



GLOUCESTER CITY COUNCIL

Budget & Finance Committee

Thursday, January 8, 2015 – **3:30 p.m.**

1st Fl. Council Committee Rm. – City Hall

(Items May be taken out of order at the discretion of the Committee)

1. *Special Budgetary Requests 2015-SBT-25 and 2015-SBT-27 from Police Department*
2. *Special Budgetary Request 2015-SBT-26 from the City Clerk's Office*
3. *Supplemental Appropriation-Budgetary Request 2015-SA-9 from DPW*
4. *Memorandum from Chief Financial Officer requesting City Council approval of Loan Order in the Amount of \$150,000 representing a city match to the Coastal Community Resilience Grant for the Little River Restoration Project*
5. *CC2014-052 (Verga/Theken) Request that City Council establish "The Ab Khambaty Extraordinary Performance/Service Award"*
6. *Committee for the Arts' Resolution recommending acceptance of the gift of a sculpture by David Black*
7. *Administration's supplemental budget requests from free cash*
8. *Overview and Discussion of FY14 Tax Recap by City Auditor and CFO*
9. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor's Report*

COMMITTEE

Councilor Melissa Cox, Chair

Councilor William Fonvielle, Vice Chair

Councilor Paul McGeary

CC: Mayor Carolyn Kirk
Salvatore DiStefano, Sr.
Kenny Costa
John Dunn
Police Chief Leonard Campanello
Linda T. Lowe
Mike Hale/Mark Cole
Judith Hoglander

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**City of Gloucester
Special Budgetary Transfer Request
Fiscal Year 2015**

 X INTER-departmental requiring City Council approval - 6 Votes Required
 INTRA-departmental requiring City Council approval - Majority Vote Required

TRANSFER # 2015-SBT- 25 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Police

DATE: 11/10/2014 BALANCE IN ACCOUNT: \$ 13,487.73

(FROM) PERSONAL SERVICES ACCOUNT # 101000.10.292.51100.0000.00.000.00.051
Unfund Account #

(FROM) ORDINARY EXPENSE ACCOUNT # ANIMAL CONTROL, SALWAGE-PERM POS
Unfund Account #
Account Description

DETAILED EXPLANATION OF SURPLUS: ANIMAL CONTROL OFFICER DID NOT START UNTIL 10/5/2014

(TO) PERSONAL SERVICES ACCOUNT # 101000.10.218.51400.0000.00.000.00.051
Unfund Account #

(TO) ORDINARY EXPENSE ACCOUNT # POLICE-PARKING, SALWAGE-LONGEVITY
Unfund Account #
Account Description

DETAILED ANALYSIS OF NEED(S): ACCOUNT UNDER BUDGETED FOR, R. BEAUDETTE 10 YEAR ANNIVERSARY DATE THIS YEAR.

TOTAL TRANSFER AMOUNT: \$ 271.40 NEW BALANCE IN ACCOUNTS AFTER TRANSFER
 FROM ACCOUNT: \$ 13,216.33
 TO ACCOUNT: \$ 571.40

APPROVALS: [Signature]
 DEPT. HEAD: [Signature] DATE: 11/10/14
 ADMINISTRATION: [Signature] DATE: 12/9/14
 BUDGET & FINANCE: _____ DATE: _____
 CITY COUNCIL: _____ DATE: _____

**City of Gloucester
Special Budgetary Transfer Request
Fiscal Year 2015**

____ INTER-departmental requiring City Council approval - 6 Votes Required
 X INTRA-departmental requiring City Council approval - Majority Vote Required

TRANSFER # 2015-SBT- 21 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: POLICE

DATE: 12/3/2014 BALANCE IN ACCOUNT: \$ 118,333.02

(FROM) PERSONAL SERVICES ACCOUNT # Unfund Account # 101000.10.211.51910.0000.00.000.00.051

(FROM) ORDINARY EXPENSE ACCOUNT # Unfund Account # POLICE-UNIFORM, TUITION/TRAIN EMPLOY
Account Description

