

Budget & Finance Committee
Thursday, February 9, 2012 – 6:00 p.m.
1st Fl. Council Committee Rm. – City Hall
-Minutes-

Present: Chair, Councilor McGeary; Vice Chair, Councilor Joseph Ciolino; Councilor Melissa Cox
Absent: None.

Also Present: Councilor Verga; Councilor Hardy; Kenny Costa; Jim Duggan; Jeff Towne; Mike Hale; Mark Cole; Suzanne Egan; Jim Caulkett; Tony Gross

The meeting was called to order at 6:00 p.m. There was a quorum of the City Council as of 6:10 p.m. upon the arrival of Councilor Hardy.

Items were taken out of order by unanimous consent of the Committee.

1. Continued Business:

- A) Letter from Executive Director of PERAC re: Appropriation for FY2013 (Cont'd from 12/8/11)

Kenny Costa, City Auditor briefly reviewed letter from the Public Employee Retirement Administration Commission (PERAC) concerning appropriation for FY2013 (Mr. Costa sits on the Gloucester Contributory Retirement Board as an ex officio member). This is the second year of a funding schedule designed to have the city's pension obligation fully funded by 2037. The last actuarial funding schedule was on 01/01/10. The appropriation is \$6.7 million dollars for FY13; \$6.3 million is the City's portion and the Housing Authority's portion is \$431,243.00. There is an increase of \$250,000 from the FY12 appropriation. The City's portion of the increase is \$222,750.00. This unfunded liability as of 01/01/10 was \$74 million. The deadline to fully fund the pension obligation has been extended to 2037 (the old deadline was 2028). Had the original schedule remained in force, the city's budget for FY2013 would have been impacted by \$2 million. It would have been \$8 million this year. Extending the funding schedule was a big help to the City, especially on the budget side. The Retirement system, he explained, needs help from the City as it is not fully funded. Each year, a funding schedule created by actuaries identifies the City funding requirements to achieve full funding by 2037. This year in August the City will send the Gloucester Contributory Retirement Board \$6.1 million to help fund the City retirees' pension costs. This will be funded through the General Fund, the Water, Sewer and Waterways Enterprise Funds.

By unanimous consent the information was placed on file.

- B) CC2011-055 (Verga/Ciolino) Possible adoption of MGL re: assessment of water betterments and deferral of such betterments and Amend GCO Chapter 23 "Utilities" Article III accordingly (Cont'd from 12/8/11)

Suzanne Egan, City Solicitor explained that earlier that day the Committee received the amended ordinance language (on file) taking into account the suggestions from the Ordinances & Administration Committee review on Monday. This Committee will look at whether the City would make a financial contribution, as they have in sewer ordinance, in terms of being able to assess betterments with a contribution that the City makes under certain conditions. The language isn't in the water betterment ordinance in order to give the City Council the ability to make that decision. Currently this follows the same language as the language for the sewer betterment assessment (Sec. 23-21). If the City is going to make improvements for a water supply into any private or public way, they have the ability to assess a betterment for the cost of that improvement for the construction costs. The proposed ordinance sets up the procedures through which the betterments will be assessed, taking the same calculation as the sewer betterments; turning each individual property into a multiple of uniform residential units, (a single-family house being a uniform unit) and doing the calculation for each abutting parcel. It also allows for the possibility of deferrals based on age, income and undeveloped properties. It lays the groundwork under which betterments can be assessed. She pointed out Sec. 23-24 covers a sewer betterment assessment which discusses whether in certain instances the City will have a contribution to the laying of sewer infrastructure. The determination before B&F now is whether or not they want to do the same thing with construction for water infrastructure. She then read the six conditions from the sewer ordinance: it provides that the betterment can't exceed \$6,000; and four conditions whether or not the City is going to make a contribution; whether the improvement is compelled; whether it is part of

