

**GLOUCESTER CITY COUNCIL MEETING**

**Tuesday, June 14, 2022 – 7:00 p.m.  
Sawyer Free Library, 2 Dale Avenue  
-Minutes-**

**Councilors Present (in person): Council President, Councilor Val Gilman; Council Vice President, Councilor Sean Nolan; Councilor Tony Gross; Councilor Jason Grow; Councilor Frank Margiotta; Councilor Scott Memhard; Councilor Tracy O’Neil; Councilor Jeff Worthley**

**Councilors Present (remote): Councilor Jamie O’Hara**

**Also Present (in person): City Clerk, Joanne Senos; Auditor, Kenny Costa; IT Director, Ryan Knowles**

**Also Present (remote): CAO, Jill Cahill; CFO, John Dunn; General Counsel, Suzanne Egan; Director of Constituent Services and Communications, Pam Tobey; Mass in Motion Coordinator – Health Department, Jennifer Donnelly; Fire Chief, Eric Smith; Principal Assessor, Nancy Papows**

*This meeting was conducted with the City Council in person and the public participating remotely through Zoom*

*All votes were ROLL CALL votes*

**Meeting called to order at 7:01 p.m.**

**Councilor Gilman** announced: “In the interest of government transparency, consistent with chapter 20 of the Acts of 2021, with regards to deliberations and decisions made by the City Council and according to open meeting law, since this meeting was posted as a Zoom meeting, this meeting is recorded by video and audio and will be conducted by remote participation. Additionally, all votes taken by the City Council during this and future remote meetings will be by roll call vote. If you are calling in on a phone, you can press Star 9 (\*9) to request to speak. If you are watching on a computer or device, there is a “raised hand” button that you can tap or press to request to speak. Please use either of these options during oral communications and the public hearing to be recognized to speak.”

**Councilor Gilman** introduced the City Council members and City staff in attendance. **Councilor Worthley** joined the meeting at 7:03 p.m.

**Flag Salute:** **Councilor O’Neil** led the City Council in a salute to the flag and a moment of silence.

**ORAL COMMUNICATIONS:** None.

**PRESENTATIONS/COMMENDATIONS:** None.

**CONFIRMATION OF NEW APPOINTMENTS:**

**General Counsel**

**Suzanne P. Egan**

**TTE 2/14/23**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend to the City Council to appoint Suzanne P. Egan (fulfilling unexpired term) as General Counsel, TTE 02/14/23.

**Summary of Discussion:** **Councilor Grow** welcomed **Attorney Egan** back to the City. **Councilor Nolan** stated that he believed that **Attorney Egan** was a great fit for the City and welcomed her. **Councilor Gilman**

stated that when she was on the School Committee she worked with **Attorney Egan** and that she was pleased to find out she was coming back to the City. **Councilor Gross** welcomed **Attorney Egan** “back home.” The **CAO, Jill Cahill**, stated that the Administration is thrilled to have **Attorney Egan** as General Counsel, as **Attorney Egan** has stated that she sees her role as working for the City and serving both the Council and the Administration together. **Attorney Egan** thanked the Council and stated that she looked forward to working with the Council.

**MOTION: On a motion by Councilor Nolan, seconded by Councilor Margiotta, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to appoint Suzanne P. Egan (fulfilling unexpired term) as General Counsel, TTE 02/14/23.**

**CONSENT AGENDA:**

- **CONFIRMATION OF REAPPOINTMENTS**
- **MAYOR’S REPORT**

1. Appointments/Reappointments

*New Appointment*

Shellfish Advisory Committee Steven LeBlanc TTE 2/14/25 (Refer O&A)

*Reappointment*

Magnolia Woods Oversight & Advisory Committee Jack Palazola TTE 2/14/25 (Refer O&A)

2. Memorandum from Archives Committee requesting acceptance of donations in the amount of \$152 (Refer B&F)
3. Memorandum from Director of Elder Services requesting acceptance of donations in the amount of \$1,135 (Refer B&F)
4. Memorandum from Director of Elder Services requesting acceptance of an FY22 Massachusetts Executive Office of Elder Affairs Formula Grant in the amount of \$88,848 (Refer B&F)
5. Memorandum on behalf of the Class of 1988 Tennis Courts Project Team requesting acceptance of donations in the amount of \$300,000 for the project to replace the community tennis courts at Gloucester High School (Refer B&F)
6. Memorandum from Library Director re: Acceptance of Gloucester Lyceum & Sawyer Free Library Contribution – CM at Risk Pre-Construction (Design) Phase services (Refer B&F)
7. Summary from the Police Chief regarding the Police Department’s preparedness for response to critical incidents (Info Only)
8. Memorandum from Asst. Public Health Director re: Update on the Good Harbor Creek pollution investigation (Info Only)
9. Mayor’s response to Oral Communications from the May 24, 2022 City Council meeting (Info Only)

- **COMMUNICATIONS/INVITATIONS**
- **INFORMATION ONLY**
- **APPLICATIONS/PETITIONS**

1. Special Event Application: Request for Street Closures re: Harbor Loop Summer Concert Series on Thursday, July 21, 2022 thru September 8, 2022 (Refer P&D)
2. SCP2022-004: Kondelin Road #24, Map #24, Map 197, Lot 13, GZO Sec. 2.3.5(1) “Junk Yard” in the GI district (Refer P&D)

- **COUNCILORS ORDERS**

1. CC#2022-017 (Margiotta): Amend GCO Ch. 22, Sec. 22-270 “Parking prohibited at all times” and Sec. 22-291 “Tow-away zone” by ADDING “Hovey Street, southerly side beginning at its intersection with Summer Street in a westerly direction to its intersection with Babson Street” (Refer O&A & TC)
2. CC#2022-018 (O’Neil): Amend GCO Ch. 22, Sec. 22-284 “Service or loading zone” by ADDING “Prospect Street, southerly side, across from its intersection with Taylor Street one space (in front of the entrance of 133 Prospect Street)” (Refer O&A & TC)

- **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**

1. City Council Meeting: 5/24/2022 (Approve/File)
2. Special City Council Meeting: 5/26/2022 (Approve/File)
3. Special City Council Meeting: 6/7/2022 (Approve/File)
4. Standing Committee Meetings: B&F 6/9/2022 (under separate cover), O&A 6/6/2022, P&D 6/8/2022 (Approve/File)

**ITEMS TO BE ADDED/REMOVED FROM THE CONSENT AGENDA:** **Councilor Worthley** removed the Approval of Minutes from the Special City Council Meeting of June 7, 2022, as he was not in attendance and could not vote on the matter. **Councilor Grow** removed the Approval of the Minutes from the City Council Meeting of May 24, 2022, and Special City Council Meeting of May 26, 2022, as he was not in attendance and could not vote on the matter. **Councilor Gross** stated that he was also not in attendance for the May 24, 2022, City Council meeting. **Councilor Gilman** removed item #7 under the Mayor’s Report (Summary from the Police Chief regarding the Police Department’s preparedness for response to critical incidents). **Councilor Gilman** read the communication received from **Police Chief Conley** regarding the Police Department’s preparedness for response to critical incidents.



Chief Edward G. Conley

**GLOUCESTER POLICE DEPARTMENT**  
Office of the Chief of Police  
197 Main Street  
Gloucester, MA 01930  
(978) 281-9775



**Communication to Gloucester City Council  
Information Only**

June 8, 2022

In light of the recent tragedies in Uvalde, Texas and Buffalo, New York I would like to inform our residents, through their elected councilors, what steps the Gloucester Police Department has taken to remain prepared to respond to a multitude of critical incidents to include active shooter(s).

When it comes to any critical incident, the most important thing we can do is to proactively take steps to keep it from happening in the first place. This is where the trust we build with our community is most important. Residents should feel comfortable coming forward to report concerning behavior particularly when there is access to firearms. Moreover, the primary responsibility of our school resource officers (SROs) is to foster a mentoring relationship with students. That connection establishes a trusting path for effective communication between the SROs and our kids.

In terms of training, I would highlight the following:

- GPD conducts 16-hours of firearms training each year. Training consists of shooting skills, qualifications, and various tactical training, to include use of cover/concealment, single and multiple officer engagement of hostile subjects, victim extraction, as well as other various drills focused on concepts of defeating an active shooter.
- The Massachusetts Police Training Committee (MPTC) is committed to training all police officers and firefighters in response to active shooters each year and to one standard. We anticipate additional funding for this training to be forthcoming.
- ASHER is the intergraded response between Police and Fire in an active shooter event. During 2019, the GPD and GFD sent 4 staff members to Washington State to become ASHER instructors.
- In 2019 all Massachusetts police officers received 4-hours of instruction in multijurisdictional response to an Active Shooter Event
- From January through May of 2019 all Gloucester Police officers received enhanced active shooter training at Hanscom Air Force Base from US Air Marshalls instructors on Active Shooter response.

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- In 2018, all sergeants and several patrolmen attended a 1-day active shooter training event held at Beeman School.
  - The Gloucester Police Department is also a member of the Northeast Law Enforcement Council (NEMLEC) which provides access to the shared assets of 64 communities. These assets include a special weapons and tactics (SWAT) team and a regional response team (RRT) for large events and critical incidents. Five GPD members are members of RRT. I am one of three chiefs who oversee both SWAT and RRT.
  - GPD active shooter instructors provide training to both our school staff and students each year. We have provided and will continue to provide no cost active shooter training to Gloucester businesses and organizations.
  - We continue to review and revise all our relevant critical incident policies.

I hope this summary overview of our commitment to preparing to respond to critical incidents provides confidence in the GPD's capability to handle these complex operations. Our work is ongoing and always evolving and our commitment to this training is unwavering.

Sincerely,

Edward G. Conley  
Chief of Police  
Gloucester Police Department

**Councilor Grow** asked what measures the City is taking to prevent an active shooter incident. **Councilor Gilman** stated that the Council can ask for some follow-up information regarding this issue. She placed the matter back on the Consent Agenda for approval.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to accept the Consent Agenda as amended.**

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 8 in favor, 0 opposed, 1 (Worthley) present, to approve the minutes of June 7, 2022.**

**MOTION: On a motion by Councilor Worthley, seconded by Councilor Nolan, the City Council voted by ROLL CALL 7 in favor, 0 opposed, 2 (Gross, Grow) present, to approve the minutes of May 24, 2022.**

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 8 in favor, 0 opposed, 1 (Grow) present, to approve the minutes of May 26, 2022.**

### **COMMITTEE REPORTS**

#### **• Budget & Finance – June 9, 2022**

#### ***1. Memorandum from Harbormaster and Supplemental Appropriation-Budgetary Request (#2022-SBT-3) in the amount of \$450***

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve Special Budgetary Transfer #2022-SBT-3 in the amount of \$450 from Account #0129652-540000, General Fund, Shellfish, Supplies, to Account #0129651-513000, General Fund, Shellfish, Overtime, for the purpose of an overtime shortfall due to tidal work to be done on the herring run that was damaged by beavers and the MBTA project.

