

CITY CLERK
GLOUCESTER, MA

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GLOUCESTER CITY COUNCIL
Ordinances & Administration Committee
Monday, May 4, 2015 – 6:00 p.m.
1st Fl. Council Committee Room – City Hall
AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. **Reappointments:**

Council on Aging	Susan Goodall	TTE 02/14/17	
Downtown Development Commission	Suzanne Silveira	TTE 02/14/18	(Cont'd from 04/06)
Historic District Commission	Stephen Goodick	TTE 02/14/18	(Cont'd from 03/16)
Open Space & Recreation Committee	Patricia Amaral	TTE 02/14/18	(Cont'd from 04/06)
Traffic Commission	Robert Francis	TTE 02/14/18	(Cont'd from 04/06)

2. **New Appointments:**

Conservation Commission	Michelle Cain	TTE 02/14/18	
Historical Commission	Michelle Bader Mustone (Alternate Member)	TTE 02/14/18	
Clean Energy Commission	Robert Myers	TTE 02/14/17	
Stage Fort Park Advisory Committee	Marie Demick (Glou. Dog Park Rep.)	TTE 02/14/18	
	Donna Polizza (rep. for gardening/landscaping)	TTE 02/14/18	
	David Dow (At Large)	TTE 02/14/18	

3. *Appointment of James Destino as Chief Administrative Officer for one-year term to expire February 14, 2016 (following a 90-day temporary appointment)*
4. *Memorandum from Harbormaster re: Waterways Board request to create a season pass for the Gloucester Harbor Launch for permitted mooring holders (Referred from B&F Committee)*
5. *CC2015-006 (Fonvielle) Request O&A & Traffic Commission review existing parking restrictions in GCO Sections 22-270 & 22-291 for Kondelin Road from its intersection with Magnolia Avenue for its entire length and to review existing signage for consistency with GCO c. 22*
6. *Memorandum from General Counsel & pertinent material re: proposed Ordinance for the creation of the Stage Fort Park Committee*
7. *Memorandum from General Counsel & pertinent material re: proposed changes to the Acts of 1956 relative to the Gloucester Fisheries Commission*
8. *CC2015-010 (Verga) Request P&D Committee review the Special Event Advisory Committee & Amend GCO Chapter 11 "Hawkers, Peddlers & Transient Vendors" (Also referred to P&D Committee)*
9. *CC2014-014 (Fonvielle/Ciolino) Amend GCO Sec. 2-556 "Tenure, composition, requirements re: Magnolia Woods Oversight & Advisory Committee*
10. *CC2015-015 (Cox) Amend GCO c. 2, Division 10 "Committee for the Arts" Sec. 2-508-Created, subsection (b)*
11. *CC2015-016 (Cox) Request Traffic Commission review area of the stairs (top & bottom) at Herrick Court & make their recommendation to the Ordinances & Administration Committee on whether the GCO Sec. 22-270 "Prohibited parking at all times" be amended accordingly*
12. *CC2015-017 (LeBlanc) Amend GCO Sec. 22-280 "Fifteen-Minute Parking" re: Maplewood Avenue*

COMMITTEE

Councilor Robert Whynott, Chair
Councilor Robert Stewart, Vice Chair
Councilor Joseph Ciolino

CC: Mayor Theken
Jim Destino
Linda T. Lowe
Harbormaster Jim Caulkett/Tony Gross

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

City Hall
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Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

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April 22, 2015

Ms. Susan Goodall
15 Cononicus Road
Gloucester, MA 01930

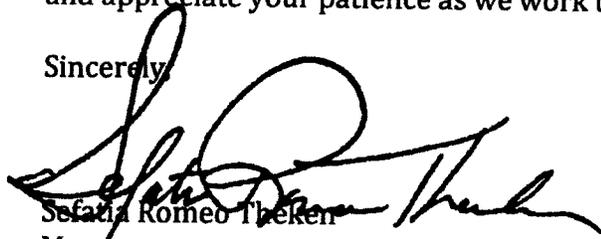
Dear Ms. Goodall:

It has come to our attention that your reappointment to the Council on Aging was not processed when it was due on February 14, 2014. Therefore, in order to correct this error, I am pleased to now submit you as a candidate for reappointment for a three year term on the Council on Aging. Your reappointment will be retroactive to February 14, 2014 and your term will expire on February 14, 2017.

I have issued you a 90 day temporary appointment to continue to serve on this committee, and your reappointment will be forwarded to the City Council for their meeting of April 28, 2015. Confirmation of your reappointment will be referred out to the Ordinance and Administration subcommittee, and you will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your reappointment.

On behalf of the City of Gloucester, I greatly appreciate your service on the Council on Aging and appreciate your patience as we work to resolve the error which occurred in 2014.

Sincerely,



Sefania Romeo Theken
Mayor

cc: Jay Gustaferro, Chair-Gloucester Council on Aging
Mayor's Report to the City Council

Sec. 2-428. Rules and regulations.

The board of health may make rules and regulations for its own government and for the government of its officers, agents, and assistants.

(Code 1970, § 2-303)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-429. Appointment of physician to take and examine cultures and school physician.

The board of health may appoint a physician to the board, who shall take and examine all cultures, and shall appoint a school physician, neither of whom shall be a member of the board. Such physicians shall hold their offices according to the provisions of the civil service laws and regulations governing such offices.

(Code 1970, § 2-300)

Cross reference(s)--Duty of school physician relative to vaccination of pupils, § 18-4.

State law reference(s)--Appointment of physician to board, M.G.L.A. c. 111, § 27; appointment of school physician, M.G.L.A. c. 71, § 53.

Sec. 2-430. Employment of clerk and other assistants.

The board of health may appoint a clerk according to the provisions of the civil service laws and regulations governing such an office, which clerk shall not be a member of the board. The board may also employ the necessary officers, agents and assistants to execute the health laws and the board's regulations.

(Code 1970, § 2-301)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-431. Compensation of clerk and assistants.

The board of health may fix the salaries or compensation of its clerk and other agents and assistants.

(Code 1970, § 2-302)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Secs. 2-432--2-439. Reserved.

DIVISION 4. COUNCIL FOR THE AGING**Sec. 2-440. Established; composition; appointment and terms of members.**

There is hereby established a council for the aging consisting of the director of public works, the chairman of the board of health, or their respective representatives, and not less than three (3) nor more than seven (7) additional members appointed by the mayor from the voters and residents of the city. Appointees shall serve staggered terms of three (3) years, commencing at the date of the appointment.

(Code 1970, § 2-343; Ord. of 2-22-77, § 1; Ord. of 5-27-86, § 1)

State law reference(s)--Municipal authority to establish council for the aging, M.G.L.A. c. 40, § 8B.

Sec. 2-441. Members not compensated.

The members of the council for the aging shall serve without compensation.

(Code 1970, § 2-344)

Sec. 2-442. Designation of chairman.

The chairman of the council for the aging shall be elected for a two-year term by vote of the membership.

(Code 1970, § 2-345; Ord. No. 25-1996, § J, 4-18-95)

Sec. 2-443. Supervision.

The council for the aging shall be under the administrative supervision of the mayor.

(Code 1970, § 2-346)

Sec. 2-444. Duties.

It shall be the duty of the council for the aging to carry out programs designed to meet problems of the aging in coordination with programs of the council for the aging established under M.G.L.A. c. 6, § 73.

(Code 1970, § 2-347)

Secs. 2-445--2-449. Reserved.

DIVISION 5. MARINERS MEDAL COMMITTEE

Sec. 2-450. Created.

There is hereby created and established a committee to be known as the mariners medal committee.

(Code 1970, § 2-385)

Sec. 2-451. Composition; appointment and terms of members.

The mariners medal committee shall consist of five (5) members, one to be the mayor and the other four (4) to be residents of the city appointed by the mayor to serve staggered terms of four (4) years. The mayor in office shall continue his membership on the committee for the term for which he is elected.

(Code 1970, § 2-386)

Sec. 2-452. Qualifications of members; city officers not eligible.

(a) At least three (3) of the appointed members of the mariners medal committee shall have had experience on the high seas as master of some commercial vessel.

(b) None of the four (4) appointed members of the mariners medal committee shall hold any elective or appointive office within the government of the city when appointed, and should they

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**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

February 4, 2015

**Ms. Suzanne Silveira
33 Maplewood Avenue
Gloucester, MA 01930**

Dear Suzanne:

I am pleased to reappoint you to a three year term on the **Downtown Development Commission**. Your appointment will be sent to the City Council for their meeting of February 10, 2015. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2015, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

**Sefatia Romeo Theken
Mayor**

cc: Mayor's Report to the City Council

**DOWNTOWN DEVELOPMENT
COMMISSION**



CERTIFICATE OF VOTE

The Gloucester City Council, at a meeting held on, **TUESDAY, September 04, 2007, at 7:00 p.m.** In the Fred J. Kyrouz Auditorium, City Hall voted to approve the following action:

IN CITY COUNCIL:

MOTION: On motion of Councilor Tobey, seconded by Councilor Hardy the City Council voted 9 in favor, 0 opposed that Division 7, entitled "Downtown Development Commission", Section 2-492, entitled "Created; membership; terms" be amended by **DELETING:** (a) There is hereby recreated and reestablished in the City of Gloucester a commission to be known as the downtown development commission consisting of seven (7) members, all of whom shall be appointed by the mayor of the city and shall be confirmed by the Gloucester City Council and by **ADDING:** (a) There is hereby recreated and reestablished in the City of Gloucester a commission to be known as the downtown development commission consisting of nine (9) members, one (1) member shall be a City Councilor, who shall serve ex officio, all of whom shall be appointed by the mayor of the city and shall be confirmed by the Gloucester City Council.

Robert D. Whynott
Robert D. Whynott, City Clerk

APPROVAL OF THE MAYOR

VETOED BY THE MAYOR

John P. Bell
John P. Bell, Mayor

John P. Bell
John P. Bell, Mayor

SIGNED THIS 6 DAY OF Sept, 2007

All Ordinances shall become effective 31 days after passage except:
Emergency Orders shall become Effective Next Day
Zoning Changes shall be Effective Next Day.

purpose of filling a vacancy for any other reason, the appointment of the unexpired term immediately shall be made by the mayor and forwarded to the city council for their approval.
(Ord. No. 21-1991, 6-18-91)

Sec. 2-475. Assistance of city officials, boards and employees.

The commission shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the commission. Further, the commission may request the services and assistance of any of the officials, boards; and through the mayor, employees of the city at all reasonable times when the commission determines that it requires the assistance and advice of such officials, boards and employees in the performance of its duties.

(Ord. No. 21-1991, 6-18-91)

Sec. 2-476. Semi-annual reports.

The tourism commission shall submit semi-annually a report to the mayor and the city council of its activities.

(Ord. No. 21-1991, 6-18-91)

Secs. 2-477-2-490. Reserved.

DIVISION 7. DOWNTOWN DEVELOPMENT COMMISSION*

*Editor's note--Inasmuch as Ord. No. 28-1991, adopted July 7, 1991, did not specify manner of codification, inclusion herein as Division 7, §§ 2-491-2-495, was at the discretion of the editor.

Sec. 2-491. Purpose.

In recognition of the continuing need for preservation, revitalization and improvement of Gloucester's central business district and its environs, a downtown development commission is hereby recreated and reestablished.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-492. Created; membership; terms.

(a) There is hereby recreated and reestablished in the City of Gloucester a commission to be known as the downtown development commission consisting of seven (7) members, all of whom shall be appointed by the mayor of the city and shall be confirmed by the Gloucester City Council. Upon the establishment of this commission the mayor shall appoint three (3) members for three (3) years; two (2) members for two (2) years; and two (2) members for one (1) year; and as each term expires the mayor in like manner shall appoint members to serve for three (3) years.

(b) In the case of resignation, death or disqualification of any member of the commission, or for the purpose of filling a vacancy for any other reason, the appointment for the unexpired term shall immediately be made by the mayor.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-493. Mission.