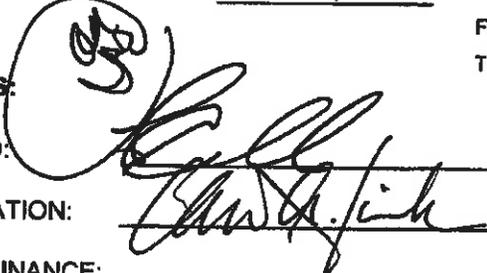
DETAILED EXPLANATION OF SURPLUS: REDUCE OT COSTS BY TRAINING OFFICERS OFF SHIFT AND HIRING RESERVE AT REGULAR PAY TO BACKFILL.

(TO) PERSONAL SERVICES ACCOUNT # Unfund Account #

(TO) ORDINARY EXPENSE ACCOUNT # Unfund Account # 101000.10.211.55870.0000.00.000.00.054
 POLICE-UNIFORM, POL-AMMUNITION
Account Description

DETAILED ANALYSIS OF NEED(S): FUNDS NEEDED TO COVER THE COST OF AMMO FOR MINIMUM TRAINING OF FIREARMS.

TOTAL TRANSFER AMOUNT: \$ 9,500.00 NEW BALANCE IN ACCOUNTS AFTER TRANSFER
 FROM ACCOUNT: \$ 108,833.02
 TO ACCOUNT: \$ 15,266.00

APPROVALS: 
 DEPT. HEAD: _____
 ADMINISTRATION: _____
 BUDGET & FINANCE: _____
 CITY COUNCIL: _____

DATE: 12-4-14
 DATE: 12/9/14
 DATE: _____
 DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- 9 *Auditor's Use Only*

DEPARTMENT REQUESTING TRANSFER: _____ DPW _____

APPROPRIATION AMOUNT: \$ 30,000.00

Account to appropriate from:

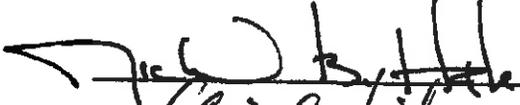
Unfund Account #	<u>294015</u>
Account Description	<u>Highway Force Acct</u>
Balance Before Appropriation	\$ <u>50,000.00</u>
Balance After Appropriation	\$ <u>20,000.00</u>

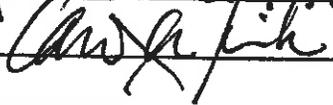
Account Receiving Appropriation:

Unfund Account #	<u>101000.10.470.58415.0000.00.000.00.058</u>
Account Description	<u>Public Services Paving</u>
Balance Before Appropriation	\$ <u>4.00</u>
Balance After Appropriation	\$ <u>30,004.00</u>

DETAILED ANALYSIS OF NEED(S): Funds needed for various paving projects throughout the City.

APPROVALS:

DEPT. HEAD:  DATE: 2 Dec. 2014

ADMINISTRATION:  DATE: 12/9/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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FAX 978-281-8472
jdunn@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE TREASURER/COLLECTOR

To: Carolyn A. Kirk, Mayor
From: John P. Dunn, CFO *JPD*
Date: December 8, 2014
Re: Coastal Community Resilience Grant Program
Little River Restoration
Loan Order

The subject grant in the amount of \$310,000 requires a City match in the amount of \$150,000 for a total expected project cost of \$460,000. In order to fund the City match I would recommend that we ask the City Council to approve a loan order in the amount of \$150,000.

Attached is some background information on the Grant and a form of order as provided by bond counsel. If you are in agreement with this approach, please include this in your next Mayor's letter to the Council.

Thank you

Ordered: That the City of Gloucester appropriates Four Hundred Sixty Thousand Dollars (\$460,000) to pay costs of surface drainage improvement projects at the West Gloucester Water Treatment Plant, including the payment of all costs incidental or related thereto. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7(1), or pursuant to any other enabling authority. The Mayor and any other appropriate official of the City are authorized to apply for and accept any and all grants or gifts that may be available to the City to pay costs of the project provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this order.

Further Ordered: That the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.

