



City of Gloucester City Council

CITY HALL • GLOUCESTER • MASSACHUSETTS • 01930
Telephone 508-281-9722 Fax 508-281-8472

CITY COUNCIL STANDING COMMITTEE
Budget & Finance Committee
Thursday, October 21, 2010 – 6:00 p.m.
1st Fl. Council Conference Rm. – City Hall
AGENDA

CITY CLERK
GLOUCESTER, MA
OCT 14 PM 12:51

1. **Continued Business**
 - A) Monthly Review with CFO, Jeff Towne re: Trust Funds (Cont'd from 09/09/10)
 - B) Tax Classification (Cont'd from 09/09/10)
 - C) Talbot Rink Enterprise Fund (Cont'd from 10/07/10)
 - D) Memorandum from Community Development Director Requesting Acceptance of Remaining \$250,000 Seaport Bond Funds (Cont'd from 10/07/10)
 - E) Grant Applications Procedures (Cont'd from 10/07/10)
 - F) Discussion Related to the TD Bank Beach Deposit Discrepancies/Status of Same (Cont'd from 09/23/10)
2. **Memo from City Auditor regarding accounts having expenditures which exceed their authorization**
3. **Memorandum from DPW Director re: Supplemental Appropriation Request (#2011-SA-1) in the amount of \$50,000.00**
4. **Memorandum from Police Chief re: acceptance of a "Secure Our Schools" Grant in the amount of \$38,888.00**
5. **Memorandum from CAO re: permission to pay expenses incurred in FY10 by former Commission Volunteer Coordinator with FY11 funds**
6. **Memorandum from DPW Director re: acceptance of a donation of 100 toilet seats for Gloucester Public School buildings from the Carroll K Steele Insurance Agency**
7. **Memorandum from DPW Director re: MADEP Capital Improvement Grant Program.**
8. **Memorandum from Comm. Dev. Director re: Community Preservation Committee's (TBC) recommendations on the first round of project applications for the Community Preservation Act funding**
9. **Petition of 64 signatures submitted by Gail B. Misk re: removal of outdoor cameras from City of Gloucester**
10. **Gloucester Rotary Club's Efforts Re: Tony Gentile Memorial Bandstand re: Donation**

COMMITTEE

Councilor Steven Curcuro, Chair
Councilor Paul McGeary, Vice Chair
Councilor Jacqueline Hardy

Committee members – Please bring relevant documentation

Back-up and Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Kenny Costa
Jeffrey Towne
Tom Markham
Police Chief Michael Lane
Mike Hale
Nancy Papows
Sarah Garcia
J.D. MacEachern

Massachusetts Department of Revenue *Division of Local Services*
Navjeet K Bal, Commissioner
Robert G. Nunes, Deputy Commissioner & Director of Municipal Affairs

Tuesday, October 05, 2010

Gloucester Board of Assessors
Board of Assessors
City Hall - 9 Dale Avenue
Gloucester, MA 01930

Re: **NOTIFICATION OF PRELIMINARY CERTIFICATION - Gloucester**

Dear Board of Assessors:

The Bureau of Local Assessment has completed its preliminary review of your revaluation program and proposed assessments for all classes of property for fiscal year 2011. The Bureau's statistical analysis of arms-length residential sales indicates compliance with the Commissioner's standards for certification. In addition, the Bureau's review of a representative sample of parcels and of personal property accounts indicates a consistent application of the valuation methodologies employed for these classes of property throughout the community.

With the successful completion of this preliminary review, you are now authorized by the Bureau to proceed with the appropriate public disclosure process necessary to receive final certification for these property classes. The procedures required to complete this phase are outlined in the Bureau's Guidelines For the Development of A Minimum Reassessment Program (2/2006).

When the Board of Assessors has reviewed all assessment changes resulting from public disclosure, please submit to this office a copy of the public disclosure notice and the "Assessment Adjustment List", Form LA-10, which identifies each property with an assessment change in excess of ten percent of the proposed valuation in effect during our preliminary review. Also, when all assessments are finalized, you must complete the classification of all property and submit the total assessed valuation of each major class on Form LA-4, "Assessment/ Classification Report" to the Bureau of Local Assessment. Receipt of the completed forms LA-4 and LA-10 will enable the Bureau to review and issue its final certification.

Your cooperation is appreciated.

Sincerely yours,
Marilyn H. Browne, Chief
Bureau of Local Assessment

Public Works
28 Poplar Street
Gloucester, MA 01930



TEL 978-281-9785
FAX 978-281-3896
mhale@gloucester-ma.gov

CITY OF GLOUCESTER
DEPARTMENT OF PUBLIC WORKS

TO: Jim Duggan, Chief Administrative Officer
FROM: Mike Hale, DPW Director
RE: Supplemental Appropriation
DATE: September 10, 2010

I am submitting a supplemental appropriation request of \$50,000.00 from the Reserve for Appropriation Account, #294015, Highway Force Account to the Personal Services Small Paving Contract Account, #101000104705841500000000000058, be sent to the City Council for appropriate action.