It shall be the mission of the downtown development commission to encourage economic revitalization within a context of historic preservation, community involvement and activities, a strong identity and tourism. The commission shall undertake, but not be limited to, the following activities:

- (1) Examine and evaluate conditions on an on-going basis.
- (2) Propose and promote physical improvements.
- (3) Coordinate public and private efforts.
- (4) Encourage, in cooperation with the Cape Ann Chamber of Commerce, a creative marketing plan, coordinated advertising, promotions and special events.
- (5) Promote the establishment of new businesses.
- (6) Encourage the establishment of special committees, composed of municipal officials, bankers, merchants, industrialists, preservationists, chamber of commerce officials, downtown residents, design professionals, developers, real estate brokers, and others concerned with downtown.
- (7) Promote and encourage the proper mix of goods, services, housing, recreation and entertainment.
- (8) Coordinate, through the community development department, the activities related to downtown of the historical commission, the historic district commission, the waterways commission, the planning board, the tourism commission, the economic development and industrial corporation, the redevelopment authority, and the housing authority.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-494. Assistance of city officials, boards and employees.

The commission shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the commission. Further, the commission may request the services and assistance of any of the officials, boards and, through the mayor, employees of the city at all reasonable times when the commission determines that it requires the assistance and advise of such officials, boards and employees in the performance of its duties.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-495. Annual report.

The downtown development commission shall submit an annual report of its activities to the city council.

(Ord. No. 28-1991, 7-7-91)

DIVISION 8. HUMAN RIGHTS COMMISSION

Sec. 2-496. Policy.

It is hereby declared to be the public policy of the city, including its employees, agents and officials, to protect and promote the constitutional, civil and human rights of all people within the city. Further, the city asserts that:

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**CITY OF GLOUCESTER
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February 4, 2015

**Mr. Stephen Goodick
24 Thurston Point Road
Gloucester, MA 01930**

Dear Steve:

I am pleased to reappoint you to a three year term on the Historic District Commission. Your appointment will be sent to the City Council for their meeting of February 10, 2015. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2015, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

**Sefatia Romeo Theken
Mayor**

**cc: Mayor's Report to the City Council
Enclosure**

**HISTORIC DISTRICT
COMMISSION**

(Code 1970, § 2-331)

State law reference(s)—Similar provisions, M.G.L.A. c. 40, § 8C.

Sec. 16-34. Rules and regulations; penalty for violations thereof.

The conservation commission may adopt rules and regulations governing the use of land and waters under its control, and prescribe penalties, not exceeding a fine of one hundred dollars (\$100.00), for any violation thereof.

(Code 1970, § 2-332)

State law reference(s)—Similar provisions, M.G.L.A. c. 40, § 8C.

Secs. 16-35–16-44. Reserved.

ARTICLE IV. RESERVED*

*Editor's note—An ordinance of May 27, 1986, § 1, repealed Art. IV, §§ 16-45–16-48, pertaining to the downtown development commission, as derived from Code 1970, §§ 2-414–2-417.

Secs. 16-45–16-59. Reserved.

ARTICLE V. HISTORIC DISTRICT*

*State law reference(s)—Historic districts, M.G.L.A. c. 40C.

Sec. 16-60. Purpose.

The purpose of this article is to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history or architecture of the city, and through the maintenance and improvement of settings for such buildings and places and the encouragement of designs compatible therewith.

(Ord. of 5-24-77, § 2)

State law reference(s)—Similar provisions, M.G.L.A. c. 40C, § 2.

Sec. 16-61. Created.

There is hereby established under the provisions of M.G.L.A. a historic district to be known as the Gloucester Historic District, which district shall include the area as shown on the plan on file in the city clerk's office.

(Ord. of 5-24-77, § 3)

State law reference(s)—Municipal authority to establish historic districts, M.G.L.A. c. 40C, § 3.

Sec. 16-62. Historic district commission—Established; membership; term of office; office.

(a) There is hereby established, under M.G.L.A. c. 40C, a historic district commission with

all the powers and duties of a historic district commission specified in M.G.L.A. c. 40C.

(b) The historic district commission shall consist of seven (7) regular members and two (2) alternate members, appointed by the mayor, subject to confirmation by the city council who shall serve staggered terms of three (3) years. The commission shall include one (1) regular member appointed from two (2) nominees submitted by the Cape Ann Historical Association, one (1) regular member appointed from two (2) nominees submitted by the Boston chapter of the American Institute of Architects and one (1) regular member appointed from two (2) nominees submitted by the Cape Ann Board of Realtors. Two (2) regular members of the commission shall be owners of property within a historic district in the city. All members of the commission, with the exception of that member nominated by the Boston chapter of the American Institute of Architects, shall be residents of the city. Vacancies shall be filled by appointment for the unexpired term. In case of the absence, inability to act or unwillingness to act because of self-interest on the part of a member of the commission, his place shall be taken by an alternate member designated by the chairman. Each member and alternate shall continue in office after the expiration of his term until his successor is duly appointed and qualified. All members shall serve without compensation.

(c) The historic district commission shall elect annually a chairman and vice-chairman from its own number and a secretary from within or without its number.

(Ord. of 5-24-77, § 4)

Cross reference(s)--Boards, commissions, councils and committees, § 2-400 et seq.

State law reference(s)--Municipal authority to establish historic district commission, M.G.L.A. c. 40C, § 4.

Sec. 16-63. Same--Duties.

(a) In passing upon matters before it, the historic district commission shall consider, among other things, the historic and architectural value and significance of the site, building or structure, the general design, arrangement, texture, material and color of the features involved, and the relation of such features to similar features of buildings and structures in the surrounding area. In the case of new construction or additions to existing buildings or structures, the commission shall consider the appropriateness of the size and shape of the building or structure both in relation to the land area upon which the building or structure is situated and to buildings and structures in the vicinity, and the commission may in appropriate cases impose dimensional and set-back requirements in addition to those required by applicable Code section, ordinance or by-law. The commission shall not consider interior arrangements or architectural features not subject to public view.

(b) The historic district commission shall not make any recommendation or requirement except for the purpose of preventing developments incongruous to the historic aspects or the architectural characteristics of the surroundings and of the historic district.

(Ord. of 5-24-77, § 5)

State law reference(s)--Similar provisions, M.G.L.A. c. 40C, § 7.

Sec. 16-64. Same--Limitations on authority.

(a) Notwithstanding any contrary provision of this article, the authority of the historic district commission shall not extend to control of the following categories of buildings, structures, or exterior architectural features:

- (1) Terraces, walks, driveways, sidewalks, and other similar structures, provided the structure is at grade level;

- (2) Storm doors and windows, screen doors and windows, window air conditioners, lighting fixtures, antennas, and similar appurtenances;
 - (3) The color of paint;
 - (4) Temporary signs and structures, provided, however, that the commission shall have authority to define "temporary signs" and "temporary structures;"
 - (5) The repair or reconstruction of a building, structure, or exterior architectural feature damaged or destroyed by fire, storm, or other disaster, provided that: the exterior design is found by the commission to be substantially similar to the original and the repair or reconstruction is begun within one (1) year after the damage occurred and is carried on with due diligence.
- (b) The authority of the historic district commission shall, however, extend to parking areas used by three (3) or more vehicles, provided any such area is visible from any public or private way within the district.

(Ord. of 5-24-77, § 7; Ord. of 1-22-80, § 1; Ord. of 2-21-84, § 1)

State law reference(s)—Similar provisions, M.G.L.A. c. 40C, § 8.

Sec. 16-65. Appeals from determinations of historic district commission.

Any applicant aggrieved by a determination of the historic district commission may, within twenty (20) days after the filing of the notice of the determination contested with the city clerk, file a written request with the commission for a review by a person of competence and experience in such matters, designated by the Metropolitan Area Planning Council. The finding of the person or persons making such review shall be filed with the city clerk within forty-five (45) days after the filing of the request and shall be binding on the applicant and on the commission, unless an appeal is sought in court as provided in M.G.L.A. c. 40C, § 12A.

(Ord. of 5-24-77, § 6)

State law reference(s)—Similar provisions, M.G.L.A. c. 40, § 12.

Chapter 17 POLICE*

*Cross reference(s)—Offenses generally, § 14-1 et seq.; alarm systems, § 14-26 et seq.; Ch. 14; traffic and motor vehicles, Ch. 22.

State law reference(s)—Police generally, M.G.L.A. c. 147.

ARTICLE I. IN GENERAL

Sec. 17-1. Administration of waterways.

(a) *Police department.* [The following duties shall be the responsibility of the police department in the administration of waterways:]

- (1) Enforce all Massachusetts Commonwealth laws while patrolling the city waterways.
- (2) Operate, maintain and manage equipment and vessels assigned (Police boat/fire boat).
- (3) Investigate, prosecute criminal activity on waterways and waterfront in

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**CITY OF GLOUCESTER
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February 4, 2015

**Ms. Patricia Amaral
14 Myrtle Square
Gloucester, MA 01930**

Dear Patty:

I am pleased to reappoint you to a three year term on the Open Space and Recreation Committee. Your appointment will be sent to the City Council for their meeting of February 10, 2015. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2015, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

**Sefatia Romeo Theken
Mayor**

cc: Mayor's Report to the City Council

OPEN SPACE AND RECREATION COMMITTEE



Gloucester City Council CERTIFICATE OF VOTE Certificate Number: 2009-183

The Gloucester City Council, at a Special City Council meeting held on, **TUESDAY, AUGUST 25, 2009** at 7:00 p.m. in Fred J. Kyrnos Auditorium, City Hall, voted to approve the following action:

IN CITY COUNCIL:

MOTION: On motion of Councilor Boots, seconded by Councilor Deylin, the City Council voted **8 IN FAVOR & OPPOSED** to **AMEND** Chapter 2 "Administration" by **ADDING** "Open Space and Recreation Advisory Committee" Sections 2-517 through 2-520 as follows:

Be it enacted by the City Council assembled and by the authority of same as follows:

Section 2-517 - Establishment; composition; appointment and terms of members

There is hereby established an Open Space and Recreation Committee which is created to formulate and implement an Open Space and Recreation Plan (OSRP) for the City of Gloucester. The Open Space and Recreation Committee will assist the city in its future actions with regard to open space parks within the city. The committee shall consist of seven (7) members who shall be appointed by the Mayor from the residents of the city and confirmed by the City Council. The members shall serve for three-year staggered terms beginning on the date of appointment and ending on February 14 as required by City Charter.

Section 2-518 Purpose

The Committee shall create and implement an OSRP which shall:

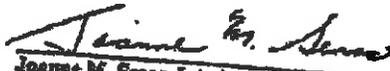
- a. Ensure the existence, smart use and access to open space in perpetuity.
- b. Ensure that contiguous areas and functions and values that depend on them are maintained
- c. Prepare a process for agreements with abutters with shared use/conservation interests for enhancing open space.
- d. Recommend planned city growth and business development in a way that fully contemplates and strives to maintain the functions, values, uses and views for open space in Gloucester.
- e. Establish a criteria and process for coding open space to development or dedicated use
- f. Promote awareness and use of open spaces through a descriptive inventory of open spaces.

Section 2-519 Process

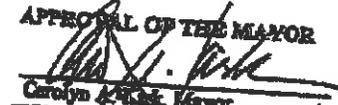
The former open space plans shall be used to create the plan which shall be submitted to the Commonwealth.

Section 2-520 Authority and Responsibilities

- a. The Open Space and Recreation Committee shall act as an advisory committee to the Mayor, City Council, municipal boards, and the general public on matters concerning open space and recreation and shall have no budgetary power.
- b. A majority of appointed members serving on the committee shall constitute a quorum and no meeting shall be continued without a quorum being present, unless a subcommittee has been established.
- c. The committee shall submit a summary of its activity and its progress on semi-annually basis in the months of September and April.
- d. The Open Space and Recreation Committee may promote ad-hoc committees to develop stewardship for public open spaces. Such activities shall be coordinated with the Parks Department and Conservation Commission.


