

GLOUCESTER CITY COUNCIL MEETING

Tuesday, May 14, 2013 – 7:00 p.m.

Kyrouz Auditorium – City Hall

-MINUTES-

Present: Chair, Councilor Jacqueline Hardy; Vice Chair, Councilor Sefatia Theken; Councilor Joseph Ciolino; Councilor Melissa Cox; Councilor Steve LeBlanc, Jr.; Councilor Paul McGeary; Councilor Bruce Tobey; Councilor Greg Verga; Councilor Robert Whynott

Absent: None

Also Present: Mayor Carolyn Kirk; Linda T. Lowe; Jim Duggan; Kenny Costa; Dr. Richard Safier; Jonathan Pope; Jim Hafey; Richard Barbato; Larry Durkin; Kathy Clancy; Melissa Teixeira; Valerie Gilman; Tony Gross

The meeting was called to order at 7:04 p.m.

Flag Salute & Moment of Silence: The Moment of Silence was dedicated by **Councilor McGeary** on behalf of the City Council in memory of Dr. John Wolfe.

Oral Communications: None.

Appointments:

Waterways Board

James Bordinaro, Fisheries Member

TTE 02/14/16

Mark Lacey, Recreational Boating Member

TTE 02/14/16

MOTION: On motion by Councilor LeBlanc, seconded by Councilor Whynott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to appoint James Bordinaro, Fisheries Member to the Waterways Board, TTE 02/14/16.

DISCUSSION: None.

Council President Hardy asked if Mr. Bordinaro would be the only fisheries representative to the Waterways Board. **Mr. Bordinaro** said he would be the third member. He noted he is also a recreational boater, and while on the Board as a fisheries representative, he said he believed the harbor belongs to all. He agreed with joint fisheries and recreational growth on the harbor as long as it doesn't impede the fisheries industry as it stands now.

Councilor Theken pointed out to the Council that all appointees were questioned by the O&A Committee who had their resumes reviewed, and had taken their State Ethics exam. She said the O&A Committee also makes sure there is no conflict of interest as well.

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted 3 in favor, 0 opposed to appoint James Bordinaro, Fisheries Member to the Waterways Board, TTE 02/14/16.

MOTION: On motion by Councilor LeBlanc, seconded by Councilor Whynott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to appoint Mark Lacey, Recreational Boating Member to the Waterways Board, TTE 02/14/16.

DISCUSSION:

Council President Hardy asked Mr. Lacey about recreational boating in the harbor. **Mr. Lacey** said he was a strong supporter and of increasing the revenue of the City by allowing more recreational boating to come to Gloucester. He said eventually the new launch boat will be of great assistance to that end. **Councilor Ciolino** noted he had known Mr. Lacey for a long time and recommended his appointment to the Waterways Board.

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted 9 in favor, 0 opposed to appoint Mark Lacey, Recreational Boating Member to the Waterways Board, TTE 02/14/16.

EDIC

Michael DiLascio

TTE 07/01/16

MOTION: On motion by Councilor LeBlanc, seconded by Councilor Whynott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to appoint Michael DiLascio to the EDIC, TTE 07/01/16.

DISCUSSION: None.

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted 9 in favor, 0 opposed to appoint Michael DiLascio to the EDIC, TTE 07/01/16.

Committee for the Arts

Sinikka Nogelo

TTE 02/14/16

MOTION: On motion by Councilor Whynott, seconded by Councilor LeBlanc, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to appoint Sinikka Nogelo to the Committee for the Arts, TTE 02/14/17.

DISCUSSION:

Councilor Theken said that Ms. Nogelo will be a tremendous asset to the Committee for the Arts and was pleased to see her volunteering for the City. **Councilor Ciolino** added his endorsement to Ms. Nogelo's appointment. **Council President Hardy** thanked Ms. Nogelo for serving on the Committee for the Arts.

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted 9 in favor, 0 opposed to appoint Sinikka Nogelo to the Committee for the Arts, TTE 02/14/17.

Zoning Board of Appeals

Richard Rafuse (Alternate Member)

TTE 02/14/16

MOTION: On motion by Councilor LeBlanc, seconded by Councilor Whynott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to appoint Richard Rafuse, Alternate Member to the Zoning Board of Appeals, TTE 02/14/16.

DISCUSSION:

Councilor Theken said Mr. Rafuse is well known in the community as a pharmacist and has been a medical advocate behind the scenes for many years in his professional life. This appointment is for an alternate member of the Zoning Board of Appeals (ZBA), she noted. **Councilor Whynott** said he has also known Mr. Rafuse for many years and recalled Mr. Rafuse's donation of an early computer to the computerless City Clerk's office some time ago. **Councilor Ciolino** noted as with any board many people are intimidated to go before one such as the ZBA and reminded Mr. Rafuse to help and guide residents through the ZBA's process.

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted 9 in favor, 0 opposed to appoint Richard Rafuse, Alternate Member to the Zoning Board of Appeals, TTE 02/14/16.

Presentation:

1 of 2: Providing Information related to funding options for school facilities: Mr. Jack McCarthy, Director Massachusetts School Building Authority (MSBA)

Councilor Tobey noted he had spent time with Steven Grossman, State Treasurer recently and asked his assistance in arranging a presentation to the Council by MSBA staff. MSBA, he said, is important on a state-wide

basis; but now as the City hones in on the respective roles on planning and funding of future elementary schools, it is important to know the options as they exist and understand the process by which the conclusions for the options are. He welcomed Mr. McCarthy to the podium.

John K. McCarthy, Esq., Massachusetts School Building Authority's Executive Director said the mission of the MSBA is to partner with Commonwealth school districts for flexible, sustainable public school facilities. The MSBA was formed in 2004 by the legislature to correct the problem of the old school building assistance program, streamline the process and make it more cost effective, creating a program with discipline.

Mr. McCarthy noted the West Parish School project is in the feasibility stage. This is the stage where it is figured out of what will be done moving forward. A Statement of Interest by the City is submitted which outlines the problem and then the feasibility study is undertaken. The Board of the MSBA will approve a solution upon the receipt of a completed feasibility study. This is not the MSBA's first project with the City he noted. Just completed were five roof repair projects totaling about \$1.5 million. He noted the reimbursement rate starts across the board at 31 percent. Based on a formula taking several factors into consideration, Gloucester's base reimbursement rate by the MSBA is 48.27 percent. There are incentive percentages that can be gained through several pathways, which he reviewed, that the MSBA would pay thereby increasing the reimbursement rate. He noted if the site fits the "model school" model, the percentage added in is 5 percent. He reiterated the feasibility study will determine the solution for the West Parish project.

Councilor Tobey categorized new construction, a school being used as a school that is expanded or otherwise rehabbed and a school that used to be a school and then asked what the relative eligibilities are. **Mr. McCarthy** said a new school; an existing school doesn't matter it would still earn up to 5 points above the base reimbursement rate. The Fuller School, he said, is a building of 181,000 square feet. The solution he has seen is about 65,000 square feet would be used for educational purposes. He said that in the Fuller School if it was rehabilitated, it would be a requirement that the whole 181,000 would have to be ADA compliant which would be at the City's expense. There would be no MSBA reimbursement beyond the 65,000 square feet used for educational purposes. **Councilor Tobey** asked if the City utilized the whole building would it be wholly eligible. **Mr. McCarthy** said the City would have to demonstrate the enrollment which would have to be agreed upon. There are so many square feet per student, the auditorium and the cafeteria, gymnasium. He said if this is for buildings the MSBA has put money into already, the MSBA would ask for that money back. **Councilor Tobey** said understanding that there are scenarios that the Fuller School can come into play was helpful.

Councilor McGeary said the Fuller School has a large auditorium that has functioned as a civic auditorium and noted it is not typically covered by the MSBA. **Mr. McCarthy** said the MSBA would not participate in that project rehabilitation for the auditorium. As to the gymnasium, if it is above the MSBA scale for square footage, then it is on the City 100 percent.

Councilor Ciolino asked what best practice is recommended; whether to remodel or build new schools. **Mr. McCarthy** said the MSBA does not recommend that in particular. It looks at the feasibility studies and takes that recommendation. If it is a close thing, if the costs are close between renovations and newly built, the MSBA recommends a community builds new. **Councilor Ciolino** asked about the 65,000 square feet at Fuller School and reimbursement. **Mr. McCarthy** said the reimbursement would be the same, but the rate could be higher based on other factors. **Councilor Ciolino** noted the MSBA roof program and asked **Mr. McCarthy** expanded upon that. **Mr. McCarthy** said five schools had their roofs redone: Beeman, East Gloucester, Plum Cove, O'Maley and Veteran's Memorial. The MSBA contribution was a bit over \$1.5 million. Generally the MSBA looks at the lifespan on projects like that to be 20 years. If the building was used only five years and then closed, the MSBA would pro-rate the money the city owed back to it.

Council President Hardy asked about the calculation of figuring student population. **Mr. McCarthy** said the MSBA starts with census data and actuarial survival tables; look at the female child-bearing population and five year old population as several of the factors taken into consideration. He noted the Charter School closed and St. Ann's is closing so the MSBA will look at the enrollment numbers again on the West Parish project. **Council President Hardy** said the MSBA also looks at the potential growth in an area and asked if that had been looked at for West Gloucester and Magnolia, to which **Mr. McCarthy** said all such factors are taken into account.

