

City of Gloucester

**Annual Action Plan FY15
(July 1, 2014 to June 30, 2015)**

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision *If Revision, select appropriate letter(s): * Other (Specify)
*3. Date Received:		4. Application Identifier: B-14-MC-25-0028
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Gloucester		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 04-6001390		*c. Organizational DUNS: 073827214
d. Address:		
*Street1: 3 Pond Street Street 2: *City: Gloucester County: Essex *State: MA Province: Country: USA		
*Zip/ Postal Code: 01930		
e. Organizational Unit:		
Department Name: Community Development		Division Name: Grants Division
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr. Middle Name: *Last Name: Daniel Suffix:		First Name: Tom
Title: Community Development Director		
Organizational Affiliation:		
*Telephone Number: 978-281-9781		Fax Number: (978) 281-9779
*Email: TDaniel@gloucester-ma.gov		

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type: C. City or Township Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

*Other (specify):

*10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grants/Entitlement Grants

*12. Funding Opportunity Number: B-14-MC-25-0028

*Title: Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Gloucester, Essex County, MA 01930

*15. Descriptive Title of Applicant's Project:

Entitlement Grant - CDBG; various project titles

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant 6th

*b. Program/Project: 6th

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 7/1/14

*b. End Date: 6/30/15

18. Estimated Funding (\$):

*a. Federal \$633,507.00

*b. Applicant

*c. State

*d. Local

*e. Other

*f. Program Income \$10,000.00

*g. TOTAL \$643,507.00

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

**I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: *First Name: Carolyn

Middle Name:

*Last Name: Kirk

Suffix:

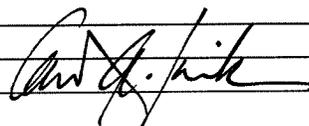
*Title: Mayor

*Telephone Number: (978) 281-9700

Fax Number: 978-281-9738

*Email:

*Signature of Authorized Representative:



Date Signed: 5/7/14

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | This certification does not apply. |
| <input checked="" type="checkbox"/> | This certification is applicable. |

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

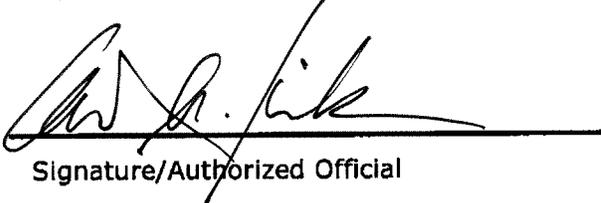
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

05/09/14
Date

Carolyn A. Kirk
Name
Mayor
Title
City Hall - 9 Dale Avenue
Address
Gloucester, MA 01930
City/State/Zip
978-281-9700
Telephone Number

-
-
- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



05/09/14

Signature/Authorized Official

Date

Carolyn A. Kirk

Name

Mayor

Title

City Hall - 9 Dale Avenue

Address

Gloucester, MA 01930

City/State/Zip

978-281-9700

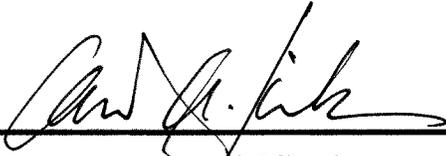
Telephone Number

This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/Authorized Official

05/09/14

Date

Carolyn A. Kirk

Name

Mayor

Title

City Hall - 9 Dale Avenue

Address

Gloucester, MA 01930

City/State/Zip

978-281-9700

Telephone Number

<input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

05/09/14

Date

Carolyn A. Kirk

Name

Mayor

Title

City Hall - 9 Dale Avenue

Address

Gloucester, MA 01930

City/State/Zip

978-281-9700

Telephone Number

<input checked="" type="checkbox"/> This certification does not apply. <input type="checkbox"/> This certification is applicable.
--

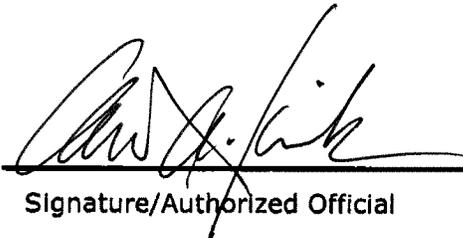
HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



Signature/Authorized Official

05/09/14

Date

Carolyn A. Kirk

Name

Mayor

Title

City Hall - 9 Dale Avenue

Address

Gloucester, MA 01930

City/State/Zip

978-281-9700

Telephone Number

-
-
- | |
|---|
| <input checked="" type="checkbox"/> This certification does not apply. |
| <input type="checkbox"/> This certification is applicable. |

ESG Certifications

I, Carolyn A. Kirk, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

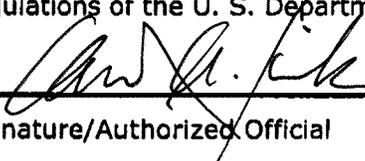
I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review

responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.



Signature/Authorized Official

05/09/13

Date

Carolyn A. Kirk

Name

Mayor

Title

City Hall - 9 Dale Avenue

Address

Gloucester, MA 01930

City/State/Zip

978-281-9700

Telephone Number

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

05/09/14

Date

Carolyn A. Kirk

Name

Mayor

Title

City Hall - 9 Dale Avenue

Address

Gloucester, MA 01930

City/State/Zip

978-281-9700

Telephone Number

TABLE OF CONTENTS

Executive Summary	1
FY15 Proposed Community Development Block Grant Budget	2
FY15 Proposed HOME Budget	3
Description of Activities and Accomplishments	3
Geographic Distribution of Funds	5
Federal, State and Local Resources	7
Allocation Priorities	8
Citizen Participation	8
Institutional Coordination.....	9
Public and Private Housing, Health and Social Service Coordination.....	10
Anti-Poverty Strategy.....	11
Housing Goals	13
Non-Homeless Special Needs Goals	13
Needs of Public Housing	14
Addressing Homelessness.....	15
Removing Barriers to Affordable Housing	18
Meeting Underserved Needs.....	19
Addressing Lead-Based Paint in Housing.....	19
Impediments to Fair Housing.....	20
Monitoring	22
APPENDIX	
Activities to be Undertaken	
Project Map.....	
Publications and Meeting Minutes.....	

Executive Summary

As part of the Consolidated Planning process, the Annual Action Plan reflects input from public hearings, consultations and other planning efforts. The public hearings were held on February 14, 2014 and March 6, 2014. Consulted parties included private and nonprofit entities in Gloucester and the region.

Gloucester has an objective for economic development to support an employment diversification for the low and moderate income categories, building on a heritage of working class maritime jobs. The City plans to reaffirm the traditional downtown commercial and industrial economic base by promoting job expansion. These economic development efforts will be concentrated on maritime and harbor related development but also be available throughout the City. The effort is to promote smart growth with jobs in and around the harbor, preserving linkages between downtown neighborhoods and waterfront work. The City expects to assist for-profit business in creating jobs through economic development loans and technical assistance.

Another objective for the City is to maintain the supply of quality affordable housing in low and moderate income neighborhoods. The City seeks to tie economic development and affordable housing together to support quality of life for low and moderate income residents and business people in target areas. Gloucester plans to continue both the CDBG funded Housing Rehabilitation Program and the HOME funded First Time Homebuyer Program. The City is making a concerted effort to bring energy efficiency and the accompanying comfort and cost savings to its low and moderate income clientele. The City is seeking to leverage additional funding programs for energy efficiency through its Housing Rehabilitation Program. In FY2015, the City expects to assist 10 households with the Housing Rehabilitation Program and 7 households with the First Time Homebuyer Program.

The City's objective for public facilities include improvements to neighborhood park and recreational facilities as well as ADA improvements to streets and sidewalks.

The City has an objective to provide health, nutrition, education and other supportive services, including those for youth, victims of domestic violence and the homeless/near-homeless. The City will partner with nonprofits in Gloucester to serve nearly 4,000 residents.