I will be available for any questions that may arise from the City Council. Thank you.

Budget: SUPLHF

City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2011

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2011-SA- 1 *Auditor's Use Only*

DEPARTMENT REQUESTING TRANSFER: Dept. of Public Works

APPROPRIATION AMOUNT: \$ 50,000.00

Account to appropriate from: *Unifund Account #* 294015310.991.59600.0000.00.000.00.059

Account Description R/A Highway Force-OFS-Transfer Out

Balance Before Appropriation \$ 60,064.00

Balance After Appropriation \$ 10,064.00

Account Receiving Appropriation: *Unifund Account #* 101000.10.470.58415.0000.00.000.00.058

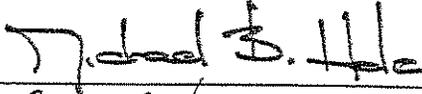
Account Description Public Services Paving

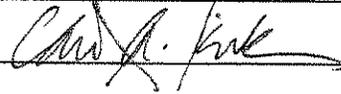
Balance Before Appropriation \$ -

Balance After Appropriation \$ 50,000.00

DETAILED ANALYSIS OF NEED(S): Funds needed to fund autumn paving contract.

APPROVALS:

DEPT. HEAD:  DATE: 9/30/10

ADMINISTRATION:  DATE: 10/5/10

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

Chief Michael W. Lane

**Gloucester Police
Department****MEMO**

RECEIVED

SEP 30 2010

Mayor's Office

To: Jim Duggan, Chief Administrative Officer
From: Chief Michael W. Lane
CC:
Date: September 30, 2010
Re: "Secure Our Schools" Grant Award

Jim,

This past summer, the Gloucester Police Department applied for a federal grant named "Secure Our Schools" through the U.S. Dept of Justice. The purpose of the grant was to improve security at Gloucester Public Schools through the enhancement of school security equipment, such as security cameras and improved communication hardware.

On September 29, 2010, the U. S. Dept. of Justice notified the Gloucester Police that they have awarded us grant funding in the amount of \$ 38,888.00. The grant period will be from September 1, 2010 through August 31, 2012. There is a required 50% required cash match of \$ 19,444.00, which will be supplied by the School Dept.

I am requesting that this memo be submitted into the Mayors Report for submission to the Budget and Finance Sub Committee for their review. It is our hope that they will recommend acceptance of this Grant to the full City Council. Please see attached award letter.

Thank you for your consideration in this matter.



Mike Lane

From: Cops_Info [Cops_Info@usdoj.gov]
 Sent: Wednesday, September 29, 2010 11:25 AM
 To: Michael Lane - Police
 Subject: Secure Our Schools Award Notification



U.S. Department of Justice
Office of Community Oriented Policing Services

Office of the Director
 1100 Vermont Ave., NW
 Washington, DC 20530

September 29, 2010

Chief of Police Michael Lane
 Gloucester Police Department
 197 Main Street
 Gloucester, MA 01930

Re: Secure Our Schools Grant Program – Grant #2010CKWX0707
 ORI#: MA00508

Dear Chief of Police Lane:

Congratulations! On behalf of Attorney General Eric Holder, I am pleased to inform you that the COPS Office has approved your agency's request for \$38888 under the COPS Secure Our Schools (SOS) grant program. This award will provide your agency with the opportunity to enhance a variety of school safety equipment and/or programs to encourage the continuation and enhancement of school safety efforts to prevent school violence within your community. The grant period for your SOS award is September 1, 2010 through August 31, 2012. It is our hope that this SOS grant will help place agencies at the forefront of innovative school safety developments.

Within the next few weeks, we will send your agency an award package containing your official award document, a Financial Clearance Memorandum, and a Final Funding Memorandum. To accept the grant when the award package arrives, you must sign the award document and any applicable special conditions, and return them to the COPS Office within 90 days of the date on the letter accompanying the award package.

The SOS grant award start date is September 1, 2010. Therefore, your agency can be reimbursed for approved costs after this date. Please be advised that some of your requested items may not have been approved by the COPS Office during the budget review process. When you receive your award package, please carefully review your Financial Clearance Memorandum and Final Funding Memorandum to determine your approved budget, as grant funds may only be used for approved items. The Financial Clearance Memorandum will specify the final award amount and your 50% local match, and will also identify any disallowed costs. Also, a supplemental online award package for 2010 Secure Our Schools grantees can be found at <http://www.cops.usdoj.gov/Thefaun.asp?Item=2368>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents associated with your award, including the SOS Grant Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your grant. A Frequently Asked Questions (FAQ) document can also be found at this website, which will assist you with many questions you may have about your new SOS award.