City Hall Annex
Three Pond Road
Gloucester, MA 01930



Tel 978 281-9781
Fax 978 281-9779

CITY OF GLOUCESTER
COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Kirk
FROM: Gregg Cademartori, Planning Director
CC: Tom Daniel, Community Development Director *TD*
RE: CZM Green Infrastructure for Coastal Resilience Grant Application
Little River Floodplain and Habitat Restoration
DATE: November 6, 2014

We request that you forward the attached grant application and supporting materials to the City Council for its review and recommendation. The Little River Floodplain and Habitat Restoration project has been in the development for more than a decade. The project feasibility and design have been fully supported by project partners, which include the State Department of Fish and Game Division of Ecological Restoration, The US Fish and Wildlife Service, NOAA, the Gulf of Maine Council, MassAudubon and Wellspring House. The project entails the rehabilitation of the Little River adjacent to the West Gloucester Water Treatment Plant (WTP) on Magnolia Avenue. When the WTP was constructed in the 1960s, a once meandering stream and expansive wetland system was confined to a concrete channel adjacent to Wellspring House. This project will restore the river's functions and ecological values, while providing additional protection from flooding by restoring flood storage capacity. The grant request has been made for \$310,000 in construction funding to the Massachusetts Office of Coastal Zone Management's Green Infrastructure Grant Program, with the city committing to an additional \$150,000, for a total construction budget of \$460,000. To facilitate project implementation we also ask at this time that the City Council consider a loan authorization for the matching requirement up to \$150,000. Staff will be available to answer and questions or concerns.



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS
OFFICE OF COASTAL ZONE MANAGEMENT
251 Causeway Street, Suite 800, Boston, MA 02114-2136
(617) 626-1200 FAX: (617) 626-1240

December 1, 2014

Gregg Cademartori
Planning Director
City of Gloucester
3 Pond Road
Gloucester, MA 01930


Dear Mr. Cademartori:

It is my pleasure to inform you that your application to the FY15 Green Infrastructure for Coastal Resilience Grant Program has been selected for a \$310,000 award. It was a very competitive pool of applications for the 2nd round of this new grant program, and we recognize the significant time and effort that goes into the development of proposals. We look forward to working with you and your team on this great project.

At this time, please move forward with securing the required match (at least 25% of the total project cost, not the award). Please keep in mind that projects are funded on a reimbursement basis according to the agreed upon scope of work and contract. Once individual project tasks are completed, you may submit a request for reimbursement. The scheduled completion date for all projects will be no later than June 30, 2016. All final invoices must be submitted within one month of the agreed upon completion date.

CZM looks forward to working with you on your project. Patricia Bowie, Coastal Resiliency Specialist, will be contacting you shortly to set up a scoping call and execute a contract for your project. If you have any immediate questions, please don't hesitate to contact Patricia at patricia.bowie@state.ma.us or 617-626-1186.

Sincerely,



Bruce K. Carlisle
Director





**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-052
COUNCILLOR: Greg Verga, Sefatia Theken

DATE RECEIVED BY COUNCIL: 12/16/14
REFERRED TO: Refer O&A & B&F
FOR COUNCIL VOTE:

ORDERED that the City Council establish “The Ab Khambaty Extraordinary Performance/Service Award.” This is to be awarded – from time to time as fit – to an individual or group that has contributed to the civic improvement of the City of Gloucester. In recognition of this extraordinary performance or service, a ‘master’ plaque shall hang in the Kyrouz Auditorium describing the name and purpose of the award and name of recipients added continually to the plaque. Further, the City Council will award a personalized plaque to the individual or group. Nominations for the award may be made by City Councilors as well as members of the general public and will be reviewed for consideration by the City Council. Following a vote by the Council to name an award recipient, a recognition ceremony will be held at a regular City Council meeting; and

FURTHER ORDERED that this matter be referred to the Ordinances and Administration and the Budget and Finance Standing Committees for review and recommendations.