FY15 Community Development Block Grant Budget

PUBLIC SERVICES	
CA Interfaith Commission/Homes Fund	\$4,000
CA Social Club (NAMI)	\$6,000
GHA/Cape Ann Homeownership Center	\$10,000
Grace Center/Case Management Services	\$10,000
HAWC/Domestic Violence Crisis Intervention and Prevention	\$6,000
NS Community Action Program/Salem Cyberspace	\$7,000
The Open Door/Mobile Market	\$10,000
The Schooner Sail/Youth Sailing Program	\$3,000
Wellspring House, Inc./Adult Learning Initiative	\$9,000
YMCA/Summer Youth Employment	\$40,000
YMCA/Access	\$10,000
<i>Project Delivery</i>	\$1,944
TOTAL 15% of CDBG allocation and prior year program income*	\$116,944
HOUSING AND REHABILITATION	
Housing Rehabilitation/Safety, Health, Code Violations	\$178,664
<i>Project Delivery</i>	\$82,000
TOTAL	\$260,664
PUBLIC FACILITIES	
Burnham's Field Community Garden	\$7,100
Streets & Sidewalks	\$20,000
Parks and Playgrounds	\$31,122
<i>Project Delivery</i>	\$20,000
TOTAL	\$78,222
ECONOMIC DEVELOPMENT	
Other: Economic Development/Loans and Grants for Job Creation	\$130,000
Action, Inc./Home Health Aide Program	\$20,000
The Open Door/Mobile Market (equipment) job creation	\$15,000
<i>Project Delivery</i>	\$0
TOTAL	\$165,000
PLANNING AND ADMINISTRATION	
Administration of CDBG grant	\$126,701
TOTAL less than 20% of CDBG allocation	\$126,701
GRAND TOTAL FOR ALL CDBG PROGRAM AREAS	
	\$747,531
FY15 CDBG allocation	\$633,507
Unprogrammed funds (includes program income)	\$104,024
FY15 anticipated program income	\$10,000
TOTAL PROGRAMMABLE FUNDS	\$747,531

*FY14 program income = \$146,122

FY15 HOME Investment Partnerships Program Budget

First Time Homebuyer Program	\$64,419
HOME Administration	\$1,992
TOTAL	\$66,411

Description of Activities and Proposed Accomplishments

PROGRAM	DESCRIPTION	BUDGET	PROPOSED ACCOMPLISHMENT	PRIORITY LISTING
PUBLIC SERVICES				
CA Interfaith Commission	Rental Assistance	\$4,000	10 households	Rental Housing Subsidies
CA Social Club (NAMI)	Program for people with disabilities	\$6,000	20 people	Services for the Disabled
Gloucester Housing Authority	Home Ownership	\$10,000	500 people	Housing
The Grace Center	Homeless program	\$10,000	120 people	Homeless
HAWC	Domestic violence	\$6,000	200 people	Victims of Domestic Violence
NS Community Action Program	Educational Program	\$7,000	70 youth	Youth Services
The Open Door	Food Program	\$10,000	3,439 people	Food Bank
The Schooner Sail	Educational Program	\$3,000	250 youth	Youth Services
Wellspring House, Inc.	Educational Program	\$9,000	45 people	Employment & Training
YMCA Youth Employment	Employment Program	\$40,000	150 youth	Youth Services
YMCA ACCESS Program	Scholarship Program	\$10,000	200 youth	Youth Services
HOUSING & REHAB				
Housing Rehabilitation	Safety, Health Code Violations	\$178,664	10 Households	Housing

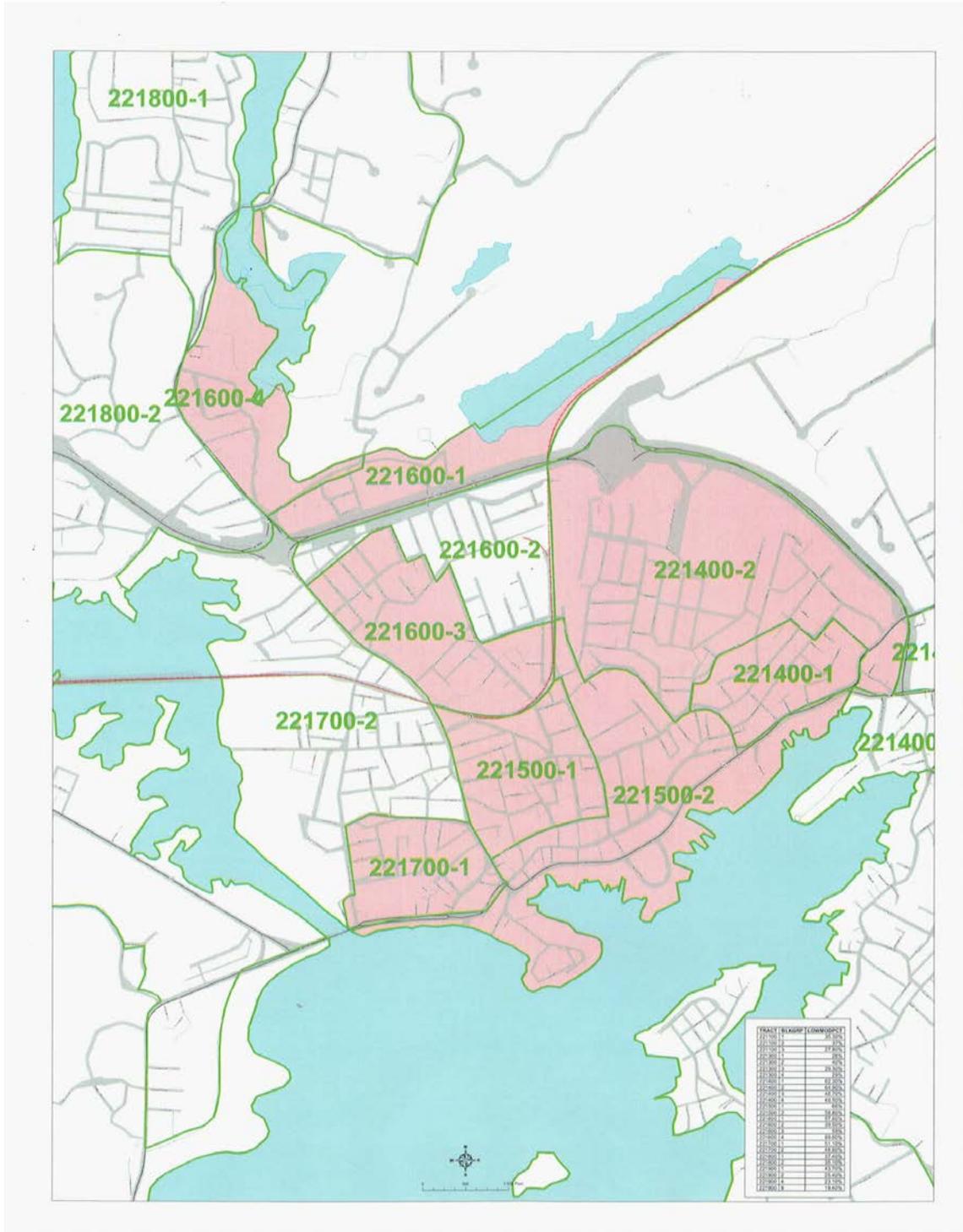
PUBLIC FACILITIES				
Burnham's Field Community Garden	Park Improvements	\$7,100	300 people	Parks, Recreational Facilities
City of Gloucester	Street/sidewalks improvements	\$20,000	2,334 people	Sidewalks
City of Gloucester	Park/playgrounds improvements	\$31,122	TBD based on project site	Parks, Recreational Facilities
ECONOMIC DEVELOPMENT				
Economic Development Loans	Loans for Job Creation	\$130,000	4 jobs	Jobs
Action Inc.	Home Health Aide Program	\$20,000	1 job	Jobs
The Open Door	Job Creation	\$15,000	1 job	Jobs
PLANNING AND ADMINISTRATION				
Planning and Administration of CDBG	Administration	\$126,701		
HOME PROGRAM				
Housing	First Time Homebuyer	\$64,419	7 households	Housing
HOME Administration	Administration	\$1,992	1 organization	Administration

Geographic Distribution of Funds

The City of Gloucester's public service, housing rehabilitation, and architectural access projects as well as the City's First Time Homebuyer program will directly benefit low- and moderate-income people and will be carried out on a citywide basis. The projects under the economic development program will also be undertaken citywide and require the creation of jobs for low- and moderate-income people. One hundred percent of CDBG funds will be used for activities that benefit Gloucester's low- and moderate-income residents.

There is no concentration of minority or low income populations in the City, nor are there any census tracts where more than 50% of residents are low or moderate income. Therefore the City has created target neighborhoods that include the highest percentage of low- and moderate income residents in Gloucester. These include census tracts: 2214, 2215, 2216, and 2217. In order to be eligible, public facility and improvement projects are located in these target neighborhoods. Public facility projects that are designed to remove architectural barriers for people with disabilities are the one exception to this eligibility requirement. These projects are intended to serve the entire population and may be located city wide. In FY15, approximately 10 percent of the CDBG allocation (plus program income) will be expended on public facility projects. Approximately 50 percent of these funds will be allocated to parks and recreational improvements in the target neighborhoods.

Gloucester Target Neighborhoods, by Census Block Group



Federal, State and Local Resources

A number of resources are expected to be received in FY15 to address needs in Gloucester.

City of Gloucester

CDBG	\$633,507
Prior Year Program Income	\$146,122
Estimated FY15 Program Income	\$10,000
HOME (via North Shore HOME Consortium)	\$66,411
Revolving Loan Program	\$348,283
EPA Brownfields Clean-up Revolving Loan Fund	\$477,587
Community Preservation Act Funds	\$300,000
Housing Trust Fund	\$245,418

Action, Inc.

HOPWA	\$1,292,869*
U.S. Department of Health & Human Services	\$1,816,185
U.S. Department of Energy Weatherization Assistance Program	\$469,465
National Grid - <i>weatherization program funds</i>	\$8,000,000
Emergency Food and Shelter Program	\$16,000

McKinney- Vento Homeless Assistance

Continuum of Care	\$1,795,689
Action, Inc.	\$270,160

Gloucester Housing Authority

Section 8 Program	\$7,000,000
McKinney-Vento SRO	\$490,000
Federal Low-rent Housing	\$513,000
Other HUD Grants	\$230,000
Capital Fund Program	\$116,102
State/Local	\$1,900,000

Other Funds

Other: (Private donations, MA Department of Education United Way, fundraising)	\$2,129,859
---	-------------

*The HOPWA grant is for three years 10/1/14 - 9/30/17.

