

**GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS**

**TUESDAY, January 12, 2021**

**6:00 P.M.**

**REMOTE MEETING**

**COUNCIL MEETING #2021-001**

**MEETINGS ARE RECORDED**

CITY CLERK  
GLOUCESTER, MA  
**REVISED**  
2021 JAN 12 PM 2:04



Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time.

Join from Computer, Smart Device: <https://gloucester-ma-gov.zoom.us/j/87543456411>

Join via Phone: 1 301 715 8592 or +1 312 626 6799

Meeting ID: 875 4345 6411

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

**ORAL COMMUNICATIONS**

**PRESENTATIONS/COMMENDATIONS**

Karin Carroll, Public Health Director re: COVID-19 update

**CONFIRMATION OF NEW APPOINTMENTS**

None

**CONSENT AGENDA**

**ACTION**

- **CONFIRMATION OF REAPPOINTMENTS**
- **MAYOR'S REPORT**

1. **Management New Appointment:** Chief Administrative Officer (TTE 2/14/22) Nicole L. Kieser (Refer O&A)

**Management Reappointments:**

- Director of Veterans Services (TTE 2/14/23) Adam Curcuru
- Human Resources Director (TTE 2/14/23) Holly Dougwillo
- DPW Director (TTE 2/14/23) Michael Hale
- Information Services Director (TTE 2/14/23) Ryan Knowles
- General Counsel (TTE 2/14/23) Charles Payson
- Inspector of Buildings (TTE 2/14/23) William Sanborn
- Assessor (TTE 2/14/24) Gary Johnstone

(Refer O&A)

**Boards, Committees & Commissions New Appointments:**

- City-Owned Cemeteries Advisory Committee (TTE 2/14/24) Maureen Vallis
- Community Preservation Committee (TTE 2/14/24) Kerry McKenna
- Gloucester Cultural Council (TTE 2/14/22) Karen Koretsky (fulfilling unexpired term)
- Open Space and Recreation Committee (TTE 2/14/23) Mark Poulin (fulfilling unexpired term)

(Refer O&A)

**Boards, Committees & Commissions Reappointments:**

- Affordable Housing Trust (TTE 2/14/23) Ruth Pino, Michael Luster
- Board of Commissioners of Trust Funds (TTE 2/14/24) Karen Neva Bell
- Clean City Commission (TTE 2/14/24) Sarah Steward, Carter Whitlock
- Clean Energy Commission (TTE 2/14/23) Samuel Ziergiebel, Linda Brayton, John Moskal
- Committee for the Arts (TTE 2/14/25) Robert Haverkamp
- Community Preservation Committee (TTE 2/14/24) Pamela Tobey
- Conservation Commission (TTE 2/14/24) Barry Gradwhol, Linda Charpentier
- Council on Aging (TTE 2/14/24) Selma Bell, Barry McKay, Frederick Cowan, Jay Gustaferro

(Refer O&A)

2. Memorandum from the Cape Ann Veterans Services Director requesting the acceptance of donations totaling \$5,958 (Refer B&F)

3. Memorandum from the Archives Committee requesting the acceptance of a donation in the amount of \$500 (Refer B&F)

4. Memorandum grant application and checklist from the Public Health Director requesting the acceptance of a BI Lahey Health Grant in the amount of \$20,000 (Refer B&F)

5. Memorandum, grant application and checklist from the Police Chief requesting the acceptance of the FY2021 State 911 Department Training Grant in the amount of \$73,912.44 (Refer B&F)

6. Memorandum from Grants Administrator with the recommendations from the Community Preservation Committee for Round 11 FY20 Funds in the amount of \$513,623 for one-time projects (Refer B&F)
  7. Memorandum, grant application and checklist from Public Health Director requesting the acceptance of a BI Lahey FY21 Community Collaborative Grant in the amount of \$24,800 (Refer B&F)
    - **COMMUNICATIONS/INVITATIONS**
  1. Memorandum from City Clerk requesting City Council set the date of the Municipal Preliminary Election to September 14, 2021 (FCV 1/26/21)
    - **INFORMATION ONLY**
    - **APPLICATIONS/PETITIONS**
    - **COUNCILLORS ORDERS**
    - **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**
1. City Council Meeting: 12/8/2020 (Approve/File)
  2. Executive Session Minutes: 2/24/2020, 7/14/2020, 11/17/2020 (Approve/File)
  3. Special B&F: 12/30/2020 (Approve/File)
  4. Standing Committee Meetings: B&F 1/7/2021 (cancelled), O&A 1/4/2021, P&D 1/6/2021 (Approve/File)

**STANDING COMMITTEE REPORTS**

**ACTION**

**Special B&F 12/30/2020**

1. Memorandum, Grant Application & Checklist from the Police Chief requesting acceptance of the FY21 Traffic Enforcement Grant in the amount of \$24,930
2. Memorandum from Veterans Services Director requesting acceptance of donations in the amount of \$100

