

CITY CLERK
GLOUCESTER, MA

2016 JUL 14 PM 2: 39



GLOUCESTER CITY COUNCIL
Ordinances & Administration Committee
Monday, July 18, 2016 – 5:30 p.m.
1st Fl. Council Committee Room – City Hall
AGENDA

(Items may be taken out of order at the discretion of the Committee)

1. Appointments & Reappointments

A) New Appointments:

Harbormaster	Thomas T.J. Ciamartaro	TTE 02/14/19
Zoning Board of Appeals	Kristopher Howard (Alternate)	TTE 02/14/18
Zoning Board of Appeals	Joseph Parisi III (Full Member)	TTE 02/14/18

B) Reappointments:

EDIC	Ruth Pino, Michael DeLascio*	TTE 07/01/19
------	------------------------------	--------------

*Mr. DeLascio cont'd to 08/01/16

2. **CC2015-044 (Verga, Cox) Amend GCO Sec. 9-12 re: Prohibition of plastic checkout bags (Cont'd from 06/20/16)**
3. **CC2016-015 (Cox) Request O&A review & recommend the matter of prohibiting the use of polystyrene food & beverage containers or serving items for food service establishments if the packaging takes place on the premises of food service establishments & recommend whether an ordinance on polystyrene food & beverage containers be adopted (Cont'd from 06/20/16)**
4. **CC2016-002 (Cox) City Council requests the Traffic Commission to conduct a study of tractor trailer parking on Rogers Street (Cont'd from 06/06/16)**
5. **Amend GCO Sec. 22-265 "Turning movements-Generally," Sec. 22-159 "Same-Between certain hours & on school days," & Amend Sec. 22-291 "Tow-away zones" relative to traffic patterns & parking in the area of former St. Ann's School (West Parish Elementary School (Cont'd from 06/06/16)**
6. **Update to O&A Committee on Dog Ordinance Ad Hoc Committee by Chair, Councilor O'Hara and CC2016-031 (O'Hara) Request to amend GCO Sec. 4-16(a) regarding expansion of off-leash areas for dogs and whether Sec. 4-16(a)(2) should be amended by adding new subsections "k" and "l"**
7. **CC2016-30 (Gilman) Request amendment to GCO Sec. 10-81(a) "Diver's flag"**
8. **CC2016-032 (LeBlanc) Request Traffic Commission review traffic patterns & no parking at Intersection of Maplewood Ave. & Gloucester Ave. & make written recommendation to O&A and whether to amend GCO accordingly**
9. **CC2016-020 (Cox) Request O&A determine whether GCO c. 11, Sec. 1-11 "Permit required; fee" be amended by deleting, "The fee for a permit issued shall not exceed \$100.00" (referred back to Committee by Council on 06/28/16)**

COMMITTEE

Chair, Councilor Steven LeBlanc
Vice Chair, Councilor Jamie O'Hara
Councilor Sean Nolan

CC: Dan Smith
Joanne Senos
Chip Payson

Thomas.P.Clarametaro Jr.

87 Dennison St Gloucester, MA 01930 • 757.675.2240(c) • Thomas.p.clarametaro@uscg.mil
thomasciarametaro@yahoo.com

Objective: Enthusiastic, top-performing Captain seeking the position of Gloucester Harbor Master .

Education: Brewer High School Brewer Maine
United Tech Center, Small engine repair, 100 GT Captain.

Related Experience: Boatswains Mate, Petty Officer, Second Class USCG STATION BOSTON

June 2013-Present. (Boston, MA)

- Conducted maritime security for 7 Presidential events
- Conducted port and Waterway Security for 60 Liquid Natural Gas (LNG) Ships entering the Port of Boston.
- Conducted 140 high value assets boarding's ensuring safety of Boston Harbor.

- 1st LT
 - Maintained 4 USCG small boat assets.
 - Managed 26 personnel in Deck department
 - Boarding Officer
 - Tactical Coxswain/Boat Captain

- Weapon Qualifications.
 - M4 AR-15 Expert
 - Remington 870 police shotgun
 - SIG P229 40 cal Expert
 - M240B Sub Machine Gun

- Supply Officer
 - In charge of Station Boston's annual budget of 140,000 dollars

Charles River Boat Company (Captain M/V Vallant) June 2014-September 2014

Motion Picture Goats (Captain) June 2015- Present.

Boatswains Mate, Petty Officer Second Class, USCGC GRAND ISLE, USCG

June 2011-June 2013 (Gloucester, MA)

- Conducted maritime security for 4 Presidential events
- Conducted 98 living marine resource boarding's
- Conducted 12 security zones for high security events including the Boston marathon bombings.

- Operations Officer
 - Maintained 54 ready charts with up to date chart corrections
 - Planned cutter underway schedules as well as law enforcement missions.
 - Trained 4 under way officers of the deck and 5 boarding officers.

- Earned and maintained the following qualifications.
 - Under way officer of the deck
 - Damage control
 - Quartermaster of the watch

Thomas.P.Clarametaro Jr.

87 Dennison St Gloucester, MA 01930 • 757.675.2240(c) • Thomas.p.clarametaro@uscg.mil
thomasciarametaro@yahoo.com

- RBM coxswain
- On scene leader
- LMRE boarding officer
- 25 MM Bow gun
- M4 (AR-15)
- SIG P229 40 cal Expert
- 50 Caliber machine gun
- Remington 870 police shotgun

Boatswains Mate, Petty Officer Second Class, Maritime Security Response Team, USCG December 2008–Present (Station Chesapeake, VA)

- Conduct maritime security and advanced interdiction operations
- Training Petty Officer
 - Maintaining all currencies and qualifications on over 30 personnel, maintain unit readiness and Mission readiness
- First Lieutenant
 - Overseeing the readiness of five RB-HS vessels
 - Maintaining the Maintenance schedule
- Earned and Maintains the following qualifications
 - Crewmember on 25' RB-HS
 - Tactical Crewmember 25 RB-HS and SPC-BTD
 - Boarding Officer
 - Tactical Coxswain
 - Advanced interdiction Coxswain
 - Satellite UHF-VHF and HPW communications officer on the PRC-117 and 117 G and all Marine Communications.
 - M4 AR-15 Expert
 - Remington 870 police shotgun
 - M9 Beretta 9mm Expert
 - SIG P229 40 cal Expert
 - M240B Sub Machine Gun

Boatswains Mate, Petty Officer Third Class, USCG April 2007–August 2008 (Special Missions Training Center)

- Earned and maintained the following qualifications:
 - Shotgun
 - .40 caliber Handgun
 - M-16 Rifle
 - M240B Sub Machine Gun
 - 50 CAL. Machine Gun
 - Officer-of-the-Day
 - Tactical Boat Crew Member
 - Boarding Team Member
- Certified as Officer-of-the-Day
 - Represented command leadership, managing the administrative, technical, and operational aspects of a 75-person duty section
 - Provided leadership to junior members assigned to the deck force Operations

Thomas.P.Ciarametaro Jr.