a facilities plan and whether or not it is going to be “on site”. This came before the Council because there was a neighborhood group that has asked for water pipes to be installed into a private way. This was drafted after the Council adopted enabling State statute. **Councilor Ciolino**, noting he had attended Monday evening’s O&A meeting, raised the issue of fire suppression capability in the neighborhood; and stated he believes it might be fair for the City to make a contribution. The City is looking at \$9 million in water work; and these people are paying taxes to pay for that. He felt a contribution of 20% of the cost to install hydrants, lay water pipes; an 80:20 split was fair. **Councilor Verga** agreed with Councilor Ciolino. It is difficult to fight fires in this West Gloucester neighborhood. If they can improve the water lines for fire hydrants, then there should be a split where the City contributes. **Mr. Towne** spoke about the varying sewer splits over time with Councilor Verga. The **Councilor** felt zero assistance was extreme on the City’s part. These lines are leaking in the street before it is being metered and charged to the rate payer, a loss for the City, specific to the Becker Lane area. There needs improvement in many areas of the City, not just this one they’re talking of. There is a need to adopt the ordinance; and it only fair to insert some sort of split. **Councilor Cox** acknowledged it was a complex issue. **Councilor Hardy**, referring to Sec. 23-67, inquired about the 4% payment required on undeveloped property and asked why that is there. **Ms. Egan** stated that the 4% figure is in the State statute. **Councilor Hardy** asked that the related MGL be inserted there for reference. **Mr. Duggan** stated they haven’t taken on a project like this (the last one was 75:25 sewer betterment) because the City can’t afford it. Unless it is paid 100% by the property owners, the City is unable to move forward with this kind of infrastructure improvement. They will not put anything forward if there is a percentage attached. **Councilor McGeary** asked about the Becker Lane area acknowledging, they, too, are paying for the CSO projects but are having issues with their water. **Mr. Hale** acknowledged the fairness question. However, he noted when purchasing a property, there is a need for due diligence. The water lines have been running through these private properties for years. It has to be fair to the rest of the City as well. They haven’t entered into any sewer projects because they can’t afford them anymore. He pointed out that there was a \$9 million loan order before the B&F committee tonight for the improvements for the whole water system. That is Phase 3 water work and Phase 4 water work is right behind it. It is borne by all on the rate payers. They did do a debt shift on the CSO to some degree. Mr. Hale pointed out that the waste water plant is on tap for major work also. He questioned whether they should dedicate their resources to neighborhood issues, pointing out that Rust Island has similar issues. In addressing the issue of fire suppression, he pointed out that the Becker Lane area has a brand new city main to pull from on Concord Street. **Councilor Ciolino** disagreed with the Administration’s stance that there be no contribution, feeling there was an obligation to make a water system in this neighborhood right. They have been formally notified that there is an issue in fighting fires in this area. They have a fiduciary responsibility. He pointed out that Page Street and Way Road was done by the City. **Mr. Hale** emphasized for the Councilors that Fire Chief Dench didn’t say they couldn’t fight a fire in the Becker Lane area. **Councilor Verga** stated these people are paying for the CSO and other City projects to help the City. There similar issues in other outlying areas of the City. Stating, “Fair is fair”, the Councilor stated he believed there should be at least a sign of good faith. **Ms. Egan** understood the position of the Councilors. If they base a city contribution on fire suppression, they have to have a mechanism in the ordinance for just laying water pipes or whether there are fire fighting capabilities in that area. They need to make a distinction and be careful how the ordinance is crafted. They have to make that determination and on what basis. **Councilor Hardy** brought up private ways, and wondered about those who wish to remain a private road; were they obligated to install hydrants. **Mr. Duggan** inquired what happens when other streets say it is a fire hazard so now the City has an obligation and how is that prioritized. **Councilor McGeary** stated the sewer model shows where there are conditions that can be restrictive and not exclusive. It seemed that conditions could be crafted as to make the city’s contributing unlikely but possible. **Ms. Egan** stated they could put in whether a subdivision was approved or not approved. **Mr. Towne** stated they don’t have a plan, or know how many neighborhoods don’t have water; and they don’t know the magnitude of the costs associated with this. They require subdivisions to put in fire hydrants. Why would they do that now in a new sub-division? Will they require the 20%? Why should they pay 100% of that cost? This might create another monetary conflict. **Councilor McGeary** thought the “before and after” solved that problem. **Ms. Egan** explained one of the struggles that the Planning Department has is developers who are going through the subdivision process. If they do it with an ANR (Approval Not Required), the city can’t require them to put in hydrants (as with Becker Lane). She suggested some language that doesn’t discourage going through the subdivision process. **Mr. Hale** made clear he was not opposed to installing water lines on private property; but if the burden is too high on the City side, they’ll not be able to do it. There are big numbers coming forward for infrastructure. These small numbers add up. He warned that the water rate will become a burden for the entire City, as there aren’t enough users. They can barely “conjure” enough money to maintain what is there now. **Councilor Verga** asked if they can put in appropriate language so that it could happen on a case-by-case basis; noting Mr. Hale would have to determine the areas that need this work and then prioritize it. **Councilor Ciolino**

