

CITY CLERK
GLOUCESTER, MA
2016 DEC 28 AM 8:07



GLOUCESTER CITY COUNCIL
Budget & Finance Committee
Thursday, January 5, 2017 – 5:30 p.m.
1st Fl. Council Committee Room – City Hall

AGENDA

Individual items from committee reports may be consolidated into a consent agenda.

1. *Special Budgetary Transfer 2017-SBT-10 from Police Dept.*
2. *Grant Application for the American Legion Hall from Historical Committee*
3. *Memo from Fire Chief Eric Smith re: federal grant application to replace portable radios for Fire Dept.*
4. *Letter from Co-Chair of Glou. Archives Committee re: acceptance of donation for Archives Vault Construction Capital Outlay Account*
5. *Memo from CFO re: Loan Order to fund improvements to various municipal buildings*
6. *Memo from CFO re: settlement of GMAA contract for period of 07/01/16--06/30/19*
7. *CC2016-048 (Orlando) Amend GCO Sec. 4-16 (d) "Off-leash dog areas" subsection (b)(2) by adding a new subsection "(m) Dog Park "pooch pass" certificate for non-residents & amend Sec. 1-15 "Penalty for violation of certain specified section of code" (Cont'd from 12/08/16) (To be Withdrawn @ O&A)*
8. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report and other related business*
9. *Memorandum from Community Development Director & Senior Project Manager regarding recommendations from the Community Preservation Committee for Round 7, FY2017 Funds*

A. Generous Gardeners, Inc. <i>Stacy Boulevard Gardens</i>	Recreational	\$20,400
B. City Clerk's Office/Archives Commission & Historical Commission <i>City Clerk's/Archives Initial Storage Project, Phase 1</i>	Historic Resource	\$15,000
C. Oak Grove Cemetery <i>Continued Restoration of Oak Grove Cemetery</i>	Historic Resource	\$15,000
D. Historic New England, Beauport Museum <i>Wood shingle roof replacement for outer buildings</i>	Historic Resource	\$ 8,250
E. Sargent Museum <i>Preservation of museum porch, granite steps, retaining wall & sign</i>	Historic Resource	\$ 3,200

COMMITTEE
Chair, Councilor Scott Memhard
Vice Chair, Councilor Joseph Orlando, Jr.
Councilor Joseph Ciolino

This meeting is recorded

CC: Mayor Theken
Jim Destino
Chris Sicuranza
Kenny Costa/Amit Chhayani
John Dunn
Interim Police Chief John McCarthy
Mary Ellen Lepionka
Sarah Dunlap
Debbie Laurie

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed & other items not listed may also be brought up for discussion to the extent permitted by law. Items may be taken out of order.

**City of Gloucester
Special Budgetary Transfer Request
Fiscal Year 2017**

INTER-departmental requiring City Council Approval - 6 Votes Required
 INTRA-departmental requiring City Council approval - Majority Vote Required

TRANSFER # 2017-SBT- 10 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Police

DATE: 12/2/2016 BALANCE IN ACCOUNT: ~~\$97,126.27~~ 32,164

(FROM) PERSONAL SERVICES ACCOUNT # MUNIS ORG - OBJECT
0121151 513000
 (FROM) ORDINARY EXPENSE ACCOUNT # MUNIS ORG - OBJECT
Police Uniform Overtime
MUNIS ACCOUNT DESCRIPTION

DETAILED EXPLANATION OF SURPLUS: Funds Available

(TO) PERSONAL SERVICES ACCOUNT # MUNIS ORG - OBJECT
0121651 513000
 (TO) ORDINARY EXPENSE ACCOUNT # MUNIS ORG - OBJECT
Police Harbors Overtime
MUNIS ACCOUNT DESCRIPTION

DETAILED ANALYSIS OF NEED(S): Account in deficit and funds needed to run the boat if called out.

TOTAL TRANSFER AMOUNT: \$6,306.32

FROM ACCOUNT: ~~\$90,819.95~~ 25,858
 TO ACCOUNT: \$5,000.00

APPROVALS:
 DEPT. HEAD: [Signature]
 ADMINISTRATION: [Signature]
 BUDGET & FINANCE: _____
 CITY COUNCIL: _____

DATE: 12/5/2016
 DATE: 12/6/2016
 DATE: _____
 DATE: _____



City of Gloucester
Grant Application and Check List

Granting Authority: State Federal Other

Name of Grant: AMERICAN LEGION HALL

Department Applying for Grant: HISTORICAL COMMISSION

Agency-Federal or State application is requested from: MASS CULTURAL COUNCIL + CPA + PRIVATE