Leveraging Resources

Federal funding will leverage significant resources to meet community needs in Gloucester. In FY15, it is anticipated that over \$27.5 million in state grants, CPA funds, federal programs, donations and financial support from private foundations will be available to meet the needs of Gloucester residents. In addition the housing rehabilitation work is often complemented by private work in the unit for additional improvements. The first time homebuyer program leverages significant home mortgage financing for those who might otherwise not be able to afford a home purchase.

Housing vouchers are also an important resource that the City leverages to meet the housing goals outlined in the FY10-FY15 Consolidated Plan and FY15 Annual Action Plan. In FY15, the Gloucester Housing Authority expects to administer 633 Section 8 HCV vouchers. Additionally, the GHA will also have 52 McKinney Section 8 SRO units and 34 vouchers under the Massachusetts Rental Voucher Program. Community Teamwork, Inc. - in Greater Lowell anticipates administering 25 Section 8 vouchers to Gloucester residents.

Allocation Priorities

The program priorities established in the FY10-FY15 Consolidated Plan have become the basis for the funding allocations in the FY15 Annual Action Plan. These priorities were established through extensive public participation, including public meetings and hearings, consultations with public and private entities in Gloucester and recommendations from service providers. This public participation was informed by the research of available data and community development staff expertise. In addition, a separate planning process was undertaken by the Planning Division for parks and recreation projects, which resulted in the City's Open Space and Recreation Plan (OSRP). Gloucester's OSRP puts forth priorities for park improvements and these priorities incorporate accessibility modifications for people with disabilities. The City has also sought continuous public input for parks and recreation improvements. In terms of economic development, the City has performed outreach to businesses and residents to determine project orientation. For instance, this year the Planning Division held three public meetings on planning for the City's downtown district. These meetings included discussion on multi-use development, parking and zoning in the downtown district. In addition to downtown, planning and outreach has occurred on the harbor with a focus on economic development, diversification and business support.

Citizen Participation

Outreach and transparency in the development and implementation of the CDBG and HOME program is a priority for Gloucester. The City has a Citizen Participation Plan that was updated during the development of the FY10-FY15 Consolidated Plan. In accordance with this Plan, two

public meetings were held during the development of the FY15 Annual Action Plan. These meetings were held in the Sawyer Free Public Library, which is fully accessible for people with disabilities. At the first meeting, information was provided regarding the community development program, the priority needs identified during the Consolidated Planning process, the projected amount of CDBG and HOME funds to be received under the program, eligible activities and past use of funds. Applicants made presentations of projects/programs submitted for FY15 CDBG funding, at the second meeting. These meetings were well attended and included active participation from the public. Notices and minutes from these meetings are included in the appendix.

The North Shore HOME Consortium also conducted a public hearing in Gloucester on February 25, 2014 for the Consortium's FY15 Annual Action Plan.

The availability of the Annual Action Plan was advertised in the Gloucester Beacon on April 9, 2014. The comment period extended until Monday, May 10, 2014. There were no comments submitted on the Annual Action Plan.

Institutional Coordination

The Grants Division's location in the Community Development Department enables the CDBG and HOME program to be easily incorporated into citywide planning, which encourages the leveraging of funds and other resources. In addition to the CDBG and HOME program, Community Development staff also administer the Affordable Housing Trust and the Community Preservation Act (CPA) program, which was adopted by the City in 2008. The mission of the Community Preservation Committee (CPC), which was established in accordance with the CPA, is to work with city boards, departments, local organizations and citizens to assess the affordable housing, open space and recreation and historic preservation needs of the City. The CPC then solicits project applications and allocates CPA funding according to the priority needs identified in the three eligible CPA program areas.

In addition to internal coordination in the Community Development Department, staff members from the Grants Division collaborate on a continuing basis with other departments in the City, including the Health Department and the Department of Public Works, to plan and implement health related public service programs, public facility and improvement projects and architectural access improvements. This type of coordination and project planning has been beneficial in leveraging financial resources, ensuring compliance with the multiple layers of local and federal requirements and facilitating timely project completion. Staff from the Community Development Department also met, on an ad hoc basis, with the Mayor's staff with the goal of improving business development and retention in the City.

The success of the public service projects and programs depends on close coordination between the Community Development staff and the service providers. Interaction between staff and CDBG subrecipients is on a continuing basis, through the submission of quarterly reports and project monitoring. The Grants Divisions staff also work closely with the nonprofit community in Gloucester to assess housing, economic, and community development needs and to allocate funds in a way that addresses these needs.

Public and Private Housing, Health, and Social Service Coordination

The Community Development Department both supports and leads efforts to enhance coordination between public and private housing providers and service organizations. The High-Risk Task Force, which was formed in 2011, is one example of the community's efforts to improve cooperation between both housing and human service providers. The Task Force, which is lead by the Gloucester Health Department, is comprised of representatives from the Gloucester Housing Authority, Gloucester Police and Fire Departments, Addison Gilbert Hospital, Action Inc., Veterans' Services and several other social service agencies serving the Gloucester area. Meetings are held once a month, during which the Task Force focuses on high-risk clients that need a range of services, often times from different agencies or departments. The level of collaboration that is achieved as a result of these meetings has both increased the efficiency and effectiveness of service delivery for the provider and the client.

Health Gloucester Collaborative is comprised of fifty organizations, institutions, businesses and city departments, partnered with the mission to promote a healthy drug free community for Gloucester youth and children. Healthy Gloucester hosts informational activities, trainings and awareness campaigns. Specific programs administered by Healthy Gloucester include overdose prevention education, referrals and services; Learn to Cope Support Group; Underage Drinking Prevention and Education and a Physician and Addiction Treatment Provider Roundtable.

Cape Ann Resource Exchange is a networking group of human service providers and faith-based organizations in Cape Ann that was begun by Wellspring Inc. in 2009 with the goal of establishing a shared understanding of available homeless prevention resources. The group is comprised of approximately 30 organizations that meet bimonthly. Since members each have homeless prevention resources that vary in amount and eligibility requirements, the regular meetings help the providers to better serve the community by pooling and coordinating resources to assist different populations.

A Fair Housing Committee was instituted in 2012 and continued to meet in 2013. The Committee and the staff has worked to elevate fair housing Issues in Gloucester. For instance,

the Grants Division sponsored a fair housing forum for private landlords and public housing providers. The forum aimed to increase awareness on the rights of tenants and the requirements of landlords under the Fair Housing Act. The Committee has also met with the Mayor to review fair housing issues and discuss ideas. In 2013, the Committee was directly involved with updating the Gloucester Analysis of Impediments (AI). The Committee reviewed the draft AI, provided community input to complement the public hearing, and commented on proposed impediments and actions to overcome the impediments.

The City of Gloucester is part of the North Shore Continuum of Care Alliance (NSCCA), which is led by the City of Peabody. Action Inc. and Wellspring House represent the City of Gloucester on the NSCCA, working as part of the Continuum to provide a regional network to assist the homeless and near-homeless with shelter, permanent housing and supportive services. Members collaborate to apply for McKinney-Vento funds from the U.S. Department of Housing and Urban Development. Part of this effort includes the Point-in-Time count and the Housing Inventory Survey, which is completed each year in January. In addition to the NSCCA, Action Inc. and Wellspring are represented on the North Shore Action Group, a regional housing network funded through the Interagency Council on Housing and Homelessness. The North Shore Action Group works in tandem with the NSCCA to meet the challenges of addressing homelessness and providing housing on a regional basis.

Finally, the Grants Division staff hold an active membership in the National Community Development Association (NCDA), a national nonprofit organization that represents more than 550 local governments across the country that administer federally-supported community and economic development, housing and human service programs, including the CDBG and HOME programs. Grants Division staff attend conferences and workshops sponsored by NCDA as well as remain up to date on programmatic or budgetary changes through NCDA communication.

Anti-Poverty Strategy

The current 5-year American Community Survey estimate (2008-2012) indicates that 5.6 percent of families and 8.3 percent of individuals in Gloucester are living below the poverty line. The 2014 federal poverty guidelines are listed in Table 1.

Table 1: 2014 Poverty Guidelines*

Persons in family/household	Poverty guideline
1	\$11,670
2	\$15,730
3	\$19,790
4	\$23,850
5	\$27,910
6	\$31,970
7	\$36,030
8**	\$40,090

*for the 48 Contiguous States and the District of Columbia

**for families/households with more than 8 persons, add \$4,060 for each additional person

Source: U.S. Department of Health and Human Services

The Gloucester Community Development Department is primarily responsible for coordinating the City’s efforts to reduce the number of people living in poverty. The Grants Division staff of the Community Development Department administers the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs.

Grants Division staff utilize HOME funds to provide homeownership opportunities to first time homebuyers through down payment assistance. The Gloucester Rehabilitation program, funded with CDBG funds, assists income-eligible homeowners with safety and accessibility improvements so that they are able to remain in their home affordably. A total of 15 percent of Gloucester’s CDBG allocation supports public services, including education, nutrition, and other services that help move families and individuals out of poverty. The City’s economic development initiatives aim to increase the number of jobs for low- and moderate-income individuals. The financing provided to businesses through economic development loan program has successfully enabled workforce development (four jobs in FY14), including in the seafood industry. These opportunities help move people out of poverty as well as prevent households from slipping below the poverty line. The City also supports the provisions of Section 3 by encouraging contractors working on large contracts to train, hire and subcontract with low- and moderate-income residents in Gloucester.

