



GLOUCESTER CITY COUNCIL
Ordinances & Administration Committee
Monday, March 3, 2014 – 6:00 p.m.
KYROUZ AUDITORIUM – City Hall
AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. Continued Business:

- A) CC2013-040 (Verga) Request to review GCO Chapter 4 “Animals,” Art. II “Dogs,” Sections 4-15 to 4-22:
Update by Councilor LeBlanc, Council Liaison to O&A re: Ad Hoc Leash Law Committee activities.
- B) CC2013-051 (LeBlanc) Amend GCO c. 22 Sec. 22-200-209 “Reserved” and Sec. 22-270 “Parking Prohibited at all times” re: Draw Bridge Tender Parking (Cont’d from 01/06/14)
- C) CC2013-058 (Cox) Amend GCO c. 22, Sec. 22-287 “Disabled veteran, handicapped parking” re: Proctor St. #12 (Cont’d from 02/03/14)
- D) CC2014-001 (Verga/McGeary) Request that B&F Committee in consultation with Police Dept. and local merchants consider adopting certain days as “parking meter holidays” to begin in FY14 (Cont’d from 02/03/14)

2. New Appointments:

<i>Open Space & Recreation Committee</i>	<i>TTE 02/14/17</i>	<i>Jerome Goulart</i>
<i>Community Preservation Committee</i>	<i>TTE 02/14/17</i>	<i>Joseph Orlando-Planning Board Representative</i>
<i>Planning Board</i>	<i>TTE 02/14/19</i>	<i>Shawn Henry</i>
<i>Capital Improvement Advisory Bd.</i>	<i>TTE 02/14/17</i>	<i>Cindy Wilson</i>

3. Reappointments:

<i>Affordable Housing Trust</i>	<i>TTE 02/14/16</i>	<i>Betsy Works Cook, George Sibley (taken up 2/3/14 and approved by City Council 2/11/14), Mary John Boylan</i>
<i>Archives Committee</i>	<i>TTE 02/14/17</i>	<i>Sarah Dunlap, Jane Walsh, Stephanie Buck</i>
<i>Board of Health</i>	<i>TTE 02/14/17</i>	<i>Claudia Schweitzer, Fred Cowan</i>
<i>Board of Registrars</i>	<i>TTE 02/14/17</i>	<i>Lucia Sheehan</i>
<i>Clean Energy Commission</i>	<i>TTE 02/14/16</i>	<i>Tom Kiely, Linda Stout-Sanders, Candace Wheeler</i>
<i>Committee for the Arts</i>	<i>TTE 02/14/18</i>	<i>Barbara Markell*</i>
<i>Community Preservation Comm.</i>	<i>TTE 02/14/17</i>	<i>William Dugan, Gloucester Housing Authority Rep. Scott Smith, At Large member</i>
<i>Conservation Commission</i>	<i>TTE 02/14/17</i>	<i>Robert Gulla</i>
<i>Downtown Development Comm.</i>	<i>TTE 02/14/17</i>	<i>Jane Fonzo, Douglas Cook, Katherine Cuddyer</i>
<i>Fisheries Commission</i>	<i>TTE 02/14/17</i>	<i>Angela Sanfilippo, Al Cottone, Paul Vitale, Mark Ring</i>
<i>Historic District Commission</i>	<i>TTE 02/14/17</i>	<i>Joseph Orlando, William “BG” Brown</i>
<i>Historical Commission</i>	<i>TTE 02/14/17</i>	<i>Stephen Miller (Alternate Member), David Porper</i>
<i>Magnolia Woods Oversight & Advis. Committee</i>	<i>TTE 02/14/17</i>	<i>Nancy Goodick, Charles Nazarian</i>
<i>Open Space & Recreation Committee</i>	<i>TTE 02/14/17</i>	<i>David Rhineland, Susan Albiero</i>
<i>Shellfish Advisory Commission</i>	<i>TTE 02/14/17</i>	<i>Thomas Falzarano (Cont’d to 3/17/14), Alexander Monell</i>
<i>Tourism Commission</i>	<i>TTE 02/14/17</i>	<i>Charles Crowley, Susan Hedman</i>
<i>Traffic Commission</i>	<i>TTE 02/14/17</i>	<i>David Roach</i>
<i>Waterways Board</i>	<i>TTE 02/14/17</i>	<i>Catherine Ryan</i>
<i>Zoning Board of Appeals</i>	<i>TTE 02/14/17</i>	<i>Larry Ingersoll</i>
		<i>Anthony Gross</i>
		<i>Virginia Bergmann, Francis Wright, David Gardner,</i>

**Letter of Resignation received (on file)*

4. *CC2014-005 (McGeary/LeBlanc/Verga/Cox/Fonvielle) Amend GCO Sec. 16.1 “Grants Applications*
5. *CC2014-006 (Cox) Amend GCO Sec. 22-269 “Stop intersections” re: Pleasant Street at its fork in the southeast corner intersection with Prospect Street just before the driveway at #79 Prospect Street*

COMMITTEE

Councilor Robert Whynott, Chair
Councilor Sefatia Theken, Vice Chair
Councilor Jacqueline Hardy

Back-up and Supporting Documentation all on file at the City Clerk’s Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Linda T. Lowe
Police Chief Leonard Campanello

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

**ORDER: CC#2013-051
COUNCILLORS: Steve LeBlanc**

**DATE RECEIVED BY COUNCIL: 10/22/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:**

ORDERED that Chapter 22 "Traffic", Sec. 22-200-22-209 "Reserved" of the Gloucester Code of Ordinances be amended by **ADDING** new section 22-200 entitled "Reserved Parking Space for Bridge Draw Tender" as follows: The Draw Bridge Tender shall have in the vicinity of the Blynman Bridge House a space for the parking of a motor vehicle, an area marked "No-Parking-Draw Bridge Tender Only" when such area is marked, no person other than the draw bridge tender for whom it is marked shall park a vehicle therein; and further

ORDERED that Sec. 22-270 "Parking prohibited at all times" be amended by **ADDING**: Western Avenue, southerly side, from a point beginning 75' from the Blynman Bridge for a distance 22' in a westerly direction. (Designate/define space with a sign to read "No-Parking Bridge Tender only")

Steve LeBlanc
Ward 3 Councillor

Ordinances & Administration Committee
Monday, December 2, 2013 – 6:00 p.m.
1st Fl. Council Committee Rm. – City Hall
-Minutes-

Present: Councilor Sefatia Theken, Chair; Councilor Robert Whynott, Vice-Chair; Councilor Steven LeBlanc

Absent: None.

Also Present: Councilor Cox; Bethann Godhino

The meeting was called to order at 6:11 p.m. Items were taken out of order.

1. Continued Business:

- A) CC2013-035 (LeBlanc) Amend GCO c. 22 Sec. 22-200-209 “Reserved” and Sec. 22-270 “Parking Prohibited at all times” re: Draw Bridge Tender Parking

Councilor LeBlanc advised the Committee of past constituent complaints about the draw bridge tender parking on the sidewalk on the Boulevard. As the bridge tender is a State employee, the State Department of Transportation (MassDOT) had put a sign up designating a parking space for the bridge tender, but that permitting had not been handled locally nor was the space on State highway. The Committee noted that the Traffic Commission did not recommend the creation of a draw bridge tender parking space at their November 26th meeting. **Councilor LeBlanc** asked the Committee support a creation of a spot on the westerly side of the Boulevard.

Councilor Whynott pointed out that the westerly side of the Boulevard roadway is State owned. After a brief discussion, under the advice of **Councilors Theken** and **Whynott**, Councilor LeBlanc would consult with Sen. Tarr’s office and the Traffic Commission Chair, Robert Ryan to investigate possibly having MassDOT designate the parking space on State highway closest to the Blynman Bridge.

This matter is to be continued to January 6, 2014.

- B) CC2013-056 (Cox) Amend GCO Chapter 22, Sec. 22-284 “Service or loading zones” and Sec. 22-291 “Tow away zones” Re: Pleasant Street #27

Councilor Cox explained that the Cape Ann Museum is undergoing major renovations at this time. The only way to get the historic objects out safely and for construction materials to be carried in and out is through the front of the museum. The only viable option, she said, is to remove the handicap spot, make it a loading zone and then return it to a handicap spot.

The Committee acknowledged the recommendation of the Traffic Commission from their November 26th meeting to remove the handicapped parking space at Pleasant Street #27 and convert it to a loading zone space temporarily. The Cape Ann Museum, **Councilor Cox** noted, is allowing the public use of their Warren Street lot which contains a handicapped space in the interim. It was noted that Pleasant Street is a narrow street already, and that this is a necessary temporary action. **Councilor Whynott** suggested putting a sunset clause into the temporary ordinance; but after Committee discussion with **Councilor Cox** who assured the Committee she would, upon the Cape Ann Museum’s notice 30 days prior to the end of construction, return the loading zone to a handicap parking space by submitting a Council Order at that time, the Committee added no sunset clause to the ordinance amendment.

MOTION: On a motion by Councilor Whynott, seconded by Councilor LeBlanc, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend that the City Council Amend GCO c. 22 “Traffic,” Sec. 22-284 “Service or loading zones” by ADDING a loading zone space in front of Pleasant Street #27; AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Whynott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend that the City Council Amend GCO c. 22 “Traffic,” Sec. 22-291 “Tow away zones” by ADDING a Tow away zone in front of Pleasant Street #27; AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

ORDER: CC#2013-058
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 12/10/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

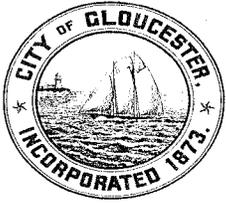
ORDERED that the Gloucester Code of Ordinances Chapter 22, Sec. 22-287 "Disabled veteran, handicapped parking" be amended by **ADDING**:

one (1) handicapped space in front of Proctor Street #12

And further

ORDERED that this matter shall be referred to the Ordinances and Administration Standing Committee and Traffic Commission for review and recommendations.

Melissa Cox
Ward 2 Councillor



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-001
COUNCILLOR: Greg Verga and Paul McGeary

DATE RECEIVED BY COUNCIL: 01/14/14
REFERRED TO: B&F & Police Dept .
FOR COUNCIL VOTE:

ORDERED that the Budget and Finance Committee in consultation with the Police Department and local merchants consider the feasibility of the City of Gloucester adopting certain days as “parking meter holidays” to begin in fiscal year 2014; and further

ORDERED that these days consist of the so-called Black Friday and Small Business Saturday dates around the Thanksgiving holiday and that these “parking meter holidays” also coincide with any “sales-tax holidays” adopted by the Massachusetts State Legislature; and further

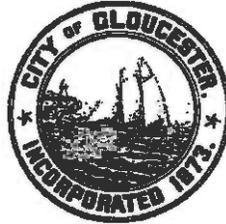
ORDERED that these local “parking meter holidays” would require no payment to parking meters/kiosks, however, time limits and anti-shuffling rules would still be enforced; and further

ORDERED that this matter be referred to the Budget and Finance Committee for review and recommendation.

Greg Verga
Councillor at Large

Paul McGeary
Ward 1 Councillor

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

February 4, 2014

Mr. Jerome Goulart, Jr.
39 Hartz Street
Gloucester, MA 01930

Dear Mr. Goulart:

Thank you for your interest in serving on the and **Open Space Recreation Committee**. I am pleased to appoint you to a three year term on this important committee.

Your appointment will be sent to the City Council for their meeting of February 11, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tom Daniel, Community Development Director
Enclosure



CITY OF GLOUCESTER
COMMUNITY DEVELOPMENT DEPARTMENT
3 POND ROAD, GLOUCESTER, MA 01930

MEMORANDUM

DATE: January 21, 2014

TO: Mayor Carolyn Kirk

FROM: John McElhenny, Chairman, Open Space & Recreation Committee *JM*

THHRU Tom Daniel, Community Development Director *TD*
Stephen Winslow, Senior Project Manager *SW*

Re: Open Space & Recreation Committee Vacancy: Recommendation of Jerome Goulart

The Open Space & Recreation Committee (OSCR) currently has one vacancy. Jerome Goulart Jr. of 39 Hartz Street has expressed interest in this vacancy. The OSCR met with Mr. Goulart on January 16th and unanimously recommends his appointment to the current vacant position on the committee.

EFFECTIVE FEBRUARY 4, 2014

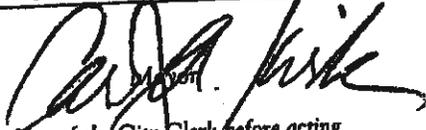
The City of Gloucester, Massachusetts

Dear Jerome Goulart, Jr., 39 Hartz Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the OPEN SPACE & RECREATION COMMITTEE of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

Jerome Goulart, Jr.
39 Hartz St.
Gloucester MA 01930
978-281-2304
Jerry.Goulart@excelitas.com

The Honorable Carolyn Kirk, Mayor
9 Dale Ave.
City of Gloucester, Ma
Gloucester, MA 01930

Re: Open Space & Recreation Committee: Letter of Interest

Dear Mayor Kirk:

My name is Jerome Goulart and I am writing you to apply for the available seat on the Open Space and Recreation Committee. In talking with Patti Amaral, with whom I, a "Portagee Hill" and Veteran's Memorial kid, share passion for Mattos Field (my parents met there ice skating in 1945 and I've virtually lived there as a downtown athlete in my youth and adulthood) she suggested I look into the committee.

After reading through the "Five Year Plan" and thinking back on the more than six decades I have personally, and continuously benefited from the availability of every park, field, court, beach, pond, and woodland, as well as every program associated with them, I feel well suited to fill this seat.

In my youth, I played pee wee football and youth basketball in every city league as well as pond hockey whenever and wherever there was ice safe enough to skate on. I learned to swim at six at Cressey's Beach, to row at YMCA camp, then at Fresh Water Cove, learned archery at Camp Spindrift and shooting at the Cape Ann Sportsman's Club and spent many a day and night hiking and camping in the many outdoor spaces on the island.

I've played, coached and umpired baseball on every diamond on Cape Ann until the age of eighteen and even recruited my father, a Gloucester police detective to coach and eventually become president of Gloucester Little League. As an adult and parent, I both played and coached softball on all the softball fields in town, and followed in my father's footsteps in taking management of the East Gloucester Vikings Youth Program when my girls played ball and did cheering. As recently as two years ago coached my own adult daughters' team in the Cape Ann Women's Softball League at Mattos. There is always a glove in my trunk.