87 Dennison St Gloucester, MA 01930 • 757.675.2240(c) • Thomas.p.ciarametaro@uscg.mil
thomasclarametaro@yahoo.com

- o Assisted in the management of the Marine Information for Safety and Law Enforcement database system and ensured the accurate documentation of all law enforcement and SAR missions
- o Released message traffic through Coast Guard General Message
- Certified as Tactical Crew Member
- o Operated and maintained qualifications on vessels such as, 25 foot Boston Whaler, 25 foot RBS Safe boat and the 23 foot boarding team delivery boat.
- o Responded to 5 security zones
- o Trained and qualified 3 crewmember

Skills:	Small-boat operations Navigation Deck maintenance Small Engine Repair Tactical Combat Casualty Care	SAR and drug interdiction operations Microsoft Office E-mail and Internet UHF/VHF and SAT Communications CPR/First Aid
----------------	---	--

Specialty Training:	Advanced interdiction Coxswain Coxswain "C" School Boatswain's Mate "A" school Passed DWO/NAV Rules Exam Tactical Coxswain School Patriot 7 UAV School Radiation Detection LVL II Maritime Law Enforcement Academy.	Leadership and Management School/TCT Tactical Crewmember School ICS 300/700/800 SAR Fundamentals USCG 100 GT Captains License Boarding Officer School FLETC (SC) NASBLA Tactical operators course
----------------------------	--	---

Community Service:
Volunteered in support of the Gloucester MA Veterans Parade
Organized community outreach event for Northwest River Park
Volunteer at local VFW for community events.

Hobbies: Competitive Shooting sports, fishing, boating, reading.

References:
Chip Mielkey USN SWCC (Retired), 757-214-2705
Robert Rabbit Deputy sheriff NY, 845-544-5830
BM1 Brad Day, USCG MSRT, 973-876-4787

✓

RECEIVED
MAY 04 2016

BY: *[Signature]*

Office of the Mayor- Gloucester
Re: Harbormaster Position

To whom it may concern-

I Thomas Clarametaro would officially like to apply for the upcoming position of Gloucester Harbormaster. Attached to this letter is a complete resume, including copy's of documents I think are of importance for this position. Thank you for the time and consideration as I strive to serve our community for years to come .

Sincerely,
Thomas P. Clarametaro
Thomas Clarametaro .



CITY OF GLOUCESTER

Job Description

Title: Harbormaster

Department: Waterways

Supervisor: Chief Administrative Officer for administrative purposes
Waterways Board for operations & policy

Grade: M8

Civil Service: Exempt **Union:** Exempt

Supervision Exercised: Supervises full time employees, Assistant Harbormasters, project contractors and consultants

Responsibilities: Manages the City's waterways and related public facilities under authority set forth in M.G.L. Chap 102. Works cooperatively with both the boating public (Commercial/Recreational) and waterfront property owners in accordance with all City Ordinances, State and Federal laws.

Duties:

- ◆ Enforces all applicable Federal & State laws and regulations, including no wake and the Gloucester Code of Ordinances, as well as policies, rules and regulations of the Gloucester Waterways Board.
- ◆ Reports to the Mayor on Administrative matters as per Gloucester Code of Ordinances 10-20(a)
- ◆ Reports to the Waterways Board on policy matters as per Ord. 10-20(a)
- ◆ Promotes safety on the water and responds to marine emergencies.
- ◆ Promotes Gloucester as a hospitable port-of-call for transient boaters by advertising the City's facilities in printed and electronic media, welcoming visiting boaters and providing them with assistance and advice.
- ◆ Responsible for mooring assignments, regulations compliance, inspections, and locations; maintains an electronic database and mapping of moorings.
- ◆ Manages office, records, budget, boats and staff of the Waterways Department.
- ◆ Familiar with available grant programs and funding through the Clean Vessel Act, Massachusetts Seaport Economic Council, Massachusetts Public Access Board, US Army Corps of Engineers, Chapter 9, BIG and any others that pertain to waterways and harbor improvement projects.
- ◆ Enforces all waterways laws, policies, rules, regulations and ordinances within a Harbormaster's authority as set forth by Federal, State & Local government, including MGL Chapter 90B, Sec. 1-19; Chapter 40, Sec. 21D; Chap 102, Sec. 17-28; and Gloucester Code Chap. 10 & Sec. 1-15.
- ◆ Patrols all City waterways during the year with more intense patrolling from May 1 to November 1. Provides continuous radio watch during patrol hours.
- ◆ In conjunction with the Fire and Police departments, US Coast Guard and other agencies, pre-plans the City's response to significant marine events & emergencies, including but not

limited to Fiesta, Schooner Festival, coastal storms, oil spills, waterfront fires, and mass casualty incidents.

- ◆ Responds to all marine emergencies and provides all reasonable assistance, including emergency medical care, within the scope of the training and resources available to the department.
- ◆ Assumes command of waterway incidents which are within the Harbormaster's authority and responsibility.
- ◆ Works with agencies listed above to coordinate non-emergency public safety activities and operations.
- ◆ Operates, manages and maintain all boats, vehicles, moorings, and equipment used by the department.
- ◆ Cooperates with and reports to the Waterways Board and its committees as set forth by Ordinance.
- ◆ Attends all Waterways Board & Committee meetings.
- ◆ Provides staff support, technical advice & assistance.
- ◆ Provides proper training to Assistant Harbormasters.
- ◆ Prepares reports and documents as necessary.
- ◆ Represents the Board as needed and informs Board of Waterways activities.
- ◆ Represents the City in civil and criminal complaints stemming from violations of City water-related ordinances.
- ◆ Cooperates with other City boards, commissions and departments that have an interest in the City's waterways, waterfront and public facilities.
- ◆ Operates, maintains, collects rents, enforces lease agreements at commercial marinas
- ◆ Operates and oversees the maintenance of public launch ramps, landings, moorings and other waterways facilities owned by the City.
- ◆ Manages and safeguards the collection of rents and user fees.
- ◆ Performs annual evaluations for full time Department employees.
- ◆ Observes the water quality of all waterways and takes immediate steps to stop or contain pollution. Notifies appropriate government agencies and enforces all relevant City Ordinances pertaining to such pollution.
- ◆ Monitors and keeps clear all navigation channels. Prevents encroachments beyond the Harbor commissioner's line.
- ◆ Works cooperatively with neighboring Harbormasters in sharing ideas and promoting safe boating throughout the Commonwealth.

