

**Budget & Finance Committee**  
Thursday, March 3, 2016 – 5:30 p.m.  
1<sup>st</sup> Fl. Council Committee Room – City Hall  
**-Minutes-**

**Present:** Chair, Councilor R. Scott Memhard; Vice Chair, Councilor Joseph M. Orlando, Jr.; Councilor Joseph Ciolino

**Absent:** None.

**Also Present:** Councilor James W. O’Hara, Jr.; Kenny Costa; Jim Destino; Mike Hale; Sal DiStefano; Dave Sargent

The meeting convened at 5:32 p.m.

**1. *Special Budgetary Transfer Requests from the Police Department – 2016-SBT-10***

John McCarthy stated that this transfer is for the settlement of grievances.

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council approve Special Budgetary Transfer 2016-SBT-10 in the amount of \$4,914 from Account #101000.10.211.51100.0000.00.000.00.051, Police-Uniform, Salary/Wage Permanent Position to Account #101000.10.292.51100.0000.00.000.00.051 Animal Control, Salary/Wage-Permanent Position, for the purpose of making funds available to pay grievances from prior fiscal years for two Animal Control Officers.

**2. *Memorandum from Director of Public Works & Supplemental Appropriation-Budgetary Transfer Request 2016-SA-22 re: Entry Security at Gloucester High School & O’Maley Innovation Middle School***

Mike Hale, DPW Director, stated that this transfer is being requested for the purpose of installing new security doors at the high school and O’Maley that would match the same equipment that is being installed at West Parish. The school IT department will be able to control who has access to the schools at certain times. There was a discussion about upgrading the current camera system at the high school. Mr. Hale indicated that the employees’ pass cards will record their employee ID numbers when they enter. He stated that none of the doors at any of the schools are supposed to be propped open and that the Superintendent has spoken to the building principals about this matter. Jim Destino, CAO, noted that this money is coming out of the capital stabilization fund and thanked the past council for reserving the money, avoiding the need to borrow the money for this project.

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve Supplemental Appropriation 2016-SA-22 in the amount of \$161,000 from Account #850000.10.991.59600.0000.00.000.00.059 Capital Projects Stabilization Fund to Account #850007.10.472.58425.0000.00.000.00.058 Capital Projects Stabilization – GHS and O’Maley School Facility Entry Doors - Building Improvements for the purpose of the purchase and installation of entry doors and access control systems at Gloucester High School and the O’Maley Innovation Middle School.

**3. *Grant Application & Checklist from Community Development Department/Shellfish re: FY16 Great Marsh Green Crab Trapping Program grant in the amount of \$15,000 from Mass. Division of Marine Fisheries***

Sal DiStefano, Economic Development Director, stated that green crabs are an invasive species that cause a lot of problems such as eating 200 baby clams per day. He would like to access this grant money to pay someone to harvest the green crabs and dispose of them properly. Shellfish Constable, Dave Sargent stated that the grant is the result of an earmark from Representative Brad Hill and Senator Bruce Tarr and must be spent by June 30th. Up to \$10,000 would be spent for a harvester to remove green crabs from the Annisquam River estuary. Bill Muniz has the appropriate traps and has been doing this for five years, and Mr. Sargent indicated that the harvesting will not be a hazard to navigational traffic. Ideally, he would like to sell the green crabs for food products or bait. However, if that fails, they must be disposed of in such a manner to ensure that they don’t go back into the waters of the Great

Marsh. Therefore, the Division of Marine Fisheries requires that we have a contract with a licensed disposal facility. Up to \$3,500 of the grant would be paid to a compost facility to dispose of the green crabs, and the remaining \$1,500 would be for administrative costs.

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council accept under MGL c. 44, §53A, from the Massachusetts Division of Marine Fisheries, a FY2016 Great Marsh Green Crab Trapping Program Grant in the amount of \$15,000 for the purpose of funding a program to legally collect, remove and dispose of European Green Crabs from coastal marine and estuarine waters within the City's jurisdiction.

**4. Memorandum from Chief Administrative Officer re: City Council acceptance of grant from EDIC in the amount of \$10,000 to support the city's participation in the Seafood Expo North America**

**Jim Destino** spoke about the Seafood Expo taking place in Boston this coming weekend. **Sal DiStefano** stated that Gloucester will have a larger booth this year, which will allow Gloucester companies to conduct meetings in the booth. He also indicated that two buses of international seafood executives from all over the U.S. and 12 different countries will be invited to the Gloucester House on Monday and that a major announcement will be made at that time. Finally, **Mr. DiStefano** discussed the new badge scanner and what will be done with the data that is captured with it.

**COMMITTEE RECOMMENDATION:** On a motion by Councilor Orlando, seconded by Councilor Ciolino, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council accept under MGL c. 44, §53A, from the Gloucester Economic Development & Industrial Corporation a private grant of \$10,000 for the purpose of supporting the City of Gloucester's participation in the Seafood Expo North America to be held in Boston, Mass. from March 6 through March 8, 2016.

**5. Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report**

**Kenny Costa**, City Auditor, discussed his reports with the Committee.

A motion was made, seconded and voted unanimously to adjourn the meeting at 6:21 p.m.

Respectfully submitted,

**Maria Puglisi**  
Substitute Recorder

**DOCUMENTS/ITEMS SUBMITTED AT MEETING:**

- Auditor's Actual Amount Overdrawn Report and Projected Amount Overdrawn Report dated 3-Mar-16 from **Kenny Costa**, City Auditor