As an adult, a father and a grandfather, my appreciation and concern for Gloucester's precious outside spaces is as real now as when I was the one running the bases. I am always on the lacrosse and soccer fields, at Saturday morning basketball in the field house or in the woods with grandkids, dogs and cameras discovering Babson's Rocks or hiking Red Rock for arguably the best view on Cape Ann. A typical summer week includes at least two days on Good Harbor, a standing Monday night family tennis match at the GHS courts, a hike in Ravenswood and hoops at Fort Playground. My youngest daughter and her husband coach youth soccer and my eldest two live downtown where the critical micro-urban spaces of Burnham's and Mattos are the "backyards" of the kids in my grandchildren's neighborhoods. As an energy conservation professional, a proponent of building strong community and an advocate of

teaching the whole child, I understand the incredible value of fostering community through youth sports, stewardship of common spaces, respect for nature and in maintaining a sense of "neighborhood" that is increasingly more difficult as communities become more transient and young people are not always shepherded in the way they were when families lived together for generations. My girls' closest friends are the ones they made on the courts and fields of their youth sports programs, and this even after a cross town move mid-elementary school. The team WAS their neighborhood. Many of the women on their adult team are the one's they played with at EGS and the same is happening with my grandkids - the community of sports and of camp is replacing the traditional neighborhood in a way that continues to build camaraderie in a way that is so important to keeping kids on a positive path.

I hope that I have adequately conveyed my desire and qualification for the space on the Open Space and Recreation Committee in the above paragraphs. I am confident that I would bring a lifetime of community involvement and sense of place to the role, a genuine commitment to the team and a positive contribution to the betterment of the outside spaces for generations of Gloucester youth and adults.

Thank you for considering this submission. I hope it inspires further conversation.

Jerome Goulart, Jr.

OPEN SPACE AND RECREATION COMMITTEE



Gloucester City Council CERTIFICATE OF VOTE Certificate Number: 2009-183

The Gloucester City Council, at a Special City Council meeting held on, **TUESDAY, AUGUST 25, 2009** at 7:00 p.m. in Fred J. Kyrrouz Auditorium, City Hall, voted to approve the following action:

IN CITY COUNCIL:

MOTION: On motion of Councilor Boote, seconded by Councilor Devlin, the City Council voted **8 IN FAVOR 0 OPPOSED** to **AMEND** Chapter 2 "Administration" by **ADDING** "Open Space and Recreation Advisory Committee" Sections 2-517 through 2-520 as follows:

Be it enacted by the City Council assembled and by the authority of same as follows:

Section 2-517 - Establishment; composition; appointment and terms of members

There is hereby established an Open Space and Recreation Committee which is created to formulate and implement an Open Space and Recreation Plan (OSRP) for the City of Gloucester. The Open Space and Recreation Committee will assist the city in its future actions with regard to open space parks within the city. The committee shall consist of seven (7) members who shall be appointed by the Mayor from the residents of the city and confirmed by the City Council. The members shall serve for three-year staggered terms beginning on the date of appointment and ending on February 14 as required by City Charter.

Section 2 - 518 Purpose

The Committee shall create and implement an OSRP which shall:

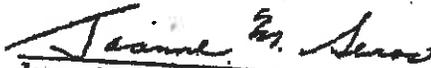
- a. Ensure the existence, smart use and access to open space in perpetuity.
- b. Ensure that contiguous areas and functions and values that depend on them are maintained
- c. Propose a process for agreements with abutters with shared use/conservation interests for enhancing open space.
- d. Recommend planned city growth and business development in a way that fully contemplates and strives to maintain the functions, values, uses and vision for open space in Gloucester.
- e. Establish a criteria and process for coding open space to development or dedicated use
- f. Promote awareness and use of open spaces through a descriptive inventory of open spaces.

Section 2 - 519 Process

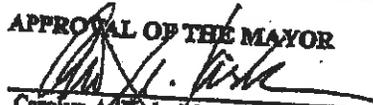
The former open space plans shall be used to create the plan which shall be submitted to the Commonwealth.

Section 2-520 Authorities and Responsibilities

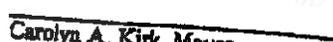
- a. The Open Space and Recreation Committee shall act as an advisory committee to the Mayor, City Council, municipal boards, and the general public on matters concerning open space and recreation and shall have no budgetary powers.
- b. A majority of appointed members serving on the committee shall constitute a quorum and no meeting shall be continued without a quorum being present, unless a subcommittee has been established.
- c. The committee shall submit a summary of its activity and its progress on semiannually basis in the months of September and April.
- d. The Open Space and Recreation Committee may promote ad-hoc committees to develop stewardship for public open spaces. Such activities shall be coordinated with the Parks Department and Conservation Commission.


Joanne M. Senos, Interim City Clerk

APPROVAL OF THE MAYOR


Carolyn A. Kirk, Mayor
SIGNED THIS 31 DAY OF Aug. 2009

VETOED BY THE MAYOR


Carolyn A. Kirk, Mayor

*All Ordinances shall become effective 31 days after passage except:
Emergency Orders shall become Effective Next Day
Zoning Changes shall be Effective Next Day.*

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

February 4, 2014

Mr. Joseph Orlando
1 Western Avenue
Gloucester, MA 01930

Dear Joe:

I am pleased to appoint you to a three year term as the Planning Board's representative on the **Community Preservation Committee**. Your appointment will be sent to the City Council for their meeting of February 11, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

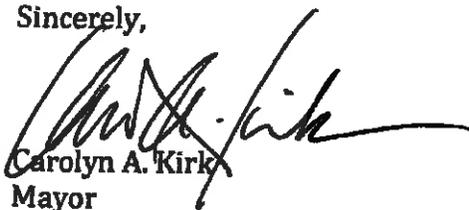
In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure

EFFECTIVE FEBRUARY 4, 2014

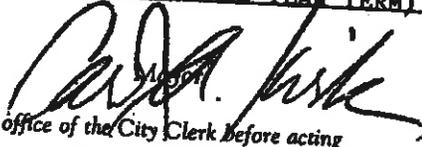
The City of Gloucester, Massachusetts

Dear Joseph Orlando, 1 Western Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
as the Planning Board representative on the _____ of the City of
Gloucester, Massachusetts **COMMUNITY PRESERVATION COMMITTEE**

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____



**CITY OF GLOUCESTER
PLANNING BOARD**

3 Pond Road, Gloucester, MA 01930

Tel 978-281-9781

Fax 978-281-9779

CERTIFICATE OF VOTE

At a regularly scheduled meeting of the Gloucester Planning Board held on Thursday, January 16, 2014, the Planning Board voted unanimously (5-0) its full support and recommendation on the appointment of Joseph Orlando as the Planning Board representative to the Community Preservation Committee.

COMMUNITY PRESERVATION COMMITTEE

Chapter XXXX City of Gloucester Community Preservation Act

Section X	Establishment
Section XX	Membership and Terms
Section XXX	Terms of Office
Section XXXX	Authority, Duties and Responsibility
Section XXXXX	Quorum and Voting
Section XXXXXX	Severability

Section X Establishment

There shall be a Community Preservation Committee ("Committee"), in accordance with Chapter 267 of the Acts of 2000, Massachusetts Community Preservation Act, MGL chapter 44B, §1, et seq., which shall consist of nine (9) members as follows:

Section XX Membership and Terms

The community preservation committee shall consist of nine (9) members, all of whom shall be residents of the city. Committee members shall be appointed by the Mayor and confirmed by the city council for a period of three years expiring on February 15. Committee shall be composed of the following:

- 1) Four members shall be members of the boards and commission as required by the Community Preservation Act, GL c. 44B section 5 and appointed by the Mayor subject to confirmation of the City Council. If a statutory board or commission no longer functions or exists within the city then the Mayor shall appoint a member from the general public who has expertise or performs like duties as the board or commission. Each board or commission shall submit the name of one of its members to sit on the committee within 45 days of a vacancy of the statutory membership. The statute directs that a member from each of the following shall be designated as a member of the committee:
 - a) one member of the Conservation Commission as designated by the Commission.
 - b) one member of the Historical Commission as designated by the Commission.
 - c) one member of the Planning Board as designated by the Board.
 - d) one member of the Parks and Recreation Department.
 - e) one member of the Housing Authority as designated by the Authority.
- 2) There shall be four members of the general public not currently holding elected or appointed office, as appointed by the Mayor.
 - a) The At-Large members shall include at least one citizen who has expertise or demonstrated interest in open space, at least one citizen who has expertise or

demonstrated interest in recreation, at least one citizen who has expertise or demonstrated interest in historic preservation and at least one citizen who has expertise or demonstrated interest in affordable housing.

- b) To the extent possible the members of the committee will be selected so that the five wards are fairly represented.

The commission and boards which may designate a member for appointment shall do so within 45 days of the effective date of this ordinance and shall forward the names to the Mayor. Should a commission or board fail to designate a member for appointment within 45 days, the Mayor shall appoint the member from the general public.

Should a member from a designated commission or board be no longer able to serve on the Preservation Committee, the Mayor shall appoint a successor member.

Section XXX Terms of Office

- 1) The term of office for each member of the Committee shall be three years. No member shall serve more than two terms.
- 2) In order to stagger the terms of the members, the terms of the initial appointments shall be as follows:
 - a. the Historic Commission member, the Conservation Commission member, two At-Large member appointed by the Mayor shall serve for three (3) years;
 - b. the Housing Authority member, the Planning Board member and one At-Large member appointed by the Mayor shall serve for two (2) years;
 - c. the Parks and Recreation Member and one At-Large member appointed by the Mayor shall serve for one (1) year.
 - d. For purposes of this clause, the initial one (1) and two (2) year appointments shall be deemed not to constitute full terms.

Officers:

- 1) The committee shall annually elect one of its members to serve as chairperson and may elect such other officers, adopt procedural rules and regulations and establish any subcommittees as it deems appropriate.
- 2) A Committee member may serve as chairperson for 2 consecutive years, after which he/she shall not be eligible to be nominated for the same position. However, a two-thirds (2/3) vote of the Committee can waive this provision.

Vacancies:

Any vacancy shall be filled by the respective Board, Commission, Authority or Mayor for the remainder of the unexpired time.

- 1) In the event that a Committee member is unable for any reason to complete serving a term, whether by failure of reappointment to his or her underlying board, commission or authority, or otherwise, the board, commission or authority responsible for designating said committee member shall forthwith designate another of its members to complete the remainder of the term.
- 2) All committee members shall serve on the committee without compensation.

Section XXXX Authority, Duties and Responsibility

- 1) The Community Preservation Committee shall study the needs, possibilities and resources of the city regarding community preservation. The committee shall consult with the Mayor, the City Council, the Community Development Director, the Housing Authority Director, the Conservation Commission, the Historical Commission, the Zoning Board, the Parks and Recreation Director, the Chair of the Gloucester Housing Trust, Grants Director, Public Works Director and any persons acting in those capacities or performing like duties when conducting such studies.
- 2) As part of its study, the Committee shall hold one or more public information hearings annually on the needs, possibilities and resources of the City regarding the community preservation possibilities and resources, notice of which shall be posted publicly and published for each of the two weeks preceding a hearing in a newspaper of general circulation in the City and published electronically on the city's web site.
- 3) The Committee shall meet as necessary to carry out its duties, but in any fiscal year shall hold no fewer than three (3) meetings.
- 4) On or before November 1st of each year, the Committee shall make recommendations to the City Council for:
 - a. the acquisition, creation and preservation of open space;
 - b. the acquisition, preservation, rehabilitation and restoration of historic resources;
 - c. the acquisition, creation, preservation and support of community housing;
 - d. the acquisition, creation and preservation of land for recreational use; and
 - e. the rehabilitation or restoration of open space, land for recreational use and community housing that is acquired or created as provided in this section.
- 5) With respect to community housing, the Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.
- 6) The Committee may include in its proposal to the City Council, a recommendation to set aside

for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund or to set aside for later spending funds for general purposes that are consistent with community preservation.

- 7) The Committee may recommend the issuance of general obligation bonds or notes, in accordance with the provisions of M.G.L., Chapter 44B, § 11, in anticipation of revenues to be raised pursuant to M.G.L., Chapter 44B, § 3, the proceeds of which shall be deposited in the Community Preservation Fund.
- 8) In every fiscal year, the Committee shall recommend that the City Council either spend, or set aside for later spending, not less than 10% of the annual revenues in the Community Preservation Fund for each of the following:
 - a. open space (not including land for recreational use);
 - b. historic resources
 - c. community housing
- 9) All recommendations and proposals submitted by the Committee to the City Council shall include the anticipated costs thereof.
- 10) No appropriation shall be made from the Community Preservation Fund without the approval of the City Council.
- 11) The Committee shall submit to the City Council, by March 1st of each year, an annual administrative and operating budget for the Committee for the next fiscal year, which shall not exceed five (5%) percent of that year's estimated annual Community Preservation Fund revenues.

Section XXXXX Quorum and Voting

- 1) Five (5) members shall constitute a quorum for the purpose of convening a meeting and of conducting the business of the Committee.
- 2) The Committee shall approve its actions by a majority vote of the quorum.

Section XXXXXX Severability

In the event any part of this Ordinance is for any reason declared invalid or unconstitutional by any court, the remainder of this Article shall continue in full force and effect.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

February 4, 2014

Mr. Shawn Henry
14 Pleasant Street
Gloucester, MA 01930

Dear Shawn:

Thank you for your interest in serving on the City of Gloucester's Planning Board. I am pleased to appoint you to a five year term on this important board.

Your appointment will be sent to the City Council for their meeting of February 11, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

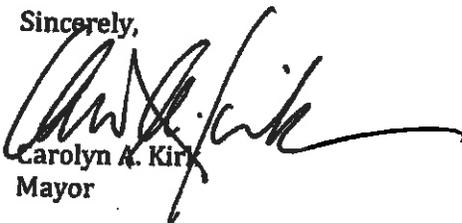
In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Richard Noonan, Chair-Planning Board
Gregg Cademartori, Planning Director

Enclosure

Christine Pantano

From: Carolyn Kirk
Sent: Friday, January 31, 2014 9:57 AM
To: Christine Pantano
Subject: Fwd: Planning Board Appointment

Sent from my iPhone

Begin forwarded message:

From: "Shawn G. Henry" <shawn@shawnhenry.com>
Date: January 16, 2014, 3:31:23 PM EST
To: Carolyn Kirk <ckirk@ci.gloucester.ma.us>
Subject: Planning Board Appointment

Dear Mayor Kirk,

I am writing to ask for your consideration for appointment to the Gloucester Planning Board should an opening become available.

