

## CITY COUNCIL STANDING COMMITTEE

**Budget & Finance**

Thursday, January 19, 2012 – 6:00 p.m.

1<sup>st</sup> Fl. Council Committee Rm. – City Hall**-Minutes-****Present:** Chair, Councilor McGeary; Vice Chair, Councilor Joseph Ciolino; Councilor Melissa Cox**Absent:** None.**Also Present:** Councilor Verga; Kenny Costa; Jeff Towne; Jim Duggan; Mike Hale; Sarah Garcia; Stephen Winslow; Fire Chief Dench; Deputy Fire Chief Miles Schlichte

The meeting was called to order at 6:02 p.m. At the discretion of the Committee items were taken out of order.

**1. Continued Business:**

- A) CC2011-035 (Hardy) City of Gloucester through its Budget & Finance Committee work with Community Development Department & DPW to find a way to fund and construct permanent, four season, comfort Stations (bathrooms along Stacy Boulevard and the Harbor Walk (Cont'd from 11/17/11)

**This matter was continued to February 9, 2012 with the assent of the Committee at the request of Councilor Hardy.**

- B) Special Event Application Fee – charges (Cont'd from November 2011)

After a discussion regarding a memo received from the City Solicitor (on file) that the Council can charge one rate for an application fee for non-profits and for-profit organizations, the B&F Committee after a brief discussion made the following motion:

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to set the fee for a Special Event Application of \$25.00 for not-for-profit organizations and a fee of \$50.00 for for-profit organizations.**

**2. Memorandum from DPW Director re: Supplemental Appropriation (#2012-SA-6) in the amount of \$300,000**

**Mike Hale**, DPW Director stated that these grant funds will be used to repair defective equipment at both the Babson filtration plant and the Haskell Reservoir pump station. The department is asking for the \$300,000 from the Water Construction Renewal account for this work. Receipts from water permitting, meter sales, water tapping fees are all deposited to this account. This transfer is for work required at the Babson Water Filtration Facility relative to defective equipment for which the labor cost are not under warranty. The Haskell intake structure needs to have a new roof, required by the state Department of Environmental Protection following a sanitary survey which will cost \$50,000. It can't be a flat roof due to wind shear off the reservoir, and will be a conical structure. The original roof was done in the 1940's. This transfer will cover both of those costs. **Councilor Ciolino** mentioned that they seem to be spending more money of late on water infrastructure; and wondered how it will affect the water rate. **Mr. Hale** stated the water rate was flat for 15 years because the City didn't invest in the water system. There is still much to be done. It is important, he said, to finish the river crossing part of Phase 4 in advance of the reconstruction of Newell Stadium. The Babson Dam is also part of Phase 4. It has not had any major improvements since its installation. **Councilor Ciolino** said he understood these things, but felt it would be helpful to know how this infrastructure work will add to the rate. **Mr. Hale** stated this matter before them is cash and will not increase the rate. A \$6 million loan authorization request that was to come before the Council on January 24<sup>th</sup> will be postponed because they will need to increase that request to \$9 million; that loan will affect the rate. **Councilor Ciolino** asked the CFO to have such information available to the Council when these requests come before them. He also noted they hear all the time Gloucester has the highest water rates. **Mr. Hale** stated Rockport and Reading are just two of quite a few communities in the State that have higher water rates. Gloucester has a big infrastructure with comparatively few users. **Mr. Towne** knew of a number of communities that are looking at water line construction that say that water lines also provide for fire prevention opportunities through hydrants and put some portion of the

main trunk line work on their general fund. This was done 10 years ago in New Hampshire; recently he spoke with another finance director whose community was considering doing that also. He felt this is something the city is going to have to look at. **Councilor Ciolino** noted many waterfront businesses are high water users and expressed concern for them regarding water rates. **Councilor McGeary** noted the utility indebtedness can be debt shifted which **Mr. Towne** reconfirmed. **Mr. Hale** stated once Phase 3 and 4 are complete, it is intended to have a finished water master plan by the end of next year. There was so little done for so long, they're getting it all done because they have to. **Mr. Towne** stated they're bringing the projects forward because they can still be done using ARRA funds and other programs that include principal forgiveness of part of the loan principal. The city is trying to take advantage of those programs while they are available and has saved significant dollars by the DPW going out to get eligible and qualified for principal forgiveness, in some cases as high as 20% for some of the projects done last year. **Mr. Hale** stated that Gloucester is also considered an Environmental Justice Community which also assists them with principal forgiveness with the Phase 3 and 4 water work. This matter before them is an act of transferring funds from one account to the other

