



CITY CLERK  
GLOUCESTER, MA  
**COUNCIL ON AGING**  
**REMOTE MEETING** 2021 SEP 27 PM 1:05  
**Tuesday, October 5, 2021**  
**9:30 a.m.**

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 25 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time.

Join Zoom Meeting from a Computer, Smart Device: <https://gloucester-ma-gov.zoom.us/j/89247197328>

Join via Phone: 1-312-626-6799 or 1-929-205-6099

Meeting ID: 892 4719 7328

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting.

## **AGENDA**

1. Welcome and Introductions  
Howard Frisch
  
2. Approval of September 7, 2021, minutes
  
3. Update on Board Members' Activity
  
4. Program Developments  
Remote Programming – Magnolia, Lanesville  
Update: Computer Classes – Elise  
Trash Bag Sales – Management of the service.
  
5. COVID 19 Update  
Mask Mandate  
Stage Fort Park Functions
  
6. Old Business  
Web page and resource guide  
**Internet Communications – Susan Goodall**

*1623 Studios* and RBSC/Virtual Senior Center

The Open Door's cooking demo pre Rosie's Café

Cooking demo from The Open Door's kitchen

COMCAST refuses to provide *1623 Studios* access to the electronic program guide (24 Hour block) and an HD channel.

Update: Rosie's Café - Halloween Function – October 28

TOD providing lunch for up to 100 – 11:30-1:00

**Task force:** Recruit Volunteers to serve & clean up

Update: Cash management for the Council on Aging

The Friends of COA's participation – Howard Frisch

Creation of the Office of Treasurer – Val Gilman

7. Director's Report – Julie Smith & Elise Sinagra

8. Friends of the Council on Aging's Meetings

Liaison: Jay Gustaferra – Alternate: Suzanne Silveira

Request: Vertical Blinds for Art Room

Request: Labels for K&C Group

9. New Business

**DPW Project:** Convert glass-enclosed office space within 1<sup>st</sup> floor conference room to become an open-air Staff's Remote Workstation.

**DPW Project:** Hang a partition in Great Hall to 2<sup>nd</sup> floor's level. Install sliding panels beneath to soundproof a bisected Great Hall.

10. Building Facility – Equipment

Update: Kitchen

Update: Health Department's Inspection

Update: Hobart HT Commercial Dishwasher

Update: Remove Surplus Fryolator, grill & sterilizer

Update: Install Veterans' convection ovens (2)

Update: Great Hall

LG Refrigerator – Delivery TBD

Update: White Board for the lobby

Update: White Board for the office suite

Generator: Installation

New Wiring: Generator's feed must be unaffected when ground floor's electrical service is flooded.

EV charging site

**Task force:** Provide a cigarette butt receptacle and arrange for its maintenance with volunteered labor.

Update: City IT: Select / Install AV equipment, phones, Wi-Fi

Electric / Magnetic stays for Fire Doors

**Task Force:** Code Compliance

Update: DPW's Roofing project: Scheduled

Update: Main Entrance ADA doors to 36" sliders (2)

## 11. Items for Next Agenda

Next Meeting Date: First Tuesday, November 2, 2021, 9:30 a.m.

### **The mission of the Council on Aging shall be to:**

- (1) Identify the needs of the elder population in the community.
- (2) Educate the community regarding issues facing seniors and advocate on their behalf.
- (3) Promote the development of programs and activities as well as the coordination of existing services to fulfill identified needs.
- (4) Maintain a working relationship with governmental and private agencies and organizations.
- (5) Be cognizant of relevant legislative initiatives and work to respond accordingly.