet with the appropriate City staff. **Council President Hardy** said a call is into the DPW Director and to Mr. Towne and will work towards a possible solution.

Councilor McGeary thanked again the Administration, the School Department, and City Auditor, Kenny Costa; and said it was a true collaborative effort of all those who worked on the budget during the review.

Councilor Ciolino commended the work of his fellow B&F members who he said did a great job during the City's FY14 budget review. He again noted the 13 items that are on the revisit list for mid-year Free Cash funding and said that in order to give \$600,000 to the school funding, those 13 items totaling about \$335,485, had to be pushed off. The Committee is asking the Administration to give these 13 items their top priority upon the certification of Free Cash. Also, this mid-year funding list is already placed onto the B&F Committee agenda for January 9, 2014 and will be the first thing in the new year that the Committee will work on with the Administration to fund these items. The budget is good for the City and its schools, he said.

Councilor Theken thanked the B&F Committee for their hard work. She said she was proud of the Administration's department heads and said yes to all departments funding this year. She said the Free Cash list has her support that was compiled by B&F. She asked seniors not be forgotten in the mid-year funding. **Councilor Theken** also expressed her support for the Police and Fire Chiefs and said she was impressed by their respective departments' new contracts. If either of those departments need Free Cash mid-year, she told them they would have her support.

Council President Hardy thanked Mayor Kirk for her cooperative spirit during the budget deliberations, expressing her appreciation for some of the hard decisions she had to make. She said she knew the Mayor was with the process every step of the way, if not in person than through her Chief Administrative Officer, Jim Duggan and Mr. Towne. She said she looked forward to the same spirit of cooperation in next year's budget deliberations as she anticipated it would get even better from this year's starting point.

A motion was made, seconded and voted unanimously to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Dana C. Jorgensson
Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.