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to appropriate the Special Appropriation (#2012-SA-6) for \$300,000 (Three Hundred Thousand Dollars), from a reserve for expenditure account Unifund Account #610000.10.480.32620.0000.00.000.00.000 Water Construction Renewal Account, to Unifund Account #610000.10.450.52460.0000.00.000.00.052, Water Equipment Maintenance for the purpose to repair defective equipment at both the Babson Filtration Plant and the Haskell Reservoir Pump Station.**

**3. Memorandum from Mayor re: Free Cash Appropriation in the amount of \$30,000 to Fire Department**

**Jim Duggan**, CAO stated that the request was the result of a recent meeting with the Fire Chief and the four deputy chiefs and was brought forward by them trying to make the case of public safety even though budgeted overtime for FY12 has been fully expended. The money would fund anticipated overtime requirements for approximately five weeks so the department can maintain minimum manning required by the contract with the firefighters' union. The request is put forward in the interest of public safety. The memo (on file) referred to mediation efforts with the firefighters' union which happened today, but which was unsuccessful. The administration concedes it may have to come forward with more such requests. **Chief Dench** added he and the Deputy Chiefs felt this is so important because for the last three years the outlying stations have been closed for the most part. With free cash is available; and because this matter was so important, they asked the Mayor to consider doing this to help keep the outlying stations open for the rest of the year. They only put in for this short period to see how the contract negotiations would go. Minimum manning gives the department a full complement in headquarters and the West Gloucester pump with two firefighters. It doesn't affect the Magnolia and Bay View fire stations. This gives them the core firefighting group that is necessary is to have the attack force come out of headquarters to perform as a unit to attack a fire. West Gloucester is the water source for that attack. That unit will draft out of ponds if there are no hydrants available. They still need Bay View and Magnolia opened, but the ability to keep a full complement at headquarters and West Gloucester, they felt is critical. **Mr. Duggan** noted the \$30,000 includes clean-up of a \$15,000 actual deficit; and approximately \$4,600 has already been expended for overtime since January 1<sup>st</sup>. The Chief noted there hasn't been any overtime in the last 8 days. **Mr. Costa** added that the \$15,602 is current. **Mr. Duggan** stated the Administration, the Chief and Deputy Chiefs will have a discussion on how the negotiations went; as well as the use of the overtime funds over the past month, and collectively come back before the Committee again for another allotment. It would also be requested to come from free cash. **Councilor Ciolino** asked what the balance was of free cash was now. **Mr. Towne** stated that it was over \$800,000 but there is part of that set aside for contract settlements; of which to date they've settled several. **Councilor Cox** asked if negotiations did continue to break down, she assumed they will have to continue to do this until the new fiscal year. **Mr. Duggan** stated, "Yes". Because of the lack of success today's contract negotiations, that they may be facing binding arbitration. **Councilor Verga** asked with this money if they would run 24/7 with Central Station and West Gloucester open. **Chief Dench** explained he can tell historically how much has been spent, but couldn't make a well educated guess to project accurately what those dollar amounts would be; it is hard to even predict month to month, week to week. They believe with this money they can get to February 14<sup>th</sup>. **Councilor Verga** asked if they anticipate any change with the status of Bay View and Magnolia station openings. **Chief Dench** stated there have been a few days where Bay View has been open; Magnolia has not been open at all and didn't anticipate its being open going forward. **Councilor Verga** asked about fire suppression ratings. **Chief Dench** stated typically that rating review by the