Greg Verga
Councillor at Large

Sefatia R. Theken
Councillor at Large

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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ckirk@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

December 4, 2014

Council President Paul McGeary
Gloucester City Council
9 Dale Avenue
Gloucester, MA 01930

Dear Council President McGeary:

This letter will confirm our conversation of November 25, 2014 in which I expressed the Administration's willingness to recommend the expenditure of city funds not to exceed \$30,000 for the purpose of assisting in the fabrication and installation of a sculpture by Gloucester native David Black in our city.

We base this request which will be forthcoming on the Resolution Recommending Acceptance by the City of Gloucester of the Gift of a Sculpture by David Black.

Such funds would be offered on a matching basis to supplement a private fund drive that will take place coincident with the city's appropriation.

Sincerely,


Carolyn A. Kirk
Mayor

GLOUCESTER COMMITTEE FOR THE ARTS

**RESOLUTION RECOMMENDING ACCEPTANCE BY THE CITY OF GLOUCESTER
OF THE GIFT OF A SCULPTURE BY DAVID BLACK**

Whereas the City of Gloucester has a long-standing commitment to the arts and the display of public art in the City; and

Whereas the City has been presented with a unique opportunity to acquire by gift a sculpture to be created by noted American sculptor and Gloucester native David Black; and

Whereas under this proposal, the sculpture "High Seas" is to be fabricated under David Black's supervision and would be installed in Solomon Jacobs Park once remediation work in the Park has been completed; and

Whereas that remediation work is being accomplished by National Grid, which will construct a base for the sculpture; and

Whereas there is a need for private fundraising to fund the cost of fabrication, site work, a reserve for future maintenance and upkeep, and other related costs, and no City funds should be committed to this project without the express approval of the City; and

Whereas as provided in Article V, Division 10, Section 2-508 of the Gloucester Code of Ordinances, the Committee for the Arts is charged with review of any proposed public art in the City of Gloucester:

Now Therefore Be It Resolved That:

After careful review of the proposal for this gift of art, the Committee for the Arts has determined that acceptance of this gift of art would be in the best interest of the City of Gloucester and would be a significant and enduring artistic contribution to the City and its citizens and visitors; and

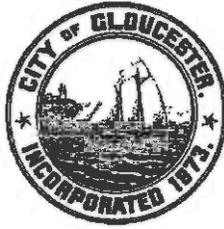
The Committee for the Arts therefore recommends that the City of Gloucester accept this gift of the sculpture "High Seas", subject to 1) private fundraising to provide for all project costs, as outlined above, 2) the opportunity for public comment on the proposal and 3) an agreement between the City and the artist setting forth the terms and conditions agreeable to both parties for this joint undertaking; and

The Committee expresses its deep appreciation to David Black for the offer of this considerable gift of art and to National Grid for its cooperation in this project.

As Adopted by the Committee for the Arts
November 19, 2014

Judith Hoglander, Chair

City Hall
Nine Dale Ave
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

MEMORANDUM

TO: Gloucester City Council
FR: Mayor Carolyn A. Kirk
RE: FY14 Certified Free Cash and Appropriations Request
DT: December 8, 2014



Councilors,

The Administration is pleased to submit the attached Notification of Free Cash Approval from the Massachusetts Department of Revenue as of July 1, 2014.

With our continued excellent financial management and team work, we are generating appropriate amounts of free cash and our strong financial performance resulted in Standard & Poor's Rating Services upgrading Gloucester's General Obligations Bonds from A+ to AA last year. Not only does the increased bond rating afford us the advantage of costing the city less to borrow money, attracting jobs and investment to the city is strengthened by increased confidence in doing business with and in Gloucester.

NOTE: The deficit appearing in the Water Enterprise fund is a "timing deficit" about which City Auditor Kenny Costa can explain in detail.

At this time, the Administration has modest requests for the use of Free Cash, and we seek the City Council's approval on the requests found on the next page. Although we are showing \$2,409,608 available for departmental appropriation, we would like to remind the City Council that a significant portion of this year's free cash will be required to fulfill the Administration's two-year budget strategy for funding the reorganization of the Fire Department.