Joanne M. Senot, Interim City Clerk

APPROVAL OF THE MAYOR


Carolyn A. Kirk, Mayor

SIGNED THIS 13 DAY OF Aug 2009

VETOED BY THE MAYOR


Carolyn A. Kirk, Mayor

*All Ordinances shall become effective 31 days after passage except:
Emergency Orders shall become Effective Next Day
Zoning Changes shall be Effective Next Day.*

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February 4, 2015

Mr. Robert Francis
21 Old Ford Road
Gloucester, MA 01930

Dear Bob:

I am pleased to reappoint you to a three year term on the **Traffic Commission**. Your appointment will be sent to the City Council for their meeting of February 10, 2015. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2015, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council
Robert Ryan, Chair-Traffic Commission

required to be accomplished in the interest of public betterment.

(c) Whenever signs are in place giving notice that any street or highway has been closed pursuant to this section, it shall be unlawful for any person to drive any vehicle on any such closed street or highway.

(Code 1970, § 21-4; Ord. No. 4-98, § 1, 2-20-98)

Cross reference(s)—Streets, sidewalks and other public places, Ch. 21.

Sec. 22-23. Experimental regulations.

For purposes of trial, this city vehicle may make temporary rules regulating traffic. No such experimental rule regulating traffic shall remain in effect for a period of time longer than thirty (30) days.

(Code 1970, § 21-5)

Secs. 22-24--22-29. Reserved.

DIVISION 2 TRAFFIC COMMISSION*

*Cross reference(s)—Boards, commissions, councils and committees, § 2-400 et seq.

Sec. 22-30. Created; purpose.

As a continuation of planning board work and for the purpose of promoting the health, safety, convenience and general welfare of the inhabitants of the city, to lessen congestion and confusion in the streets, to lessen the danger from fire and assist the fighting of it and to facilitate the creation of more adequate provision for transportation and parking, there is hereby created a traffic commission. The commission shall have as its primary purpose the making of studies and presenting of recommendations to the mayor in the matter of regulating traffic and parking in the city.

(Code 1970, § 21-22)

Sec. 22-31. To act in official capacity under control of mayor.

The traffic commission shall act in an official capacity for the city and shall be under the over-all control and authority of the mayor.

(Code 1970, § 21-25)

Sec. 22-32. Composition; appointment; terms of members.

The traffic commission shall consist of five (5) members appointed by the mayor and confirmed by the city council. Appointments to the commission shall be for terms of three (3) years. In case of the resignation, death or disqualification of any member of the commission, or for the purpose of filling a vacancy for any other reason, an appointment for the unexpired term shall immediately be made by the mayor.

(Code 1970, § 21-23)

Sec. 22-33. Organization meeting; officers.

As soon as possible after the membership of the traffic commission is determined in each year, the commission shall meet and elect from its own membership a chairman and secretary-treasurer to

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

April 22, 2015

Ms. Michelle Cain
3 Hickory Street
Gloucester, MA 01930

Dear Ms. Cain:

Thank you for your interest in serving on the City of Gloucester's Conservation Commission. I am pleased to appoint you to a three year term on the **Conservation Commission**. Your appointment will be sent to the City Council for their meeting of April 28, 2015. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective April 22, 2015. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken".

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council



CITY OF GLOUCESTER
Conservation Commission
3 Pond Road Gloucester MA 01930
978-281-9781
f 978-281-9779

April 16, 2015

The Honorable Sefatia Romeo Theken
Mayor, City of Gloucester, MA
9 Dale Avenue
Gloucester, MA 01930

RE: Appointment of Michelle Cain to Conservation Commission

Dear Mayor Theken,

As an initial matter, we thank you for the recent appointment Linda Charpentier to the Gloucester Conservation Commission. As we have now confirmed that we have a second vacancy we ask that you also appoint Michelle Cain as well.

Ms. Cain's initial cover letter and resume expressing interest in the Commission are attached and she has recently attended one of our meetings. It is clear that Ms. Cain has an abiding interest in environmental education and protection, and we are confident she will make a significant and valuable contribution to our deliberations.

Michelle's expression of interest allows us to fill in a timely manner a seat on the Commission which has just become vacant with the resignation of Mr. Robert Sherman. Although the Commission is sorry to see Mr. Sherman depart, and we are grateful for his service to the Commission and the City, we are pleased to have and engaged and eager-to-learn candidate to take his place. In addition Michelle has already taken steps to become even more knowledgeable of the regulatory and technical challenges which we face in our environmental protection responsibilities. I and my colleagues strongly urge her appointment.

If you have any questions or if there is anything I can do to expedite this appointment please feel free to reach me by telephone at 978-282-1933 or via email at rgulla@robertgulla.com. Thank you for your attention to this matter. We understand as well that Ms. Cain would be more than willing to meet with you or members of the City Council if there is a wish to interview her before this appointment is made.

Sincerely yours,

Robert Gulla
Chair, Gloucester Conservation Commission

cc: Tom Daniel – Director of Community Development
Gregg Cademartori – Planning Director

To The Conservation Commission,

I am writing regarding your article in the Gloucester Daily Times and my interest in becoming a volunteer. This past year I have become very involved with conservation, sustainability and environmental education. Most recently I have interned as a Backcountry Ranger at the Daniel Boone National Forest in Kentucky. Prior to this I was an environmental education intern at Tamarac Wildlife Refuge in Minnesota. I am continuing my education at Umass Boston this spring and looking forward to learning more about careers the environmental field has to offer.

Please feel free to contact me via email or phone in regard to volunteer opportunities. Thank you for your time.

**Michelle Cain
978.500.9064
michellecain19@gmail.com**

**RECEIVED
FEB 11 2015
CITY OF GLOUCESTER CONSERVATION**

Michelle Cain

3 Hickory Street, Gloucester, MA 01930 | (978) 500-9064 | michellecain19@gmail.com

Work Experience

Backcountry Ranger August 2014–November 2014
Daniel Boone National Forest

Patrolled backcountry areas of the Red River Gorge. Interacted with visitors and provided one-on-one education on “leave no trace” principles, wilderness values, and basic rules and regulations. Rehabilitated impacted areas, removed fire rings, blocked visitor created trails, removed trash, and monitored and documented visitor use. Worked to eradicate non-native, invasive plants throughout the forest. Built and repaired trails.

Environmental Education Intern March 2014–July 2014
Tamarac National Wildlife Refuge

Coordinated, created, and delivered environmental education programs for the local school. Prepared monthly news/information articles for use in “The Summer Guide” during tourist season. Prepared wildlife factsheets for special locations and common species found at Tamarac NWR. Participated in management and administration by providing ideas, suggestions, and recommendations to continue to improve Tamarac. Provided information about the refuge through radio and television interviews.

Middle School Soccer Coach Fall 2013
Manchester Essex Regional Middle/High School

Was responsible for safety of all players, analyzing player skills and abilities, devising drills and practice exercises, understanding soccer league rules, teaching respect, rules, and technicalities of the game, motivating and mentoring players.

Nanny/Caregiver August 2012–September 2013

Supervised an infant (from age 3 mo to 16 mo), organized activities inside and outside of the home, helped build skills through games and play, reinforced appropriate discipline, maintained a safe environment, prepared meals, kept room/house clean and organized.

Waitress Fall 2010–2013
Lucky's Lounge, South Boston, MA

Took food and drink orders, served food to customers, greeted customers entering establishment, answered phones, maintained receipt records, resolved customer complaints, stocked supplies, served cocktails in lounge area, broke down serving area at end of shifts.

Cashier/Waitress Summer 2010–Fall 2012
Essen, Manchester, MA

Greeted customers entering establishment, operated cash register, issued receipts/refunds/credits/change due to customers, maintained clean and orderly checkout area, resolved complaints, stocked shelves, completed carry-out food service orders, took food orders, made sandwiches/salads, served food to customers.

Hostess Summer 2009
Oceanaire Seafood Room, Boston, MA

Received and arranged dining reservations, greeted guests and seated them at tables, provided menus, spoke with patrons to ensure satisfaction with food and service, resolved complaints, coordinated activities of dining room personnel to ensure prompt and courteous service, inspected dining and service areas to ensure cleanliness and proper setup.

Telephone Fund Raising Campaign..... Spring 2009
UMass, Boston, MA

Placed and answered phone calls for annual college alumni fundraisers, provided callers with current information, identified priority issues, processed donations and forms, completed call logs and reports. Became proficient in relative computer applications, improved typing skills, customer service skills, and verbal and written communication skills.

Camp Counselor..... Summer 2003-2007
Essex Youth Commission, Essex, MA

Aided program staff during activities, developed unit activity plans, enforced safety regulations. Was responsible for promoting a positive, healthy environment for campers, participated as a leader in camp activities, athletics, singing, hikes, and talent shows.

Education

Completed through junior year at University of Massachusetts Boston
2007 Manchester Essex Regional High School with honors
CPR/First Aid Certified

Accomplishments

Goaltender, UMass Women's Soccer, ECAC Player of the Week
UMB Soccer record for continuous shutout minutes

ARTICLE III. CONSERVATION COMMISSION*

*Cross reference(s)--Boards, commissions, councils and committees, § 2-400 et seq.; conservation commission to promulgate rules and regulations relating to marshlands, § 12-19.

Sec. 16-30. Created.

There is hereby created a conservation commission under the authority of M.G.L.A. c. 40, § 8C.

(Code 1970, § 2-328)

Sec. 16-31. Composition; appointment; terms of members.

The conservation commission shall consist of seven (7) members, all of whom shall be residents of the city and all of whom shall be appointed by the mayor, subject to approval of the city council, to staggered terms of three (3) years.

(Code 1970, § 2-329)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.

Sec. 16-32. Powers and duties.

The conservation commission shall have all the duties and powers given to conservation commissions by M.G.L.A. c. 40, § 8C.

(Code 1970, § 2-330)

Sec. 16-33. Condemnation of land or water upon commission's request.

(a) For the purposes of this article, the city may, upon the written request of the conservation commission, take, by eminent domain under M.G.L.A. c. 79, the fee or any lesser interest in any land or waters located in the city, provided the taking has first been approved by two-thirds vote of the city council, which land and water shall thereupon be under the jurisdiction and control of the conservation commission.

(b) No action taken under this section shall affect the powers and duties of the state reclamation board or any mosquito control or other project operating under or authorized by M.G.L.A. c. 252, or restrict any established public access.

(c) Lands used for farming or agriculture, as defined in M.G.L.A. c. 128, § 1A shall not be taken by eminent domain under the authority of this section.

(Code 1970, § 2-331)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.

Sec. 16-34. Rules and regulations; penalty for violations thereof.

The conservation commission may adopt rules and regulations governing the use of land and waters under its control, and prescribe penalties, not exceeding a fine of one hundred dollars (\$100.00), for any violation thereof.

(Code 1970, § 2-332)

State law reference(s)—Similar provisions, M.G.L.A. c. 40, § 8C.

Secs. 16-35–16-44. Reserved.

ARTICLE IV. RESERVED*

***Editor's note**—An ordinance of May 27, 1986, § 1, repealed Art. IV, §§ 16-45–16-48, pertaining to the downtown development commission, as derived from Code 1970, §§ 2-414–2-417.

Secs. 16-45–16-59. Reserved.

ARTICLE V. HISTORIC DISTRICT*

***State law reference(s)**—Historic districts, M.G.L.A. c. 40C.

Sec. 16-60. Purpose.

The purpose of this article is to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history or architecture of the city, and through the maintenance and improvement of settings for such buildings and places and the encouragement of designs compatible therewith.

(Ord. of 5-24-77, § 2)

State law reference(s)—Similar provisions, M.G.L.A. c. 40C, § 2.

Sec. 16-61. Created.

There is hereby established under the provisions of M.G.L.A. a historic district to be known as the Gloucester Historic District, which district shall include the area as shown on the plan on file in the city clerk's office.

(Ord. of 5-24-77, § 3)

State law reference(s)—Municipal authority to establish historic districts, M.G.L.A. c. 40C, § 3.

Sec. 16-62. Historic district commission—Established; membership; term of office; office.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

April 7, 2015

Ms. Michelle Bader Mustone
19 Centennial Avenue
Gloucester, MA 01930

Dear Ms. Mustone:

Thank you for your interest in serving on the City of Gloucester's **Historical Commission**. I am pleased to appoint you to a three year term as an Alternate Member on the Commission. I have issued you a 90-day temporary appointment so that you can attend and vote at meetings, as necessary, until your appointment is confirmed by the City Council. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card and be sworn in.