Insurance Services Office, or ISO, a national company that evaluates communities' fire protection, among other services, for the insurance industry is done every five to 10 years. They were rated a "4" ("1" being the best rating) just before East Gloucester closed when the City had five fire stations open with response times of 6 minutes; which was the last time the City was rated. ISO has contacted him for preliminary baseline information, as well as the DPW and Building Inspector's office. They take all that and do a risk analysis. Based on that assessment, they'll move the City's rating up or down. They take into consideration the vastly improved water supply also. **Councilor Verga** thought there would be something coming forward in the paper about this issue of the rating. He anticipated that the rating could be dropped. **Deputy Chief Schlichte** added that insurance underwriters are raising rates due to fire response times. It is a major event for them to reassess a community. **Councilor Cox** had heard the same reasoning from a local insurance agent. It is a case of the Fire Department situation affecting the underwriters' rates. **Chief Dench** stated to keep Bay View open, minimum manning is 16. The Magnolia station needs work on its physical plant and that also will keep it closed. Theoretically if all 18 firefighters showed up for a shift, they would open Magnolia up. **Mr. Costa** informed the Committee that \$2,278,478 in free cash has been appropriated by the City Council to date; \$700,000 went to the stabilization funds; \$986,962 in free cash remains untapped.

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to appropriate \$30,000 from General Fund Unreserved Fund Balance ("Free Cash") to Fire Department Sal/Wage-Overtime, Unifund Account #101000.10.220.51300.0000.00.000.00.051 for Personnel Expenses to cover emergencies and manning to 14 firefighters.**

**4. Memorandum from DPW Director re: City Council acceptance of STAG Grant in the amount of \$485,000**

**Mr. Hale** explained to the Committee that the STAG Grant received by the City for \$485,000 is to be applied to (design services fees) for Phase 1 of the Waste Water Treatment Plant Project. This project received federal funding through the American Recovery and Reinvestment Act (ARRA) and is eligible through the Massachusetts Water Pollution Abatement Trust for low interest loans for construction and construction administration related costs. This grant came to the City through Congressman Tierney who did the application for the City. The STAG Grant will be used to offset non-eligible costs related to the project, specifically engineering design services. These funds will cover a portion of it. **Councilor McGeary** asked if the money had already been spent. **Mr. Hale** stated they've paid the engineer for the services. They will back out their invoices for the total and move the money around.

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council under MGL c. 44, Sec. 53A to accept an EPA Congressionally Mandated Project Grant CFDA #66.202 (STAG Grant) in the amount of \$485,000 to be applied to design services for the Phase I Waste Water Treatment Plant Project**

**5. Memorandum from CAO and Special Budgetary Transfer Request (#2012-SBT-10) for Emergency Management Director's Compliance and Coordination Plans**

**Jim Duggan, CAO** explained to the Committee that this request for \$9,600 to fund an RFP for the administrative support for the Emergency Management Director. The administrative services have been valuable for the Emergency Management Director and the City. When there is incident command there is a need for volunteers to be coordinated, as well as other necessary services; there is a "hot wash" after where they accumulate the impact of City services and any state or federal funds that are out there they can apply for. In an incident such as severe weather there is a requirement for pre-planning and administrative support that is very important including the coordination of utility companies, federal agencies. He outlined the scope of services in his memo (on file). There is a lot of work that hasn't been done for many years. **Deputy Chief Schlichte** hoped to keep his assistant employed. Initially he was successful in getting a grant for the employment of an assistant. That grant expired. He applied for another grant to continue his assistant's employment. That grant did not come in; it was for the surplus funds from the last grant. They put together a good grant but the feedback they got from MEMA there was a policy directive they didn't want to be using funds for personnel. He also lost out on funding for equipment for the City as well. He couldn't say enough about how valuable administrative and technical help has been. He referred to previously submitted material (on file) to the Committee showing what the 20 hour a week job of his administrative aide had accomplished. Currently, the city is pursuing a \$5 million grant from MEMA for the remediation of flood hazards in the Poplar Park neighborhood. That potential grant is now in the area of \$1 million. He and his assistant