As you may recall, I served on the board previously. I greatly enjoyed the work on the board and service to the community, and it was with deep regret that I needed to end my participation when I did.

I look forward to the opportunity to serve our city on the Planning Board again in the future. Please let me know if you have any additional questions for me.

best wishes,
Shawn

Shawn G. Henry
www.shawnhenry.com
978.590.4869

EFFECTIVE FEBRUARY 4, 2014

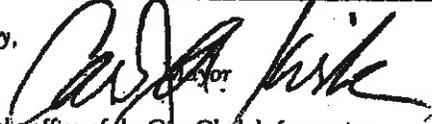
The City of Gloucester, Massachusetts

Dear Shawn Henry, 14 Pleasant Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the PLANNING BOARD of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2019. (FIVE YEAR TERM)

Respectfully,



Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

meeting, the applicant may not grant application without prior city council approval. The applicant must immediately seek city council approval at the next regularly scheduled city council meeting following the application deadline and filing of the application.

(Ord. of 10-5-83, § 1)

Secs. 16-2-16-14. Reserved.

ARTICLE II. PLANNING BOARD*

*Charter reference(s)--Planning board; section 5-2.

Cross reference(s)--Boards, commissions, councils and committees generally, § 2-400 et seq.

State law reference(s)--Planning boards, M.G.L.A. c. 41, §§ 70-72, 81A--81GG.

Sec. 16-15. Composition; appointment; and terms of members.

There shall be a planning board to consist of seven (7) members, appointed by the mayor and confirmed by the city council to staggered terms of five (5) years. Members of the planning board shall be residents of the city.

(Code 1970, § 15-13)

Sec. 16-16. Vacancies.

Vacancies occurring in the board shall be filled by appointment by the mayor. Appointees to fill vacancies shall hold office for the unexpired term.

(Code 1970, § 15-14)

Sec. 16-17. Officers.

The planning board shall annually elect a chairman and vice-chairman from its members and give notice to the city clerk of such election.

(Code 1970, § 15-15)

Cross reference(s)--Officers and employees generally, § 2-40 et seq.

Sec. 16-18. Powers and duties.

The planning board shall exercise such duties and have such powers as are given to planning boards by law.

(Code 1970, § 15-16)

Sec. 16-19. Study of conditions and recommendations to city council.

It shall be the duty of the board to make a careful study of the city as provided by M.G.L.A. c. 41, relating to planning boards, and to report its findings to the city council with such recommendations and suggestions as in its judgment it believes best adapted to the present conditions and the future needs of the city; provided, however, that no expenditures shall be made or contracts awarded until first there shall have been obtained an appropriation fully sufficient to cover the same from the city council.

(Code 1970, § 15-17)

State law reference(s)--Similar provisions, M.G.L.A. c. 41, § 70.

Sec. 16-20. Annual report.

The planning board shall annually make a written report of its activities to the mayor.
(Code 1970, § 15-18)

State law reference(s)--Similar provisions, M.G.L.A. c. 41, § 71.

Secs. 16-21--16-29. Reserved.

ARTICLE III. CONSERVATION COMMISSION*

*Cross reference(s)--Boards, commissions, councils and committees, § 2-400 et seq.; conservation commission to promulgate rules and regulations relating to marshlands, § 12-19.

Sec. 16-30. Created.

There is hereby created a conservation commission under the authority of M.G.L.A. c. 40, § 8C.
(Code 1970, § 2-328)

Sec. 16-31. Composition; appointment; terms of members.

The conservation commission shall consist of seven (7) members, all of whom shall be residents of the city and all of whom shall be appointed by the mayor, subject to approval of the city council, to staggered terms of three (3) years.

(Code 1970, § 2-329)

State law reference(s)--Similar provision, M.G.L.A. c. 40, § 8C.

Sec. 16-32. Powers and duties.

The conservation commission shall have all the duties and powers given to conservation commissions by M.G.L.A. c. 40, § 8C.

(Code 1970, § 2-330)

Sec. 16-33. Condemnation of land or water upon commission's request.

(a) For the purposes of this article, the city may, upon the written request of the conservation commission, take, by eminent domain under M.G.L.A. c. 79, the fee or any lesser interest in any land or waters located in the city, provided the taking has first been approved by two-thirds vote of the city council, which land and water shall thereupon be under the jurisdiction and control of the conservation commission.

(b) No action taken under this section shall affect the powers and duties of the state reclamation board or any mosquito control or other project operating under or authorized by M.G.L.A. c. 252, or restrict any established public access.

(c) Lands used for farming or agriculture, as defined in M.G.L.A. c. 128, § 1A shall not be taken by eminent domain under the authority of this section.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

February 4, 2014

Cindy A. Wilson, Ph.D.
518 Washington Street
Gloucester, MA 01930

Dear Dr. Wilson:

Thank you for your interest in serving on the **Capital Improvement Advisory Board (CIAB)**. I am pleased to appoint you to a three year term on this important board.

Your appointment will be sent to the City Council for their meeting of February 11, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

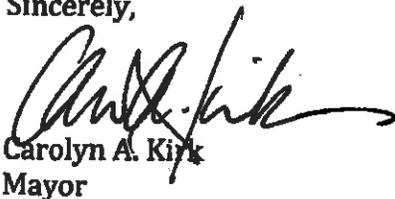
In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Gregg Cademartori, Planning Director
Kersten Lanes, Chair-CIAB

Enclosure

EFFECTIVE FEBRUARY 4, 2014

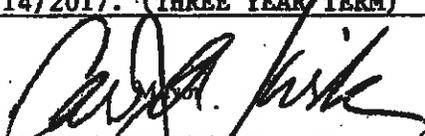
The City of Gloucester, Massachusetts

Dear Cindy A. Wilson, 518 Washington Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the CAPITAL IMPROVEMENT ADVISORY BOARD of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

DIVISION 3. CAPITAL IMPROVEMENTS

Sec. 2-585. Annual planning; capital improvements advisory board established.

A long range plan to serve as guidelines for capital improvements in the city shall be prepared each year in writing by the mayor subject to approval by the city council. Development of the plan shall take into account the recommendations made by a capital improvements advisory board, which is hereby established.

(Code 1970, § 2-18)

Sec. 2-586. Capital improvements advisory board—Function, composition, appointment, terms of office.

(a) The capital improvements advisory board shall consist of seven (7) members appointed by the mayor from the community at large with due care for providing an optimum mix of background and expertise, whose terms of three (3) years shall be staggered. The mayor shall designate a chairman of the board, who shall serve for a term of one (1) year and may be reappointed. All the members of the board shall elect a vice chairman from the membership, again on a yearly basis. No member of the city council shall serve as a member of the board.

(b) The board shall be appraised of the preparation of the ten-year capital improvements program developed by the community development department on a continuing basis, shall review the final ten-year program and shall submit a report on its review to the mayor.

(c) Minutes of each meeting of the capital improvements advisory shall be forwarded forthwith to each member of the city council.

(Code 1970, § 2-21; Ord. of 8-6-85, § 1; Ord. No. 6-1991, § 1, 2-26-91)

Sec. 2-587. Capital improvement plan.

(a) The capital improvement plan shall be concerned with physical facilities, such as land, buildings or other structures, or pieces of equipment, which require a relatively large investment and have a relatively long useful life.

(b) The capital improvement plan shall specify a detailed program of capital expenditures over a period of ten (10) fiscal years from the date on which it becomes effective and shall specify the methods of financing the proposed capital improvements.

(c) Guidelines for the planning process, specifying minimum cost and useful life of capital improvements to be considered in the capital improvement plan, the maximum proportion of total budget to be devoted to capital improvements, and any restrictions on methods of financing, shall be established on recommendation of the mayor and approval by the city council.

(d) The capital improvement plan shall be submitted by the mayor to the city council no later than ninety (90) days before the first day of the fiscal year in which it is to take effect. The plan shall be updated annually during the time it is in effect.

(Code 1970, §§ 2-19, 2-20; Ord. No. 6-1991, § 1, 2-26-91)

Sec. 2-588. Scope of division.

Nothing in this division shall be construed as preempting or diminishing the statutory prerogatives of the city council or the mayor.

(Code 1970, § 2-22)

Christine Pantano

From: kersten Lanes <kersten.lanes@gmail.com>
Sent: Wednesday, January 29, 2014 12:01 PM
To: Carolyn Kirk
Cc: Christine Pantano; Gregg Cademartori; Jim Duggan
Subject: Potential CIAB member

Hi Mayor Kirk --

Joan Kimberley shared a resume with me for a potential candidate for the CIAB; I believe she has left this resume with you too. The candidate is Cindy Wilson, and she appears very talented and accomplished. I hope you will give her consideration as a potential board member to fill one of the two vacancies we have on the board. We currently have only five members, and need four members for a quorum.

Thank you for your consideration.

Kersten Lanes
Chair, CIAB

CINDY A. WILSON, Ph.D.
518 Washington Street
Gloucester, MA 01930
(617) 800-4263 (cell)
cawilsonhome@gmail.com

SUMMARY

Experienced biologist and team leader dedicated to the understanding and treatment of human disease. Strong background in molecular, developmental and cellular biology, genetics, and genomics with fifteen years of basic, translational and drug development experience in Oncology. Well-connected in the academic, bio-pharmaceutical and patient advocacy communities.

EDUCATION/TRAINING

1996 - 2000 Postdoctoral Fellow, Cancer Biology, University of California, Los Angeles, CA
1996 Ph.D., Biological Sciences, University of California, Irvine, CA
1992 Embryology Course, Marine Biological Laboratory, Woods Hole, MA
1988 B.S., Zoology, University of Washington, Seattle, WA

PROFESSIONAL EXPERIENCE

Principal Scientist

Therapeutic Innovation Unit, Amgen, Inc., Cambridge, MA

Oct. 2011 - Present

- Responsible for leading a group of scientists in the application of new technologies, platforms and concepts to key problems in the area of drug resistance in Oncology and cellular senescence.

Principal Scientist

Cancer Biology, Amgen, Inc., Cambridge, MA

Dec. 2005 – Oct. 2011

- Project and scientific lead for large cross-functional research teams.
- Lead research programs through portal progressions from early discovery to target validation and lead-optimization.
- Collaborated with Molecular Sciences and Lead Discovery on biomarker discovery in colorectal and breast cancer using cellular response profiles, next-generation sequencing, genome-wide gene expression, promoter-methylation and SNP analysis.
- Mentored scientists, associate scientists and summer interns.
- Experienced with presenting to and interacting with upper management

Adjunct Assistant Professor

Division of Hematology-Oncology

David Geffen School of Medicine at UCLA, Los Angeles, CA

July 2000 - Dec. 2005

- Used constraints-based analysis of expression profiling data from human breast cancers to recognize fundamental similarity between hereditary (BRCA1) tumors and a sub-group of spontaneous estrogen receptor negative cancers and identified a potential therapeutic target.
- Molecularly and phenotypically characterized a panel of 50 breast cell lines and aligned these data to breast tumor subgroups.
- Managed the molecular analysis for a demanding pre-clinical trial identifying the genomic signatures that predict activity of a small molecule kinase inhibitor in patients with primary

- Developed and validated methodology for recognizing pathway signatures in gene expression data using HER-2/neu positive tumors and pre-clinical models used to develop Herceptin.
- Identified a link between resistance to TGF- β and overexpression of HER-2/neu.
- Mentored physicians training in molecular and cellular biology, bioinformatics, and genome/proteome based cancer research. Trained and supervised 8 undergraduate students.

Postdoctoral Fellow

Oct. 1996 - June 2000

*PI: Dr. Dennis Slamon, Division of Hematology-Oncology
David Geffen School of Medicine at UCLA, Los Angeles, CA*

- Responsible for experimental design and data analysis for Amgen collaboration to evaluate the utility of RNA and protein profiling in cancer research: analyzed data from several hundred cDNA microarray and LC/MS/MS protein profiling experiments.
- Extended the impact of BRCA1 in breast cancer beyond hereditary tumors by identifying a loss of BRCA1 protein in a subset of high-grade, spontaneous breast tumors.
- Recognized for resolving controversy over the sub-cellular localization of the BRCA1 tumor suppressor gene product. Derived quantitative estimates of BRCA1 mRNA and protein abundance and argued that the "tumor suppressor activity" observed with BRCA1 transgenes, which was the basis for a clinical trial, was likely an artifact of non-physiological expression.

Graduate Student

Sept. 1990 - Oct. 1996

*Graduate co-advisors: Dr. Frank Calzone and Dr. Hans Bode
Department of Developmental and Cell Biology, University of California, Irvine, CA*

- Completed high-resolution structure-function analysis of SpP3A2, a transcription factor that controls lineage-specific gene expression during sea urchin embryogenesis.
- Identified the nuclear localization signal (NLS) of BRCA1, and cloned alternative cytoplasmic forms missing the NLS.

Research Technician

July 1988 - Sept. 1990

*Supervisor: Dr. Åke Lommark, Department of Medicine
University of Washington, Seattle, WA*

- Carried out *in vivo* studies testing the anti-diabetogenic properties of Interleukins in a spontaneous rat model of Type I diabetes resulting in a first author publication.

COMMITTEE SERVICE

Jan. - Mar. 2011 Era of Hope 2011 Abstract Review and Placement Committee
Jan. - Mar. 2005 Era of Hope 2005 Abstract Review and Placement Committee

COMMUNITY SERVICE AND TEACHING

June 2003 Lecture for UCLA Oncology Fellows Conference: "Microarrays and Breast Cancer Research". University of California, Los Angeles, CA
Sept. 2001 Lecture for the Kiwanas Club of Santa Monica: "HER-2 and the Development of Herceptin for the Treatment of Breast Cancer". Santa Monica, CA
Feb. 1999 Instructor, Principles of Genetics, Project LEAD / An Innovative Science Program for Breast Cancer Advocates. National Breast Cancer Coalition, San Diego, CA
Jan. 1998 Teaching Assistant, Project LEAD / An Innovative Science Program for Breast Cancer Advocates. National Breast Cancer Coalition, Los Angeles, CA
1991 - 1994 Graduate Student Teaching Assistant for Cell Biology and Physiology labs and study sections.