Housing Goals

The City's priority household needs for housing were established in the FY10-15 Consolidated Plan. These priorities include "small related," "large related" and elderly homeowners. The Gloucester Rehabilitation program assists homeowners considered to be "large related" and elderly. The First Time Homebuyer program assists small related and large related households.

Table 2: Moderate income households (51% to 80% of MFI)

RENTERS	Household Type		
	Elderly	Small Related	Large Related
Number of Households	110	390	19
With any Housing Problems	22.7%	23.1%	21.1%
Cost Burden >30%	22.7%	19.2%	0.0%
Cost Burden >50%	0.0%	0.0%	0.0%
OWNERS			
Number of Households	323	389	115
With Any Housing Problems	22.6%	55.0%	52.2%
Cost Burden >30%	21.4%	55.0%	52.2%
Cost Burden >50%	5.9%	7.7%	8.7%

Source: FY10-15 Consolidated Plan for the City of Gloucester

Non-Homeless Special Needs Housing Goals

The City has identified elderly, frail elderly, people with disabilities and persons with HIV/AIDS as non-homeless special needs subpopulations that need housing (see Table 3). The City of Gloucester will continue to work with the Gloucester Housing Authority to provide housing for these subpopulations. The City's Housing Rehabilitation Program will continue to utilize CDBG funds to make improvements that allow Gloucester households, including elderly and persons with disabilities, to remain safely and affordably in their own home. The City of Gloucester will also continue to support and collaborate with Action, Inc. and The North Shore Health Project (NSHP) to provide housing and supportive services for persons with HIV/AIDS. Action currently provides 26 units of housing for people with HIV/AIDS. The North Shore Health Project (NSHP) was founded in 1988 to promote wellness in people living with HIV/AIDS by providing free holistic health care, support services, information and outreach. These services were expanded in 2003 to include people living with Hepatitis C. The NSHP provides a range of services including: case management, holistic therapies, congregate meals, home delivered groceries, transportation, emergency funds, rental assistance, support groups and educational programs. Approximately 200 individuals are served each year by the NSHP, the majority of which live in Gloucester.

Table 3: Low-income* households with special needs

Population	Priority Level	Size
Elderly	High Priority	301 households
Frail Elderly	High Priority	
Severe Mental Illness		
Physical Disability	High Priority	299 households
Developmental Disability		
Alcohol/Drug Abuse		
HIV/AIDS	High Priority	52 individuals
Victims of Domestic Violence		

*(earning 0-80% of AMI)

Source: FY10-15 Consolidated Plan

Needs of Public Housing

The Gloucester Housing Authority (GHA) provides critical resources to Gloucester by assisting over 1,500 households through its Federal and State Public Housing, Section 8, McKinney, Massachusetts Rental Voucher Program, Homeownership Development/Education and economic self-sufficiency programs. Staff and public officials from the City of Gloucester work with the GHA on strategic initiatives. In FY15, \$10,000 in CDBG funds will be used to support the GHA's Homeownership Counseling Program, which provides pre- and post-purchase counseling courses and foreclosure prevention services (e.g. counseling, hotline support and clinics). This program is part of the GHA's homeownership center, which is the only accredited HUD certified homeownership counseling agency on Cape Ann.

The Resident Opportunity and Self Sufficiency (ROSS) program has been operating at the GHA for three years. Presently there are 40 active participants. ROSS participants' income has shown noted increases. The GHA Family Self-sufficiency (FSS) program has 27 families enrolled. Within the past year, the GHA started a youth mentoring program with two partner agencies: the Big Brother, Big Sisters and Gordon College. The GHA also continues to provide senior supportive housing, an innovative program that ensures clients in one senior housing development receive appropriate home care through the Visiting Nurses Associate. A senior aide is on duty 24 hours a day, 7 days a week.

In FY15, the GHA will improve housing using capital improvement funding from HUD and the Commonwealth. The GHA was allocated \$115,102 through HUD's Capital Fund Program. These funds will be used on walkway improvements at the GHA's Willowood property (\$39,056), general operations (\$72,102) and fees and costs (\$3,944). Unfortunately, the GHA anticipates a 1% decrease in the number of households it will assist in the coming year under the Section 8 Housing Choice Voucher program due to federal budget cuts.

Addressing Homelessness

Coordination and Resources

The City of Gloucester is part of the North Shore Continuum of Care Alliance (NSCCA). In addition to the NSCCA, Action Inc. and Wellspring are represented on the North Shore Action Group, a regional housing network funded through the Interagency Council on Housing and Homelessness. The North Shore Action Group works in tandem with the NSCCA to meet the challenges of addressing homelessness and providing housing on a regional basis.

In FY15 the Continuum expects to receive a total of \$1,795,689 in McKinney-Vento funds, \$270,160 of which will be allocated to Action, Inc. in Gloucester. These funds are leveraged by other local, state and federal funds received by Action, Inc. Action, Inc. is a community action program that operates an emergency shelter, maintains permanent supportive housing and provides a range of human services to their clients. These services include job training, education, benefits support and housing counseling.

Wellspring House Inc. is another nonprofit community organization in Gloucester that works with the homeless and near homeless population. Wellspring's shelter provides intensive case management and emergency shelter to five homeless families. After the organization assists these families to find permanent housing, Wellspring staff provide stabilization services for a year, to ensure that the families are safely housed. Approximately 40 families at a time are assisted by Wellspring with stabilization services. Wellspring also owns and operates a lodging house with ten units of single room occupancy rental housing for single men and women in Gloucester, and one apartment with a Section 8 subsidy. These units are subsidized by the GHA.

Wellspring's Adult Learning Initiative (ALI) is a vital component of the organization's strategy to address and prevent homelessness. ALI is an eight-week, full time adult basic education program that is designed to bridge clients to better jobs and self-sufficiency. The program assists Wellspring clients in preparing for the GED, completing remedial academic work to gain entry into college and learning new skills to become more competitive in the job market. In FY15, \$9,000 in CDBG funds will be used to support the ALI. Wellspring's English Language Learning program helps adults who are learning English improve their conversational skills and

literacy. Students are then able to obtain jobs, help their children with homework, and engage positively in the community.

Cape Ann Resource Exchange is a networking group of human service providers and faith-based organizations in Cape Ann that was begun by Wellspring in 2009 with the goal of establishing a shared understanding of available homeless prevention resources. The group is comprised of approximately 30 organizations that meet bimonthly. Since members each have homeless prevention resources that vary in amount and eligibility requirements, the regular meetings help the providers to better serve the community by pooling resources to assist different populations.

Chronic Homelessness

The City works with nonprofit partners to help chronically homeless individuals and families. In addition to operating a 34 bed emergency shelter for homeless individuals, Action Inc. also owns and manages four units of permanent housing for chronically homeless individuals. The provision of permanent housing for the chronically homeless is one of the NSCCA's key objectives in ending chronic homelessness. These units, which are attached to Action's emergency shelter, are subsidized through project based Section 8 vouchers. After living in the unit for one year, and complying with Action's tenant rules, these residents are eligible to apply for a mobile Section 8 voucher. The program has worked at effectively moving chronically homeless individuals out of homelessness and into permanent housing.

A portion of the McKinney-Vento funds received by Action Inc. are for tenant based rental assistance to assist five chronically homeless families. McKinney-Vento funds also support six additional scattered site rental units for chronically homeless individuals that are managed by Action, Inc. Additionally, monies from Mass Housing and Shelter Alliance's Home and Healthy for Good program subsidize rent for six chronically homeless individuals. Action Inc., provides supportive services, including case management, to chronically homeless clients in the emergency shelter and the organization's permanent housing units. In May of 2013, Action Inc. finished construction on four new townhouse apartments for chronically homeless families. The project was funded by HOME funds, Mass Housing funds, Gloucester Affordable Housing Trust and Action, Inc. The families that live in the units have state funded vouchers administered by Community Teamwork, Inc. in Greater Lowell.

The Grace Center is a drop-in center, in Gloucester, that serves low-income and homeless adults in crisis, two-thirds of whom are homeless. The Center originally opened in December, 2011, to provide homeless individuals a place to go during the day, when the local emergency shelter is closed. This has become only a portion of the Grace Center's mission; the Center's broader goal is to provide services to any adult in crisis who uses the Center. These services

include: psychiatric assessments, HIV/AIDS testing, rental, transportation and housing search assistance, benefits case management and life skills education. The Center's location rotates between the community halls of three local churches. Reports generated from the High Risk Task Force indicate that since the Grace Center opened there has been a significant reduction in ambulance calls, arrests, and incidents in public facilities involving adults in crisis.