Qualifications:

- ◆ High School graduate, college degree preferred.
- ◆ A minimum of ten years marine experience with demonstrated seamanship skills to include: small boat handling, heavy weather operation, navigation, stern towing, alongside towing, de-watering vessels, rules of the road, port operations.
- ◆ Working knowledge of basic piloting skills including chart familiarization, DR and magnetic course applications, radar navigation, Global Positioning System (GPS) and International Regulations for Prevention of Collisions at Sea-1972 (72 COLREGS) and Navigation Rules International - Inland.
- ◆ Demonstrated management skills including budget preparation and control, staff supervision, scheduling and report writing. Experience managing a waterways-related organization is preferred.
- ◆ Up to date IT skills required, including word and data processing, spreadsheets and PowerPoint.
- ◆ Demonstrated ability to effectively communicate (oral, written and electronic) with the boating public, elected officials, boards and other waterways agencies.

- ◆ **Qualified First Responder for emergency medical care.**
- ◆ **Knowledge of waterfront construction techniques, the waterways permitting process, dredging, waterfront facilities management and water pollution control techniques.**
- ◆ **Knowledge of waterways laws and the ability to enforce those laws in an evenhanded manner. Prior experience in marine law enforcement preferred.**
- ◆ **Working knowledge of basic operational techniques and preventive maintenance of outboard engines.**

revised 03/16

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

July 6, 2016

Mr. Kristopher Howard
12 Reynard Street
Gloucester, MA 01930

Dear Kris:

I am pleased to appoint you to a two year term as an alternate member of the City of Gloucester's **Zoning Board of Appeals**. Your appointment will be sent to the City Council for their meeting of July 12, 2016. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should the need arise for your participation in a ZBA meeting before your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Sefania Romeo Theken
Mayor

cc: Mayor's Report to the City Council
William Sanborn, Inspector of Buildings

Kristopher Howard
12 Reynard Street
Gloucester, MA 01930

June 21, 2016

Mayor Sefatia Romeo-Theken
Gloucester City Hall
9 Dale Ave.
Gloucester, MA 01930

RE: Zoning Board of Appeals Inquiry

Dear Mayor Romeo-Theken,

I would like to express my interest in becoming a member of the City's Zoning Board of Appeals. I recently learned through my ward Councilor, Val Gilman, that the City may be interested in appointing additional members to the Board. I am a lifelong Gloucester resident and am interested in applying my experience and education in a way that benefits the City and its residents. The attached resume outlines my lengthy experience in the field of construction and property management and development. I began my career as a member of the Air Force, directly out of Gloucester High School, giving back to this country. As a member of the Zoning Board of Appeals, I would be afforded the opportunity to now give back to my City.

I am currently working as Real Estate Project Manager in the Housing and Development Department at Vinfen Corporation, a not for profit based in Cambridge, MA. This position requires oversight of day-to-day maintenance, capital project management, physical site inspections, and ultimately ensuring smooth operations at over 300 owned and leased properties spread throughout Massachusetts. These varied duties require constant coordination, time management, budget monitoring, and team work to ensure the department runs both effectively and efficiently. Over the last few years I have worked extensively at developing programs related to preventative maintenance, energy efficiency, and most recently leading the agency's safety committee in developing best practices in operating safe and secure facilities for our clients and staff.

Prior to working with Vinfen, I served as a Section 8 Housing Inspector in Boston, MA. As a Housing Inspector, I managed and performed the annual inspection of 750 residential properties located in the greater Boston area. In addition to my inspecting duties, I trained new and existing staff, and conducted audits of 10 inspectors to ensure compliance with HUD, DHCD, and Massachusetts State Building Code standards.

I am very interested in learning more about what is involved in becoming a member of the ZBA and feel my background, along with my drive to deliver a high quality services, are well suited for this position. I look forward to speaking with you further regarding this inquiry. Please feel free to contact me by phone or email at your convenience.

Thank you for your time.

Sincerely,

Kris Howard

Kristopher Howard

12 Reynard Street, Gloucester, MA 01930 • (978) 265-6929 • howy78@hotmail.com

Experience

Vinfen Corporation

2013 - present

Real Estate Project Manager, Housing & Development Department

- Manage \$9M annual capital improvement budget including purchases, developments, and construction projects
- Responsible for inspection department staff and ensuring compliance with annual state requirements
- Develop and manage housing and facilities annual repair, maintenance, and capital improvement budgets
- Develop department policies, procedures, and best practices for department in coordination with VP of Housing
- Manage landscaping and snow removal contract bidding and execution for over 150 residential/commercial sites
- Manages funding applications to Community Economic Development Assistance Corporation and other lenders

Vinfen Corporation

2007 - 2013

Inspection Manager, Housing & Development Department

- Oversaw quality of work performed by five technicians, facilities coordinator, and maintenance supervisor
- Responsible for operation of building systems at over 300 leased and owned properties
- Represented Vinfen during inspection, leasing, and purchase of properties with state agencies to ensure code compliance with local and state building codes (HUD, DHCD, DDS, DMH, DPH, DPS, OSHA)
- Managed capital projects ranging to \$750,000, including contract negotiation, contract award, and signoff
- Developed and submitted RFP bid responses for state funded property management contracts
- Managed insurance claim processing from incident occurrences to replacement of loss and final reimbursement
- Prepared, submitted, and tracked reimbursement applications to FEMA, DDS, and DMH
- Managed annual selection, bidding, and contract execution of 3rd party loss prevention inspection agencies
- Implemented agency's energy conservation initiative, receiving nearly \$100k in grants in FY11

Oak Hill Apartments

2010 - 2011

Maintenance Supervisor & Assistant Property Manager, Part time

- Managed maintenance operations of a 40 unit USDA/Rural Development subsidized apartment community
- Managed renovations, capital improvements, routine/preventative maintenance, and rental unit renewals

Metropolitan Boston Housing Partnership

2005 - 2007

Housing Inspector II

- Inspected approximately 750 properties annually, ensuring sanitary, electrical, and plumbing code compliance
- Answered technical questions on behalf of the department in order to educate program participants and public

J.K. Scanlon Company

2004 - 2005

Lead Carpenter

- Installed doors, windows, and other soundproofing materials as part of seasonal Massport contract