PROFESSIONAL SOCIETIES

1997 - Present American Association for Cancer Research

GRANTS AND AWARDS

Department of Defense Breast Cancer Research Program Signaling from a Novel Receptor Tyrosine Kinase and the Control of Multi-potent Mammary Progenitor Cells; 1-year \$75,000 CONCEPT Award	2004 - 2005
Department of Defense Breast Cancer Research Program Role of the ROR1 Receptor Tyrosine Kinase in Basal, ER-Negative Breast Cancer; 1-year \$75,000 CONCEPT Award	2004 - 2005
California Breast Cancer Research Program The Importance of Growth Inhibitory Signals in the Normal Breast; 2-year \$150,000 STEP Award	2002 - 2004
UC/Biostar Grant - Principal Scientist Integration of Genomics-Based Technologies into a Streamlined Discovery and Development Process for Antibody Therapeutics to Treat Human Cancers, PI: Dennis Slamon; 2-year \$562,677	2001 - 2002
Bank of America / Giannini Foundation Medical Research Fellowship A Linkage Analysis of Estrogen Genotoxicity, BRCA1 Loss and Breast Cancer Susceptibility; 2-year \$80,000	1998 - 1999
Synthesis and Structure of Biological Macromolecules Training Grant	1992 - 1995
Biotechnology Corporate Affiliate Graduate Student Award Grant	1992
Competitive Tuition Grant, Embryology Course, Woods Hole	1992

PATENTS

Awarded:

United States Patent: 6,767,541 July 27, 2004

Slamon, Dennis J.; Wilson, Cindy A.; Calzone, Frank J.

"HER-2/neu Overexpression Abrogates Growth Inhibitory Pathways".

Filed Applications:

United States Patent Application: 20050079508 April 14, 2005

Dering, Judy; Wilson, Cindy A.; Slamon, Dennis J.

"Constraints-based Analysis of Gene Expression Data".

Patent Application claiming priority to U.S. Provisional Patent Application Serial No. 60/559,762

Inventors: Cindy A. Wilson, and Judy Dering, Dennis J. Slamon

"Orphan Receptor Tyrosine Kinase as a Target in Breast Cancer".

PRESENTATIONS BY INVITATION

- May 2013 Amgen offsite presentation: "Targeting Senescent Cells for the Treatment of Aging-Related Disorders", Boston, MA.
- May 2010 Amgen offsite presentation: "Targeting the Wnt Pathway for Therapeutic Intervention", Cambridge, MA.
- Aug. 2010 Presentation to Amgen CEO Kevin Sharer and President Bob Bradway (AMA operating review): "Targeting the Wnt Pathway for the Treatment of Cancer: The CK1 γ and Tankyrase Programs.
- Oct. 2009 Presentation to Amgen CEO Kevin Sharer (AMA operating review): "The CK1 γ Program: Targeting the Wnt Pathway", Cambridge, MA.
- May 2007 Amgen offsite presentation: "The Wnt Pathway and Cancer", Boston, MA.
- Mar. 2006 SKCC Proteogenomics for Diagnosis, Imaging and Therapy of Cancer Conference: "Molecular Classification of Human Breast Cancer: Biologic and Therapeutic Implications", San Diego, CA.
- Sept. 2005 Minisymposium Presentation 2005 Environmental Mutagen Society/ICEM meeting: Gene Expression and Genomic Changes: "Classification of Human Breast Cancer", San Francisco, CA.
- June 2005 Symposium Presentation 2005 Era of Hope Meeting: "Stratification of Human Breast Cancer by mRNA Expression Profiling", Philadelphia, PA.
- April 2005 Minisymposium Chair and Introduction: 96th Annual AACR Meeting: "Informatics Integration in Cancer Research", Anaheim, CA.
- July 2004 Presentation: Fourth International Symposium on Translational Research in Oncology: "Breast Cancer Classification: Biological and Therapeutic Implications", Dublin, Ireland.
- Oct. 2003 Presentation: Third International Symposium on Translational Research in Oncology: "Pathway and Target identification in Breast Cancer Sub-Types", Santa Barbara, CA.
- Nov. 2002 Lecture: NAAC Preceptorship-Updates on Breast Cancer: "Molecular Approach to Breast Cancer". David Geffen School of Medicine at UCLA, Los Angeles, CA.
- July 2002 Lecture: NAAC Preceptorship-Updates on Breast Cancer: "Molecular Approach to Breast Cancer". David Geffen School of Medicine at UCLA, Los Angeles, CA.
- June 2002 Presentation: Second International Symposium on Translational Research in Oncology: "Use of Microarray Expression Profiling in New Target and Pathway Identification", Laguna Niguel, CA.
- July 2001 Presentation: First International Symposium on Translational Research in Oncology: "Use of Microarray Expression Profiling in New Target Identification", Dublin, Ireland.

- Feb. 2001 Amgen Seminar: "HER2/*neu* over-expression alters transforming growth factor beta-1 responses in breast cancer cells", Thousand Oaks, CA.
- Jan. 2001 Seminar: "HER2/*neu* over-expression alters transforming growth factor beta-1 responses in breast cancer cells: relevance to anti-Her-2 anti-tumor activity". Genentech, San Francisco, CA.
- Mar. 2000 Keystone Symposia: Advances in Human Breast/Prostate Cancer: "Microarray Analysis of HER-2 Over-expressing Breast Cancer Cells". Lake Tahoe, Incline Village, NV.
- Sept. 1998 UCLA/Amgen Symposium: Cutting Edge Research Leads to Novel Therapeutics: "Loss of the BRCA1 Protein in Non-inherited High-grade Breast Cancers", Los Angeles, CA.
- Mar. 1998 Fourth Annual Breast Cancer Research Program Retreat, University of Southern California School of Medicine: "The BRCA1 Tumor Suppressor", Santa Barbara, CA.
- Sept. 1997 First International Workshop on the Function of BRCA1 and BRCA2, Breakthrough Breast Cancer Meeting: "BRCA1 Antibodies and Sub-cellular Localization". Moller Center Churchill College, Cambridge, UK.
- April 1997 Banbury Conference on the Biology of BRCA1, "The BRCA1 Localization Controversy". Cold Spring Harbor Laboratory, Cold Spring Harbor, NY.

ABSTRACTS - PRESENTED

Calzone, F. J., Cajulis, E., Yu, W., Davis, M., Walker, K., Sable, B., van der Valk, M., Wilson C., and Slamon, D. "Integration of Genomics-Based Technologies into a Streamlined Discovery Process for Antibody Therapeutics to Treat Human Cancers". *6th Lake Tahoe Symposium: Integrating Genomics, Epigenomics, Proteomics, and Phenomics in Drug Discovery & Diagnosis*. Granlibakken at Lake Tahoe, NV, January, 2002.

Wilson, C. A., Cajulis, E. E., Li, N., Calzone, F. J., and Slamon, D. J. "Transcript Profiling of HER2/*neu* Overexpressing Breast Cancer Cells Reveals an Impaired Response to TGF- β 1". *EMBL/SALK/EMBO Conference on Oncogenes and Growth Control*. EMBL, Heidelberg, Germany, May, 2000.

Wilson, C. A., Cajulis, E. E., Li, N., Calzone, F. J., and Slamon, D. J. "Transcript Profiling and Functional Analysis of HER2/*neu* Overexpressing Breast Cancer Cells: Mechanistic Implications for HER-2 Antibody Induced Cellular Responses". *Tyrosine Phosphorylation and Cell Signaling*. SALK institute, La Jolla, CA, August, 2000.

Wilson, C. A., Jacobs, C., Baker, P., Baskin, D., Dower, S., Lemmark, A., Toivola, B., Vertrees, S., and Wilson, D. "Interleukin-1b Treatment Reduces the Frequency of Spontaneous Autoimmune Diabetes in the BB Rat". *Annual Endocrine Society Meeting*. Seattle, WA, 1990.

ABSTRACTS - POSTERS

Sunita Badola, Alex Parker, Mara Campbell, Michael Boddigheimer, Barbara Grubinska, Susan Turci, Kim Tsui, Michael A. Damore and Cindy A. Wilson. "Epigenetic Signature of Human Breast Cancer Sub-Types". *First International AACR Conference: Frontiers in Basic Cancer Research*. Boston, MA, October, 2009.

PUBLICATIONS

Badola, S., Parker, A., Campbell, M., Boedigheimer, M., Grubinska, B., Turci, S., Tsui, K., Damore, M., and Wilson, C. A. Epigenetic signature of human breast cancer sub-types. (*in preparation*).

Wilson, C. A., Dering, J., Bernardo, G., Rong, H. M., Cook A., M., Ferdman, R., and Slamon D. J. Molecular classification of human breast cancer cell lines: Evidence for distinct cell types as the targets of oncogenic transformation in luminal versus basal breast cancer (*in preparation*).

Hua Z., Bregman H., Buchanan JL., Chakka N., Chu-Moyer M., Guzman-Perez A., Gunaydin H., Huang X., Berry V., Liu J., Teffera Y., Huang L., Egge B., Emkey R., Mullady E., Schneider S., Andrews P., Dovey J., Mishra A., Newcomb J., Saffron D., Serafino R., Strathdee C., Turci S., Stanton M., Wilson C. A. and DiMauro E.F. The development of novel dual-binders as potent, selective, and orally bioavailable tankyrase inhibitors. *J Med Chem.* **56(24)**: 10003-15. (2013)

Huang H., Guzman-Perez A., Berry V., Bregman H., Dovey J., Gunaydin H., Huang X., Huang L., Serafino R., Schneider S., Wilson C. A. and DiMauro E. F. Structure-based Design of 2-Aminopyridine Oxazolidinones as Potent and Selective Tankyrase Inhibitors. *ACS Med. Chem. Lett.*, **4(12)**, pp 1218-1223 (2013)

Bregman H, Chakka N, Guzman-Perez A, Gunaydin H, Gu Y, Huang X, Berry V, Liu J, Teffera Y, Huang L, Egge B, Mullady EL, Schneider S, Andrews PS, Mishra A, Newcomb J, Serafino R, Strathdee CA, Turci SM, Wilson C, DiMauro EF. Discovery of novel, induced-pocket binding oxazolidinones as potent, selective, and orally bioavailable tankyrase inhibitors. *J Med Chem.* **56(11)**: 4320-42. (2013)

Bregman H, Gunaydin H, Gu Y, Schneider S, Wilson C, DiMauro EF, Huang X. Discovery of a class of novel tankyrase inhibitors that bind to both the nicotinamide pocket and the induced pocket. *J Med Chem.* **56(3)**:1341-5. (2013)

Hua Z, Huang X, Bregman H, Chakka N, DiMauro EF, Doherty EM, Goldstein J, Gunaydin H, Huang H, Mercade S, Newcomb J, Patel VF, Turci SM, Yan J, Wilson C, Martin MW. 2-Phenylamino-6-cyano-1H-benzimidazole-based isoform-selective casein kinase 1 gamma (CK1 γ) inhibitors. *Bioorg Med Chem.* **22 (17)** 5392-5395. (2012).

Finn R.S., Dering J., Ginther C., Wilson C.A., Glaspy P., Tchckmedyian N, Slamon DJ. Dasatinib, an orally active small molecule inhibitor of both the src and abl kinases, selectively inhibits growth of basal-type/"triple-negative" breast cancer cell lines growing in vitro. *Breast Cancer Res Treat.* **105(3)**:319-26. (2007).

Wilson C. A., Cajulis E. E., Green J.L., Olsen T. M., Chung Y. A, Damore M. A., Dering J., Calzone F. J., Slamon D. J. HER-2 overexpression differentially alters transforming growth factor-beta responses in luminal versus mesenchymal human breast cancer cells. *Breast Cancer Res.* **7(6)**: R1058-79 (2005).

Wilson, C. A., and Slamon D. J. Evolving understanding of growth regulation in human breast cancer: interactions of the steroid and peptide growth regulatory pathways. *J Natl Cancer Inst.* **7;97(17)**:1238-9. (2005).

Wilson, C. A., and Dering J. Recent translational research: microarray expression profiling of breast cancer-beyond classification and prognostic markers? *Breast Cancer Res*, **6**:192-200. (2004).

Wilson, C. A., Dering J., Bernardo G., Rong HM., Ginther, C., Ferdman R., Cook AM., Finn R., and Slamon, D. J. "Cell Differentiation and Dominant Signaling Pathway Signatures in the Molecular Classification of Human Breast Cancer Cell Lines". *Third International Symposium on the Molecular Biology of Breast Cancer*. Molde, Norway, 2005.

Wilson, C. A., and Dering., J. "Role of the ROR1 Receptor Tyrosine Kinase in Basal, ER-Negative Breast Cancer". *Department of Defense Breast Cancer Research Program Meeting: 4th Era of Hope Meeting*. Philadelphia, PA, 2005.

Wilson, C. A., Bernardo, G., Rong, H. M., and Dering., J. "An Orphan Receptor Tyrosine Kinase and the Control of Multi-potent Mammary Progenitor Cells". *Department of Defense Breast Cancer Research Program Meeting: 4th Era of Hope Meeting*. Philadelphia, PA, 2005.

Finn, R. S., Wilson, C. A., Chen, J., Glaspy, P., Dering J., Cook, A., Yang, E., Sanders, J., Britten, C., Slamon, D. J. "Biologic Effects of CP-724,714, a Selective HER-2/*neu* Kinase Inhibitor on Human Breast Cancer Cells with Variable Expression of EGFR and HER-2". *Annual American Association for Cancer Research Meeting*. Orlando, FL, 2004.

Wilson, C. A. "Growth Inhibitory and Growth Promoting Signals in Breast Epithelial Cells." *California Breast Cancer Research Program Annual Meeting: From Research to Action: A Decade of Progress*. San Diego, CA, 2003.

