

CITY CLERK  
GLOUCESTER, MA  
2016 JUL 27 AM 9:39

This meeting is recorded



GLOUCESTER CITY COUNCIL  
**Budget & Finance Committee**  
Thursday, August 4, 2016 – 5:30 p.m.  
1<sup>st</sup> Fl. Council Committee Room – City Hall

**AGENDA**

Individual items from committee reports may be consolidated into a consent agenda.

1. *Review of Police Department Action Plan re: Invoice Status Report on Police Details (cont'd from 07/21/16)*
2. *Memo from Police Chief re: permission to pay FY16 invoices with FY17 funds*
3. *CC2016-033 (LeBlanc) Amend GCO c. 4, Sec. 4-22 "fees and penalties" by ADDING "(c) Pursuant to MGL a special revenue fund to be designated for use by the City Clerk for City business only" (also referred to the O&A Committee)*
4. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report*

COMMITTEE  
Chair, Councilor Scott Memhard  
Vice Chair, Councilor Joseph Orlando, Jr.  
Councilor Joseph Ciolino

CC: Mayor Theken  
Dan Smith  
Kenny Costa  
John Dunn  
Police Chief Leonard Campanello

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed & other items not listed may also be brought up for discussion to the extent permitted by law. Items may be taken out of order.



**GLOUCESTER POLICE DEPARTMENT**  
**Office of the Chief of Police**  
**197 Main Street**  
**Gloucester, MA 01930**

Chief Leonard Campanello  
(978)281-9775

*Memorandum*

**July 11, 2016**

**To: Mayor Sefatia RomeoTheken**

**From: Chief Leonard Campanello**

**RE: Permission to pay FY16 invoices with FY17 funds**

Mayor Romeo Theken,

The Gloucester Police Department requests permission to pay Cape Ann Car Wash and Paul L'Italien Investigations with FY17 funds. The FY16 carry over purchase orders have insufficient funds and we respectfully ask to pay the balance with funds from FY17.

Please see attached paper work for reference.

Please contact me should you have any questions.

Respectfully  


**Leonard Campanello**  
*Chief of Police*



**Paul L'Italien Investigations**

PI License #LP0952A

Taxpayer I.D. #81-2399217

P.O. Box 1435

Pembroke, Mass. 02359

339-832-2683

[plitalien@comcast.net](mailto:plitalien@comcast.net)



**July 8, 2016**

**BILL TO**

Gloucester Police Department

197 Main Street

Gloucester, Mass. 01930

**FOR**

**DESCRIPTION**

**AMOUNT**

32 hours of investigative services @\$110

\$3,520.00

Speakwrite transcript services

\$102.00

484 miles @ \$0.50 per mile

\$242.00

Expenses (Parking & Certified Mail)

\$44.00

Case file (Cover, dividers, paper, 2 CD's)

\$20.00

**TOTAL \$3,928.00**

Make all checks payable to **Paul L'Italien Investigations**. If you have any questions concerning this invoice, please contact Paul, [339-832-2683], [[plitalien@comcast.net](mailto:plitalien@comcast.net)]

**THANK YOU FOR YOUR BUSINESS!**

Carried over  
# 1,000.00  
Need \$2,928



# INVOICE

Gloucester Police Department  
Attention: Stacie Nicastro, Financial Coordinator  
197 Main St.  
GLOUCESTER MA 01930

Invoice Date  
Jul 8, 2016

Invoice Number  
INV-0014

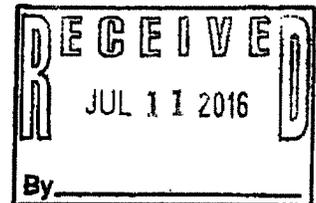
Reference  
JUN 2016

Cape Ann Auto Wash, Inc.  
5 Hillcrest Road  
BEVERLY MA 01915

Description	Quantity	Unit Price	Tax	Amount USD
Car Washes	57.00	8.00	Tax Exempt	456.00
Self Serve Bay - Motorcycle	5.00	5.00	Tax Exempt	25.00
			Subtotal	481.00
			<b>TOTAL USD</b>	<b>481.00</b>

Due Date: Jul 11, 2016

Carried over  
\$ 174.00  
Need \$ 307.00



## PAYMENT ADVICE

To: Cape Ann Auto Wash, Inc.  
5 Hillcrest Road  
BEVERLY MA 01915

Customer Gloucester Police Department  
Invoice Number INV-0014  
Amount Due 481.00  
Due Date Jul 11, 2016  
Amount Enclosed \_\_\_\_\_

Enter the amount you are paying above



**CITY OF GLOUCESTER 2016  
CITY COUNCIL ORDER**

**ORDER: CC#2016-033**  
**COUNCILLORS: Steven LeBlanc**

**DATE RECEIVED BY COUNCIL: 07/26/16**  
**REFERRED TO: O&A & B&F**  
**FOR COUNCIL VOTE:**

**ORDERED** that GCO Chapter 4, Sec. 4-22 "Fees and penalties" be amended by **ADDING** "(c) Pursuant to MGL Chapter 140, §147, the City Clerk shall retain \$.75 for each dog license issued and said money shall be placed in a special revenue fund to be designated for use by the City Clerk for city business only."

Steve LeBlanc  
Ward 3 Councillor