**Summary of Discussion:** There was no additional discussion on this matter.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve Special Budgetary Transfer #2022-SBT-3 in the amount of \$450 from Account #0129652-540000, General Fund, Shellfish, Supplies, to Account #0129651-513000, General Fund, Shellfish, Overtime, for the purpose of an overtime shortfall due to tidal work to be done on the herring run that was damaged by beavers and the MBTA project.**

#### ***2. Memorandum from Fire Chief re: Fire Dept. Ambulance Service Billing & Collection Policy for FY23 budget***

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the Gloucester Fire Department Billing and Collection Policy as presented by the Deputy Fire Chief/EMS Coordinator and approved by the Mayor and further to approve the proposed fee schedule attached to and incorporated into the policy effective July 1, 2022.

**Summary of Discussion:** Councilor Memhard stated that the billing structure has been maintained from the last two or three years.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the Gloucester Fire Department Billing and Collection Policy as presented by the Deputy Fire Chief/EMS Coordinator and approved by the Mayor and further to approve the proposed fee schedule attached to and incorporated into the policy effective July 1, 2022.**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council authorize the write-off of \$319,735.03 in uncollectible, outstanding ambulance billing.

**Summary of Discussion:** Councilor Memhard explained that the City often offers services to people who are unable to pay for the service and who do not provide accurate information for proper billing. He added that the City does receive state funding that largely offsets the loss and explained that this is a pattern of recent years and is not unexpected. Councilor O’Neil asked if ARPA funds could be used to offset the write-off. The Auditor, Kenny Costa, stated that the ambulance billing is part of City operations and that ARPA funds could not be used for City operations. He stated the write-off represents bills that are outstanding for greater than three years as far as receivables. Councilor Grow asked why the City charges for ambulance services and does not charge, for instance, for firefighting services. The Auditor explained that there is a cost to provide the service, similar to trash pickup. The CFO, John Dunn, stated that this is a service that the City provides but is not required to be provided by a municipality. The Fire Chief, Eric Smith, stated EMS services are not mandated and the bill for this service is to help offset the cost to the entire community, similar to that of the trash bag fee.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to authorize the write-off of \$319,735.03 in uncollectible, outstanding ambulance billing.

**3. Memorandum from Veterans Services Director requesting acceptance of donations in the amount of \$40**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept cash donations, under MGL c. 44, §53A, to support Cape Ann Veterans Services in the amount of \$40 from the following members within our community:

Sandra Sanfilippo	\$20.00
Maria Sanfilippo	\$20.00
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	Total: \$40.00.

**Summary of Discussion:** There was no additional discussion on this matter.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to accept cash donations, under MGL c. 44, §53A, to support Cape Ann Veterans Services in the amount of \$40 from the following members within our community:

<b>Sandra Sanfilippo</b>	<b>\$20.00</b>
<b>Maria Sanfilippo</b>	<b>\$20.00</b>
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	<b>Total: \$40.00.</b>

**4. Memorandum from Director of Elder Services requesting acceptance of donations in the amount of \$1,600**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept cash donations, under MGL c. 44, §53A, to support the Council on Aging in the amount of \$1,600 from the following members and business partners within our community:

SeniorCare, Inc.	\$500.00
Patricia R. Olson	\$ 25.00
Margaret McKay	\$ 50.00
Margaret McKay	\$ 50.00
Margaret McKay	\$ 75.00
Jeffrey P. Shindel	\$ 25.00
Joanne McKenney	\$100.00
Constance M. Condon	\$100.00
Genevieve Randazza	\$ 50.00
Maureen A. Surette	\$ 40.00
Joanne Libro	\$ 15.00
Ruth A. Birtwell	\$500.00
Norma C. Silva	\$ 20.00
Grace V. Simpson	\$ 20.00
Cheryl A. Doucette	\$ 30.00

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 Total: \$1,600.00.

**Summary of Discussion:** There was no additional discussion on this matter.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Worthley, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to accept cash donations, under MGL c. 44, §53A, to support the Council on Aging in the amount of \$1,600 from the following members and business partners within our community:

<b>SeniorCare, Inc.</b>	<b>\$500.00</b>
<b>Patricia R. Olson</b>	<b>\$ 25.00</b>
<b>Margaret McKay</b>	<b>\$ 50.00</b>
<b>Margaret McKay</b>	<b>\$ 50.00</b>
<b>Margaret McKay</b>	<b>\$ 75.00</b>
<b>Jeffrey P. Shindel</b>	<b>\$ 25.00</b>
<b>Joanne McKenney</b>	<b>\$100.00</b>
<b>Constance M. Condon</b>	<b>\$100.00</b>
<b>Genevieve Randazza</b>	<b>\$ 50.00</b>
<b>Maureen A. Surette</b>	<b>\$ 40.00</b>
<b>Joanne Libro</b>	<b>\$ 15.00</b>
<b>Ruth A. Birtwell</b>	<b>\$500.00</b>
<b>Norma C. Silva</b>	<b>\$ 20.00</b>
<b>Grace V. Simpson</b>	<b>\$ 20.00</b>
<b>Cheryl A. Doucette</b>	<b>\$ 30.00</b>

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 Total: \$1,600.00.

- **Ordinances & Administration – June 6, 2022 (no items under this heading)**

**Summary of Discussion:** Councilor Nolan stated that there are no items for the Council’s consideration.

- **Planning & Development – June 8, 2022 (no items under this heading)**

**Summary of Discussion:** Councilor Grow stated that there is nothing to report.

**SCHEDULED PUBLIC HEARINGS:**

- 1. PH2022-018: RZ2022-001: Amend GZO Sec. 5.11.3(1), 5.11.3(2), 5.11.4(1) and 5.11.4(2) re: Inclusionary Housing (TBC 6/28/22)**

**Councilor Gilman** opened the Public Hearing at 7:37 p.m. and stated that it would be continued until the June 28, 2022, City Council meeting.

- 2. PH2022-019: RZ2022-002: Amend GZO by adding a new Sec. 5.32 “Temporary Zoning Relief to Businesses Recovering from COVID-19 Pandemic”**

**The Public Hearing was opened at 7:38 p.m.**

**Councilor Gilman** stated that the Council Order is to continue the emergency order for outdoor dining that expired on December 31, 2021. She explained that this matter was discussed on May 18, 2022, at P&D, which was attended by both restaurant owners and retailers; the matter was referred to the Planning Board for discussion and Public Hearing on June 2, 2022, where two retailers spoke on the matter, and then the matter came back before P&D on June 8, 2022, where P&D voted on their Committee Recommendation.

**Those speaking in favor:** None.

**Those speaking in opposition:**

**Michael McNamara, 6 Allen Street, property owner of 124-126 Main Street**

Mr. McNamara stated that he owned a mixed-use building on Main Street with one commercial space and two residential spaces and that this initiative would impact the retail business negatively. He spoke to a previous suggestion of asking retailers to stay open later to be in line with restaurant hours and stated that while the idea may be well-intentioned, there are other factors to take into consideration including staffing issues. He stated that closer monitoring of restaurants need to occur.

**Caroline Harvey (with Lucas Cotterman), owner of Dogtown Books at 132 Main Street**

Ms. Harvey stated that she agreed with all of the points made by Mr. McNamara. She stated that there is a limited amount of parking spaces and losing parking spaces on Main Street the prior year had an obvious, very real effect on her income. She stated that foot traffic decreased and that she was informed by her regular customers that they did not visit her store as they were unable to park. She did not agree that having outside dining would increase traffic to retailers and that many of the restaurants were not open for lunch so she would not derive any benefit from outdoor dining during the day. She further stated that they are also still recovering from the pandemic and do not have the budget to pay staff to stay through the evening and stated that her store has never been busy during evening hours. She stated that in the pooling of information from retailers on Main Street no one has seen increased monetary gain or foot traffic as a result of the outdoor dining.

**Joe Ciolino, 153 Main Street, The Weathervane**

Mr. Ciolino stated that he did not support the recommendation by P&D. He stated that restaurants should be required to be open for lunch to take advantage of outdoor dining and further stated that he did not believe that there is a mechanism to monitor capacity levels of restaurants indoors and outdoors. He stated retailers should not have to alter their hours to support outdoor dining.

**Adam Farber, 103 Main Street, owner of Mark Adrian Shoes**

Mr. Farber stated that he agreed with the comments of the previous callers. He further stated that the loss of parking has negatively impacted his business. He questioned the purpose of the outdoor dining for this year and asked if it was in relation to the COVID emergency; he added that he (as well as other retailers) were in support

of outdoor dining previously as many customers did not want to sit inside to eat. He stated that taking parking spaces to support outdoor dining was inequitable to retailers. He asked that the City Council table the matter for this season and create a working group for the future with retail representation, restaurant representation, City and City Council representatives.

**Written Communications:** The **City Clerk, Joanne Senos**, stated that three communications have been received and have been distributed to the Council including: Mathew Cawley of Short & Main stated that he was excited to offer outdoor dining and asked that the matter move forward as he would participate; Gary Thober stated that he was in favor of outdoor dining but not in favor of restaurants having to pay \$100 for the use of a parking space per month. The **City Clerk** stated that there was a late submission from Joanne Chirico who owns a retail shop at 130 Main Street who stated that she is in favor of outdoor dining.

**Councilor Gilman** wished to address the question posed by Mr. Farber as to the purpose of outdoor dining. She stated that this is not a long-term solution which is why the expiration date of the ordinance was moved from December 31<sup>st</sup> to October 10<sup>th</sup> in P&D's recommendation. She stated that the anticipation is that restaurant owners, retailers and pertinent members of the City staff could have further discussion on this issue to optimize a program for outdoor dining to make downtown more vibrant.