Homelessness Prevention

In today's current economy, many members of the working poor find themselves one car payment or health crisis away from homelessness. Resources have been established in Gloucester to assist these families with security deposits, rent payments, refinancing and foreclosure prevention. Action Inc. was awarded a two year grant of \$80,000 through the HOME Corps program, a Massachusetts Association for Community Action program, to assist families who have lost their homes to foreclosure. The goal of the program is to help participants make progress toward achieving economic recovery, post foreclosure. Services are offered to families at no charge and include providing support and advocacy, budget counseling, helping families apply for available benefits and programs as well as linking them to employment resources. Each income eligible family may qualify for up to \$2,000 in monetary assistance to prevent impending homelessness. The funds may be used for a security deposit on a new place to live, as first /last month's rent or for moving expenses. The program is currently in its second year of funding and it has been so successful that Action, Inc. is optimistic about potential funding for a third year.

In addition to the above services, Action has two full-time social service advocates, funded by the CDBG program, who assist families who seek help from Action and are struggling to meet financial demands. A majority of the clients are behind on rent payments and are at risk of eviction. The advocates help with tenant-landlord relationships, budget counseling and assist clients to apply for food stamps (SNAP), health insurance, Social Security Disability Income (SSDI) and other benefits that help with financial stability. Action, Inc. provided housing advocacy to more than 300 households last year.

Action, Inc. expects to receive \$16,000 through the Emergency Food and Shelter Program. These funds can be used for rent arrearages or first month's rent. Action also refers clients to the Cape Ann Interfaith Commission's Homes Fund. This volunteer-run fund provides one-time grants to approved applicants that need rent assistance.

Through small, one-time case grants, active case management and referrals, Wellspring staff screen, assess and coordinate assistance for nearly 300 families each year that contact the organization's Homeless Prevention Fund to request emergency assistance. Annually,

approximately 20 families are assisted with grants from the Homeless Prevention Fund. These grants average about \$900 per family. Wellspring also operates a holiday gift program that assists 700 children each winter. The program started as a homeless prevention program after Wellspring staff began receiving calls from families facing eviction in January and February due to missed rent payments. These payments were often missed because parents chose to provide holiday gifts for their children.

The Gloucester Housing Authority's (GHA) Cape Ann Homeownership Center serves the Cape Ann households with foreclosure counseling as a homeless prevention tool. The program, which is funded through the Massachusetts Division of Banks and the CDBG program, works to assist homeowners in danger of foreclosure. The GHA has established a "foreclosure hotline" for counseling by telephone. One-to-one counseling is also offered in person and a seminar-style clinic is hosted twice each year. In 2013, the Cape Ann Homeownership Center, assisted 234 clients with foreclosure prevention services, 105 of which were Gloucester residents.

Discharge Planning

The NSCCA has adopted formal discharge protocols for facilities discharging people from foster care, health care, mental health care and correctional facilities. Both Action Inc. and Wellspring are active participants in this protocol.

Removing Barriers to Affordable Housing

The primary barrier to affordable housing in Gloucester continues to be the limited resources available to address the demand for subsidized housing. The City plans to implement a three-pronged approach to address this barrier. First, HOME funds will continue to be used to support the City's First Time Homebuyer Program (FTHP), which is administered by the Grants Division. The FTHP offers up to \$10,000 in down payment and/or closing cost assistance to income qualified buyers. This assistance is provided in the form of a deferred loan which is paid back at the time of rental, sale, transfer of title or when the property is no longer the homeowner's principal place of residence. Over 291 first time homeowners have been assisted through the program since its inception in 1993.

The Grants Division also administers the City's Community Preservation Act (CPA) program. Under the CPA, communities must set aside a minimum of 10 percent of their allocation for housing. A total of \$266,453 of the last four CPA funding rounds has been allocated to community housing projects. Most recently the CPA funded the acquisition of land and subsequent construction of three condominiums that are affordable to households earning 60-70% of the AMI. Affordable housing will continue to be a focus in FY15 for the Community Preservation Committee, the body that issues CPA project recommendations.

Third, the City will continue to implement the inclusionary housing ordinance. The ordinance requires that 15 percent of all new residential developments involving eight or more dwelling units be made affordable. A cash contribution to the City's Affordable Housing Trust (AHT) is allowable under the ordinance as an alternative to building affordable units, with specific stipulations. The AHT is governed by a 5 member board which is charged with protecting, preserving, and enhancing the economic and social diversity of the City, providing affordable rental and homeownership options for people of all ages and income levels, and accommodating the changing housing needs of families and individuals. Currently, there is \$245,690 in the AHT. Although economic conditions have caused the development of new housing to slow, affordable housing will be generated should a proposed development meet threshold levels.

Meeting Underserved Needs

For the preparation of this plan, the City had increased participation of nonprofit agencies which is expected throughout the program year, thus developing an institutional structure to reduce the number of poverty-level families. The City will implement the housing rehabilitation program and the first time homebuyer program to foster and maintain affordable housing. Other nonprofit partners, including Wellspring House, the Open Door and Action Inc. will assist the City, with CDBG funding, to meet underserved needs.

Addressing Lead-Based Paint in Housing

According to the 2012 5-year American Community Survey, 82 percent of Gloucester's housing stock was built prior to 1979. Since lead paint was not banned until 1978, these homes could potentially be a danger to young children. Elevated blood lead levels in children can lead to physical and behavior problems as well as learning disabilities. The latest data from the Massachusetts Department of Public Health reveals that since 2011 there was one incidence of elevated blood lead level in the Gloucester population (under six years of age) that was screened for lead poisoning. The Health Department maintains a database of rental units in the City that have undergone lead paint hazard containment as part of Gloucester's sanitary code enforcements. Currently, out of the approximately 1,901 rental properties in Gloucester, 400 have had lead paint hazard containment. These 400 properties contain 856 apartments.

Table 4: Gloucester Screening and Incidence Rates for Lead Poisoning

Year	% Population <6 years screened for lead poisoning	Total Blood Lead Levels >=20	Incidence Rate >= 20
2013	51%	1	1.4%
2012	53%	0	0.0%
2011	37%	0	0.0%
2010	39%	2	2.6%
2009	41%	1	1.2%
2008	44%	1	1.1%

Source: Massachusetts Department of Public Health: Screening and Incidence Statistics by Community Fiscal Year 2012, 2011, 2010, 2009, 2008

For over five years, Action Inc. operated a program that addressed lead paint issues on homes for qualified households in Gloucester. The program was funded and administered on a statewide basis by MassHousing. In 2011 MassHousing altered the terms of the assistance, requiring repayment of the loan. MassHousing now requires loan underwriting that is often difficult for low-income families. There are underwriting and loan structuring exceptions made for households with children, particularly if those children have an indication of lead poisoning. Action and the City will refer all such cases to MassHousing and continue to pursue funding to address the lead paint issue in Gloucester. The City continues to explore other means to fill this funding gap.

Impediments to Fair Housing

In 2013 Gloucester completed an update to Analysis of Impediment to Fair Housing (Fair Housing Plan). The Fair Housing Plan had originally been completed in 2009. The formation of a Fair Housing Committee was one action item identified in this Fair Housing Plan. The 16 member Gloucester Fair Housing Committee convened regularly in 2012 and 2013. The Committee met formally with the Mayor to share their work on a community assessment. The Committee was also an integral part of the Fair Housing Plan update, including reviewing the draft document. The methodology for the update closely paralleled the work completed on the original Fair Housing Plan, in four primary elements.

- Public meetings and an advertised public hearing. An advertised public hearing was held on February 14, 2013 at the Gloucester Lyceum Sawyer Free Library. The meeting included information on the Analysis of Impediments, affirmatively furthering fair housing and the community development program. The Gloucester Fair Housing Committee met two times to consider the Fair Housing Plan update.
- Review of relevant available data. The update to the Fair Housing Plan reviews data including: general population, race and ethnicity, income, English (language) proficiency, employment, and real estate information related to housing.
- Research of relevant records. Complainant history at the U.S. Department of Housing and Urban Development and the Massachusetts Commission Against Discrimination was also analyzed.
- Consultations. Consultations were completed with government officials, home mortgage professionals, and staff of non-profit agencies.

The following impediments were reviewed in the AI update:

- Lack of knowledge of fair housing laws
- Need for consistent advocacy for fair housing
- Need for staff support for fair housing
- Presence of lead paint in residential units in Gloucester
- Barriers to meeting needs of protected classes in new, affordable, and other housing
- Language barriers to fair housing
- Lack of representation of people in protected classes on zoning, planning, and assessors board

The following actions were proposed to address impediments:

- Initiating a proactive education campaign on fair housing
- Institutionalizing community support through a fair housing ordinance
- Designating a Fair Housing Officer to provide staff support to the Fair Housing Committee
- Seeking funding to expand program to contain and abate lead paint in Gloucester residential units
- Partnering with advocacy and service organizations working on fair housing and adaptability of new housing
- Assessing language service for limited English persons
- Increasing participation by residents in protected classes on zoning, planning, and assessors board

Monitoring

The City will monitor the Community Development Block Grant program utilizing HUD tools, including IDIS and the CAPER, to implement a comprehensive monitoring system. This comprehensive system for monitoring program subrecipients begins with the application process, including the Request for Proposals (RFP). Prior to the submission of proposals in response to the RFP the Grants Division holds public hearings to familiarize all potential applicants with the HUD reporting requirements. After funding is awarded, a contract between the City and the subrecipient details the project purpose, scope, specific outcome(s), budget and invoice procedure. The Grants Division staff makes a pre-contract site visit to determine the ability of subrecipients to perform according to Community Development Block Grant requirements, as well as their ability to provide documentation, demonstrate an understanding of the community development purpose, fiscal ability and general administration. Quarterly reports are expected from the subrecipient on the funded project. Payments are withheld by the Grants Division, if these quarterly reports are not submitted or are incomplete.