We look forward to working with your agency under this grant program to address growing school safety and security concerns. If you have any questions about your grant, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 1.800.421.6770.

Sincerely,

Bernard K. Meickian
 Director

9/29/2010

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

MEMORANDUM

TO: City Council

FROM: Jim Duggan, Chief Administrative Officer 

RE: Reimbursement of expenses to Carolin Catalano

DATE: September 28, 2010

We are respectfully requesting permission to reimburse expenses in the amount of \$161.93 incurred in FY2010 by Carolin Catalano, former Volunteer Coordinator for the Gloucester Tourism Commission. Ms. Catalano purchased supplies for the Visitors' Welcome Center, and City Council permission to use FY2011 funds for payment is required.

Please refer this request to the Budget and Finance subcommittee for review. I will be available to answer questions and provide further information as required.

Thank you.

Attachments



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230 Independence Way
Danvers, MA 01923
(978) 762-0152

SALE 1503980 4 004 54166
QTY SKU 0495 06/30/10 04:10
PRICE

1	HP 920XL BLACK INK 884420736769	31.99
1	HP 920XL YELLOW IN 884420736790	14.99
1	HP OFFICEJET 6500 884420425496	119.98
Instant Savings #23038 <-30.00>		
1	HP 920XL CYAN INK 884420736776	14.99
1	HP 920XL MAGENTA I 884420736783	14.99
SUBTOTAL		196.94
Standard Tax 6.25%		12.31
TOTAL		\$209.25

MasterCard 209.25
Card No.: XXXXXXXXXXXX4541 [S]
Auth No.: 01509Z

TOTAL ITEMS 5
\$70.96

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(978) 922-3339

SALE 1452266 11 001 79938
QTY SKU 1258 06/01/10 09:42
PRICE

1	HP 901 COLD R INK 883585702619	28.99
1	HP 901 XL BLACK IN 883585702602	31.99
1	SPLS HD CLR TAPE 4 718103050838	9.99
1	SPLS HD CLR TAPE 4 718103050838	9.99
1	SPLS PREM TAPE W/D 718103001922	9.99
SUBTOTAL		90.95
Standard Tax 6.25%		5.68
TOTAL		\$96.63

Visa 70.00
Card No.: XXXXXXXXXXXX4708 [S]
Auth No.: 001602
Card Balance: Unavailable

MasterCard 26.63
Card No.: XXXXXXXXXXXX4541 [S]
Auth No.: 04515Z

TOTAL ITEMS 5
\$60.96

OK
JAN 28 2010
9-28-10

\$161.93
TOTAL

COSTCO WHOLESALE

DANVERS #301

11 NEWBURY STREET
DANVERS, MA 01923
MEMBER #111786768662 I6

E 475023 *MULTI-FOLD* 23.99 A
83345 LEMONS 3.09

A SUBTOTAL 29.88
6.25% TAX 1.50

VF TOTAL 31.38
American Express

TAX

NO TAX

XXXXXXXXXXXX2003 SWIPED
05/21/10 18:29
Seq#: 000308 App#: 541798
American Express Resp: AA
Tran ID#: 014123033000
Merchant ID 99030111

APPROVED - PURCHASE
AMOUNT: \$31.38

0301 006 0000000021 0169

CHANGE .00
TOTAL NUMBER OF ITEMS SOLD = 2
CASHIER: SUE S REG# 6
5/21/2010 18:29 0301 06 0169 21

THANK YOU!
PLEASE COME AGAIN

OK
JAN 2/25/10
9-25-10

RECEIVED

SEP 23 2010

Mayor's Office



Public Works
28 Poplar Street
Gloucester, MA 01930

TEL 978-281-9785

FAX 978-281-3896

mhale@ci.gloucester.ma.us

CITY OF GLOUCESTER
DEPARTMENT OF PUBLIC WORKS

TO: Jim Duggan, Chief Administrative Officer
FROM: Michael B. Hale, Director of Public Works *Michael B. Hale*
RE: Donation from Carroll K. Steele Insurance Agency
DATE: September 21, 2010

The Carroll K. Steele Insurance Agency has donated 100 toilet seats for the Gloucester Public School buildings. I am requesting that the Mayor's Office submit to the City Council this request to accept the donation.

The City of Gloucester is fortunate to have such civic minded and generous businesses in our City.

c: Mayor Kirk

Council: GRNTRQ

RECEIVED

SEP 23 2010

Mayor's Office

Public Works
28 Poplar Street
Gloucester, MA 01930



TEL 978-281-9785
FAX 978-281-3896
mhale@ci.gloucester.ma.us

CITY OF GLOUCESTER
DEPARTMENT OF PUBLIC WORKS

TO: Jim Duggan, Chief Administrative Officer
FROM: Michael B. Hale, Director of Public Works
RE: MADEP Capital Improvement Plan Grant Program
DATE: September 21, 2010

A handwritten signature in black ink, appearing to read "Michael B. Hale", is written over the "FROM:" line of the memo.