#### **Questions from Councilors**

**Q1. (Margiotta):** Asked what time would be considered lunchtime.

**A1. (Gilman):** Stated that the Planning Board had recommended that serving lunch and dinner be required to participate in the outdoor dining program and that there was no indication given from the Planning Board as to the hours. Further stated that P&D did not accept that condition as P&D felt it would be difficult for restaurants to secure additional staffing.

**A1. (Grow):** Added that there are only a small number of restaurants downtown that serve both lunch and dinner and that by including the lunch requirement it would disqualify restaurants that might want to participate. Also stated that occupancy would have to be split between inside and outside and that restaurants could not add to capacity limits. Further stated that COVID rates are above 10% in the City which may preclude some people from visiting restaurants if only indoor dining is offered.

**Q2. (Worthley):** Asked if the zoning change for outdoor dining would be solely just for downtown or citywide.

**A2. (Gilman):** Stated that it would be citywide.

**Q3. (Nolan):** Asked if there are any retailers in attendance. (Maria Cracchiolo, owner of Caffe Sicilia raised her hand.) Councilor Nolan asked if her business has been burdened by COVID so that she required outdoor seating.

**A3. (Cracchiolo):** Stated that she is burdened as she has to remove her outdoor seating due to restrictions for Fiesta.

**Q4. (Nolan):** Asked if the burden was truly from COVID versus the incoming crowd from Fiesta.

**A4. (Cracchiolo):** Stated that the burden is from both. Stated that there are no more COVID restrictions, as she can still have the same amount of people in her location, and added that she knows that there would be a big overflow as people will be standing to purchase goods at the counter.

**The Public Hearing was closed at 8:08 p.m.**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Gilman, seconded by Councilor O'Neil, the Planning & Development Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that City Council initiates a temporary amendment to the Gloucester Zoning Ordinance, pursuant to M.G.L. ch. 40A,



Section 5, and Section 1.11.2(e) and to amend the Zoning Ordinance to provide for temporary zoning relief to businesses post COVID-19 Pandemic as follows:

Insert a new 5.32 Temporary Zoning Relief to Businesses Recovering from COVID-19 Pandemic

1. Purpose and Duration.

The purpose of this Section is to provide temporary zoning relief to businesses in the City of Gloucester recovering from the COVID-19 Pandemic to facilitate to provide opportunities to stimulate economic activity during this time. The City takes this action to continue to allow businesses some flexible options and use of outdoor spaces to the extent reasonably safe and feasible to operate as approved by the City. This Section 5.32 is temporary and shall expire on October 10, 2022. This Section shall apply only to temporary structures and to temporary uses and only to the structures and uses described below. Such structures and uses shall not remain on the site or in use after the expiration of this Section, unless otherwise permitted by law.

2. Temporary Permit Exemption.

Existing business uses as identified in Section 2.3.4 Business Uses including existing retail and consumers services as identified in Section 2.3.4(27) and restaurants as identified in Section 2.3.4(9) of the Zoning Ordinance shall be allowed to temporarily add outdoor seating, display, or takeout without requiring a special permit from the Zoning Board of Appeals or the City Council, or approval of the Planning Board under Section 5.9 Site Plan Review, as applicable. However, in no instance shall such use allowance result in an increase in the approved occupancy limits of an establishment. Such outdoor seating, display, or takeout operations may be proposed on public or private sidewalks, in parking spaces, or in parking lots, however all other codes, requirements and permissions shall be in effect. In lieu of a special permit or Site Plan Review requirements, applicants for outdoor seating, display, or takeout, shall be required to obtain a temporary use permit from the Building Department after an administrative application review by, including but not limited to, the Building Department, Health Department, and Public Safety Departments to ensure the safe use of the outdoor space.

Also to include the following condition: The restaurants are required to compensate the City for parking spaces taken by outdoor seating of an amount of \$100 per space per month, or as specified by Administration on the day of the Public Hearing.

**Summary of Discussion:** **Councilor Grow** stated that the proposed amendment is a response to some level of need as articulated by members of the restaurant community earlier in the year to allow for additional expansion of their ability to provide outdoor dining in response to recovering from COVID, as well as COVID levels currently above 10% within the City. He stated that P&D reviewed the matter and felt that several conditions suggested by the Planning Board were burdensome and stated that there was also discussion at P&D regarding the concerns of retailers and whether or not restaurants would take advantage of the program. He explained that P&D decided to provide the opportunity for restaurants to take advantage of the program, or not, with the recognition that there will not be any additional tables or increased occupancy which might impact a restaurant's decision to participate. He stated that there is valid concerns regarding parking and valid concerns that restaurants/retailers are not fully recovered from the pandemic. He stated that P&D also discussed, as Mr. Farber suggested, that a more comprehensive plan moving forward be developed for a more systematic outdoor dining scheme throughout the summer in coming years. **Councilor Gilman** stated that at the May 18<sup>th</sup>, 2022, P&D meeting, **Building Commissioner, Bill Sanborn**, made it clear that he would work with the restaurant owners to allow them to submit their plans electronically and that he would facilitate the permitting prior to July 1<sup>st</sup>, 2022. She added that **Mike Hale, Public Works Director**, through the **CAO, Jill Cahill**, made a commitment to supply the jersey barriers by July 1<sup>st</sup> to any downtown restaurants that participates in the program. She further added that that **Chair of the Licensing Board, Melissa Teixeira Prince**, has agreed (if

the matter is approved by Council) to host a special meeting on June 30, 2022, for the purpose of being able to license the establishments by July 1, 2022, for outdoor dining only.

**Councilor Memhard** stated that long-term outdoor dining would be an asset to the community if the program is implemented in such a way that it works for all involved. He stated that he has concerns about parking and parking turnover regarding the practical impact to the retailers. **Councilor Gilman** added that the **Building Commissioner** had stated that he believed approximately twelve parking spots would be impacted to the core area downtown and added that Joe Ciolino (owner of the Weathervane) had previously stated that he thought the number of impacted parking spaces would be closer to twenty or twenty-two. **Councilor Grow** stated that the City charges 50 cents an hour for parking for eight hours per day, six days a week, which equates to approximately \$103 in revenue per month per parking space. He added that the initiative is to try to find a way to accommodate some level for the restaurants to engage in some outdoor dining and stated that he believed there would be limited impact on downtown as he believed that only a few would take advantage of the program.

**Councilor Worthley** stated that he did not believe parking issues would disappear if this matter passed and that the City Council should commit to working on this matter for the future. He stated that there are people who are still anxious about going into public settings and added that the City Council owes it to them to give them the best opportunity if they want to dine within the City and added that taking business away from indoors on a chance of business outdoors is a negative. **Councilor Worthley** offered an amendment, seconded by **Councilor O'Neil**, to strike the following line from Section 2. of the proposed temporary zoning relief: *"However, in no instance shall such use allowance result in an increase in the approved occupancy limits of an establishment."*

**Councilor Worthley** stated that if the application process includes a disclosure that if you eat outdoors you cannot go indoors then that is a way to manage that without having to regulate it, as he believed that it should be regulated by common sense. He stated that with this program restaurants are committing indoor seating to outdoors without a guarantee that people will be sitting outdoors. **Councilor Grow** stated that it was his understanding that the language is included because the **Building Commissioner** had conveyed that having outdoor dining should not increase a restaurant's overall occupancy. The **CAO, Jill Cahill**, stated capacity is impacted by the number of restrooms a restaurant has, as well as the number of parking spaces, and that the **Building Commissioner** conveyed that the temporary ordinance should reflect capacity as well. She also stated that she believed (but needed confirmation) that an establishment's liquor license is based on a capacity number. The **General Counsel, Suzanne Egan**, stated that it is her understanding that the Licensing Board looks at the license premises in order to provide the additional relief, but stated that she did not know the answer as to whether or not the occupancy has to stay the same in order for the businesses to take advantage of the outdoor dining program. The **CAO** stated that the intention of this language was in no way to lessen the amount of business for the restaurant and stated that the **Building Commissioner** would not have brought this issue up if he did not think it was pertinent. **Councilor Gilman** asked **Councilor Worthley** to confirm that he did not want a capacity maximum. **Councilor Worthley** stated that additional seats outdoors should not take away from indoor dining occupancy. **Councilor Margiotta** asked for additional clarification regarding the division of seats indoors/outdoors. The **CAO** clarified that there were capacity restrictions on restaurants prior to the pandemic. She reiterated that the **Building Commissioner's** intention is not to reduce business in any way and that he wants to make sure that the City is not out of compliance with any public safety and public health issues. The **General Counsel** stated with regard to any state or health and safety regulations whether or not the limitations of occupancy are included in the zoning ordinance will not affect the other regulatory agencies. **Councilor Gilman** clarified that state and health and safety regulations would overrule the components of the proposed zoning ordinance even if the Council were to remove that line. **Councilor Grow** stated that by including that sentence it was in a sense irrelevant as the decision of the **Building Commissioner** and the **Licensing Board** would take precedent. The **General Counsel** added that the regulations of a third agency (the Board of Health) would take precedence as well. **Councilor Gilman** explained that a

recommendation from the Planning Board was to share outdoor space. The **Building Commissioner** had conveyed that there are issues with sharing outdoor space between restaurants that have liquor licenses. **Councilor Gross** stated that he believed that the language is important to the ordinance as the City Council is not the authority to make occupancy regulations. He stated that the City Council has been advised that this language is a mandatory piece of the ordinance and that occupancy is a definite element. He stated he was not in favor of the amendment.

**Councilor O'Hara** stated that he wanted to offer a motion to amend the end date for outdoor dining from October 1, 2022, to midnight of Labor Day. He further stated that the Council has asked questions in which answers are unavailable and stated that he did not think the Council was prepared to vote on this matter.

**MOTION: On a motion by Councilor Worthley, seconded by Councilor O'Neil, the City Council voted 5 in favor, 4 (Gilman, Gross, Memhard, Nolan) opposed to DELETE "However, in no instance shall such use allowance result in an increase in the approved occupancy limits of an establishment." from Sec. 2 of the proposed temporary zoning ordinance.**

**Councilor O'Hara** offered a motion, seconded by Councilor Grow, to amend the end date for the outdoor dining program from October 1, 2022, to midnight of September 5, 2022. He stated that after Labor Day there are less visitors to the City. **Councilor Grow** stated that he believed that if approximately six weeks is removed from the program then the Council would essentially be negating any need for it. **Councilor O'Neil** stated that she was in support of the amendment as she believed that ending the program on Labor Day was a good compromise.