are working on it now. It will be a matching grant, a 75:25 split. That is the primary project they're working on they'll have to stop without administrative help. They're doing a lot of mitigation planning. They're working on agreements with vendors which go on behind the scenes for events that come up. A big part of Emergency Management is advanced planning. They're working on CERT as well. Ms. McMahon works on that on her own. Gorton's has requested the city prepare a tsunami plan. The emergency management team is working on that plan now in recognition of the fact that Gorton's is one of the primary employers in the city. They're waiting on news from FEMA on recovering Hurricane Irene costs. **Schlichte** noted even though a weather event may not affect the City, it can open up opportunities for funding. If he didn't have an assistant, those opportunities could be missed. His assistant reads through all the federal boilerplate emails of what comes in to find every grant opportunity that may come forward. Without his assistant he would not have the time to comb through this information. He would appreciate the Council's support for this funding. **Councilor Ciolino** stated he would support it. He asked if this job goes out for an RFP. **Deputy Chief Schlichte** had asked permission for this to go out for a two week posting with the awarding subject to funding by the Council. Ms. Compton has done this in the past, so they can post the position now, and then they can go over the applicants to make the award. The advertisement will say, "subject to funding". **Councilor Ciolino** asked where the assistant's work is done. **Deputy Chief Schlichte** stated the assistant can work in either the Fuller School, or from her home. **Councilor Ciolino** recalled when this came up before; they were told the funding for the position to survive on grants for no expense to the City. **Deputy Chief Schlichte** responded he did not make such an assertion. He did say he would continuously apply for grants. He did not get the latest grant to underwrite personnel expenses. **Councilor Ciolino** asked if this would become a line item in their budget for a position. **Mr. Duggan** stated the new Chief will have input on the establishment of an Emergency Management Department. This money will last to the end of the fiscal year (at \$20/hr. for a 20 hour week). This was part of the \$40,000 that was set aside in the Special Reserve account (during the FY12 budget deliberations). **Deputy Chief Schlichte** stated he has said all along that this position should be funded by the City. He used his stipend as leverage to hire his assistant at first. **Councilor Ciolino** stated the Civil Defense Coordinator was in the budget; there was never a line item for the coordinator. Next year there won't be. **Mr. Duggan** wouldn't completely shut the door; but the new Chief will have an investment in that decision. **Mr. Towne** stated this is not a position, this is a contracted service. Anyone can apply for this. **Mr. Duggan** stated they can renew the contract for two years. During the budget discussions, if there is momentum, they have the option to renew it and would be a budget line item. **Councilor McGeary** observed one of the duties listed in the submitted paperwork (on file) was school safety plans, and asked whether the EMD director was working with the Police on this matter? **Deputy Chief Schlichte** stated that was one of his concerns and has worked with Lt. Aiello. His job is to work to bring outside resources to add to the planning. **Councilor McGeary** asked about the Poplar Street project. The **Deputy Chief** stated it would be a major infrastructure project. The culverts are undersized, so if they can increase those culverts to increase water flow and improve the streambed they can get the water downstream. It is being looked at favorably by MEMA, and FEMA prefers projects they do once only. This affects the area from White Motors to the O'Maley School. FEMA will not pay to repair the dam. **Mr. Hale** stated the Babson Dam will be rolled into the Phase 4 water improvements. The City will have to bond for \$1.8 to \$2 million for that work. They eliminated a sludge lagoon at the toe of the dam. The toe will be brought out to lessen the slope. **Chief Dench** stated when he became Fire Chief that he had all these agencies, FEMA, MEMA calling about programs available and wanted from the City, be it the comprehensive emergency management plan or whatever those agencies needed from them. In order to do that the Fire Chief could not do that and be the Chief. He believed it was not possible. At that time he advocated to take the Emergency Management Director's job out of the Fire Chief's position to have it be a separate entity. If not for these two positions, he stated the City would be worse for it. There is much done day to day that folks don't see. When there is a true emergency in the City, he explained, that is when it becomes obvious of the enhanced capability they now have because of the groundwork these people have done. He also felt this should be a bigger department within the City; that they get back more than they put into it. **Mr. Duggan** added he had a discussion with one of the Coast Guard commanders in Boston, that a cruise line wants to do a mock disaster on the water and would be inviting Gloucester - to participate - and now they've just seen a real cruise ship disaster (of recent days off the Italian coast). They have to be prepared. **Mr. Hale** stated from a public works vantage, in working with Deputy Chief Schlichte and his assistant have opened their eyes to these funding opportunities to help the community. He supported the position of the assistant as well as the Emergency Management Director. **Ms. McMahon**, the current Assistant to the Emergency Management Director thought the Councilors might wonder why a DPW project would be about emergency management and explained it is a role of emergency management to identify potential issues that would create city emergencies such as flooding. **Councilor Ciolino** said he supported this transfer; there are so many things that will be put upon the shoulders of a new Chief; and they'll see how it all will sort out in a year's time. He felt the Emergency Management Director and his assistant do a good job; and he's