Councilor Tobey asked to be assured that downtown neighborhoods don't go underserved with educational facilities when making funding decisions. **Mr. McCarthy** said there is an MSBA board member who does an analysis on just that thing, and is on the forefront of his staff as well and is taken into consideration. **Mr. McCarthy** introduced Chris Alles from his office to the Council.

2 of 2: Providing information related to the proposed West Parish School Project's Design, Architecture & Project Management: Mr. Kevin Buckley, OPM, Knight, Bagge & Anderson, Inc.; Mr. Bradley Dore, Designer/Architect, Dore & Whittier Architects

Mayor Carolyn Kirk introduced the presentation by Dore Whittier, but clarified the operating parameter for this feasibility study is the Statement of Interest for the West Parish School. The process started in 2009, and restarted in 2011 which required the School Committee, her and the Council's approval. The scenario Councilor Tobey spoke of earlier would need a separate Statement of Interest process and there is no way to change the process of the Statement of Interest now for the West Parish project and would also have to go through the MSBA process as well. She noted the MSBA required a West Parish Owner's Project manager (OPM), Kevin Buckley, AIA who was also present this evening. He had been the OPM for the school roofs project for the City as well.

(Note: Power Point Presentation by Dore Whittier Architectural Team is on file)

Brad Dore, Principal of Dore Whittier, the project architectural firm, presented a power point presentation which reviewed where the feasibility study is currently with the West Parish Project and ultimately the Fuller School being assessed within the scope of the feasibility study. He said 80 percent of the work of his firm is designing schools in the Commonwealth. He introduced several members of his staff working on this project. There is a host, he said, of consultants of different disciplines contributing to this feasibility study as outlined in the City's proposal in terms of soliciting the design team. Important, he said, in putting school projects together is the philosophy rooted in the educational process in terms of teaching the community's students.

Mr. Dore reviewed a diagram of the MSBA process and explained how his firm worked with the City's building committee to understand the drivers of this project; and with Superintendent of Schools, Dr. Safier and his team in outlining the project and its options. Additionally the Dore Whittier team met with key City staff involved in the process for the two buildings being looked at – Fuller School and West Parish Elementary School. Two principal components at this phase of the study are to look at the educational program requirements and look at existing conditions of the current facility. Understanding the special needs program was an important part of how the school would be designed. Another factor is understanding what is driving enrollment.

Currently the respective teams are in the process of writing up what the educational program requirements are and develop a set of alternatives for each site based on program, the site and what the building affords asking the questions can the building(s) be renovated; can new construction be done; what are the site and building limitations. The options are developed and prioritized and then submitted to the MSBA who come to consensus of what option makes sense from several perspectives. After several more steps, a detailed cost estimate is attached to the schematic design, and then the City has 120 days to bring the funding forward to move the project forward.

Key considerations, **Mr. Dore** said, to evaluating alternatives is to meet the educational objectives; and that it is fiscally sound and code compliant (renovation options). In looking at already built buildings, the code compliancy can be tricky, he noted, with a large building, like Fuller that is 181,000 square feet where only 65,000 square feet would be used educationally, and needs consideration of what would happen to the rest of the building.

David Mentzer, Project Architect spoke to code compliance under a network of building codes in rehabilitating an existing building and discussed three increasing levels of rehabilitation based on code requirements. These were presented in a comparison versus a new building.

Michelle Rogers, Project Manager summarized Fuller School and West Parish as follows:

- The Fuller School is too large. It exceeds the MSBA guidelines (for 380) students for overall building square feet by almost three times. Existing classrooms are undersized per MSBA guidelines.
- West Parish School is 25 percent undersized per MSBA guidelines for 380 students. Project phasing will be dictated by the option selected. Most West Parish School classrooms are undersized. The auditorium stage is being used as a music classroom; Occupational Therapy (OT)/Physical Therapy (PT) are taking place in a hallway.
- Both facilities require complete removal and replacement of all mechanical, electrical, and plumbing equipment and distribution systems; both buildings all systems are deemed to be at the end of their useful life.
- Both facilities will require full abatement.
- Both facilities will require addition of fire suppression system.
- Both facilities require upgrades to fire alarm system and tele/data system for security.
- Both facilities required to meet ADA (Americans with Disabilities Act) and MAAB (Mass. Architectural Access Board) requirements. Fuller has an elevator but it is undersized.
- Both facilities will require structural modification to meet code.

- Both facilities will require upgrade to the existing building envelope to meet the Mass. Stretch Code.
- Both facilities require upgrades to meet the seismic resistance including reinforcement or replacement of all interior partition walls.
- West Parish requires replacement of existing roof structural system.
- Fuller requires removal of existing roof parapets.
- Fuller requires an investigation of the source of its flooding.
- Both facilities pose site constraints for vehicular and circulation management.
- Fuller requires investigation to source and remediation of basement flooding.

Ms. Rogers noted the assessment data and cost estimates process. Once the assessment exceeds 30 percent of the value of the building in the upgrades, then the entire building is upgraded. Fuller is \$5.2 million at 30 percent of the assessed fair value, and West Parish is approximately \$1 million at 30 percent of assessed fair value.

Ms. Rogers then reviewed that the Fuller School was built as a high school and reviewed the site layout. The area has been sectioned off to be part of a public safety building and is off limits to look at site options, she said. There are multiple means of entry to the building which she pointed out and noted the various areas currently being used. She showed a chart of the Fuller School noting the sizing of the rooms in the building.

Ms. Rogers said that Fuller has classrooms too small for elementary school functions as it was built as a high school which typically have smaller classroom square footage. The gym is too large; and the auditorium is not eligible for the MSBA program; and that the cafeteria is too large. The square footage exceeds that needed for an elementary school. The vocational area and pre-school area were not assessed. If the school were to be looked at for a 380 student population the school would be sectioned off, to not use the auditorium and turn over the vocational shops for classroom space. Firewalls would have to be created and have to take a look at separate egress areas and described details of the changes that would be needed.

She noted the building envelope would have to be increased to meet the Stretch Code for building efficiency. Walls do not have insulation. All doors would have to be replaced throughout Fuller. **Ms. Rogers** noted where the roof is pulling away from the wall at the gymnasium. She noted lack of drainage due to shallow pitch. **Ms. Rogers** noted other areas such as brick work which has disruptions and is letting water into the building and the foundation; as well as falling concrete. The area that leads to the basement has water and mold, and pointed out other exterior problems in that particular area. There are also areas of ponding inside the building. Many building systems have rusted and are antiquated, and asbestos is present. Fire alarm and security is also antiquated. She noted there could be hazardous materials in the science labs. All systems would have to be replaced.

Ms. Rogers noted many areas in the corridors of water seepage throughout the building causing mold and mildew on walls and ceilings and floors. There are asbestos floor tiles also. The 700 seat theater is not ADA compliant. The gymnasium floor is warped. There are other handicapped accessible issues with doors too narrow, open stairways, etc. All these issues would have to be remediated.

Councilor Tobey said what has been just shown to the Council is a photographic evidentiary display of the consequences of what was a bare minimum and an incredible record of benign neglect in the maintenance practices of whatever entity was responsible for the maintenance and upkeep of the Fuller School. He pointed out there is water on the floor because the roof wasn't fixed; the windows are rotting because they weren't maintained, etc. As a taxpayer he said he found this to be a shocking indictment.

West Parish School: **Ms. Rogers** noted it is a one-story school brick school on about 20 acres built in 1942. There was a later addition of residential-type construction. She reviewed the current state of the school space saying it is crowded and teaching spaces are missing from this building. She reiterated OT/PT takes place in a hallway; art is in a modular building; music is on the stage and that the gym has six sessions of lunch daily when the MSBA recommends two sessions per school day. These six lunch sessions have a direct effect on school programming, she said.

Ms. Rogers reviewed the physical site of the school and its condition pointing out the modular classroom used for art, the residential area; the antiquated systems in the building and that the oil tank is underground. Handrails and steps do not meet ADA compliance. There is water infiltration in the building. The nurse's office is inadequate. A single classroom is divided into five spaces for Special Education and OT/PT to share space. She noted a third grade classroom with tight quarters. She showed the combined gym cafeteria space. The auditorium floor rake was noted to be too steep. Full handicap upgrades are required.

Ms. Rogers said she spent a great deal of time with Dr. Safier and his staff to learn what direction the district would like to move forward with. Guiding principles were then ascertained, she said. MSBA guidelines then take that information and are slotted into the project, and she showed the suggested areas for a school based on these

guidelines. There could be a public function area to be open to the community which would not disrupt school functions and provide school security. She noted access to play fields and vehicular circulation also.

Mr. Dore said the condition of both buildings is not good and have significant issues. One is oversized; one is undersized and needs complete renovation. His company will continue to complete the site study investigation. Not anticipated in looking at West Parish, he pointed to the back playground as a potential building site. They would build a new school while the students are in the old building and come back and build the site circulation after moving the students into the new school. There are wetlands areas. Those wetlands and buffer zones are more extensive and limit the amount of real estate to work with for potential solutions. If there is a different phasing options to put the students into a different location. A new school would be built at the same location as the current school while the students are at a different location and then bring them into the new school.

