



GLOUCESTER CITY COUNCIL
Budget & Finance Committee
Thursday, May 8, 2014 – **6:00 p.m.**
1st Fl. Council Committee Rm. – City Hall

AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. *Communication from Judith Hoglander, Chair of the Committee for the Arts re: Roger Armstrong's proposed restoration of eight bronze cenotaphs & plaques at City Hall (Cont'd from 04/17/14)*
2. *CC2014-001 (Verga/McGeary) Request that B&F Committee in consultation with Police Dept. & local merchants consider adopting certain days as "parking meter holidays" to begin in FY14 (Cont'd from 3/06/14)*
3. *Memorandum from Harbormaster & Supplemental Appropriation-Budgetary Request (2014-SA-64)*
4. *Supplemental Appropriation-Budgetary Request (2014-SA-65) from DPW (Talbot Rink Enterprise Fund)*
5. *Supplemental Appropriation-Budgetary Request (2014-SA-66) from DPW (Sewer Enterprise Fund)*
6. *Supplemental Appropriation-Budgetary Request (2014-SA-67) from DPW (Sewer Enterprise Fund)*
7. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization And Auditor's Report*

COMMITTEE

Councilor Melissa Cox, Chair
Councilor William Fonvielle, Vice Chair
Councilor Paul McGeary

CC: Mayor Carolyn Kirk
Kenny Costa
John Dunn
Judith Hoglander
Jim Caulkett
Mike Hale/Mark Cole

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

March 20th, 2014

Dear Mayor Kirk,

Roger Armstrong presented the Committee for the Arts with a proposal to restore the bronze plaques installed at City Hall. Having heard his proposal, which is included with this letter, the Committee for the Arts made a motion to send a letter of recommendation for approval to you and City Council.

The motion reads as follows: "That the Committee for the Arts send a letter of recommendation to Mayor Carolyn A. Kirk to accept the proposed restoration of eight bronze cenotaphs and plaques installed at City Hall."

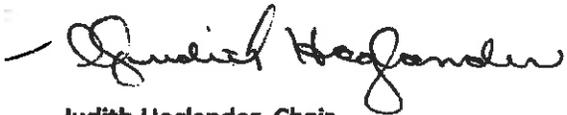
This motion was passed unanimously by the Committee.

As you know, the bronze plaques are in dire need of restoration! They have never been cleaned and restoration will bring forth raised names no longer legible. This is also fitting time wise, with the restoration of the murals now so near completion.

We are thrilled that Roger Armstrong is willing to take on the task of raising the funding and supervising this project. We applaud the generous offer of his time and enthusiastically endorse his proposal!

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, reading "Judith Hoglander". The signature is written in a cursive style with a long, sweeping underline that extends to the left.

Judith Hoglander, Chair
Committee for the Arts

State of the Art Gallery II
18 Pleasant Street
Gloucester, MA 01930
Roger Armstrong Cell (978) 395 - 1783
www.stateoftheartgalleryandsculpturegarden.com
stateoftheartgallery@comcast.net



March 18, 2014
4 Wonson Street
Gloucester, MA 01930

Committee For The Arts
Gloucester, MA 01930
Committee Chair, Judith Hoglander

Dear Judith,

As previously discussed with the Committee for the Arts, I propose to restore the eight bronze plaques on the first and second floor of the City Hall of Gloucester. The restoration is long overdue; many of the plaques date back to 1925. The restoration will cost \$9500.00 and will take approximately one-and-one half weeks to complete. The restoration will coincide nicely with the restoration of the beautiful murals which is currently underway. The plaque restoration will be made possible through private donations at no cost to the City or burden to the committee for the Arts in grant seeking.

I am seeking your approval of this proposal in order to proceed to the City Council for their approval. Work should begin directly upon City Council approval.

Sincerely,
Roger Armstrong,
Committee for the Arts



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-001
COUNCILLOR: Greg Verga and Paul McGeary

DATE RECEIVED BY COUNCIL: 01/14/14
REFERRED TO: B&F & Police Dept .
FOR COUNCIL VOTE:

ORDERED that the Budget and Finance Committee in consultation with the Police Department and local merchants consider the feasibility of the City of Gloucester adopting certain days as “parking meter holidays” to begin in fiscal year 2014; and further

ORDERED that these days consist of the so-called Black Friday and Small Business Saturday dates around the Thanksgiving holiday and that these “parking meter holidays” also coincide with any “sales-tax holidays” adopted by the Massachusetts State Legislature; and further

ORDERED that these local “parking meter holidays” would require no payment to parking meters/kiosks, however, time limits and anti-shuffling rules would still be enforced; and further

ORDERED that this matter be referred to the Budget and Finance Committee for review and recommendation.

Greg Verga
Councillor at Large

Paul McGeary
Ward 1 Councillor



Nineteen Harbor Loop
Gloucester, MA 01930

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jcaulkett@gloucester-ma.gov

CITY OF GLOUCESTER
HARBORMASTER'S OFFICE

Memorandum

From: Jim Caulkett, Harbormaster 
To: Mayor Carolyn Kirk
Date: April 2, 2014
Subject: Appropriation of Funds from Retained Earnings

Mayor Kirk,

Mayor, in your next Report to Council will you include the following request for funds from the Waterways Enterprise Fund Retained Earnings in the amount of \$6,000.00.