agreed the language should be on a case-by-case basis. He felt Ms. Egan should rework it and come back with scenarios for such language. **Councilor Cox** saw many people wanting to build on the outskirts of the City and commented they choose to build there and knew the issue. **Mr. Duggan** stated there is a main on Concord Street that can be tapped into which provides plenty of water to fight fires in the Becker Lane area. **Mr. Hale** stated the Fire Department typically does not want a fire hydrant at the end of any cul-de-sacs. They want to pull down to fight a fire. Houses off of Concord Street are deep in the woods. He stated that the fire department is in the business in saving lives. **Mr. Towne** stated in focusing on debt coming forward, they're going to be up by 23% and to keep it in mind. The rate will be over \$10 per thousand gallons in another year. Some people are paying as much for water as they are for their tax bill. There will be a point that they won't be able to afford to live in the community. **Mr. Hale** stated this is a trend across the Commonwealth. Sturbridge's sewer rate went up 75% in two billing seasons as a result of years of deferred maintenance and all of it coming forward at once. There is a decreasing population with no commercial uses coming forward to offset the residential use. **Councilor McGeary** understood Councilors Ciolino and Verga's concern about public safety. He commented they could add an assurance or certification by the Fire Chief that there is a problem with fire control or fire suppression into the ordinance language to make sure the requests that come forward are legitimate. The question becomes whether they would put in the assessments in an ordinance, or adopt a separate policy. **Ms. Egan** expressed it was much cleaner to put it in the ordinance which Councilor McGeary agreed with. **Mr. Towne** stated for the record he never said it was 20% for fire protection services. **Ms. Egan** would put in something about sub-divisions and ANR's as well as the certification by the Fire Chief on fire control or suppression in the next draft of the ordinance.

This matter is continued to February 23, 2012.

- C) CC2011-035 (Hardy) City of Gloucester through its Budget & Finance Committee work with Community Development Department & DPW to find a way to fund and construct permanent, four season, comfort Stations (bathrooms along Stacy Boulevard and the Harbor Walk (Cont'd from 01/19/12))

Councilor Hardy explained this order was a result of hearing from so many citizens that there is a woeful lack of public bathrooms on the Boulevard, a favorite City vista and heavily trafficked pedestrian area. As there is proposed work on the Stacy Boulevard sea wall and the Harbor Walk is about to break ground, she hoped that there would be a place whereby they could put a comfort station between the Man at the Wheel and the Fishermen's Wives Memorial statues. **Sarah Garcia**, Community Development Director discussed possible options and funding sources for a Stacy Boulevard comfort station, noting the boulevard has no public facilities under the Chapter 91 license. (Chapter 91 licenses in part help to preserve pedestrian access along the water's edge for fishing, fowling and navigation and, in return for permission to develop non-water dependent projects on Commonwealth tidelands, provides facilities to enhance public use and enjoyment of the water.). Latitude 43, the Gloucester House and the Cape Ann Brewery all have Chapter 91 facilities arrangements. There are public facilities available at the Chamber of Commerce during business hours; seasonally at the Visitors Center at Stage Fort Park and new facilities going in at Newell Stadium. There is also a question of maintenance. **Mr. Hale** explained any public facilities for the Boulevard would have to be seaside of Western Avenue and suggested siting something by the tennis courts which is the only place that has sufficient land. He also needs to speak with Joe Guzzo, Electrical Inspector and Bill Sanborn, Building Inspector about how big the building's footprint would have to be. It is limited space that is very narrow between the seaside walking path and the water. There was a discussion as to who owns the Blynman Bridge which **Mr. Hale** explained it is owned by MassDOT along with a small piece of land out to the bridge tender's house. MassDOT doesn't own to the walls of the canal; where the fender pilings end is where MassDOT's ownership ends. The bridge tender's house has a bathroom. **Councilor Hardy** suggested Mr. Hale could speak to MassDOT to extend the plumbing from that building and perhaps add on an abutting structure. **Mr. Hale** stated there was plumbing, but it is whether they want to block a view. There was a discussion with **Councilor Ciolino**, **Jim Duggan**, CAO, and **Ms. Garcia** about possible public facilities between the area of "Tally's Corner" and The Tavern. **Councilor Cox** endorsed the idea of having a public facility on the Boulevard. **Councilor McGeary** also liked the idea of the site by the tennis courts. **Mr. Hale** thought that would be ideal and could have visitor information there also. When they do the improvements to the sea wall that is an opportunity to have input on how it will look. **Councilor Hardy** liked the idea of the tennis court site as there will be a year round dog park in Stage Fort Park soon. The people who use the Boulevard, especially the elderly, will find it very useful. **Councilor**

Verga was unaware of the chapter 91 requirement of public bathrooms and asked about signage; and inquired about creating a requirement that the license holders post signage indicating the public facilities that are more visible.

