



City of Gloucester City Council

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CITY COUNCIL STANDING COMMITTEE
Special Budget & Finance Committee
Tuesday, September 21, 2010 – 5:45 p.m.
1st Floor Council Conference Room, City Hall

AGENDA

CITY CLERK
GLOUCESTER, MA
10 SEP 16 PM 3:32

1. *Continued Business*

- A) *Memorandum from Michael B. Hale, DPW Director re: MSBA "Green Repair" Grant Program*

COMMITTEE

Councilor Steven Curcuro, Chair
Councilor Paul McGeary, Vice Chair
Councilor Jacqueline Hardy

Committee members – Please bring relevant documentation

Back-up and Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Kenny Costa
Jeffrey Towne
Michael Hale
Joseph Connelly, Superintendent
Brian Tarr, Asst. Superintendent
Tom Markham, CFO

Mr. Costa reviewed the documentation with the Committee submitted prior to the meeting. He went over the projected overdraft accounts all over encumbered payroll accounts. They don't know why they're in deficit. The maintenance accounts are due to the change over. They're bringing it to the departments' attention.

Councilor Curcuru discussed with Mr. Costa and Mr. Duggan the matter of school monies with regard to the MOU going back to the Schools. Mr. Markham, School CFO, will be bringing several transfers forward, along with health insurance monies that will be transferred back to the City. There will be a total of three items.

Councilor Hardy noted they are continuing to perpetuate police parking.

Mr. Duggan needed to confirm that this is for the extra money they had on the Saturdays and Sundays for the extra parking enforcement officer. The first weekend the officer was used covered expenses.

3. Memorandum from Police Chief re: acceptance of two grants from the Commonwealth of Massachusetts (E911 Salaries Grant \$61,795.00 and Training Grant \$10,987.00)

Police Chief Michael Lane explained to the Committee that his Department had been notified that it's been awarded, through a non-competitive process, receives from the State the E911 Salaries grant of \$61,795.00 and the E911 Training Grant of \$10,987.00. The salaries grant, which has seen a slight increase this year, is used to supplement the salaries of officers who dispatch full time. The training grant which also has seen a slight increase this year is used to pay for training of officers who routinely dispatch and for training of new officers who must attend the E911 training for the first time. Last year six full-time dispatchers received a 40-hour course given by the State in handling all types of E911 calls with the assistance of this grant. He asked the Committee to accept these grants stating they are vital to the operation of the Gloucester Police Department. There is no cash or in-kind match required for the E911 grants. These awarded funds come from a tax on the monthly cell phone bills of Massachusetts residents. They received word on August 10th that they would receive these grants. The money was awaiting acceptance. He noted the comparables of other towns in their packet, and what the City receives. It was noted the both grants their contracts begin August 11, 2010 and end June 30, 2011.

MOTION: On motion by Councilor Hardy, seconded by Councilor Curcuru, the Budget & Finance Committee voted 2 in favor, 0 opposed to recommend to the City Council the acceptance of the Massachusetts E911 Salaries Grant for a total of \$61,795.00.

MOTION: On motion by Councilor Hardy, seconded by Councilor Curcuru, the Budget & Finance Committee voted 2 in favor, 0 opposed to recommend to the City Council the acceptance of the Massachusetts E911 Training Grant for a total of \$10,987.00.

4. Memorandum from Michael B. Hale, DPW Director re: MSBA Green Repair" Grant Program

Mr. Duggan explained that they've been working closely with Dr. Connolly, Interim Superintendent on this matter. For the initial part of the process the district has to submit a statement of interest. There is then a review of the statement of interest by the MSBA which could potentially lead to a site assessment of what you are trying to do; and then it is determined whether you are approved to be in the program. Part of the statement of interest is language that the City Council will need to adopt. If the district is accepted into the program, they want an authorization for the full appropriation of the work to be done as part of a vote. They will reimburse the City for FY10 at 48.27% for every invoice they send in related to windows for the schools, roofs, and boilers; only those three items. Unlike the other general MSBA programs, he's been informed it's more streamlined approach because it is only those three things that are eligible.

Councilor Curcuru noted he mentioned Superintendent Connolly.

Mr. Duggan responded Superintendent Connolly has experience in these statements of interest and he is convening a meeting with himself, Mr. Hale and Superintendent Connolly on or before the 9/22 deadline. Depending on the statement of interest, he may be requesting that a special City Council meeting be held for language to be adopted in order to submit to the MSBA prior to the 22nd.

Councilor Curcuru asked if they would try and attack those three previously named items with this match. Did the work need to be completed first before reimbursement?

Mr. Duggan stated they want to take advantage of it in order to address the outstanding concerns they have in those three areas. You can submit the progress payments; progress payments will only be reimbursed at a certain percentage.

Councilor Curcuru stated some of this work won't be done until next summer and asked if they would still be eligible. Most of this work won't be done until next spring or summer.

Mr. Duggan stated he would "go out on a limb and assume they're not the only district who can't do the work when the pupils are in school." It would have to be postponed and done during the summer months or during some school vacation times, perhaps. The MSBA is likely taking that into consideration. It's more like \$7 million for the City's needs in these areas.

Councilor Hardy asked this didn't preclude them from applying for other grants the City would be eligible for, for other purposes to repair schools, in the spring.

Mr. Duggan stated it wouldn't. They would have to get accepted; the MSBA would have to review it; do a site assessment; and do a more in depth process. He and the Superintendent spoke yesterday. He had a School B&F meeting last evening and wanted to know that the Administration was on board and offered all the help he could. Mike Hale will not be the full-time point of contact; it will be the new facilities manager. Part of the statement of interest, which was faxed in the other day by the Superintendent, has the log-in information. The point of contact information was submitted with it. For the time being it is Mike Hale. This meeting is for the three of them to get on the same page.

Councilor Curcuru noted it was nice to have the Superintendent with his experience in this.

Councilor Hardy asked about the job description reflects this for the facilities manager.

Mr. Duggan asked just that question to Mr. Bain Personnel Director who understands the trades and facilities.

Councilor Hardy stated they will have to work hand and hand with Mr. Costa to be sure the criteria is met properly and that it's done right and timely. If not, they may not be reimbursed. She felt it was a very big job for a new facilities manger.

Mr. Duggan appreciated the Councilor's concern but didn't have the same level of concern. They're looking for a high quality individual. He felt they will get an experienced professional, whoever they will be. This is a priority. If they need to bring other individuals in to assist or support the facilities manager, if he needs to make the decision to take it away from the facilities manager, he will.

Councilor Hardy noted that the City Council is "up to their eyeballs" with special meetings. She realized they would need a resolution on the 21st.

Mr. Duggan noted that to be correct. He will have a better understanding from Superintendent Connolly shortly. He can call and find out.

Councilor Curcuru noted they still have to make a motion out of B&F to send it to the Council.

Councilor Hardy stated they need the proper language. They're going to have to make a motion at a special B&F before the Special City Council. It will be hand carried on the 22nd to the MSBA.

Mr. Duggan noted the point of contact at the MSBA reiterated the statement of interest was not simple but was not difficult.

This matter is continued to a Special Budget & Finance Meeting for 5:45 p.m. on Tuesday, September 21, 2010 to be followed by a Special City Council Meeting 6:15 p.m. the same evening.

5. *Memorandum from Jeffrey Towne, CFO, City of Gloucester for Establishment of Talbot Rink Enterprise Fund, MGL c. 44, §53F1/2*