Mr. Dore said the design enrollment has been approved. It is now 380 versus 350 students and will report and prioritize those as to the design and cost.

Councilor Tobey confirmed with Mr. Dore that his firm has been in business 22 years and over the past six years the firm has put in place over 4 million square feet of schools and designed a lot of elementary schools. The Councilor pointed out the option of the Fuller School with firewall construction could be a facility that houses an elementary school with the auditorium and above it to be used for something else. **Councilor Tobey** asked had Mr. Dore seen that kind of mixed use. **Mr. Dore** said he had. The difference is to come to a solution comparable to solve a 380 student need. A new project would be 65,000 square feet, compliant with the MSBA guidelines. Fuller would have to be reconfigured, he said. The most efficient option is using about 85,000 square feet. They would take what is there and reconfigure the space to make it work. There would have to be the creation of classrooms in the workshop area now being used by the facilities section of the DPW. Some existing undersized classrooms would need to be made larger.

Councilor Tobey noted Mr. Dore spoke to the MSBA standards of classrooms, and that many of Fuller's classrooms are too small. He asked what the composition of the walls is, and what the feasibility of rehabilitation is based on that issue. **Mr. Dore** said the walls are concrete blocks, and to carve up the classrooms is simple. The same problem exists with West Parish. It is the level of renovation that is in question he pointed out. He said this will be costed out. The pre-school is not being looked at as it is outside of Mr. Dore's scope, he noted. West Parish will be looking at a renovation with an addition of 20,000 square feet and then the firm will be looking at a new construction on the West Parish site. **Councilor Tobey** asked if mixed use is a viable model. **Mr. Dore** said he has seen some examples. He noted a study his firm just completed for Billerica for a current school; and adjacent to that is that city's public safety building, and there is a pre-school at that site as well. That city is trying to get away from a combined use site. He said they don't see a lot of this sort of combination in their practice.

Councilor Tobey noted attended the meeting with the presentation to the School Committee and that the back of the school sounded feasible for the new school. **Mr. Dore** said the geotechnical work on the West Parish site is being done now. More work has to be done at the back and at the front of the building; and there are topography issues and ledge; and wetlands limit the usable real estate. All alternatives have to be looked at from an educational and cost perspective, he said. **Councilor Tobey** noted the vision shared last week at the School Committee meeting of a multi-story school built on Becker Field (behind the current West Parish School). **Mr. Dore** said a single story option will be looked at and defines more about what the site will allow to be done. The school is 45,000 square feet; and there is a need to add 20,000 square feet. They would likely have to go up vertically and look at a second and possibly a third story. This would add an elevator to the plans, and there are some trade offs, along with stairs. A smaller footprint has less roof and foundation as well, he noted, and could be more cost effective. **Councilor Tobey** asked if Becker Field was dedicated parkland protected from re-use under Article 97 of the State Constitution. **Mr. Dore** responded his group found the wetlands issues, the State forest issues and setbacks, but didn't see anything in terms of deed restrictions. **Councilor Tobey** noted Mr. Dore spoke of a school to house students while a new school is built; if the site disruption meant the students have to leave during a new school construction, he asked where would the students be housed **Mr. Dore** said his group did not have all the answers yet. He noted there has been discussion of possible use of the former Charter School building, but at this time he didn't know. If ultimately there is no other place to put the students during construction and not being able to build on the site, then it is a "stopper."

Councilor Ciolino noted that much of West Parish School is made out of wood and asked would it have to be torn out. **Mr. Dore** said it would. Fuller School was noted to be about 50 years old by **Councilor Ciolino** and suggested it needed to be completely renovated. **Mr. Dore** said it would have to be a wholesale upgrade. The building code will have to be complied with, life safety codes, etc. In separating off the other buildings, they may not have to bring other pieces up to code, but other sections would be impacted although not being used as an educational facility. His firm will report those facts only. **Councilor Ciolino** spoke about building contamination

and the asbestos in the Fuller School, and at West Parish. He asked how much the asbestos removal would add to the cost of a building renovation. **Mr. Dore** said there are preliminary reports; and there are significant amounts of asbestos contained in the Fuller building. There is also PCB's. The cost for removal, he said, is significant. The area that has been occupied has issues and significant remediation has to be done, he said. The estimation of cost process has been started. It would be about \$3 million for the asbestos remediation at Fuller just to start, he said.

Councilor McGeary said Fuller is largely precast concrete and asked if that present problems to run electrical and other interior systems. **Mr. Dore** said it does present challenges, along with the floor/ceiling height and limited ventilation in the building. There is not a lot of headroom to put in ducts and what is required to make the program work and made the rest of the building code compliant. **Councilor McGeary** said if the City were to build a new West Parish School the life expectancy of that new school would be approximately 50 years, noting that the Fuller School is about 50 years old. **Mr. Dore** confirmed all MSBA projects are mandated to have a 50 year life expectancy. **Councilor McGeary** said leaving aside that the Plan for Effective Learning Communities calls for small learning environments and leaving aside the fact that the community has expressed its support for neighborhood schools; he asked as a hypothetical the City opts for a central grammar school at a site like Fuller to house 1,400 students. While not part of Mr. Dore's study, Fuller has now been examined. If Mr. Dore was told to build a central grammar school, would an option be to rehabilitate the Fuller building or flatten it. **Mr. Dore** said it would be more cost effective to demolish the building. The difficulties associated with trying to put not just one but multiple school programs will lead to less efficient design. When there is inefficient construction it costs more to renovate.

Councilor Theken said she also was at the School Committee's meeting. She said she was concerned about for the children now at West Parish School and the children at the Fuller School Pre-School. She asked when the study was completed. **Mr. Dore** said the initial phase has to be completed with the MSBA which will be presented to the MSBA in October. After that meeting will come forward an approved option and then a cost could be associated with that option. Once if approved by the MSBA; shortly after the New Year the City would submit for the schematic design approval, then the City would have to get that done within 120 days. At that point the rest of the design is done. The fall of 2014 the City could then embark upon construction and then there is a two year construction schedule. **Councilor Theken** said in the meantime children are in a school that is not compliant and that something can be done to make the school more livable and be better maintained. She pointed out the children have a right to learn and the teachers teach in a comfortable environment.

Councilor McGeary noted Mr. McCarthy said there were additional aid for certain design standards. **Mr. Dore** said with respect to West Parish that site is challenged to get one model to work on the existing site and will be evaluated.

Councilor Tobey spoke to the scope of the study of the Fuller School and under the contract how many feet is Fuller School is versus how many feet Mr. Dore's firm is charged to study. **Mr. Dore** said Fuller is 181,000 square feet. They are looking at the entire school and will give a comprehensive report of current conditions. **Councilor Tobey** asked how many elementary school students could be accommodated in the 181,000 square feet of building. **Mr. Dore** said it is beyond the scope of what he has been asked to do. It is based on 380 students, not a maximum build out and what is the educational vision. **Councilor Tobey** said they were asked to conduct the wrong study. An apples-to-apples analysis of the reuse of the Fuller School would offset the elementary school building analysis for housing the same number of students; which may need to encompass a consideration for redistricting but that Mr. Dore's study will not do that. **Mr. Dore** said that is different than what is in play with the MSBA now. The study will satisfy what is before the MSBA. If the scope changes it becomes different from what is before the MSBA and that process has to be started again.

Council President Hardy asked why more students weren't being considered for the Fuller School. **Mr. Dore** said it is beyond his scope; but that the educational philosophy is around the neighborhood schools a significant departure would be to consolidate schools.

Council President Hardy said all the City's schools need help. She asked would the big picture come with the assessment gained by funding the City's half or \$60,000 being voted this evening for a study of the City's elementary school facilities? **Mayor Kirk** noted the question of what about the other school initiated the need for the long-term capital plan for the rest of the district's schools based on a 20 year look on a platform which is comprised of Kindergarten through Fifth Grade (K-5), two and three classes per grade which is the sizing per School Committee policy and will launch the capital plan for an analysis. **Council President Hardy** said the roof at West Parish was not done; but the other elementary schools had their roofs done with the MSBA reimbursement funds, so that money would have to be paid back. **Mr. Dore** said that the funds would have to be back if the schools were closed, not if they were rehabilitated. **Council President Hardy** asked what if a new school is built at that site, would the MSBA ask for the money back. **Mayor Kirk** said they don't know that yet. **Council President Hardy**

said she didn't think the taxpayers could afford five new elementary schools. The assessment may indicate a larger, inner-city school. **Mayor Kirk** said there is no expectation that five elementary schools will be built. West Parish was chosen because it is in the direst need. Until the study is done there is a great deal of unknowns. **Mayor Kirk** said K-5 schools, two or three classes per grade. She said she didn't know if there would be another consolidation or not. It will be a piece to be looked at, she said. **Council President Hardy** confirmed the enrollment projection is 380 now which has to be approved by the MSBA as the base projection were 350. She also noted two developments of 90 units and 40 units are going to be built in West Gloucester. **Mayor Kirk** said the MSBA is rarely off on their enrollment projections. **Council President Hardy** noted there are children attending West Parish from the inner city. She asked what neighborhoods are going to be told to go back to the inner city upon building or rehabilitating West Parish. Mayor Kirk said the Superintendent determines the catchment area. **Council President Hardy** reiterated she was still looking at the big picture.