Object of the application: REPAIR + PAINT EXTERIOR PHASE 1 SYSTEMS REPLACEMENT PLAN
PHASE 2 CAPITAL 2017

Any match requirements: 50-50

Mayor's approval to proceed: [Signature] 12/6/16
Signature Date

City Council's referral to Budget & Finance Standing Committee: _____
Vote Date

Budget & Finance Standing Committee: _____
Positive or Negative Recommendation Date

City Council's Approval or Rejection: _____
Vote Date

City Clerk's Certification of Vote to City Auditor: _____
Certification Date

City Auditor:
Assignment of account title and value of grant: _____
Title Amount

Auditor's distribution to managing department: _____
Department Date sent

NOTE: A copy of all grant paperwork must be submitted to the Auditor's Office

FORM: AUDIT GRANT CHECKLIST - V.1



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CITY CLERK
GLOUCESTER, MA

2016 DEC 12 AM 8:44

Today I dropped off the permission sheet that Serafia and others sign giving the GHC permission to apply for grants to repair and paint the Legion Hall exterior.

My co-chair and I met with the DPW this morning to gather information for the grant applications, which was very helpful, and we are meeting with Sandra Kee this afternoon to start gathering more information that needs to be included with the grant applications. We met previously with her and Mr. Nestor with an offer to collaborate on saving the building, which we feel is important to Gloucester and its people. Nestor's recent application to the CPC for funds was turned down because no professional building assessment had been done and only one bid was included with the application, but they are willing to reapply.

Here's more information for the Mayor and City Council about our request to apply for grants:

The first application will be to the Mass Cultural Council for a professional building assessment to be done by a registered architect/architectural historian/archaeologist. This is a small \$5 to 7k matching grant and the MCC does not require competitive bidding. The GHC will seek match funding from private donors, and we would have up to a year to secure the funds after the grant is awarded. We already have a qualified consultant lined up to do the building assessment: William Remsen of International Preservation Associates Inc., who has recently moved to Gloucester. He will give us a description, recommendation, spec sheet, and budget for the work to be done on the building.

So this is Phase 1 of the project, for \$10k to \$14k in all. (I'm awaiting MCC advice on the exact amount because it's only the exterior of the building that is being assessed, and the grant category includes mechanical systems)

The second application, which we hope to submitted at the same time, will be a Capital Facilities Fund grant for the recommended work on the building, also through the MCC. The Legion Hall people will be applying for the match through the Community Preservation Act, and the work will go out to bid as required by the provisions of the CPA. The GHC can help assure that the RFPs are sent to qualified local contractors in an open bidding process. (The MCC keeps a list of "disqualified" vendors.)

So this is Phase 2 of the project, for a \$50k matching grant or \$100k in all, for the replacement or repair of exterior woodwork and painting of the building. It may be that we will have to wait until Phase 1 is complete to know exactly how much to apply for, but it very likely will come to the \$100k benchmark for requiring permission.

My co-chair and I attended a workshop conducted by the MCC on how to apply in their grant categories, and we feel confident that a collaborative effort can bring good results.

In our meeting with the DPW we learned that they replaced the roof and boiler two years ago, and the building was last repainted in 2001. They budget \$1k for an annual building and elevator inspection. However, the observable level of exterior damage and deterioration suggests negligence, along with adverse weather effects from proximity to the sea.

Please let me know if you need any other information.

Thanks very much, and we look forward to hearing back soon. The deadline for submitting the full MCC application is January 13.

Mary Ellen



Office of the Fire Chief
Eric L. Smith
CITY OF GLOUCESTER FIRE DEPARTMENT
8 School St.
Gloucester, MA 01930
978-281-9760 office

Memorandum

TO: Mayor Romeo Theken and City Council
FROM: Chief Eric Smith
RE: Grant Application
DATE: 11/18/16
cc: Lt. Ouellette, Asst. Chief Aiello, CFO Dunn, Financial Coordinator DellaCroce

Mayor Romeo Theken, Council President Ciolino, members of Council,

The Gloucester Fire Department in accordance with Gloucester Code of Ordinance Sec.16-1 (a) and (b) is providing notice of a grant application being submitted to FEMA's Assistance to Firefighter Grant (AFG) program. This is the same Federal grant program that provided us the new SCBA (air packs) you approved last year.

This grant, if awarded and accepted by the City, will provide 90% of the funding required to replace the entire inventory of portable radios at the Fire Department. The current portable radios are at or are nearing the end of their service life, they are no longer even sold or supported by the manufacture, they are a maintenance cost burden, they do not meet current industry standards and they do not meet the interoperability requirements set forth by the Federal government.