Geoffrey Richon Construction Company

2002 - 2004

Carpenter

- Performed frame to finish construction services

U.S. Air Force

1999 - 2000

Transit Alert Crew Leader

- Managed emergency flight-line response for flight operations at Kunsan Air Base in South Korea
- Supervised crew of five technicians responsible for facilitating approximately 5,000 transient aircraft annually

F16 Dedicated Crew Chief

1996 - 1999

- Managed maintenance, inspection, and major repairs of a \$19 million F-16 fighter aircraft in the Mojave Desert

Education

Massachusetts Maritime Academy

2012 - 2014

Master of Science in Facilities Management

Embry-Riddle Aeronautical University

2000 - 2002

Bachelor of Science in Professional Aeronautics

Minor in Business Administration, Airport Management

Community College of the Air Force

1998 - 2000

Associate in Applied Sciences in

Aircraft Systems Maintenance Technology

Licensures and Skills

MA Real Estate License • MA Construction Supervisor License • Certified Manager of Maintenance • Notary



PART I ADMINISTRATION OF THE GOVERNMENT

TITLE VII CITIES, TOWNS AND DISTRICTS

CHAPTER 40A ZONING

Section 12 Boards of appeal; membership; rules

Section 12. Zoning ordinances or by-laws shall provide for a zoning board of appeals, according to the provisions of this section, unless otherwise provided by charter. The mayor subject to confirmation of the city council, or board of selectmen shall appoint members of the board of appeals within three months of the adoption of the ordinance or by-law. Pending appointment of the members of the board of appeals, the city council or board of selectmen shall act as the board of appeals. Any board of appeals established hereunder shall consist of three or five members who, unless otherwise provided by charter, shall be appointed by the mayor, subject to the confirmation by the city council, or by the selectmen, for terms of such length and so arranged that the term of one member shall expire each year. Each zoning board of appeals shall elect annually a chairman from its own number and a clerk, and may, subject to appropriation, employ experts and clerical and other assistants. Any member may be removed for cause by the appointing authority upon written charges and after a public hearing. Vacancies shall be filled for unexpired terms in the same manner as in the case of original appointments. Zoning ordinances or by-laws may provide for the appointments in like manner of associate members of the board of appeals; and if provision for associate members has been made the chairman of the board may designate any such associate member to sit on the board in case of absence, inability to act or conflict of interest on the part of any member thereof, or in the event of a vacancy on the board until said vacancy is filled in the manner provided in this section.

The board of appeals shall adopt rules, not inconsistent with the provisions of the zoning ordinance or by-law for the conduct of its business and for purposes of this chapter and shall file a copy of said rules with the city or town clerk. In the event that a board of appeals has appointed a zoning administrator in accordance with section thirteen said rules shall set forth the fact of such appointment, the identity of the persons from time to time appointed to such position, the powers and duties delegated to such individual and any limitations thereon.

1.4 ORGANIZATION AND ADMINISTRATION OF THE ZONING BOARD OF APPEALS

1.4.1 Membership

In accordance with MGL Chapter 40A there shall be a Zoning Board of Appeals, which shall consist of five members and two associate members, all of whom shall be residents of the City of Gloucester and who shall be appointed by the Mayor, subject to confirmation by the City Council. Each member and associate member shall have been a resident of the City of Gloucester for at least three years prior to his or her appointment to the board. Members shall be appointed for a term of three years; associate members shall be appointed for a term of two years. Members and associate members may be reappointed to successive terms. Vacancies on the board shall be filled in the same manner as other appointments, except that any member or associate member appointed to fill the unexpired term of a member or associate member who has resigned or who otherwise is no longer on the board shall serve only for the duration of said unexpired term, following which such member or associate member shall be eligible for reappointment as specified herein.

1.4.2 Duties of Associate Members

The chairperson of the Zoning Board of Appeals shall designate one of the board's associate members to act as a member of the board in the case of the absence, inability to act or conflict of interest of another member. The chairperson shall designate an associate member to act as a member in the event of a vacancy on the board, until said vacancy is filled.

1.4.3 Quorum

A quorum of the Zoning Board of Appeals shall consist of four members and associate members. No more than five members and associate members shall vote on any matter before the board. No member or associate member may vote on a matter before the board unless he or she has attended all board hearings at which evidence was presented on said matter. Provided, however, that a board member shall not be disqualified from voting on the matter solely due to that member's absence from a single session of the hearing at which testimony or other evidence was received. Before any such vote, the member shall certify in writing that he or she has examined all testimony or other evidence received at the missed session, by review of an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing in accordance with MGL Chapter 39 Sec 23D.

1.4.4 Conflict of Interest

No member or associate member of the Zoning Board of Appeals shall appear before the board on behalf of any party in any matter pending before it.

1.4.5 Officers

The members of the Zoning Board of Appeals shall annually elect one member as chairperson, who shall preside at all meetings. The members shall also elect a vice chairperson to act in the absence of the chairperson, and a secretary, and shall prescribe rules for the conduct of board affairs.

1.4.6 Removal for Cause

A member or associate member of the Zoning Board of Appeals may be removed by the Mayor, but only for cause, and only after written charges have been filed and a public hearing held.

1.4.7 Minutes

The Zoning Board of Appeals shall keep minutes of its meetings, which shall show the vote of each member upon each question. All such minutes shall be public records, and shall be filed with the City Clerk.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

July 6, 2016

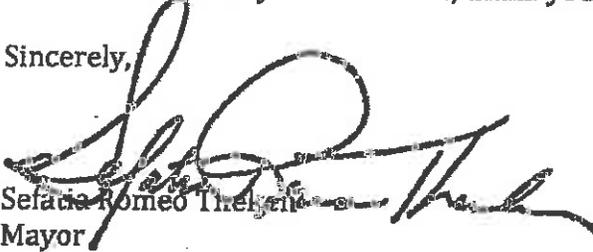
Mr. Joseph Parisi III
74 Wheeler Street
Gloucester, MA 01930

Dear Joe:

Thank you very much for agreeing to fill the unexpired term of our long serviced ZBA member, Jim Movalli, as a full member of the Board. Your appointment will be sent to the City Council for their meeting of July 12, 2016. Confirmation of the appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

On behalf of the City of Gloucester, thank you again for your continued public service.

