



GLOUCESTER CITY COUNCIL
Ordinances & Administration Committee
Monday, September 15, 2014 – 6:00 p.m.
1st Fl. Council Committee Room – City Hall
AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. Continued Business from 08/18/14:

A. CC2014-032 (LeBlanc) Amend GCO Chapter 22 “Traffic” Sec. 22-270.1 “Resident Sticker Parking Only” by adding a definition of “resident parking sticker” and by adding the areas listed in Section 22-270.1 to Sec. 22-176(b) “Penalties for parking violations-in beach district”

B. CC2014-033 (Cox) Amend GCO Chapter 22 “Traffic” Sec. 22-284 “Service or loading zones re: overnight parking

2. Reappointment:

Gloucester Housing Authority Dorothy Martins TTE 09/23/2019

3. CC2014-36 (McGeary) Amend GCO Sec. 22-287 “Disabled Veteran, handicapped parking” re: Deletion of the listing of handicapped parking spaces from the Code of Ordinances effective with the 2014 code Supplement

4. CC2014-037 (Cox) Amend GCO Sec. 22-270 “Parking prohibited at all times” re: intersection of Prospect Street with Friend and Warner Streets

COMMITTEE

Councilor Robert Whynott, Chair
Councilor Sefatia Theken, Vice Chair
Councilor Steven LeBlanc (Alternate)

Back-up and Supporting Documentation all on file at the City Clerk’s Office, City Hall

CC: Mayor Carolyn Kirk
Salvatore DiStefano, Sr.
Linda T. Lowe
Suzanne Egan
Chief Leonard Campanello
Robert Ryan/Larry Ingersoll

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**CITY OF GLOUCESTER
TRAFFIC COMMISSION**

DRAFT

**A meeting was held on Thursday August 21st, 2014 at 6:00 p.m.
in the third floor Conference Room
at Gloucester City Hall**

The meeting was opened at 6:00 p.m. by Chairman Robert B. Ryan. Also attending were members Anthony Bertolino, Larry Ingersoll and Michael Mulcahey. Also attending at 6:35 p.m. were City Councilors Paul McGeary, Melissa Cox and William Fonvielle

AGENDA

(Items were taken out of order)

Approval of minutes from meeting of 7/24/14

A MOTION was made, seconded and PASSED to APPROVE the minutes of the meeting of 7-24-14 as submitted.

Handicap Parking Requests:

1. Handicapped space to be added to the parking area of the Kettle Cove Public Landing (adjacent to Magnolia Beach off Shore Road)
(Requested by City Councilor William Fonvielle)

*After a discussion, a MOTION was made, seconded and PASSED to **APPROVE** the order as requested. The area in question presently has 8 parking spaces and the TC could see no reason why one can not be designated as handicapped only. The space can be whichever one the DPW chooses when installing a sign and markings.*

2. Rather than add the proposed changes in the Lexington Ave handicapped parking spaces to the Code of Ordinances Councilor McGeary has decided they should go directly and only to the Traffic Commission just as the creation of new spaces would under the new handicapped parking space process.

We are therefore referring the following changes to you which have been requested by Ward 5 Councilor Fonvielle who is joined by Councilors Verga and Theken.

DELETE: "Lexington Avenue westerly side in a southerly direction for a distance of 30 feet from utility pole #4705. Imprint white lines for a distance of 19 feet at curb ramp. Move existing handicapped parking space three feet forward in a southerly direction. From utility pole to handicapped sign is 68 feet."

ADD: "Lexington Avenue westerly side ,beginning at a point 20 feet from its intersection with Norman Avenue for a distance of 22 feet ,one space in a southerly direction with space to be adjacent to Magnolia Library."

DELETE: "Lexington Avenue, westerly side .One space beginning at a point 172 feet from its intersection with Hesperus Avenue for a distance of 22 feet in a northerly direction."

ADD: "Lexington Avenue, westerly side, beginning at appoint 190 feet from its intersection with Hesperus Avenue for a distance of 22 feet ,one space in a northerly direction to be aligned with handicapped curb ramp. "

After a discussion, a MOTION was made, seconded and PASSED to APPROVE the order as requested. These changes will put the handicap spaces closer to the curb cuts on the sidewalks.