The cost to replace our current inventory is an estimated \$547,000.00 based on State bid pricing. This cost includes all equipment and accessories, training all personnel on the operation and use of the new radios, training and equipment for our Communications Officer who will manage the radios and keep the programming current in-house instead of paying an outside vendor to do.

If we are awarded this grant by FEMA I will immediately submit the Grant Application and Checklist for your review and hopefully your approval and funding. I believe this is another great opportunity for the City to save 90% of the cost on a Capital project we will have to fund within the next 2-3 years.

Fire Chief Eric L Smith

GLOUCESTER ARCHIVES COMMITTEE

City Hall, 9 Dale Avenue, Gloucester, MA 01930-5998

archives@gloucester-ma.gov

(978) 282-3043

November 28, 2016

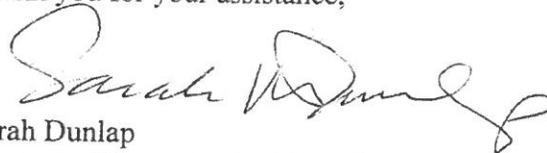
Office of the Mayor
Sefatia Romeo-Theken
and Christopher Sicuranza
City Hall
9 Dale Avenue
Gloucester, MA 01930

The Gloucester Archives Committee has received a check for \$2,500 from Susan Herren, 19 Smith Road, Rockport, MA 01966, check #1853, dated November 25, 2016.

We would like to accept this generous donation and deposit it in the Archives Vault Construction, Capital Outlay account:

295033.10.163.58000.0000.00.000.00.058

Thank you for your assistance,



Sarah Dunlap
Co-chair, Gloucester Archives Committee

Susan Herron

11/25/16

Jim Herron,
Please find enclosed my
2016 donation to the Gloucester
Orchard.

Thank you and all volunteers
for their faithful service. We
all owe you our gratitude !!!

Sincerely,
Susan Herron

19 Smith Road · Rockport MA 01966

S. M. HERRON
19 SMITH ROAD
ROCKPORT, MA 01966

1853

53-70942113
00

11/25/16
Date

Pay to the
Order of

Gloucester Orchard

\$2,500

09/16

Two thousand five hundred and 09/16 Dollars



Photo
and
Digital
Imaging
Division of the
IRS



INSTITUTION FOR SAVINGS
BUILDING A BETTER COMMUNITY TOGETHER SINCE 1830

For Donation

Steven D. Herron

1003

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9707
FAX 978-281-8472
jdunn@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE TREASURER/COLLECTOR

To: Sefatia Romeo Theken, Mayor
From: John P. Dunn, CFO *JPD*
Date: December 7, 2016
Re: Loan Order - Municipal Building Improvements

As per your request, I have attached a form of loan order to fund improvements to various municipal buildings in the amount of \$1,310,000. The loan order will provide \$310,000 in funding for improvements to the Police Department building, including roof, boiler and ventilation work as well as \$1,000,000 for fire alarming systems at Gloucester High School and O'Maley Innovation Middle School. I have attached two memos from Michael B. Hale, Director of Public Works outlining the two requests.

If you are in agreement with the above, please include this in the next Mayor's Report for Council action. As always, I and others as necessary will be available to the Council to answer questions or provide more information.

Thank you.

Municipal Building Improvements Loan Order

Ordered: That the City of Gloucester appropriates One Million Three Hundred Ten Thousand Dollars (\$1,310,000) to pay costs of building roof replacement, mechanical and electrical systems and site improvements to various municipal buildings, including the payment of all costs incidental or related thereto. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority. The Mayor and any other appropriate official of the City are authorized to apply for and accept any and all grants or gifts that may be available to the City to pay costs of the projects.

Further Ordered: That the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.



INTEROFFICE MEMORANDUM

TO: JAMES DESTINO, CHIEF ADMINISTRATIVE OFFICER
FROM: MICHAEL HALE, DIRECTOR OF PUBLIC WORKS *MH*
SUBJECT: POLICE STATION HEATING SYSTEM REPLACEMENT
DATE: 12/6/2016
CC: JOHN DUNN, CHIEF JOHN MCCARTHY

Public Works is requesting \$310,000.00 of capital funds from the Building Maintenance Stabilization Fund 77001-596006 or other funds to be transferred to Building Stab, Police Dept. Building Improvements 77004-497006 for repairs for the Gloucester Police Station – Court House.

The purpose of this funding is to:

- a) Replace the portion of roof that was not completed with the last request
- b) Replace the existing heating system which has passed its life expectancy and can no longer be serviced.
- c) Replace 10 roof top units.

We are respectfully requesting \$310,000.00 from the Building Maintenance Stabilization Fund to cover in order complete these repairs/replacements.