Sincerely,


Sefatic Romeo Theken
Mayor

cc: Mayor's Report to the City Council
William Sanborn, Inspector of Buildings



Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2015-141

The Gloucester City Council, at a meeting held on **Tuesday, June 23, 2015** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On a motion by Councilor Verga, seconded by Councilor LeBlanc, the City Council voted by **ROLL CALL 9** in favor, 0 opposed, to renew an amendment to GCO Sec. 22-288 "Off Street Parking Areas" by **ADDING** Rogers Street Parking Lot at #65 Rogers Street and a description of the lot as 74 parking spaces and 4 handicapped parking spaces for a total of 78 parking spaces as shown on a plan submitted by the Department of Public Works for the 65 Rogers Street Parking Lot dated 7/29/13 to expire one year from June 23, 2015 and to be followed by two separate one-year renewals subject to the City Council review.

Linda T. Lowe, City Clerk

Date: JUN 25 2015

APPROVED BY THE MAYOR

Sefatia Romeo Theken

VETOED BY THE MAYOR

Sefatia Romeo Theken

SIGNED THIS 25th DAY OF JUNE, 2015.

All Ordinances shall become effective 31 days after passage except
Emergency Orders and Zoning Amendments shall become effective the next day.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

July 6, 2016

Mrs. Ruth Pino
82 Wheeler Street
Gloucester, MA 01930

Dear Ruth:

I am pleased to reappoint you to a three year term on the EDIC. Your appointment will be sent to the City Council for their meeting of July 12, 2016. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

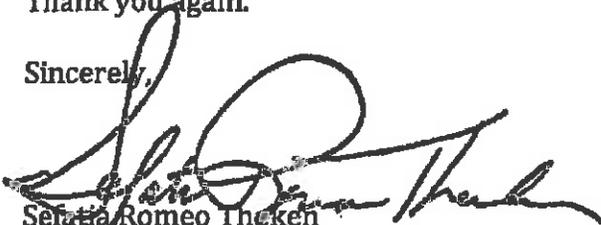
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Senata Romeo Theken
Mayor

cc: Mayor's Report to the City Council

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

July 6, 2016

Mr. Michael DeLascio
7 Gerring Road
Gloucester, MA 01930

Dear Mr. DeLascio:

I am pleased to reappoint you to a three year term on the EDIC. Your appointment will be sent to the City Council for their meeting of July 12, 2016. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council



PART I ADMINISTRATION OF THE GOVERNMENT

TITLE XVII PUBLIC WELFARE

CHAPTER 121C ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATIONS

Section 3 Economic development and industrial corporation; authority to organize; consolidations; members of board of directors; surety bonds; compensation and reimbursements

Section 3. There is hereby authorized in each municipality in the commonwealth the organization of an economic development and industrial corporation, a public body politic and corporate, hereinafter referred to as the corporation. No such corporation, however, shall be organized, transact any business, employ any personnel or exercise any powers until the city council with the approval of the city manager, in a city having a Plan D or Plan E form of charter, or with the approval of the mayor in any other city, or a town at an annual town meeting or a special town meeting called for the purpose, shall by vote declare a need for such a corporation because unemployment or the threat thereof exists in the city or town or that security against future unemployment and lack of business opportunity is required and that attracting new industry into the municipality and substantially expanding existing industry through an economic development project or projects financed under this chapter and implemented by such a corporation would alleviate the unemployment and lack of business opportunity problems.

In the event that two or more municipalities wish to consolidate their economic development and industrial corporations, each such municipality desirous of such a consolidation shall so vote as a city or town in the manner hereinbefore described. Such a vote may be made at the same time as the vote to organize the corporation or may be made at a time subsequent thereto.

There shall be seven members of the board of directors of the corporation who shall be appointed by the municipality. At least one member shall be experienced in industrial development, one in financial matters, one in real estate matters, one in municipal government, at least one member representative of low income people who shall be chosen from a list of three submitted by the regional or local community action agency or, where there is no such agency, from a list of three submitted by the department of housing and community development. The appointing municipality shall designate one of the seven members as chairman and another as vice-chairman. Each of the seven members shall be sworn to the faithful performance of his official duties as a director of the corporation. A majority of the seven directors shall constitute a quorum for the transaction of any business, but the action of a majority of the entire board shall be necessary for any transaction. For the purposes of section eleven A of chapter thirty A of the General Laws, the corporation shall be

deemed to be an authority established by the general court to serve a public purpose in the commonwealth. Of the members of the corporation first appointed, two shall be appointed to serve for one year from the first day of July in the current year, two for two years from said date, and three for three years from said date. Upon the expiration of the term of office of any such member, or of any subsequent member, his successor shall be appointed in like manner for a term of three years. In the event of a vacancy in the office of a member, his successor shall be appointed in like manner to serve for the unexpired term. Unless reappointed, no member of the corporation shall hold office after the expiration of his term; and the appointment of a successor to any person whose term has expired shall be for the remainder of the term which would have begun at such expiration if the successor had then been appointed.

Any member may be removed by the municipality for malfeasance, misfeasance, or wilful neglect of duty, but only after reasonable notice and a public hearing, unless the same are in writing expressly waived, and after approval by MOBD. For purposes of chapter two hundred sixty-eight A of the General Laws, the members of the corporation shall be deemed to be special municipal employees.

Before the issuance of any bonds under the provisions of this act, each member of the corporation shall execute a surety bond with a surety company authorized to transact business in this commonwealth as surety, in the penal sum of fifty thousand dollars conditioned upon the faithful performance of the duties of his office, each such surety bond to be approved by the legal counsel of the municipality and filed in the office of the state secretary. The members of the corporation shall receive no compensation for the performance of their duties hereunder, but each member shall be reimbursed for expenses actually incurred in the performance of his duties. Every such reimbursement shall be open to public inspection from and after the requisition therefor.



**CITY OF GLOUCESTER 2015
CITY COUNCIL ORDER**

ORDER: #CC2015-044
COUNCILLOR: Greg Verga & Melissa Cox

DATE RECEIVED BY COUNCIL: 11/17/15
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED that the Ordinances & Administration Committee shall review the matter of the use of plastic checkout bags and shall propose banning them or reducing them by creating the following ordinance:

AMEND the Code of Ordinances Ch.9 Sec. 9-12 by **ADDING** new sec. 9-12 as follows:

- (a) "Checkout Bag" is a carry out bag provided by a store to a customer for the point of sale.
- (b) "Compostable Plastic Bag" a plastic bag that (1) conforms to the current ASD6400 for the compostability; (2) is certified as meeting the ASTM D6400 standard specification by a recognized verification entity, and conforms to any other standards deemed acceptable by this section.
- (c) "Retail Establishment" means any retail store that satisfies at least one of the following requirements: a retail space of 2500 square feet or larger or at least 3 locations in the City of Gloucester totaling 2500 square feet or more.
- (d) If a retail establishment provides plastic checkout bags to customers the plastic bags shall comply with the requirements of being compostable bags. Nothing in this section shall be read to preclude any establishment from making reusable checkout bags available for sale to customers or utilizing recyclable paper bags.

