

Lanes Cove Fish Shack Building Committee  
Minutes of meeting of 12/5/2011

Meeting eighteen of the Lanes Cove Fish Shack Building Committee was held at the City Hall Annex on Pond Rd at 2:00 pm on December 5, 2011

Members present were: (7 of 7 thus a quorum)

Jim Hafey (Chairman)

Damon Cummings (Secretary)

Bill Sanborn,

Lisa Press

Russell Hobbs

Jim Caulkett

Barbara Jobe

Visitor: Arnie Shore, chairman of fund raising committee

Minutes of the meeting of November 28, 2011 were accepted

Jim Hafey reports that Gloucester Fund and the city auditor have reached agreement on the mechanism for payment of the committee's bills. The Gloucester fund will transfer money to the city revolving fund for specific expenses and the city will process purchase orders in the usual manner.

The Lanesville Community Center venue is confirmed for December 8 by Jim Hafey. Damon has prepared a meeting notice for that forum. The meeting will be a progress report to the community and we will seek volunteers and lay out a fund raising drive strategy. LCC will send out the notice and our flyer to their mailing list.

The draft materials list is completed and has been appended to the 11/28 meeting minutes for the city's records. Approximate costs are next and Russell Hobbs is talking to Markum's mill for rough estimates. He has explained to them that we must go through the city process of obtaining three quotes.

Christmas and holiday cards are in stock at the Hafey household and will be available at the December 8 forum at \$2 per card.

Thank you notes are needed. Barbara Jobe will obtain some.

Several hundred copies of the fund raising flyer are needed. Bill Sanborn copied some and Damon will pick up more at the Harbormaster's office on Wednesday.

Geoff Richon will attempt to find a donor for a large leading gift. A fund raising party is expected at the Stones' house.

For the meeting on Thursday:

Report progress

Review materials and costs

Report on fund raising strategy with emphasis on the key role of community residents

Ask for Volunteers (Damon will have sign up sheets)

Discussion of how funds will flow from G Fund to city to vendor – excel sheets  
Discussion of equipment to be borrowed (crane, generators....)  
Discussion of uses, for commercial fishermen as far as we are concerned.

There was some discussion of the need for liability responsibilities and waivers. We must report plans to DEP and consult with the city attorney about waivers before proceeding with actual construction.

Our next meeting will be a public forum at the Lanesville Community Center at 7:00 pm on December 8, 2011.

The meeting adjourned at 2:55 pm.  
Damon E Cummings 12/5/2011