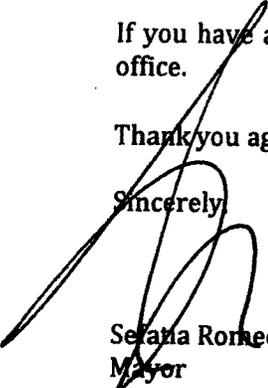
Your appointment will be forwarded to the City Council for their meeting of April 14, 2015. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Stefania Romeo Theken
Mayor

cc: Mayor's Report to the City Council
David Rhineland, Co-Chair-Historical Commission

Michelle Bader Mustone
19 Centennial Ave. Gloucester, MA. 01930

The Honorable Sefatia Romeo Theken
9 Dale Ave
Gloucester, MA. 01930

March 31, 2015

Dear Mayor Theken,

Last evening I was invited to attend a meeting of the Gloucester Historical Commission. I found it very interesting and enlightening. I was told that in order to become a member of the committee I should write a letter requesting such an appointment from you. It is my understanding there is a slot open for an alternate member.

I have enclosed my resume, which I hope will show you that my particular set of skills will be of use to such a committee. Something you cannot see from my resume is my love for my city. I confess, I cannot call myself a native, as I was born in Norwood Massachusetts. My mother quickly recovered from her lack of judgment, and as an infant I was brought to live in Gloucester! I want to make sure the history of our community is not lost. I also believe that we cannot live in the past and must allow the city to grow and develop. There must be a balance between the two.

I would be happy to come and meet with you if need be. I hope you look favorably on my request and I look forward to hearing from you.



Michelle Bader Mustone, J.D.
Coor. of Licensure & Assessment
School of Education
Adjunct Faculty, Political Science. Criminal Justice
Co-Advisor Model UN Team
Wax Academic Center 202A
Endicott College
376 Hale Street
Beverly, MA. 01915
mmustone@endicott.edu
w- 978-232-2097
c - 978-879-3315

Michelle Bader Mustone

19 Centennial Avenue, Gloucester, MA. 01930, Tel. 978-879-3315, michellelauren63@gmail.com

PROFESSIONAL LICENSES

2003 to present Licensed by the Commonwealth of Massachusetts to teach History grades 5-12 Lic # 384077
1988 to present Licensed by the Commonwealth of Massachusetts to practice law BBO # 553369

EMPLOYMENT

- 2002- present **Endicott College, School of Education Coordinator of Licensure & Assessment,**
- Works with Director of Licensure Programs for Graduate and Professional Studies, Dean of School of Education, Dean of Physical Education Licensure regard to state licensure of teachers.
 - Advises approximately 150 students in regard to program requirements and licensure
 - Interprets Massachusetts regulations in regard to program approval and licensure
 - Works with faculty supervisors in the field for student teaching
 - Responsible for filing Annual Report and Title II reports with the state of Massachusetts
 - Collects and interprets data for program assessment and continuous improvement
 - Manages education files from entrance to exit
 - Coordinates functions for School of Education and various on campus groups
 - Advises students and faculty on Massachusetts Education Law
- 2012-present Co-advisor to Model United Nations Team
- 2002 –present **Endicott College, Adjunct Professor**
Political Science Department: POL320 Comparative Politics
Criminal Justice Department: CJ 205 American Court System
Political Science Department: POL343 Constitutional Law
Endicott Scholars Program: HON350, Power & Influence in U.S. Presidential Elections
History Department: HST103 US History
Philosophy Department: PHL277 Morality, Society and the Law
- 2007-2009 **Endicott College Center on School & Workplace Violence**
Advisory Board Member, Committee Chair for Annual Conference (no longer exists at Endicott)
- 1999-2002 **Rockport High School, Teacher 9th Grade World History/Special Education Aide**
- 1998- 2002 **Water Sports Inc. Gloucester, MA., President, water sports equipment rental business**
- 1997-present **Law Office of Michelle L. Bader, Sole practitioner**
- 1995-1997 **Law Office of Murray & Bader, Rockport, MA. - Partner**
- 1994 **Essex County Bar Advocate Program, Gloucester District Court Liaison**
- 1990-1994 **Law Office of Michelle L. Bader, Sole Practitioner**
- 1988-1990 **Law Office of Stuart Rosnick, Salem MA, - Associate**
- 1982-1988 **Cape Ann Whale Watch, Gloucester, MA Office Manager (summers)**
- 1998-2001 **Annisquam Village Church, Chairperson, Standing Committee**
- EDUCATION**
- 2013 **Endicott College Graduate School courses in Curriculum and Assessment**
- 1985- 1988 **Suffolk University Law School, J.D. Boston, MA. International Law Society, Student Bar Assoc., President American Trial Lawyers Assoc. Student Rep., Yearbook Chief Editor, Social Activities Director**
- 1981-1985 **Wheaton College, B.A. Norton, MA., Cum Laude, Political Science and Russian Studies, Minors in Legal Studies and Art Studio**

Christine Pantano

From: davidrx@aol.com
Sent: Monday, April 06, 2015 3:07 PM
To: mmustone@endicott.edu; leondoucette@capeannmuseum.org; jeffcrawford@mac.com; davidrx@aol.com; noteaparty@gmail.com; me.lepionka@verizon.net; since1913@comcast.net; tomokeefe3@comcast.net; Christine Pantano
Subject: Michelle
Attachments: Michelle GHxC_letterhead_.pages

March 30, 2015

Mayor Sefatia Romeo Theken
Gloucester City Hall
9 Dale Avenue
Gloucester, MA 01930

Dear Mayor Theken,

The Gloucester Historical Commission (GHC) has nominated unanimously Michelle Bader Mustone of 19 Centennial Avenue, Gloucester to an alternative seat on the GHC.

As you will see from her resume, she is a life-long resident of the city, a history teacher and lawyer who is now an administrator at the Endicott College School of Education. Michelle is fascinated by the history of our city and wants to do all she can to help preserve and promote our community.

We ask you and the City Council to please approve her as an alternate member of our Commission.

Thank you.

Sincerely,

David H. Rhineland
Co-Chair,
Gloucester Historical Commission

David H. Rhineland
16 Pine St.
Gloucester, MA 01930
h - 978-281-3798
cell 978-325-0518



THE 189TH GENERAL COURT OF THE COMMONWEALTH OF MASSACHUSETTS

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Rules

PART I ADMINISTRATION OF THE GOVERNMENT

TITLE VII CITIES, TOWNS AND DISTRICTS

CHAPTER 40 POWERS AND DUTIES OF CITIES AND TOWNS

Section 8D Historical commission; establishment; powers and duties

Print Page

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PREV NEXT

PREV NEXT

[Text of section effective until April 2, 2014. For text effective April 2, 2014, see below.]

Section 8D. A city or town which accepts this section may establish an historical commission, hereinafter called the commission, for the preservation, protection and development of the historical or archeological assets of such city or town. Such commission shall conduct researches for places of historic or archeological value, shall cooperate with the state archeologist in conducting such researches or other surveys, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the city council or the selectmen and, subject to the approval of the city council or the selectmen, to the Massachusetts historical commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object discovered in accordance with section twenty-seven C of chapter nine, and shall apply for permits necessary pursuant to said section twenty-seven C. Any information received by a local historical commission with respect to the location of sites and specimens, as defined in section twenty-six B of chapter nine, shall not be a public record. The commission may hold hearings, may enter into contracts with individuals, organizations and institutions for services furthering the objectives of the commission's program; may enter into contracts with local or regional associations for cooperative endeavors furthering the commission's program; may accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the commission's program; may make and sign any agreements and may do and perform any and all acts which may be necessary or desirable to carry out the purposes of this section. It shall keep accurate

records of its meetings and actions and shall file an annual report which shall be printed in the case of towns in the annual town report. The commission may appoint such clerks and other employees as it may from time to time require. The commission shall consist of not less than three nor more than seven members. In cities the members shall be appointed by the mayor, subject to the provisions of the city charter, except that in cities having a city manager form of government, said appointments shall be by the city manager, subject to the provisions of the charter; and in towns they shall be appointed by the selectmen, excepting towns having a town manager form of government, in which towns appointments shall be made by the town manager, subject to the approval of the selectmen. When a commission is first established, the terms of the members shall be for one, two or three years, and so arranged that the terms of approximately one third of the members will expire each year, and their successors shall be appointed for terms of three years each. Any member of a commission so appointed may, after a public hearing if requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall in a city or town be filled for the unexpired term in the same manner as an original appointment. Said commission may acquire in the name of the city or town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same.

Chapter 40: Section 8D. Historical commission; establishment; powers and duties

[Text of section as amended by 2013, 193, Secs. 1 to 3 effective April 2, 2014. For text effective until April 2, 2014, see above.]

Section 8D. A city or town which accepts this section may establish an historical commission, hereinafter called the commission, for the preservation, protection and development of the historical or archeological assets of such city or town. Such commission shall conduct researches for places of historic or archeological value, shall cooperate with the state archeologist in conducting such researches or other surveys, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the city council or the selectmen and, subject to the approval of the city council or the selectmen, to the Massachusetts historical commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object discovered in accordance with section twenty-seven C of chapter nine, and shall apply for permits necessary pursuant to said section twenty-seven C. Any information received by a local historical commission with respect to the location of sites and specimens, as defined in section twenty-six B of chapter nine, shall not be a public record. The commission may hold hearings, may enter into contracts with individuals, organizations and institutions for services furthering the objectives of the commission's program; may enter into contracts with local or regional associations for cooperative endeavors furthering the commission's program; may accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the commission's

~~program: may make and sign any agreements and may do and perform any and all acts which~~
may be necessary or desirable to carry out the purposes of this section. It shall keep accurate records of its meetings and actions and shall file an annual report which shall be printed in the case of towns in the annual town report. The commission may appoint such clerks and other employees as it may from time to time require. The commission shall consist of not less than three nor more than seven members. In cities the members shall be appointed by the mayor, subject to the provisions of the city charter, except that in cities having a city manager form of government, said appointments shall be by the city manager, subject to the provisions of the charter; and in towns they shall be appointed by the selectmen, excepting towns having a town manager form of government, in which towns appointments shall be made by the town manager, subject to the approval of the selectmen. Alternate members may be appointed in like manner as provided for in this section not exceeding in number the principal members. In the case of the absence or inability to act on the part of a principal member, the place of the principal member shall be taken by an alternate member designated by the chairman. When a commission is first established, the terms of the members and alternate members shall be for one, two or three years, and so arranged that the terms of approximately one third of the members and alternate members will expire each year, and their successors shall be appointed for terms of three years each. Any member or alternate member of a commission so appointed may, after a public hearing if requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall in a city or town be filled for the unexpired term in the same manner as an original appointment. Said commission may acquire in the name of the city or town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

April 7, 2015

Mr. Robert Myers
716R Washington Street
Gloucester, MA 01930

Dear Bob:

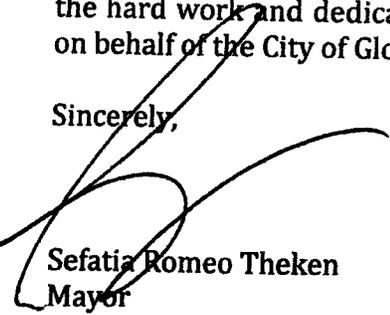
Thank you for your interest in serving on the **Clean Energy Commission**. I am pleased to appoint you to a two year term and have issued you a 90-day temporary appointment to serve on this commission which will enable you to attend and vote at meetings until your appointment confirmation is finalized. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card and be sworn in.

Your appointment will be forwarded to the City Council for their April 14, 2015 meeting and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Clean Energy Commission. I truly appreciate the hard work and dedication you and your colleagues on this important committee offer on behalf of the City of Gloucester.

Sincerely,



Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council
Tom Daniel, Community Development Director
Candace Wheeler, Chair-Clean Energy Commission

March 20, 2015

Christine Silva Pantano
Executive Secretary
Office of the Mayor
9 Dale Avenue
Gloucester, MA 01930

Hello,

Gloucester is a city which has used wind to power its commerce for centuries. Clean energy is something we can appreciate.

