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**Gloucester Lyceum & Sawyer Free Library
Building & Grounds Committee – Meeting Notice
Monday, August 14, 2017**

The Monthly meeting of the Sawyer Free Library Building & Grounds Committee will be held on **Monday, August 14, 2017** at 4:00 PM.

Gloucester Lyceum & Sawyer Free Library
Building & Grounds Committee
Meeting Agenda
Monday, August 14, 2017

1. 4:00 Meet on Dale Avenue porch for walkabout.
2. 4:30 Call to Order, Muzzey Room
3. Welcome and Recent Developments
 - Request to purchase ProForce 1500XP vacuum for custodial staff use
4. Approval of July 11, 2017 minutes
5. Interior Update – Kecia German
 - Short-term solutions to Saunders House mold
6. Exterior Update – Dan Ottenheimer
 - Recommendations from the Saunders House Stewardship Committee:
 - Redirect downspout water from Saunders House;
 - Remove vegetation that crowds the building;
 - Determine location and heads of Olson's irrigation.
7. Open tickets – Fred Cowan
8. Other
9. Concerns of Members
10. Adjourn
11. Next meeting: September 11, 2017 at 4:30