Such a repairs/replacements were not budgeted in Fiscal Year 17, and the need to complete them is urgent.

Please do not hesitate to contact this office if you have any questions

28 POPLAR STREET
GLOUCESTER, MA 01930



TEL 978-281-9785
FAX 978-281-3896
mhale@gloucester-ma.gov

CITY OF GLOUCESTER
DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

To: Mayor Sefatia Romeo Theken
CFO John Dunn

From: Michael B. Hale, AICP, Director of Public Works

Date: 21 September 2016

Copy: Chief Eric Smith
Bill Sanborn, Inspector of Buildings

RE: Replacement of Fire Alarming System's at GHS and O'Maley Middle School

The Department of Public Works, Gloucester Fire Department and Inspectional Services has struggled with the existing conditions of the fire alarm systems at Gloucester High School and O'Maley Innovation Middle School. Both systems are well past their useful life expectancy and neither the Facilities Division nor the manufacture has the necessary parts to properly maintain the systems. The operability of these two systems has come under increased scrutiny during the preparation for opening school day 2015 and 2016, as the technology is obsolete and no longer serviceable.

Anticipated costs:

Gloucester High School - (247,326 sq ft x \$1.70/sq ft) + \$20K (for Bidirection amplifier) = \$440,500K + (12% Engineering and Design) \$52,850 = \$493,360 plus additional electrical and wiring \$100,000+ = **\$600,000**

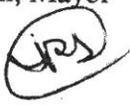
O'Maley Innovation Middle School (183,279K sq ft x \$\$1.40) + \$20K = \$276,500 + (12% Engineering and Design) \$33,180 = \$309,680 plus additional electrical and wiring \$80,000+ = **\$400,000**

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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jdunn@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE TREASURER/COLLECTOR

To: Sefatia Romeo Theken, Mayor
From: John P. Dunn, CFO 
Date: December 7, 2016
Re: GMAA Contract Settlement – Appropriation for Salary Adjustments

The settlement of the GMAA contract for the period July 1, 2016 to June 30, 2019 will result in salary adjustments for 43 current and former members of the GMAA as well as 23 current and former exempt administrators whose salary and benefits mirror the changes in the GMAA contract. The total of the salary adjustments for all affected current and former employees is \$75,307.85. Such amount represents about a 1.55% increase to the total \$4.85 million of annualized salaries. Of the \$75,307.85 total, \$57,160.51 is for salaries or portions of salaries that are budgeted in the General Fund.

During the Fiscal 2017 budget process, we had set aside an amount in the Personnel Health Insurance account to be available to fund salary increases for any contracts settled during the course of the Fiscal year that had an impact on the General Fund. Attached is a Special Budgetary Transfer Request with spreadsheet showing the distribution of the transfer amount across 24 General Fund accounts.

We will not take any budgetary action at this time on the salary adjustments that have an impact on Grant and Enterprise Fund budgets as they appear to have sufficient flexibility to absorb the salary adjustments. We will monitor these Grant and Enterprise Fund budgets over the balance of the fiscal year to determine if any future action is needed.

If you are in agreement with the above proposed action, please include this in the next Mayor's Report for Council action. As always, I and others as necessary will be available to the Council to answer questions or provide more information.

Thank you.

