



CITY OF GLOUCESTER

Sawyer Free Library Renovation and Addition Building Committee

Thursday, August 17, 2023, 5:00-6:00 p.m.

As the recent amendments to the open meeting law allow, the Sawyer Free Library Renovation and Addition Building Committee meetings will hold meetings remotely via Zoom.

Persons who wish to do so are invited to view the meeting at:

Join from computer or digital device: <https://us02web.zoom.us/j/89147921014>

Join via phone: 1 309 205 3325

Attendance: Jenny Benedict (Chair), Peter Brau, Stacey Capone, Steve Goodick, Peter Lawrence, Simon Paddock, and guests OPM Neil Joyce, Ron Lamarre (Dore & Whittier), and Rob Harrington, John Rich, and Steve Taylor (WT Rich)

Not Present: Barbara Amero, Martha Morgan

- 1. Welcome**
- 2. Minutes – ACTION**
 - a. **July 20, 2023:** Peter L moved to approve the minutes as presented. Simon seconded and the minutes were approved via roll call.
- 3. Project Overview -- REPORT**
 - a. **Procurement Process & Schedule – W.T. Rich**
 - a. Bids closed July 18th. WT Rich has been processing the bids.
 - b. Jenny thanked John and Steve for their work processing the bids.
- 4. Executive Session – 5:05-6:15**
 - a. Peter L moved to go into executive session to discuss the W.T. Rich Contract Amendment. Simon seconded and the motion was approved via roll call.
- 5. Invoice Approvals – ACTION**
 - a. Construction Monitoring Services invoice #13: Simon moved to approve the invoice in the amount of \$10,000. Peter L seconded and the motion was approved via roll call.

- b. Dore & Whittier invoice #39: Simon moved to approve the invoice in the amount of \$23,377.52. Stacey seconded and the motion was approved via roll call.
- c. CDW Consultants invoice #4: Peter L moved to approve the invoice in the amount of \$1,290.00. Simon seconded and the motion was approved via roll call.

6. Next meeting: Thursday, September 7, 2023 5:00 p.m.

7. 6:20 Adjourn: There being no further business the meeting was adjourned.

The purpose of the Executive Session is to consider the purchase, exchange, lease or value of real property at 2 Dale Avenue in Gloucester, MA. Having the discussion in open session would have a detrimental effect on the public body's negotiating position and the ability to obtain qualified applicants. G.L. c. 30A, 21(a)(6)

The above agenda items are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may be discussed at the meeting, and items not listed may also be brought up for discussion, to the extent permitted by the law.

Respectfully submitted, Tracy Bowen

Motions Summary

Invoice Approvals – ACTION

- a. Construction Monitoring Services invoice #13: Simon moved to approve the invoice in the amount of \$10,000. Peter L seconded and the motion was approved via roll call.
- b. Dore & Whittier invoice #39: Simon moved to approve the invoice in the amount of \$23,377.52. Stacey seconded and the motion was approved via roll call.
- c. CDW Consultants invoice #4: Peter L moved to approve the invoice in the amount of \$1,290.00. Simon seconded and the motion was approved via roll call.

Actions Summary

n/a