I am requesting that the Mayor's Office include in the next Mayor's report this request to file for the Mass Department of Environmental Protection Capital Improvement Plan Grant Program for Medium and Large Public Water Systems. This grant provides capital improvement programming for water infrastructure.

Due to the time constraints of the application, I am requesting after the fact submission approval from the City Council. I am providing the grant application for the City Council to review. I will be available for any questions that may arise. Thank you.

c: Mayor Kirk

Council: GRNTRQ

Public Works
28 Poplar Street
Gloucester, MA 01930



TEL 978-281-9785
FAX 978-281-3896
mhale@ci.gloucester.ma.us

CITY OF GLOUCESTER
DEPARTMENT OF PUBLIC WORKS

September 23, 2010

Mr. Patrick E. Rogers
Massachusetts Department of Environmental Protection
Division of Municipal Services, 6th Floor
One Winter Street
Boston, MA 02108

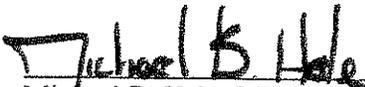
Subject: MADEP Capital Improvement Plan Grant Program
for Medium and Large Public Water Systems

Dear Mr. Rogers:

The City of Gloucester agrees to discuss the following items in public session:

- Consideration of a budget line item, policy, or plan to replace water mains annually,
- Consideration of enacting an annual bond spending cap for the funding of needed capital projects,
- Review the completed components of the CIP and agree to determine if the plan will be accepted as a dynamic spending plan.

Sincerely,



Michael B. Hale, DPW Director
City of Gloucester

AUTHORITY TO FILE

The City of Gloucester hereby certifies that Fay, Spofford & Thorndike, LLC is authorized to file the Massachusetts Department of Environmental Protection Capital Improvement Plan Grant Program for Medium and Large Public Water Systems on behalf of the City of Gloucester Massachusetts.

Accepted By:

A handwritten signature in black ink, appearing to read "Michael B. Hale". The signature is written over a horizontal line.

Michael Hale, DPW Director

City of Gloucester

City Hall Annex
Three Pond Road
Gloucester, MA 01930



TEL 978-281-9781
FAX 978-281-9779
sgarcia@gloucester-ma.gov

CITY OF GLOUCESTER
COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Carolyn Kirk
FROM: Sarah Garcia, Community Development Director *Sarah Garcia*
CC: Matt Lustig, CPC Project Manager
RE: Recommendations from the Community Preservation Committee
DATE: October 4, 2010

The Community Preservation Committee has received, reviewed and made recommendations on the first ever round of project applications for the Community Preservation Act funding.

Please find attached the Committee's submission of recommended projects for your review, and for forwarding to the City Council for their review and appropriation.

Thank you.

GLOUCESTER COMMUNITY PRESERVATION COMMITTEE RECOMMENDATIONS FOR FY10 & FY11 ROUND 1 APPROPRIATION

The Gloucester Community Preservation Committee recommends that City Council appropriate \$502,600 from the Community Preservation Fund for the projects hereinafter described.

The Community Preservation Committee recommends \$307,600 in funding for one-time projects. In addition the Committee recommends that the City Council authorize the issuance of a general obligation bond, in anticipation of future revenues raised through the CPA surcharge, to pay for a substantial portion of the remaining exterior restoration of Gloucester City Hall. The Community Preservation Committee recommends issuance of a 20 year level-debt service general obligation bond for the lesser of \$2,800,000 (plus associated transaction costs) or the amount of debt supported by an annual debt service of \$185,000 (plus \$10,000 in associated transaction costs).

All recommended projects are subject to the terms and conditions imposed by the Community Preservation Committee. The following conditions are common to all recommended projects:

1. Projects financed with Community Preservation Act funds must comply with all applicable State and municipal requirements. Funds are administered and disbursed by the City of Gloucester.
2. Project oversight, monitoring, and financial control are the responsibility of the Community Preservation Committee or its designee.
3. The Community Preservation Committee will require quarterly project status updates from Community Preservation Act Fund recipients. Additionally, recipients shall also provide an interim report at the 50% Completion Stage along with budget documentation.
4. All projects will be required to state *"This project received funding assistance from the citizens of Gloucester through the Community Preservation Act"* in their promotional material and, where appropriate, on exterior signage.

Attached are:

1. Summary of Community Preservation Committee Recommendations
2. Project Summaries for each Recommendation
3. Criteria for Project Evaluation adopted and published by the Community Preservation Committee

Estimated Community Preservation Fund Revenue available for appropriation or reservation is \$960,000. This includes receipts for the local surcharge during FY 2010 and accumulated interest, and estimated receipts for FY 2011, plus the anticipated 28% state match.