	Account #	Sum of Annual Amount
Mayor	101000.10.121.51100.0000.00.000.00.051	\$1,917.65
	0112151-511000	\$1,917.65
City Auditor	101000.10.135.51100.0000.00.000.00.051	\$3,371.06
	0113551-511000	\$3,371.06
Purchasing	101000.10.138.51100.0000.00.000.00.051	\$2,118.62
	0113851-511000	\$2,118.62
Assessors	101000.10.141.51100.0000.00.000.00.051	\$4,412.10
	0114151-511000	\$4,412.10
Treasurer/Collector	101000.10.145.51100.0000.00.000.00.051	\$5,388.88
	0114551-511000	\$5,388.88
Legal	101000.10.151.51100.0000.00.000.00.051	\$2,338.56
	0115151-511000	\$2,338.56
Legal	101000.10.151.51250.0000.00.000.00.051	\$950.04
	0115151-511300	\$950.04
Personnel	101000.10.152.51100.0000.00.000.00.051	\$1,900.08
	0115251-511000	\$1,900.08
IT	101000.10.155.51100.0000.00.000.00.051	\$3,623.47
	0115551-511000	\$3,623.47
City Clerk	101000.10.161.51100.0000.00.000.00.051	\$1,370.25
	0116151-511000	\$1,370.25
Community Development	101000.10.181.51000.0000.00.000.00.051	\$805.63
	0118151-511000	\$805.63
Community Development	101000.10.181.51100.0000.00.000.00.051	\$7,767.08
	0118151-511000	\$7,767.08
Police Admin	101000.10.210.51100.0000.00.000.00.051	\$858.69
	0121051-511000	\$858.69
Fire	101000.10.220.51100.0000.00.000.00.051	\$1,876.59
	0122051-511000	\$1,876.59
Inspectional Services	101000.10.241.51100.0000.00.000.00.051	\$3,896.20
	0124151-511000	\$3,896.20
Inspectional Services	101000.10.241.51250.0000.00.000.00.051	\$432.22
	0124151-511300	\$432.22
Engineering	101000.10.411.51100.0000.00.000.00.051	\$646.03
	0141151-511000	\$646.03
DPW - Administration	101000.10.421.51100.0000.00.000.00.051	\$1,515.68
	0142151-511000	\$1,515.68
Public Property	101000.10.470.51100.0000.00.000.00.051	\$1,498.14
	0147051-511000	\$1,498.14
Public Property	101000.10.472.51100.0000.00.000.00.051	\$2,612.61
	0147251-511000	\$2,612.61
Public Health	101000.10.510.51100.0000.00.000.00.051	\$3,922.66
	0151051-511000	\$3,922.66
Council on Aging	101000.10.541.51100.0000.00.000.00.051	\$950.04
	0154151-511000	\$950.04
Veterans	101000.10.543.51100.0000.00.000.00.051	\$790.86
	0154351-511000	\$790.86
Library	101000.10.610.51100.0000.00.000.00.051	\$2,197.37
	0161051-511000	\$2,197.37

TOTAL 57,160.51

**City of Gloucester
Special Budgetary Transfer Request
Fiscal Year 2017**

____ INTER-departmental requiring City Council Approval - 6 Votes Required
____ INTRA-departmental requiring City Council approval - Majority Vote Required

TRANSFER # 2017-SBT- 12 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Mayor

DATE: 12/7/2016 BALANCE IN ACCOUNT: \$4,364,467.88

(FROM) PERSONAL SERVICES ACCOUNT # IVEE ORG - OBJECT
0190151/517003

(FROM) ORDINARY EXPENSE ACCOUNT # MUNIS ORG - OBJECT

Health Insurance
MUNIS ACCOUNT DESCRIPTION

DETAILED EXPLANATION OF SURPLUS:

(TO) PERSONAL SERVICES ACCOUNT # MUNIS ORG - OBJECT
Various General Fund Accounts

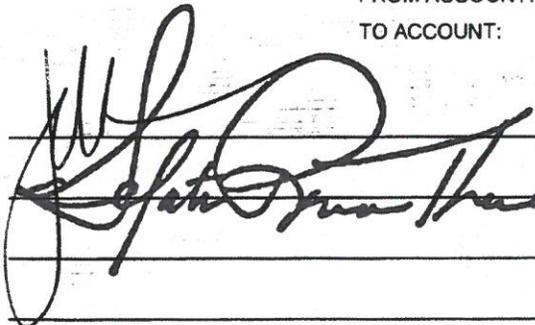
(TO) ORDINARY EXPENSE ACCOUNT # MUNIS ORG - OBJECT

MUNIS ACCOUNT DESCRIPTION

DETAILED ANALYSIS OF NEED(S): To fund the slary increase to GMAA member and Exempt Administrators
resulting from the settlement of the GMAA contract.

TOTAL TRANSFER AMOUNT: \$57,160.51

FROM ACCOUNT: \$4,307,307.37
TO ACCOUNT: Various

APPROVALS:
DEPT. HEAD:  DATE: 12/7/2016
ADMINISTRATION:  DATE: 12/15/2016
BUDGET & FINANCE: _____ DATE: _____
CITY COUNCIL: _____ DATE: _____