On-site visits are made to each subrecipient at least once a year by at least one member of the Grants Division staff. The project is reviewed in detail, subrecipients' records are verified, consistency with stated objectives and outcomes is reviewed and any potential problems are identified by both City and subrecipient staff, at this point. If necessary, corrective actions are agreed upon by Grants Division staff and the subrecipient.

A risk analysis for the subrecipient considers previous track record, staff availability and experience, and the amount of funding. If a nonprofit is new to the program, verbal communication takes places as often as necessary. Meetings between Grants Division staff and the subrecipient are frequently scheduled, particularly if there is concentrated project activity (public facilities construction) as opposed to an ongoing service (public service). If there are compliance issues, a remedial plan is put into place. Grants Division staff meets monthly to review all projects as they meet goals and objectives. Staff communication and project reviews, which are also discussed monthly, ensure compliance with all program requirements, including the timeliness of expenditures. As part of the housing rehabilitation program, staff will ensure long-term compliance with housing codes as projects are inspected during construction or final clearance.

APPENDIX

FY15 CDBG AND HOME ACTIVITIES TO BE UNDERTAKEN

ID#	Project Title/Description	HUD Matrix Code/Title Citation/Accomplishments/ Eligibility	Funding Source(s)	Amount Funded	Start Date Completion Date	Other
1	Cape Ann Interfaith Rental Assistance	05S Rental Housing Subsidies 570.201(e) 10 Households 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Donations In-kind Misc. Private Total	\$4,000 \$500 \$37,787 \$500 \$9,500 \$52,287	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 48 Middle Street
2	Cape Ann Social Club Social, rehabilitative support for people with disabilities	05B Services for the Disabled 570.201(e) 20 Clients 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Private NAMI Cape Ann Total	\$6,000 \$3,500 \$1,000 \$9,500	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 38 Gloucester Avenue
3	Gloucester Housing Authority Pre/post homebuyer counseling & foreclosure prevention	05U Housing Counseling 570.201(e) 500 Clients 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: State (MHP) Grants Rev/donations Rkpt CPA GHA funds Total	\$10,000 \$9,300 \$16,200 \$12,750 \$6,816 \$23,159 \$78,225	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 259 Washington Street
4	The Grace Center Day service, drop-in low-income and homeless adults	05M Health Services 570.201(e) 120 Clients 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: In-kind Donations Total	\$10,000 \$69,750 \$12,500 \$92,250	07/01/2014 - 05/15/2015	Help the Homeless? Yes Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: rotating (10 Church St; 48 Middle Street; 70 Middle St.)
5	HAWC DV Crisis Intervention and Prevention	05N Abused and Neglected Women and Children 570.201(e) 200 Clients 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Dept of children/Fam, United Way, Fundraising Total	\$6,000 \$106,380 \$112,380	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 5 Pleasant Street

FY15 CDBG AND HOME ACTIVITIES TO BE UNDERTAKEN

ID#	Project Title/Description	HUD Matrix Code/Title Citation/Accomplishments/ Eligibility	Funding Source(s)	Amount Funded	Start Date Completion Date	Other
6	NS Community Action Program College readiness program	05D Youth Services 570.201(e) 70 Clients 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Private Foundations/Contributions/MA Dept. of Higher Education Total	\$7,000 \$ 66,645 \$73,645	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 209 Essex Street
7	Open Door Mobile Market - Access to nutritious, healthy food program	05W Food Banks 570.201(e) 3,439 Clients 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: EFSP Found/Grants Revenues (store) Fundraiser Produce Donations Total	\$10,000 \$ 5,700 \$ 119,000 \$ 135,000 \$ 98,177 \$ 811,051 \$1,178,928	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: various
8	The Lannon Schooner Sails fifth grade educational program	05D Youth Services 570.201(e) 250 Youths 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: School PTO Total	\$3,000 \$3,300 \$6,300	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 63 Rogers Street
9	Wellspring House, Inc. GED, higher education, & higher employment training	05H Employment Training 570.201(e) 45 Clients 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Wellspring Fund General Fund Total	\$9,000 \$13,190 \$89,154 \$111,344	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 302 Essex Avenue
10	YMCA Youth employment	05D Youth Services 570.201(e) 150 Youths 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Total	\$40,000 \$40,000	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: Downtown area, various
11	YMCA Free or reduced memberships & program scholarships	05D Youth Services 570.201(e) 200 Youths 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Total	\$10,000 \$10,000	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: Downtown area, various

FY15 CDBG AND HOME ACTIVITIES TO BE UNDERTAKEN

ID#	Project Title/Description	HUD Matrix Code/Title Citation/Accomplishments/ Eligibility	Funding Source(s)	Amount Funded	Start Date Completion Date	Other
12	Housing Rehabilitation Rehab: Safety, health, code violations	14A; 14B Single and Multi-Unit Rehab 570.202 10 units 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Total	\$178,664 \$178,664	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Location: city-wide
13	Burnham Field Community Garden Park improvements at Burnham	3 Public Facilities & Improvements 570.201(c) 300 L/M individuals 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: CPA MA DEP Total	\$7,100 \$122,000 \$195,000 \$324,100	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Public 570.500 (c) Location: 4 Burnham Street
14	Streets, Sidewalks ADA accessibility for sidewalks	O3K Streets, O3L Sidewalks 570.201(c) 2,334 Persons with disabilities Various facilities 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Total	\$20,000 \$20,000	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Public 570.500 (c) Location: Access city wide
15	Park/Playground Improvements Improvements to city parks	O3F Parks, Recreational Facilities 570.201(c) Various facilities 570.208(a)(2) L/M Limited Clientele	CDBG OTHER: Massachusetts EEA Total	\$31,122 \$137,000 \$168,122	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Public 570.500 (c) Location: target neighborhood or accessible improvements city-wide

FY15 CDBG AND HOME ACTIVITIES TO BE UNDERTAKEN

ID#	Project Title/Description	HUD Matrix Code/Title Citation/Accomplishments/ Eligibility	Funding Source(s)	Amount Funded	Start Date Completion Date	Other
16	Action, Inc. Home Health Care training and placement program	05H Employment Training 570.204 1 Job 570.208(a)(4) L/M Limited Clientele through job creation/retention.	CDBG OTHER: State Linden Foundation Total	\$20,000 \$25,000 \$45,000	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 180 Main Street
17	Economic Development Loans for job creation	18A & 18B Technical Assistance 570.203 or 570.204 2 Jobs 570.208(a)(4) L/M Limited Clientele through job creation/retention.	CDBG OTHER: Total	\$130,000 \$130,000	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: Citywide
18	The Open Door Job creation	18A Direct Financial Assistance 570.204 1 Job 570.208(a)(4) L/M Limited Clientele through job creation/retention.	CDBG OTHER: Total	\$15,000 \$15,000	07/01/2014 - 05/15/2015	Help the Homeless? No Help those w/ HIV or AIDS? No Subrecipient: Private 570.500 (c) Location: 28 Emerson Avenue
19	Administration & Planning Administration of grant	21A General Program Administration 570.206	CDBG OTHER: Total	\$126,701 \$126,701	07/01/2014 - 05/15/2015	Help the Homeless? Yes Help those w/ HIV or AIDS? No Location: 3 Pond Road
20	First Time Homebuyers Assist L/M households with downpayment and/or closing costs to purchase their first home.	92.205(a)(1)	HOME OTHER: Total	\$64,357 \$64,357	07/01/2014 - 05/15/2015	Help the Homeless? Yes Help those w/ HIV or AIDS? No Location: Citywide
21	Administration Administration of grant	92.207(a)(1)	HOME OTHER: Total	\$2,054 \$2,054	07/01/2014 - 05/15/2015	Help the Homeless? Yes Help those w/ HIV or AIDS? No Location: Citywide

**City of Gloucester
Community Development Block Grant
Annual Action Plan PY2014
July 1, 2014 to June 30, 2015**

- 1, Economic Development, Action - Health Care Training
- 2, Economic Development, Open Door - job creation
- ▲ 3, Public Facility, Burnhams Field Community Garden
- 4, Public Service, CAIF - Rental Assistance Program
- 5, Public Service, CA Social Club
- 6, Public Service, HAWC - Violence Intervention & Prevention
- 7, Public Service, Open Door - Mobile Market Program
- 8, Public Service, Wellspring - Adult Learning Initiative Program
- 9, Public Service, GHA - Homeownership Program
- 10, Public Service, NS Community Action Program/Cyber Space
- ★ 11, Youth Program, Grace Center Inc.
- ★ 12, Youth Program, YMCA - Membership Scholarship Access
- ★ 13, Youth Program, YMCA - Employment Program
- ★ 14, Youth Program, Thomas Lannon Schooner - Educational Program

