

GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS
TUESDAY, April 26, 2022
6:00 PM
REMOTE MEETING
COUNCIL MEETING #2022-008

Consistent with chapter 20 of the Acts of 2021, this meeting will be conducted by remote participation. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time and participate when necessary.

Join from Computer, Smart Device: <https://gloucester-ma-gov.zoom.us/j/85200087968>

Join via Phone: 1 312 626 6799 or 1 929 205 6099

Meeting ID: 852 0008 7968

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

UNANIMOUS CONSENT CALENDAR

ACTION

• ***ADDENDUM TO THE MAYOR'S REPORT***

1. Memorandum from CFO requesting amendment to loan order 2018-003 for the Police Station/Courthouse renovation project from \$675,000 to \$1.1 million (Refer B&F)
2. Memorandum from CFO and Supplemental Appropriation-Budgetary Request (#2022-SA-29) in the amount of \$300,000 (Refer B&F)


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CITY OF GLOUCESTER
OFFICE OF THE MAYOR

CITY CLERK
GLOUCESTER, MA
2022 APR 25 PM 1:55

TO: City Council
FROM: Greg Verga, Mayor 
DATE: April 25, 2022
RE: Addendum to Mayor's Report – April 25, 2022 City Council Meeting

Members of the City Council:

Please accept the following addendum, containing two items, to the Mayor's Report.

#1 - Attached you will find a memo from the Chief Financial Officer regarding the next steps in the Police Station/Courthouse Renovation project, requesting an increase to the original loan order. ***Please refer this matter to the City Council Consent Agenda to be referred to the Budget and Finance Standing Committee for review and approval***

#2 - Attached you will find a Supplemental Appropriation from the Chief Financial Officer regarding the DPW paving line item. ***Please refer this matter to the City Council Consent Agenda to be referred to the Budget and Finance Standing Committee for review and approval***


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CITY OF GLOUCESTER
OFFICE OF THE TREASURER/COLLECTOR

To: Greg Verga, Mayor
From: John P. Dunn, CFO 
Date: April 22, 2022
Re: Police Station/Courthouse Renovation Project

We are about to enter a new phase of the subject project. A sub-committee of the project building committee will be making a recommendation on the choice of a Construction Manager to the full building committee at their next meeting in May. If confirmed, the City will then enter into a contract with the chosen Construction Manager for preconstruction services.

During the preconstruction phase the Construction Manager will work with the design team and the OPM to fine tune the scope of the project and to develop a final budget for the entire project. Additional funding will be required for all three participants in the preconstruction phase.

Since late 2019, we have been working within a \$675,000 loan order. Those funds have essentially been used by the design team and the OPM to develop the plans to this point. I would recommend an increase to the original loan order to a new amount of \$1.1 million. This will provide funding for the four to five month preconstruction period. While I do not expect that we will need the full amount for this phase, it is better to have it available if an unforeseen circumstance develops.

I have attached a form of amended loan order. If you are in agreement, please forward this to the City Council for action.

Thank you.

Ordered: That Loan Order 2018-003, Certificate of Vote 2018-255, of this Council approved April 10, 2018 authorizing the borrowing of Six Hundred Seventy Five Thousand Dollars (\$675,000) to pay costs of building envelope and related interior improvements, including the payment of all costs incidental or related thereto, is amended in its entirety to provide as follows:

Ordered: That the City of Gloucester appropriates One Million One Hundred Thousand Dollars (\$1,100,000) to pay costs of building envelope and related interior improvements, including the payment of all costs incidental or related thereto. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, or pursuant to any other enabling authority. The Mayor and any other appropriate official of the city are authorized to apply for, accept and expend any grants or gifts that may be available to the City to pay costs of the projects. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.

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CITY OF GLOUCESTER
OFFICE OF THE TREASURER/COLLECTOR

To: Greg Verga, Mayor

From: John P. Dunn, CFO

A handwritten signature in blue ink, appearing to read "JD", is circled in blue ink.

Date: April 22, 2022

Re: Paving Funding

As per your request, attached please find a Supplemental Appropriation form to transfer \$300,000 from General Fund Free Cash to the DPW paving line. If approved by the City Council, Mike Hale reports that he can comfortably spend such funds on paving projects prior to fiscal year end.

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2022**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2022-SA- 29 Auditor's Use Only

DEPARTMENT REQUESTING APPROPRIATION: _____ Treasurer


APPROPRIATION AMOUNT: _____ \$300,000.00

Account to appropriate from:	MUNIS ORG - OBJECT	0001/359000
	MUNIS ACCOUNT DESCRIPTION	GF - Undesignated Fund Balance (Free Cash)
Balance Before Appropriation		\$1,530,000.00
	#	
Balance After Appropriation		\$1,230,000.00

Account Receiving Appropriation:	MUNIS ORG - OBJECT	0147052/524014
	MUNIS ACCOUNT DESCRIPTION	DPW - Paving
Balance Before Appropriation	\$	-
Balance After Appropriation	\$	300,000.00

DETAILED ANALYSIS OF NEED(S): To provide additional funding for FY 2022 street paving

APPROVALS:

DEPT. HEAD:		DATE: <u>4/22/2022</u>
ADMINISTRATION:		DATE: <u>4/25/2022</u>
BUDGET & FINANCE:		DATE: _____
CITY COUNCIL:		DATE: _____