

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District  
Regular School Committee Meeting

Essex Technical High School  
565 Maple Street  
Hathorne, Massachusetts 01937  
Media Center (Upper Level)

Thursday, October 12, 2017  
7:00 p.m.

2017 OCT 10 AM 8:10  
CITY CLERK  
GLOUCESTER, MA

**Agenda**

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment\**
4. *Student Representatives Report*  
Introduction of new Student Representative, Jonathan Eberhart, a grade 11 student enrolled in the Veterinary Technology Program.
5. *Approval of Meeting Minutes*  
The School Committee will consider approval of the September 14, 2017 Regular Meeting Minutes.
6. *Communications*
7. *Superintendent-Director Report*
8. *Principal Report*  
Out of State Field Trip Requests
  - a. Administrative Recommendation: To approve an Out-of-State Field Trip for Natural Resource Management Forestry students to Orris Falls Conservation Area, 100 Thurrel Road, South Berwick, Maine on November 14, 2017.
  - b. Administrative Recommendation: To approve an Out-of-State Field Trip for the Class of 2018 to High Meadow, Granby, Connecticut on May 30, 2018.
  - c. Administrative Recommendation: To approve an Overnight Field Trip for Skills USA students and advisors to attend the Fall State Leadership Conference at Best Western Convention Center, Marlborough, Massachusetts from November 19 – 21, 2017.
9. *Subcommittee Reports*
  - a. *Fiscal Year 2018 Grants*  
Recommendation: To accept the following FY2018 Grants:

<u>Grant Description</u>	<u>Fund Code</u>	<u>Amount</u>
Title I	305	\$163,536.00
Title IIA	140	\$ 36,313.00
Title IVA	309	\$ 3,718.00

Perkins	400	\$304,450.00
Special Education	240	\$334,217.00
NSWIB – Youth to Work	n/a	\$ 6,918.89

b. *.4 FTE Admissions Counselor*

Recommendation: To add a .4 FTE Admissions Counselor due to increased applications, plans for expansion of recruitment efforts to include grade 7, and parent sessions. The estimated FY2018 cost is \$25,000. Funding sources are from the Student Services budget, substitutes and postage.

c. *Acceptance of Donations*

Recommendation: To accept the donation of a 2007 Volvo XC70 from Ms. Susan H. Griffin of North Reading, Massachusetts to the Automotive Technology Program.

d. *Adult Education Refund*

Recommendation: To approve payment for an Adult Education refund from FY 2015 in the amount of \$299.00 to be charged to the Adult Education Revolving Fund.

e. *Student Activity Accounts*

Recommendation: To close accounts that are inactive in the amount of \$4,038.00

Recommendation: To reallocate funds from Inactive Accounts as follows:

- Events - \$1,038.00 – School Community Culture Events; i.e. 2017 funded dunk tank, ice cream social for spirit award, senior night, trivia night and Hawk Holiday Hope.
- Kelly Fund - \$1,000.00 – Student Support paid class dues for five (5) students, assisted with licensing fees for students, paid for students in need to participate in school activities, covers unfulfilled needs for students, donations.
- SkillsUSA- \$1,500.00 – Advisors last year struggled with fundraising and management of funds therefore there is a \$0.00 balance. This would provide the new advisor team with seed funds to begin this school year.
- Honor Society- \$500.00 – Minimal funds available to support induction ceremony.

f. *Donation of Uniforms*

Recommendation: To approve the donation of soccer uniforms that is no longer in use by the District to “Soccer Without Borders” sponsoring the annual Youth Festival in Uganda. A description of this program is included the packet.

Next Meeting: November 1, 2017 (5:30 p.m.)

District Policy Subcommittee

Recommendation: The School Committee will consider adopting the 2017 – 2018 Admissions Policy as presented.

Next Meeting: December 14, 2017 (5:30 p.m.)

Personnel Subcommittee

Recommendation:

- To approve a 1.5% Salary Increase for Paraprofessionals (FY2018) at a total cost of \$5,659
- To approve a 1.5% Salary Increase for Individually Contracted Non-Administrative Employees (FY2018) at a total cost of \$4,382

Next Meeting: November 9, 2017 (5:30 p.m.)

10. *Old Business*

11. *New Business*

- a. To Accept Nominations for the Official Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference, November 1-4, 2017.
- b. To Accept Nominations for the Alternate Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference, November 1-4, 2017.

12. *Warrant*

13. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

14. *Adjourn*

*The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

**\*Public Participation at School Committee Meetings (File: BEDH)**

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.