**MOTION: On a motion by Councilor O'Hara, seconded by Councilor Grow, the City Council voted by ROLL CALL 3 in favor, 6 (Gilman, Gross, Grow, Margiotta, Memhard, Nolan) opposed, to amend the end date for outdoor dining from October 1, 2022, to midnight of September 5, 2022.**

**Councilor Gross** stated that he agreed with the intent of the amendment and stated that he was disheartened by the lack of response by the restaurant owners. He stated outdoor dining was originally put into place to provide relief to restaurants due to indoor seating restrictions, which is no longer necessary, and added that there are many establishments that people can visit to enjoy outdoor dining. He stated that he is unable to support the amendment. **Councilor Nolan** stated that people have the ability to go out to a restaurant that offers outdoor dining in different areas of the City and that he was also disheartened by the lack of participation of restaurants in the discussion and that he felt the same as **Councilor Gross**. He stated that he would not support the amendment. **Councilor Worthley** stated that any help the Council can provide restaurants to make the City a destination for outdoor dining is important and that he would be supporting this matter. He also added that a working group after the summer should be put into place to discuss this matter for the long-term.

**MOTION: On a motion by Councilor Grow, seconded by Councilor O'Neil, the City Council voted by ROLL CALL 7 in favor, 2 (Gross, Nolan) opposed, to initiate a temporary amendment to the Gloucester Zoning Ordinance, pursuant to M.G.L. ch. 40A, Section 5, and Section 1.11.2(e) and to amend the Zoning Ordinance to provide for temporary zoning relief to businesses post COVID-19 Pandemic as follows:**

**Insert a new 5.32 Temporary Zoning Relief to Businesses Recovering from COVID-19 Pandemic**

**1. Purpose and Duration.**

**The purpose of this Section is to provide temporary zoning relief to businesses in the City of Gloucester recovering from the COVID-19 Pandemic to facilitate to provide opportunities to stimulate economic activity during this time. The City takes this action to continue to allow businesses some flexible options and use of outdoor spaces to the extent reasonably safe and feasible to operate as approved by the City. This Section 5.32 is temporary and shall expire on**

**October 10, 2022. This Section shall apply only to temporary structures and to temporary uses and only to the structures and uses described below. Such structures and uses shall not remain on the site or in use after the expiration of this Section, unless otherwise permitted by law.**

**2. Temporary Permit Exemption.**

**Existing business uses as identified in Section 2.3.4 Business Uses including existing retail and consumers services as identified in Section 2.3.4(27) and restaurants as identified in Section 2.3.4(9) of the Zoning Ordinance shall be allowed to temporarily add outdoor seating, display, or takeout without requiring a special permit from the Zoning Board of Appeals or the City Council, or approval of the Planning Board under Section 5.9 Site Plan Review, as applicable. Such outdoor seating, display, or takeout operations may be proposed on public or private sidewalks, in parking spaces, or in parking lots, however all other codes, requirements and permissions shall be in effect. In lieu of a special permit or Site Plan Review requirements, applicants for outdoor seating, display, or takeout, shall be required to obtain a temporary use permit from the Building Department after an administrative application review by, including but not limited to, the Building Department, Health Department, and Public Safety Departments to ensure the safe use of the outdoor space.**

**Also to include the following condition: The restaurants are required to compensate the City for parking spaces taken by outdoor seating of an amount of \$100 per space per month, or as specified by Administration on the day of the Public Hearing.**

**Councilor Gilman** stated that she is committed to help steer the retail shops and restaurant owners to make the downtown a more vibrant community.

**MOTION: On a motion by Councilor Worthley, seconded by Councilor Memhard, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to take a five-minute recess at 8:59 p.m.**

**The City Council reconvened at 9:04 p.m.**

**FOR COUNCIL VOTE:**

**1. Adoption of FY23 Budget:**

- Appropriate General Fund Free Cash for Subsequent Year Expenditures
- General Fund Appropriations by Department
- General Fund Estimated Revenues
- Community Preservation Fund Estimated Revenues & Appropriations
- Water Enterprise Estimated Revenues & Appropriations
- Water Rate
- Sewer Enterprise Estimated Revenues & Appropriations
- Sewer Rate
- Waterways Enterprise Estimated Revenues & Appropriations
- Talbot Rink Enterprise Estimated Revenues & Appropriations
- Revolving Funds MGL Ch. 44, Sec. 53E ½
- School Food Service Program Revolving Fund MGL Ch. 44, Sec. 53E

**Councilor Memhard** stated that he is the Ward 1 Councilor and Chair of the Budget & Finance Committee, which also includes Vice Chair, **Councilor Gross**, and member, **Councilor Worthley**. He read the following statement: *“I am pleased to present the recommendations of the Budget & Finance Committee for the City’s budget for Fiscal Year 2023, which begins on July 1, 2022. Overall spending in the General Fund accounts amounts to \$127,644,055 of which \$46,988,897 is set aside for our school department. \$127,644,055 is a lot of money, but keep in mind that we are a city of some 30,000 people, covering 42 square miles, with 60 miles of*

*coastline. Between all city services and all city departments, we rely on over 1,400 skilled municipal employee base to keep our city running smoothly. We would like to extend our appreciation for the professional work by Mayor Verga's team, in particular Chief Administrative Officer, Jill Cahill; CFO/Treasurer, John Dunn; Fiscal Analyst, Grace Macan; and our School Committee and School Management Team. This Council appreciates our own staff's hard work in this process: City Auditor, Kenny Costa; City Clerk, Joanne Senos; Assistant City Clerk, Grace Poirier; and Sherry Karvelas, Clerk of Committees.*

*All city department heads carefully explained and defended their appropriation requests multiple times, first to the Mayor's team, and then to the Budget & Finance Committee and a large part of the Committee of the Whole Council, line by line, dollar by dollar. It is a careful and deliberative process - making efforts at every step to be open, public and accessible, respecting the needs of the city and the hard-earned financial support provided by our city's taxpayers. Our fiscal stewardship means that our Independent Auditor's and Massachusetts Department of Revenue's positive review and acceptance will result.*

*The Budget and Finance Committee appreciates that this has been a very tough budget year for the Mayor's Office to bring into balance, due in part to the continuing Coronavirus pandemic, uncertainty of the economy that includes inflation concerns & rising interest rates, and significant debt service that remains outstanding. As reviewed by CAO, Jill Cahill and CFO, John Dunn, the department heads and the Mayor's team, this budget, within constraints of our contractual obligations, already presents its own challenges.*

**A few procedural matters I would like to touch on:**

*For May 18<sup>th</sup> and 25<sup>th</sup>, FY2023 Budget Department Review Meetings, all of the motions put forward were voted by members of the Budget & Finance Committee – Councilor Tony Gross, Vice Chair, Councilor Jeff Worthley, and myself. For the School Committee Budget meeting on May 26, 2022, Council President Val Gilman served as an alternate and the school budget was voted by Councilors Gross, Gilman and myself.*

*For each department, the amount of Personal Services, Ordinary Maintenance, Capital Outlay and any special transfers will be specified in a single motion as read by myself, or by City Auditor, Kenny Costa, with the exception of one department, the school department. Each line item will be considered to have been separately voted otherwise. I will motion the vote, Vice Chair of Budget & Finance Councilor Tony Gross will second for the record unless he has recused himself from a particular vote, and upon the Council's roll call vote I will announce the results of each vote. All motions will require a roll call vote due as Councilor O'Hara is tuning in remotely."*

**GENERAL FUND FREE CASH MOTION RESERVED FOR THE FY2023 BUDGET**

**FY22 General Fund Free Cash Appropriation related to the FY23 Budget:**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appropriate in the amount of \$57,343 (Fifty Seven Thousand Three Hundred Forty Three Dollars) from the General Fund - Undesignated Fund Balance – Free Cash, Account #0001-359000 to the Talbot Rink Enterprise Fund - Fund Balance Reserved for Special Purposes, Account #6900-328000. The purpose of this appropriation from the General Fund - Undesignated Fund Balance – Free Cash is to stabilize the Talbot Rink Enterprise Fund user fees for Fiscal Year 2023.

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to appropriate in the amount of \$57,343 (Fifty Seven Thousand

Three Hundred Forty Three Dollars) from the General Fund - Undesignated Fund Balance – Free Cash, Account #0001-359000 to the Talbot Rink Enterprise Fund - Fund Balance Reserved for Special Purposes, Account #6900-328000. The purpose of this appropriation from the General Fund - Undesignated Fund Balance – Free Cash is to stabilize the Talbot Rink Enterprise Fund user fees for Fiscal Year 2023.

**FY23 GENERAL FUND BUDGET APPROPRIATIONS BY DEPARTMENT**

**Dept. 111 – CITY COUNCIL**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for the CITY COUNCIL as follows:

Personal Services	\$ 103,500
Ordinary Maintenance	<u>\$ 34,700</u>
TOTAL:	\$ 138,200

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for the CITY COUNCIL as follows:

Personal Services	\$ 103,500
Ordinary Maintenance	<u>\$ 34,700</u>
TOTAL:	\$ 138,200

**Dept. 121 – EXECUTIVE-CITY MAYOR**

COMMITTEE RECOMMENDATION: On a motion by Councilor Xxx, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for the EXECUTIVE-CITY MAYOR as follows:

Personal Services	\$ 369,947
Ordinary Maintenance	<u>\$ 379,471</u>
TOTAL:	\$ 749,418

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for the EXECUTIVE-CITY MAYOR as follows:

Personal Services	\$ 369,947
Ordinary Maintenance	<u>\$ 379,471</u>
TOTAL:	\$ 749,418

**Dept. 135 – CITY AUDITOR**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for the CITY AUDITOR as follows:

Personal Services	\$ 366,279
Ordinary Maintenance	\$ <u>68,877</u>
TOTAL:	\$ 435,156

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for the CITY AUDITOR as follows:**

Personal Services	\$ 366,279
Ordinary Maintenance	\$ <u>68,877</u>
TOTAL:	\$ 435,156

#### **Dept. 138 – PURCHASING**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for PURCHASING as follows:

Personal Services	\$ 173,049
Ordinary Maintenance	\$ <u>222,180</u>
TOTAL:	\$ 395,229

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for PURCHASING as follows:**

Personal Services	\$ 173,049
Ordinary Maintenance	\$ <u>222,180</u>
TOTAL:	\$ 395,229