ORDER #CC2014-032 (Councilor LeBlanc) ORDERED that the City Council amend the Code of Ordinances Chapter 22, "Traffic", Sec. 22-270.1 "Resident Sticker Parking Only" by adding a definition of "resident parking sticker" as follows: "Resident parking sticker shall mean a parking sticker for persons who demonstrate proof of Gloucester residency at one of the streets or areas listed in Sec. 22-270.1 and ownership of the vehicle to be stickered. The sticker shall differ in size, color and shape from a resident beach sticker and shall say "NOT FOR BEACH."

FURTHER ORDERED that this matter of distinguishing Resident Beach Stickers from Resident Parking Stickers and changing and improving signage at areas listed in Sec. 22-270.1 and adding the areas listed in Sec. 22-270.1 to Sec. 22-176(b) "Penalties for parking violations-in beach district"

After a discussion, a MOTION was made, seconded and PASSED to CONTINUE the matter until the next meeting in which Councilor LeBlanc can attend as the TC has numerous questions that need to be addressed.

ORDER #CC2014-033 (Councilor Cox) ORDERED that the City Council amend the Code of Ordinances Chapter 22 "Traffic" Sec. 22-284 entitled "Service or loading zones" by:

ADDING "(a)" before the words "The following locations;"

and by **ADDING** a new subsection (b) as follows:

"(b) Overnight parking shall be allowed from 7:00 p.m. to 7:00 a.m. daily in all loading zones designated in this section;"

*After a discussion and speaking with Councilor Cox, a **MOTION** was made, seconded and PASSED to APPROVE the order with the following change: the time limit under new subsection (b) should read 6:00 pm. to 6:00 am. This time change was agreed upon by both the TC and Councilor Cox.*

and by **amending** the Code of Ordinances Chapter 22 "Traffic" by **DELETING** Sec. 22-155 "Parking Prohibited 12:00 midnight to 6:00 a.m. from December 15 to March 15;" and

Note: This deletion is for the old winter overnight parking ban which has not been in effect for many years. It will not affect the current snow emergency parking bans.

FURTHER ORDERED that all signage designating loading zones under Sec. 22-284 be replaced with signs which state that overnight parking is allowed.

Signs should read 'NO PARKING LOADING ZONE 6:00 a.m. to 6:00 p.m. only'

This allows the loading zones to be used for regular parking for Main Street establishments during the evening hours.

ORDER #CC2014-034 (Councilor McGeary) ORDERED whether the City Council wishes to petition the state to lower the speed limit on Brightside Avenue to 20 miles per hour.

*After a discussion and review of the results of the speed study, a **MOTION** was made, seconded and PASSED to **APPROVE** the order.*

The study showed 16,745 vehicles using Brightside Avenue during a one week period. The average speed of the vehicles was 21-22 mph, and the 85th percentile was between 26-28 mph. The percentage of vehicles exceeding the current speed limit (30 mph - thickly settled district) was 1.2%.

Based on the study and the road's steep incline, curves, lack of sidewalks and narrowness, the TC felt that a 20 mph request would make the street safer for walking and traveling.

The TC also reviewed the results of the Friend Street speed study and at this time are not making any recommendations to lower the speed limit.

During the one week study, approximately 10,580 vehicles used Friend Street. The average speed was 21 mph and the 85th percentile was 27 mph. 3.1% of the vehicles exceeded the current speed limit (30 mph - thickly settled district).

An e mail from City Councilor Robert Whynot was read to the board concerning the installation of a traffic signal light at the intersection of Washington Street and Centennial Avenue. The TC spoke with the councilors present and the plans for the Washington Street corridor project will need to be viewed as to the status of a traffic signal light.

The meeting was adjourned at 7:20 p.m.

ROBERT B. RYAN, Chairman

LARRY INGERSOLL, Secretary



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-032
COUNCILLOR: Steve LeBlanc

DATE RECEIVED BY COUNCIL: 08/12/14
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the City Council amend the Code of Ordinances Chapter 22, "Traffic", Sec. 22-270.1 "Resident Sticker Parking Only" by adding a definition of "resident parking sticker" as follows: "Resident parking sticker shall mean a parking sticker for persons who demonstrate proof of Gloucester residency at one of the streets or areas listed in Sec. 22-270.1 and ownership of the vehicle to be stickered. The sticker shall differ in size, color and shape from a resident beach sticker and shall say "NOT FOR BEACH."

