

GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS

SPECIAL CITY COUNCIL MEETING #2020-007

Wednesday, June 17, 2020

6:00 P.M.

REMOTE MEETING

**CITY CLERK
GLOUCESTER, MA**

2020 JUN 11 AM 10: 28



MEETINGS ARE RECORDED

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time. Persons who wish to do so are invited to **view the meeting at:**

Join from Computer, Smart Device: <https://us02web.zoom.us/j/81018897234>

Join via Phone: 1-301-715-8592 or 1-312-626-6799

Meeting ID: 810 1889 7234

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

AGENDA

FOR COUNCIL VOTE

1. Adoption of FY21 Budget:

- Appropriation General Fund Free Cash for Subsequent Year Expenditures
- Appropriate Sewer and Talbot Rink Enterprise Funds Retained Earnings for Subsequent Years Expenditures
- General Fund Appropriations by Department
- General Fund Estimated Revenues
- Community Preservation Fund Estimated Revenues & Appropriations
- Water Enterprise Estimated Revenues & Appropriations
- Water Rate
- Sewer Enterprise Estimated Revenues & Appropriations
- Sewer Rate
- Waterways Enterprise Estimated Revenues & Appropriations
- Talbot Rink Enterprise Estimated Revenues & Appropriations
- Revolving Funds MGL Ch. 44, Sec. 53E ½
- School Food Service Program Revolving Fund MGL Ch. 44, Sec. 53E

(FCV)

ROLL CALL – Councillor Barry Pett

City Clerk

Meeting dates are subject to change. Check with City Clerk's Office

NEXT REGULAR CITY COUNCIL MEETING, June 23, 2020

NOTE: The Council President may rearrange the Order of Business in the interest of public convenience.

The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

FOR COUNCIL VOTE

ADOPTION OF FY21 BUDGET

FY21 Budget Review Meetings

**May 20, 2020
Budget Review #1**

- Library
- Public Health
- Waterways Enterprise Fund/Harbormaster, Shellfish
- Council on Aging
- Inspectional Services (including Licensing Bd. & ZBA)
- City Clerk/Registrar
- Mayor
- Auditor
- City Council
- IT
- Personnel (including Health Insurance, Workers Compensation, Unemployment & Medicare)
- Legal
- Purchasing
- Assessors/Revaluation
- Overviews of Revenues; Special Reserves; Cherry Sheet Assessments; Regional Voke;
- Pension; OPEB; CPA; Revolving Funds; Other Financing & Uses

CITY COUNCIL STANDING COMMITTEE
Budget & Finance Minutes
Wednesday, May 20, 2020 - 8:00 a.m.
Remote Meeting

REMOTE MEETING RECORDING:

https://us02web.zoom.us/rec/play/u50qdL36_G03HNeT4gSDAfN6W468JqOs1XQY8qdbzka8USEEZ1HyM7RHYOCN3JaBmekcNBhKuIfJBPGI

FY21 Budget Review #1: Library; Public Health; Waterways Enterprise Fund/Harbormaster; Shellfish; Council on Aging; Inspectional Services (including Licensing Bd. & ZBA); City Clerk/Registrar; Mayor; Auditor; City Council; IT; Personnel (including Health Insurance, Workers Compensation, Unemployment & Medicare); Legal; Purchasing; Assessors/Revaluation; Overviews of Revenues, Special Reserves; Cherry Sheet Assessments; Regional Voke; Pension; OPEB; CPA; Revolving Funds; Other Financing & Uses

Present: Chair, Councilor Melissa Cox; Vice Chair, Scott Memhard; Councilor John McCarthy
Absent: None.

Also Present: John Dunn, Deborah Kelsey; Joanne M. Senos; Kenny Costa, James Pope, Donna Leete, Chip Payson; Donna Compton; Grace Macan; Karin Carroll, Max Schenk; Lee O’Leary; TJ Ciarametaro; Nancy Papows; Vanessa Krawczyk, Councilor Val Gilman, Councilor Jen Holmgren

The Budget & Finance Committee FY21 Budget Review #1 meeting convened at 8:00 a.m. as did the City Council Committee of the Whole at 8:00 a.m.

Councilor Cox announced that this meeting is recorded by video and audio in accordance with state open meeting law, consistent with the governor's order suspending certain provisions of the open meeting and gaming gatherings of people, 10 or more people. This meeting is connected by remote participation. If you are calling in on a phone, you can press Star 9 to request to speak. If you are watching on a computer or device, there is a raise hand and a button that you can tap or press to request to speak. Please use either of these options during oral communications to be recognized to speak.