Applications for all projects are available for review in the Office of Planning and Development.

Submitted by: Community Preservation Committee

J.J. Bell, Co-Chair and At-Large
Bill Dugan, Housing Authority
Karen Gallagher, Planning Board
Dan Morris, Open Space and Recreation
Scott Smith, At-large

Sandy Dahl-Ronan, Co-Chair and At-Large
John Feener, Conservation Commission
Ian Lane, Historic Commission
Stacy Randell, At-large

Summary of 2010 Community Preservation Committee Recommendations

Project No.	Applicant	Project Title	Category	Recommended Amount
1	Community Development Department	Dogtown/ North Gloucester Woods Preservation Planning	Open Space	\$30,000
2	Gloucester High School, Jim Schoel	Wostrei Environmental-Adventure Center	Open Space/Recreation	\$10,100
3	Gloucester Development Team	Central Grammar Apartments	Community Housing	\$50,000
4	The Gloucester Adventure	Schooner Adventure Restoration: Windlass and Anchor Chain	Historic Preservation	\$25,000
5	City Hall Restoration Commission	City Hall Restoration-Completion of the Exterior Restoration	Historic Preservation	\$195,000* (\$2,600,000)
6	Gloucester Unitarian Universalist Church	Universalist Meetinghouse Restoration Phase II	Historic Preservation	\$30,000
7	Gloucester Historical Commission	Gloucester Street Survey Update	Historic Preservation	\$7,500
8	Historic New England	Beauport Window Conservation	Historic Preservation	\$25,000
9	Gloucester Housing Authority	Cape Ann Homeownership Center	Community Housing	\$20,000
10	Gardner Company	10 Taylor St. Condominiums	Community Housing	\$110,000
* 20 Year Bond @ 3.75% approximately \$185,000/ year + one-time transaction costs of \$10,000-\$15,000			TOTAL	\$502,600

PROJECT NO. 1

DOGTOWN/ NORTH GLOUCESTER WOODS PRESERVATION PLANNING

Project Sponsor: Gloucester Community Development Department

The Community Preservation Committee recommends the appropriation of \$30,000 to the Gloucester Community Development Department to create an existing conditions inventory to be used to develop a preservation plan for the Dogtown/ North Gloucester Woods area.

The Community Preservation Act spending purpose is to plan for the ultimate acquisition of open space.

Project Summary

The project will (1) inventory the ownership and existing level of protection of 105 parcels north of the publicly-owned land in Dogtown and the Babson Watershed including land title research to obtain current deeds and property boundary plans, (2) map out existing access points, trails and ways through those parcels and (3) use the deeds, plans and interviews of current residents to determine the current legal status of public access to the historic paths and roads through the area.

The existing conditions inventory will then be used to develop (1) a preservation plan for the area designed with input from landowners and residents, (2) widely supported strategies to preserve open space and public access to and across these lands.

Community Preservation Act funding will be used to engage the services of a title abstractor and land surveyor to gather the necessary information to complete the inventory and to obtain legal advice as need to determine the legal status of public access through the area.

PROJECT NO. 2

WORSTREL ENVIRONMENTAL-ADVENTURE CENTER

Project Sponsor: Gloucester High School (Jim Schoel)

The Community Preservation Committee recommends the appropriation of \$10,100 to Gloucester High School (Jim Schoel) for the removal of invasive tree species and the replanting of native species at the Worstrel Environmental-Adventure Center.

The Community Preservation Act spending purpose for this appropriation is to create recreation and open space.

Project Summary

The Worstrel Environmental-Adventure Center will be an education center adjacent to the Annisquam River and Gloucester High School that will utilize this unique environmental area to enhance outdoor educational and vocational opportunities for Gloucester High School students. The project will include construction of a Challenge Course, an addition to the existing Aquaculture Lab, and a Community Garden.

Community Preservation Act funds will be used to remove and replace invasive Norway maples with species beneficial to wildlife.

PROJECT NO. 3

CENTRAL GRAMMAR APARTMENTS

Project Sponsor: Gloucester Development Team

The Community Preservation Committee recommends the appropriation of \$50,000 to the Gloucester Development Team for the restoration of the Central Grammar Apartments, located at 10 Dale Avenue.

The Community Preservation Act spending purpose for this appropriation is to support community housing.

Project Summary

Central Grammar Apartments is an 80-unit affordable elderly housing development across the street from Gloucester City Hall. It is a brick school building built in 1889 and the 1920's that was converted to residential use by Gloucester Development Team in 1975. Legal affordability restrictions on the apartment rentals are expiring, and after 35 years the building badly needs renovation. The Gloucester Development Team is proposing to recapitalize the property with tax exempt bond financing, private equity, 4% federal low income housing tax credits, federal and state historic preservation tax credits, and other state funding. The rehabilitation includes fire suppression sprinkler system, roofing, pointing and masonry repairs, new historically accurate and more energy efficient windows, handicap accessibility, new kitchens and baths, interior cosmetic upgrades, boiler and control replacement, insulation and other energy-conserving improvements.