FURTHER ORDERED that this matter of distinguishing Resident Beach Stickers from Resident Parking Stickers and changing and improving signage at areas listed in Sec. 22-270.1 and adding the areas listed in Sec. 22-270.1 to Sec. 22-176(b) "Penalties for parking violations-in beach district" be referred to the Ordinance and Administration Standing Committee and the Traffic Commission for review and recommendations.

Steve LeBlanc
Ward 3 Councillor



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-033
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 08/12/14
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the City Council amend the Code of Ordinances Chapter 22 "Traffic" Sec. 22-284 entitled "Service or loading zones" by:

ADDING "(a)" before the words "The following locations;"

and by **ADDING** a new subsection (b) as follows:

"(b) Overnight parking shall be allowed from 7:00 p.m. to 7:00 a.m. daily in all loading zones designated in this section;"

and by **amending** the Code of Ordinances Chapter 22 "Traffic" by **DELETING** Sec. 22-155 "Parking Prohibited 12:00 midnight to 6:00 a.m. from December 15 to March 15;" and

FURTHER ORDERED that all signage designating loading zones under Sec. 22-284 be replaced with signs which state that overnight parking is allowed; and

FURTHER ORDERED that the matter of overnight parking in loading zones be referred to the Ordinances and Administration Standing Committee, and the Traffic Commission for review and recommendation.

Melissa Cox
Ward 2 Councillor

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

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August 14, 2014

Ms. Dorothy Martins
23 Concord Street
Gloucester, MA 01930

Dear Dottie:

I am pleased to reappoint you to a five year term on the **Gloucester Housing Authority**. Your appointment will be sent to the City Council for their meeting of August 26, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A committee will review your reappointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized I have issued you a 90-day temporary appointment. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
David Houlden, Executive Director-Gloucester Housing Authority

Enclosure
CAK/c

February 11, 2014

The Honorable Carolyn Kirk
Mayor, City of Gloucester
9 Dale Avenue
Gloucester, MA 01930

Dear Mayor Kirk,

I respectfully request to be reappointed to the Gloucester Housing Authority Board of Commissioners. As an active and vocal member of the GHA I have helped set policy for our tenants, perused architectural designs and improvements for our housing developments.

Presently I maintain a vision for an Assisted living Facility on our Main Street site and more affordable housing for our Gloucester families.

It is my desire to continue providing my leadership, energy and housing experience to add to the long list of past accomplishments of the GHA.

It is to be hoped that you will appoint me for another term of the GHA Board of Commissioners.

Sincerely,
Dorothy Martin
23 Concord Street
Gloucester, MA 01930



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THE COMMONWEALTH OF MASSACHUSETTS

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Section 5 Membership; appointment; election; term of office

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Section 5. Every housing and redevelopment authority shall be managed, controlled and governed by five members, appointed or elected as provided in this section, of whom three shall constitute a quorum.

In a city, four members of a housing or redevelopment authority shall be appointed by the mayor subject to confirmation by the city council; provided, that, the members shall be appointed to serve for initial terms of one, two, four and five years, respectively.

In a town, four members shall be elected by the town; provided, that of the members originally elected at an annual town meeting, the one receiving the highest number of votes shall serve for five years, the one receiving the next highest number of votes, for four years, the one receiving the next highest number of votes, for two years, and the one receiving the next highest number of votes shall serve for one year; provided, that upon the initial organization of a housing or redevelopment authority, if a town so votes at an annual or special town meeting called for the purpose, four members of such an authority shall be appointed forthwith by the selectmen to serve only until the qualification of their successors, who shall be elected at the next annual town meeting as provided above.

In a city or town, one member of a housing or redevelopment authority shall be appointed by the department for an initial term of three years.

Thereafter, as the term of a member of any housing or redevelopment authority expires, his successor shall be appointed or elected, in the same manner and by the same body, for a term of five years from such expiration. Membership in a housing or redevelopment authority shall be restricted to residents of the city or town.