**B&F 1/7/2021 (cancelled)**

**O&A 1/4/2021**

1. CC#2020-016(Gilman): Request City Council, based on a Traffic Commission speed study, petition the MassDOT to reduce the speed limit on Leonard Street to 20 MPH

**P&D 1/6/2021 (no items under this heading)**

**Individual items from committee reports may be consolidated into a consent agenda**

**SCHEDULED PUBLIC HEARINGS**

1. PH2020-010: SCP2020-002: Essex Avenue #99A, Map 216, Lot 126, GZO Sec. 3.1.6(b) "Building Heights in Excess of 35 Feet," Sec. 2.3.4(13) "Marine related service, storage or repair, limited primarily in the MI District to commercial fishing vessels," Sec. 5.5 "Lowland Requirements," Sec. 5.5.2 and Sec. 5.5.3 in the EB District (Cont. from 11/10/2020, TBC 1/26/2021)
2. PH2021-001: Group Petition under City Charter Sec. 9-1 "Free Petition" Subsection (b) "Group Petition" re: use of public land for a Gloucester Police Shooting Range

**FOR COUNCIL VOTE**

1. Decision to Adopt: SCP2020-005: Rocky Neck Avenue #37, Map 130, Lot 4A, GZO Secs. 2.3.1.7 "Conversion to or new multi-family or apartment dwelling, four to six dwelling units," and 3.2 "Dimensional Tables," reduction in minimum lot area and open space per dwelling unit to create a fourth unit, in the NB zone (FCV)

**UNFINISHED BUSINESS**

**OTHER BUSINESS**

**INDIVIDUAL COUNCILLOR'S DISCUSSION INCLUDING REPORTS BY APPOINTED COUNCILLORS TO COMMITTEES:**

None

**COUNCILLOR'S REQUESTS TO THE MAYOR**

**ROLL CALL** – Councillor Melissa Cox



\_\_\_\_\_  
City Clerk

Meeting dates are subject to change. Check with City Clerk's Office

**NEXT REGULAR CITY COUNCIL MEETING, January 26, 2021**

**Minutes filed in City Clerk's Office of other Boards and Commissions December 3, 2020 thru January 7, 2021**

EDIC 11/10/20; Gloucester Housing Authority 12/4/20; School Committee 4/8/10, 4/10/20, 4/15/20, 4/22/20, 4/28/20, 4/29/20, 5/5/20; Waterways Bd. 1/8/20, 2/4/20

**NOTE: The Council President may rearrange the Order of Business in the interest of public convenience.**  
The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

# GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS

TUESDAY, January 12, 2021

6:00 P.M.

REMOTE MEETING

COUNCIL MEETING #2021-001

MEETINGS ARE RECORDED

CITY CLERK  
GLOUCESTER, MA

2021 JAN -8 AM 8:09



Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time.

Join from Computer, Smart Device: <https://gloucester-ma-gov.zoom.us/j/87543456411>

Join via Phone: 1 301 715 8592 or +1 312 626 6799

Meeting ID: 875 4345 6411

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

## ORAL COMMUNICATIONS

### PRESENTATIONS/COMMENDATIONS

Karin Carroll, Public Health Director re: COVID-19 update

### CONFIRMATION OF NEW APPOINTMENTS

None

## CONSENT AGENDA

## ACTION

- **CONFIRMATION OF REAPPOINTMENTS**

- **MAYOR'S REPORT**

1. **Management New Appointment:**

Chief Administrative Officer (TTE 2/4/22) Nicole L. Kieser

(Refer O&A)

**Management Reappointments:**

Director of Veterans Services	(TTE 2/14/23)	Adam Curcuru
Human Resources Director	(TTE 2/14/23)	Holly Dougwillo
DPW Director	(TTE 2/14/23)	Michael Hale
Information Services Director	(TTE 2/14/23)	Ryan Knowles
General Counsel	(TTE 2/14/23)	Charles Payson
Inspector of Buildings	(TTE 2/14/23)	William Sanborn
Assessor	(TTE 2/24/24)	Gary Johnstone

(Refer O&A)

**Boards, Committees & Commissions New Appointments:**

City-Owned Cemeteries Advisory Committee	(TTE 2/14/24)	Maureen Vallis
Community Preservation Committee	(TTE 2/14/24)	Kerry McKenna
Gloucester Cultural Council	(TTE 2/14/22)	Karen Koretky (fulfilling unexpired term)
Open Space and Recreation Committee	(TTE 2/14/23)	Mark Poulin (fulfilling unexpired term)

(Refer O&A)

