



**CITY OF GLOUCESTER
OPEN SPACE & RECREATION COMMITTEE**

8 June 2022

5:00 p.m.

Remote, via Zoom

Heidi Wakeman, Chair

MINUTES

Present Members: Heidi Wakeman (HW), Dave Sargent (DS), Noel Mann (NM), Daniel Morris (DM), Liam Anastasia-Murphy (LAM), Mark Poulin (MP), and Richard Quateman (RQ).

Absent Members: None

Staff: Gemma Wilkins (GW) attended the first few minutes of the meeting. No other staff or members of the public were present.

I. BUSINESS

OSRC Chair Heidi Wakeman, read the standard remote participation/open meeting statement. Roll call to begin meeting.

1. HW: The purpose of the meeting is for the OSRC to catch up with the review and approval of meeting reports. First there is some other business.

2. GW: (a) The next meeting is slated for 22 June 2022 and its focus will be reviewing comments received regarding the draft Open Space and Recreation Plan. (b) The committee is invited and encouraged to participate in a site visit and ADA survey at Gloucester parks. DM, LAM, and DS indicated their availability and interest. As planned, the site surveys will occur on Monday 27 June, with spill over into the following day, as needed. To err on the side of caution, GW said that she would post an open meeting notice regarding the site visits. Finally, she noted that SeniorCare may have accessibility survey data from its own assessments of City facilities.

HW: Noted the departure of staff member Adrienne Lennon and thanked GW for her support of the OSRC. GW departed the meeting.

3. HW: One more item before our focus on meeting reports. Some years ago for an Eagle Scout project, Alan Davis developed QR code markers that were posted at locations throughout Dogtown and which helped visitors find information and maps of the area. Mr. Davis's family has a duplicate set of the markers and they are clearing out their house. HW has agreed to take custody of the markers. DS suggested they be passed along to the Dogtown Preservation Committee.

4. HW: With tonight's focus, we will make a great deal of progress towards clearing our backlog of unreviewed, unaccepted meeting reports. Of note, only members who were in attendance at the subject meeting can vote to accept or reject the meeting report. Members who were not in attendance, must abstain. The table below summarizes the proceedings.

Meeting Date	Motion	Second of	In favor	Opposed	Abstained
	to	the motion			

	approve			
Sep 23, 2020	NM	DS	DS, NM, HW, DM	MP, LAM, RQ
Oct 14, 2020	NM	DS	DS, NM, HW, DM	MP, LAM, RQ
Dec 16, 2020	NM	DS	DS, NM, HW, DM	MP, LAM, RQ
Jan 20, 2021	NM	DS	DS, NM, HW, DM, MP	LAM, RQ
May 19, 2021	NM	DS	DS, NM, HW, LAM, MP	DM, RQ
Jul 7, 2021	NM	DS	DS, NM, HW, LAM, MP, DM	RQ
Sep 8, 2021	LAM	DS	DS, NM, HW, LAM, MP, DM	RQ
Sep 22, 2021	LAM	DS	DS, NM, DM, LAM	HW, MP, RQ
Oct 20, 2021	LAM	DS	DS, NM, HW, LAM, MP, RQ	DM
Nov 30, 2021	Note 1			
Jan 26, 2022	NM	DS	DS, NM, HW, LAM, MP, RQ, DM	
Mar 23, 2022	MP	DS	DS, NM, HW, LAM, MP, RQ, DM	
Apr 27, 2022	MP	DS	DS, NM, HW, LAM, MP, RQ, DM	
May 25, 2022	Note 2			

Note 1: The report of the 30 November 2021 meeting did not include a motion to adjourn. The meeting report was tabled until the Zoom record of the meeting could be reviewed for that detail.

Note 2: The meeting slated for 25 May 2022 was canceled by staff. There is no meeting report.

There are four meeting from 2019, before the onset of the covid pandemic and the use of Zoom, for which we have no meeting reports. HW committed to contacting Adrienne Lennon to learn if she has any notes or other record of those meetings. HW also expressed an interest in keeping up to date with meeting reports henceforth.

5. HW urged all members to review the comment matrix, that is, the tables in which commenters have entered their remarks and additional ideas concerning the draft Open Space and Recreation Plan. To date there have eight commenters. RQ suggested incorporating some sort of responsiveness summary that would document the committee's contemplation and reaction to each of the comments received.

II. PUBLIC (HEARING OR MEETING)

No members of the public were present

III. OTHER BUSINESS

There was no other business.

IV. ADJOURNMENT

There being no other business, the Chair welcomed a motion from RQ to adjourn, which DS seconded. The motion passed by unanimous roll call vote. Meeting closed.

V. NEXT MEETING

Next regular meeting of the Open Space and Recreation Committee will be on 22 June 2022.