8

9

5

7

2

10

11

4

12,13

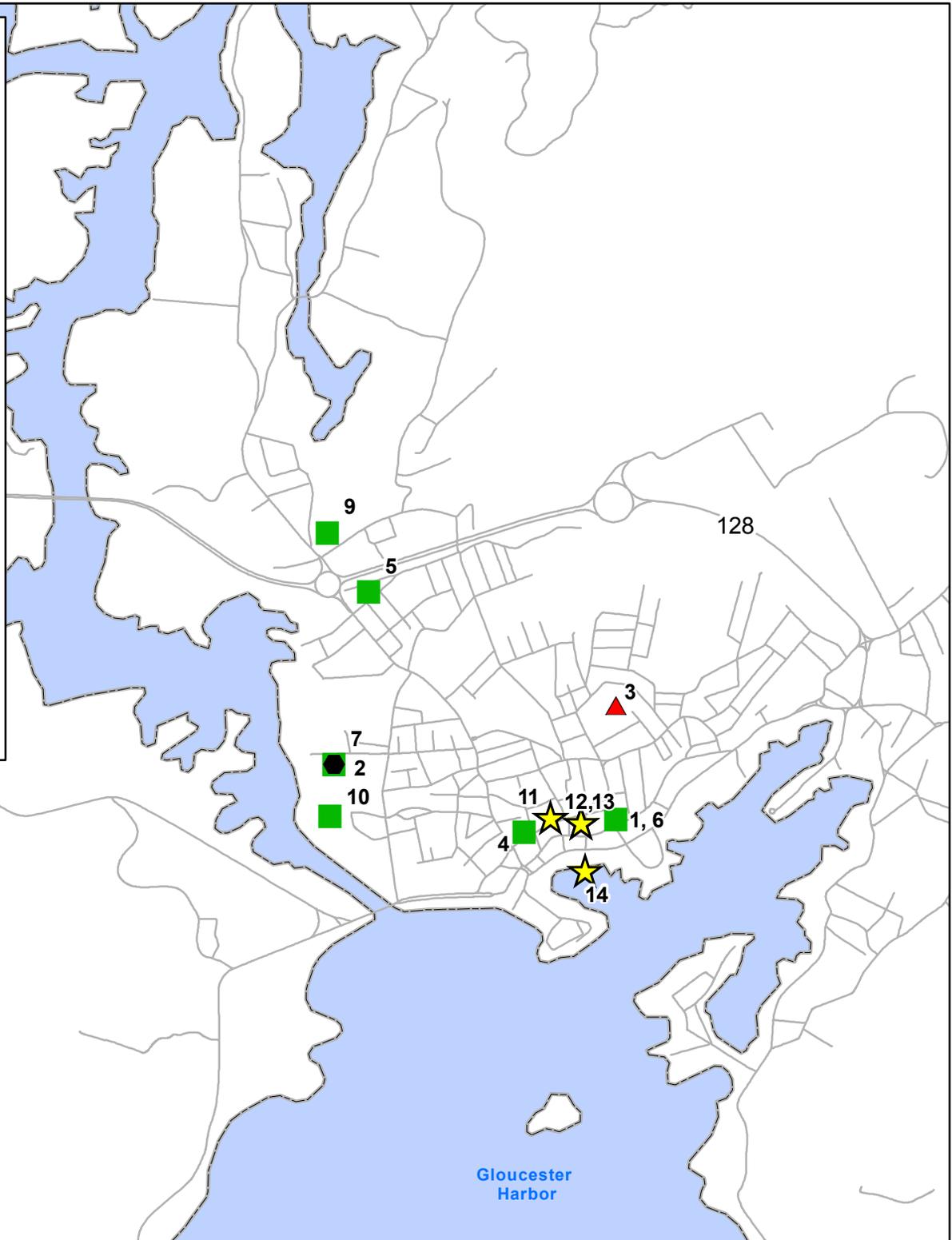
14

1, 6

3

128

Gloucester Harbor



CITY OF GLOUCESTER
2014 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

REQUEST FOR PROPOSALS
&
NOTICE OF PUBLIC HEARINGS

The Grants Division of the Community Development Department is seeking proposals from qualified organizations, agencies, or individuals for its Program Year 2014 (PY14) Community Development Block Grant (CDBG) Program. The CDBG Program is designed to promote safe, sanitary, and affordable housing, encourage handicapped accessibility, improve public facilities, support social service and job training activities, provide economic development assistance, and improve the living environment for low and moderate-income residents of the City of Gloucester. The 2014 CDBG Program is expected to be funded through a grant from the U.S. Department of Housing and Urban Development (HUD). Funding of proposals is contingent upon receipt of funding from HUD.

The Five Year Consolidated Action Plan (PY10-PY14) offers a guide for housing and community development efforts over the next five years. The goals and priorities identified in the ConPlan will be used as a guide for future funding of CDBG activities and programs.

The REQUEST FOR PROPOSALS (RFP) requirement packets will be available on Monday, January 20, 2014, which can be picked up at the Grants Division, 3 Pond Road, Gloucester, MA or can be located on the City of Gloucester website www.gloucester-ma.gov

Proposals will be received until:

12:00 PM, (noon) - Thursday, February 27, 2014
City of Gloucester
Community Development Department
Grants Division
3 Pond Road
Gloucester, MA 01930
(978) 282-3027

AN INFORMATIONAL PUBLIC HEARING to address any questions and explain the CDBG RFP requirements and to obtain the views of the citizens of Gloucester regarding the CDBG Programs will be held on Thursday, February 6, 2014 at 4:00 p.m. in the Friend Room of the Sawyer Free Library, 2 Dale Avenue, Gloucester, MA.

A PUBLIC HEARING will be held on Thursday, March 6, 2014 at 4:00 p.m. in the Friend Room of the Sawyer Free Library, 2 Dale Avenue, Gloucester, MA. Individuals and organizations requesting funds will be required to make a brief presentation outlining their proposal at this meeting.

Mayor Carolyn Kirk
(1-17-2014)

Community Development Block Grant Public Hearing
Informational meeting

February 6, 2014

Present;

Deb Laurie, Senior Project Manager
Dan Cahill, Cahill Consulting
Marie Demick

Public Present:

Mira Riggan, Gloucester College Success Program
Christine Rasmussen, Yvonne Burke, Cape Ann Social Club
Sarah Grow, the Open Door
Kathy Erkkila, Gloucester Housing Authority
Candace Wheeler, Gloucester Stage Company

Dan gives a brief explanation of his role and presents the PY2014 CDBG information.

Community Development Documents

- Consolidated Plan 5-year 2010 to 2015
- Annual Action plan 1-year
- Consolidated Annual Performance Evaluation Report CAPER

Deb Laurie describes the Community Development priorities.

Housing re-hab

Public service programs

Expand economic opportunities- jobs- job training, education

Public services

Public Facility Improvements

Property and Housing

Acquisition, disposition, clearance

Relocation

Homebuyer assistance

Re-hab

Economic Development

Job creation and training

Financing

Performance Measures, HUD is looking for the following information.

Proved benchmarks;

Gauge how programs are meeting needs

-input

-output

Indicator

Outcome

Methodology

The timetable is given

March 6, 2014 is next public presentation

April 11, 2014, notify grant recipients

May-June – AAP submitted to HUD

August -Notification of HUD approval

October- funds available.

Candace from the Gloucester Stage co- inquires as to the funds being available for bathrooms construction

Can work start in July prior to the funds being released as they have a plan and an estimate.

Deb explains the prevailing wage requirement as it pertains to the entire project if HUD funds are accepted by applicant.

Dan recommends they weigh the benefits of using grant funds over the cost of the entire project. Confirmed no matching requirement needed.

Yvonne Burke of the Cape Ann Social Club- questions the need to have handicap access.

Their meeting location does not have HC access. Regulation states you must provide it. She mentions that their location does have plans in process to add this access to the meeting space and they have an alternative ADA compliant space if needed.

Dan recommends she state the plans are in the works to install HC access.

Sarah Grow, of the Open Door asks to have monies defined;

Debbie provides the following information;

20% admin

15% public services

Approximately 20% housing re-hab

The balance will be applied to

ADA parks and playgrounds

Public facilities-

Economic development

Dan thanked everyone for attending

Public hearing closed at 5:00PM

Community Development Block Grant
Applicant Presentation

March 6, 2014

City staff

Tom Daniel, Director, Deb Laurie, Senior Project Manager

Public Present:

Tom Bently

Peggy h Steck

Maggie Howard

Sandra Montier

S Cornett

Candace Wheeler

Christine Rasmussen

Rick Doucette

Melissa Cox

Betty Haggerty

Linda Saris

Louise Fatta

Maud Warren

Sarah Grow

Yvonne Burke

Kathy Erkkila

Brian Flynn

Tom Daniel welcomes everyone, opens the meeting and introduces Debbie to open the public meeting

Deb Laurie will ask each organization to give a brief presentation about their grant request.

Gloucester Housing Authority

Katherine Erkkila, presenting highlights of the program.

The Home ownership center; which provides counseling for;

1st time homebuyer

* New online classes ...new and now a requirement to obtaining 1st time homebuyer loan.

Maintaining a home

Foreclosure prevention.

Flyer presented and attached to minutes.