Finn, R. S., Wilson, C. A., Natarajan V., Sanders J., Chen J., Dering, J., Glaspy, P., Tchekmydyan, N., Cook, A., Olsen, T., Slamon, D. J. "Neither Inhibition of Baseline or Ligand Induced Phosphorylation of the Epidermal Growth Factor Receptor (EGFR), AKT, MAP Kinase or Ras Activation Correlates with Growth Inhibition by the EGFR Tyrosine Kinase Inhibitor Gefitinib (Iressa, AstraZenica) in Human Breast Cancer Cells Growing *In Vitro*". *Molecular Targets and Cancer Therapeutics*. Boston, MA, 2003.

Wilson, C. A., Cajulis, E. E., Sanders J. L., Olsen T., Ramos L., Calzone, F. J., and Slamon, D. J. "HER2/*neu* Over-expression in Breast Cancer Cells Alters TGF β -1 Responsiveness". *Signal Transduction 2002: Cell Signaling, Transcription and Translation as Therapeutic Targets*. Luxembourg, 2002.

Wilson, C. A., Ramos, L., Villaseñor R. M., Anders, K., Calzone, F. J. and Slamon, D. J. "Loss of BRCA1 Expression in High-grade Ductal Breast Carcinomas". *Annual American Association for Cancer Research Meeting*. Philadelphia, PA, 1998.

Wilson, C. A., Ramos L., Anders K., Calzone F. J., Clarke K. and Slamon, D. J. "Biochemical and *In Situ* Analysis of BRCA1 Protein Expression". *Clinical and Basic Aspects of Breast Cancer, AACR Conference*. Keystone, CO, 1997.

Wilson, C. A., Payton, M., Elliot, G., Cajulis, E. E., Zhang, K. Duas, F. W., Reese, D. M., Slamon, D. J., and Calzone, F. J. "BRCA1 Protein Sub-cellular Localization". *Cancer Genetics and Tumor Suppressor Genes*. Cold Spring Harbor, NY, 1996.

Konecny GE, Wilson C. A., Slamon D. J. Is there a role for epidermal growth factor receptor inhibitors in breast cancer prevention? *J Natl Cancer Inst.* 95(24):1813-5. (2003).

Konecny, G., Pauletti, G., Pegram, M., Untch, M., Dandekar, S., Aguilar, Z., Wilson, C., Rong, H., Bauerfeind, I., Felber, M., Wang, H., Beryt, M., Seshadri, R., Hepp, H., and Slamon, D. Quantitative Association Between HER-2/*neu* and Steroid Hormone Receptors in Hormone Receptor-Positive Primary Breast Cancer *J Natl Cancer Inst* 95 (2): 142-153, (2003).

Cable P. L., Wilson, C. A., Calzone, F. J., Rauscher F. J., Scully, R., Livingston, D. M., Futreal, P. A., and Afshari, C. A. Novel consensus DNA-binding sequence for BRCA1 protein complexes. *Mol Carcinog.* 38(2):85-96.(2003).

Konecny, G., Paulotti, G., Pegram, M., Untch, M., Dandekar, S., Aguilar, Z., Wilson, C., Rong, H., Bauerfeind, I., Felber, M., Wang, H., Beryt, M., Seshadri, R., Hepp, H., and Slamon, D. Quantitative Association Between HER-2/*neu* and Steroid Hormone Receptors in Hormone Receptor-Positive Primary Breast Cancer *J Natl Cancer Inst* 95 (2): 142-153, (2003).

Konecny G., Untch M., Arboleda J., Wilson C., Kahlert S., Boettcher B., Felber M., Beryt M., Lude S., Hepp H., Slamon D., Pegram M. Her-2/*neu* and urokinase-type plasminogen activator and its inhibitor in breast cancer. *Clin Cancer Res.* 8, 2448-57 (2001).

Wilson, C. A., Ramos, L., Villaseñor, R. Anders, K. H. Press, M. F., Clarke, K. Karlan, B., Chen, J., Scully, R., Livingston, D., Zuch, R. H., Kanter, M., Cohen, S., Calzone, F. J. and Slamon, D. J. Characterization of the human BRCA1 protein and its loss in high-grade non-inherited breast carcinomas. *Nature Genetics.* 21, 236-240 (1999).

Wilson, C. A., Payton, M. N., Elliott, G. S., Bueas, F. W., Cajulis, E. E, Grosshans, D., Ramos, L., Reese, D. M., Slamon, D. J., and Calzone, F. J. Differential subcellular localization, expression and biological activity of BRCA1 and the splice variant BRCA1-Δ11b. *Oncogene.* 14, 1-16 (1997).

Wilson, C. A., Payton, M. N., Pekar, S. K., Zhang, K., Pacifici, R. E., Gudas, J. L., Thukral, S., Calzone, F. J., Reese, D. M., and Slamon, D. J. BRCA1 protein products: Antibody specificity.... *Nature Genetics.* 13, 364-365. (1996).

Wilson, C. A. Part I: High resolution in vitro mutagenesis of SpP3A2, the founding member of the novel GRF-1 that regulates growth response genes. Part II: The mechanism of high affinity DNA-binding by GRF-1 transcription factors: (UC, Irvine Dissertation, 1996).

Jobe, L., Vertrees, S., Wilson, C., Jacobs, C., Wilson, D., Picha, K., Baker, P., and Lemmark, A. In Vivo effects of Interleukin-1b on Blood Leukocytes in BB Rats Prone or Resistant to Diabetes. *Autoimmunity.* 11, 233-237 (1992).

Beck, J. C., Goodner, C., Wilson, C., Wilson, D., Clidden, D., Baskin, D., Lemmark, A., and Braquet, P. Effects of Ginkgolide B, a Platelet-Activation Factor Inhibitor on Insulinitis in the Spontaneously Diabetic BB rat. *Autoimmunity.* 9, 225-235 (1991).

Vertrees, S., Wilson, C., Ubungeri, R., Wilson, D., Baskin, D., Toivola, B., Jacobs, D., Boiani, N., Baker, P., and Lemmark, A. Interleukin-1b Regulation of Islet and Thyroid Autoimmunity in the BB rat. *Journal of Autoimmunity.* 4, 717-732. (1991).

Wilson, C. A., Jacobs, C., Baker, P. Baskin, D., Dower, S. Lemmark, A., Toivola, B., Vertrees, S., and Wilson, D. Interleukin-1b Modulation of Spontaneous Autoimmune Diabetes and Thyroiditis in the BB Rat. *The Journal of Immunology.* 144, 3784-3788 (1990).

Lernmark, A., Barneiler, H., Dube, S., Hagopian, W., Karlsen, A., Markholst, H., Wilson, C., and Wassmuth, R. Molecular Analysis of the Pathogenesis of B-cell Destruction in Insulin-Dependent Diabetes Mellitus. *The Western Journal of Medicine*. 153, 499-502 (1990).

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Ms. Betsy Works Cook
5 Brier Road
Gloucester, MA 01930

Dear Betsy:

I am pleased to reappoint you to a two year term as a Trustee of the **Affordable Housing Trust**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tom Daniel, Community Development Director

Enclosure
CAK/c

EFFECTIVE 2/14/2014

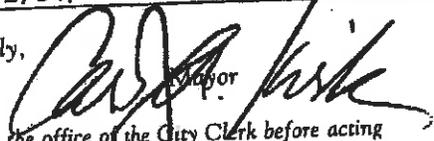
The City of Gloucester, Massachusetts

Dear Betsy Works Cook, 5 Brier Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
as a Trustee of THE AFFORDABLE HOUSING TRUST of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (TWO YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Ms. Mary John Boylan
85 Mt. Pleasant Avenue
Gloucester, MA 01930

Dear Mary John:

I am pleased to reappoint you to a two year term as a Trustee of the **Affordable Housing Trust**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tom Daniel, Community Development Director

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Mary John Boylan, 85 Mt. Pleasant Ave., Gloucester

It is my pleasure to inform you that I have this day appointed you
as a Trustee of THE AFFORDABLE HOUSING TRUST of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (TWO YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

AFFORDABLE HOUSING TRUST

An Ordinance Creating the Gloucester Affordable Housing Trust Fund Article VI, Division 4, Sections 2-601 - 2-615

Sec. 2-601. Gloucester Affordable Housing Trust Fund - Purpose.

The Commonwealth of Massachusetts has recently enacted legislation clarifying the ability of municipalities to create Affordable Housing Trust funds by enacting Section 55C of Chapter 44 of the Massachusetts General Laws; and

due to the high cost of housing, it is becoming harder to maintain economic diversity in the housing stock of the City of Gloucester, and

this rising cost affects the ability of all ages of Gloucester residents to remain in Gloucester as well as affecting the ability of the City to attract new residents of all age ranges; and

the City of Gloucester is dedicated to providing diversity in housing, which diversity includes economic diversity; and

by adopting this Affordable Housing Trust Fund ordinance, it will allow flexibility in addressing the needs of the city in a regulatory and problematic fashion.

Section 2-602. Same - Policy of the City of Gloucester.

It is the policy of the City of Gloucester to support the creation, preservation and maintenance of affordable housing. In doing so, it is also the policy of the City of Gloucester to protect, preserve, and enhance the economic and social diversity of the City, to provide affordable rental and homeownership options for people of all ages and income levels, and to accommodate the changing housing needs of families and individuals. The Gloucester Affordable Housing Trust Fund is created to promote this policy.

Section 2-603. Same - Establishment of the Gloucester Affordable Housing Trust Fund.

There is hereby created the Gloucester Affordable Housing Trust Fund in accordance with Massachusetts General Laws Chapter 44, Section 55C, as now or hereafter amended or superseded. The Gloucester Affordable Housing Trust Fund shall hereinafter be known as the Trust.

Section 2-604. Same - Definition.

For the purposes of Sections 2-601 through and including 2-615, as well as for the Declaration of Trust for the Trust or any other documents, Board shall mean the Board of Trustees of the Trust. Board Members and Trustees shall both mean members of the Board of the Trust, which terms may be used interchangeably.

Section 2-605. Same - Membership.

Acting under the authority of M.G.L. Chapter 44 Section 55C, there is hereby created a Board of Trustees for the Trust established pursuant to Sections 2-604 through 2-615 of the Code of Ordinances of the City of Gloucester, Massachusetts for the purposes set out in the M.G.L. Chapter 44, Section 55C. The Board shall include no fewer than five (5) Trustees, including the Mayor, ex officio, or his or her written designee, ex officio. The remaining Trustees shall be appointed by the Mayor and approved by the City Council for a term not to exceed two years.

The Board Members shall have knowledge or expertise in areas including, but not limited to, affordable housing, real estate, real estate finance, or housing construction. The Mayor, however, shall not be required to appoint Board Members from all of these areas of knowledge or expertise, but shall only be required to make his or her best effort to find persons that meet this requirement. In addition, the City of Gloucester Community Development Director shall serve as an ex officio Trustee.

Section 2-606. Same - Terms of the Board Members; Election of Officers.

- (A) The terms of the Board Members set out in Sections 2-605 and 2-606 shall be two (2) year terms; provided, however, that for the appointment of the initial Board Members, three (3) members shall be appointed for one (1) year, and the remaining Trustees for two (2) years. The Board Members shall serve until their successors have been appointed and qualified. The Mayor, however, shall serve for his or her entire term of office as Mayor. The Mayor's written designee shall serve for the term of his or her written designation, which may be amended or revoked at any time in writing. The Community Development Director shall serve for the entire term of his or her employment as Community Development Director.
- (B) Pursuant to Section 7.5 of the Charter of the City of Gloucester, Massachusetts, every appointment to the Trust shall begin on the fifteenth day of February for the term specified in this Article and shall continue until a successor is chosen and qualified as specified in this Article, but in no case longer than six (6) months when the office shall be declared vacant.
- (C) The Board shall, annually, elect a Chairman and Vice-Chairman of the Board at the first regularly scheduled meeting after February 15.

Section 2-607. Same - City Board.

The Trust is a board of the City for purposes of M.G.L. Chapter 30B (Uniform Procurement Act) and Section 15A of M.G.L. Chapter 40 (Transfers of Land); but agreements and conveyances between the Trust and agencies, boards, commissions, authorities, departments and public instrumentalities of the City shall be exempt from said Chapter 30B.

Section 2-608. Same - Removal of Trustees.

Pursuant to Section 7.14 of the Charter of the City of Gloucester, Massachusetts, any Trustee may be removed from the Board and have his or her place declared vacant for the reasons set out in and under the procedures set out in said Section 7.14.

Section 2-609. Same - Meetings of the Trust; Notice; Quorum.

- (A) The Trust shall meet monthly as long as there is business requiring the attention of the Trust; provided, however, that the Trust shall meet at least on a quarterly basis. The meetings of the Trust shall be at such time and at such place as the Trustees shall determine. Notice of all meetings of the Trust shall be given in accordance with the provisions of the Open Meeting Law, M.G.L. Chapter 39, Sections 23A, 23B and 23C.
- (B) A quorum at any meeting shall be a majority of the Trustees qualified and present in person.

Section 2-610. Same - Powers and Duties.

The Trust, acting through the Trustees, shall have the powers and duties set out in M.G.L. Chapter 44, Section 55C, as now or hereafter amended or superseded, which include but are not limited to the following:

(A) General Powers

- (1) with the approval of the City Council, to accept and receive property, whether real or personal, by gift, grant, devise, or transfer from any person, firm, corporation or other public or private entity, including without limitation, grants of funds or other property tendered to the trust in connection with provisions of any zoning ordinance or any other ordinance. Acceptance or receipt of funds shall require City Council approval pursuant to M.G.L. Chapter 44, Section 55C;
- (2) with the approval of the City Council to the extent required by ordinance and M.G.L. Chapter 30B, to purchase and retain real or personal property, including without restriction, investments that yield a high rate of income or no income;
- (3) with the approval of the City Council, to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertakings relative to Trust property as the Trustees deem advisable notwithstanding the length of any such lease or contract;
- (4) to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;
- (5) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
- (6) with the approval of the City Council, to comprise, compromise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of M.G.L. Chapter 44, Section 55C, to continue to hold the same for such period of time as the Board may deem appropriate;

(B) Real Estate Related Powers:

- (1) with the approval of the City Council to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust; and
- (2) to own, manage or improve real property and, with the approval of the City Council, to sell or transfer any property which the Trustees determine not to be worth retaining.