Councilor McGeary suggested at the Harbor Walk construction was another opportunity to make further visible signage.

This matter is continued to the first meeting of Budget & Finance in September.

- D) CC2012-001(Hardy) Review salary of the office of the Mayor as in accordance with City Charter, Art. 3, Sec. 3-1(c) and amend GCO Sec. 2-54 accordingly

See Item #2.

- 2. CC2012-005 (Tobey) Salary for Mayor be set at \$100,000 per annum for the term beginning January 1, 2014**

This matter is continued to March 8, 2012.

- 3. Memorandum from Assistant Director of DPW re: Loan Authorization Request (up to \$130,000) to fund Purchase of new Zamboni machine**

Mark Cole, Assistant DPW Director explained to the Committee that the rink is in great need of a new Zamboni ice resurfacing machine, considered vital to the operation of the rink. The current Zamboni was purchased in 2001. It will likely not last through next year. It had serious problems this year; the night of the first hockey game of the season it broke down. They did get it repaired; however, the authorized service company (Zamboni insists they have a certified Zamboni repair company for service to their machines) told them it is not worth it to keep fixing the machine. **Mr. Hale** stated with no dehumidification system in the rink for 10 years the chassis has rotted out. Zambonis scrapes the ice and then spread water over it to fill in dings in the ice. An auger carries the ice scrapings into a storage tank on the Zamboni. The auger housing is rotted. The Zamboni is "McGyver'd" for the rest of the season. Without a Zamboni they can't run the rink. **Councilor Ciolino** asked what happens to the old Zamboni. **Mr. Hale** stated it isn't worth much. Perhaps it could be used as a back up; but it has served its time. There is a surplus process; if sold, any funds gained would go back into the General Fund. **Councilor Cox** asked about the dehumidification problem. **Mr. Hale** stated that has already been handled with a borrowing on the Rink's Enterprise Fund which was for new condensers; new boards and glass and the installation of a dehumidification system with a number of other improvements which will last the City a long time. The ice has to come off in the summer to do maintenance and they hope to get the ice up earlier than their first year running the rink. Revenue was projected at \$265,000; and now they believe it will be more like \$292,000. There are still groups looking for ice. Peabody is doing major renovations to their rink which will be closed for the spring season. He lauded the job done by Mark Cole, Assistant DPW Director who has been running the scheduling of the rink, seeing it booked from mid-afternoon to late night hours. He also noted the rink had \$40,000 in retained earnings from last year which was carried over. While they are asking for a loan authorization for this purchase, the rink's revolving fund could support the annual payments for this loan authorization. **Mr. Towne** added the Zamboni would be financed over ten years, and it would be charged to the Talbot Rink Enterprise Fund. **Councilor Hardy** asked if there was a proposed use for the rink in the summer months to make money. **Mr. Hale** thought there could be something; but that the time the ice is down is for the maintenance of the building which is only 8 weeks and didn't know if there was a big enough window of time for such an opportunity. **Councilor Hardy** asked if they can reduce costs during that time. **Mr. Hale** stated lights are off; doors are opened to dry the rink out. They will have energy savings; there are not a lot of costs to the rink in the summer. There are only 1.5 employees in the summer. The rink manager right now is Mr. Cole. However, he believed there needs to be a more formal arrangement. Although he and Mr. Cole "tag team" it, as Newell Stadium develops, he suggested the city should look to find a sports facilities manager for the rink and the stadium. There are many aspects that have to be taken into account for both facilities, with a lot of maintenance, security, etc., when both facilities are on line to protect the City's investment. **Councilor Hardy** noted the vast improvement at the rink between a year ago year ago and now, and expressed how pleased she was to see that. **Councilor McGeary** also agreed. **Mr. Hale** noted new groups have been introduced to the rink and are using it more and more. **Mr. Cole** stated there is a group skating every night of the week. A private school in Beverly has contacted them to do a 50-minute a week skating session for a gym class; and felt there was a lot of

potential to reach out to surrounding area schools. Local colleges are another potential source of rink use. He felt it is all very promising.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the following Loan Authorization:

Ordered: That up to One Hundred Thirty Thousand Dollars (\$130,000) is appropriated to pay for a “Zamboni” ice surfacing machine for use at the ice rink, including the payment of all other costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow up to One Hundred Thirty Thousand Dollars (\$130,000) under G.L. c.44, § 7 or pursuant to any other enabling authority; that the Mayor is authorized to contract for and expend any federal or state aid available for the project; that the Mayor is authorized, with the approval of the City Council, to take any other action necessary to carry out this project, and that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all such of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.

The Committee recessed at 7:32 p.m. and reconvened at 7:40 p.m.

4. *Special Budgetary Transfer (#2012-SBT-16) from Department of Public Works (discussion combined with #6)*

Mr. Towne explained to the Committee that these funds to be transferred are to reduce a deficit of the Facilities payroll budget. Another transfer later in the agenda also helps to correct this deficit created by keeping on the majority of the maintenance and custodial staff absorbed in the MOU of July 1, 2011, when the City DPW took over the School Department building maintenance. This transfer and the transfer under Item #6 takes almost all the accounts involved out of deficit and restore the DPW budget appropriately. There is still a small amount in deficit but is not related to this portion of it. **Councilor Hardy** asked if there was enough money to cover the janitorial staff. **Mr. Hale** stated there will be a problem in the contractual services line.

MOTION: On motion by Councilor Cox, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to transfer #2012-SBT-16 for \$130,000.00 from Facilities Contract Services, Unifund Account #101000.10.472.52000.0000.00.000.00.052 to Facilities Permanent Positions, Unifund Account #101000.10.472.51100.0000.00.000.00.051.

5. *Request from the DPW Director for funding for Phase 3 Public Water System Upgrades - DWSRF #3509 in the amount of \$9,032,500*

Mr. Hale explained to the Committee that as he had outlined for the Committee at their January 5th meeting (minutes on file), they had believed at that time \$6 million would be adequate; there was a bit of confusion with the wording. However, a reexamination of the various mitigating factors for the funding of the Phase 3 Public Water System Upgrades necessitated their withdrawing that \$6 million loan request and resubmitting it for a total of \$9,032,500. These additional funds were added to the Phase 3 project in preparation for the river crossing in Phase 4. Right now the water from the westerly side of the city converges at the tunnel, goes down 45 feet at 90 degrees and then come back up into the rest of the City. The tunnel was placed in 1904. It is time that this tunnel is addressed as part of the needed infrastructure work. They want to also get out of the way of the Newell Stadium renovation work as well to make that project run more smoothly. The total project will require 30,000 feet of pipe. The \$9 million is broken into various components. The initial loan was \$4.5 million in June. This increased request also reflects an increase to the Plum Cove water storage tank. Initially the tank was going to be rehabilitated; however, based on the age and condition of the tank, it has been determined, and is the DPW’s recommendation, to fully replace it. The Babson Dam is also being rolled into the Phase 4 work. **Mr. Hale** emphasized that the cost estimates were just that—estimates. There are a lot of public works projects out to bid; Salem, Boston, for example, have large contracts out for bid, but that larger project in Gloucester, he hoped, would result in bids more favorable to the City. On inquiry by **Councilor McGeary**, **Mr. Hale** stated the contract has to be awarded by April 1st. Because Gloucester is an environmental justice community, these are eligible projects. They’ll have a percentage of principal forgiveness from MWPAT. They anticipate a 10%-12% principal forgiveness off the top. All this work,