**Boards, Committees & Commissions Reappointments:**

Affordable Housing Trust	(TTE 2/14/23)	Ruth Pino, Michael Luster
Board of Commissioners of Trust Funds	(TTE 2/14/24)	Karen Neva Bell
Clean City Commission	(TTE 2/24/24)	Sarah Steward, Carter Whitlock
Clean Energy Commission	(TTE 2/24/23)	Samuel Ziergiebel, Linda Brayton, John Moskal
Committee for the Arts	(TTE 2/14/25)	Robert Haverkamp
Community Preservation Committee	(TTE 2/14/24)	Pamela Tobey
Conservation Commission	(TTE 2/14/24)	Barry Gradwhol, Linda Charpentier
Council on Aging	(TTE 2/14/24)	Selma Bell, Barry McKay, Frederick Cowan, Jay Gustafarro

(Refer O&A)

2. Memorandum from the Cape Ann Veterans Services Director requesting the acceptance of donations totaling \$5,958

(Refer B&F)

3. Memorandum from the Archives Committee requesting the acceptance of a donation in the amount of \$500

(Refer B&F)

4. Memorandum grant application and checklist from the Public Health Director requesting the acceptance of a BI Lahey Health Grant in the amount of \$20,000

(Refer B&F)

5. Memorandum, grant application and checklist from the Police Chief requesting the acceptance of the FY2021 State 911 Department Training Grant in the amount of \$73,912.44

(Refer B&F)

6. Memorandum from Grants Administrator with the recommendations from the Community Preservation Committee for Round 11 FY20 Funds in the amount of \$513,623 for one-time projects (Refer B&F)
7. Memorandum, grant application and checklist from Public Health Director requesting the acceptance of a BI Lahey FY21 Community Collaborative Grant in the amount of \$24,800 (Refer B&F)
  - **COMMUNICATIONS/INVITATIONS**
1. Memorandum from City Clerk requesting City Council set the date of the Municipal Preliminary Election to September 14, 2021 (FCV 1/26/21)
  - **INFORMATION ONLY**
  - **APPLICATIONS/PETITIONS**
  - **COUNCILLORS ORDERS**
  - **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**
1. City Council Meeting: 12/8/2020 (Approve/File)
2. Special B&F: 12/30/2020 (Approve/File)
3. Standing Committee Meetings: B&F 1/7/2021 (cancelled), O&A 1/4/2021, P&D 1/6/2021 (Approve/File)

**STANDING COMMITTEE REPORTS**

**ACTION**

**Special B&F 12/30/2020**

1. Memorandum, Grant Application & Checklist from the Police Chief requesting acceptance of the FY21 Traffic Enforcement Grant in the amount of \$24,930
2. Memorandum from Veterans Services Director requesting acceptance of donations in the amount of \$100

**B&F 1/7/2021 (cancelled)**

**O&A 1/4/2021**

1. CC#2020-016(Gilman): Request City Council, based on a Traffic Commission speed study, petition the MassDOT to reduce the speed limit on Leonard Street to 20 MPH

**P&D 1/6/2021 (no items under this heading)**

**Individual items from committee reports may be consolidated into a consent agenda**

**SCHEDULED PUBLIC HEARINGS**

1. PH2020-010: SCP2020-002: Essex Avenue #99A, Map 216, Lot 126, GZO Sec. 3.1.6(b) "Building Heights in Excess of 35 Feet," Sec. 2.3.4(13) "Marine related service, storage or repair, limited primarily in the MI District to commercial fishing vessels," Sec. 5.5 "Lowland Requirements," Sec. 5.5.2 and Sec. 5.5.3 in the EB District (Cont. from 11/10/2020, TBC 1/26/2021)
2. PH2021-001: Group Petition under City Charter Sec. 9-1 "Free Petition" Subsection (b) "Group Petition" re: use of public land for a Gloucester Police Shooting Range

**FOR COUNCIL VOTE**

1. Decision to Adopt: SCP2020-005: Rocky Neck Avenue #37, Map 130, Lot 4A, GZO Secs. 2.3.1.7 "Conversion to or new multi-family or apartment dwelling, four to six dwelling units," and 3.2 "Dimensional Tables," reduction in minimum lot area and open space per dwelling unit to create a fourth unit, in the NB zone (FCV)

**UNFINISHED BUSINESS**

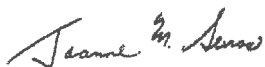
**OTHER BUSINESS**

**INDIVIDUAL COUNCILLOR'S DISCUSSION INCLUDING REPORTS BY APPOINTED COUNCILLORS TO COMMITTEES:**

None

**COUNCILLOR'S REQUESTS TO THE MAYOR**

**ROLL CALL** – Councillor Melissa Cox



City Clerk

Meeting dates are subject to change. Check with City Clerk's Office

NEXT REGULAR CITY COUNCIL MEETING, January 26, 2021

**Minutes filed in City Clerk's Office of other Boards and Commissions December 3, 2020 thru January 7, 2021**

EDIC 11/10/20; Gloucester Housing Authority 12/4/20; School Committee 4/8/10, 4/10/20, 4/15/20, 4/22/20, 4/28/20, 4/29/20, 5/5/20; Waterways Bd. 1/8/20, 2/4/20

**NOTE: The Council President may rearrange the Order of Business in the interest of public convenience.**

The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.