The budget goal for FY16 is to use half as much free cash as was used in FY15 to balance the budget with the intention to utilize no one-time revenue by FY17.

FY14 Free Cash Appropriation Requests for City Council Review and Approval

The Administration's free cash appropriation goals this year are modest. Please see complete list below:

Available for Departmental Appropriation = \$2,409,608

AMOUNT	DEDICATED PURPOSE	EXPLANATION
\$30,000	Committee for the Arts	Support design and installation of a David Black sculpture as recommended by the Committee for the Arts. NOTE: Subject to match of private fundraising. 2015-SA-10
\$10,000	Mayor's Office	Replenish depleted contingency account which is used to support various department requests throughout year. NOTE: The Administration will earmark a portion of the funds for the desired plaque for honoring the late City Council President, Jackie Hardy. 2015-SA-11
\$60,000	IT	GHS Server Rooms are in need of immediate reconfiguration. Existing technology investments are at risk during storm events. 2015-SA-12
\$30,000	Community Development	Continued PR/marketing support for economic development, job creation and attracting investment to city; support for the continuation of the Downtown Block Parties, and Summer Outdoor Movies. 2015-SA-13 & 14
\$10,000	Fisheries Commission	Support for the city of Gloucester's participation in the Boston Seafood Show in Spring of 2015. 2015-SA-15
\$100,000	Fire Dept.	Station-opening overtime. The Department has been struck with severe long-term medical absences resulting in staffing shortages for keeping Magnolia Station open. 2015-SA-16
\$5,000	Rose Baker Senior Center	New commercial grade dishwasher. 2015-SA-17
\$150,000	School Dept.	Continuation of the very successful Chromebook initiative within the Gloucester Public Schools. To be voted into the Capital Projects Stabilization 2015-SA-18
TOTAL	\$ 395,000	

This correspondence represents the complete request from the Administration for general FY14 fund free cash appropriations at this time. Thank you for your support.

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015**

****CITY COUNCIL APPROVAL- 5 VOTES NEEDED****

APPROPRIATION # 2015-SA- 10 *Auditor's Use Only*

DEPARTMENT REQUESTING TRANSFER: Mayor's Office

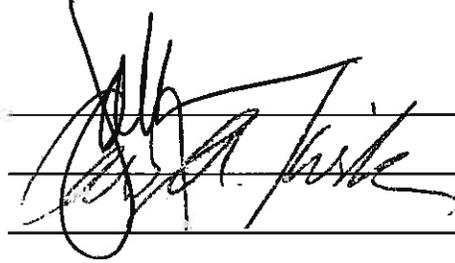
APPROPRIATION AMOUNT: \$ 30,000.00

Account to appropriate from:	<i>Unifund Account #</i>	<u>101000.10.000.35900.0000.00.000.00.000</u>
	<i>Account Description</i>	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,409,608.00</u>
Balance After Appropriation	\$	<u>2,379,608.00</u>

Account Receiving Appropriation:	<i>Unifund Account #</i>	<u>295031.10.991.49700.0000.00.000.00.040</u>
	<i>Account Description</i>	<u>Committee for the Arts - Transfer from General Fund</u>
Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>30,000.00</u>

DETAILED ANALYSIS OF NEED(S): Support design and installation of a David Black sculpture as recommended by the Committee for the Arts. (Subject to private fundraising match)

APPROVALS:

DEPT. HEAD:  DATE: 12/31/14

ADMINISTRATION: _____ DATE: 12/31/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- 11 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Mayor's Office

APPROPRIATION AMOUNT: \$ 10,000.00

Account to appropriate from: *Unifund Account #* 101000.10.000.35900.0000.00.000.00.000
Account Description General Fund - F/B Undesignated

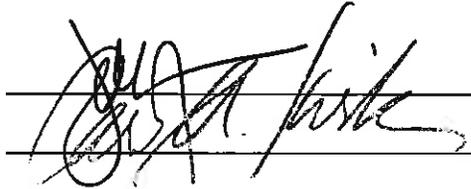
Balance Before Appropriation	\$	<u>2,379,608.00</u>
Balance After Appropriation	\$	<u>2,369,608.00</u>