received input from the public that this job continues. They do have an emergency management plan which many communities don't. **Councilor Cox** commented she volunteered for the Red Cross. She knew how many hours she spent in that office checking details, calling; making sure the vendor list was updated, etc. It takes a great deal of work to be prepared. She hoped the public never has to learn of the full impact of what they do. Knowing they have people working on this was comforting to her and expressed her appreciation for the information that came forward in advance of the meeting on this matter. **Councilor McGeary** noted he was at the Emergency Management Center at the Fuller School during a hurricane and was impressed with the Emergency Management Director and his assistant coordinating all the necessary resources. He appreciated the work Ms. McMahan had done on getting grants. They do want to wait for the new Chief to come on board to finalize the structure going forward.

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council transfer (#2012-SBT-10) for \$9,600 from Special Reserve, Contractual Services, Unifund Account #101000.10.900.52000.0000.00.000.00.052 to Civil Defense, Unifund Account #101000.10.291.52001.0000.00.000.00.052.**

**6. Memorandum, Grant Application, Checklists and Resolutions from Community Development Director re: two 2011 PARC grants from Massachusetts Division of Conservation Services**

**Sarah Garcia**, Community Development Director explained to the Committee that the City had applied for two Parkland Acquisitions and Renovations Communities (PARC) grants for Newell Stadium from the Mass. Division of Conservation Services (DCS). Usually the awards are announced in October and the recipients are immediately required to both accept the grant award and to pass a resolution as provided by DCS (on file). The granting of the awards was delayed this year, but they were advising all communities to adopt the necessary resolution contingent upon receipt of the award, as delaying this step will put the program behind schedule. They would like to withdraw the Burnham's Field Grant acceptance. They only did one project per community. There is a match required of \$392,857 minimum equaling 44%, which comes from already passed bond funds. The grant funds will be used for the renovation of the stadium field. **Mr. Winslow** stated the GFAA is just \$350,000 short of its fundraising goal. They also have the \$500,000 naming rights, the \$1.5 million and the GFAA has raised about \$500,000. **Councilor Ciolino** pointed out the naming rights money is coming in to the City in increments over 10 years. **Ms. Garcia** suggested they look to the GFAA for that explanation. **Mr. Winslow** knew of discussion that there could be some financing of that. The City and the GFAA will come back to the Council with details of how the whole package will be financed. This will get them over the hump. There is a lot of optimism they can pull it together. He knew of no "budget busters". **Councilor Ciolino** expressed concern for the numbers as they stand now. Long term he felt they have real math with an exact break down. **Councilor Cox** understood the GFAA has a plan and would come forward with it. **Ms. Garcia** stated this grant money comes July 1, 2012. The grant award letter was supposed to be in the mail to the City today from the State; and it is fully expected to be in house by the Council meeting on January 24th.

On inquiry by **Councilor Verga**, the Committee discussed the Burnham's Field grant with Ms. Garcia and Mr. Winslow, participating. **Ms. Garcia** stated she and Mr. Winslow would go back to the drawing board as to a different funding approach. Burnham's Field remains on the "front burner".

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the acceptance under MGL c. 44, §53A a Parkland Acquisitions and Renovations Communities (PARC) grants for the restoration of the athletic field at Newell Stadium in the amount of \$500,000.**

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the following Resolution:**

**A resolution to file and accept a grant with and from the Commonwealth of Massachusetts, Executive Office of Energy and Environmental Affairs for the Parkland Acquisitions and Renovations Communities (PARC) Grant Program for improvements to Newell Stadium in the City of Gloucester, Massachusetts as follows:**

**Whereas: Newell Stadium provides important recreational facilities to Gloucester residents including an Athletic field and track facilities, the improvements to this facility are a City priority as evidenced In the most recent Open Space and Recreation Plan; and**