These funds will be used for the engineering design work for new floor plans of the National Grid building for the proposed Waterways Board/ Harbormaster complex at Solomon Jacobs Park.

I have attached the Supplemental Appropriation – Budgetary Request transfer form.

If you have any questions please feel free to contact me.

Respectfully

City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2014

****CITY COUNCIL APPROVAL- ⁵6 VOTES NEEDED****

APPROPRIATION # 2014-SA- 64 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Harbormaster's Office

APPROPRIATION AMOUNT: \$6,000.00

Account to Appropriate from:

Unfund Account # 700000.10.000.3590.0000.00.000.00.008

Account Description Waterways Enterprise Fund Retained Earnings

Balance Before Appropriation

53,214.00

Balance After Appropriation

\$ 47,214.00 .

Account Receiving Appropriation:

Unfund Account # 700000.10.492.53100.0000.00.000.00.052

Account Description Engg/Arch Prof Services

Balance Before Appropriation

\$ 2,748.00

Balance After Appropriation

\$ 8,748.00

DETAILED ANALYSIS OF NEED(S): Appropriate "Retained Earnings" for The Purpose of
Engineering Floor Design of Harbormaster Complex at
at Solomon Jacobs Park

APPROVALS:

DEPT. HEAD:



DATE:

4/2/2014

ADMINISTRATION:



DATE:

4/16/14

BUDGET & FINANCE:

DATE:

DATE:

CITY COUNCIL:

DATE:

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2014**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2014-SA- 65 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Talbot Rink Enterprise Fund

APPROPRIATION AMOUNT: \$ 80,000.00

Account to appropriate from:

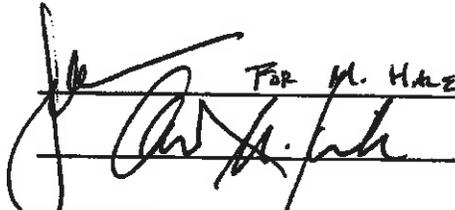
	Unifund Account #	<u>620000.10.000.35900.0000.00.000.00.000</u>
	Account Description	<u>F/B - Undesignated</u>
Balance Before Appropriation	\$	<u>188,527.00</u>
Balance After Appropriation	\$	<u>108,527.00</u>

Account Receiving Appropriation:

	Unifund Account #	<u>62000.10.475.58410.0000.00.000.00.058</u>
	Account Description	<u>Facilities, Contracted Services</u>
Balance Before Appropriation	\$	<u>7,160.00</u>
Balance After Appropriation	\$	<u>87,160.00</u>

DETAILED ANALYSIS OF NEED(S): Hot water ice melting system (\$50,000) and new floor in upstairs lobby and restroom (\$30,000)

APPROVALS:

DEPT. HEAD:  DATE: 4/10/14

ADMINISTRATION: _____ DATE: 4/16/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2014**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2014-SA- 666 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Sewer Enterprise Fund

APPROPRIATION AMOUNT: \$ 450,000.00

Account to appropriate from:	Unfund Account #	<u>600000.10.000.35900.0000.00.000.00.000</u>
	Account Description	<u>F/B - Undesignated</u>
Balance Before Appropriation	\$	<u>1,100,685.00</u>
Balance After Appropriation	\$	<u>650,685.00</u>

Account Receiving Appropriation:	Unfund Account #	<u>60000.10.440.58000.0000.00.000.00.058</u>
	Account Description	<u>Sewer Enterprise - Res for Cap Outlay</u>
Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>450,000.00</u>

DETAILED ANALYSIS OF NEED(S): DEP required dumping area (\$300,000)
Pipe Replacement (\$75,000)
Pump Station generator (\$75,000)

APPROVALS:

DEPT. HEAD:  FOR M. Hume DATE: 4/10/14

ADMINISTRATION:  DATE: 4/16/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2014**

****CITY COUNCIL APPROVAL- 6 VOTES NEEDED****

APPROPRIATION # 2014-SA- 67 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: Sewer Enterprise Fund

APPROPRIATION AMOUNT: \$ 150,000.00

Account to appropriate from:	<i>Unfund Account #</i>	<u>60000.10.000.35900.0000.00.000.00.000</u>
	<i>Account Description</i>	<u>F/B - Undesignated</u>
Balance Before Appropriation	\$	<u>1,100,685.00</u>
Balance After Appropriation	\$	<u>950,685.00</u>

Account Receiving Appropriation:	<i>Unfund Account #</i>	<u>60000.10.440.52450.0000.00.000.00.052</u>
	<i>Account Description</i>	<u>Sewer Enterprise - Sewer Equipment Maint</u>
Balance Before Appropriation	\$	<u>798,074.00</u>
Balance After Appropriation	\$	<u>948,074.00</u>

DETAILED ANALYSIS OF NEED(S): Veolia contract change order

APPROVALS:

DEPT. HEAD:  FOR: M. HALE DATE: 4/10/14

ADMINISTRATION: _____ DATE: 9/16/14

BUDGET & FINANCE: _____ DATE: _____

CITY COUNCIL: _____ DATE: _____