Councilor McGeary pointed out that the 380 is not just a pure population increase includes how special education students would need to be accommodated at West Parish as well as currently Special Education students only spend part of their time in the school and receive some services outside of the school building.

With the assent of the Council, the following matter was moved up in the Council Agenda as follows:

For Council Vote:

1. Budget & Finance Standing Committee Report of April 18, 2013 re: Supplemental Appropriation-Budgetary Request (#2013-SA-122) re: Elementary Schools Assessment (Cont'd from CCM 05/07/13)

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council that \$60,000 (Sixty Thousand Dollars) be appropriated (2013-SA-122) from the General Fund-Undesignated Fund Balance (Free Cash), Account #101000.10.000.35900.0000.00.000.00.000 to Public Property Maintenance-Contractual Services, Account #101000.10.470.52000.0000.00.000.00.052 for the purpose of providing half of the funding necessary for a capital evaluation and educational program needs assessment plan for Veterans Memorial, East Gloucester, Plum Cove and Beeman Elementary Schools.

DISCUSSION:

Councilor McGeary said that this is study's cost is to be shared with the School Department at \$60,000 each.

Councilor Tobey added he would support this transfer. He said was comforted to learn there will be a comprehensive assessment of the Fuller School. He is not viewing this approach as optimal because there is not a comprehensive review of all elementary schools comparing apples to apples, he said. There needs to be a better job of communicating between the School Department, School Committee and the Council going forward, and there is serious problem solving that needs to be done, he pointed out.

Councilor Theken would support this and said she would like to see the Mayor and the School Committee come forward as to how to improve West Parish to make it a safer and better learning environment until the new school is in place.

Councilor Verga said this study is important, noting that the Mt. Vernon Report said there was not support for a consolidated elementary school system. It is time to update the study and see where the schools are today, he said.

Councilor Whynott said he also would support this. He asked some money be put into the maintenance of the Fuller School before it falls down; pointing out the school has deteriorated very rapidly in recent years.

Councilor Ciolino also added his support for the motion saying the report will give the City a benchmark to know where to start to move forward. He added that what the City has in the City schools is not something just developed but is a result of having been developed from all the goals put forward by previous Mayors, School Committees and Councils.

Councilor Tobey pointed out policies change and should change. The City has to recognize that there is not unanimity on small schools versus consolidation.

Council President Hardy said she saw this as a vote to allow her to look at the big picture. She recognized the Innovation School at O'Maley also. She suggested workshops between the School Committee and Council to open up lines of communication.

Councilor Whynott pointed out the overall deterioration of the City's school facilities. No one wants, he said, to rehabilitate schools anymore but pointed out sometimes rehabilitation of buildings works.

Councilor Theken asked the School Committee to educate the Council on the pre-school at Fuller and wished that to be a subject for a workshop as well.

Mayor Kirk said there is an RFP put out for an alternate location to house the pre-school program, and responses have come in and are being evaluated.

Jonathan Pope, School Committee Chair, said this will be taken up by the School Committee B&F Committee Wednesday at 3:45 p.m. **Councilor Theken** asked if the children are being moved from Fuller. **Mr. Pope** said there was only one response to the RFP.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted by ROLL CALL 9 in favor, 0 opposed that \$60,000 (Sixty Thousand Dollars) be appropriated (2013-SA-122) from the General Fund-Undesignated Fund Balance (Free Cash), Account #101000.10.000.35900.0000.00.000.00.000 to Public Property Maintenance-Contractual Services, Account #101000.10.470.52000.0000.00.000.00.052 for the purpose of providing half of the funding necessary for a capital evaluation and educational program needs assessment plan for Veterans Memorial, East Gloucester, Plum Cove and Beeman Elementary Schools.

The City Council recessed at 9:23 p.m. and reconvened at 9:30 p.m. During the recess Councilor Tobey left the Council meeting.

Consent Agenda:

- **CONFIRMATION OF REAPPOINTMENTS**

Trust Fund Commission

John Fleming

TTE 02/14/16

- **MAYOR'S REPORT**

1. Special Budgetary Transfer Request (#2013-SBT-033) from Community Development Department (Refer B&F)
2. Special Budgetary Transfer Request (#2013-SBT-034) from Community Development Department (Refer B&F)
3. Special Budgetary Transfer Request (#2013-SBT-035) from the Department of Public Works-Facilities (Refer B&F)
4. Special Budgetary Transfer Request (#2013-SBT-036) from the Police Department (Refer B&F)
5. Special Budgetary Transfer Request (#2013-SBT-037) from the Department of Public Works (Refer B&F)
6. Special Budgetary Transfer Request (#2013-SBT-038) from the Department of Public Works (Refer B&F)
7. Supplemental Appropriation-Budgetary Transfer Request (#2013-SA-124) from the Highway Force Account (Refer B&F)
8. Supplemental Appropriation-Budgetary Transfer Request (#2013-SA-125) from Fire Department (Refer B&F)
9. Memorandum, Grant Application & Checklist from City Auditor re: City Council acceptance of an additional Early Retiree Reinsurance Program Grant in the amount of \$12,483.36 from the U.S. Department of Health & Human Services (Refer B&F)
10. Memorandum from Police Chief re: increase in parking fees for Cross Walk Parking and Loading Zone Parking (Refer B&F)
11. Memorandum from Senior Project Manager of the Grants Dept. re: Program Year 2013 CDBG & HOME Grants (Refer B&F)
12. Review & Recommendation for the Disposition of Real Property re: property located at 8 Washington Street (Legion Building) (Refer P&D)
13. New Appointment: Helene Shaw-Kwasie (TTE 02/14/16) Conservation Commission (Refer O&A)

- **COMMUNICATIONS/INVITATIONS**

1. Communication from Gloucester Contributory Retirement System Board re: Cost of Living Adjustment (Info Only)
2. Communication from Leanora N. "Lee" Swekla (Info Only)
3. Public Safety Badge Ceremony held on May 2, 2013 (Info Only)
4. Invitation from School Committee Chairperson to Dedication of Alphonse (Al) J. Swekla Memorial Auditorium on 6/13/13 (Info Only)
5. Invitation from Relief Association of the Gloucester Fire Department to Firefighter's Memorial Services on 6/9/13 (Info Only)
6. Invitation from Office of Veterans' Services & the United Veterans' Council re: Memorial Day Parade & Ceremonies 5/27/13 (Info Only)

- **APPLICATIONS/PETITIONS**

1. Special Events Application re: request from YMCA to hold the St. Peter's Fiesta 5K Road Race on June 27, 2013 (Refer P&D)
2. Special Events Application re: request from YMCA to hold the Around the Cape 25K Road Race on September 2, 2013 (Refer P&D)
3. Special Events Application re: request from YMCA to hold the Run the Goose 7K Road Race on September 2, 2013 (Refer P&D)

- **COUNCILORS ORDERS**

- **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**

1. City Council Meeting: 04/23/13 (Approve/File)
2. Special City Council Meeting: 05/07/13 (Approve/File)
3. Standing Committee Meetings: B&F 05/09/13 (under separate cover), O&A 05/06/13, P&D 05/08/13 (under separate cover) (Approve/File)

Items to be added/deleted from the Consent Agenda:

By unanimous consent the Consent Agenda was accepted.

Committee Reports:

Budget & Finance: May 9, 2013

MOTION: On motion by Councilor Cox, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the appropriation 2013-SBT-28 in the amount of \$11,700.00 (Eleven Thousand Seven Hundred Dollars) from Veterans Services, Salary/Wages Permanent Positions, Account #101000.10.543.51100.0000.00.000.00.051 to Veteran Services, Other Benefits, Account #101000.10.543.57710.0000.00.000.00.057 for additional funds needed to provide for other benefits to qualifying Veterans of the City of Gloucester.

DISCUSSION:

Councilor McGeary said this transfer and the two that follow relate to deficits in Veterans' Services funding. Mr. Barbato, the City's Veterans' Agent, has done a good job of outreach and the need is urgent. There are a number of Veterans in the City that require services. Reimbursement for these expenditures comes from the State at a rate of 75 percent.

Councilor Theken endorsed the transfer and also noted Mr. Barbato is doing a fine job in helping the City's veterans.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent the appropriation 2013-SBT-28 in the amount of \$11,700.00 (Eleven Thousand Seven Hundred Dollars) from Veterans Services, Salary/Wages Permanent Positions, Account #101000.10.543.51100.0000.00.000.00.051 to Veteran Services, Other Benefits, Account #101000.10.543.57710.0000.00.000.00.057 for additional funds needed to provide for other benefits to qualifying Veterans of the City of Gloucester.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the appropriation 2013-SBT-31 in the amount of \$20,000.00 (Twenty Thousand Dollars) from Treasurer/Collector, Debt Service, Long-term Interest, Account #101000.10.145.59150.0000.00.000.00.059 to Veteran Services, Other Benefits, Account #101000.10.543.57710.0000.00.000.00.057 for additional funds needed due to the increased case load to provide benefits to qualifying Veterans of the City of Gloucester.