- Whereas: Newell Stadium (Assessor's Map 4 Lot 1: Essex South Registry of Deeds Book 1821 Page 356) was Taken by the City of Gloucester Board of Park Commissioners on May 7, 1906 for the Establishment of a public park under Chapter 28 of the Revised Laws of the Commonwealth (1906) (predecessor statute to MGL Chapter 43, Section 3) and is permanently dedicated to park and recreation purposes;**
- Whereas: The Newell Renewal Project will install durable field turf, an 8-lane track, field venues and Accessible paths and bleachers, etc.; and**
- Whereas: The Executive Office of Energy and Environmental Affairs (EOEEA) is offering reimbursable grants to cities and towns to support the preservation and restoration of urban parks through the Parkland Acquisitions and Renovations Communities (PARC) Grant Program; and**
- Whereas: Site preparation and installation of the durable field turf will cost a total of \$1,463,646 (One Million Four Hundred Sixty Three Thousand Six Hundred Forty Six Dollars) and the City has Allocated \$963,646 in Bond Funds for site preparation and installation of the durable field turf; and**
- Whereas: The Budget & Finance Committee of the Council has reviewed and approved this Resolution As required by City Ordinance.**

**NOW THEREFORE, BE ITRESOLVED:**

- 1. That the Mayor is hereby authorized to apply for a \$500,000 PARC grant from the Executive Office of Energy and Environmental Affairs to fund site preparation and installation of durable field turf at Newell Stadium; and**
  - 2. That the City Council, in the vent of the Secretary of Energy and Environmental Affairs offers the City the grant, hereby agrees to accept such grant and dedicates \$963,646 in Bond Funds previously authorized by vote of the Gloucester City Council on February 2, 2011 towards site preparation and installation of the durable field turf to serve as a match; and**
  - 3. That the Mayor is hereby authorized to take such other actions as are necessary to carry out the terms, purposes, and conditions of this grant to be administered by the Community Development Department; and**
  - 4. That this resolution shall take effect upon passage.**
- 7. CC2012-001 (Hardy) Review salary of the office of the Mayor as in accordance with City Charter, Art. 3, Sec. 3-1(c) and amend GCO Sec. 2-54 accordingly**

**This matter was continued to February 9, 2012 with the assent of the Committee at the request of Councilor Hardy.**

- 8. CC2012-003 (McGeary, Tobey, Verga & Whynott) Resolution re: FY13 Budget**

**Councilor McGeary** explained that the above Council Order regarding a Resolution on the FY13 Budget filed by himself and Councilors Verga, Whynott and Tobey which stated, "Resolved: That in order to facilitate a community dialogue on whether and how to fund cost items for which it is estimated there will be inadequate revenue in FY13, the City Council requests that the Mayor, in preparing the City's budget for FY13 prepare as well a list of expenses that she was unable to fund within the current budget constraints, but which were requested by the heads of the various city departments during the budget preparation process. The list may include operating expenses and capital requests as well as interest on borrowing that could not be accommodated within the Mayor's budget proposal." The Councilor explained he and his fellow Councilors who signed on the order as well as his fellow Committee members often find out too late what the final budget will look like, many times too late to do anything about it. It wasn't that they wished to second guess the Mayor, but he felt it would be useful should know as part of the budget process what didn't make the cut. If an override should ever come forward, the public would need to have this information to understand this sort of thing. They would be doing a public service. **Councilor Verga** supported this, as when he was on School Committee, they would provide a budget for what they would get and another for what they should get. Then they can decide whether or not they want to do anything with that information. **Mr. Towne** asked in what format the Councilors wished to receive this information. **Councilor Verga** thought it would be a wish list budget. **Councilor McGeary** expressed he would like to see a list of what the Mayor would like to have but couldn't afford. He believed his fellow Councilors who signed onto the order would be satisfied by that.

He also clarified that he'd want to know about the borrowing they weren't going to undertake. **Councilor Cox** expressed she thought this was a good idea also.

**MOTION: On motion by Councilor Ciolino, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to approve the following Resolution:**

**“Resolved: That in order to facilitate a community dialogue on whether and how to fund cost items for which it is estimated there will be inadequate revenue in FY13, the City Council requests that the Mayor, in preparing the City’s budget for FY13 prepare as well a list of expenses in priority order that she was unable to fund within the current budget constraints, but which were requested by the heads of the various city departments during the budget preparation process. The list may include operating expenses and capital requests as well as interest on borrowing that could not be accommodated within the Mayor’s budget proposal.”**

**9. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization And Auditor’s Report***

**Mr. Costa** reviewed his documentation with the Committee which was submitted at the meeting and on file prior to the meeting.

**A motion was made, seconded and voted unanimously to adjourn the meeting at 7:53 p.m.**

**Respectfully submitted,**

**Dana C. Jorgensson  
Clerk of Committees**

**DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.**