Account Receiving Appropriation: *Unifund Account #* 101000.10.121.57800.0000.00.000.00.057
Account Description Mayor, Contingency/Emergency

Balance Before Appropriation	\$	<u>2,934.00</u>
Balance After Appropriation	\$	<u>12,934.00</u>

DETAILED ANALYSIS OF NEED(S): Replenish depleted contingy account which is used to support various departmental reuests throughout the year. The administration will earmark a portion of the funds for a plaque honoring the late Councilor Hardy.

APPROVALS:

DEPT. HEAD:  DATE: 12/31/14

ADMINISTRATION: _____ DATE: 12/31/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- 12 *Auditor's Use Only*

DEPARTMENT REQUESTING TRANSFER: Mayor's Office

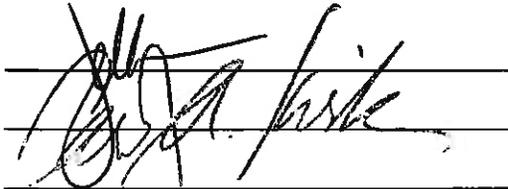
APPROPRIATION AMOUNT: \$ 60,000.00

Account to appropriate from:	<i>Unifund Account #</i>	<u>101000.10.000.35900.0000.00.000.00.000</u>
	<i>Account Description</i>	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,369,608.00</u>
Balance After Appropriation	\$	<u>2,309,608.00</u>

Account Receiving Appropriation:	<i>Unifund Account #</i>	<u>101000.10.155.58700.0000.00.000.00.058</u>
	<i>Account Description</i>	<u>Management Info Systems - Replace Equipment</u>
Balance Before Appropriation	\$	<u>12,591.00</u>
Balance After Appropriation	\$	<u>72,591.00</u>

DETAILED ANALYSIS OF NEED(S): Reconfiguration of server room at GHS

APPROVALS:

DEPT. HEAD:  DATE: 12/31/14

ADMINISTRATION: _____ DATE: 12/31/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- <u>13</u> Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: _____ Mayor's Office

APPROPRIATION AMOUNT: \$ _____ 24,000.00

Account to appropriate from:	Unifund Account #	<u>101000.10.000.35900.0000.00.000.00.000</u>
	Account Description	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,309,608.00</u>
Balance After Appropriation	\$	<u>2,285,608.00</u>

Account Receiving Appropriation:	Unifund Account #	<u>295045.10.991.49700.0000.00.000.00.040</u>
	Account Description	<u>EDIC - Economic Development - Transfer from Gen Fund</u>
Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>24,000.00</u>

DETAILED ANALYSIS OF NEED(S): Extension of Mills PR contract for economic development.

APPROVALS:

DEPT. HEAD: _____ DATE: 12/31/14

ADMINISTRATION: _____ DATE: 12/31/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- <u>14</u> <i>Auditor's Use Only</i>
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DEPARTMENT REQUESTING TRANSFER: _____ Mayor's Office

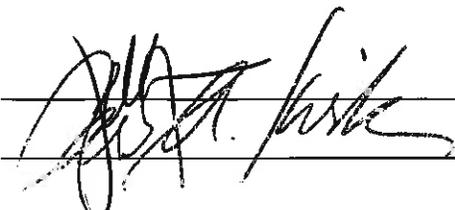
APPROPRIATION AMOUNT: \$ 6,000.00

Account to appropriate from:	<i>Unfund Account #</i>	<u>101000.10.000.35900.0000.00.000.00.000</u>
	<i>Account Description</i>	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,285,608.00</u>
Balance After Appropriation	\$	<u>2,279,608.00</u>

Account Receiving Appropriation:	<i>Unfund Account #</i>	<u>101000.10.181.52000.0000.00.000.00.052</u>
	<i>Account Description</i>	<u>Community Dev. - Contractual Services</u>
Balance Before Appropriation	\$	<u>9,700.00</u>
Balance After Appropriation	\$	<u>15,700.00</u>