DISCUSSION: None.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent, the appropriation 2013-SBT-31 in the amount of \$20,000.00 (Twenty Thousand Dollars) from Treasurer/Collector, Debt Service, Long-term Interest, Account #101000.10.145.59150.0000.00.000.00.059 to Veteran Services, Other Benefits, Account #101000.10.543.57710.0000.00.000.00.057 for additional funds needed due to the increased case load to provide benefits to qualifying Veterans of the City of Gloucester.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the appropriation 2013-SBT-32 in the amount of \$3,449.00 (Three Thousand Four Hundred Forty-Nine Dollars) from Special Reserve, Contractual Services, Account #101000.10.900.52000.0000.00.000.00.052 to Veteran Services, Other Benefits, Account #101000.10.543.57710.0000.00.000.00.057 for additional funds needed due to the increased case load to provide benefits to qualifying Veterans of the City of Gloucester.

DISCUSSION: None.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent, the appropriation 2013-SBT-32 in the amount of \$3,449.00 (Three Thousand Four Hundred Forty-Nine Dollars) from Special Reserve, Contractual Services, Account #101000.10.900.52000.0000.00.000.00.052 to Veteran Services, Other Benefits, Account #101000.10.543.57710.0000.00.000.00.057 for additional funds needed due to the increased case load to provide benefits to qualifying Veterans of the City of Gloucester.

Councilor McGeary noted for the record that #2013-SBT-30 was withdrawn and the number retired. That transfer was redundant to #2013-SBT-29.

MOTION: On motion by Councilor Ciolino seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the appropriation 2013-SBT-29 in the amount of \$2,646.80 (Two Thousand Six Hundred Forty-Six Dollars and Eighty Cents) from Police-Uniform, Salary/Wage-Permanent Positions, Account #101000.10.211.51100.0000.00.000.00.051 to Police-Investigation, Salary/Wage-Permanent Positions, Account #101000.10.212.51100.0000.00.000.00.051 to remove deficit created by an Officer transferring within the Police Department from Uniform to Investigation.

DISCUSSION:

Councilor McGeary said a police officer in uniform took a promotion to investigator so his salary traveled with the officer.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey), the appropriation 2013-SBT-29 in the amount of \$2,646.80 (Two Thousand Six Hundred Forty-Six Dollars and Eighty Cents) from Police-Uniform, Salary/Wage-Permanent Positions, Account #101000.10.211.51100.0000.00.000.00.051 to Police-Investigation, Salary/Wage-Permanent Positions, Account #101000.10.212.51100.0000.00.000.00.051 to remove deficit created by an Officer transferring within the Police Department from Uniform to Investigation.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to permit the Police Department to apply for the FY13 Bulletproof Vest Program grant, a pass through grant from the United States Department of Justice to the Executive Office of Public Safety & Security of the State of Massachusetts for a total of \$12,530.00 for the purpose of procuring bulletproof vests for officers. The Federal portion of the grant is \$6,275 and the State portion is \$6,265 of this grant.

DISCUSSION:

Councilor McGeary said this is an annual Police Department grant request, and with this funding the department typically replaces 14 to 15 bulletproof vests per year which accomplishes a complete turnover of this vital piece of police equipment every five years. He noted there is no match required.

MOTION: On motion by Councilor McGeary, seconded by Councilor Ciolino, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent, to permit the Police Department to apply for the FY13 Bulletproof Vest Program grant, a pass through grant from the United States Department of Justice to the Executive Office of Public Safety & Security of the State of Massachusetts for a total of \$12,530.00 for the purpose of procuring bulletproof vests for officers. The Federal portion of the grant is \$6,275 and the State portion is \$6,265 of this grant.

Ordinances & Administration: May 6, 2013

MOTION: On motion by Councilor Whynott, seconded by Councilor LeBlanc, the Ordinances & Administration Committee voted 0 in favor, 3 opposed to recommend to the City Council to AMEND the GCO, Chapter 22, by ADDING NEW SECTION 22-270.2 (Parking Limited to Residents of Street)."

DISCUSSION: None.

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted 0 in favor, 8 opposed, 1 (Tobey) absent, to recommend to the City Council to AMEND the GCO, Chapter 22, by ADDING NEW SECTION 22-270.2 (Parking Limited to Residents of Street)."

Councilor Verga explained that the Harbor Planning Committee had requested Coastal Zone Management (CZM) to do a review of the City's Designated Port Area (DPA). He said Councilor Tobey requested that this letter be sent for a place holder because the comment period is taking place, and this is to let CZM know what the Council's thoughts which Councilor Tobey agreed to draft. **Council President Hardy** said according to a communication received in the City Clerk's office on May 7th the CZM will convene a public information meeting to discuss the proposed DPA boundary review on Monday, May 20th at 6 p.m. in the Friend Room in the Library. Information is available at the City Clerk's office to send in comments by the public, she said.

MOTION: On motion by Councilor Verga, seconded by Councilor Hardy, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent to send a letter to Coastal Zone Management to serve as a place holder for comment on the Designated Port Area review.

MOTION: On motion by Councilor Tobey, seconded by Councilor Hardy, the Planning & Development Committee voted 3 in favor, 0 opposed, to recommend to the City Council to permit the Fishtown Horribles Parade Committee on Wednesday, July 3, 2013 to hold the Fishtown Horribles Parade and to close affected City roadways from 6 PM to 9 PM with the following conditions:

1. Certificate of Insurance:
A Certificate of Insurance naming the City of Gloucester as an additional insured party is to be filed with the City Clerk's office on or before June 22, 2013.
2. Road Closure Plan:
Memoranda from the Police Department and the Fire Department giving approval of the plans for the Fishtown Horribles on July 3, 2013 are to be on file with the City Clerk's office on or before June 22, 2013. Roads to be closed are to be marked with signage directing the public as to the duration of the closure and alternate routes. Traffic and parking plan and police detail information by the Police Chief or his designee is to be filed with the City Clerk and the DPW Director or his designee on or before June 22, 2013. Any substantial changes, as determined by either the Police or Fire Chief or their designees to the route or related to safety issues will require City Council approval.
3. Refuse and Comfort Stations:
All refuse and recycling due to this event must be removed by the organizer. Any portable toilets (with two handicapped accessible) are to be provided and maintained by the organizer, placed the evening before the event or early in the morning of the day of the event and be removed by 9:00 AM, July 4, 2013.
4. Emergency Services:
A signed, visible, and staffed first aid station must be in place in an accessible location in the area of the parade route throughout the event and all requirements of the Gloucester Fire Department EMS must be met.
5. Staffing:
Event staff is to have cell phones and be identified by the public with distinct shirts. A list of event staff and their cell phone numbers is to be submitted to the Police, Fire or DPW Departments.
6. Notification of Immediate Abutters and Businesses to Parade Route:
Notice shall be made by the event organizer by hand or by mail no later than 7 (seven) days in advance of the event to function halls, motels and hotels, and other businesses along the parade route.
7. Responsibility of the Fishtown Horribles Parade Committee:
The applicant is also required to obtain any necessary approvals from the Licensing Board, the Health Department and the Licensing Commission. It is the sole responsibility of the Fishtown Horribles Parade Committee to ensure that all required documentation is timely filed with the appropriate City departments as indicated. Failure to comply with any conditions precedent may result in permit revocation. Applicant is also required to comply with any requirements made by departments through the Special Events Advisory Committee.

DISCUSSION:

Councilor Cox said that as she is a member the Committee for the Fishtown Horribles Parade and so would abstain from voting on this matter.

MOTION: On motion by Councilor Verga, seconded by Councilor Hardy, the City Council voted 7 in favor, opposed, 1 (Cox) abstained, 1 (Tobey) absent to permit the Fishtown Horribles Parade Committee on Wednesday, July 3, 2013 to hold the Fishtown Horribles Parade and to close affected City roadways from 6 PM to 9 PM with the following conditions:

1. **Certificate of Insurance:**
A Certificate of Insurance naming the City of Gloucester as an additional insured party is to be filed with the City Clerk's office on or before June 22, 2013.
2. **Road Closure Plan:**
Memoranda from the Police Department and the Fire Department giving approval of the plans for the Fishtown Horribles on July 3, 2013 are to be on file with the City Clerk's office on or before June 22, 2013. Roads to be closed are to be marked with signage directing the public as to the duration of the closure and alternate routes. Traffic and parking plan and police detail information by the Police Chief or his designee is to be filed with the City Clerk and the DPW Director or his designee on or before June 22, 2013. Any substantial changes, as determined by either the Police or Fire Chief or their designees to the route or related to safety issues will require City Council approval.
3. **Refuse and Comfort Stations:**
All refuse and recycling due to this event must be removed by the organizer. Any portable toilets (with two handicapped accessible) are to be provided and maintained by the organizer, placed the evening before the event or early in the morning of the day of the event and be removed by 9:00 AM, July 4, 2013.
4. **Emergency Services:**
A signed, visible, and staffed first aid station must be in place in an accessible location in the area of the parade route throughout the event and all requirements of the Gloucester Fire Department EMS must be met.
5. **Staffing:**
Event staff is to have cell phones and be identified by the public with distinct shirts. A list of event staff and their cell phone numbers is to be submitted to the Police, Fire or DPW Departments.
6. **Notification of Immediate Abutters and Businesses to Parade Route:**
Notice shall be made by the event organizer by hand or by mail no later than 7 (seven) days in advance of the event to function halls, motels and hotels, and other businesses along the parade route.
7. **Responsibility of the Fishtown Horribles Parade Committee:**
The applicant is also required to obtain any necessary approvals from the Licensing Board, the Health Department and the Licensing Commission. It is the sole responsibility of the Fishtown Horribles Parade Committee to ensure that all required documentation is timely filed with the appropriate City departments as indicated. Failure to comply with any conditions precedent may result in permit revocation. Applicant is also required to comply with any requirements made by departments through the Special Events Advisory Committee.