Insulation, tidal energy, efficient use of energy can also help us.

- ◀ There is a strong interest in me to contribute to Gloucester.
- ◀ Now that I've retired, there is time and energy to help with the Clean Energy Commission. (See résumé)

I have long had an interest in many types of clean energy and would appreciate being able to move this initiative forward.

I would like to be considered for a position on the Gloucester Clean Energy Commission.

Thank you,

Robert (Bob) Myers, 716R Washington St, Gloucester, MA 01930 (978) 325-1765
bobwmyers@me.com

Professional Profile and Resumé

Robert W Myers

1977 – 1978 After graduating from Boston University (BU) with a Double Major in Philosophy and Political Science and a Minor in Logic, worked in the BU Registrar's Office implementing a DB2 Registration system. Innovated systems approach using a feedback process which integrated development with production deployment and registrar's office administrative staff.

1978- 1983 Developed financial applications at Boston Safe Deposit and Trust Company, aka The Boston Company (TBC). Researched and recommended Software purchase and implementation for Banking software and Database Management systems. Read James Martin's book on database management systems and later became an expert in ADABAS, developed by a German company named Software AG. Administered ADABAS database at TBC. Became expert in 4th Generation language, Natural.

1983 – 1986 Joined Software AG as pre- and post-Sales Support and supporting customers using 4-GL, Natural in major east coast cities

1986 – 1991 Created startup, CadBase, to develop dBASE and AutoCAD integrations. Found more success doing database Performance testing for organizations in Boston, New York City and Washington, DC. Became expert in Database performance tuning.

1991 - 1995 Joined Lotus and wrote 1-2-3 spreadsheet menu walker to automate the functional testing of the Graphics menu for the 1-2-3 Mainframe product. Studied testing with Boris Beizer and gained expertise in functional testing.

One of two people delegated to work with Microsoft during their development of Open Database Connectivity (ODBC). Became expert in ODBC.

1995 – 1998 Joined a startup name SQA, testing the development of functional and performance Testing software. Joined Rational by acquisition when they bought SQA.

1998 – 2003 Lead the consolidation of Rational development tracking efforts during a period of growth through acquisition by establishing the Rational Production RATL database based on SQL Server. Multisited RATL as RATLC establishing 12 sites around the world. Hired a team and founded the Rational Engineering Services department.

2003 – 2012 Joined IBM USA through acquisition and continued effort begun in Rational to establish Development Tracking system using the Rational ClearQuest software as well as Requirements tracking, testing and Content Management. Led development of RATLC for several years. Led development of Bridge between IBM RETAIN (IBM legacy Customer Request system) and ClearQuest.

With the advent of Jazz, realized that CQ usage needed to be focused. This led to a Patent for Composite State Management Defect tracking. Assembled a team from across IBM Software Group to do development. This served as the foundation architecture for a new product called CQ Application Lifecycle Management (CQ ALM). This transitioned the CQ administration skill set from database administrator to business analyst by creating a standard set of Defect and enhancement tracking processes that could be administered as records of process data. Developed Marketing and reached out to other IBM Brands, IBM field support, many customers and Business Partners. Extended CQ ALM beyond Software development to Systems development tracking (Hardware, embedded software and process). Presented original ideas at several user conferences on related topics.

When Open Services Lifecycle Collaboration (OSLC) was proposed, recognized the value of loosely coupled applications and the power of the linking approach of OSLC. Started effort to transition Rational from tightly coupled ClearQuest (CQ) to Loosely Coupled CQ, Jazz products (RTC, RQM and RRM), Telelogic Change, DOORS and Insight. Lead the Rational OSLC Client Request (ROCR) system design and deployment.

Filed three Patent disclosures for extensions to OSLC which resulted in two publications

Designed and built the ROCR RTC Dashboard system involving RTC on multiple Jazz Team Servers and CQ. Very knowledgeable in the integration of RTC and CQ using RTC Dashboard.

The Rational OSLC Client Request (ROCR) system is now in production.

Learned Rational Focal Point Prioritization tool to help large groups of users perform conjoined analysis. This facilitates a team to prioritize requirements

on an individual or in a group session. Participated in Hackday 8 designing OSLC UI for Smartphone. Expertise in using OSLC, SQL

2013 – 2014 Transferred to IBM Ireland Global Business Services (GBS). Lived and worked in Dublin, Ireland for two years. Developed expertise in Rational tools. Developed and presented training for Jazz, Automated Testing, Reporting, Watson, Cloud more than 1,000 individuals based in North and South America, India, Eastern and Western Europe and China. Was invited to present on IBM Rational Jazz Team Concert Planning at the final Innovate Conference in 2014.

Extra curricular interests:

Received US patent for Composite State Defect tracking which was used to track the integrated chip and software development for Apple iPad and iPhones. Additionally published two patent disclosures.

A former member of the Lotus Diversity Council.

Volunteer at the Trustees of Reservations Appleton Farms.

Active in Gloucester town art and seaport issues.

Rode horseback twice a week in Dublin Phoenix Park.

DIVISION 11

SECTION 2-514 CLEAN ENERGY COMMISSION

Be It enacted by the City Council assembled and by the authority of the same as follows:

Sec. 2-514 The Gloucester Clean Energy Commission is created to promote clean energy options in Gloucester, including energy efficiency, conservation and the development of clean and renewable energy.

Sec. 2-515 The Commission shall pursue the following tasks:

- a) Propose and develop strategies to reduce energy costs of city-owned facilities and vehicles through energy conservation, efficiency and renewable energy measures. The strategies may include electricity, vehicle fuel, natural gas and oil conservation and may identify innovative cost-saving measures.
- b) Recommend city-wide programs including participation in federal or state-wide energy initiatives, such as the Green Communities Program, to promote and facilitate smart energy strategies for Gloucester citizens on both public and private real property.
- c) Work with appropriate city departments to track energy usage and costs associated with key assets and operations of the City.
- d) Identify climate adaptation and mitigation issues and strategies to safeguard the long-term economic and cultural vitality of the City.
- e) Follow emerging federal and state mandates, as well as initiatives and funding opportunities for energy conservation, renewable energy, or climate adaptation and mitigation strategies. Recommend strategies to comply with applicable mandatory or voluntary standards.
- f) Provide guidance, in the form of education or information, to the Mayor, City Council and key city departments and personnel, to support their decision-making on recommended strategies and clean energy opportunities.
- g) Serve as a communications and information resource on clean energy issues and city initiatives for the public through:
 - i) Meetings and sponsored events;
 - ii) Maintenance of an active web site;
 - iii) Regular communications to interested parties; and
 - iv) Public/private partnerships.

Sec. 2-516

a) The Commission shall consist of seven (7) members. Members shall be appointed by the Mayor and approved by the City Council, subject to the provisions of the City Charter. Appointees shall serve staggered terms of two years beginning at the date of appointment and ending on February 14 as required by the city charter. Commission members shall be Gloucester residents and may include representation by appropriate city employees as determined by the Mayor. Members will be selected based on relevant experience and knowledge in energy management strategies, renewable and alternate energies, energy efficiency and/or community sustainability. A vacancy occurring other than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment.

b) The terms of the members shall be staggered, as such, the initial members shall be for the following terms:

- i. Three members for one year;
- ii. Four members for two years.

c) The Commission shall:

- i. Meet on a monthly basis and retain meeting minutes;
- ii. Report to the Mayor on a quarterly basis; and
- iii. Beginning six months after its initial formation, the Commission shall submit to the Council on a semi-annual basis a report of its activities and its progress in achieving its mission.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

April 7, 2015

Ms. Donna Polizzia
74 Cherry Street
Gloucester, MA 01930

Dear Donna:

Please accept my sincere thanks for your interest in serving on the newly-formed **Stage Fort Park Advisory Committee**. I am pleased to appoint you to a three term on this important committee and will be forwarding your appointment to the City Council for their meeting of April 14, 2015. Your appointment will be referred to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

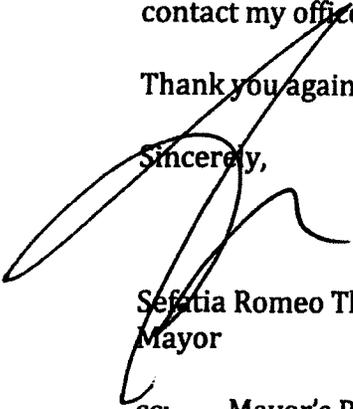
Until your appointment confirmation is finalized by the City Council, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office at your earliest convenience to pick up your appointment card and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Stefania Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Christine Pantano

From: Sefatia Romeo Theken
Sent: Friday, March 27, 2015 12:23 PM
To: Christine Pantano
Subject: FW: Stage Fort Park

From: Donna Polizzia [<mailto:dpolizzia@verizon.net>]
Sent: Friday, March 27, 2015 6:45 AM
To: Sefatia Romeo Theken
Subject: Stage Fort Park

Good Morning Mayor Sefatia: I have heard that the committee for Stage Fort Park which was being talked about under your predecessor's administration has been resurrected. I would like to serve on this committee. As you know, the Gloucester Civic and Garden Council has had a long time association with the Park. We are the caretakers of the Elizabeth Gordon Smith Park (also called the "Rose Garden" by the DPW). Our organization would like to have representation on the is committee. I have served on various city boards and commissions in the past, including the Cemetery Commission and the Historical Burial Grounds Commission. I am currently serving as a member of the Plan Implementation Committee. Thanks for your consideration.

Donna

Donna Polizzia
74 Cherry St
Gloucester Ma
978-281-2177

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

April 7, 2015

Mr. David Dow
12 Essex Street
Gloucester, MA 01930

Dear Dave:

Please accept my sincere thanks for your interest in serving on the newly-formed **Stage Fort Park Advisory Committee**. I am pleased to appoint you to a three term on this important committee and will be forwarding your appointment to the City Council for their meeting of April 14, 2015. Your appointment will be referred to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

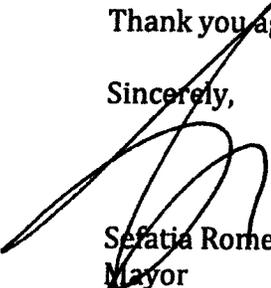
Until your appointment confirmation is finalized by the City Council, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office at your earliest convenience to pick up your appointment card and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

12 Essex Street
Gloucester, Mass. 01930

Mayor Sefatia Romeo Theken
City of Gloucester
9 Dale Avenue
Gloucester, Mass. 01930

April 6, 2015

Dear Mayor Romeo Theken:

I am writing to express my interest in serving on the committee that will oversee Stage Fort Park.

Although I have testified against some recent uses of the Park, I am happy to see that these discussions have led to renewed interest in protecting and improving Stage Fort Park. I have been walking at the Park virtually every day for the past 12 years and I can see what a jewel this Park could become with some attention. As the City approaches its 400th anniversary, this would be an excellent time to restore Stage Fort Park to its former glory.

I am a Gloucester native and retired from my job at Rose's Oil, so I have the time to serve. I look forward to working with other interested community volunteers on this important task.

Very truly yours,



David Dow

978-290-3912
282-4964

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

April 7, 2015

Ms. Marie Demick
12 Long Beach Road
Gloucester, MA 01930

Dear Marie:

Please accept my sincere thanks for your interest in serving on the newly-formed **Stage Fort Park Advisory Committee**. I am pleased to appoint you to a three term on this important committee and will be forwarding your appointment to the City Council for their meeting of April 14, 2015. Your appointment will be referred to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

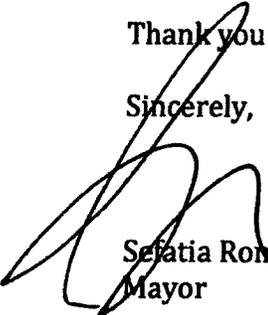
Until your appointment confirmation is finalized by the City Council, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office at your earliest convenience to pick up your appointment card and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Christine Pantano

From: mariej11@verizon.net
Sent: Tuesday, April 07, 2015 3:53 PM
To: Sefatia Romeo Theken
Subject: Stage Fort Park Advisory committee

Subject: Stage Fort Park commission

Good afternoon Mayor Theken,

I am interested in being considered for a seat on the new Stage Fort Park commission as the Gloucester Dog Park board member.