DETAILED ANALYSIS OF NEED(S): Block Party Support

APPROVALS:

DEPT. HEAD:		DATE: <u>12/31/14</u>
ADMINISTRATION:	_____	DATE: <u>12/31/14</u>
BUDGET & FINANCE:	_____	DATE: _____
CITY COUNCIL:	_____	DATE: _____

City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- 15 *Auditor's Use Only*

DEPARTMENT REQUESTING TRANSFER: Mayor's Office

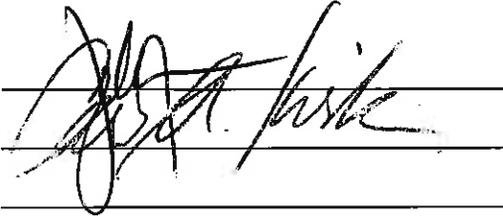
APPROPRIATION AMOUNT: \$ 10,000.00

Account to Appropriate from:	Unifund Account #	<u>101000.10.000.35900.0000.00.000.00.000</u>
	Account Description	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,279,608.00</u>
Balance After Appropriation	\$	<u>2,269,608.00</u>

Account Receiving Appropriation:	Unifund Account #	<u>101000.10.181.57000.0000.00.000.00.057</u>
	Account Description	<u>Community Develop, Other Charges/Expenses</u>
Balance Before Appropriation	\$	<u>2,841.00</u>
Balance After Appropriation	\$	<u>12,841.00</u>

DETAILED ANALYSIS OF NEED(S): Expenses for exhibit space at Seafood Expo

APPROVALS:

DEPT. HEAD:  DATE: 12/31/14

ADMINISTRATION: _____ DATE: 12/31/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- 16 *Auditor's Use Only*

DEPARTMENT REQUESTING TRANSFER: Mayor's Office

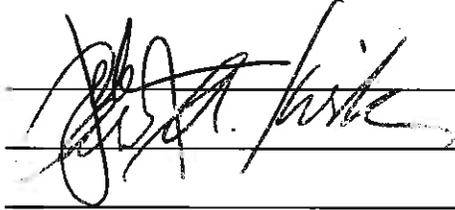
APPROPRIATION AMOUNT: \$ 100,000.00

Account to Appropriate from:	<i>Unifund Account #</i>	<u>101000.10.000.35900.0000.00.000.00.000</u>
	<i>Account Description</i>	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,269,608.00</u>
Balance After Appropriation	\$	<u>2,169,608.00</u>

Account Receiving Appropriation:	<i>Unifund Account #</i>	<u>101000.10.220.51300.0000.00.000.00.051</u>
	<i>Account Description</i>	<u>Fire Department, Sal/Wage - Overtime</u>
Balance Before Appropriation	\$	<u>8,931.00</u>
Balance After Appropriation	\$	<u>108,931.00</u>

DETAILED ANALYSIS OF NEED(S): To supplement for station opening overtime

APPROVALS:

DEPT. HEAD:  DATE: 12/31/14

ADMINISTRATION: DATE: 12/31/14

BUDGET & FINANCE: DATE:

CITY COUNCIL: DATE:

City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- <u>17</u> Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: _____ Mayor's Office _____

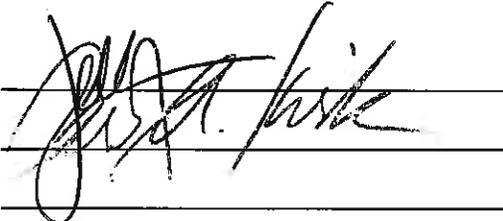
APPROPRIATION AMOUNT: \$ _____ 5,000.00 _____

Account to appropriate from:	Unifund Account #	<u>101000.10.000.35900.0000.00.000.00.000</u>
	Account Description	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,169,608.00</u>
Balance After Appropriation	\$	<u>2,164,608.00</u>