Burnham's Field Garden

Melissa Cox, presenting.

Currently have 20 garden spots- want to expand by 7 more, of which 5 are already taken.

Melissa explained that the start-up construction is the most costly, total grant application is \$8300. which will be for fabric, wood framing, soil, etc.

They plan on fundraising for other monies they need.

They also plan on re-designing the beds to offer handicap access to some plots by creating some raised beds. Site plan attached to minutes.

Action Inc.

Shari Cornett, presenting. Home health aide training

And Nurse's Aide program

The local nursing homes are participating in the classroom program.

16 students can be accommodated in home health aide class.

Need is great, and many jobs are available in these fields.

Moderate income students will gain from this –as many in the work place are now being required to return to classes to obtain a certificate to remain employed.

The programs run for 6 weeks plus one clinical week.

Gloucester Stage Co

Candace Wheeler presenting

GSC is hoping to re-hab restrooms at theatre

They purchased property in 2008, and have done many renovations to date.

The restrooms as they are do not meet ada requirements- undersized as well.

Project will re-configure and add facilities in each

Project will compliment city effort to increase arts economy.

The theatre has a majority of elderly customers.

YMCA

Rick Doucette and Brian Flynn

Gloucester Clean Team is the first of two grant applications being presented.

The grant is used to employ 14 to 18 year olds during the summer months, cleaning and weeding city streets and parks.

The students learn work ethics, discipline, team work, their work provides a cleaner city for all.

80 to 100 apply and all are accepted- vast majority are low or very low income.

Many continue to work with Y after the summer program ends.

Y camp

This grant application is to subsidize the 50 to 80% discount off day camp prices that is given to all who apply for the many summer camps the Y provides.

A total of \$400,000 of subsidized programming per year is given by Y to Gloucester families.

Cape Ann Social Club

Yvonne Burke, volunteer director presenting.

Community based program for 18 year olds and older who have severe mental health disabilities such as; PTSD, Bi polar, etc.

100% of their budge has been cut and she has taken it upon herself to raise funds to continue these much needed programs for the challenged.

They provide re-habilitation, and activities, and social integration, by group meetings and events.

They meet twice per month, year round.

Action

Shari Cornett presenting

This grant is for the temporary seasonal shelter program.

The funding is to provide taxi and shared motel rooms for those in need during extreme weather.

Shelter has 34 beds, not enough at times; the need for supplemental housing is the reason for the grant- High risk individuals is the focus of the program

Grace Center

Tom Bently presenting

The grant is used to offer case management services to residents in need.

They provide a safe day space for those who have no shelter

They have 3 locations on Middle Street, they provide breakfast and lunch,45 people per day are served.

Licensed social worker is on site to interview and recommend treatment.

8-9 hours of volunteer time per day 3-4 days per week.

60% not homeless, they are in isolation and the organization can provide a direct referral to mental health services.

HAWC

Sandra Montier, presenting.

The grant helps to offset the cost for providing the following services.

2000 calls were placed last year from Gloucester residents to HAWC for emergency services.

The safe house in Gloucester serves 6-8 individuals/families at a time..

The grant will also provide for individual counseling, legal advocacy,

Parent and child recovery programs and the youth violence prevention program

Open Door

Sarah Grow presenting

This application is for support of Hunger relief.

1 in 6 is served in Gloucester

5784 last year

They provide food to many of the programs here today

Over 3000 Gloucester residents will use program this year

Seeking funding for healthy food-

80% of clients are on snap or food stamps

North Shore Community Action

Salem Cyber space

Betty Haggerty presenting.

This program expands the educational and career opportunities for low-income students, providing the foundation for achievement and self-sufficiency.

Mission is to support low income and 1st generation college students to go to college.

40% do not go to college in Gloucester. This is much higher than state average,

They need career knowledge, and college knowledge.

In this startup year the costs are higher as they have only 12 students, it is \$3k per student now as program progresses the cost go down.

They provide tutoring, SAT prep, homework help, application and scholarship assistance, financial advice etc.

Also works with compass students, at their site.

Brochure is attached to minutes.

Cape Ann Interfaith

Louise Fatta presenting

CAIC has provided 50 years of service to Cape Ann residents.

The Home fund program is used to benefit residents in the form of non-repayable grants that are used for 1st month, last month or security deposits required for new rentals.

Louise provided the following statics.

54 people helped last year in their program

The fair market rent is currently \$1251.00 per month for a 2 bedroom in MA

604 people have been placed into affordable housing from their program,

Meeting closed by Debbie Laurie who thanked everyone for their presentations and their good work in our community.

PUBLIC NOTICE
CITY OF GLOUCESTER COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ANNUAL ACTION PLAN PROJECT YEAR 2014

A draft of the City of Gloucester's PY2014 Annual Action Plan which reports the proposed use of Community Development Block Grant (CDBG) and HOME funds from the North Shore HOME Consortium for the period of July 1, 2014, through June 30, 2015, is available for public review and comment at the Community Development Department, Grants Office, 3 Pond Road, the Sawyer Free Library, 2 Dale Avenue and the City Clerk's Office, 9 Dale Avenue, Gloucester, MA 01930. A draft is also available online at www.gloucester-ma.gov. This report will be made available to persons with disabilities upon request. Comments will be received only in writing until May 10, 2014, and addressed to Tom Daniel, Community Development Director, Community Development Department, 3 Pond Road, Gloucester, MA 01930, or e-mail at tdaniel@gloucester-ma.gov. Citizens are encouraged to comment on this proposed CDBG Program. The final version of this report will be submitted to the U.S. Department of Housing and Urban Development (HUD) on or about May 11, 2014, 30 days from the date of this notice.

The City of Gloucester (City), acting through its Community Development Department, conducted two (2) public hearings; an informational hearing on February 16, 2014, regarding the Annual Action Plan to obtain the views and comments of the citizens of Gloucester and to explain the RFP requirements and address any questions and March 6, 2014, to hear the presentations of the submitted RFPs. It is **anticipated** that the City will receive \$633,507 in CDBG Funds from HUD, reprogram \$104,024 of program income and unprogrammed CDBG funds from prior years and utilize \$10,000 of anticipated program income in PY13 for a total of \$747,531 and \$66,411 of HOME funds. The city proposes to use these funds for the following activities:

PUBLIC SERVICES-\$116,944 for various public services. Eligibility: 570.201(e) public services. National Objective: 570.208(a)(2) low and moderate limited clientele. Area of Benefit: city wide.

HOUSING AND REHABILITATION ACTIVITIES

REHABILITATION ASSISTANCE PROGRAM-\$260,664 for City of Gloucester to assist low and moderate-income households with housing rehabilitation and landlords renting to low and moderate-income tenants with rehabilitation costs. Eligibility: 570.202(b) rehabilitation and preservation activities. National Objective: 570.208(a)(3) low and moderate-income housing activity. Area of Benefit: city wide.

PUBLIC FACILITIES

CITY OF GLOUCESTER, ACCESSIBLE PARK IMPROVEMENTS AND STREET/SIDEWALKS-\$78,222 for various accessible park improvements and city streets and sidewalk improvements, city wide. Eligibility: 570.201(c) public facilities and improvements. National Objective: 570.208(a)(1) area benefit and 570.208(a)(2) benefit to low and moderate limited clientele.

ECONOMIC DEVELOPMENT

ACTION, INC., HOME HEALTH AIDE AND NURSES AID TRAINING PROGRAM-\$20,000 for job training program for Home Health Aids and Nurse's Aides. Eligibility: 570.204 special economic activities by Community-Based Development Organizations (CBDOs). National Objective: 570.208(a)(4) benefit to low and moderate limited clientele job creation or retention.

CITY OF GLOUCESTER, COMMUNITY DEVELOPMENT DEPT-\$130,000 for economic development projects, loans for job creation or retention. Eligibility: 570.203(a) & (b) special economic development activities. National Objective: 570.208(a)(4) benefit to low and moderate limited clientele, job creation or retention.

THE OPEN DOOR, MOBILE MARKET-\$15,000 for job creation. Eligibility: 570.203(a) & (b) special economic development activities. National Objective: 570.208(a)(4) benefit to low and moderate limited clientele, job creation or retention.

PLANNING AND ADMINISTRATION-\$126,701 for CDBG Program for salaries, planning, consulting and operating expenses. Eligibility: 570.205 and 570.206 Planning and Administration. National Objective: 570.208(d)(4).

HOME FUND-\$66,411 to assist low to moderate income First Time Homebuyers with down payment and/or closing cost assistance. Eligibility: 92.205(a)(1) Homebuyer Assistance.

These proposed activities are recommended after reviewing the following priorities: provision of services to the maximum number of low and moderate-income persons, achievement of goals identified in the City of Gloucester Consolidated Plan, access to affordable housing, youth service programs, health services, economic development and meeting handicapped accessibility needs.

Por favor contate a Cidade de Escritório de Concessões de Gloucester em (978) 282-3027 se preferem receber uma cópia plenamente traduzida a português.
Contacte por favor la Ciudad de la Oficina de Becas de Gloucester en (978) 282-3027 si usted prefiere recibir una copia completamente traducida a español.

Carolyn A. Kirk, Mayor
04/09/2014