I am currently in my 5th year on the board of directors for the Dog Park, having seen in from the planning stages to reality, and as a frequent visitor to the park, have a good understanding of the park's strengths.

Having always been environmentally aware, I believe every day is earth day!

I have also served 14 years on the now defunct Clean City Commission, and was instrumental in the carry in and carry out program.

Gloucester is my home and the park is an irreplaceable treasure that needs perpetual attention.

Thank you for considering my name for this seat.

Regards,

Marie J Demick

12 Long Beach Road

978-281-1920



Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2014-232

The Gloucester City Council, at a special meeting held on **Tuesday, June 24, 2014** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On a motion by Councilor Verga, seconded by Councilor Whynott, the City Council voted by **ROLL CALL 8** in favor, 0 opposed, 1 absent, to Amend GCO Chapter 15 "Parks and Recreation" by **DELETING** Sections 15-15 and 15-16 concerning the Recreation Committee and by **ADDING** new Sections 15-1, 15-2 and 15-3 creating a Stage Fort Park Advisory Committee as follows:

Section 15-1. Stage Fort Park Advisory Committee – Purpose.

(a) In recognition of the continuing need for oversight in the city's ownership, operation and maintenance of Stage Fort Park so its full recreational utilization can be sustainably realized and its integrity as a natural resource for the entire community can be fully protected, the Stage Fort Park Advisory Committee is established.

- (b) The committee shall undertake but not be limited to the following activities:
- (1) Recommend an overall and coordinated program for the use of the recreational and other facilities at Stage Fort Park that balances the needs of all parties seeking to use the Park.
 - (2) Review and make recommendations upon plans for the proposed maintenance or capital improvements to any of the facilities or property contained within the park and to provide advisory oversight to the execution of such plans.
 - (3) Recommend programs and activities which can generate revenue streams that can be dedicated to the maintenance or improvement of the property or facilities within the Park.

Section 15-2. Composition; requirements; tenure.

(a) The Stage Fort Park Advisory Committee shall consist of up to nine members, one of whom shall be the DPW Director or his designee and one of whom shall be a City Councilor appointed by the Council President. The remaining members shall be residents of the City who shall be appointed by the Mayor and approved by the Council under the City Charter to a term of three years. One of the members shall be a resident of the neighborhood abutting the park, and two of the members shall be at-large residents of the City. The other members shall represent the interests of the Gloucester Rotary Club, Gloucester Dog Park, Gloucester Little League, the Friends of Stage Fort Park, recreation, and gardening/landscaping.

Section 15-3. Assistance of city officials, boards and employees.

The Committee shall receive regular support from the Department of Public Works, the Open Space and Recreation Committee, and the Conservation Commission staff, as well as other support as needed.

Linda T. Lowe, City Clerk

Date: JUN 26 2014

APPROVED BY THE MAYOR

Carolyn A. Kirk, Mayor

SIGNED THIS 27 DAY OF June, 2014

VETOED BY THE MAYOR

Carolyn A. Kirk, Mayor

All Ordinances shall become effective 31 days after passage except Emergency Orders and Zoning Amendments shall become effective the next day.

James M. Destino
Chief Administrative Officer
City of Gloucester, MA

Jim Destino is an entrepreneur and public servant with more than 30 years of business, civic and administrative experience.

Mr. Destino was appointed Chief Administrative Officer for the City of Gloucester in January 2015.

A lifelong resident of Gloucester, Ma, Mr. Destino served as a member of the City Council between 2000 and 2008, including two terms as City Council President. A certified parliamentarian, Mr. Destino's public life has been defined by fiscal prudence and a commitment to civility in political service. During his years in political office, Mr. Destino served on the City Council's Committee on Budget & Finance and worked on numerous policies and initiatives, including creation of annual training standards for members of City boards and commissions and the establishment of local ordinances regulating development of renewable energy facilities (wind turbines).

A charter member of the Northeast Seafood Coalition, Mr. Destino has served on the Board of Directors of Rockport National Bank, where he chaired the Audit Committee. He also has served on the Board of Directors for the Gloucester Education Foundation, Cape Ann Chamber of Commerce, Rose Baker Senior Center and Bass Rocks Golf Club. Mr. Destino was named as a citizens' representative on the Transition Committee following the merger of Addison Gilbert Hospital and Lahey Health.

Mr. Destino began his career as a commercial fisherman working in Gloucester's iconic seafood industry. Together with his wife, Judy Destino, he has owned and operated a family restaurant in downtown Gloucester for nearly 30 years. They have three children: daughter, Caitlin, and sons Matthew and Jay.

CITY OF GLOUCESTER

Job Description

Title: Chief Administrative Officer

Supervisor: Mayor

Grade: M11

Civil Service: Provisional **Union:** N/A

Supervision Exercised: Provides direct supervision to 15 Department Heads and 1 clerical staff in the Mayor's Office. Provides indirect supervision to the operations of all City departments and personnel.

Responsibilities: Works closely with the Mayor in developing and supporting the City's management team, providing supervision to all City departments, developing City policies and programs, providing constituent services and bridging communications with the City Council, School Department and other agencies. The mayor may delegate any power or duty which he has under the charter other than the power to veto measures adopted by the City Council or the power to appoint or to remove City officers, members of multiple-member bodies and department heads.

Duties:

- Coordinates and supervises all City agencies.
- Submits reports at such times as may be required.
- Installs and maintains financial management and record keeping systems.
- Assists the Mayor in the preparation of an annual operating budget for all city agencies, and shall, in cooperation with the City Auditor, administer the operating budget throughout the year.
- Assists the Mayor and the heads of all city agencies in the development of a capital outlay program and the preparation of a capital improvement budget.
- Conducts a continuing study of the work of all City agencies and the preparation of management policies based on such studies.
- Prepares policy programs and ordinance recommendations affecting the management of the City.
- Handles any other powers, duties, and responsibilities as may be delegated by the Mayor.
- Responds to constituents and resolves individual problems.
- Working with Personnel Director, negotiates and administers all collective bargaining agreements.

Qualifications:

- **Master's degree in Public Administration, Political Science, Business Administration or related field with five years relevant municipal management experience.**

OR

- **Bachelor's degree with ten years municipal senior management experience.**
- **Excellent leadership, communication, conflict-resolution and computer skills required.**
- **Demonstrated skills in budgeting and financial management.**
- **Ability to set priorities and work independently.**
- **Ability to develop and support a high performance, effective management team, including linking City and School Department staff.**

Revised 2/10



Nineteen Harbor Loop
Gloucester, MA 01930

TEL 978-282-3012
FAX 978-281-4188
jcaulkett@gloucester-ma.gov

CITY OF GLOUCESTER
HARBORMASTER'S OFFICE

Memorandum

From: Jim Caulkett, Harbormaster
To: Mayor Sefatia Romeo Theken
Date: March 25, 2015
Subject: Harbor Launch Season Pass

Mayor Theken,

In your next Mayor's Report to Council will you include the following;

The Gloucester Waterways Board is requesting to create a Season Pass for permitted mooring holders within the boundaries of the operating limitations of the Gloucester Harbor Launch with a limit of four (04) people. This season pass will cost One Hundred Dollars (\$100.00).

Attached is a copy of the Board vote.

If you have any further questions please feel free to contact me.

Respectfully

Submitted for C&A



04/23/2015

Today's Date

Harbor Master

Customer Name

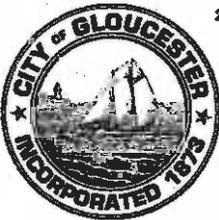
<input type="checkbox"/> Sign	<input type="checkbox"/> Material	<input type="checkbox"/> Holes <input type="radio"/> Two <input type="radio"/> Four	<input type="checkbox"/> Lettering Only	Size 1 3.5" X 2"
<input type="radio"/> One Sided	<input type="radio"/> Coroplast	<input type="checkbox"/> Installation	<input type="checkbox"/> Aframe	Size 2
<input type="radio"/> Two Sided	<input type="radio"/> Sintra	<input type="checkbox"/> Banner	<input type="checkbox"/> Job Site Frame	
	<input type="radio"/> E-Panel	<input type="radio"/> Grommets # _____	<input checked="" type="checkbox"/> Other BSC	
	<input type="radio"/> Aluminum	<input type="checkbox"/> Magnet(s)		
<input checked="" type="checkbox"/> Digital Full color	<input type="checkbox"/> Cut Vinyl	<input type="radio"/> Vinyl Color 1: _____	<input type="radio"/> Vinyl Color 3: _____	
		<input type="radio"/> Vinyl Color 2: _____	Background Color: _____	

Please PROOFREAD the design very carefully for any mistakes, typographical errors, punctuation, etc.

Front

CITY OF GLOUCESTER

2015 HARBORMASTER'S LAUNCH SEASON PASS



OFFICE: 978-282-3012

LAUNCH: 978-726-0155

LAUNCH VHF: CHANNEL 72

GOOD FOR ONE ROUND TRIP PER DAY TO INCLUDE 4 ADULTS, CHILDREN 12 YEARS AND YOUNGER ARE FREE

2015 SEASON PASS 001

City Of Gloucester
Harbormaster's Launch
 Office: 978-282-3012
 Launch: 978-726-0155
 Launch VHF: Channel 72
FEE: \$5 per person per trip
 Children 12 and under FREE
 Please pay with exact change or by check!

Back

CITY OF GLOUCESTER **001**

2015 HARBORMASTER'S LAUNCH SEASON PASS

LEGALLY PERMITTED MOORING IN GLOUCESTER HARBOR
(WITHIN OPERATIONAL BOUNDARIES OF LAUNCH)

LAUNCH OPERATES FROM MEMORIAL DAY WEEKEND THROUGH LABOR DAY WEEKEND

LAUNCH OPERATIONS BEGIN AT 8AM WITH LAST RUN AT 9:30PM DAILY

LAUNCH WILL NOT OPERATE DURING THUNDERSTORMS OR WINDS IN EXCESS OF 20 MPH

LAUNCH MAY BE TEMPORARILY OUT OF OPERATION DUE TO UNFORSEEN MECHANICAL FAILURES OR INSPECTIONS, PLEASE GALL IN ADVANCE



The 24 Passenger "Gloucesterman"

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Please Note: Seaside Graphics is not responsible if there are any problems found after this job has been approved by the customer and printed. Any costs that may be incurred to correct the job are the customer's responsibility.

Motion: On a motion of Anthony Gross, second by Jim Bordinaro the Board voted unanimously to have a Board member go out with the same Assistant Harbormaster once a month to check a mooring area. **Motion passed**

Operations, Finance & Safety: The committee passed a motion that the Waterways Board approves an increase in the daily transient vessel mooring fee from \$25.00 to \$45.00, effective for the 2015 boating season and thereafter. The Waterways Board further approves a discounted rate for use of the launch by transient vessels. A lengthy discussion followed on the increased fee and the launch service being included. The launch fee is sent back to committee for discussion.

Motion: On a motion of Vito Calomo, second by Anthony Gross the Board voted unanimously to have a launch fee of \$100.00 per season for mooring holders in the launch operational areas with a limit of 4 people. **Motion passed**

Motion: On a motion of Dave McCauley, second by Mark Lacey the Board voted 8 YES (Ralph Pino, Dave McCauley, Patti Page, Jim Bordinaro, Vito Calomo, Mark Lacey, Bob Gillis, Karen Tibbetts) and 1 NO (Anthony Gross) to raise the transient mooring fee from \$25.00 to \$35.00 effective for the 2015 boating season and thereafter. **Motion passed**

The next motion from the committee was to have the Waterways Board appropriate up to \$40,000.00 for the preparation of a Management Review for the Harbormaster's Office with a focus on the best practice solutions in key areas.