(C) Financial Powers:

- (1) with the approval of the City Council, to disburse trust funds for the purpose of making loans or grants in furtherance of the creation or preservation of affordable housing in the City of Gloucester upon such terms as the Trustees shall deem most appropriate to carry out such purposes;
- (2) to incur debt;
- (3) to apportion receipts and charges between income and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;

- (4) with the approval of the City Council, to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution, to vote any securities or certificates of interest, and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- (5) with the approval of the City Council, to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board, with the approval of the City Council, may deem necessary and appropriate;
- (6) to carry property for accounting purposes other than acquisition date values;
- (7) with the approval the City Council, to borrow money on such terms and conditions and from such sources as the Trust deems advisable, and to mortgage and pledge trust assets as collateral;
- (8) to make distributions or divisions of principle in kind;
- (9) to hold all or part of the trust property uninvested for such purposes and for such time as the Board may deem appropriate; and
- (10) to extend the time for payment of any obligation to the Trust.

Section 2-611. Same - Funds Paid into the Trust.

Pursuant to M.G.L., Chapter 44, 55C.(d), and notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with the Gloucester Zoning Ordinance, exaction fee, or private contributions shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property and these funds need not be further appropriated to be expended. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board within one year of the date they were appropriated into the Trust, remain Trust property.

Section 2-612. Same - Custodian of the Funds.

The City Treasurer will be the custodian of the funds.

Section 2-613. Same - Taxes.

The Trust is exempt from M.G.L. Chapters 59 and 62, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth or any political subdivision thereto.

Section. 2-614. Same - Governmental Body.

The Trust is a governmental body for purposes of Sections 23A, 23B and 23C of M.G.L. Chapter 39.

Section 2-615. Same - Reports to the Mayor and City Council; Annual Audits.

- (A) The Trust shall, on a quarterly basis, provide written reports to the Mayor and City Council on each and every aspect of the business conducted by the Trust. The reports shall be provided on or before the 15th day of the month following the first day of a calendar quarter.

(B) Pursuant to M.G.L. Chapter 44, Section 55C(h), the books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices for municipalities. The Trust shall forward a copy of the audit to both the City Council and the Mayor. The auditor shall work for the City Treasurer. However, the costs of the audit shall be paid from the Trust.

Secs 2-616 - 2-649. Reserved.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

January 13, 2014

Ms. Sarah Dunlap
3 Mason Square
Gloucester, MA 01930

Dear Sarah:

I am pleased to reappoint you to a three year term on the **Archives Committee**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting.

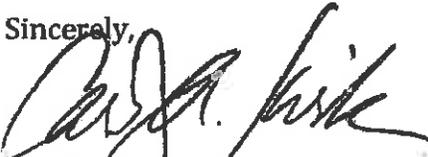
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90-day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Mayor's Report to City Council
Enclosure

CAK/c

EFFECTIVE 2/14/2014

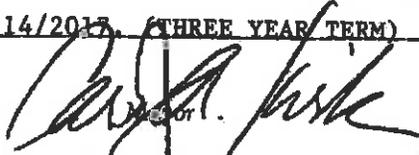
The City of Gloucester, Massachusetts

Dear Sarah Dunlap, 3 Mason Square, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the ARCHIVES COMMITTEE of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2018. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Ms. Jane Walsh
439 Western Avenue
Gloucester, MA 01930

Dear Jane:

I am pleased to reappoint you to a three year term on the **Archives Committee**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90-day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

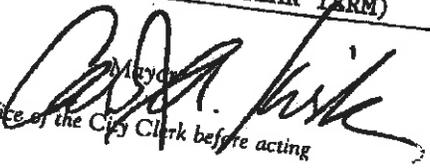
The City of Gloucester, Massachusetts

Dear Jane Walsh, 439 Western Avenue, Gloucester, MA
It is my pleasure to inform you that I have this day appointed you

to the ARCHIVES COMMITTEE _____ of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____

By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Ms. Stephanie Buck
3 Church Street
Gloucester, MA 01930

Dear Stephanie:

I am pleased to reappoint you to a three year term on the **Archives Committee**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting.

In order for your to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90-day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Stephanie Buck, 3 Church Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the ARCHIVES COMMITTEE of the City of

Gloucester, Massachusetts

This is a 90 day temporary apointment. After City Council

approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

[Handwritten Signature]
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

ARCHIVES

- e) implement retention and disposition schedules (see Sec.2-756, 757);
- f) receive from City agencies for permanent archival storage records scheduled for permanent retention and those records which have an enduring historical value, when those records are no longer necessary for conducting current business;
- g) plan, establish and operate an archives repository in order to store, secure, process and conserve said records and to make them available for governmental reference and public use;
- h) in consultation with agencies having custody, identify the records most vital to the operation of the City, which records shall be preserved in protected storage in order to survive disaster;
- i) prepare plans and schedules relative to the retention, disposition and preservation of records, and insure the compliance with Commonwealth regulations governing them;
- j) prepare inventories, indexes, guides and other resource aids to facilitate the use of the public records of the City;
- k) establish procedures for identifying the authoritative copy of record of documents, reflecting all amendments made during the approval process and identifying the office responsible for retaining the copy of record.

In order to carry out the above duties and procedures, the City Clerk may request advice from the Records Management Advisory Board and/or the Archives Committee.

Sec. 2-753. Archivist; appointment; duties.

- a) There shall be within the office of the City Clerk, an archives and records clerk, appointed by the City Clerk, and hereinafter called the Archivist. Said Archivist shall oversee the City Clerk's program (see Sec. 2-752) for the administration and preservation of the records of the City of Gloucester under the provisions of M.G.L.A. c. 66.
- b) The Archivist shall be the liaison between the City Clerk and the various agencies of the City regarding the safekeeping and administration of City records.
- c) The City Clerk may employ, within budget constraints, temporary professional and technical assistance to the Archivist as may be required in the performance of the duties of that office.

Sec. 2-754. Archives Committee; appointment; duties.

- a) Members of the Archives Committee shall be appointed by the Mayor for three-year terms (or the unexpired portion thereof) expiring on February 15, such appointments to be confirmed by the City Council.
- b) The Committee shall assist the City Clerk and the departments in the performance of such tasks as are mutually agreeable to the Committee, the City Clerk and the departments as applicable. The Committee shall have no independent authority.
- c) One member of the Committee may be appointed to serve also on the Records Management Advisory Board.

- d) All members of the Committee shall serve without compensation. They shall be deemed special municipal employees under the Code of Ordinances, Section 2-44 for the purposes of M.G.L.A. c. 268a.

Sec. 2-755. Records Management Advisory Board established; appointments; duties.

- a) In order to promote adequate assurance of the long-term storage, security, preservation and accessibility of all records held by the City of Gloucester, there shall be in the City of Gloucester a Records Management Advisory Board hereinafter called the Board.
- b) The Board shall consist of seven (7) persons, one of whom may be a member of the Archives Committee, appointed by the Mayor and confirmed by the City Council. Members shall be appointed for three year terms (or the unexpired portion thereof) expiring on February 15. In making such appointments the Mayor shall give preference to persons with broad management experience and familiarity with the care and custody of records and with the use of archival materials.
- c) The chairperson, vice-chairperson and recorder shall be elected by the members of the Board. The City Clerk shall serve as a non-voting consultant. Department representatives may be invited as consultants when needed. Minutes of meetings of the Board shall be submitted to the office of the City Clerk on a regular basis.
- d) All members of the Board shall serve without compensation. They shall be deemed special municipal employees under the Code of Ordinances, Section 2-44 for the purposes of M.G.L.A. c. 268a.
- e) The Board shall continually review and assess the records storage and preservation systems of the City and advise the Administration, the City Council and the City Clerk about records management issues. The Board shall render annually to the Mayor and City Council a report regarding the development and status of municipal archives and records management and the adequacy of planning therefor.
- f) The Board shall, at intervals chosen by the members, review its mission and suggest changes in the ordinances that govern its actions.

Sec. 2-756. Agencies of the City; custody and preservation of records.

Unless otherwise provided for by law, records shall be kept in the custody of the manager of each City agency, or his/her designee. The manager of each City agency shall:

- a) make and preserve public records containing proper documentation of its organization, functions, policies and procedures;
- b) establish and maintain effective controls over the creation, maintenance and use of records and guard against the loss or the unauthorized or unlawful removal of City records;
- c) apply the provision of approved records retention schedules to execute the orderly disposition of records including transfer to the City's records center or archives repository of noncurrent or inactive records;
- d) designate a liaison between the agency and the City Clerk on all matters relating to the department's records and record-keeping practices; and

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Ms. Claudia Schweitzer
25 High Street
Gloucester, MA 01930

Dear Claudia:

I am pleased to reappoint you to a three year term on the **Board of Health**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Noreen Burke, Public Health Director

Enclosure
CAK/c

EFFECTIVE 2/14/2014

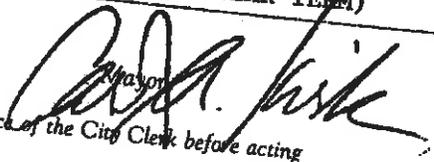
The City of Gloucester, Massachusetts

Dear Claudia Schweitzer, 25 High Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the BOARD OF HEALTH _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor


N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Mr. Fred Cowan
660R Washington Street
Gloucester, MA 01930

Dear Fred:

I am pleased to reappoint you to a three year term on the **Board of Health**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Noreen Burke, Public Health Director

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Fred Cowan, 660R Washington Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the BOARD OF HEALTH _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

[Handwritten Signature]
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

(Code 1970, § 2-187)

State law reference(s)--Selection of board chairman, M.G.L.A. c. 41, § 24.

Sec. 2-417. Duties of secretary.

The secretary of the board of assessors shall keep a full and complete record of the doings of the board, and shall have in his custody the official records to be kept by assessors and he likewise shall perform the duties required of a secretary of a board of assessors by law or as may be required by the commissioner of the department of revenue of the commonwealth.

(Code 1970, § 2-188)

State law reference(s)--Selection of secretary, M.G.L.A. c. 41, § 24.

Sec. 2-418. Books and records.

The board of assessors shall cause to be carefully protected and preserved all books, records and papers belonging to the assessor's department and a detailed and accurate record in permanent form shall be kept relating to all the official acts of the board of assessors.

(Code 1970, § 2-189)

Secs. 2-419-2-424. Reserved.

DIVISION 3 BOARD OF HEALTH*

***State law reference(s)**--City and town boards of health generally, M.G.L.A. c. 111, §§ 26-32.

Sec. 2-425. Composition; appointment, term and removal of members.

The board of health shall consist of five (5) members all of whom shall be appointed by the mayor, subject to the approval of the city council, staggered terms of three (3) years each.

(Code 1970, § 2-297; Ord. No. 4-1991, § 1, 2-26-91)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 26.

Sec. 2-426. Members not compensated.

Members of the board of health shall receive no compensation for their services.

(Code 1970, § 2-298)

State law reference(s)--Members of board of health to receive such compensation as council determines, M.G.L.A. c. 111, § 26.

Sec. 2-427. Selection of chairman.

The board of health shall organize annually by the selection of one (1) of its members as chairman.

(Code 1970, § 2-299)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-428. Rules and regulations.

The board of health may make rules and regulations for its own government and for the government of its officers, agents, and assistants.

(Code 1970, § 2-303)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-429. Appointment of physician to take and examine cultures and school physician.

The board of health may appoint a physician to the board, who shall take and examine all cultures, and shall appoint a school physician, neither of whom shall be a member of the board. Such physicians shall hold their offices according to the provisions of the civil service laws and regulations governing such offices.

(Code 1970, § 2-300)

Cross reference(s)--Duty of school physician relative to vaccination of pupils, § 18-4.

State law reference(s)--Appointment of physician to board, M.G.L.A. c. 111, § 27, appointment of school physician, M.G.L.A. c. 71, § 53.

Sec. 2-430. Employment of clerk and other assistants.

The board of health may appoint a clerk according to the provisions of the civil service laws and regulations governing such an office, which clerk shall not be a member of the board. The board may also employ the necessary officers, agents and assistants to execute the health laws and the board's regulations.

(Code 1970, § 2-301)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-431. Compensation of clerk and assistants.

The board of health may fix the salaries or compensation of its clerk and other agents and assistants.

(Code 1970, § 2-302)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Secs. 2-432--2-439. Reserved.

DIVISION 4. COUNCIL FOR THE AGING**Sec. 2-440. Established; composition; appointment and terms of members.**

There is hereby established a council for the aging consisting of the director of public works, the chairman of the board of health, or their respective representatives, and not less than three (3) nor more than seven (7) additional members appointed by the mayor from the voters and residents of the city. Appointees shall serve staggered terms of three (3) years, commencing at the date of the appointment.

(Code 1970, § 2-343; Ord. of 2-22-77, § 1; Ord. of 5-27-86, § 1)

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Mrs. Lucia Sheehan
3 Blueberry Lane
Gloucester, MA 01930

Dear Lucy:

I am pleased to reappoint you to a three year term on the **Board of Registrars**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

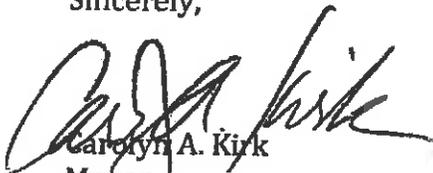
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Lucia Sheehan, 3 Blueberry Lane, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the **BOARD OF REGISTRARS** _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Paul A. Kirk
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

BOARD OF REGISTRARS

M.G.L. - Chapter 51, Section 15

Page 1 of 1

The General Laws of Massachusetts

Search the Laws

PART I. ADMINISTRATION OF THE GOVERNMENT

TITLE VIII. ELECTIONS

CHAPTER 51. VOTERS

REGISTRARS OF VOTERS

Chapter 51: Section 15. Board of registrars in certain cities and towns; appointment; term of office

Section 15. Except as provided in section seventeen, there shall be in every city, other than one having a board of election commissioners or an election commission, and in every town a board of registrars of voters consisting of the city or town clerk and three other persons who shall, in a city, be appointed by the mayor, with the approval of the aldermen, and in a town, by a writing signed by the selectmen and filed with the town clerk. When a board of registrars is first appointed, the registrars shall be appointed in February or March for terms respectively of one, two and three years, beginning with April first following. In February or March in every year after the original appointment, one registrar shall be appointed for the term of three years, beginning with April first following.

