



CITY CLERK  
GLOUCESTER, MA

2022 FEB 24 PM 12:13

**GLOUCESTER CITY COUNCIL WORKSHOP (REMOTE)**  
**Tuesday, March 1, 2022**  
**5:30 p.m.**

Consistent with Chapter 20 of the Acts of 2021, this meeting will be conducted by remote participation. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time and participate when necessary. Persons who wish to do so are invited to view the meeting at:

Join from Computer, Smart Device: <https://gloucester-ma-gov.zoom.us/j/85806904027>

Join via Phone: 1-929-205-6099 or 1-301-715-8592

Meeting ID: 858 0690 4027

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

**AGENDA**

- I. City Charter and Code of Ordinances
  - Charter Sections 2 and 3
  - Ordinance Chapter 2 in general, and Article II – City Council in particular, what do we legislate?
  
- II. Council Structure and Governance
  - Standing Committees
    - o Budget and Finance
    - o Ordinances and Administration
    - o Planning and Development
  - City of Gloucester website (ways to get constituents familiar with its content)
    - o Private Road Repair
  - Roles of Ward Councilor versus At Large Councilor
  
- III. Meeting Procedures
  - City of Gloucester Rules of Procedure
  - Meeting preparedness packet review, past Zoom Meetings and past minutes to read
  - Deadlines for Consent Agenda Council Order Submissions in time for City Council agenda
  - Roberts Rules of Order (brief overview)
    - o Point of Order and examples when it is appropriate and how it works
    - o Appeal the ruling of the Chair (requires a majority)
    - o Main Motions and Amendments to Motions
    - o Public Hearings versus Oral Communications
  - Use of City email for constituent and city correspondence versus messenger/Facebook
  - Regular City Council Meetings and start time of 6:00 during COVID, versus 7:00
  - Special City Council Meetings

- Legislative Process and City Government Action
- Council Orders and our role in preparing them
- Councilors' Requests to the Mayor
- Report a Problem on city homepage/ introducing See Click Fix to constituents
- MMA relationship and free webinars
- Councilors placing resolutions under "FCV"
- Appointing a City Council Legislative Liaison