MOTION: On motion by Councilor Tobey, seconded by Councilor Hardy, the Planning & Development Committee voted 3 in favor, 0 opposed, to recommend to the City Council to grant permission to the Downtown Gloucester Association (DGA) to close Main Street from Pleasant Street to Washington Street, including Hancock, Center, Porter, and Short Streets to all vehicular traffic from 7:00 AM to 6:00 PM, Thursday, August 1, Friday, August 2, and Saturday, August 3, 2013 for the purpose of conducting the Gloucester Sidewalk Bazaar with the following conditions:

1. **Certificate of Insurance:**
A Certificate of Insurance naming the City of Gloucester as an additional insured party is to be filed with the City Clerk's office on or before July 20, 2013.
2. There are no vendor set ups on the sidewalk blocking hydrants, crosswalks, or handicap ramps; Vendor set ups are not to extend beyond the marked parking lines on the streets (The handicap access is at the crosswalk. This is where the curb cuts are.)
3. No vendor set ups in front of the police station other than the area designated by Lt. Aiello of the Gloucester Police Department.
4. All vendor set ups must allow for unobstructed drivable area along the entire Sidewalk Days route slightly wider at the curve of Palazola's Sporting Goods to maintain adequate access for emergency vehicles.

- Failure to provide this unobstructed margin of drivable area may necessitate the removal or relocation of the vendor at the discretion of the Fire Department, the Police Department or the event agent of the DGA.
5. The organizers shall allow the Fire Department drive-through access with a fire engine once each day of the event, on or about 9:00 AM, and one random drive through to be decided by the Fire Department.
 6. No parking or unloading of goods on any of the above-mentioned streets after 8:50 AM until 5:00 PM on each of the days of the Gloucester Sidewalk Bazaar.
 7. Staffing:
Event staff is to have cell phones and be identified by the public with distinct shirts. A list of event staff and their cell phone numbers is to be submitted to the Police, Fire or DPW Departments in advance of the first day of the Sidewalk Bazaar.
 8. Responsibility of the DGA:
The applicant is also required to obtain any necessary approvals from the Licensing Board, the Health Department, and the Licensing Commission. It is the sole responsibility of the applicant to ensure that all required documentation is filed in a timely manner with the appropriate City departments as indicated. Failure to comply with any conditions precedent may result in permit revocation. Applicant is also required to comply with a requirements made by departments through the Special Events Advisory Committee.

DISCUSSION:

Councilor Verga said that the Committee was assured that vendor creep into the streets would be contained.

MOTION: On motion by Councilor Verga, seconded by Councilor Cox, the City Council 8 in favor, 0 opposed, 1 (Tobey) absent to grant permission to the Downtown Gloucester Association (DGA) to close Main Street from Pleasant Street to Washington Street, including Hancock, Center, Porter, and Short Streets to all vehicular traffic from 7:00 AM to 6:00 PM, Thursday, August 1, Friday, August 2, and Saturday, August 3, 2013 for the purpose of conducting the Gloucester Sidewalk Bazaar with the following conditions:

1. **Certificate of Insurance:**
A Certificate of Insurance naming the City of Gloucester as an additional insured party is to be filed with the City Clerk's office on or before July 20, 2013.
2. **There are no vendor set ups on the sidewalk blocking hydrants, crosswalks, or handicap ramps; Vendor set ups are not to extend beyond the marked parking lines on the streets (The handicap access is at the crosswalk. This is where the curb cuts are.)**
3. **No vendor set ups in front of the police station other than the area designated by Lt. Aiello of the Gloucester Police Department.**
4. **All vendor set ups must allow for unobstructed drivable area along the entire Sidewalk Days route slightly wider at the curve of Palazola's Sporting Goods to maintain adequate access for emergency vehicles. Failure to provide this unobstructed margin of drivable area may necessitate the removal or relocation of the vendor at the discretion of the Fire Department, the Police Department or the event agent of the DGA.**
5. **The organizers shall allow the Fire Department drive-through access with a fire engine once each day of the event, on or about 9:00 AM, and one random drive through to be decided by the Fire Department.**
6. **No parking or unloading of goods on any of the above-mentioned streets after 8:50 AM until 5:00 PM on each of the days of the Gloucester Sidewalk Bazaar.**
7. **Staffing:**
Event staff is to have cell phones and be identified by the public with distinct shirts. A list of event staff and their cell phone numbers is to be submitted to the Police, Fire or DPW Departments in advance of the first day of the Sidewalk Bazaar.
8. **Responsibility of the DGA:**
The applicant is also required to obtain any necessary approvals from the Licensing Board, the Health Department, and the Licensing Commission. It is the sole responsibility of the applicant to ensure that all required documentation is filed in a timely manner with the appropriate City departments as indicated. Failure to comply with any conditions precedent may result in permit revocation. Applicant is also required to comply with a requirements made by departments through the Special Events Advisory Committee.

MOTION: On motion by Councilor Hardy, seconded by Councilor Verga, the Planning & Development Committee voted 3 in favor, 0 opposed, to recommend to the City Council to grant special event permits to the Downtown Block Party Committee to temporarily close Main Street from the open driveway of Bank Gloucester to Washington Street for each date for three separate occasions between the hours of 5:00 PM and 11:00 PM: Saturday, July 20, 2013; Saturday, August 17, 2013; Saturday, September 21, 2013 to hold three block parties with the following conditions:

1. No vendor/merchant set ups on the sidewalk blocking entrance ways to retail or residential units, hydrants, crosswalks, or handicap ramps.
2. All vendor set ups in the street are to allow for no less than a 10 foot unobstructed, drivable area along the entire route - slightly wider at the curve of Palazola's Sporting Goods- to maintain adequate access for emergency vehicles. Failure to provide a 10 foot unobstructed margin of drivable area may necessitate the removal or relocation of the vendor/merchant at the discretion of the Fire Department, the Police Department, or the Block Party Committee.
3. The organizers shall allow the Fire Department drive-through access with the fire engine at the convenience of the Fire Department.
4. Any restaurant/merchant set up of tables and chairs, tents, or area enclosures should extend into the street no further than the lines painted on the street for vehicular parking.
5. That all of the side streets – Short, Porter, Center, and Hancock Streets – shall not be blocked by vendors, food establishments, tables, chairs, enclosures, equipment, or vehicles, so emergency vehicles may enter and exit Main Street as needed.
6. Vendor/merchants shall be responsible for their own trash removal.
7. Signs indicating the location of comfort stations shall be the responsibility of the Committee.
8. Plumbing Codes and regulations shall be adhered to regarding use of restaurant bathroom facilities.
9. Special lighting and electrical requirements necessitate approval of the Inspector of Buildings and the Electrical Inspector.
10. The closure of the street at the intersection of Main and Short, Porter, Center, and Hancock Streets be by means of sawhorses or the like, as directed by Lt. Aiello of the Gloucester Police Department.
11. It is the responsibility of the Committee to procure any other necessary Federal, State, and local permits and approvals associated with this event.
12. That the Committee makes reasonable notification to all residents and merchants along the route that will be affected by the closure.
13. Restaurants or vendors wishing to serve food outside must notify the Board of Health 7 (seven) days in advance for approval and must obtain any necessary approval of event organizers.
14. Conditions imposed by the Gloucester Liquor Licensing Board shall also apply and shall become incorporated herein.
15. All other applicable laws, City ordinances, and/or regulations are in full force including: Ordinances regarding blocking of sidewalks; the Police Department will have regulation over this and will ask people to move their tables and chairs, in the interest of public safety.
16. Applicant shall also adhere to any requirements expressed by the Special Event Advisory Committee.

DISCUSSION:

Councilor Verga said that this event has the same issue as with the Sidewalk Bazaar and the Committee also received assurances vendor creep would be contained for the Block Parties.

MOTION: On motion by Councilor Verga, seconded by Councilor Hardy, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent, to grant special event permits to the Downtown Block Party Committee to temporarily close Main Street from the open driveway of Bank Gloucester to Washington Street for each date for three separate occasions between the hours of 5:00 PM and 11:00 PM: Saturday, July 20, 2013; Saturday, August 17, 2013; Saturday, September 21, 2013 to hold three block parties with the following conditions:

1. No vendor/merchant set ups on the sidewalk blocking entrance ways to retail or residential units, hydrants, crosswalks, or handicap ramps.