#### **Dept. 141 – ASSESSORS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for the ASSESSORS as follows:

Personal Services	\$ 448,960
Ordinary Maintenance	\$ <u>56,403</u>
TOTAL	\$ 505,363

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for the ASSESSORS as follows:**

Personal Services	\$ 448,960
Ordinary Maintenance	\$ <u>56,403</u>
<b>TOTAL</b>	<b>\$ 505,363</b>

**Dept. 145 - TREASURER/COLLECTOR**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for the TREASURER/COLLECTOR as follows:

Personal Services	\$ 725,133
Ordinary Maintenance	\$ 217,375
Debt Service	\$ <u>30,000</u>
<b>TOTAL</b>	<b>\$ 972,508</b>

**Summary of Discussion:** Councilor O’Neil asked if the \$30,000 is what the City pays for Debt Service to collect. The Auditor stated that Debt Service represents borrowing costs.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for the TREASURER/COLLECTOR as follows:**

Personal Services	\$ 725,133
Ordinary Maintenance	\$ 217,375
Debt Service	\$ <u>30,000</u>
<b>TOTAL</b>	<b>\$ 972,508</b>

**Dept. 151 – LAW**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for LAW as follows:

Personal Services	\$ 334,298
Ordinary Maintenance	\$ <u>105,000</u>
<b>TOTAL:</b>	<b>\$ 439,298</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for LAW as follows:**

Personal Services	\$ 334,298
Ordinary Maintenance	\$ <u>105,000</u>
<b>TOTAL:</b>	<b>\$ 439,298</b>

**Dept. 152 – PERSONNEL-HUMAN RESOURCES**



COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for PERSONNEL-HUMAN RESOURCES as follows:

Personal Services	\$ 310,910
Ordinary Maintenance	<u>\$ 85,602</u>
TOTAL:	\$ 396,512

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for PERSONNEL-HUMAN RESOURCES as follows:**

Personal Services	\$ 310,910
Ordinary Maintenance	<u>\$ 85,602</u>
TOTAL:	\$ 396,512

**Dept. 155 – MANAGEMENT INFORMATION SYSTEMS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for MANAGEMENT INFORMATION SYSTEMS as follows:

Personal Services	\$ 390,275
Ordinary Maintenance	\$ 721,373
Capital Outlay	<u>\$ 55,000</u>
TOTAL:	\$1,166,648

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for MANAGEMENT INFORMATION SYSTEMS as follows:**

Personal Services	\$ 390,275
Ordinary Maintenance	\$ 721,373
Capital Outlay	<u>\$ 55,000</u>
TOTAL:	\$1,166,648

**Dept. 161 – CITY CLERK**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for the CITY CLERK as follows:

Personal Services	\$ 305,979
Ordinary Maintenance	<u>\$ 6,245</u>
TOTAL:	\$ 312,224

**Summary of Discussion:** Councilor Grow asked the City Clerk if \$6,245 is enough funds for Ordinary Maintenance to which the City Clerk replied that \$6,245 is sufficient.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for the CITY CLERK as follows:

Personal Services	\$ 305,979
Ordinary Maintenance	\$ <u>6,245</u>
<b>TOTAL:</b>	<b>\$ 312,224</b>

**Dept. 163 - REGISTRATION**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for REGISTRATION as follows:

Personal Services	\$ 70,650
Ordinary Maintenance	\$ <u>60,100</u>
<b>TOTAL:</b>	<b>\$130,750</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for REGISTRATION as follows:

Personal Services	\$ 70,650
Ordinary Maintenance	\$ <u>60,100</u>
<b>TOTAL:</b>	<b>\$130,750</b>

**Dept. 171 - CONSERVATION COMMISSION**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for CONSERVATION COMMISSION as follows:

Personal Services	\$ 116,105
Ordinary Maintenance	\$ <u>15,000</u>
<b>TOTAL:</b>	<b>\$ 131,105</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for CONSERVATION COMMISSION as follows:

Personal Services	\$ 116,105
Ordinary Maintenance	\$ <u>15,000</u>
<b>TOTAL:</b>	<b>\$ 131,105</b>

**Dept. 181 - COMMUNITY DEVELOPMENT**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for COMMUNITY DEVELOPMENT as follows:

Personal Services	\$ 624,467
Ordinary Maintenance	<u>\$ 116,275</u>
TOTAL:	\$ 740,742

**Summary of Discussion:** Councilor Gilman stated that she has had several members in her ward reach out to her to convey to the City Council that they felt that this department could use additional staffing. Councilor Gilman stated that she is supporting the matter as written, but asks that Administration and Council realize that this department has a lot of work on their plate.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for COMMUNITY DEVELOPMENT as follows:

Personal Services	\$ 624,467
Ordinary Maintenance	<u>\$ 116,275</u>
TOTAL:	\$ 740,742

**Dept. 210 - POLICE - ADMINISTRATION**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for POLICE - ADMINISTRATION as follows:

Personal Services	\$ 598,754
Ordinary Maintenance	<u>\$ 65,115</u>
TOTAL:	\$ 663,869

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for POLICE - ADMINISTRATION as follows:

Personal Services	\$ 598,754
Ordinary Maintenance	<u>\$ 65,115</u>
TOTAL:	\$ 663,869

**Dept. 211 - POLICE - UNIFORM**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for POLICE - UNIFORM as follows:

Personal Services	\$ 6,198,095
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Ordinary Maintenance	\$ 210,665
Capital Outlay	<u>\$ 147,361</u>
TOTAL:	\$ 6,556,121

**Summary of Discussion:** Councilor O'Neil asked for clarification of Personal Services. Councilor Memhard explained that Personal Services represents the salaries of the staff.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for POLICE - UNIFORM as follows:

Personal Services	\$ 6,198,095
Ordinary Maintenance	\$ 210,665
Capital Outlay	<u>\$ 147,361</u>
TOTAL:	\$ 6,556,121

#### **Dept. 212 - POLICE - CRIMINAL INVESTIGATIONS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for POLICE - CRIMINAL INVESTIGATIONS as follows:

Personal Services	\$ 463,805
Ordinary Maintenance	<u>\$ 2,450</u>
TOTAL:	\$ 466,255

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for POLICE - CRIMINAL INVESTIGATIONS as follows:

Personal Services	\$ 463,805
Ordinary Maintenance	<u>\$ 2,450</u>
TOTAL:	\$ 466,255

#### **Dept. 216 - POLICE - HARBORS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for POLICE - HARBORS as follows:

Personal Services	\$ 32,328
Ordinary Maintenance	<u>\$ 17,000</u>
TOTAL:	\$ 49,328

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for POLICE - HARBORS as follows:

<b>Personal Services</b>	<b>\$ 32,328</b>
<b>Ordinary Maintenance</b>	<b>\$ 17,000</b>
<b>TOTAL:</b>	<b>\$ 49,328</b>

**Dept. 218 - POLICE - PARKING**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for POLICE -PARKING as follows:

Personal Services	\$ 133,173
Ordinary Maintenance	\$ 400
TOTAL:	\$ 133,573

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for POLICE -PARKING as follows:

<b>Personal Services</b>	<b>\$ 133,173</b>
<b>Ordinary Maintenance</b>	<b>\$ 400</b>
<b>TOTAL:</b>	<b>\$ 133,573</b>

**Dept. 220 - FIRE PREVENTION AND SUPPRESSION**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for FIRE PREVENTION & SUPPRESSION as follows:

Personal Services	\$ 9,962,748
Ordinary Maintenance	\$ 826,893
Capital Outlay	\$ 95,211
TOTAL:	\$10,884,852

**Summary of Discussion:** Councilor Gilman recognized that Fire Chief Smith is in attendance. Councilor Memhard stated that the Fire Chief presented the budget for the Fire Department clearly and succinctly to the Budget & Finance Committee.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for FIRE PREVENTION & SUPPRESSION as follows:

<b>Personal Services</b>	<b>\$ 9,962,748</b>
<b>Ordinary Maintenance</b>	<b>\$ 826,893</b>
<b>Capital Outlay</b>	<b>\$ 95,211</b>
<b>TOTAL:</b>	<b>\$10,884,852</b>

**Dept. 241 - INSPECTIONAL SERVICES**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for INSPECTIONAL SERVICES as follows:

Personal Services	\$ 586,934
Ordinary Maintenance	\$ 16,950
TOTAL:	\$ 603,884

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for INSPECTIONAL SERVICES as follows:

Personal Services	\$ 586,934
Ordinary Maintenance	\$ 16,950
TOTAL:	\$ 603,884

**Dept. 291 – FIRE - EMERGENCY MANAGEMENT**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for FIRE -EMERGENCY MANAGEMENT as follows:

Ordinary Maintenance	\$ 76,250
Capital Outlay	\$ 2,500
TOTAL:	\$ 78,750

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for FIRE -EMERGENCY MANAGEMENT as follows:

Ordinary Maintenance	\$ 76,250
Capital Outlay	\$ 2,500
TOTAL:	\$ 78,750

**Dept. 292 – POLICE - ANIMAL CONTROL**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for POLICE - ANIMAL CONTROL as follows:

Personal Services	\$ 133,695
Ordinary Maintenance	\$ 8,000
TOTAL:	\$ 141,695

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for POLICE - ANIMAL CONTROL as follows:**

Personal Services	\$ 133,695
Ordinary Maintenance	\$ <u>8,000</u>
<b>TOTAL:</b>	<b>\$ 141,695</b>

**Dept. 296 - SHELLFISH CONTROL**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed to recommend to the City Council approve the FY23 appropriations for SHELLFISH CONTROL as follows:

Personal Services	\$ 125,975
Ordinary Maintenance	\$ <u>20,150</u>
<b>TOTAL:</b>	<b>\$ 146,125</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for SHELLFISH CONTROL as follows:**

Personal Services	\$ 125,975
Ordinary Maintenance	\$ <u>20,150</u>
<b>TOTAL:</b>	<b>\$ 146,125</b>

**Dept. 403 – DPW - SOLID WASTE DISPOSAL & RECYCLING**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for DPW - SOLID WASTE DISPOSAL & RECYCLING as follows:

Personal Services	\$ 20,000
Ordinary Maintenance	\$ <u>2,640,498</u>
<b>TOTAL:</b>	<b>\$ 2,660,498</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DPW - SOLID WASTE DISPOSAL & RECYCLING as follows:**

Personal Services	\$ 20,000
Ordinary Maintenance	\$ <u>2,640,498</u>
<b>TOTAL:</b>	<b>\$ 2,660,498</b>