CPA Round 7, FY17 Funding Applications Updated: 12/08/16

Project #	APPLICANT	PROJECT PURPOSE	CPA CATEGORY	RECOMMENDED Amount	Scheduled w/B&F
1	North Shore CDC	Harbor Village, 30 Unit Affordable Rental Proj.	Community Housing	\$125,000	01/19/17
2	Cape Ann Amateur Radio Association (CAARA)	Preservation of Wheeler School & GFD Riverdale Hose #6 @ 6 Stanwood Street	Historic Resource	\$26,174	12/08/16
3	Mt. Pleasant Cemetery Assoc.	Mt. Pleasant Civil War Monument	Historic Resource	\$2,000	12/08/16
4	Generous Gardeners, Inc.	Stacy Boulevard Gardens	Recreational	\$20,400	01/05/16
5	Stage Fort Park Advisory Committee	Welcome Center Restoration	Historic Resource	\$16,000	12/08/16
6	Community Development Department	Stage Fort Park Beautification Project	Open Space	\$75,000 (bonding for \$175,000)	12/08/16
7	City Clerk's Office/Archives Commission & Historical Commission	City Clerks/Archives Initial Storage Project, Phase 1	Historic Resource	\$11,030	01/05/17
8	Oak Grove Cemetery	Oak Grove Cemetery continued restoration	Historic Resource	\$15,000	01/05/17
9	Gloucester Committee for the Arts (FCFTA)	Refined project scope to preserve & restore schedules of work	Historic Resource	\$35,000	12/08/16
10	Historic New England, Beauport Museum	Wood Shingle Roof Replacement for outer buildings	Historic Resource	\$8,250	01/05/17
11	Sargent Museum	Preservation of museum porch, granite steps, retaining wall & sign	Historic Resource	\$3,200	01/05/17

CPA Round 7, FY17 Funding Applications Updated: 12/08/16

12	Gloucester Writers Center	Preservation of Maud/Olson Library & GWC Archives	Historic Resource	\$10,000	01/19/17
13	Maritime Gloucester	Rehab & Restoration of rails & winch of the railway	Historic Resource	\$62,087	01/19/17
14	Friends of Burnham Field	Continued rehab of Phase 1 of Burnham's Field Restoration	Recreational	\$54,000	01/19/17

Project Summary:

The project includes re-shingling of the building on the remaining three sides of the building, repairing and restoring damaged rotten trim, priming and painting.

PROJECT NO. 3

Project Title: MOUNT PLEASANT CEMETERY CIVIL WAR MONUMENT
Project Sponsor: MOUNT PLEASANT CEMETERY ASSOCIATION

The Community Preservation Committee recommends that the City Council appropriate \$2,000 to the Mount Pleasant Cemetery Association for the restoration and preservation of the Civil War Monument.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following condition:

1. The expiration of the Award shall be December 31, 2017.

The Community Preservation Act spending purpose for this appropriation is to support historic resources.

Project Summary:

Restore the Civil Monument by repairing the monument, which would include cleaning, removing failed mortar, re-pointing mortar joints with historically correct mortar and replace lead where needed. Also, it will be treated with D/2 biological to remove lichen without the need of damaging scrubbing.

PROJECT NO. 4

Project Title: STACY BOULEVARD
Project Sponsor: GENEROUS GARDENERS, INC.

The Community Preservation Committee recommends that the City Council appropriate \$20,400 to the Generous Gardeners, Inc. for the purpose of adding perennials to the newly renovated Stacy Boulevard Capital park project, which included new seawall, fencing, sidewalks and new granite planters.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following conditions:

1. The expiration of the Award shall be December 31, 2017;
2. Community Preservation award can only pay for the perennials (not including tulip bulbs) that will be planted in the Spring of 2017.

The Community Preservation Act spending purpose for this appropriation is to support recreational resources.

Project Summary: As part of the capital seawall reconstruction project at Stacy Boulevard, Generous Gardeners is working with the DPW to add granite edged flower beds along Stacy Boulevard. The new Stacy Boulevard Gardens will extend from the Blynman Bridge to the bocce courts with the structure of the beds similar to the Fishermen's Wives Monument plaza. Over 13,000 flowering perennials and annuals will bloom from early spring to late autumn. Generous Gardeners, will plant and maintain the new gardens. DPW will supply the granite planting beds and an irrigation system.

PROJECT NO. 7

Project Title: CITY CLERK'S/ARCHIVES INITIAL STORAGE PROJECT, PHASE I
Project Sponsor: CITY CLERK'S OFFICE/ARCHIVES COMMISSION AND HISTORICAL COMMISSION

The Community Preservation Committee recommends that the City Council appropriate \$11,030 to the City Clerk's Office for the purpose of preserving important archival documents that are now being stored at the Post Office.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following conditions:

1. The expiration of the Award shall be December 31, 2017;

The Community Preservation Act spending purpose for this appropriation is to support historical resources.

Project Summary:

The project includes replacing the plywood shelving in the Clerk's Post Office room with three metal moveable storage units from Gaylord Archival. Also, purchase archival boxes for the continued efforts of organizing and re-boxing materials that are in the room in newly purchased archival boxes; each box will be properly labelled and stored in chronological order.