Motion: On a motion of Dave McCauley, second by Vito Calomo the Board voted unanimously to accept the recommendation from the Operations, Finance and Safety Committee to appropriate up to \$40,000.00 for the preparation of a Management Review for the Harbormaster's Office with a focus on best practice solutions in key areas. **Motion passed**

Regulations Review: No meeting

Discussion: Upon request from Shirley Edmonds members discussed the issuing of moorings to the people on the Wait List for the various areas and for the slips at the 2 commercial marinas. Referred to Public Facilities.

There being no other business the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Shirley M. Edmonds

**CITY OF GLOUCESTER
TRAFFIC COMMISSION**

**A meeting was held on Thursday April 16th, 2015 at 6:00 p.m.
in the first floor Conference Room
at Gloucester City Hall**

The meeting was opened at 6:02 p.m. by Chairman Robert B. Ryan. Attending were members Anthony Bertolino, Larry Ingersoll, Robert Francis, City Councilors Melissa Cox and William Fonvielle and residents Sean Nolan, Barbara Sheehan and Gerald Olson.

AGENDA

Approval of minutes from the 2-19-15 meeting

*A MOTION was made, seconded and PASSED to **APPROVE** the minutes as written.*

HANDICAP PARKING REQUESTS:

One space at #26 Prospect Street (Andrea Napoli)

*Due to circumstances, the requestor has asked us to continue this matter until our next meeting. (January Meeting) A MOTION was made, seconded and PASSED to **CONTINUE** the request.*

*Once again, the requestor and/or his designee is unable to attend and have asked us to continue. (February Meeting) A MOTION was made, seconded and PASSED to **CONTINUE** the request*

*The TC has not heard from the requestor in months. A MOTION was made, seconded and **PASSED** to **NOT APPROVE** the request at this time. The requestor can re-apply at any time if the handicap space is still desired.*

One space at 89 Maplewood Avenue (Gerry Olsen)

*After speaking to the requestor ,a MOTION was made, seconded and **PASSED** to **APPROVE** the space. There are no other spaces on Maplewood Avenue.*

There is currently an ordinance in place that will have to be DELETED before the handicap signage can be installed.

Councilor LeBlanc will need to place an order to **DELETE** the following:

Sec. 22-280.Fifteen- Minute Parking. Maplewood Avenue, easterly side in a northerly direction from a point 154' from Derby Street for a distance of 62' between the hours of 9:00 am to 9:00 pm on Fridays and between 9:00 am and 5:30 pm on other weekdays.

One space at 14 Trask Street (Barbara Sheehan)

*After speaking to the requestor, a MOTION was made, seconded and **PASSED** to **APPROVE** the space. There are no other handicapped spaces on Trask Street.*

NOTE: All requestors are informed that this is not a personal space and can be used by anyone with a valid handicapped permit.

The TC took notice that the City Council will be deleting handicapped spaces at 13 Chestnut Street and 14 Liberty Street.

ORDER #CC2015-006 (Councilor Fonvielle) ORDERED that the Ordinances & Administration Committee together with the Traffic Commission review existing parking restrictions contained in Code of Ordinances, Chapter 22, "Traffic" sections 22-270 "Parking prohibited at all times" and 22-291 "Tow-away zones" for Kondelin Road from its intersection with Magnolia Avenue for its entire length and also review existing Kondelin Road signage for consistency with Chapter 22.

FURTHER ORDERED that following the review and recommendation of the Traffic Commission the Ordinances & Administration Committee amend sections 22-270 and 22-291 as necessary in connection Kondelin Road.

*After a discussion and speaking to Councilor Fonvielle and Sean Nolan, a business owner on Kondelin Road, A MOTION was made, seconded and **PASSED** to **RECOMMEND** the following:*

There is a current ordinance in place that will have to be DELETED.

This ordinance restricts parking on both sides of Kondelin Road from 10 p.m. to 4 a.m.(22-270 and tow zone 22-291)

A new ordinance will need to be submitted that restricts parking on Kondelin Road, from its intersection of Magnolia Avenue, for its entire length, on the westerly side (even numbered properties) from 10 p.m. to 4 a.m. The tow zone (22-291) wording will also need to be included.

*This change will allow parking on the easterly (magnolia side-odd numbered properties) at all times. Kondelin Road is wider than most city streets and **should also have street lights installed.***

There are also some non-city installed signs that have different hours for parking restrictions and these should be removed by the DPW.

ORDER #CC2015-013 (Councilor Cox) ORDERED whether the City Council wishes to petition the state to lower the speed limit on Burnham Street from 30 miles per hour to 20 miles per hour; and

FURTHER ORDERED that this matter be referred to the Traffic Commission for review and recommendation to determine whether the Council should request approval of a posted speed limit from Mass DOT.

After a discussion and speaking to Councilor Cox, a MOTION was made, seconded and PASSED to CONTINUE the issue until our next meeting.

The speed study has been completed but the TC has not been able to review the results. The area in question is residential/commercial and is in the area of a ballfield/playground that is used heavily and also a dance studio.

Councilor Cox is also planning to speak to our state representatives about looking into the lowering of non-posted prime-facie speed laws that currently have a 30 mph limit.

ORDER #CC2015-016 (Councilor Cox) ORDERED that the Traffic Commission review the area of the stairs (top and bottom) at Herrick Court and make their recommendation to the Ordinances and Administration Committee on whether the Gloucester Code of Ordinances Sec. 22-270 “Prohibited parking at all times” be amended accordingly.

FURTHER ORDERED that this matter be referred to the Traffic Commission and the Ordinances & Administration Standing Committee for review and recommendation.

After a discussion and speaking with Councilor Cox, it was learned that the Main Street side of Herrick Court does not have an ordinance in place that prohibits parking at all times although signs stating such are posted. There is a tow-away ordinance in place.

A *MOTION* was made, seconded and **PASSED** to *APPROVE* the following **RECOMENDATIONS**:

To **AMMEND** the current ordinance by *ADDING*: **FIRE LANE (22-292)** Herrick Court, both sides, from its intersection with Main Street in a northerly direction for a distance of 100 feet (to the bottom of the stairs)

To **ADD** the following:

Herrick Court, (Friend Street side) Parking Prohibited at all Times (22-270) and Tow-Away Zone (22-291) both sides, for a distance of fifteen feet from the top of the stairs in a northerly direction.

The issue was cars parking at the landings of the stairs making it impassable for people to access the stairs.

The meeting was adjourned at 7:06 p.m.

ROBERT B. RYAN, Chairman

LARRY INGERSOLL, Secretary



**CITY OF GLOUCESTER 2015
CITY COUNCIL ORDER**

ORDER: CC#2015-006
COUNCILLOR: William Fonvielle

DATE RECEIVED BY COUNCIL: 03/24/15
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the Ordinances & Administration Committee together with the Traffic Commission review existing parking restrictions contained in Code of Ordinances, Chapter 22, "Traffic" sections 22-270 "Parking prohibited at all times" and 22-291 "Tow-away zones" for Kondelin Road from its intersection with Magnolia Avenue for its entire length and also review existing Kondelin Road signage for consistency with Chapter 22.

FURTHER ORDERED that following the review and recommendation of the Traffic Commission the Ordinances & Administration Committee amend sections 22-270 and 22-291 as necessary in connection Kondelin Road.

William Fonvielle
Ward 5 Councillor

**CITY OF GLOUCESTER
LEGAL DEPARTMENT**

Memorandum

TO: Mayor Sefatia Romeo Theken
FROM: Charles J. Payson 
General Counsel
RE: Proposed Ordinance for the Stage Fort Dog Park and its Commission
DATE: April 7, 2015

The board of directors for the Stage Fort dog park has requested that the City formally assume the responsibility and liability for the Stage Fort Dog Park which was created by City Council vote on March 11, 2014.

In order to achieve the aforementioned request, attached please find 1) a new ordinance that includes a) amendments to the ordinance created on March 11, 2014 establishing the Stage Fort Dog Park, b) additional language creating a Stage Fort Dog Park Commission, and c) additional language addressing annual reports, funding and ownership; and 2) a copy of the Certificate of Vote from March 11, 2014 for reference.

Please forward this packet of material to the City Council for their review and consideration.

Thank you.

Attachments

Request to amend the Gloucester City Ordinance chapter 4 "Animals," Article II "Dogs," Section 4-16(d) "Off Leash Dog Areas" by striking the subsection approved on March 11, 2014 under Gloucester City Council Certificate of Vote number 2014-091 and inserting in place thereof the following:-

DIVISION __. - GLOUCESTER STAGE FORT DOG PARK COMMISSION

• **Sec. _-___. - Stage Fort Dog Park establishment; use; prohibitions; violations.**

(a) There is established an enclosed dog park at Stage Fort Park known for the use and enjoyment of the licensed dogs of the residents of the city and Cape Ann.

(b) Use of the dog park is subject to the following rules and regulations:

1. The dog park shall be open from dawn until 9 p.m. and may be closed as conditions require;
2. Dogs must be accompanied by a guardian at least 14 years of age or older;
3. Minors under 14 years of age must be accompanied by an adult;
4. No more than 3 dogs per guardian will be allowed in the park at any given time;
5. Dogs must display a municipal dog tag license and current vaccination tag at all times when in the dog park;
6. Guardians must have voice control over their dog(s) at all times;
7. Guardians must immediately clean up and dispose of waste generated by their dog(s);
8. Guardians are responsible for filling any and all holes dug by their dog(s) before they leave the dog park;
9. All dogs must be leashed upon entering and exiting the dog park; and
10. Users of the dog park are responsible for any damage or injury inflicted by their actions and/or those actions of their dog(s).

(c) The following are prohibited inside the dog park:

- (1) Dogs displaying aggressive behavior (subject to immediate removal from the dog park by the animal control officer or his designee);
- (2) Female dogs in heat and unspayed and unneutered dogs;
- (3) Choke, prong or spike collars;

(4) Toys of any kind, except for tennis balls;

(5) Children under 8 years of age;

(6) Food, smoking, alcoholic beverages and glass; and

(7) Bicycles, strollers, skateboards, roller blades, scooters and bare feet.

(d) Whoever violates any provision of this section shall be subject to a fine of \$50.00 for each offense. In addition, the dog officer may revoke the use of the dog park for those who violate any provision of this section. The decision of the dog officer shall be final.

• **Sec. _-___. - Stage Fort Dog Park Commission.**

(a) *Created; terms.* There is hereby created a commission to be known as the "Stage Fort Dog Park Commission" which shall consist of seven members all whom shall be appointed by the mayor and approved by the city council. The commission shall be selected with due care for providing an optimum mix of background and expertise. Upon the establishment of the commission, the mayor shall appoint three members to a term of one year; two to a term of two years and two to a term of three years. Thereafter, the mayor shall appoint each successor to a term of three years. In the event of death, resignation or removal of any member, the mayor shall appoint a successor to serve for the unexpired term for which the member has been appointed.

(b) *Compensation.* Members of the commission shall serve without compensation for their work as members of the commission.

(c) *Structure.*

(1) A chairperson shall be elected by a majority of the commission annually. The chairperson shall decide all points of order and procedure, unless directed otherwise by a majority of the commission. The chairperson shall determine the chairpersons of any and all subcommittees, and shall be a member of said subcommittees. The chairperson may serve as secretary of the commission.

(2) A vice-chairperson shall be elected by a majority of the commission annually. The vice-chairperson shall serve as acting chairperson in the absence of the chairperson.

(3) A secretary shall be elected by the commission annually and shall be responsible for maintaining minutes of the regular meetings and a record of attendance of the commission members. The secretary shall also be responsible for filing the minutes of meetings with the City Clerk's office.

(d) *Committees.* Subcommittees shall be established as needed by vote of the commission. Such subcommittees shall be comprised of no less than three members but no more than seven members, at least one of whom shall be a commission member and shall serve as the chairperson of the subcommittee to the commission at the regular meeting.

- **Sec. _-___. - Annual reports.**

The commission shall submit an annual report to the mayor and the city council of its activities and funding.

- **Sec. _-___. - Funding.**

The commission shall be charged with raising funds for the maintenance of the dog park on an annual basis.