Account Receiving Appropriation:	Unifund Account #	<u>101000.10.541.58425.0000.00.000.00.058</u>
	Account Description	<u>Council on Aging - Capital Outlay</u>
Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>5,000.00</u>

DETAILED ANALYSIS OF NEED(S): Purchase of new commercial dishwasher for Rose Baker Senior Center

APPROVALS:

DEPT. HEAD:		DATE: <u>12/31/14</u>
ADMINISTRATION:	_____	DATE: <u>12/31/14</u>
BUDGET & FINANCE:	_____	DATE: _____
CITY COUNCIL:	_____	DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2015**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2015-SA- 18 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Mayor's Office

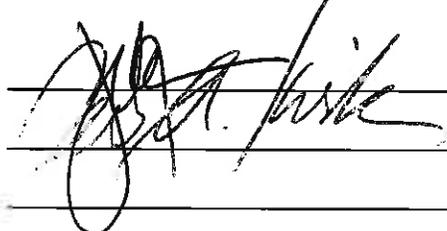
APPROPRIATION AMOUNT: \$ 150,000.00

Account to appropriate from:	Unifund Account #	<u>101000.10.000.35900.0000.00.000.00.000</u>
	Account Description	<u>General Fund - F/B Undesignated</u>
Balance Before Appropriation	\$	<u>2,164,608.00</u>
Balance After Appropriation	\$	<u>2,014,608.00</u>

Account Receiving Appropriation:	Unifund Account #	<u>850000.10.991.49700.0000.00.000.00.040</u>
	Account Description	<u>Capital Project Stabilization Fund</u>
Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>150,000.00</u>

DETAILED ANALYSIS OF NEED(S): For future purchase of chromebooks by Gloucester Public Schools

APPROVALS:

DEPT. HEAD:		DATE: <u>12/31/14</u>
ADMINISTRATION:		DATE: <u>12/31/14</u>
BUDGET & FINANCE:		DATE: _____
CITY COUNCIL:		DATE: _____

Carolyn Kirk

From: recapdata@dor.state.ma.us
Sent: Thursday, October 30, 2014 10:28 AM
To: Nancy Papows; Gary Johnstone; Jaimie Corliss; Kenny Costa; Carolyn Kirk; John Dunn; Tim Good; Madonna Fleming; Bethann Godinho; Aleesha Nunley
Subject: Freecash Approval Notification for Gloucester
Attachments: Gloucester FC 6-30-14.pdf

Massachusetts Department of Revenue Division of Local Services
Amy Pitter, Commissioner
Robert G. Nunes, Deputy Commissioner & Director of Municipal Affairs

Thursday, October 30, 2014

Kenny Costa
City Auditor
City of Gloucester

Re: NOTIFICATION OF FREE CASH APPROVAL - Gloucester

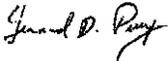
Based upon the unaudited balance sheet submitted, I hereby certify that the amount of available funds or "free cash" as of July 1, 2014 for the City of Gloucester is:

General Fund		\$ 2,409,608
Water Enterprise	Enterprise Fund Deficit	\$ -371,235
Sewer Enterprise	Enterprise Fund	\$ 482,878
Waterways Enterprise	Enterprise Fund	\$ 99,597
Talbot Rink Enterprise	Enterprise Fund	\$ 120,712

This certification is in accordance with the provisions of G. L. Chapter 59, §23, as amended.

Certification letters will be e-mailed to the mayor/manager, board of selectmen, prudential committee, finance director and treasurer immediately upon approval, provided an e-mail address is reported in DLS' Local Officials Directory. Please forward to other officials that you deem appropriate.

Sincerely,



Gerard D. Perry
Director of Accounts

cc: npapows@gloucester-ma.gov; gjohnstone@gloucester-ma.gov; jcorliss@gloucester-ma.gov; kcosta@gloucester-ma.gov; ckirk@gloucester-ma.gov; jdunn@gloucester-ma.gov; tgood@gloucester-ma.gov; mfleming@gloucester-ma.gov; bgodinho@gloucester-ma.gov; anunley@gloucester-ma.gov

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