As the terms of the several registrars expire, and in case a vacancy occurs in the board of registrars of voters, the selectmen or the appointing authority shall so appoint their successors that as nearly as possible the members of the board shall represent the two leading political parties, as defined in section one of chapter fifty; provided, that a city or town clerk need not be enrolled in a political party; and provided further, that in no case shall an appointment be made as to cause a board to have more than two members, including the city or town clerk, of the same political party. Every such appointment shall be made in a town by the selectmen or the appointing authority from a list to be submitted to them by the town committee of the political party from the members of which the position is to be filled, containing the names of three enrolled members of such party resident in the town, selected by a majority vote at a duly called meeting, at which a quorum is present, of such committee; and every member of a board of registrars of voters shall serve until the expiration of his term and until his successor has qualified; provided, however, if the chairman of the town committee has not submitted such list to the selectmen or the appointing authority within forty-five days after a notification to said chairman by certified mail, the selectmen or the appointing authority shall make said appointment without reference to such a list.

Go To:
Next Section
Previous Section
Chapter Table of Contents
MGL Search Page
General Court Home
Mass.Gov

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Mr. Tom Kiely
246 Western Avenue
Gloucester, MA 01930

Dear Tom:

I am pleased to reappoint you to a three year term on the **Clean Energy Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

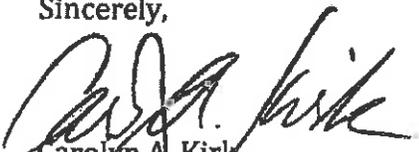
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

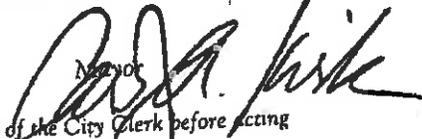
Dear Tom Kiely, 246 Western Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the CLEAN ENERGY COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/ 2016. (TWO YEAR TERM)

Respectfully,

Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Ms. Linda Stout-Saunders
52 Bennett Street
Gloucester, MA 01930

Dear Linda:

I am pleased to reappoint you to a three year term on the **Clean Energy Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Linda Stout-Saunders, 52 Bennett Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the CLEAN ENERGY COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (TWO YEAR TERM)

Respectfully,

Robert A. Kirk
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Ms. Candace Wheeler
8 Rockholm Road
Gloucester, MA 01930

Dear Candace:

I am pleased to reappoint you to a three year term on the **Clean Energy Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Candace Wheeler, 8 Rockholm Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the CLEAN ENERGY COMMISSION of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (TWO YEAR TERM)

Respectfully,

John A. Pisk
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

DIVISION 11

SECTION 2-514 CLEAN ENERGY COMMISSION

Be it enacted by the City Council assembled and by the authority of the same as follows:

Sec. 2-514 The Gloucester Clean Energy Commission is created to promote clean energy options in Gloucester, including energy efficiency, conservation and the development of clean and renewable energy.

Sec. 2-515 The Commission shall pursue the following tasks:

- a) Propose and develop strategies to reduce energy costs of city-owned facilities and vehicles through energy conservation, efficiency and renewable energy measures. The strategies may include electricity, vehicle fuel, natural gas and oil conservation and may identify innovative cost-saving measures.
- b) Recommend city-wide programs including participation in federal or state-wide energy initiatives, such as the Green Communities Program, to promote and facilitate smart energy strategies for Gloucester citizens on both public and private real property.
- c) Work with appropriate city departments to track energy usage and costs associated with key assets and operations of the City.
- d) Identify climate adaptation and mitigation issues and strategies to safeguard the long-term economic and cultural vitality of the City.
- e) Follow emerging federal and state mandates, as well as initiatives and funding opportunities for energy conservation, renewable energy, or climate adaptation and mitigation strategies. Recommend strategies to comply with applicable mandatory or voluntary standards.
- f) Provide guidance, in the form of education or information, to the Mayor, City Council and key city departments and personnel, to support their decision-making on recommended strategies and clean energy opportunities.
- g) Serve as a communications and information resource on clean energy issues and city initiatives for the public through:
 - i) Meetings and sponsored events;
 - ii) Maintenance of an active web site;
 - iii) Regular communications to interested parties; and
 - iv) Public/private partnerships

Sec. 2-516

a) The Commission shall consist of seven (7) members. Members shall be appointed by the Mayor and approved by the City Council, subject to the provisions of the City Charter. Appointees shall serve staggered terms of two years beginning at the date of appointment and ending on February 14 as required by the city charter. Commission members shall be Gloucester residents and may include representation by appropriate city employees as determined by the Mayor. Members will be selected based on relevant experience and knowledge in energy management strategies, renewable and alternate energies, energy efficiency and/or community sustainability. A vacancy occurring other than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment.

b) The terms of the members shall be staggered, as such, the initial members shall be for the following terms:

- i. Three members for one year;
- ii. Four members for two years.

c) The Commission shall:

- i. Meet on a monthly basis and retain meeting minutes;
- ii. Report to the Mayor on a quarterly basis; and
- iii. Beginning six months after its initial formation, the Commission shall submit to the Council on a semi-annual basis a report of its activities and its progress in achieving its mission.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

MEMORANDUM

TO: Council President Paul McGeary
FR: Mayor Kirk
RE: Barbara Markell - Committee for the Arts reappointment
DT: January 23, 2014

14 JAN 23 PM 3:24
CITY CLERK
GLOUCESTER, MA

We have just been informed that **Barbara Markell** resigned from the Committee for the Arts some time last year. Please delete her name from the list of reappointments in the Mayor's Report to the City Council for the January 28, 2014 Mayor's Report.

Thank you.

CAK/c

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

January 13, 2014

Mrs. Barbara Markell
61 Shore Road
Gloucester, MA 01930

Dear Mrs. Markell:

I am pleased to reappoint you to a four year term on the **Committee for the Arts**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

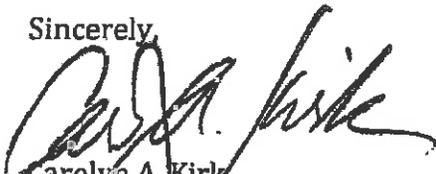
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expired. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

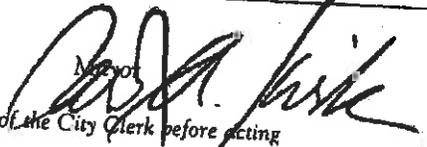
Dear Barbara Markell, 61 Shore Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the **COMMITTEE FOR THE ARTS**

_____ of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2018. (FOUR YEAR TERM)

Respectfully,

Mayor


N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

- (1) Organize and direct volunteer efforts to keep Gloucester beautiful;
- (2) Keep the mayor and the appropriate city departments informed of the maintenance and beautification needs of public property;
- (3) Work with all city departments, including the department of public works, the department of parks and recreation, the school department, the conservation commission, and the waterways board, to keep Gloucester beautiful.

(Ord. No. 20-1996, § I, 7-9-96)

Sec. 2-507. Powers and duties.

The powers and duties of the commission shall include the following:

- (1) To support and assist all city departments in their efforts to maintain a safe and clean environment;
- (2) To submit reports to the mayor and the appropriate city departments concerning the matters set forth in section 2-506 herein;
- (3) To submit plans for resolving problems concerning the matters set forth in section 2-506 herein to the mayor and the appropriate city departments; and
- (4) To render to the mayor, the city council and the appropriate city departments a full written report of its activities and its recommendations, not less than once a year.

(Ord. No. 20-1996, § I, 7-9-96)

DIVISION 10. COMMITTEE FOR THE ARTS

Sec. 2-508. Created.

This is hereby created and established a committee to be known as the committee for the arts.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-509. Composition; appointment and terms of members.

The committee for the arts shall consist of a minimum of five (5) members and a maximum of seven (7) members, one to be the mayor or his designee from time to time acting in his stead and the other four (4) to be residents of the city appointed by the mayor to serve staggered terms of four (4) years. The mayor in office shall continue his membership on the committee for the term for which he is elected.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-510. Qualifications of members; city officers not eligible except as mayoral designee from time to time.

(a) At least three (3) of the appointed members of the committee for the arts shall have had experience in the arts by reason of vocation, avocation, or by membership in a private or public entity devoted to the arts.

(b) None of the appointed members of the committee for the arts shall hold any elected office.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-511. Chairman.

The chairman of the committee for the arts shall be elected by majority vote of the membership.
(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-512. Assistance of city officials, board and employees.

The committee shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the committee. Further, the committee may request the services and assistance of any of the officials, boards, and through the mayor, employees of the city at all reasonable times when the committee determines that it requires the assistance and advice of such officials and employees in the performance of its duties.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-513. Duties.

It shall be the duty of the committee for the arts to promote the arts, visual, written, performed and spoken, to foster within the community, a knowledge and appreciation of artistic endeavors, commercial or otherwise, to seek out private or public assistance by way of donations or grants and to do all appropriate acts that encourage the continuation of artistic endeavors within the city; to establish premises and offices and to spread the fame of local artists and educate the public.

(Ord. No. 112-2000, § I, 11-28-00)

Secs. 2-514--2-559. Reserved.

ARTICLE VI. FINANCE*

~~*Charter reference(s)--Provisions relating to council committee on budget and finance, section 2-9; provisions relating to municipal financial procedures, section 6-1 et seq.~~

~~Cross reference(s)--Ordinances promising or guaranteeing payment of money for the city or authorizing the issuance of any bonds of the city or any evidence of the city's indebtedness, or any contract or obligation assumed by the city saved from repeal, § 1-7(2); appropriation ordinances saved from repeal, § 1-7(14); ordinances levying or imposing taxes saved from repeal, § 1-7(15).~~

~~State law reference(s)--Municipal finance generally, M.G.L.A. c. 44, § 1 et seq.~~

DIVISION 1. GENERALLY**Sec. 2-560. Fiscal year.**

The city's fiscal year shall begin on the first day of July in each year and end on the thirtieth day of the following June in each year including both days.

(Code 1970, § 2-1)

~~State law reference(s)--Fiscal year of cities, M.G.L.A. c. 44, § 56A.~~

Sec. 2-561. Payroll procedure.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

January 14, 2014

Mr. William Dugan
15 Cherry Street
Gloucester, MA 01930

Dear Bill:

I am pleased to reappoint you to a three year term as the Gloucester Housing Authority representative on the **Community Preservation Committee**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

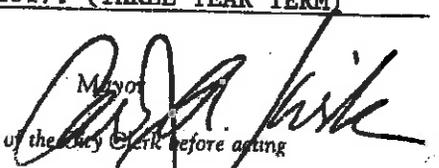
Dear William Dugan, 15 Cherry Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the COMMUNITY PRESERVATION COMMITTEE of the City of
Gloucester, Massachusetts
(Gloucester Housing Authority representative)

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Scott Smith
12 Grapevine Road
Gloucester, MA 01930

Dear Scott:

I am pleased to reappoint you to a three year term as an at large member on the **Community Preservation Committee**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

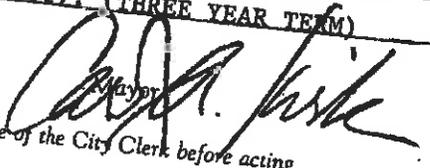
The City of Gloucester, Massachusetts

Dear Scott Smith, 12 Grapevine Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the COMMUNITY PRESERVATION COMMITTEE of the City of
(AT LARGE MEMBER)
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

COMMUNITY PRESERVATION COMMITTEE

Chapter XXXX City of Gloucester Community Preservation Act

Section X	Establishment
Section XX	Membership and Terms
Section XXX	Terms of Office
Section XXXX	Authority, Duties and Responsibility
Section XXXXX	Quorum and Voting
Section XXXXXX	Severability

Section X Establishment

There shall be a Community Preservation Committee ("Committee"), in accordance with Chapter 267 of the Acts of 2000, Massachusetts Community Preservation Act, MGL chapter 44B, §1, et seq., which shall consist of nine (9) members as follows:

Section XX Membership and Terms

The community preservation committee shall consist of nine (9) members, all of whom shall be residents of the city. Committee members shall be appointed by the Mayor and confirmed by the city council for a period of three years expiring on February 15. Committee shall be composed of the following:

- 1) Four members shall be members of the boards and commission as required by the Community Preservation Act, GL c. 44B section 5 and appointed by the Mayor subject to confirmation of the City Council. If a statutory board or commission no longer functions or exists within the city then the Mayor shall appoint a member from the general public who has expertise or performs like duties as the board or commission. Each board or commission shall submit the name of one of its members to sit on the committee within 45 days of a vacancy of the statutory membership. The statute directs that a member from each of the following shall be designated as a member of the committee:
 - a) one member of the Conservation Commission as designated by the Commission.
 - b) one member of the Historical Commission as designated by the Commission.
 - c) one member of the Planning Board as designated by the Board.
 - d) one member of the Parks and Recreation Department.
 - e) one member of the Housing Authority as designated by the Authority.
- 2) There shall be four members of the general public not currently holding elected or appointed office, as appointed by the Mayor.
 - a) The At-Large members shall include at least one citizen who has expertise or demonstrated interest in open space, at least one citizen who has expertise or

demonstrated interest in recreation, at least one citizen who has expertise or demonstrated interest in historic preservation and at least one citizen who has expertise or demonstrated interest in affordable housing.

- b) To the extent possible the members of the committee will be selected so that the five wards are fairly represented.

The commission and boards which may designate a member for appointment shall do so within 45 days of the effective date of this ordinance and shall forward the names to the Mayor. Should a commission or board fail to designate a member for appointment within 45 days, the Mayor shall appoint the member from the general public.

Should a member from a designated commission or board be no longer able to serve on the Preservation Committee, the Mayor shall appoint a successor member.

Section XXX Terms of Office

- 1) The term of office for each member of the Committee shall be three years. No member shall serve more than two terms.
- 2) In order to stagger the terms of the members, the terms of the initial appointments shall be as follows:
 - a. the Historic Commission member, the Conservation Commission member, two At-Large member appointed by the Mayor shall serve for three (3) years;
 - b. the Housing Authority member, the Planning Board member and one At-Large member appointed by the Mayor shall serve for two (2) years;
 - c. the Parks and Recreation Member and one At-Large member appointed by the Mayor shall serve for one (1) year.
 - d. For purposes of this clause, the initial one (1) and two (2) year appointments shall be deemed not to constitute full terms.