AMEND sec. 9-13 by adding a new sec. 9-13 as follows:

Each retail establishment comply with this law. If a violation has occurred a warning notice shall be issued for the first offense. The penalty for each violation that occurs after the initial violation shall be: \$50 for the first offense and \$100 for each offense thereafter.

Further Ordered that this matter be referred to the City Council that it adopt the above ordinance.

Greg Verga
Councilor at Large

Melissa Cox
Ward 2 Councilor

PLASTIC BAG REDUCTION ORDINANCE

SECTION 1 DEFINITIONS

The following words shall, unless the context clearly requires otherwise, have the following meanings:

“Director”, the Director of Public Health or his/her designee.

“ASTM D6400”, the American Society for Testing and Materials (ASTM) International “Standard Specification for Compostable Plastics”.

“ASTM D7081”, ASTM International “Standard Specification for Biodegradable Plastics in the Marine Environment”.

“Checkout bag”, a carryout bag provided by a store to a customer at the point of sale. Checkout bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.

“Compostable plastic bag”, a plastic bag that (1) conforms to the current ASTM D6400 for compostability; (2) is certified and labeled as meeting the ASTM D6400 standard specification by a recognized verification entity; and (3) conforms to any other standards deemed acceptable by this section.

“Department”, the City’s Health Department.

“Marine-degradable plastic bag”, a plastic bag that conforms to the current ASTM D7081 standard specification for marine degradability; and conforms to any other standards deemed acceptable by the Department, provided additional, Department-approved standards are as stringent as ASTM D7081.

“Recyclable Paper Bag” means a paper bag that is (1) 100 percent recyclable including the handles.

“Retail establishment”, any retail space located in the City including without limitation any commercial business facility that sells good directly to the consumer including but not limited to grocery stores, pharmacies, liquor stores, “mini-marts”, and retail stores and vendors selling clothing, food and personal items.

“Reusable checkout bag”, a sewn bag with stitched handles that (1) is either (a) made of cloth or other machine washable fabric; or (b) made of plastic other than polyethylene or polyvinyl chloride that is durable, non-toxic, and generally considered a food-grade material that is more than 2.25 mils thick.

SECTION 2 REQUIREMENTS

(a) If any retail establishment as defined in section 1 provides a checkout bag to customers, the bag shall comply with the requirements of being either a recyclable paper bag, a compostable and marine-degradable plastic bag, or a reusable checkout bag.

(b) A store that provides any type of checkout bag shall sell them for no less than ten cents (\$0.10). All moneys collected pursuant to this ordinance shall be retained by the store.

(c) The Director may promulgate rules and regulations to implement this section.

SECTION 3 PENALTIES AND ENFORCEMENT

(a) Each Retail Establishment shall comply with this by-law.

(1) If it is determined that a violation has occurred the Director shall issue a warning notice to the Retail Establishment for the initial violation.

(2) If an additional violation of this by-law has occurred within one year after a warning notice has been issued for an initial violation, the Director shall issue a notice of violation and shall impose a penalty against the retail establishment.

(3) The penalty for each violation that occurs after the issuance of the warning notice shall be no more than:

A) \$50 for the first offense

B) \$100 for the second offense and all subsequent offenses. Payment of such fines may be enforced through civil action in the state District Court.

(4) No more than one (1) penalty shall be imposed upon a Retail Establishment within a seven (7) calendar day period.

(5) A Retail Establishment shall have fifteen (15) calendar days after the date that a notice of violation is issued to pay the penalty or the amount of the penalty payable shall be doubled.

SECTION 4 EFFECTIVE DATE

All of the requirements set forth in this by-law shall take effect within six months of passage. In the event that compliance with the effective date of this ordinance is not feasible for a small retail establishment, because of economic hardship, the Department may grant a waiver of not more than six months upon application of the owner or the owner's representative.

Dy



CITY OF GLOUCESTER 2016 CITY COUNCIL ORDER

ORDER: CC#2016-015
COUNCILLORS: Melissa Cox

DATE RECEIVED BY COUNCIL: 04/12/16
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED that the Ordinances & Administration Standing Committee shall review and recommend the matter of prohibiting the use of polystyrene food and beverage containers or serving items from food service establishments if the packaging takes place on the premises of food service establishments, and further that waivers may be granted for no more than six months if this poses an economic hardship. This ordinance amendment shall take into account CC2015-044 concerning plastic checkout bags.

ORDERED that a new Code of Ordinances Chapter 9, "Art. II" be **ADDED** and titled "Prohibition on Polystyrene-Based Disposable Food Serving Items" "Sec. 9-20 Effective _____ 2016 polystyrene food and beverage containers or serving items (such as utensils or straws) shall not be used in the City of Gloucester to package or serve food or beverages if that packaging takes place on the premises of "food service establishments" as defined in sec. 9-21.

In the event that compliance with this ordinance is not feasible for a food establishment because of either unavailability of alternative non-polystyrene containers or economic hardship, the Director of Health may grant a waiver of not more than six months upon application of the owner or owner's representative."

"Sec.9-21 Definitions;"

"Food Service Establishments shall mean those establishments which serve food or beverages which they have packaged on the premises."

And by **ADDING** at Sec. 1-15 of the Code of Ordinances that "Violations of sec. 9-20 of the Code of Ordinances shall be subject to civil ticketing by agents of the Health Department" by a fine of : _____."

FURTHER ORDERED that the O&A shall recommend to the Council that the ordinance on Polystyrene Food and Beverage Containers be adopted.

Melissa Cox
Ward 2 Councillor



**CITY OF GLOUCESTER 2016
CITY COUNCIL ORDER**

DRAFT

**ORDER: CC#2016-00
COUNCILLOR: Melissa Cox
Ward 2 Councillor**

**DATE RECEIVED BY COUNCIL: 4/12/16
REFERRED TO: O&A
FOR COUNCIL VOTE:**

ORDERED that the O&A shall review and recommend the matter of prohibiting the use of polystyrene food and beverage containers or serving items from food service establishments if the packaging takes place on the premises of food service establishments and further that waivers may be granted for no more than six months if this poses an economic hardship. This ordinance amendment shall take into account CC2015-044 concerning plastic checkout bags.

ORDERED that a new Code of Ordinances Chapter 9, "Art. II" be ADDED and titled "Prohibition on Polystyrene-Based Disposable Food Serving Items".