Community Preservation Act funding will leverage public funding for the project by contributing toward the local match for \$2,695,000 in the Commonwealth's Capital Improvement and Preservation Funds and Affordable Housing Trust Funds.

PROJECT NO. 4

SCHOONER ADVENTURE RESTORATION: WINDLASS & ANCHOR CHAIN

Project Sponsor: The Gloucester Adventure

The Community Preservation Committee recommends the appropriation of \$25,000 to The Gloucester Adventure to contribute toward the rebuilding of the windlass and attach the anchor chain to the National Historic Landmark, Schooner Adventure.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

Project Summary

This Gloucester Adventure, Inc. has been undertaking the restoration of the Schooner Adventure, the last of the Gloucester dory fishing schooners, to the original 1926 fishing configuration. Once completed, the Adventure will serve as a floating and sailing museum and educational facility dedicated to the preservation and retelling of the New England fishing industry centered in Gloucester. Rebuilding the windlass and replacing the anchor chain are the next critical steps toward completing the vessel's \$3.5 million restoration. The windlass is a large wooden and iron hand actuated winch that enables the Adventure's 1000 pound anchor to be raised and lowered, allowing the vessel to be anchored in open water. This piece of equipment is essential for the safe operation of the schooner.

Community Preservation Act funding will be used to help rebuild the windlass.

PROJECT NO. 5

GLOUCESTER CITY HALL EXTERIOR RESTORATION

Project Sponsor: City Hall Restoration Commission

The Community Preservation Committee recommends the appropriation of a 20 year level-debt service general obligation bond for the lesser of \$2,600,000 (plus associated transaction costs) or the amount of debt supported by an annual debt service of \$185,000* (plus associated transaction costs), for the exterior restoration of Gloucester City Hall. Bonding this important work now can take advantage of competitive construction costs and historically low interest rates.

* The annual debt service is based on information provided by First Southwest (9/15/10), and assumes an interest rate of 3.75%.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

Project Summary

Completed in 1871, Gloucester City Hall is the most historically and architecturally significant municipally owned building in Gloucester, and is listed on the National Register of Historic Places. Designed by the acclaimed architectural firm of Gridley J.F. Bryant and Louis Rogers, Gloucester City Hall defines the City's skyline, contributes to the architectural fabric of Gloucester, adds vibrancy to downtown, houses municipal treasures, serves as an important venue for community events and has been the seat of municipal government departments for almost 140 years.

As part of the ongoing exterior restoration of Gloucester City Hall, Community Preservation Act funding will be used to fund architectural and engineering plans and to restore and rehabilitate the rapidly deteriorating elements of the building's exterior envelope, including the balance of the tower, the ventilators, the decorative cornice, the windows, and the entrance porticos.

PROJECT NO. 6

UNIVERSALIST MEETINGHOUSE RESTORATION PHASE II

Project Sponsor: Gloucester Unitarian Universalist Church

The Community Preservation Committee recommends the appropriation of \$30,000 to the Gloucester Unitarian Universalist Church to fund improved accessibility for persons with disabilities, including a platform lift, as well as to construct Americans with Disabilities Act compliant lavatories.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

Project Summary

Built in 1805-06 the Meetinghouse is listed on the National Register of Historic Places and is the oldest standing church in Gloucester. It is an often-cited example of a design popularized by an early American architect, Asher Benjamin. The 155-foot lantern tower lighted at night is an iconic symbol of the City and has guided mariners into Gloucester Harbor for more than 200 years. The Meetinghouse hosts dozens of public events each year including theatrical and musical performances, lectures, benefit events and group meetings. The Sanctuary and other areas where these events are held are now inaccessible to persons unable to navigate stairs.

Community Preservation Act funding will help make this historically important building accessible to persons with disabilities, through the installation of a platform lift elevator to serve both a downstairs Vestry and the 300-seat main Sanctuary above. Lavatories for use by persons with physical disabilities will also be constructed.

PROJECT NO. 7
GLOUCESTER STREET SURVEY INDEX UPDATE
Project Sponsor: Gloucester Historical Commission

The Community Preservation Committee recommends the appropriation of \$7,500 to the Gloucester Historical Commission to update the Street Survey Index of historic properties.

The Community Preservation Act spending purpose for this appropriation is to plan for the ultimate restoration and preservation of historic resources.