In a city, one of the four members of a housing authority appointed by the mayor shall be a resident of that city and shall be a representative of organized labor who shall be appointed by the mayor from a list of not less than two nor more than five names, representing different unions submitted by the Central Labor Council, AFL-CIO and the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America of the city or of the district within which the city is included. If no such list of names is submitted within sixty days after a vacancy occurs, the mayor may appoint any representative of organized labor of his own choosing to the authority. In a city, one of the four members of a housing authority appointed by the mayor shall be a tenant in a building owned and operated by or on behalf of the local housing authority who shall be appointed by the mayor from lists of names submitted by each duly recognized city-wide and project-wide tenants' organization in the city. A tenants' organization may submit a list which contains not less than two nor more than five names to the mayor who shall make his selection from among the names so submitted; provided that, where no public housing units are owned and operated by the local housing authority and no such units are owned and operated on behalf of the local housing authority, the mayor shall appoint any tenant of the housing authority from lists submitted in accordance with this section. If no list of names is submitted within sixty days after a vacancy occurs, the mayor shall appoint any tenant of his choosing to the authority. The mayor shall notify in writing tenant organizations as specified herein not less than ninety days prior to the expiration of the term of a tenant member. Whenever a vacancy occurs in the term of a tenant member for any reason other than the expiration of a term, the mayor shall notify in writing the tenant organizations specified herein within ten working days after the vacancy occurs. The mayor shall make an appointment within a reasonable time after the expiration of sixty days after said notice.

Vacancies, other than by reason of expiration of terms, shall be filled for the balance of the unexpired term, in the same manner and by the same body, except elected members in towns whose terms shall be filled in accordance with the provisions of section eleven of chapter forty-one. Every member, unless sooner removed, shall serve until the qualification of his successor.

As soon as possible after the qualification of the members of a housing or redevelopment authority the city or town clerk, as the case may be, shall file a certificate of such appointment, or of such appointment and election, as the case may be, with the department, and a duplicate thereof, in either case, in the office of the state secretary. If the state secretary finds that the housing or redevelopment authority has been organized and the members thereof elected or appointed according to law, he shall issue to it a certificate of organization and such certificate shall be conclusive evidence of the lawful organization of the authority and of the election or appointment of the members thereof.

Whenever the membership of an authority is changed by appointment, election, resignation or removal, a certificate and duplicate certificate to that effect shall be promptly so filed. A certificate so filed shall be conclusive evidence of the change in membership of the authority referred to therein.



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

**ORDER: CC#2014-036
COUNCILLOR: Paul McGeary**

**DATE RECEIVED BY COUNCIL: 08/26/1014
REFERRED TO: O&A and TC
FOR COUNCIL VOTE:**

ORDERED that the City Council amend the Code of Ordinances Chapter 22 "Traffic", Sec.22-287 entitled "Disabled Veteran, handicapped parking" by:

ADDING: a second paragraph as follows "all disabled veteran and handicapped person parking spaces listed and designated by address or location in this section shall be deleted from this section and from this Code of Ordinances effective with the 2014 code Supplement and shall be added to the City of Gloucester Traffic Commission Regulations known as the "List of Parking Areas Reserved for Handicapped Persons and Disabled Veterans in the City of Gloucester."

Further ORDERED that the matter of deletion of the listing of handicapped spaces from Sec. 22-287 be referred to the Traffic Commission for review and recommendation to the Ordinances and Administration Standing Committee.

Paul McGeary
Ward 1 Councillor



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-037
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 08/26/2014
REFERRED TO: O&A and TC
FOR COUNCIL VOTE:

ORDERED that the City Council Amend the Code of Ordinances Chapter 22 "Traffic", Sec.22-270 "Parking prohibited at all times" by:

ADDING: "Prospect Street, parking prohibited on the northerly side of Prospect Street from its intersection with Friend Street in a westerly direction to Taylor Street, from utility pole #976 to #978" and by:

DELETING: "Warner Street easterly side from its intersection with Prospect Street to a point 78 feet northerly thereof" and by:

ADDING: "Warner Street easterly side for a distance of 245 feet from its intersection with Prospect Street" and

Further ORDERED that the matter of amendments to Sec. 22-270 "Parking prohibited at all times" be referred to the Traffic Commission for review and recommendation to the Ordinances Administration Standing Committee.

Melissa Cox
Ward 2 Councillor