THE BUDGET & FINANCE COMMITTEE VOTED THE FOLLOWING FY21 BUDGET APPROPRIATIONS BY DEPARTMENT:

Dept. 111 – CITY COUNCIL

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for the CITY COUNCIL as follows:

Personal Services	\$103,500
Ordinary Maintenance	\$ 4,500
TOTAL:	\$108,000

Dept. 121 – EXECUTIVE-CITY MAYOR

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for the EXECUTIVE-MAYOR as follows:

Personal Services	\$376,113
Ordinary Maintenance	<u>\$ 49,500</u>
TOTAL:	\$425,613

Dept. 135 – CITY AUDITOR

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for the CITY AUDITOR as follows:

Personal Services	\$340,365
Ordinary Maintenance	<u>\$ 81,633</u>
TOTAL:	\$421,998

Dept. 138 – PURCHASING

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for PURCHASING as follows:

Personal Services	\$169,202
Ordinary Maintenance	<u>\$181,650</u>
TOTAL:	\$350,852

Dept. 141 – ASSESSORS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for the ASSESSORS as follows:

Personal Services	\$445,782
Ordinary Maintenance	<u>\$ 50,215</u>
TOTAL:	\$495,997

Dept. 151 – LAW

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for LAW as follows:

Personal Services	\$275,928
Ordinary Maintenance	<u>\$105,000</u>
TOTAL:	\$380,928

Dept. 152 – PERSONNEL-HUMAN RESOURCES

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for PERSONNEL-HUMAN RESOURCES as follows:

Personal Services	\$337,473
Ordinary Maintenance	<u>\$115,907</u>
TOTAL:	\$453,380

Dept. 155 – MANAGEMENT INFORMATION SYSTEMS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for MANAGEMENT INFORMATION SYSTEMS as follows:

Personal Services	\$ 379,335
Ordinary Maintenance	\$ 675,081
Capital Outlay	<u>\$ 55,000</u>
TOTAL:	\$1,109,416

Dept. 161 – CITY CLERK

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for the CITY CLERK as follows:

Personal Services	\$285,254
Ordinary Maintenance	<u>\$ 7,750</u>
TOTAL:	\$293,004

Dept. 163 - REGISTRATION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for REGISTRATION as follows:

Personal Services	\$ 65,386
Ordinary Maintenance	<u>\$ 46,230</u>
TOTAL:	\$111,616

Dept. 241 - INSPECTIONAL SERVICES

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for INSPECTIONAL SERVICES as follows:

Personal Services	\$568,598
Ordinary Maintenance	\$ 13,470
Capital Outlay	<u>\$ 8,000</u>
TOTAL:	\$590,068

Dept. 296 - SHELLFISH CONTROL

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed to recommend to the City Council approve the FY21 appropriations for SHELLFISH CONTROL as follows:

Personal Services	\$86,610
Ordinary Maintenance	<u>\$11,600</u>
TOTAL:	\$98,210

Dept. 492 – WATERWAYS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 WATERWAYS ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$270,623
Ordinary Maintenance	\$180,381
Capital Outlay	<u>\$ 13,000</u>
TOTAL:	\$464,004

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 WATERWAYS ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$464,004

Dept. 510 – BOARD OF HEALTH

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend to the City Council approve the FY21 appropriations for BOARD OF HEALTH as follows:

Personal Services	\$529,885
Ordinary Maintenance	<u>\$ 17,053</u>
TOTAL:	\$546,938

Dept. 541 - COUNCIL ON AGING

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for the COUNCIL ON AGING as follows:

Personal Services	\$167,060
Ordinary Maintenance	<u>\$ 6,470</u>
TOTAL:	\$173,530

Dept. 610 - LIBRARY ADMINISTRATION

Councilors Memhard and Cox need to declare under MGL c. 268A that they are Corporators of the Lyceum/Sawyer Free Library but have no financial interest and therefore may vote on the Library Budget.