Project Summary

The Survey Update will provide (1) a detailed assessment of Gloucester's inventory historic properties and (2) comprehensive recommendations for priorities for updating and expanding the inventory. While the city's existing historic resources inventory is relatively comprehensive, gaps and omissions are recognized, given the size of the City and the age of many of the existing inventory forms. The earliest inventory forms for Gloucester were prepared in the 1970s. It is important to evaluate the completeness and accuracy of the city's existing collection of forms, in the light of new information that may be available, the passage of time that makes additional properties meet the threshold for historic designations, and new perspectives on the cultural significance of property types and styles that may previously have been underappreciated and under documented.

The Survey Update will identify areas where additional work is necessary, and provide a solid basis for the City to move forward with its outstanding historic properties survey needs.

The Survey Update will result in a written Survey Plan, which will include an assessment of the existing inventory of approximately 1400 properties and National Register documentation for historic properties; a prioritized list of properties recommended for updated or new inventory forms; and a prioritized survey action plan for how best to undertake future documentation and protection of important properties.

Community Preservation Act funding will be used to support the work of a Preservation Consultant to complete the Survey Update.

PROJECT NO. 8
BEAUPORT WINDOW CONSERVATION (PHASE IV)
Project Sponsor: Historic New England

The Community Preservation Committee recommends the appropriation of \$25,000 to Historic New England to provide professional conservation care for approximately 30 historic wood windows at Beauport, Sleeper-McCann House, a National Landmark.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

Project Summary

Beauport, Historic New England's most-visited house museum, is a premiere travel destination in the City Gloucester, a nationally important historic property and a unique educational and cultural resource.

The building's location on a natural rock ledge directly above the Atlantic Ocean places it directly in the path of surface water runoff. Current restoration efforts, including the window conservation project, will prevent future moisture penetration, remove potential threats to the building, and mitigate further damage to the historic fabric and collections.

In 2008, Historic New England secured a \$500,000 matching grant for the planned \$1,135,475 preservation project from *Save America's Treasures* program through the Department of the Interior to address some of the most significant issues threatening the building and collections within. The scope of work includes window repairs and repainting, masonry repairs, and a wood shingle roof replacement. A partial match to the *Save America's Treasures* grant was secured through the Massachusetts Preservation Project Fund in 2008 that allowed Historic New England to begin window conservation work on other sides of the house.

Historic New England is now working towards the challenging restoration of severely deteriorated windows on the harbor side of the property, located over the rocky ledge and the sea.

Community Preservation Act funding will support Phase IV of the \$50,000 window restoration project, with matching funds through the *Save America's Treasures* grant already approved.

PROJECT NO. 9

CAPE ANN HOMEOWNERSHIP CENTER

Project Sponsor: Gloucester Housing Authority

The Community Preservation Committee recommends the appropriation of \$20,000 to the Gloucester Housing Authority to expand their pre-purchase, post-purchase, and foreclosure prevention counseling programs through the Cape Ann Homeownership Center.

The Community Preservation Act spending purpose for this appropriation is to support community housing for low and moderate-income individuals and families.

Project Summary

Established in 1948, the Gloucester Housing Authority currently assists over 1400 low and moderate-income households on Cape Ann annually through public housing, rental assistance, and homeownership programs.

Housing prices and tight credit markets pose obstacles for credit worthy families to purchase their own home. The waiting lists for Gloucester Housing Authority pre-purchase certificate courses have doubled in the past year. The goal of the Cape Ann Homeownership Center is to prepare the potential buyer to be in the best possible position armed with the highest level of knowledge prior to seeking financing. The Homeownership Center also provides training on household budgeting, repair and maintenance, and wise refinancing decisions to enable homeowners to stay in their homes and enjoy being part of the Gloucester Community. There is an urgent need to educate prospective homeowners about safe and stable decisions to ensure the success of their pending homeownership. Guidance and tools to sustain ownership and avoid foreclosure are provided to existing homeowners.

Community Preservation Act funding will help expand the existing counseling program offsetting program expenses and the salary of the Homeownership Specialist.

PROJECT NO. 10
10 TAYLOR STREET AFFORDABLE CONDOMINIUMS
Project Sponsor: Gardner Company

The Community Preservation Committee recommends the appropriation of \$110,000 to the Gardner Company to help fund the construction of three affordable condominium units at 10 Taylor Street.

The Community Preservation Act spending purpose for this appropriation is to create community housing for low and moderate-income individuals and families.

Project Summary

The Gardner Company proposes to acquire, at a bargain price, a vacant 4,318 s.f. lot, currently owned by the Gloucester Housing Authority, and construct three new condominiums, in accordance with plans approved by the Zoning Board of Appeals. All of the units will be sold to pre-qualified, income eligible, first-time buyers at prices no greater than \$130,000 for 2, two-plus bedroom townhouses and 1, one-bedroom handicap accessible unit. These prices will allow households earning approximately 60-70% of the area median income to qualify for purchase. All units will be deed restricted as permanently affordable, meet the requirements of the Local Initiative Program of the Department of Housing and Community Development, and count towards the City's subsidized housing inventory. Multiple funding sources will combine to achieve the balance of the required \$140,000- \$150,000 project subsidy. Construction financing will be provided by Bank Gloucester.

