

Gloucester Cultural Council Minutes  
Wednesday, October 21, 2020 – 5:30 pm  
Remote Meeting on Zoom

CITY CLERK  
GLOUCESTER, MA  
2020 NOV 12 PM 4: 38

GCC Members in attendance: Shayla Kaufmann Swigart, Elizabeth Neumeier, Rebecca Nagle, Laura Crook Waxdal, and Jane Keddy

Guests: Potential GCC member Lucas Cotterman and MCC Program Officer Mina Kim

Zoom Host: Jill Cahill, Community Development Director, City of Gloucester

1. The City's statement of requirements for Remote Meetings was read. Welcome and introductions. Laura Crook Waxdal has been appointed to the GCC. Lucas Cotterman is proceeding with the appointment process. Amanda Nash has resigned.
2. Elizabeth Neumeier agreed to be the note taker. Motion by Jane Keddy to approve the February 26, 2020-minutes, second by Rebecca Nagle. Approved unanimously. Elizabeth Neumeier will work with Jill Cahill to get all GCC approved minutes posted.
3. Due to Covid-19 restrictions, several awardees were not able to complete their programs. The following requests were addressed:
  - A. Grant to Scott Santino for Spring Birdwatching Walk in Gloucester to be applied to a virtual program. Motion to approve by Rebecca Nagle, second by Jane Keddy. Passed unanimously.
  - B. Portion of grant to Sarah Swift for Live Art Series to be applied to pay performers at 2-night show, outdoors and socially distanced. Motion to approve by Shayla Kaufmann Swigart, second by Jane Keddy. Passed unanimously.
  - C. Grant to Fran Hart for 4EverFab – The Beatles to be applied to FY 2021 and extended to August 31, 2021. Motion to approve by Rebecca Nagle, second by Jane Keddy. Passed unanimously.
  - D. Grant to Manship Artists Residency + Studios (MARS) for Art Outdoors to be applied to operating funds. Motion to approve by Jane Keddy, second by Rebecca Nagle. Passed unanimously.
  - E. Grant to Backyard Growers for GrowFest to be applied to pay artists and cultural producers hired to create materials for virtual GrowDown fundraiser. Motion to approve by Jane Keddy, second by Rebecca Nagle. Passed unanimously.
  - F. Portion of grant to Gloucester Cultural Initiative for the Rising Artists program to be redirected to Arts and Diversity program being planned. Motion to approve by Shayla

Kaufmann Swigart, second by Rebecca Nagle. Passed unanimously.

G. The reserved funds that GCC was going to use for a public event will be used in FY 2021. Motion to approve by Jane Keddy, second by Shayla Kaufmann Swigart. Passed unanimously.

4. Shayla Kaufmann Swigart will contact the above awardees to let them know that their requested changes have been approved.

5. Jane Keddy is processing reimbursements and working on the annual report. Four awardees have neither requested amendments nor submitted requests for reimbursements. Rebecca Nagle will contact them and ask that they reply by November 7, 2020, or their awarded funds may be reallocated by the GCC.

The deadline for grant applications for FY2021 is November 16, 2020, and that is a firm date. Laura Crook Waxdal and Lucas Cotterman will work with Jane Cahill to publicize the availability of these grants. Templates are available on the MCC website. Laura Crook Waxdal and Lucas Cotterman will check with Amanda Nash about transferring all social media accounts.

The MCC Program Officer Mina Kim will present a grant-writing workshop at 5:50 PM on November 4, 2020, hosted on Gloucester's City Zoom account.

6. Tentative meeting dates: November 10 or 12, 2020 (to review and vote on any additional requests for amendments to FY 2020 grants); December 2, 2020 (to review panel books of grant applications and discuss whether additional information is needed); and December 9, 2020 (to review panel books of grant applications and vote on awards of grants).

7. Motion to adjourn by Jane Keddy. Second by Shayla Kaufmann Swigart. Adopted unanimously.

Minutes submitted by: Elizabeth Neumeier