

**CITY OF GLOUCESTER
Board of Health
Minutes of the Meeting
December 7, 2017
5:30 p.m.
City Hall Annex
3 Pond Road
Gloucester, MA 01930**

Board members present: Chairperson: Dr. Richard Sagall; Frederick Cowan; and Claudia Schweitzer. Present from the Health Department: Health Director: Karin Carroll; Assistant Director: Max Schenk. Absent: Vice–Chairperson: Robert Harris and Joe Rosa.

This meeting is being recorded by audio in accordance with State Open Meeting Law.

PUBLIC ORAL COMMUNICATION

There was no “Public Oral Communication”.

APPROVAL OF MINUTES

MOTION by Ms. Schweitzer to approve the Gloucester Board of Health minutes of the meeting of November 2nd, 2017 as written. **Seconded** by Mr. Cowan. **CARRIED.**

Chairperson Sagall stated that the Board will defer the Minutes of the Septic Review Subcommittee until the January meeting.

STANDING COMMITTEE REPORTS

Septic Review Subcommittee Report for November 2017- *Mr. Cowan* read the following report:

“At its meeting of November 14, 2017 the Septic Review Subcommittee reviewed and voted 3-in favor, none opposed, to approve the septic system upgrade plans and requests for variances for the following properties:

- 3 Longview Road (Map 257, Lot 147)
- 2 Thompson Street (Map 234, Lot 70)
- 141 Wingaersheek Road (Map 260, Lot 11)

The project review for 10 Magnolia Avenue (Map 170, Lot 6) was continued, pending receipt of further information from the applicant.

The Subcommittee also considered a request by the property owner of 29 & 34 Marble Road, asking whether the Board’s original design approval of the new construction septic system could be modified, such that the shared system’s ownership is split between the individual lot owners, rather than be exclusive to the lot where the components are located.

The Committee members stated that they are not in favor of the idea and that the conditions of the original shared system approval will stand.”

NEW BUSINESS

Presentation to the Board Regarding Implementation of the View Point Cloud Permitting and See-Click-Fix Complaint Systems- *Mr. Schenk* stated that the Health Department is adopted some innovations in an effort to streamline their permitting and complaint system processes. He gave board members a brief overview of the implementation of the new programs. He stated that an added benefit, since everything is online, is that other City departments can view the documents. He stated that another added benefit is that it is very easy to collect data from the program. *Chairperson Sagall* asked if there was a way to go back and store past records to remove some of the file cabinets from the office. *Mr. Schenk* responded that there are interns that have been scanning files and that should continue.

OLD BUSINESS

1 Pilot’s Hill Condemnation Order- *Mr. Schenk* stated that the condemnation order remains in place and there has been no further updates. He stated that Mr. Aro has been out of state and plans to spend the winter in New Hampshire with family. He stated that the house is not boarded up.

Noice Complaint- *Ms. Carroll* stated that there has been a second sound study done at three boxes at Americold’s expense. She stated that the readings should be complete now and they should be receiving a summary of the data soon.

MONTHLY REPORTS

Presented by Karin Carroll and Max Schenk

The following “Monthly Report” was given to Board members.

[December Department Report](#)

Ms. Carroll stated that the Workplace Wellness Committee has launched a walking club at City Hall and Pond Road Annex. She stated that there is now a subcommittee of the group who are focusing on physical fitness for employees and healthy eating for employees. She stated that their main charge is to sustain the walking club and the Weight Watchers program. She stated that the group will also look at City policies such as food at meetings and such. *Ms. Schweitzer* asked if there was a mental health component to the group. *Ms. Carroll* responded that there is a mental health component.

Ms. Carroll stated that the Retail Recreational Marijuana Task Force voted for a moratorium vote that City Council decided to adopt for six months.

Ms. Carroll stated that they installed sharps containers at the Sawyer Free Library. *Mr. Cowan* asked who maintains the containers. *Ms. Carroll* responded that at this point the City does not have an approved Exposure Control Policy. She stated that until the policy is complete the Sharps Disposal Committee will be maintaining the containers.

Ms. Carroll stated that Steve Winslow is retiring and they will be posting his position. She stated that the Healthy Gloucester staff will be moving back to 3 Pond Road on December 20, 2017. She stated that Joan Whitney is transitioning to the Tower Foundation grant and will come back before the board in January to present the grant applications.

Ms. Carroll stated that emergency preparedness is rolling along and they put in an application with the Cape Ann Emergency Planning Team to run a training titled "Until Help Arrives".

Ms. Carroll stated that Lahey has funded \$6,000 to the regional postnatal home visiting program.

Ms. Carroll stated that they will provide board members a strategic plan update at the January meeting.

Ms. Carroll stated that there was some nice media this month in the Gloucester Daily Times and the Salem News on gun violence.

Ms. Carroll stated that the North Shore Advisory Council will not continue to meet due to Open Meeting Laws but individual partners will be accessed as needed for information and to move the project along.

CONCERNS OF BOARD MEMBERS

Rats- *Ms. Schweitzer* stated rats are still an issue in the City. She stated that public education is important around the issue.

Complaint Letter- *Ms. Schweitzer* inquired about the complaint letter Board members received and the request to appear on the agenda. *Ms. Carroll* gave a brief overview of the background of the complaint. She stated that no findings were found on the initial complaint. The board agreed that since there has been no new information in the past year, the resident must go through the process of submitting a formal complaint before any further steps can be taken.

Next Regular Monthly Meeting Board of Health- The next Board of Health monthly meeting will be on January 4, 2018 at the CATA Training Room at 5:30 p.m.

MOTION by Mr. Cowan to adjourn.
Seconded by Ms. Schweitzer. **CARRIED.**
MEETING ADJOURNED – 6:35 p.m.

Respectfully submitted,

Bobbi Orlando

Accepted by:

Richard Sagall, Chairperson

Documents Referenced:

December 7, 2017 Board of Health Agenda

November 2, 2017 Board of Health Minutes

November 14, 2017 SRS Minutes

December 7, 2017 SRS Report

December 2017 Monthly Department Reports