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for LIBRARY ADMINISTRATION as follows:

Personal Services	\$1,004,183
Ordinary Maintenance	<u>\$ 199,273</u>
TOTAL:	\$1,203,456

Dept. 820 – OTHER STATE & COUNTY ASSESSMENTS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for OTHER STATE & COUNTY ASSESSMENTS as follows:

Ordinary Maintenance	<u>\$2,573,536</u>
TOTAL:	\$2,573,536

Dept. 901– HEALTH & LIFE INSURANCE

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for HEALTH & LIFE INSURANCE as follows:

Personal Services	<u>\$8,255,482</u>
TOTAL:	\$8,255,482

Dept. 903– MEDICARE INSURANCE

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for MEDICARE INSURANCE as follows:

Personal Services	<u>\$740,000</u>
TOTAL:	\$740,000

Dept. 910– WORKER'S COMPENSATION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for WORKER'S COMPENSATION as follows:

Personal Services	<u>\$370,000</u>
TOTAL:	\$370,000

Dept. 915-UNEMPLOYMENT COMPENSATION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for UNEMPLOYMENT COMPENSATION as follows:

Personal Services	<u>\$50,000</u>
TOTAL:	\$50,000

Dept. 921 - PENSIONS/REGULAR CONTRIBUTORY

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for PENSIONS/REGULAR CONTRIBUTORY as follows:

Personal Services	<u>\$9,610,330</u>
TOTAL:	\$9,610,330

Dept. 942 – REGIONAL SCHOOL ASSESSMENTS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept the FY21 appropriations for REGIONAL SCHOOL ASSESSMENTS for the North Shore Regional Vocational School as follows:

Ordinary Maintenance	<u>\$1,658,063</u>
TOTAL:	\$1,658,063

Dept. 970- OTHER FINANCING USES

NOTE: This line is comprised of two items:

- 1) \$75,000–Athletic Revolving Fund
- 2) \$30,000-Triennial Certification of Real & Personal Property

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 OTHER FINANCING USES as follows:

Transfers to Other Funds	<u>\$105,000</u>
TOTAL:	\$105,000

FY21 GENERAL FUND REVENUES

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 General Fund revenue including other financing sources in the amount of \$118,256,016

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 Overlay – Reserve for Abatements and Exemptions in the amount of \$400,000

TOTAL NET AVAILABLE NET FUNDS FOR FY21: \$117,856,016

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the Community Preservation Fund FY21 Revenues in the amount of \$728,000.

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the Community Preservation Fund FY21 expenditures in the amount of \$728,000 as follows:

Open Space Reserve	\$ 72,800
Community Housing Reserve	\$ 72,800
Historic Preservation	\$ 0
Administration	\$ 36,400
Debt Service-Historic Preservation	\$198,675
General Reserve	<u>\$347,325</u>
TOTAL:	\$728,000

MOTION: On motion of Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council authorizes the City to establish revolving funds for certain City Departments under MGL, Chapter 44, §53E ½ for the fiscal year beginning July 1, 2020, with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as specified:

Fund	Description	Spending Limit
3100	Building Use	\$70,000.00
3104	City Hall User	\$5,000.00
3105	Court Repairs	\$2,885.00
3106	Septic Loan – BOH	\$11,000.00
3107	Vaccine – BOH	\$100,000.00
3111	Fire Training	\$5,000.00
3112	RFR Study	\$10,000.00
3113	Dental – BOH	\$285,000.00
3114	Solid Waste/Recycling	\$10,000.00
3115	City Clerk Pres. Perm. Records	\$15,000.00
3117	Vacant Building	\$80,000.00
3118	Lanes Cove Fish Shack	\$2,000.00
3120	Various Fire Trainings	\$15,000.00
3121	Newell Stadium Maintenance	\$20,000.00
3122	Stage Fort Park Maintenance	\$10,000.00
3123	Police Student Officer Training & Equipment	\$35,000.00

3124	Fire Decon. Drill Training	\$5,000.00
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MOTION: On motion of Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council continue acceptance of Statute MGL, Chapter 44, §53E ½, School Department Revolving Funds for FY21 as specified:

Fund	Description	Spending Limit
0302	Summer School Program	\$10,000.00
0305	Transportation	\$200,000.00
0306	ROTC	\$105,000.00
0308	Preschool	\$150,000.00
0309	Professional Development	\$30,000.00
0311	Non Resident Student Tuition	\$100,000.00
0317	West Parish Before School Program	\$35,000.00

FY21 School Food Service Revolving Fund

MOTION: On motion of Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appropriate \$1,064,133 for the FY21 operating costs of the Gloucester School Food Service Program and \$1,064,133 for estimated receipts from fees charged to users of the services provided by the Gloucester Food Service Program in accordance with MGL c44, §53E.