2. **All vendor set ups in the street are to allow for no less than a 10 foot unobstructed, drivable area along the entire route - slightly wider at the curve of Palazola's Sporting Goods- to maintain adequate access for emergency vehicles. Failure to provide a 10 foot unobstructed margin of drivable area may necessitate the removal or relocation of the vendor/merchant at the discretion of the Fire Department, the Police Department, or the Block Party Committee.**
3. **The organizers shall allow the Fire Department drive-through access with the fire engine at the convenience of the Fire Department.**
4. **Any restaurant/merchant set up of tables and chairs, tents, or area enclosures should extend into the street no further than the lines painted on the street for vehicular parking.**
5. **That all of the side streets – Short, Porter, Center, and Hancock Streets – shall not be blocked by vendors, food establishments, tables, chairs, enclosures, equipment, or vehicles, so emergency vehicles may enter and exit Main Street as needed.**
6. **Vendor/merchants shall be responsible for their own trash removal.**
7. **Signs indicating the location of comfort stations shall be the responsibility of the Committee.**
8. **Plumbing Codes and regulations shall be adhered to regarding use of restaurant bathroom facilities.**
9. **Special lighting and electrical requirements necessitate approval of the Inspector of Buildings and the Electrical Inspector.**
10. **The closure of the street at the intersection of Main and Short, Porter, Center, and Hancock Streets be by means of sawhorses or the like, as directed by Lt. Aiello of the Gloucester Police Department.**
11. **It is the responsibility of the Committee to procure any other necessary Federal, State, and local permits and approvals associated with this event.**
12. **That the Committee makes reasonable notification to all residents and merchants along the route that will be affected by the closure.**
13. **Restaurants or vendors wishing to serve food outside must notify the Board of Health 7 (seven) days in advance for approval and must obtain any necessary approval of event organizers.**
14. **Conditions imposed by the Gloucester Liquor Licensing Board shall also apply and shall become incorporated herein.**
15. **All other applicable laws, City ordinances, and/or regulations are in full force including: Ordinances regarding blocking of sidewalks; the Police Department will have regulation over this and will ask people to move their tables and chairs, in the interest of public safety.**
16. **Applicant shall also adhere to any requirements expressed by the Special Event Advisory Committee.**

MOTION: On motion by Councilor Tobey, seconded by Councilor Hardy, the Planning & Development Committee voted 3 in favor, 0 opposed, to recommend to the City Council to permit the Lone Gull 10K Road Race sponsored by the Children's Center for Communication to be held Sunday, September 15, 2013 with the following conditions:

1. **Certificate of Insurance:**
A Certificate of Insurance naming the City of Gloucester as an additional insured party is to be filed with the City Clerk's office on or before August 31, 2013.
2. **Road Closure Plan:**
Memoranda from the Police Department and the Fire Department giving approval of the plans for the Lone Gull 10K Road Race on September 15, 2013 are to be on file with the City Clerk's office on or before August 31, 2013. Roads to be closed are to be marked with signage directing the public as to the duration of the closure and alternate routes. Traffic and parking plan and police detail information by the Police Chief or his designee is to be filed with the City Clerk and the DPW Director or his designee on or before August 31, 2013. After City Council approval, if either the Police Chief or Fire Chief or their designees determine that a substantial change(s) has been made to the route, then the applicant shall obtain City Council approval for the change.
3. **Refuse and Comfort Stations:**
All event refuse and recycling must be removed by the organizer. Any portable toilets (with two handicapped accessible) are to be provided and maintained by the organizer, placed the evening before the first day of the event or early in the morning of the day of the event and be removed by 1:00 PM, Sunday, September 15, 2013.
4. **Emergency Services:**
A signed, visible, and staffed first aid station must be in place in an accessible location in the area of the race course throughout the event and any EMS requirements by the City EMS must also be met.

5. **Staffing:**
Event staff is to have cell phones and be identified by the public with distinct shirts. A list of event staff and their cell phone numbers is to be submitted to the Police, Fire, or DPW Departments.
6. **Notification of Immediate Abutters and Businesses to Parade Route:**
Notice shall be made by the event organizer by hand or by mail no later than 7 (seven) days in advance of the event to any function halls, motels and hotels, and other businesses along the race route.
7. **Responsibility of the Children's Center for Communication:**
The applicant is also required to obtain any necessary approvals from the Licensing Board, the Health Department, and the Licensing Commission. It is the sole responsibility of the Children's Center for Communication to ensure that all required documentation is timely filed with the appropriate City departments as indicated. Failure to comply with any conditions precedent may result in permit revocation.

DISCUSSION: None.

MOTION: On motion by Councilor Verga, seconded by Councilor Cox, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent, to permit the Lone Gull 10K Road Race sponsored by the Children's Center for Communication to be held Sunday, September 15, 2013 with the following conditions:

1. **Certificate of Insurance:**
A Certificate of Insurance naming the City of Gloucester as an additional insured party is to be filed with the City Clerk's office on or before August 31, 2013.
2. **Road Closure Plan:**
Memoranda from the Police Department and the Fire Department giving approval of the plans for the Lone Gull 10K Road Race on September 15, 2013 are to be on file with the City Clerk's office on or before August 31, 2013. Roads to be closed are to be marked with signage directing the public as to the duration of the closure and alternate routes. Traffic and parking plan and police detail information by the Police Chief or his designee is to be filed with the City Clerk and the DPW Director or his designee on or before August 31, 2013. After City Council approval, if either the Police Chief or Fire Chief or their designees determine that a substantial change(s) has been made to the route, then the applicant shall obtain City Council approval for the change.
3. **Refuse and Comfort Stations:**
All event refuse and recycling must be removed by the organizer. Any portable toilets (with two handicapped accessible) are to be provided and maintained by the organizer, placed the evening before the first day of the event or early in the morning of the day of the event and be removed by 1:00 PM, Sunday, September 15, 2013.
4. **Emergency Services:**
A signed, visible, and staffed first aid station must be in place in an accessible location in the area of the race course throughout the event and any EMS requirements by the City EMS must also be met.
5. **Staffing:**
Event staff is to have cell phones and be identified by the public with distinct shirts. A list of event staff and their cell phone numbers is to be submitted to the Police, Fire, or DPW Departments.
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The applicant is also required to obtain any necessary approvals from the Licensing Board, the Health Department, and the Licensing Commission. It is the sole responsibility of the Children's Center for Communication to ensure that all required documentation is timely filed with the appropriate City departments as indicated. Failure to comply with any conditions precedent may result in permit revocation.

Council President Hardy asked that the conditions of these permitted events go to the Police and Fire Departments and the DPW to make them fully aware of dates and limitations of the permittee. **Councilor Cox** commented the Special Events Advisory Committee was created to review the special events and asked if minutes should be able to be taken. **Council President Hardy** said it is an advisory committee only and minutes would add

another level of bureaucracy. The final review is before P&D and minutes reflect the recommendations of the Special Events Advisory Committee.

MOTION: On motion by Councilor Whynott, seconded by Councilor Ciolino, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to Amend the GCO, Chapter 10, Waterways Board, Section 10-51(e) Fees by ADDING:

“Fees for the use of the Gloucester Launch shall be Three Dollars (\$3.00) per person per one-way trip, with children 12 years of age or younger free;” AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

DISCUSSION:

Councilor Theken said this matter is simply to vote to send the matter of the Gloucester Launch fees to public hearing which was taken up at a special meeting of the O&A Committee earlier this evening.

MOTION: On motion by Councilor Theken, seconded by Councilor Whynott, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent to Amend the GCO, Chapter 10, Waterways Board, Section 10-51(e) Fees by ADDING:

“Fees for the use of the Gloucester Launch shall be Three Dollars (\$3.00) per person per one-way trip, with children 12 years of age or younger free;” AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

Scheduled Public Hearings:

1. **PH2013-010: SCP2012-014: Mansfield Street #3/Washington Street #24, Map 6, Lots 36&37, GZO Sec. 1.8.1 And Sec. 2.3.1(7) Conversion to or new multi-family or apartment dwelling, four to six dwelling units**

Linda T. Lowe, City Clerk informed the Council they are in receipt of a letter from the applicant’s attorney requesting that this public hearing be continued to the City Council meeting of July 23, 2013.

Council President Hardy opened and continued the public hearing to Tuesday, July 23, 2013.

This public hearing is continued to July 23, 2013.

2. **PH2013-031: Amend Gloucester Zoning Ordinance by ADDING a new Section 5.27 “Temporary Moratorium on Medical Marijuana Treatment Centers” and Amend GZO by ADDING new definition of “Medical Marijuana Treatment Centers” in Sec. VI “Definitions”**

Linda T. Lowe, City Clerk informed the Council the Council this matter is to be continued because it has been resubmitted to the Planning Board which is in the process of scheduling the mandatory public hearing that Board must hold before it returns to the Council for June 11th.

Council President Hardy opened and continued the public hearing to Tuesday, June 11, 2013.

This public hearing is continued to June 11, 2013.

For Council Vote:

1. **Budget & Finance Standing Committee Report of April 18, 2013 re: Supplemental Appropriation-Budgetary Request (#2013-SA-122) re: Elementary Schools Assessment (Cont’d from CCM 04/23/13 & SCM 05/07/13)**

This matter was voted previously under the Presentation Section of the City Council minutes.