"Sec.9-12 (a) Effective _____ 2016 polystyrene food and beverage containers or serving items (such as utensils or straws) shall not be used in the City of Gloucester to package or serve food or beverages if that packaging takes place on the premises of "food service establishments" , as defined in sec. 9-21.

In the event that compliance with this ordinance is not feasible for a food establishment because of either unavailability of alternative non-polystyrene containers or economic hardship, the **Public Health Department** may grant a waiver of not more than six months upon application of the owner or owner's representative."

"Sec.9-12 (b) Definitions;"

"Food Service Establishments shall mean those establishments which serve food or beverages which they have packaged on the premises."

And by ADDING at Sec. 1-15 of the Code of Ordinances that "Violations of sec. 9-12 of the Code of Ordinances shall be subject to civil ticketing by agents of the **Public Health Department**" by a fine of : _____"

Further Ordered that the O&A shall recommend to the Council that the ordinance on Polystyrene Food and Beverage Containers be adopted.



**CITY OF GLOUCESTER 2016
CITY COUNCIL ORDER**

ORDER: CC#2016-002
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 01/12/16
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the City Council request that the Traffic Commission conduct a study of the tractor trailer parking on Rogers Street, and that their study include (1) what areas are currently tractor trailer parking; (2) what areas are currently tractor trailer parking but are not being used as such; and that the Traffic Commission make a written recommendation to the Ordinance & Administration Standing Committee on the findings of their review including whether any traffic ordinance amendments are recommended.

FURTHER ORDERED that this matter be referred to the Ordinances and Administration Standing Committee and the Traffic Commission for review and recommendation.

Melissa Cox
Ward 2 Councillor



**CITY OF GLOUCESTER 2016
CITY COUNCIL ORDER**

ORDER: CC#2016-028
COUNCILLORS: Melissa Cox

DATE RECEIVED BY COUNCIL: 06/14/16
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 22 be amended as follows:

Amend Sec. 22-265 "Turning movements-Generally" by **DELETING** as follows: "Pleasant Street. While school is in session in a northerly direction, no left turn onto Smith Street between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m."

Amend GCO Sec. 22-159 "Same-Between certain hours and on school days" by **DELETING** as follows:

"Pleasant Street. While school is in session, Pleasant Street from a point beginning at its intersection with Prospect Street, westerly side, in a northerly direction to Smith Street, no parking between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m. on school days."

Amend GCO Sec. 22-291 "Tow-away zones" by **DELETING** as follows: "Pleasant Street. While school is in session, Pleasant Street from a point beginning at its intersection with Prospect Street, westerly side, in a northerly direction to Smith Street, no parking between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m. on school days."

FURTHER ORDERED that this matter be referred to the Traffic Commission and the Ordinances & Administration Standing Committee for review and recommendation.

Melissa Cox
Ward 2 Councillor



**CITY OF GLOUCESTER 2016
CITY COUNCIL ORDER**

ORDER: CC#2016-031
COUNCILLORS: James O'Hara

DATE RECEIVED BY COUNCIL: 06/28/16
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED that the Ordinance and Administration Standing Committee consider whether the Code of Ordinances Sec. 4-16a should be amended to expand off-leash areas for dogs year round at Crab Beach and Lanes Cove as follows:

Amend Sec. 4-16a by **ADDING** "and public landings" at certain times" and to **ADD** to the last sentence of Sec. 4-16a "Crab Beach and Lanes Cove year round."

FURTHER ORDERED that the Ordinance and Administration Standing Committee consider whether the Code of Ordinances Sec. 4-16d (a)(2) should be amended to **ADD** new subsections as follows:

- "k. Dogs that weigh 25 pounds or less are not allowed in area designated for large dogs.
- l. Dogs that weight 26 pounds or more are not allowed in the area designated for small dogs."

FURTHER ORDERED that this matter be referred to the Ordinances & Administration Standing Committee for review and recommendation.

James O'Hara
Councillor at Large



**CITY OF GLOUCESTER 2016
CITY COUNCIL ORDER**

ORDER: CC#2016-030
COUNCILLORS: Valerie Gilman

DATE RECEIVED BY COUNCIL: 06/28/16
REFERRED TO: O&A & Waterways Bd
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Sec. 10-81(a) "Diver's flag" be amended by **ADDING** the following sentence to the end of the paragraph: "Divers shall remain in an area within one hundred feet of such displayed diver's flag while at or near the surface of the water."

Valerie Gilman
Ward 4 Councillor



**CITY OF GLOUCESTER 2016
CITY COUNCIL ORDER**

ORDER: CC#2016-032
COUNCILLORS: Steven LeBlanc

DATE RECEIVED BY COUNCIL: 06/28/16
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED to request that the Traffic Commission review the traffic patterns and no parking at the intersection of Maplewood Avenue and Gloucester Avenue; and that the Traffic Commission make a written recommendation to the Ordinance & Administration Standing Committee on the findings of their review including whether any traffic ordinance amendments are recommended.

FURTHER ORDERED that this matter be referred to the Ordinances & Administration Standing Committee for review and recommendation.

Steve LeBlanc
Ward 2 Councillor

Sec. 11-10. - Fixed vendors during special events; parades.

- (a) Vending from fixed locations, other than those specified in section 11-5 may be granted by the licensing commission, upon recommendations made by event organizers. Special events shall be designated with restricted vending areas based on public safety considerations. For the purpose of this article, special events shall be limited to:
- (1) Fishtown Horribles Parade.
 - (2) St. Peters Fiesta Procession.
 - (3) Labor Day fireworks.
 - (4) First Night Celebration.
 - (5) All annual city council approved events.
- (b) No vending will be allowed on the Memorial Day Parade route.
- (c) No vending will be allowed within 300 feet of a cemetery within the city during Memorial Day or other special observance ceremony.
- (d) The licensing commission may recommend and approve additional special events, parades relevant to this section.
- (e) Thirty days prior to any event, the event organizing committee shall submit their list of fixed vending locations along with their specific permit to for the licensing commission for approval. Fixed locations shall be within the restricted areas relevant to the event as approved by the licensing commission.
- (f) Notwithstanding subsections (d) and (e) there shall be a Special Event Advisory Committee comprised of the following city staff: the city clerk, the building inspector, the assistant department of public works director, the assistant chief of police, the assistant fire chief, the emergency medical services director, the health department food inspector, the harbormaster and the community development tourism manager. The committee shall review all special events applications and shall assist applicants with any necessary approvals including approvals by the city council as referenced in section 11-10(a)(5). If city council approval is needed, the application shall be referred directly to the Planning & Development Committee who shall have the authority to approve the special event permit.

The Special Event Advisory Committee shall meet monthly and shall post notices of its meetings.

