

Special Budget & Finance Standing Committee
Wednesday, December 30, 2020 – 5:30 p.m.
REMOTE MEETING
-Minutes-

Present: Chair, Councilor Melissa Cox; Vice Chair, Scott Memhard; Councilor John McCarthy;

Also Present: Council President Steve LeBlanc; Acting CAO Vanessa Krawczyk; City Clerk, Joanne M. Senos; Auditor Kenny Costa; CFO John Dunn; Police Chief Ed Conley

Absent: None

This meeting was conducted remotely through ZOOM. All votes were by ROLL CALL.

Meeting called to order at 5:30 p.m.

Chairperson Cox announced, “This meeting is recorded by video and audio in accordance with state open meeting law. Consistent with the Governor's orders, suspending certain provisions of the open meeting law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to view the meeting and you have the information that was on the posting. If you are calling in on a phone, you can press *9 to request to speak. If you are watching on a computer or a device, there is a raised hand button that you can tap or press to request to speak. Please use either these options to be recognized to speak.”

1. Memorandum, Grant Application & Checklist from the Police Chief requesting acceptance of the FY21 Traffic Enforcement Grant in the amount of \$24,930

Chief Conley thanked the committee to take the time to hold this meeting. The reason he asked for this meeting is to request the acceptance of this grant, which was granted to them last year as well. It is specific to them to pay overtime toward traffic enforcement initiatives. The State usually picks an initiative for each quarter each year, and because of COVID and he is sure a lot of other reasons, they were slow to the gate with this. In order to meet their first quarterly enforcement, he needed to get this acceptance before the end of the month. He appreciated everyone's effort to get this done.

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted BY ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept under MGL c. 44, §53A, a federal grant from the US DOT/National Highway Traffic Safety Administration and passed through the Massachusetts Executive Office of Public Safety and Security (EOPSS), a Federal Fiscal Year 2021 Municipal Road Safety Grant Program for \$24,930 for the Police Dept. to provide funding for traffic enforcement and safety. The grant period is from December 18, 2020 through September 15, 2021 and there's no local match for this grant.

- 2. Memorandum from Veterans Services Director requesting acceptance of donations in the amount of \$100

Acting CAO, Vanessa Krawczyk, speaking on behalf of the Cape Ann Veterans Services Director, conveyed to the committee that he brings in a lot of donations to support active and military families within our community. Ms. Krawczyk asked that the committee accept two donations from Linda Comeu and Wayne Sargent in the amount of \$100 with gratitude.

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept various cash donations under MGL c. 44, §53A, to support Cape Ann Veterans Services in the amount of \$100 from the following members and business partners within our community:

Linda Comeau	\$ 50.00
Wayne Sargent	<u>50.00</u>
Total	\$100.00

- 3. Letter from Executive Director of PERAC re: Appropriation for Fiscal Year 2022 (**for information only**)

Mr. Costa gave a brief update in regard to this matter.

- 4. Memorandum from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor’s Report and other related business

Mr. Costa reviewed his report with the Committee.

MOTION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to adjourn the meeting at 5:48 p.m.

Respectfully submitted,

Joanne M. Senos
City Clerk