A motion was made, seconded and unanimously to adjourn the meeting at 11:52 a.m.

Respectfully submitted,

**Joanne M. Senos
City Clerk**

FY21 Budget Review Meetings

May 27, 2020
Budget Review #2

- Police Department (including Animal Control)
- Fire (including Emergency Management)
- DPW (all departments); Enterprise Funds: Water, Sewer, Water & Sewer Rates, Talbot Rink
- Veterans Services
- Community Development (including Grants & Tourism)
- Treasurer/Collector (including Debt Services & Liability Insurance)

CITY COUNCIL STANDING COMMITTEE
Budget & Finance Minutes
 Wednesday, May 27, 2020 - 8:00 a.m.
Remote Meeting

REMOTE MEETING RECORDING:

<https://us02web.zoom.us/rec/play/upMpIe2rpjs3GoHB5gSDUKVxW9TsL62s1ShN8vdZnRmyByFVNwf3buREMOvL6-DD9L6ebBJ8b0amHeI1>

FY21 Budget Review #2: Police Dept. (including Animal Control); Fire Dept. (including Emergency Management); DPW (all departments); (Enterprise Funds, Water, Sewer, Water & Sewer Rates; Talbot Rink); Veterans Services; Community Development (including Grants & Tourism; Treasurer/Collector (including Debt Services & Liability Insurance)

Present: Chair, Councilor Melissa Cox; Vice Chair, Scott Memhard; Councilor John McCarthy
Absent: None.

Also Present: John Dunn, Kenny Costa, Joanne M. Senos, Police Chief Conley, Stacie Nicastro, Fire Chief Smith, Susan (Mills) DellaCroce, Mike Hale; Adam Curcuru; Jill Cahill, Grace Macan, Councilor Val Gilman

The Budget & Finance Committee FY21 Budget Review #2 meeting convened at 8:00 a.m. as did the City Council Committee of the Whole at 8:00 a.m.

Councilor Cox announced that this meeting is recorded by video and audio in accordance with state open meeting law, consistent with the governor's order suspending certain provisions of the open meeting and gaming gatherings of people, 10 or more people. This meeting is connected by remote participation. If you are calling in on a phone, you can press Star 9 to request to speak. If you are watching on a computer or device, there is a raise hand and a button that you can tap or press to request to speak. Please use either of these options during oral communications to be recognized to speak.

Dept. 145 - TREASURER/COLLECTOR

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for the TREASURER/COLLECTOR as follows:

Personal Services	\$671,814
Ordinary Maintenance	\$217,375
Debt Service	\$ 44,225
TOTAL:	\$933,414

Dept. 171 – CONSERVATION COMMISSION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for CONSERVATION COMMISSION as follows:

Personal Services	\$ 88,349
Ordinary Maintenance	<u>\$ 15,000</u>
TOTAL:	\$103,349

Dept. 181 - COMMUNITY DEVELOPMENT

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for COMMUNITY DEVELOPMENT as follows:

Personal Services	\$483,142
Ordinary Maintenance	<u>\$ 76,178</u>
TOTAL:	\$559,320

Dept. 210 – POLICE-ADMINISTRATION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for POLICE-ADMINISTRATION as follows:

Personal Services	\$557,524
Ordinary Maintenance	<u>\$ 59,813</u>
TOTAL:	\$617,337

Dept. 211 – POLICE-UNIFORM

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for POLICE- UNIFORM as follows:

Personal Services	\$5,548,412
Ordinary Maintenance	\$ 176,577
Capital Outlay	<u>\$ 128,911</u>
TOTAL:	\$5,853,900

Dept. 212 – POLICE-CRIMINAL INVESTIGATIONS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for POLICE- CRIMINAL INVESTIGATIONS as follows:

Personal Services	\$519,481
Ordinary Maintenance	\$ 2,450
TOTAL:	\$521,931

Dept. 216 – POLICE-HARBORS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for POLICE- HARBORS as follows:

Personal Services	\$ 17,822
Ordinary Maintenance	\$ 13,000
TOTAL:	\$ 30,822

Dept. 218 – POLICE-PARKING

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for POLICE- PARKING as follows:

Personal Services	\$113,287
Ordinary Maintenance	\$ 400
TOTAL:	\$113,687

Dept. 220 - FIRE-PREVENTION AND SUPPRESSION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for FIRE- PREVENTION & SUPPRESSION as follows:

Personal Services	\$8,572,995
Ordinary Maintenance	\$ 620,949
Capital Outlay	\$ 80,032
TOTAL:	\$9,273,976

Dept. 291 – FIRE-EMERGENCY MANAGEMENT

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for FIRE- EMERGENCY MANAGEMENT as follows:

Ordinary Maintenance	\$50,262
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Capital Outlay \$ 2,500
 TOTAL: \$52,762

Dept. 292 – POLICE-ANIMAL CONTROL

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for POLICE-ANIMAL CONTROL as follows:

Personal Services \$124,510
 Ordinary Maintenance \$ 8,000
 TOTAL: \$132,510

Dept. 403 – DPW-SOLID WASTE DISPOSAL & RECYCLING

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for DPW-SOLID WASTE DISPOSAL & RECYCLING as follows:

Personal Services \$ 20,000
 Ordinary Maintenance \$2,235,227
 TOTAL: \$2,255,227

Dept. 411 – DPW-ENGINEERING

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for DPW- ENGINEERING as follows:

Personal Services \$55,178
 Ordinary Maintenance \$ 9,295
 TOTAL: \$64,473

Dept. 421 – DPW-PUBLIC WORKS ADMINISTRATION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for DPW-PUBLIC WORKS ADMINISTRATION as follows:

Personal Services \$117,330
 Ordinary Maintenance \$ 15,790
 TOTAL: \$133,120

Dept. 423 – DPW-SNOW REMOVAL

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for DPW-SNOW REMOVAL as follows:

Personal Services \$141,500
 Ordinary Maintenance \$590,100

Capital Outlay \$ 35,000
TOTAL: \$766,600

Dept. 470 – DPW-PUBLIC SERVICES

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for DPW-PUBLIC SERVICES as follows:

Personal Services \$1,577,445
Ordinary Maintenance \$ 430,655
Capital Outlay \$ 50,000
TOTAL: \$2,058,100

Dept. 472 – DPW-FACILITIES MAINTENANCE

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for DPW-FACILITIES MAINTENANCE as follows:

Personal Services \$2,597,921
Ordinary Maintenance \$2,958,610
TOTAL: \$5,556,531

TALBOT RINK ENTERPRISE APPROPRIATIONS

Dept. 475 – Rink

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 TALBOT RINK APPROPRIATIONS as follows:

Personal Services \$171,472
Ordinary Maintenance \$ 93,000
Capital Outlay \$ 7,000
Debt Services/OFU \$ 37,213
TOTAL: \$308,685

Dept. 499 – DPW-CENTRAL SERVICES

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed to recommend to the City Council approve the FY21 appropriations for DPW-CENTRAL SERVICES as follows:

Personal Services \$ 155,031
Ordinary Maintenance \$ 864,550
TOTAL: \$1,019,581

Dept. 543 - VETERANS BENEFITS

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for VETERANS BENEFITS as follows:

Personal Services	\$128,061
Ordinary Maintenance	<u>\$379,393</u>
TOTAL:	\$507,454

Dept. 563 – TOURISM COMMISSION

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for TOURISM COMMISSION as follows:

Personal Services	\$ 19,630
Ordinary Maintenance	<u>\$128,500</u>
TOTAL:	\$148,130

Dept. 700 – DEBT SERVICE

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for DEBT SERVICE as follows:

Ordinary Maintenance	<u>\$12,039,478</u>
TOTAL:	\$12,039,478

Dept. 945- LIABILITY INSURANCE

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 appropriations for LIABILITY INSURANCE as follows:

Ordinary Maintenance	<u>\$600,000</u>
TOTAL:	\$600,000

FY20 Sewer Enterprise Fund Retained Earnings Appropriation related to the FY21 Budget:

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox , seconded by Councilor Memhard , the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appropriate in the amount of \$450,000 (Four Hundred Fifty

Thousand Dollars) from the Sewer Enterprise Fund - Undesignated Fund Balance – Retained Earnings (“Free Cash”), Account #6400-359000 to Sewer Enterprise Fund - Fund Balance Reserved for Special Purposes, Account #6400-328000. The purpose of this appropriation from Sewer Enterprise Fund – Retained Earnings – (“Free Cash”) is to reduce the sewer user charges rate for Fiscal Year 2021.