→ • **Sec. 11-11. - Permit required; fee.**

Permits will be issued to approved fixed vendors within the restricted areas of special events by the licensing commission. The amount of the fee for a permit issued by the licensing commission shall not exceed ~~\$100.00~~500.00. Permits shall be issued for the event/parade date and/or rain date only in each calendar year. Permits shall be issued for one vendor in one location and cannot be duplicated or transferred.

(1)

Site specific vendor submitting photograph and application receives two free badges. For each additional badge, the cost will be: \$25.00 per badge.

(2)

Special event vendor submitting photograph and application receives one free badge. For each additional badge, the cost will be: \$25.00 per badge.

• **Sec. 11-12. - Special event permit fees for fixed vending locations.**

Fees generated by the issuing of permits for fixed vending locations relating to special events listed in section 11-10, shall be paid directly to the events organizing/sponsoring committee for the event, subject to all limitations as stated in the vending ordinance or as shall be, at any time, enacted by the city council.

**CITY OF GLOUCESTER
TRAFFIC COMMISSION**

*A meeting was held on Thursday June 23rd, 2016 at 6:00 p.m.
in the third floor Conference Room
at Gloucester City Hall*

The meeting was opened by Chairman Robert B. Ryan at 6:00 p.m. Attending were members Larry Ingersoll, Michael Mulcahey and Robert Francis, City Councilor Melissa Cox and Linda Bruno.

AGENDA

Approval of minutes from our 5/26/16 meeting

*A MOTION was made, seconded and PASSED to **APPROVE** the minutes*

Handicapped Parking request: one space at #8 Maple Street

*After speaking to the requestor and a discussion, a MOTION was made, seconded and PASSED to **APPROVE** the request.*

Due to no parking on the even side of the street, the space will have to be in across the street from #8 Maple Street.

There are no other handicapped spaces in the area and the landlord does not allow the tenant to use the driveway.

ORDER CC#2016-028 (Councilor Cox) ORDERED that the Gloucester Code of Ordinances Chapter 22 be amended as follows:

Amend Sec. 22-265 "Turning movements-Generally" by **DELETING** as follows:
"Pleasant Street. While school is in session in a northerly direction, no left turn onto Smith Street between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m."

Amend GCO Sec. 22-159 "Same-Between certain hours and on school days" by **DELETING** as follows: "Pleasant Street. While school is in session, Pleasant Street from a point beginning at its intersection with Prospect Street, westerly side, in a northerly direction to Smith Street, no parking between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m. on school days."

Amend GCO Sec. 22-291 "Tow-away zones" by **DELETING** as follows: "Pleasant Street. While school is in session, Pleasant Street from a point beginning at its intersection with Prospect Street, westerly side, in a northerly direction to Smith Street, no parking between the hours of 8:30 a.m. to 9:15 a.m. and 2:30 p.m. to 3:15 p.m. on school days."

A MOTION was made, seconded and PASSED to APPROVE the DELETIONS from the ordinances.

This order removes the parking restriction put in place for the use of St. Ann's by the West Parish School.

ORDER CC#2016-032 (Councilor LeBlanc) ORDERED to request that the Traffic Commission review the traffic patterns and no parking at the intersection of Maplewood Avenue and Gloucester Avenue; and that the Traffic Commission make a written recommendation to the Ordinance & Administration Standing Committee on the findings of their review including whether any traffic ordinance amendments are recommended.

After a discussion, a MOTION was made seconded and PASSED to RECOMMEND the following change:

Amend Sec. 22-270 (Parking Prohibited etc.) by ADDING: Maplewood Avenue, easterly side, from it's intersection with Gloucester Avenue, in a southerly direction, for a distance of 100 feet (pole #1371)

Amend Sec.22-291 (Tow Zones) by ADDING: Maplewood Avenue, easterly side, from it's intersection with Gloucester Avenue, in a southerly direction, for a distance of 100 feet (pole #1371)

Since the reconfiguration of the corner, there is an unsafe condition that exists in front of #135 Maplewood Avenue. This matter has been looked into by Councilor Steven LeBlanc and DPW Director Mike Hale before being brought up to the TC.

The following was continued from our January meeting:

Order #CC2016-002 (Councilor Cox) ORDERED that the City Council request that the Traffic Commission conduct a study of the tractor trailer parking on Rogers Street, and that their study include (1) what areas are currently tractor trailer parking; (2) what areas are currently tractor trailer parking but are not being used as such; and that the Traffic Commission make a written recommendation to the Ordinance & Administration Standing Committee on the findings of their review including whether any traffic ordinance amendments are recommended.

(January meeting) After discussion the matter with Councilor Cox and viewing maps of the area, it was decided to CONTINUE the matter until more research into the current use as well as a meeting with the area businesses which would be concerned can be held.

The TC may be in favor of moving some of the truck parking on Harbor Loop (making that area more tourist friendly) onto Rogers Street. Signs for truck parking are in poor shape and will need to be replaced and after that, better enforcement of the area is needed.

Councilor Cox suggested continuing the matter until at least March.

A MOTION was made, seconded and PASSED to CONTINUE the matter.

*(June meeting) After a discussion with Councilor Co, (who also met with the business owners who would be concerned, a preliminary meeting and viewing maps of the area, A MOTION was made, seconded and PASSED to **RECOMMEND the following changes:***

DELETE: Sec.22-285 (Parking of trucks, trailer trucks and other commercial vehicles) subsection (d): Harbor Loop, easterly side, space shall be provided for the parking of one trailer truck from a point beginning 392 feet from its intersection with Rogers Street, in a southerly direction for 142 feet.

DELETE: Sec. 22-286 (Parking of trailers, semi-trailers and tour busses) subsection (b): Rogers Street, southerly side, from a point 425 feet from its intersection with Rowe Square, for a distance of 80 feet in a westerly direction.

ADDING: Sec. 22-286 (Parking of trailers, busses etc.) Rogers Street, southerly side, from a point beginning 120 feet from its intersection with Manuel F. Lewis Street, (easterly side entrance to Americold), in an easterly direction, for a distance of 430 feet (to the westerly side of the entrance of the Gorton's plant parking lot).

This removes truck parking on Harbor Loop (which has now become more of a tourist area) while still keeping abundant parking for trailer trucks and tour busses on Rogers Street. It also adds some additional vehicle parking near Gorton's.

Most of the current signs need to be replaced as most are unreadable.

The TC also recommended that meters be installed on the now available spaces on Harbor Loop.

The meeting was adjourned at 6:25 p.m.

ROBERT B. RYAN, Chairman

LARRY INGERSOLL, Secretary