PROJECT NO. 8

Project Title: OAK GROVE CEMETERY CONTINUED RESTORATION PROJECT
Project Sponsor: OAK GROVE CEMETERY ASSOCIATION

The Community Preservation Committee recommends that the City Council appropriate \$15,000 to the Oak Grove Cemetery for the purpose of historic preservation to continue their restoration project at Oak Grove Cemetery.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following conditions:

1. The expiration of the Award shall be December 31, 2017;
2. The Board of Trustees to the Proprietors of Oak Grove Cemetery will take all measures necessary to ensure that the placement of CPA funded street markers will not be placed in areas under tree canopies that might cause damage to the sign or individuals if the tree or parts of the tree were to fall on it.

The Community Preservation Act spending purpose for this appropriation is to support historical resources.

Project Summary: The Oak Grove Cemetery Board of Trustees would like to continue their restoration project by replacing the cast iron street post/signs that delineate the pathways throughout the historic cemetery, create a brochure for self-guided tours, install a kiosk for the map and brochure distribution and begin work on a website.

PROJECT NO. 9

Project Title: CITY OF GLOUCESTER'S ONGOING PRESERVATION PROJECT
OUT OF THE SHADOWS: GLOUCESTER'S HISTORIC DEPRESSION ERA MURALS
Project Sponsor: GLOUCESTER COMMITTEE FOR THE ARTS (GCFTA)

The Community Preservation Committee recommends that the City Council appropriate \$35,000 to the Gloucester Committee for the Arts, for the continued historic preservation and rehabilitation of the City of Gloucester's nationally significant and rare WPA-era art.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following conditions:

1. The expiration of the Award shall be December 31, 2017;

The Community Preservation Act spending purpose for this appropriation is to support historical resources.

Project Summary: The GCFTA returned their award of \$35,000 from round 6, in order to re-define its scope due to the discoveries of other important works in the collection and the necessary evaluation of them. The current project's status has been refined since the initial but outdated National Endowment for the Humanities (NEH) funded 2009 assessment report, prior CPA updates, and applications. Resultant schedules for work from these prior documents omit important new discoveries in the collection and evaluation which this resubmission will correct. (One example, a mural slated for preservation in Phase II is part of a triptych by a different artist and title than identified in the NEH and other reports. Furthermore, its two kins are not installed on the walls of City Hall, but are stored in the basement.) The round 6 application on file directs preservation of specific mural titles installed on City Hall walls solely, and addressed in a specific order. It is impossible to reflect the necessity of re-prioritizing the schedule based on needs, discovery and evaluation.

The murals are better served by addressing the needs and consideration of all WPA murals in the city's collection. This corrective recording step is a fantastic opportunity to document details in the ongoing historic preservation project. With the \$35,000 CPA funding returned, the CFTA will resume this important WPA mural preservation.

PROJECT NO. 10

Project Title: **WOOD SHINGLE ROOF REPLACEMENT ON OUTBUILDINGS AT BEAUPORT, THE SLEEPER-McCANN HOUSE**

Project Sponsor: **HISTORIC NEW ENGLAND**

The Community Preservation Committee recommends that the City Council appropriate \$8,250 to Historic New England, for the continued historic preservation and rehabilitation of the Beauport, The Sleeper-McCann House, for the restoration and preservation of the wood shingle roofs of the Gate House and Tool Shed.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following conditions:

1. The expiration of the Award shall be December 31, 2017;

The Community Preservation Act spending purpose for this appropriation is to support historical resources.

Project Summary: The four outbuildings to Beauport, the Sleeper-McCann House, were last reroofed in the early 1980s and are now showing signs of advanced deterioration. The wood shingles are cupping and splitting and two of the buildings (Tool Shed and Gate House) leak during heavy rains. The roofs are at the end of their lifespan and need replacement before moisture infiltration causes severe damage. This project has been identified as one of the most pressing needs at the site, critical to protecting the historic fabric from further deterioration and allowing for continued public use and enjoyment of the facility.

PROJECT NO. 11

Project Title: PRESERVATION OF THE SARGENT HOUSE MUSEUM PORCH, GRANITE STEPS AND RETAINING WALL

Project Sponsor: THE SARGENT HOUSE MUSEUM

The Community Preservation Committee recommends that the City Council appropriate \$3,200 to The Sargent House Museum, for the continued historic preservation and rehabilitation of the Museum to restore the front porch decking and repair 2nd tier, top step with the huge crack.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following conditions:

1. The expiration of the Award shall be December 31, 2017;

The Community Preservation Act spending purpose for this appropriation is to support historical resources.

Project Summary: The project consists of repairing the Main Street entrance porch, granite steps, retaining wall and sign by replacing the deck of the wooden porch; sanding, caulking and repainting the columns bases; removing iron pins and iron oxide from five (5) flights of granite steps and the retaining wall; repointing the granite stairs and retaining wall wherever the granite is splitting, the mortar is failing and/or the iron pins have produced iron oxide which threatens damage and replacing the Sargent House Museum sign on Main Street.