- **Sec. _-___. - Ownership.**

The city through the creation of the dog park and/or the commission does not grant any of its rights, title or interest to the parcel of land known as Stage Fort Park and/or Stage Fort Dog Park.



**Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2014-091**

The Gloucester City Council, at a meeting held on Tuesday, March 11, 2014 at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On a motion by Councillor Theken, seconded by Councillor Cox, the City Council voted by ROLL CALL 8 in favor, 0 opposed, 1 absent, to amend the GCO c. 4 "Animals," Art. II "Dogs," Section 4-16(d) "Off Leash Dog Areas" by ADDING new subsections as follows:

Dog Park Establishment and Use

1. There is established an enclosed dog park at Stage Fort Park for the use and enjoyment of dogs of residents of the city.
2. Use of the dog park is subject to the following rules and regulations:
 1. The dog park shall be open from dawn to 9 p.m. and may be closed as conditions require;
 2. Dogs must be accompanied by a guardian at least 14 years of age;
 3. Minors under the age of 14 must be accompanied by an adult;
 4. Maximum of 3 dogs per guardian at any one time;
 5. Dogs must display a municipal dog tag license and current vaccination tag;
 6. Guardians must have voice control over their dogs at all times;
 7. Guardians must immediately clean and properly dispose of waste;
 8. Holes dug by dogs must be filled;
 9. All dogs must be leashed upon entering and exiting the dog park; and
 10. Users of the dog park are responsible for any damage or injury inflicted by their actions and/or those of their dog(s). Neither the city nor any of its agents shall be liable for any injury or damage caused in the dog park.
3. The following are prohibited inside the dog park:
 1. Dogs displaying aggressive behavior (subject to immediate removal from the park by the animal control officer or his designee);
 2. Female dogs in heat, unaltered male dogs, all dogs younger than four months in age;
 3. Choke, prong or spike collars;
 4. Toys of any kind, except for tennis balls;
 5. Children under the age of 8;
 6. Food, smoking, alcoholic beverages and glass; and
 7. Bicycles, strollers, skateboards, roller blade and bare feet.
4. Whoever violates any provision of this section shall be subject to a fine as set forth in Section 4-21(d). In addition, the dog officer may revoke the use of the dog park for those who violate any provision of this section. The decision of the dog officer shall be final.



Linda T. Lowe, City Clerk

Date: MAR 13 2014

APPROVED BY THE MAYOR

VETOED BY THE MAYOR


Carolyn A. Kirk, Mayor

Carolyn A. Kirk, Mayor

SIGNED THIS 17 DAY OF Mar, 2014

All Ordinances shall become effective 31 days after passage except
Emergency Orders and Zoning Amendments shall become effective the next day.

A TRUE COPY ATTEST


**CITY OF GLOUCESTER
LEGAL DEPARTMENT**

Memorandum

TO: Mayor Sefatia Romeo Theken

FROM: Charles J. Payson 
General Counsel

RE: Proposed change to the Acts of 1956 relative to the Gloucester Fisheries Commission

DATE: April 7, 2015

The Gloucester Fisheries Commission has requested changes to their establishing language in the Acts of 1956. Accordingly, I have drafted proposed legislation to be filed with the Massachusetts Legislature that would achieve the goals put forward by the Commission.

Attached please find 1) the proposed legislation and 2) the Acts of 1956 as amended throughout the years (complete with latest amendment year after each section).

Please forward the aforementioned documents to the City Council for their review and consideration. Should they approve, the proposed legislation would then need to be filed with the Massachusetts Legislature.

Thank you.

Attachments

Chap. _____. AN ACT RELATIVE TO THE THE GLOUCESTER FISHERIES
COMMISSION.

Be it enacted, etc., as follows:

SECTION 1. Chapter 260 of the acts of 1956 is hereby amended by striking out section 1 and inserting in place thereof the following section:-

Section 1. There is hereby created a body politic and corporate to be known as the Gloucester Fisheries Commission which shall be deemed to be a public instrumentality for the purposes of this act and shall have an official seal as determined by the membership of the commission.

SECTION 2. Chapter 260 of the acts of 1956 is hereby amended by striking out section 2 and inserting in place thereof the following section:-

Section 2. Said commission shall be set up and sponsored by the city of Gloucester to investigate, advocate and recommend measures for the promotion, preservation and protection of the Gloucester fishing industry. Said commission shall also participate in the promotion and marketing of all city of Gloucester seafood.

SECTION 3. Chapter 260 of the acts of 1956 is hereby amended by striking out section 3, as most recently amended by chapter 338 of the acts of 1984, and inserting in place thereof the following section:-

Section 3. Members of the commission shall be appointed by the mayor with approval of the city council. Said commission shall consist of ten members, one of whom is shall be the mayor or his designee, one of whom is a current city councilor, one of whom is an executive director recommended by the commission, five of whom are engaged in the act of commercial fishing and two of whom are engaged in business ancillary to commercial fishing. The commission may designate alternate positions upon recommendation by the commission and approval by the mayor.

For reference, below please find the current language of the Act with the dates of the most recent amendments following each section.

SECTION 1. There is hereby created a body politic and corporate to be known as the Gloucester Fisheries Commission which shall be deemed to be a public instrumentality for the purposes of this act and shall have an official seal as determined by the original membership of the commission. (1956)

SECTION 2. Said Gloucester Fisheries Commission shall be set up and sponsored by the city of Gloucester to investigate, advocate and recommend measures for the promotion, preservation and protection of the Gloucester fishing industry. (1956)

SECTION 3. The commission shall consist of thirteen members, one of whom shall be the mayor or his designee, and twelve persons to be appointed by the mayor, seven of whom shall be elected officers or organizations within the city, whose primary concern is the fishing industry and four of whom shall be other persons residing in the city and one of whom shall be a lay person. The chairman of the commission shall be elected by a vote of the majority of the members present and voting thereon. (1984)

SECTION 3A. The mayor upon the recommendation of the commission may appoint an executive director who shall receive such compensation as may be determined by the mayor with the approval of the city council. (1980)

SECTION 4. The city of Gloucester is hereby authorized to appropriate annually a sum of money not exceeding sixty thousand dollars for the purposes of said commission. (1978)

SECTION 4A. Said commission may accept and expend gifts, bequests or devises of personal property or interests in real property for the purposes of said commission in the name of said city or of said commission subject to the approval of the mayor and the city council of said city as provided in section fifty-three A of chapter forty-four of the General Laws. (1978)

SECTION 5. This act shall take effect upon its passage. (1956)



CITY OF GLOUCESTER 2015 CITY COUNCIL ORDER

ORDER: CC#2015-010
COUNCILLOR: Greg Verga

DATE RECEIVED BY COUNCIL: 04/14/15
REFERRED TO: P&D & O&A
FOR COUNCIL VOTE:

ORDERED that the Planning & Development Standing Committee review the Special Event Advisory Committee **which was authorized by P&D to meet as an advisory City staff body and to assist event organizers and applicants with the Special Event process.** **FURTHER,** that the P&D recommend to the Council that the Code of Ordinances, Chapter 11, be amended as follows:

AMEND the title of Chapter 11 "Hawkers, Peddlers, and Transient Vendors" by **DELETING** the entire title and **ADDING** a new title "Hawkers, Peddlers, Transient Vendors and Special Events."

AMEND section 11-1 "Definitions" by **ADDING** a new definition as follows: "Special Event" means an event that is open to the general public which may be held on public or private property, including City streets and may feature entertainment, amusements, food and beverages. The event may be classified as a road race, bike ride, bike race, parade, walkathon or festival."

AMEND Chapter 11 by **ADDING** a new section 11-10(f) as follows: "Notwithstanding subsections (d) and (e) there shall be a Special Event Advisory Committee comprised of the following city staff:: the City Clerk, the Building Inspector, the Asst. DPW Director, the Asst. Chief of Police, the Asst. Fire Chief, the EMS Director, the Health Dept. Food Inspector, the Harbormaster, and the Community Development Tourism Manager. The Committee shall review all Special Events applications and shall assist applicants with any necessary approvals including approvals by the City Council as referenced in section 11-10(a) (5). If City Council approval is needed, the application shall be referred directly to the P&D Committee who shall issue the Special Event permit. The Committee shall meet monthly and shall post notices of its meetings.

FURTHER ORDERED, that the P&D and the O&A shall working with members of the Special Event Advisory Committee to facilitate the continued operation of the Committee and to accomplish the necessary ordinance amendments; and that this matter be referred to the Planning & Development Standing Committee and the Ordinances & Administration Standing Committee.

Greg Verga
Councillor at Large



**CITY OF GLOUCESTER 2015
CITY COUNCIL ORDER**

ORDER: CC#2015-014
COUNCILLORS: William Fonvielle & Joe Ciolino

DATE RECEIVED BY COUNCIL: 04/14/15
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED that the Ordinances & Administration Standing Committee review the Magnolia Woods & Oversight Committee ordinance Sec. 2-556 "Tenure, composition, requirements" and amend the GCO by **DELETING** subsection (b) and **ADDING** the following:

- (b) The successors to these initial appointees shall serve for a term of three years. Five appointed members shall be selected from the Magnolia community at large provided that these members shall be registered voters in Ward 5 of the city. One of these five (5) appointed members shall be from a neighborhood abutting the Magnolia Woods. For the remaining four members, preference shall be given to members of organizations that utilize the facilities of Magnolia Woods including, but not limited to, the Fisherman Youth Soccer Association, the Cape Ann Youth Lacrosse Association, the Cape Ann Model Airplane Flying Association, and the Magnolia Bike Club. In addition, a sixth member may be a representative from the city at large, provided that this member will be a registered voter of the city.

FURTHER ORDERED that this matter be referred to the Ordinances & Administration Standing Committee for review and recommendation.

William Fonvielle
Ward 5 Councillor

Joe Ciolino
Councillor at Large



CITY OF GLOUCESTER 2015 CITY COUNCIL ORDER

ORDER: CC#2015-015
COUNCILLORS: Melissa Cox

DATE RECEIVED BY COUNCIL: 04/14/15
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 2, Division 10 "Committee for the Arts", Sec. 2-508.-Created, subsection (b) be **amended** as follows:

(b) No work of art, monument or ornament of art shall be placed on any public ways or on any public lands other than cemeteries and no work of art or object of decoration shall be placed in or upon any public or municipal building or be removed, relocated or altered unless the design thereof or the action to be taken therewith shall have been reviewed by the committee for the arts. For the temporary installation of a work of art, the committee shall make a written recommendation to the mayor within 45 days of its submission. For the permanent installation of a work of art, the committee shall make a written recommendation to the mayor within 90 days of its submission to the committee. Should the mayor choose to accept the committee's recommendation, after consultation with the Department of Works Director and the Building Inspector he shall forward it to the city council for a public hearing and a vote.

FURTHER ORDERED that this matter be referred to the Ordinances & Administration Standing Committee for review and recommendation.

Melissa Cox
Ward 2 Councillor



CITY OF GLOUCESTER 2015 CITY COUNCIL ORDER

ORDER: CC#2015-016
COUNCILLORS: Melissa Cox

DATE RECEIVED BY COUNCIL: 04/14/15
REFERRED TO: TC & O&A
FOR COUNCIL VOTE:

ORDERED that the Traffic Commission review the area of the stairs (top and bottom) at Herrick Court and make their recommendation to the Ordinances and Administration Committee on whether the Gloucester Code of Ordinances Sec. 22-270 "Prohibited parking at all times" be amended accordingly.

FURTHER ORDERED that this matter be referred to the Traffic Commission and the Ordinances & Administration Standing Committee for review and recommendation.

Melissa Cox
Ward 2 Councillor



**CITY OF GLOUCESTER 2015
CITY COUNCIL ORDER**

ORDER: CC#2015-013
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 04/14/15
REFERRED TO: Traffic Commission
FOR COUNCIL VOTE: 04/28/15

ORDERED whether the City Council wishes to petition the state to lower the speed limit on Burnham Street from 30 miles per hour to 20 miles per hour; and

FURTHER ORDERED that this matter be referred to the Traffic Commission for review and recommendation to determine whether the Council should request approval of a posted speed limit from MassDOT.

Melissa Cox
Ward 2 Councillor