Phases A-E, will be underway by April 1st. The Commonwealth Avenue neighborhood is expected to get all new pipes. **Councilor Hardy** asked with Phase 3 how many City streets will be torn up. **Mr. Hale** stated they've worked diligently to coordinate with other public utilities ahead of their projects. They have phased these projects so that all streets would not be dug up at once. No work will happen during Fiesta; 4th of July and during other big City events. Contractors can't work past 5 p.m. unless they have permission. He mentioned the CSO work downtown is very complicated. It is on a compressed schedule, starting in about three weeks and will be done by end of May. He informed the Committee that **Councilor Ciolino** is the downtown liaison. They've asked National Grid to go in advance of the contractor so that all the gas work will be done; they're on Chestnut and Elm Streets now, with Short and Hancock Streets to follow. **Councilor Hardy** asked if the resurfacing of the streets would be curb to curb. **Mr. Hale** stated it would but they have to let the work settle first, then they will resurface. The CSO project is tiny compared to the water project the City is taking on. **Mr. Costa** asked if there would be any mitigation money with National Grid. **Mr. Hale** responded that National Grid is only digging up roadways where the City is following them. They are there because he has asked them to be there or they have a statutory requirement to replace if there is an encroachment. He made note of a gas main north of Dennison Street that needs to be replaced right away. National Grid will go from Dennison Street 2,100 feet up to Washington Street to the part the City paved two years ago. National Grid will grind half the roadway, repave and restripe it upon completion of their work, creating a whole new travel lane. The work will start next week. He also added that he is working with National Grid's regional construction coordinator to be sure that all the in-the-road work is coordinated with all the City's projects. **Councilor McGeary** inquired as to how the CSO work will affect parts of Ward 1. **Mr. Hale** informed the Councilor the only street that would affect his ward would be Parker Street which will take a great deal of coordination with businesses there.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the full City Council the following Loan Order:

Ordered: That up to Nine Million, Thirty Two Thousand Five Hundred Dollars (\$9,032,500.00) be appropriated for the purpose of making improvements to the City's Public Water System including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; and to meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow up to Nine Million, Thirty Two Thousand Five Hundred Dollars (\$9,032,500.00) and to issue bonds or notes thereof under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws or any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer, with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust ("Trust") established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or the financing thereof; and that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take, with the approval of the City Council, any other action necessary to carry out the project; AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

6. *Special Budgetary Transfer (#2012-SBT-17) from Personnel Department (see discussion in Item #4)*

MOTION: On motion by Councilor Cox, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to transfer #2012-SBT-17 for \$158,000.00 from Personnel, Unemployment Claims, Unifund Account #101000.10.472.51720.0000.00.000.00.051 to Facilities Permanent Positions, Unifund Account #101000.10.472.51100.0000.00.000.00.051.

7. *Request from Waterways Board to withdraw funds from Waterways Enterprise Free Cash account in the Amount of \$12,000*

Jim Caulkett, Harbormaster chairman explained that the Waterways Board is requesting \$12,000 out of the Enterprise Capital Outlay account. He referred to his memo on the subject (on file) and went through it as to each of

the three purchases to be made: 29 new transient mooring buoys (guaranteed for 12 years made of an orange material as required by regulations for which an RFP will be issued); additional repairs to the Magnolia Pier Public Landing; and purchase of additional signage for the public landings. **Councilor Ciolino**, noting he was the Council's Waterways Board representative, expressed he was pleased to see the funds being spent on improvements and appreciated the further repairs to the Magnolia Pier. **Councilor McGeary** thought the funds being spent were appropriate.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to approve the appropriation of \$7,000 (Seven Thousand Dollars) from the Waterways Enterprise Retained Earnings (700000.10.000.35900.0000.00.000.00.000) to the Waterways Enterprise Capital Outlay, Additional Equipment (700000.10.492.58500.0000.00.000.00.058) for the purpose of purchasing 29 new transient mooring buoys.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to approve the appropriation of \$3,000 (Three Thousand Dollars) from the Waterways Enterprise Retained Earnings (700000.10.000.35900.0000.00.000.00.000) to the Waterways Capital Outlay Enterprise, Facilities Improvements (700000.10.492.58410.0000.00.000.00.058) for the purpose of additional repairs to the Magnolia Pier Public Landing.

MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to approve the appropriation of \$2,000 (Two Thousand Dollars) from the Waterways Enterprise Retained Earnings (700000.10.000.35900.0000.00.000.00.000) to the Waterways Enterprise Ordinary Maintenance, Facility Maintenance (700000.10.492.57050.0000.00.000.00.057) for the purpose of purchasing Public Landing Signs.

8. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization And Auditor's Report*

Mr. Costa reviewed his documentation with the Committee which was submitted at the meeting and on file prior to the meeting.

A motion was made, seconded and voted unanimously to adjourn the meeting at 8:16 p.m.

**Respectfully submitted,
Dana C. Jorgenson
Clerk of Committees**

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.