PROJECT NO. 12

Project Title: MAUD/OLSON LIBRARY AND GWC ARCHIVES

Project Sponsor: GLOUCESTER WRITERS CENTER

The Community Preservation Committee recommends that the City Council appropriate \$10,000 to Gloucester Writers Center, for the historic preservation of the Maud/Olson collection, which will include conserving and cataloging of the historic materials.

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, with the following conditions:

1. The expiration of the Award shall be December 31, 2017;

The Community Preservation Act spending purpose for this appropriation is to support historical resources.

Project Summary: The Gloucester Writers Center (GWC) seeks support for the conservation and cataloging of historic materials from The Maud/Olson Library, located at 108 East Main Street, and is considered the world's most complete archive of Gloucester poet Charles Olson's source material. The GWC Archives at GWC's Main Office 126 East Main Street include an extensive collection of 20th century poetry, books by writers visiting GWC, as well as books by and about Vincent Ferrini, including original manuscripts. Electronic archives include audio and video recordings of GWC literary events, and rare archival footage of Charles Olson, Vincent Ferrini, Jack Kerouac, and others. The collection is now entrusted to the stewardship of the GWC and is house at 108 East Main Street.

Community Preservation Criteria

General Evaluation Criteria

1	Eligible for Community Preservation Act Funding	√
2	Consistent with various plans which are relevant to and utilized by the City regarding open space, recreation, historic resources and affordable housing	
3	Preserve and enhance the essential character of Gloucester	
4	Protect resources that would otherwise be threatened	
5	Serve more than one CPA purpose of demonstrate why serving multiple needs is not feasible	
6	Demonstrate practicality and feasibility, and that the project can be implemented within budget/ on schedule	
7	Produce and advantageous cost/benefit value	
8	Leverage additional public and/or private funds or receive partial funding from other sources and/or voluntary contributions of goods and services	
9	Preserve or improve city owned assets	
10	Receive endorsement from other municipal boards or departments and broad-based support from community members	

Open Space Criteria

1	Permanently protect important wildlife habitat, particularly areas that include: locally significant biodiversity; variety of habitats with a diversity of geologic features and types of vegetation; endangered habitat or species of plant or animal	
2	Preserve active agricultural use	
3	Provide opportunities for passive recreation and environmental education	
4	Protect or enhance wildlife corridors, promote connectivity of habitat or prevent fragmentation of habitats	
5	Provide connections with existing trails or protected open space	
6	Acquire land or easements for potential trail linkages	
7	Preserve scenic and historic views	
8	Border a scenic road	
9	Protect drinking water quantity and quality	
10	Provide flood control/storage	
11	Preserve and protect important surface water bodies, including streams, wetlands, vernal pools, riparian zones or Areas of Critical Environmental Concern (ACEC)	
12	Buffer protected open space, or historic resources	

Historic Preservation Evaluation Criteria

1	Protect, preserve, enhance, restore and/or rehabilitate historical, cultural, architectural or archaeological resources of significance, especially those that are threatened	
2	Protect, preserve, enhance, restore and/or rehabilitate city-owned properties, features or resources of historical significance	
3	Protect, preserve, enhance, restore and/or rehabilitate the historical function of a property or site	
4	Demonstrate a public benefit	
5	Ability to provide permanent protection for the historic resource	

Community Housing Evaluation Criteria

1	Contribute to the goal of 10% affordability as defined by chapter 40B of the Massachusetts General Laws	
2	Promote a socioeconomic environment that encourages a diversity of incomes	
3	Provide housing that is harmonious in design and scale with the surrounding community	
4	Intermingle affordable and market rate housing at levels that exceed state requirements for percentage of affordable units pursuant to chapter 40B	
5	Ensure long-term affordability	
6	Address the needs of range of qualified household, including very low, low, and low-to-moderate income families and individuals	
7	Provide affordable rental and affordable ownership opportunities	
8	Promote use of existing buildings or construction on previously-developed or city-owned sites	

Public Recreation Evaluation Criteria

1	Addresses a need or objective identified in a City plan	
2	Serves a significant number of residents	
3	Preserves and expands the range of recreational opportunities available to city residents of all ages and abilities, including those at-risk of obesity as identified through the Get Fit Gloucester! Community Action Plan	
4	Promotes recreational activities	
5	Maximizes the utility of land already owned by city	
6	Promotes the creative use of railway and other corridors to create safe and healthful non-motorized transportation opportunities	
7	Preserves and enhances the natural habitat functions and values of open space for wildlife	