The 10 Taylor Street Condominium project will revitalize an existing vacant lot in central Gloucester, and provide affordable housing in an established neighborhood. The site is within walking distance of Main St., the waterfront and CATA bus-service.

Community Preservation Act funding will be used to offset all project expenses, including land acquisition, site improvements, building construction and project management.

Gail B. Misk
8 Russ Rd.
Rust Island
Gloucester, MA 01930

September 27, 2010

CITY CLERK
GLOUCESTER, MA
10 SEP 27 AM 8:43

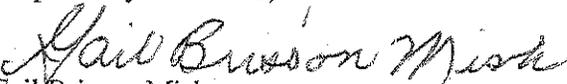
Hon. Mayor Kirk & City Council:

Attached is a copy of a petition to have the newly installed outside cameras removed. It was easy to solicit signatures for this petition. Two out of every three voters approached were anxious to sign.

I hope that you will give this request serious consideration and not reaffirm that "It's under review." We've heard that for eight weeks or more!

Thank you for your consideration of this issue.

Respectfully submitted,


Gail Brisson Misk

/gbm

Atch: 64 signatures

PETITION

We, the undersigned voters and citizens of the City of Gloucester, Massachusetts, do hereby request that Mayor Kirk remove the outdoor cameras from our city immediately. They are an infringement of our civil liberties and invade our privacy. They taint our quality of life on a daily basis. Our government is of and by the people - that's us - we are the government. If the Mayor can't seem to act at once then put this issue to a Referendum vote before the voters this Fall.

Name

Address

Gail B. Misk

Rust Island Gloucester

Celeste Jansen

Concord St Gloucester

Sharon Cooper

Bedou St GLO

Don Brown

63 FRENCH ST.

Ed Gabrielski

7 Emily Lane

Blaine

18 CARLISLE ST.

Sal Froniers

10 Commonwealth Ave

M. A. Ikerd

4/3 Bass Ave.

Roy G. Bell

214 Yed/d Center

Rubio Wallace

38 MAUSFIELD ST

Jack Dutera

10 RISS ST.

Donna Mayburn

152 Cherry St.

Annette Hensson

20 Veterans

Paula Janel

Washington St.

Pete Jafeta

64 Center Hill St

Andrew McConner

18 Raymond St



Gail B. Misk
 8 Russ Road Rust Is
 Gloucester, MA 01930

WWW.HRW.ORG

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Name	Address
Matt Brighetto	5 Bass Ave
Liz Mathw	144 Wheeler St
Joh Robm	151 Hesperus Ave
Jeanne Raudayn	151 Hesperus Ave
Courtte Brando	5 Western Ave.
Patricia O Orlando	28 Coleridge Ave
LINDA SOVA	69 Shore St
Amy Beth Healy	13 Calder St.
David H. Lytle	55 Centennial AVE.
Margaret H. Burns	11 Youngs Rd.
Cynthia Soza	39 Blewidge Lane
Katrina	462 Nashua Ave
Andy	4 MAPLE ST.
Raun Pearson	Maplewood Ave

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Name	Address
Vern Soble	34 Beacon St
Ivan J nos Margaret Coronel	914 bella st 15 Lookout st
James Dort Viete Edmunds	16 Monk St. 59 Maplewood ave
Mary, C. Q. A Ben Masson	109 Washington Street 77 Eastern Ave.
LEANORA SWEKLA Alphonse Swekla Walter W. Friedrichs	9 Bertoni Rd - Glo. 9 Bertoni Rd. 620 WASHINGTON
Fno Omar Nurie omari a Lombard	The Cleveland Pl M
Sam Nunt	88 Pleasant St.
Mina Francis	10 DALE AVE
Livia Can	4 Foster St
Evelyn Ouellette	32 CONCORD ST. 29 Elm st.

PETITION

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Name	Address
Vito Leone Marta Lopez	11 Hillside Rd. 522 Washington St
Paula Landry J.P. Lee	49 Western Ave 56 Cherry St
Dan Smerco Debra Mitchell	3 Mandella Sq Whittier Ave
Vic Vecchio	10 Middle St
Mike La Monde	Sunset Hill Rd.
Ale Torres D. Sepulveda	2 Schooner Rdg.
Robert J. Jorgensen	18 Western Ave
Lucille LeDoux	
Susan Steg	19 Magdalen St
Marta Kuer Celia Etnerio	88 Prospect St. 39A Friend St.
Roger Duchane	5 Williams Ct.
David P. P. Raymond P. Miller	47 Waver St