



GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS
TUESDAY, November 23, 2021
6:00 PM
REMOTE MEETING
COUNCIL MEETING #2021-22

Consistent with chapter 20 of the Acts of 2021, this meeting will be conducted by remote participation. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time and participate when necessary.

Join from Computer, Smart Device: <https://gloucester-ma-gov.zoom.us/j/83454202798>

Join via Phone: 1-929-205-6099 or 1-301-715-8592

Meeting ID: 834 5420 2798

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

REVISED
UNANIMOUS CONSENT CALENDAR

ACTION

● **COMMUNICATIONS/INVITATIONS**

1. Memorandum from the Economic Development Director re: TIF Process Modification Proposal

(Refer B&F)

● **COUNCILLORS ORDERS**

1. CC2021-021(LeBlanc) Request that the Ordinances and Administration Standing Committee review Chapter 21 "Streets, sidewalks and public places," Article III "Excavations"

(Refer O&A)

City Hall Annex
Three Pond Road
Gloucester, MA 01930



SALVATORE DI STEFANO
ECONOMIC DEVELOPMENT DIR.

**CITY OF GLOUCESTER
Economic Development Department**

Memorandum

Date: November 19, 2021
To: Mayor Sefatia Romeo Theken, City Council President Steve LeBlanc
CC: Melissa Cox, Joanne Senos, John Dunn
From: Salvatore L. Di Stefano, Sr. Economic Development Director
RE: TIF Process Modification Proposal

Over the past year we have successfully negotiated and approved three Tax Increment Financing (TIF) agreements, bringing new companies and jobs into the City of Gloucester. Through this work we have learned that the current TIF process creates some challenges in regards to the length of time it takes to accomplish. Working with the current Budget and Finance Chair, we were able to streamline this process for the last two TIF agreements and feel it is time to update the TIF process to reflect those changes.

The Tax Increment Financing (TIF) process adopted by City Council in 2008 has a requirement for the B&F committee to authorize the TIF committee to negotiate the terms of the TIF with the applicant (step 4). After this authorization, the TIF committee is required to come back to B&F again to vote on the terms (step 7).

Since the TIF committee has both the City Council President and the Auditor as members of the committee representing the Council, I do not feel that step 4 is necessary. Also, the Commonwealth has their own TIF application deadlines that need to be met for approvals. Therefore, I recommend the City Council consolidate the process by removing this step. The new proposed process is outlined below.

The current TIF process (as of 11/15/2021), as adopted by City Council in 2008, requires the following steps:

1. The TIF Committee reviews the application and recommends to the City Council through the Mayor's office that the application be considered.
2. The City Council refers to the B & F Committee.
3. The TIF Committee and the applicant present the application to B&F.
4. B&F votes to authorize TIF Committee to negotiate the terms of the TIF.
5. TIF Committee negotiates.
6. TIF Committee recommends terms to B&F.
7. B&F votes to recommend to City Council.
8. City Council accepts recommendations and sets public hearing.
9. City Council holds public hearing and votes.

Revised TIF process suggested to City Council for Acceptance:

1. The TIF Committee reviews the application and notifies to the City Council through the Mayor's office of the TIF committee's intent to negotiate with the applicant and recommends the Council consider the application.
2. The City Council refers the application to the B & F Committee.
3. TIF Committee negotiates.
4. TIF Committee and applicant present application and recommends terms to B&F.
5. B&F votes to recommend to City Council.
6. City Council accepts recommendations and sets public hearing.
7. City Council holds public hearing and votes.



CITY OF GLOUCESTER 2021 CITY COUNCIL ORDER

ORDER: CC#2021-021
COUNCILLOR: Steve LeBlanc

DATE RECEIVED BY COUNCIL: 11/23/21
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED request that the Ordinances and Administration Standing Committee review Chapter 21 “Streets, sidewalks and other public places,” Article III “Excavations.”

FURTHER ORDERED that this matter be referred to the Ordinances and Administration Standing Committee for review and recommendation of proposed amendments to City Council.

Steve LeBlanc
Ward 3 Councilor