**Dept. 411 – DPW - ENGINEERING**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for DPW - ENGINEERING as follows:

Personal Services	\$ 58,117
Ordinary Maintenance	\$ <u>9,247</u>
TOTAL:	\$ 67,364

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DPW - ENGINEERING as follows:**

Personal Services	\$ <b>58,117</b>
Ordinary Maintenance	\$ <b><u>9,247</u></b>
TOTAL:	\$ <b>67,364</b>

**Dept. 421 – DPW-PUBLIC WORKS ADMINISTRATION**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for DPW - PUBLIC WORKS ADMINISTRATION as follows:

Personal Services	\$ 121,085
Ordinary Maintenance	\$ <u>15,790</u>
TOTAL:	\$ 136,875

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DPW - PUBLIC WORKS ADMINISTRATION as follows:**

Personal Services	\$ <b>121,085</b>
Ordinary Maintenance	\$ <b><u>15,790</u></b>
TOTAL:	\$ <b>136,875</b>

**Dept. 423 – DPW - SNOW & ICE REMOVAL**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for DPW - SNOW & ICE REMOVAL as follows:

Personal Services	\$ 141,500
Ordinary Maintenance	\$ 590,100
Capital Outlay	\$ <u>35,000</u>
TOTAL:	\$ 766,600

**Summary of Discussion:** There was no additional discussion on the motion.



**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DPW - SNOW & ICE REMOVAL as follows:**

Personal Services	\$ 141,500
Ordinary Maintenance	\$ 590,100
Capital Outlay	\$ 35,000
<b>TOTAL:</b>	<b>\$ 766,600</b>

**Dept. 470 – DPW-PUBLIC SERVICES**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for DPW - PUBLIC SERVICES as follows:

Personal Services	\$ 1,645,305
Ordinary Maintenance	\$ 746,430
Capital Outlay	\$ 50,000
<b>TOTAL:</b>	<b>\$ 2,441,735</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DPW - PUBLIC SERVICES as follows:**

Personal Services	\$ 1,645,305
Ordinary Maintenance	\$ 746,430
Capital Outlay	\$ 50,000
<b>TOTAL:</b>	<b>\$ 2,441,735</b>

**Dept. 472 – DPW - FACILITIES MAINTENANCE**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for DPW -FACILITIES MAINTENANCE as follows:

Personal Services	\$ 2,791,842
Ordinary Maintenance	\$ 2,989,160
<b>TOTAL:</b>	<b>\$ 5,781,002</b>

**Summary of Discussion:** Councilor Grow asked where the extra money that was allocated for road repair and potholes fit within the budget. Councilor Memhard explained that funding was part of last year's budget. Councilor Gilman stated that there is a \$350,000 increase. The Auditor explained that the increase was part of Dept. 470 for \$350,000 compared to FY2022 for \$60,000.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DPW - FACILITIES MAINTENANCE as follows:**

Personal Services	\$ 2,791,842
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**Ordinary Maintenance**            \$ 2,989,160  
**TOTAL:**                                **\$ 5,781,002**

**Dept. 499 – DPW - CENTRAL SERVICES**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed to recommend to the City Council approve the FY23 appropriations for DPW - CENTRAL SERVICES as follows:

Personal Services                    \$ 162,908  
 Ordinary Maintenance            \$ 852,609  
 Capital Outlay                      \$ 7,025  
**TOTAL:**                                **\$1,022,542**

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DPW - CENTRAL SERVICES as follows:

**Personal Services**                    **\$ 162,908**  
**Ordinary Maintenance**            **\$ 852,609**  
**Capital Outlay**                      **\$ 7,025**  
**TOTAL:**                                **\$1,022,542**

**Dept. 510 – BOARD OF HEALTH**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend to the City Council approve the FY23 appropriations for BOARD OF HEALTH as follows:

Personal Services                    \$ 570,363  
 Ordinary Maintenance            \$ 69,303  
**TOTAL:**                                **\$ 639,666**

**Summary of Discussion:** Councilor Worthley stated he wanted to make an amendment to Ordinary Maintenance of the Board of Health Budget by adding \$35,000. The Auditor explained that each line should be voted separately.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriation for Personal Services for BOARD OF HEALTH as follows:

**Personal Services**                    **\$ 570,363**

Councilor Worthley offered an amendment, seconded by Councilor Margiotta, to increase the Board of Health’s Ordinary Maintenance budget by \$35,000. The Auditor explained that increasing the budget is not under the purview of the City Council without the recommendation of the Mayor. Councilor Worthley stated that there is a program that is part of the Health Department that has been happening for a number of years called Seniors on the Go that provides about 110 rides for seniors per month to various activities. He explained that he believed that this program is critical and will expire in two weeks, as the grant that has funded the

program over the last two years (called Mass in Motion) will not include this service anymore. He further explained that the contract that pays CATA to drive the seniors is not included in this budget but, he stated, after a conversation with the Mayor he has agreed to increase this line by \$35,000. The **Auditor** added that a funding source was needed. The **CAO, Jill Cahill**, stated that the comments by **Councilor Worthley** were not reflective of the conversation of the follow-up conversation that she had with the Mayor. She stated that the Administration is in support of the program and is currently looking at transportation needs across the board. **Councilor Worthley** stated that in his conversation with the Mayor, the Mayor stated that he would like to fund the program with \$35,000 and that he had recommended that the funding come from Free Cash and stated that the conversation took place at roughly 4:30 p.m. today.

**Councilor Gilman** stated that she would not support the amendment. She explained that there has been a commitment between CATA, the Council on Aging and Jennifer Donnelly of the Health Department to fund this program through the Stabilization Fund or Free Cash and that those parties are currently working on the matter collaboratively. She stated that she is confident that a solution will be determined through the team that is working on the matter currently.

**Councilor Grow** asked the **CAO** to explain the current program and to speak to how the program is going to continue through the Council on Aging and asked if there would be an interruption of services. The **CAO** explained that there are two programs, with a brief explanation of each, and stated that the Administration has asked the team to determine the resources that the City has, how much is spent per ride, what other services are available in town, and has asked the team to work together for a proposal on the actual transportation needs. **Councilor Grow** asked, and the **CAO** confirmed, that the Council could expect a supplemental appropriation once a plan is determined. There was additional discussion regarding the funding source and the need for a long-term, fiscally responsible strategy.

The **CFO, John Dunn**, reiterated that if there is going to be an increase in the budget then the increase must be approved by the Mayor and then voted by the Council, while also securing a funding source. He stated that the Mayor is supporting the program and will find a way to fund it post-July 1<sup>st</sup>, but that the increase would not happen right now. The **Auditor** reiterated that the City Council has three actions regarding the budget including approve, reduce and reject, and explained that this is not a valid motion. Without objection, **Councilor Worthley** withdrew his motion to amend.

**Councilor Worthley** offered a motion, seconded by **Councilor O'Neil**, to reduce the Board of Health's Ordinary Maintenance budget by \$5,000 and asked if the Mayor's office received consent from the Conservation Commission for the greenhead program. **Councilor Worthley** stated that the exact figure is \$4,140 and stated that he wanted to cut the greenhead program from the budget. **Councilor Gilman** explained that it is not under the Council's purview to tell the Administration how the funds are to be spent. **Councilor Worthley** stated that it was required by the Board of Health that the Mayor's office get approval from the Conservation Commission for this program and asked if that has happened. **Councilor O'Neil** stated that she agrees with **Councilor Worthley** in that the greenhead program has not gone through the process to be part of the budget. **Councilor Grow** explained that if the City Council takes the funds away it does not guarantee that remaining funds will not be spent on this program. **Councilor Gilman** suggested that the Council requests to the Mayor's office to get approval from the Conservation Commission for the program.

**MOTION: On a motion by Councilor Worthley, seconded by Councilor O'Neil, the City Council voted by ROLL CALL 3 in favor, 6 (Gilman, Gross, Grow, Margiotta, Memhard, Nolan) opposed, to reduce the Board of Health's Ordinary Maintenance budget by \$5,000.**

**The motion fails.**

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 8 in favor, 1 (O’Neil) opposed, to approve the FY23 appropriation for Ordinary Maintenance for BOARD OF HEALTH as follows:**

Ordinary Maintenance	<u>\$ 69,303</u>
<b>TOTAL:</b>	<b>\$ 639,666</b>

**Dept. 541 - COUNCIL ON AGING**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for the COUNCIL ON AGING as follows:

Personal Services	\$ 154,457
Ordinary Maintenance	<u>\$ 8,755</u>
<b>TOTAL:</b>	<b>\$ 163,212</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for the COUNCIL ON AGING as follows:**

Personal Services	<b>\$ 154,457</b>
Ordinary Maintenance	<b><u>\$ 8,755</u></b>
<b>TOTAL:</b>	<b>\$ 163,212</b>

**Dept. 543 - VETERANS BENEFITS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for VETERANS BENEFITS as follows:

Personal Services	\$ 153,305
Ordinary Maintenance	<u>\$ 382,528</u>
<b>TOTAL:</b>	<b>\$ 535,833</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for VETERANS BENEFITS as follows:**

Personal Services	<b>\$ 153,305</b>
Ordinary Maintenance	<b><u>\$ 382,528</u></b>
<b>TOTAL:</b>	<b>\$ 535,833</b>

**Dept. 563 – TOURISM COMMISSION**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for TOURISM COMMISSION as follows:

Personal Services	\$ 20,838
Ordinary Maintenance	<u>\$128,500</u>
TOTAL:	\$149,338

**Summary of Discussion:** Councilor Margiotta asked what the funds under Ordinary Maintenance would be used for. The Auditor explained that the funding is primarily for Discover Gloucester.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for TOURISM COMMISSION as follows:

Personal Services	\$ 20,838
Ordinary Maintenance	<u>\$128,500</u>
TOTAL:	\$149,338

#### **Dept. 610 - LIBRARY ADMINISTRATION**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for LIBRARY ADMINISTRATION as follows:

Personal Services	\$1,024,535
Ordinary Maintenance	<u>\$ 201,992</u>
TOTAL	\$1,226,527

**Summary of Discussion:** Councilor Memhard declared under MGL c. 268A that he is a Corporator and past president, past chair of the board, as well as a library card carrier, of the Lyceum/Sawyer Free Library but has no financial interest and therefore may vote on the Library Budget.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for LIBRARY ADMINISTRATION as follows:

Personal Services	\$1,024,535
Ordinary Maintenance	<u>\$ 201,992</u>
TOTAL	\$1,226,527

#### **Dept. 700 – DEBT SERVICE**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for DEBT SERVICE as follows:

Ordinary Maintenance	<u>\$11,690,174</u>
TOTAL:	\$11,690,174

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for DEBT SERVICE as follows:**

Ordinary Maintenance	<u>\$11,690,174</u>
<b>TOTAL:</b>	<b>\$11,690,174</b>

**Dept. 820 – OTHER STATE & COUNTY ASSESSMENTS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for OTHER STATE & COUNTY ASSESSMENTS as follows:

Ordinary Maintenance	<u>\$ 2,386,345</u>
<b>TOTAL:</b>	<b>\$ 2,386,345</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for OTHER STATE & COUNTY ASSESSMENTS as follows:**

Ordinary Maintenance	<u>\$ 2,386,345</u>
<b>TOTAL:</b>	<b>\$ 2,386,345</b>

**Dept. 901– HEALTH & LIFE INSURANCE**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for HEALTH & LIFE INSURANCE as follows:

Personal Services	<u>\$ 9,287,186</u>
<b>TOTAL:</b>	<b>\$ 9,287,186</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for HEALTH & LIFE INSURANCE as follows:**

Personal Services	<u>\$ 9,287,186</u>
<b>TOTAL:</b>	<b>\$ 9,287,186</b>

**Dept. 903 – MEDICARE INSURANCE**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for MEDICARE INSURANCE as follows:

Personal Services	<u>\$ 850,000</u>
TOTAL:	\$ 850,000

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for MEDICARE INSURANCE as follows:

Personal Services	<u>\$ 850,000</u>
TOTAL:	\$ 850,000

**Dept. 910 – WORKER’S COMPENSATION**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for WORKER’S COMPENSATION as follows:

Personal Services	<u>\$ 330,000</u>
TOTAL:	\$ 330,000

**Summary of Discussion:** Councilor Memhard stated that the City is self-insured.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for WORKER’S COMPENSATION as follows:

Personal Services	<u>\$ 330,000</u>
TOTAL:	\$ 330,000

**Dept. 915 - UNEMPLOYMENT COMPENSATION**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for UNEMPLOYMENT COMPENSATION as follows:

Personal Services	<u>\$ 50,000</u>
TOTAL	\$ 50,000

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for UNEMPLOYMENT COMPENSATION as follows:

Personal Services	<u>\$ 50,000</u>
TOTAL	\$ 50,000

**Dept. 921 - PENSIONS/REGULAR CONTRIBUTORY**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for PENSIONS/REGULAR CONTRIBUTORY as follows:

Personal Services	\$ 11,141,788
TOTAL:	\$ 11,141,788

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for PENSIONS/REGULAR CONTRIBUTORY as follows:**

Personal Services	\$ 11,141,788
TOTAL:	\$ 11,141,788

**Dept. 942 – REGIONAL SCHOOL ASSESSMENTS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept the FY23 appropriations for REGIONAL SCHOOL ASSESSMENTS for the North Shore Regional Vocational School as follows:

Ordinary Maintenance	\$ 1,615,868
TOTAL:	\$ 1,615,868

**Summary of Discussion:** Councilor Gilman declared under MGL c. 268A that she is the appointed Gloucester representative serving on the ENSAT School Committee but that she has no financial interest and therefore may vote on the Regional School Assessments budget.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to accept the FY23 appropriations for REGIONAL SCHOOL ASSESSMENTS for the North Shore Regional Vocational School as follows:**

Ordinary Maintenance	\$ 1,615,868
TOTAL:	\$ 1,615,868

**Dept. 945 - LIABILITY INSURANCE**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 appropriations for LIABILITY INSURANCE as follows:

Ordinary Maintenance	\$ 870,000
TOTAL:	\$ 870,000

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 appropriations for LIABILITY INSURANCE as follows:**



<b>Ordinary Maintenance</b>	<b><u>\$ 870,000</u></b>
<b>TOTAL:</b>	<b><u>\$ 870,000</u></b>

**Dept. 970 - OTHER FINANCING USES**

**NOTE: This line is comprised of three items:**

- 1) **\$75,000–Athletic Revolving Fund**
- 2) **\$30,000-FY2026 Certification of Real & Personal Property**
- 3) **\$500,000 – Building Maintenance Stabilization Fund**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council to approve the FY23 OTHER FINANCING USES as follows:

Transfers to Other Funds	<u>\$ 605,000</u>
<b>TOTAL:</b>	<b><u>\$ 605,000</u></b>

**Summary of Discussion:** The Auditor explained that the \$500,000 is a reimbursement to the FY22 budget.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 OTHER FINANCING USES as follows:**

Transfers to Other Funds	<u>\$ 605,000</u>
<b>TOTAL:</b>	<b><u>\$ 605,000</u></b>

**SCHOOL DEPARTMENT**

**Bottom Line Budget of \$46,988,897**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 SCHOOL DEPARTMENT budget in the amount of \$46,988,897.

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 SCHOOL DEPARTMENT budget in the amount of \$46,988,897.**

**FY23 GENERAL FUND REVENUES**

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 General Fund revenue including other financing sources in the amount of \$128,044,055.

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 General Fund revenue including other financing sources in the amount of \$128,044,055.**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 Overlay – Reserve for Abatements and Exemptions in the amount of \$400,000.

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 Overlay – Reserve for Abatements and Exemptions in the amount of \$400,000.**

**TOTAL NET AVAILABLE NET FUNDS FOR FY23: \$127,644,055**

**COMMUNITY PRESERVATION ACT FUNDS/WATER, SEWER, WATERWAYS, TALBOT RINK ENTERPRISE FUNDS**

**VOTES ON COMMUNITY PRESERVATION ACT:**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the Community Preservation Fund FY23 Revenues in the amount of \$828,000.

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to recommend that the City Council approve the Community Preservation Fund FY23 Revenues in the amount of \$828,000.**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the Community Preservation Fund FY23 expenditures in the amount of \$828,000 as follows:

Open Space Reserve	\$ 82,800
Community Housing Reserve	\$ 82,800
Historic Preservation Reserve	\$ 0
Administration	\$ 41,400
Debt Service-Historic Preservation	\$ 196,725
General Reserve	\$ 424,275
TOTAL	\$ 828,000

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to recommend that the City Council approve the Community Preservation Fund FY23 expenditures in the amount of \$828,000 as follows:**

<b>Open Space Reserve</b>	<b>\$ 82,800</b>
<b>Community Housing Reserve</b>	<b>\$ 82,800</b>
<b>Historic Preservation Reserve</b>	<b>\$ 0</b>
<b>Administration</b>	<b>\$ 41,400</b>
<b>Debt Service-Historic Preservation</b>	<b>\$ 196,725</b>
<b>General Reserve</b>	<b>\$ 424,275</b>
<b>TOTAL</b>	<b>\$ 828,000.</b>

**VOTES ON THE WATER ENTERPRISE FUND:**

**WATER ENTERPRISE APPROPRIATIONS**

**Dept. 450 – WATER**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the total FY23 WATER ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$ 1,802,650
Ordinary Maintenance	\$ 3,174,644
Capital Outlay	\$ 237,353
Debt Service/OFU	\$ 2,185,214
<b>TOTAL</b>	<b>\$ 7,399,861</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the total FY23 WATER ENTERPRISE APPROPRIATIONS as follows:

<b>Personal Services</b>	<b>\$ 1,802,650</b>
<b>Ordinary Maintenance</b>	<b>\$ 3,174,644</b>
<b>Capital Outlay</b>	<b>\$ 237,353</b>
<b>Debt Service/OFU</b>	<b>\$ 2,185,214</b>
<b>TOTAL</b>	<b>\$ 7,399,861</b>

**WATER ENTERPRISE REVENUES**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 WATER ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$ 7,399,861.

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION:** On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 WATER ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$ 7,399,861.

**WATER RATE:**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 Water Rate of \$9.47 per thousand gallons for a twelve month billing period effective July 1, 2022 retroactive to April 1, 2022.

(This is a .11 or 1.18% increase over FY22 water rate of \$9.36 per thousand gallons)

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 8 in favor, 1 (O’Neil) opposed, to approve the FY23 Water Rate of \$9.47 per thousand gallons for a twelve month billing period effective July 1, 2022 retroactive to April 1, 2022.**

**VOTES ON SEWER ENTERPRISE FUND:**

**SEWER ENTERPRISE APPROPRIATIONS**

**Dept. 440 – SEWER**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 SEWER ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$ 1,773,955
Ordinary Maintenance	\$ 4,853,139
Capital Outlay	\$ 262,421
Debt Service/OFU	<u>\$ 2,702,140</u>
<b>TOTAL APPROPRIATIONS:</b>	<b>\$ 9,591,655</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 SEWER ENTERPRISE APPROPRIATIONS as follows:**

<b>Personal Services</b>	<b>\$ 1,773,955</b>
<b>Ordinary Maintenance</b>	<b>\$ 4,853,139</b>
<b>Capital Outlay</b>	<b>\$ 262,421</b>
<b>Debt Service/OFU</b>	<b><u>\$ 2,702,140</u></b>
<b>TOTAL APPROPRIATIONS:</b>	<b>\$ 9,591,655</b>

**SEWER ENTERPRISE REVENUES**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 SEWER ENTERPRISE REVENUES as follows:

**TOTAL REVENUES: \$ 9,591,655**

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 SEWER ENTERPRISE REVENUES as follows:**

**TOTAL REVENUES: \$ 9,591,655**

**SEWER RATE:**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 sewer rate of \$17.12 per thousand gallons for a twelve-month billing period effective July 1, 2022 retroactive to April 1, 2022.