2. Planning & Development Committee Report of 4/24/13 re: Special Events Application re: Request from St. Peter's Fiesta Committee to hold St. Peter's Fiesta June 26, 2013 through June 30, 2013 (Cont'd from CCM 04/23/13)

MOTION: On motion by Councilor Ciolino, seconded by Councilor McGeary, the Planning & Development Committee voted 3 in favor, 0 opposed to recommend to the City Council to allow the 2013 annual St. Peter's Fiesta, commencing on Wednesday evening, June 26, 2013 through Sunday, June 30, 2013, the use and control of St. Peter's Park on Rogers Street; the streets and sidewalks of Rogers Street from Mansfield Way to the entrance of Commercial Street; Commercial Street up to Fort Square to include the use of the Beauport Gloucester LLC property (if made available by written agreement with the owner); and from the intersection of Main and Washington Streets to St. Peter's Park; and on Friday, June 28th, Saturday, June 29th and Sunday, June 30th on only the water side of Stacy Boulevard from "The Tavern" to the Fishermen's Memorial (to the extent allowable by law) and the Ciaramitaro/Gemellaro Playground at Fort Square for the purpose of conducting the St. Peter's Fiesta on the days and dates mentioned herein. Further, vendors are not allowed on the southwesterly side of Commercial Street nor on the streets and sidewalks from Tally's to the Chamber of Commerce (33 Commercial Street). In addition, all hawkers, peddlers, or vendors, who conduct their business on June 26th through June 30th in these areas must have the express consent of the St. Peter's Fiesta Committee; and with the following conditions:

1. That the kiddie rides (those restricted to children of a height of 42 inches or under) be kept at the St. Peter's Square Park and not at the Beauport Gloucester LLC property, should that property be used;
2. That the footprint of the Fiesta be drawn out on a plan showing locations of, but not limited to, comfort stations and first aid stations to be placed on file with the City Clerk's office no later than 14 days in advance of the start of the 2013 St. Peter's Fiesta;
3. That the music is to be shut down at the opening and closing ceremonies on the closest rides to the altar area;
4. If the Beauport Gloucester LLC property is used, that a temporary fence be erected at the very back of the area known as the "Birdseye Parking Lot" to prohibit entrance to Pavilion Beach;
5. Temporary lighting shall be placed illuminating the area used as a crossing between St. Peter's Park and the Beauport Gloucester LLC parking lot should that property be used;
6. That Fiesta Shows, Inc. contribute \$3,000 for the added police coverage due to the expansion of the rides to the Beauport Gloucester LLC property payable to the City of Gloucester c/o of the Police Chief to be paid 14 days in advance of the opening of the 2013 St. Peter's Fiesta.

DISCUSSION:

Councilor Verga said that this vote was held up pending an answer to a question of the location of the sanitary facilities pump out truck stationed in the Fort during Fiesta. **Mr. Novello** said Councilor Cox asked about the location of the pump out truck for the sanitary facilities. The truck was parked last year on Pascucci Court, he noted. It was offensive to neighbors there. The truck was moved. He said there is not a specific area just yet for this year but assured that the location will be out of the way from residential areas and will work with the area's businesses to see if they can arrange a more ideal location. **Councilor Whynott** said there can be no games that give away cash prizes, and that it is according to ordinance. **Mr. Novello** assured he would speak to the vendors to make sure that would not be a problem. He also noted kiddie rides are contained in St. Peter's Square.

MOTION: On motion by Councilor Verga, seconded by Councilor Whynott, the City Council voted 8 in favor, 0 opposed, 1 (Tobey) absent to allow the 2013 annual St. Peter's Fiesta, commencing on Wednesday evening, June 26, 2013 through Sunday, June 30, 2013, the use and control of St. Peter's Park on Rogers Street; the streets and sidewalks of Rogers Street from Mansfield Way to the entrance of Commercial Street; Commercial Street up to Fort Square to include the use of the Beauport Gloucester LLC property (if made available by written agreement with the owner); and from the intersection of Main and Washington Streets to St. Peter's Park; and on Friday, June 28th, Saturday, June 29th and Sunday, June 30th on only the water side of Stacy Boulevard from "The Tavern" to the Fishermen's Memorial (to the extent allowable by law) and the Ciaramitaro/Gemellaro Playground at Fort Square for the purpose of conducting the St. Peter's Fiesta on the days and dates mentioned herein. Further, vendors are not allowed on the southwesterly side of Commercial Street nor on the streets and sidewalks from Tally's to the Chamber of Commerce (33 Commercial Street). In addition, all hawkers, peddlers, or vendors, who conduct their business on June 26th through June 30th in

these areas must have the express consent of the St. Peter's Fiesta Committee; and with the following conditions:

1. That the kiddie rides (those restricted to children of a height of 42 inches or under) be kept at the St. Peter's Square Park and not at the Beauport Gloucester LLC property, should that property be used;
 2. That the footprint of the Fiesta be drawn out on a plan showing locations of, but not limited to, comfort stations and first aid stations to be placed on file with the City Clerk's office no later than 14 days in advance of the start of the 2013 St. Peter's Fiesta;
 3. That the music and the rides closest to the altar area be shut down at the opening and closing ceremonies;
 4. If the Beauport Gloucester LLC property is used, that a temporary fence be erected at the very back of the area known as the "Birdseye Parking Lot" to prohibit entrance to Pavilion Beach;
 5. Temporary lighting shall be placed illuminating the area used as a crossing between St. Peter's Park and the Beauport Gloucester LLC parking lot should that property be used;
 6. That Fiesta Shows, Inc. contribute \$3,000 for the added police coverage due to the expansion of the rides to the Beauport Gloucester LLC property payable to the City of Gloucester c/o of the Police Chief to be paid 14 days in advance of the opening of the 2013 St. Peter's Fiesta.
3. Decision to Adopt: SCP2013-002: Pleasant Street #7-11 and Main Street #184-186, GZO Sec. 2.3.2 and 5.13 (PWSF) (5.13.2.6 Co-Location)

MOTION: On motion by Councilor Verga, seconded by Councilor Whynott, the City Council voted by ROLL CALL 8 in favor, 0 opposed, 1 (Tobey) to adopt the Special Council Permit Decision for SCP2013-002 Pleasant Street #7-11 and Main Street #184-186 pursuant to Sections 2.3.2 and 5.13 (PWSF) (5.13.2.6 Co-Location) of the Gloucester Zoning Ordinances.

4. Decision to Adopt: SCP2013-003: East Main Street #114, GZO Sec. 2.3.1(7) Conversion to or new Multi-Family

MOTION: On motion by Councilor Verga, seconded by Councilor Theken, the City Council voted by ROLL CALL 8 in favor, 0 opposed, 1 (Tobey) absent, to adopt the Special Council Permit Decision for SCP2013-003 East Main Street #114 pursuant to Section 2.3.1 (7) Conversion to or new Multi-Family of the Gloucester Zoning Ordinances.

Unfinished Business: None.

Individual Councilor's Discussion including Reports by Appointed Councilors to Committees: None.
Councilors' Requests to the Mayor:

Councilor Whynott requested the Board of Health to have some ragweed removed.

Councilor Cox said a yard sale and bake sale on Saturday May 18th from 9 am to 2 p.m. at the Veterans' Center at 12 Emerson Avenue to benefit the City's active duty military personnel and their families.

Council President Hardy noted on Saturday at Stage Fort Park at 10 a.m. there will be a "leash" cutting for the dedication of the new dog park.

Councilor Theken said Obamacare is coming through and will mean many changes to seniors' medical care eligibility. She asked folks be careful to open their mail; and reminded that open enrollment is coming forward June 3rd to the 21st.

Councilor LeBlanc recognized the efforts of Zack Schultz, Eagle Scout for his work revitalizing the Veterans' Cemetery at the Beachbrook Cemetery. He encouraged the Council to have Mr. Schultz to come before the Council so he can be thanked. **Council President Hardy** noted Councilor Verga had something planned to happen soon.

Councilor Ciolino recognized the work of the DPW on the Good Harbor Beach footbridge who he said did a beautiful job. On Sunday, May 19th at 12 noon at the Harbormaster's dock on Harbor Loop the Gloucester launch will be christened. It will make the harbor much more visitor friendly, he said.

Councilor McGear said the Council is now reviewing the Mayor's FY14 proposed budget. The B&F Committee is going through it department by department. He pointed out that the meeting schedule is listed on the City website and invited the public to come and see how the process works. He noted there will be a boating safety day and open house at the Coast Guard Station at Harbor Loop open to the public. On another note, he said he

would like the City Council to consider inviting that Dan O'Connell, Superintendent of the new North Shore Regional Vocational School District to make a presentation to the Council. There is a proposal to cut some of the aid to that district in the State's Ways & Means budget which could have an impact on the City's taxpayers. But also, as that district is coming close to opening its new school facility it may be a good time to get an update. **Council President Hardy** suggested this be arranged through Melissa Teixeira who is the School Committee representative to that Regional School District's board.

A motion was made, seconded and voted unanimously to adjourn the meeting at 10:18 p.m.

Respectfully submitted,

Dana C. Jorgenson
Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING:

- **Power Point presentations by Mr. Dore of Dore & Whittier**