Dept. 440 – SEWER

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 SEWER ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$1,706,602
Ordinary Maintenance	\$4,515,344
Capital Outlay	\$ 209,421
Debt Service/OFU	<u>\$2,599,457</u>
TOTAL:	\$9,030,824

SEWER ENTERPRISE REVENUES

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 SEWER ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$9,030,824

SEWER RATE

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 Sewer Rate of \$15.31 per thousand gallons for a twelve-month billing period effective July 1, 2020 retroactive to APRIL 1, 2020.

(This is a \$0.48 or 3.24% increase over FY20 sewer rate of \$14.83 per thousand gallons)

WATER ENTERPRISE APPROPRIATIONS

Dept. 450 – WATER

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the total FY21 WATER ENTERPRISE APPROPRIATIONS as follows:

Personal Services	\$1,746,825
Ordinary Maintenance	\$3,025,035
Capital Outlay	\$ 229,421
Debt Service/OFU	<u>\$2,067,034</u>
TOTAL:	\$7,068,315

WATER ENTERPRISE REVENUES

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 WATER ENTERPRISE REVENUES as follows:

TOTAL REVENUES: \$7,068,315

WATER RATE:

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget and Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 Water Rate of \$8.98 per thousand gallons for a twelve-month billing period effective July 1, 2020 retroactive to APRIL 1, 2020.

(This is a \$0.50 or 5.90% increase over FY20 water rate of \$8.48 per thousand gallons)

FY20 Talbot Rink Enterprise Fund Retained Earnings Appropriation related to the FY21 Budget:

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appropriate in the amount of \$6,070 (Six Thousand and Seventy Dollars) from the Talbot Rink Enterprise Fund - Undesignated Fund Balance – Retained Earnings (“Free Cash”), Account #6900-359000 to Talbot Rink Enterprise Fund - Fund Balance Reserved for Special Purposes, Account #6900-328000. The purpose of this appropriation from the Talbot Rink Enterprise Fund – Retained Earnings – (“Free Cash”) is to stabilize the Talbot Rink Enterprise Fund user fees for Fiscal Year 2021.

A motion was made, seconded and unanimously to adjourn the meeting at 11:53 a.m.

Respectfully submitted,

**Joanne M. Senos
City Clerk**

FY21 Budget Review Meetings

**June 2, 2020
Budget Review #3**

- Schools (all Departments, including School Department Revolving Funds)

CITY COUNCIL STANDING COMMITTEE
Budget & Finance Minutes
Tuesday, June 2, 2020 – 6:00 p.m.
Remote Meeting

REMOTE MEETING RECORDING:

https://us02web.zoom.us/rec/play/tJYuJOmspm83HYGW4gSDU_8tW464La-s0yMd_vMJmE3kB3EGYAD3YbAbausrKfA3AjD5FQKbZN_nNR_C

FY21 Budget Review #3: School Dept.

Present: Chair, Councilor Melissa Cox; Vice Chair, Scott Memhard; Councilor John McCarthy
Absent: None.

Also Present: Joanne M. Senos, John Dunn, Vanessa Krawczyk, Kenny Costa, Dr. Richard Safier, Jonathan Pope, Gary Frisch, Kathleen Clancy, Joel Favazza, Councilor Val Gilman, Councilor Barry Pett

The Budget & Finance Committee FY21 Budget Review #3 meeting convened at 6:00 p.m. as did the City Council Committee of the Whole at 6:00 p.m.

Councilor Cox announced that this meeting is recorded by video and audio in accordance with state open meeting law, consistent with the governor's order suspending certain provisions of the open meeting and gaming gatherings of people, 10 or more people. This meeting is connected by remote participation. If you are calling in on a phone, you can press Star 9 to request to speak. If you are watching on a computer or device, there is a raise hand and a button that you can tap or press to request to speak. Please use either of these options during oral communications to be recognized to speak.

SCHOOL DEPARTMENT

Bottom Line Budget of \$44,388,897

COMMITTEE RECOMMENDATION: On a motion by Councilor Cox, seconded by Councilor Memhard, the Budget & Finance Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council approve the FY21 SCHOOL DEPARTMENT budget in the amount of \$44,388,897.

A motion was made, seconded and voted by roll call adjourn the meeting at 7:00 p.m.

Respectfully submitted,

Joanne M. Senos
City Clerk