(This is a .96 or 5.94% increase over FY22 sewer rate of \$16.16 per thousand gallons)

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 8 in favor, 1 (O’Neil) opposed, to approve the FY23 sewer rate of \$17.12 per thousand gallons for a twelve-month billing period effective July 1, 2022 retroactive to April 1, 2022.**

(This is a .96 or 5.94% increase over FY22 sewer rate of \$16.16 per thousand gallons)

**VOTES ON TALBOT RINK ENTERPRISE FUND:**

**TALBOT RINK ENTERPRISE APPROPRIATIONS**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 TALBOT RINK APPROPRIATIONS as follows:

Personal Services	\$ 214,755
Ordinary Maintenance	\$ 98,000
Capital Outlay	\$ 7,000
Debt Services/OFU	<u>\$ 40,213</u>
<b>TOTAL APPROPRIATION:</b>	<b>\$ 359,968</b>

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 TALBOT RINK APPROPRIATIONS as follows:**

<b>Personal Services</b>	<b>\$ 214,755</b>
<b>Ordinary Maintenance</b>	<b>\$ 98,000</b>
<b>Capital Outlay</b>	<b>\$ 7,000</b>
<b>Debt Services/OFU</b>	<b><u>\$ 40,213</u></b>
<b>TOTAL APPROPRIATION:</b>	<b><u>\$359,968</u></b>

**TALBOT RINK ENTERPRISE REVENUES**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the total FY23 TALBOT RINK ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$359,968

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the total FY23 TALBOT RINK ENTERPRISE REVENUES as follows:**

TOTAL REVENUES: \$359,968

**VOTES ON WATERWAYS ENTERPRISE FUND:**

**WATERWAYS ENTERPRISE APPROPRIATIONS:**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 WATERWAYS ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$ 369,744
Ordinary Maintenance	\$ 205,584
Capital Outlay	<u>\$ 13,000</u>
TOTAL	\$ 588,328

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to recommend that the City Council approve the FY23 WATERWAYS ENTERPRISE APPROPRIATIONS as follows:**

<b>Personal Services</b>	<b>\$ 369,744</b>
<b>Ordinary Maintenance</b>	<b>\$ 205,584</b>
<b>Capital Outlay</b>	<b><u>\$ 13,000</u></b>
<b>TOTAL</b>	<b>\$ 588,328</b>

**WATERWAYS ENTERPRISE REVENUES**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY23 WATERWAYS ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$588,328

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to approve the FY23 WATERWAYS ENTERPRISE REVENUES as follows:**

**TOTAL REVENUES: \$588,328**

**REVOLVING FUNDS & GPS FOOD SERVICE:**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council continue acceptance of Statute MGL, Chapter 44, §53E ½, School Department Revolving Funds for FY23 as specified:

Fund	Description	Spending Limit
0302	Summer School Program	\$10,000.00
0305	Transportation	\$200,000.00
0306	ROTC	\$105,000.00
0308	Preschool	\$150,000.00
0309	Professional Development	\$30,000.00
0311	Non Resident Student Tuition	\$100,000.00
0317	West Parish Before School Program	\$35,000.00

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to continue acceptance of Statute MGL, Chapter 44, §53E ½, School Department Revolving Funds for FY23 as specified:**

Fund	Description	Spending Limit
0302	Summer School Program	\$10,000.00
0305	Transportation	\$200,000.00
0306	ROTC	\$105,000.00
0308	Preschool	\$150,000.00
0309	Professional Development	\$30,000.00
0311	Non Resident Student Tuition	\$100,000.00
0317	West Parish Before School Program	\$35,000.00

COMMITTEE RECOMMENDATION: On motion of Councilor Memhard, seconded by Councilor Worthley, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council authorizes the City to establish revolving funds for certain City Departments under MGL, Chapter 44, §53E ½ for the fiscal year beginning July 1, 2022, with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as specified:

Fund	Description	Spending Limit
3100	Building Use	\$60,000.00
3104	City Hall User	\$5,000.00
3105	Court Repairs	\$2,885.00

3106	Septic Loan – BOH	\$15,000.00
3107	Vaccine – BOH	\$175,000.00
3111	Fire Training	\$5,000.00
3112	RFR Study	\$10,000.00
3114	Solid Waste/Recycling	\$10,000.00
3115	City Clerk Pres. Perm. Records	\$15,000.00
3117	Vacant Building	\$80,000.00
3118	Lanes Cove Fish Shack	\$3,500.00
3120	Various Fire Trainings	\$15,000.00
3121	Newell Stadium Maintenance	\$20,000.00
3122	Stage Fort Park Maintenance	\$10,000.00
3123	Police Student Officer Training & Equipment	\$35,000.00
3124	Fire Decon. Drill Training	\$5,000.00

**Summary of Discussion:** Councilor O’Neil asked for clarification regarding the RFR study and the Lanes Cove Fish Shack. The Auditor stated that the RFR Study is for a radio frequency study for the cell towers. Councilor Gilman explained that the \$3,500 for the Lanes Cove Fish Shack is part of a past fundraiser that was transferred over to the City for management.

**MOTION:** On motion of Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to authorize the City to establish revolving funds for certain City Departments under MGL, Chapter 44, §53E ½ for the fiscal year beginning July 1, 2022, with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as specified:

Fund	Description	Spending Limit
3100	Building Use	\$60,000.00
3104	City Hall User	\$5,000.00
3105	Court Repairs	\$2,885.00
3106	Septic Loan – BOH	\$15,000.00
3107	Vaccine – BOH	\$175,000.00
3111	Fire Training	\$5,000.00
3112	RFR Study	\$10,000.00
3114	Solid Waste/Recycling	\$10,000.00
3115	City Clerk Pres. Perm. Records	\$15,000.00
3117	Vacant Building	\$80,000.00
3118	Lanes Cove Fish Shack	\$3,500.00
3120	Various Fire Trainings	\$15,000.00
3121	Newell Stadium Maintenance	\$20,000.00
3122	Stage Fort Park Maintenance	\$10,000.00
3123	Police Student Officer Training & Equipment	\$35,000.00
3124	Fire Decon. Drill Training	\$5,000.00



**FY23 School Food Service Revolving Fund**

COMMITTEE RECOMMENDATION: On a motion by Councilor Memhard, seconded by Councilor Gross, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appropriate \$1,236,223 for the FY23 operating costs of the Gloucester School Food Service Program and \$1,236,223 for estimated receipts from fees charged to users of the services provided by the Gloucester Food Service Program in accordance with MGL c44, §53E.

**Summary of Discussion:** There was no additional discussion on the motion.

**MOTION: On a motion by Councilor Memhard, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to appropriate \$1,236,223 for the FY23 operating costs of the Gloucester School Food Service Program and \$1,236,223 for estimated receipts from fees charged to users of the services provided by the Gloucester Food Service Program in accordance with MGL c44, §53E.**

2. City Council discussion and vote to resume remote Zoom meetings and 6:00 p.m. start time for City Council meetings beginning at the July 12, 2022 City Council meeting

**Summary of Discussion:** Councilor Gilman stated that the City Council needed to vote on resuming Zoom meetings, instead of in-person, at the 6:00 p.m. start time. She stated that she is not in support of the all-remote meetings, and stated that it was clear at the last meeting that the majority of the Council would prefer to be fully remote. She stated that if the Council decides to return to fully remote meetings then it would start on July 12, 2022. She stated that she called Senator Tarr to inquire about the status of the emergency order regarding continuing remote meetings after July 15, 2022, and stated that Senator Tarr told her that the budget has yet to be reconciled and that the bill regarding remote meetings is part of the budget. Councilor Gilman stated that if it is the will of the Council to return to fully remote meetings then she is going to ask that the month before every quarter the City Council have a discussion regarding this matter as she feels the process needs to evolve and that the Council needs to consider the possibility of in-person meetings enhanced with Zoom technology.

Councilor Nolan offered a motion, seconded by Councilor Grow, to resume fully remote meetings via Zoom and that the start time change to 6:00 p.m. beginning at the July 12, 2022, City Council meeting.

Councilor O'Neil asked that if the start time changes to 6:00 p.m. would the City Council need to take a vote at 10:00 p.m. (instead of 11:00 p.m.) to continue the meeting if the meeting is still underway. Councilor Gilman stated that the Rules of Procedure states a vote is needed at 11:00 p.m. Councilor Grow asked if the City Council actually voted to have in-person meetings through June 28, 2022. Councilor Gilman stated the vote was taken three or four meetings ago and that it had to be done prior due to public hearings being scheduled as the time is required in advertisements.

Councilor Worthley offered a motion, seconded by Councilor Gross, to continue the meeting until 11:30 p.m.

**MOTION: On a motion by Councilor Worthley, seconded by Councilor Gross, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to continue the meeting until 11:30 p.m.**

Councilor Worthley stated that his concern is that the Council votes to revert back to remote meetings and then two weeks later the Council would be required to meet in-person if the emergency order is not extended. He stated that he would prefer to meet in person. Councilor Gross stated that if the emergency order is not continued then there is no open meeting law exemption so the Council would need to meet in Kyrouz Auditorium and invite the public. There was discussion regarding the extra expense of hosting in-person

meetings. **Councilor Gilman** stated that it is her goal to have hybrid meetings with the public able to individually choose to attend in-person or participate remotely via zoom. She also stated that she believes that the Council workse better as a team in person.

**MOTION: On a motion by Councilor Nolan, seconded by Councilor Grow, the City Council voted by ROLL CALL 7 in favor, 2 opposed (Gilman, Worthley) to resume fully remote meetings via Zoom and that the start time change to 6:00 p.m. beginning at the July 12, 2022, City Council meeting.**

**INDIVIDUAL COUNCILLOR'S DISCUSSION INCLUDING REPORTS BY APPOINTED COUNCILLORS TO COMMITTEES:** Update on the Waterways Board & Harbor Plan Committee by City Council Representative, Councilor Tony Gross

**Summary of Discussion:** Due to time restraints, **Councilor Gross** did not offer a report this evening.

**COUNCILORS' REQUESTS TO THE MAYOR:**

- **Councilor Worthley** requested through the Mayor from the Board of Health an ongoing update regarding the bacteria levels in the Good Harbor Creek. Also requested that this information be communicated to the public via the Public Works Department.
- **Councilor Worthley** requested to the Mayor from the Assessor a list of public properties. He stated that this is his fifth request.

**COUNCILORS' THANKS AND ACKNOWLEDGEMENTS:**

- **Councilor Margiotta** thanked the Gloucester Police Department, and all other police departments involved, for their work in helping to locate a child that went missing earlier this evening.

**COUNCILORS' WARD UPDATES AND COMMUNITY NEWS:**

- **Councilor Gross** stated that Thursday, June 16, 2022, is the last scheduled ARPA funds listening group meeting.

**MOTION: On a motion by Councilor Grow, seconded by Councilor O'Neil, the City Council voted by ROLL CALL 9 in favor, 0 opposed, to adjourn the meeting at 11:14 p.m.**

**Submitted by: Sherry Karvelas, Clerk of Committees**

**Items submitted at the meeting:** None.