Officers:

- 1) The committee shall annually elect one of its members to serve as chairperson and may elect such other officers, adopt procedural rules and regulations and establish any subcommittees as it deems appropriate.
- 2) A Committee member may serve as chairperson for 2 consecutive years, after which he/she shall not be eligible to be nominated for the same position. However, a two-thirds (2/3) vote of the Committee can waive this provision.

Vacancies:

Any vacancy shall be filled by the respective Board, Commission, Authority or Mayor for the remainder of the unexpired time.

- 1) In the event that a Committee member is unable for any reason to complete serving a term, whether by failure of reappointment to his or her underlying board, commission or authority, or otherwise, the board, commission or authority responsible for designating said committee member shall forthwith designate another of its members to complete the remainder of the term.
- 2) All committee members shall serve on the committee without compensation.

Section XXXX Authority, Duties and Responsibility

- 1) The Community Preservation Committee shall study the needs, possibilities and resources of the city regarding community preservation. The committee shall consult with the Mayor, the City Council, the Community Development Director, the Housing Authority Director, the Conservation Commission, the Historical Commission, the Zoning Board, the Parks and Recreation Director, the Chair of the Gloucester Housing Trust, Grants Director, Public Works Director and any persons acting in those capacities or performing like duties when conducting such studies.
- 2) As part of its study, the Committee shall hold one or more public information hearings annually on the needs, possibilities and resources of the City regarding the community preservation possibilities and resources, notice of which shall be posted publicly and published for each of the two weeks preceding a hearing in a newspaper of general circulation in the City and published electronically on the city's web site.
- 3) The Committee shall meet as necessary to carry out its duties, but in any fiscal year shall hold no fewer than three (3) meetings.
- 4) On or before November 1st of each year, the Committee shall make recommendations to the City Council for:
 - a. the acquisition, creation and preservation of open space;
 - b. the acquisition, preservation, rehabilitation and restoration of historic resources;
 - c. the acquisition, creation, preservation and support of community housing;
 - d. the acquisition, creation and preservation of land for recreational use; and
 - e. the rehabilitation or restoration of open space, land for recreational use and community housing that is acquired or created as provided in this section.
- 5) With respect to community housing, the Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.
- 6) The Committee may include in its proposal to the City Council, a recommendation to set aside

for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund or to set aside for later spending funds for general purposes that are consistent with community preservation.

- 7) The Committee may recommend the issuance of general obligation bonds or notes, in accordance with the provisions of M.G.L., Chapter 44B, § 11, in anticipation of revenues to be raised pursuant to M.G.L., Chapter 44B, § 3, the proceeds of which shall be deposited in the Community Preservation Fund.
- 8) In every fiscal year, the Committee shall recommend that the City Council either spend, or set aside for later spending, not less than 10% of the annual revenues in the Community Preservation Fund for each of the following:
 - a. open space (not including land for recreational use);
 - b. historic resources
 - c. community housing
- 9) All recommendations and proposals submitted by the Committee to the City Council shall include the anticipated costs thereof.
- 10) No appropriation shall be made from the Community Preservation Fund without the approval of the City Council.
- 11) The Committee shall submit to the City Council, by March 1st of each year, an annual administrative and operating budget for the Committee for the next fiscal year, which shall not exceed five (5%) percent of that year's estimated annual Community Preservation Fund revenues.

Section XXXXX Quorum and Voting

- 1) Five (5) members shall constitute a quorum for the purpose of convening a meeting and of conducting the business of the Committee.
- 2) The Committee shall approve its actions by a majority vote of the quorum.

Section XXXXXX Severability

In the event any part of this Ordinance is for any reason declared invalid or unconstitutional by any court, the remainder of this Article shall continue in full force and effect.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

January 13, 2014

Mr. Robert Gulla
593 Essex Avenue
Gloucester, MA 01930

Dear Rob:

I am pleased to reappoint you to a three year term on the **Conservation Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

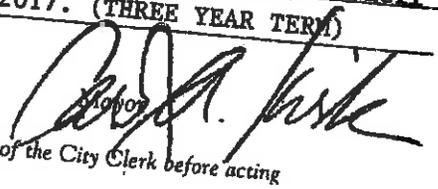
The City of Gloucester, Massachusetts

Dear Robert Gulla, 593 Essex Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the **CONSERVATION COMMISSION** _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

ARTICLE III. CONSERVATION COMMISSION*

*Cross reference(s)--Boards, commissions, councils and committees, § 2-400 et seq.; conservation commission to promulgate rules and regulations relating to marshlands, § 12-19.

Sec. 16-30. Created.

There is hereby created a conservation commission under the authority of M.G.L.A. c. 40, § 8C.

(Code 1970, § 2-328)

Sec. 16-31. Composition; appointment; terms of members.

The conservation commission shall consist of seven (7) members, all of whom shall be residents of the city and all of whom shall be appointed by the mayor, subject to approval of the city council, to staggered terms of three (3) years.

(Code 1970, § 2-329)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.

Sec. 16-32. Powers and duties.

The conservation commission shall have all the duties and powers given to conservation commissions by M.G.L.A. c. 40, § 8C.

(Code 1970, § 2-330)

Sec. 16-33. Condemnation of land or water upon commission's request.

(a) For the purposes of this article, the city may, upon the written request of the conservation commission, take, by eminent domain under M.G.L.A. c. 79, the fee or any lesser interest in any land or waters located in the city, provided the taking has first been approved by two-thirds vote of the city council, which land and water shall thereupon be under the jurisdiction and control of the conservation commission.

(b) No action taken under this section shall affect the powers and duties of the state reclamation board or any mosquito control or other project operating under or authorized by M.G.L.A. c. 252, or restrict any established public access.

(c) Lands used for farming or agriculture, as defined in M.G.L.A. c. 128, § 1A shall not be taken by eminent domain under the authority of this section.

(Code 1970, § 2-331)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.

Sec. 16-34. Rules and regulations; penalty for violations thereof.

The conservation commission may adopt rules and regulations governing the use of land and waters under its control, and prescribe penalties, not exceeding a fine of one hundred dollars (\$100.00), for any violation thereof.

(Code 1970, § 2-332)

State law reference(s)—Similar provisions, M.G.L.A. c. 40, § 8C.

Secs. 16-35—16-44. Reserved.

ARTICLE IV. RESERVED*

***Editor's note**—An ordinance of May 27, 1986, § 1, repealed Art. IV, §§ 16-45—16-48, pertaining to the downtown development commission, as derived from Code 1970, §§ 2-414—2-417.

Secs. 16-45—16-59. Reserved.

ARTICLE V. HISTORIC DISTRICT*

***State law reference(s)**—Historic districts, M.G.L.A. c. 40C.

Sec. 16-60. Purpose.

The purpose of this article is to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history or architecture of the city, and through the maintenance and improvement of settings for such buildings and places and the encouragement of designs compatible therewith.

(Ord. of 5-24-77, § 2)

State law reference(s)—Similar provisions, M.G.L.A. c. 40C, § 2.

Sec. 16-61. Created.

There is hereby established under the provisions of M.G.L.A. a historic district to be known as the Gloucester Historic District, which district shall include the area as shown on the plan on file in the city clerk's office.

(Ord. of 5-24-77, § 3)

State law reference(s)—Municipal authority to establish historic districts, M.G.L.A. c. 40C, § 3.

Sec. 16-62. Historic district commission—Established; membership; term of office; office.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

14 FEB 25 AM 11:59

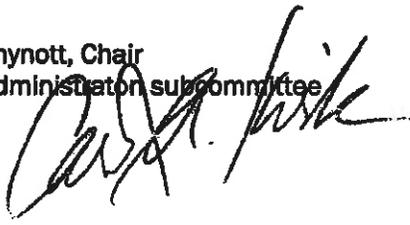
MEMORANDUM

TO: Councilor Bob Whynott, Chair
Ordinance and Administration subcommittee

FR: Mayor Kirk

RE: Douglas Cook

DATE: February 25, 2014



Please be advised that Douglas Cook has resigned as a member of the Downtown Development Commission effective immediately. Therefore, the matter of his reappointment should be removed from the O&A Committee's agenda.

Mr. Cook has put forward for appointment to the Planning Board, and we respectfully request that the City Council approve this appointment.

Thank you.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 13, 2014

Mr. Douglas Cook
11 Oakes Avenue
Gloucester, MA 01930

Dear Doug:

I am pleased to reappoint you to a three year term on the **Downtown Development Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Douglas Cook, 11 Oakes Avenue, Gloucester, MA

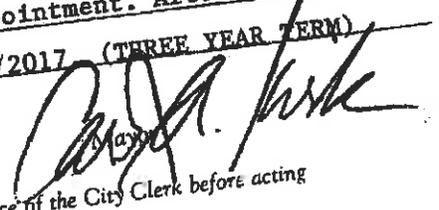
It is my pleasure to inform you that I have this day appointed you
to the **DOWNTOWN DEVELOPMENT COMMISSION** of the City of

Gloucester, Massachusetts.

This is a 90 day temporary appointment. After City Council

approval, term to expire 2/14/2017 (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

January 13, 2014

Mrs. Jane Fonzo
129 Atlantic Road
Gloucester, MA 01930

Dear Jane:

I am pleased to reappoint you to a three year term on the **Downtown Development Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

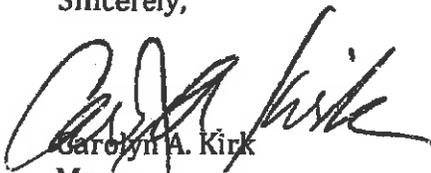
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

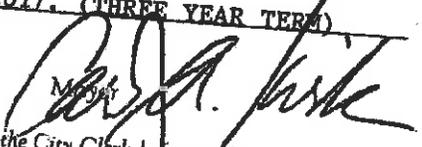
The City of Gloucester, Massachusetts

Dear Jane Fonzo, 129 Atlantic Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the **DOWNTOWN DEVELOPMENT COMMISSION** _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,


Mayor

N B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

January 13, 2014

Mrs. Katherine Cuddyer
53 Grapevine Road
Gloucester, MA 01930

Dear Kathy:

I am pleased to reappoint you to a three year term on the **Downtown Development Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Katherine Cuddyer, 53 Grapevine Road, Gloucester, MA

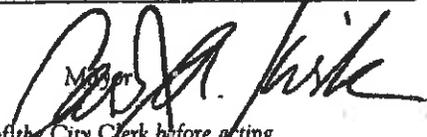
It is my pleasure to inform you that I have this day appointed you

to the DOWNTOWN DEVELOPMENT COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor



N B You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

DOWNTOWN DEVELOPMENT
COMMISSION

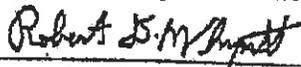


CERTIFICATE OF VOTE

The Gloucester City Council, at a meeting held on, **TUESDAY, September 04, 2007**, at 7:00 p.m. In the Fred J. Kyrouz Auditorium, City Hall voted to approve the following action:

IN CITY COUNCIL:

MOTION: On motion of Councilor Tobey, seconded by Councilor Hardy the City Council voted 9 in favor, 0 opposed that Division 7, entitled "Downtown Development Commission", Section 2-492, entitled "Created; membership; terms" be amended by **DELETING:** (a) There is hereby recreated and reestablished in the City of Gloucester a commission to be known as the downtown development commission consisting of seven (7) members, all of whom shall be appointed by the mayor of the city and shall be confirmed by the Gloucester City Council and by **ADDING:** (a) There is hereby recreated and reestablished in the City of Gloucester a commission to be known as the downtown development commission consisting of nine (9) members, one (1) member shall be a City Councilor, who shall serve ex officio, all of whom shall be appointed by the mayor of the city and shall be confirmed by the Gloucester City Council.


Robert D. Whynott, City Clerk

APPROVAL OF THE MAYOR


John P. Bell, Mayor

VETOED BY THE MAYOR

John P. Bell, Mayor

SIGNED THIS 6 DAY OF Sept, 2007

All Ordinances shall become effective 31 days after passage except:
Emergency Orders shall become Effective Next Day
Zoning Changes shall be Effective Next Day.

purpose of filling a vacancy for any other reason, the appointment of the unexpired term immediately shall be made by the mayor and forwarded to the city council for their approval.

(Ord. No. 21-1991, 6-18-91)

Sec. 2-475. Assistance of city officials, boards and employees.

The commission shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the commission. Further, the commission may request the services and assistance of any of the officials, boards; and through the mayor, employees of the city at all reasonable times when the commission determines that it requires the assistance and advice of such officials, boards and employees in the performance of its duties.

(Ord. No. 21-1991, 6-18-91)

Sec. 2-476. Semi-annual reports.

The tourism commission shall submit semi-annually a report to the mayor and the city council of its activities.

(Ord. No. 21-1991, 6-18-91)

Secs. 2-477--2-490. Reserved.

DIVISION 7. DOWNTOWN DEVELOPMENT COMMISSION*

*Editor's note--Inasmuch as Ord. No. 28-1991, adopted July 7, 1991, did not specify manner of codification, inclusion herein as Division 7, §§ 2-491--2-495, was at the discretion of the editor.

Sec. 2-491. Purpose.

In recognition of the continuing need for preservation, revitalization and improvement of Gloucester's central business district and its environs, a downtown development commission is hereby recreated and reestablished.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-492. Created; membership; terms.

(a) There is hereby recreated and reestablished in the City of Gloucester a commission to be known as the downtown development commission consisting of seven (7) members, all of whom shall be appointed by the mayor of the city and shall be confirmed by the Gloucester City Council. Upon the establishment of this commission the mayor shall appoint three (3) members for three (3) years; two (2) members for two (2) years; and two (2) members for one (1) year; and as each term expires the mayor in like manner shall appoint members to serve for three (3) years.

(b) In the case of resignation, death or disqualification of any member of the commission, or for the purpose of filling a vacancy for any other reason, the appointment for the unexpired term shall immediately be made by the mayor.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-493. Mission.

It shall be the mission of the downtown development commission to encourage economic revitalization within a context of historic preservation, community involvement and activities, a strong identity and tourism. The commission shall undertake, but not be limited to, the following activities:

- (1) Examine and evaluate conditions on an on-going basis.
- (2) Propose and promote physical improvements.
- (3) Coordinate public and private efforts.
- (4) Encourage, in cooperation with the Cape Ann Chamber of Commerce, a creative marketing plan, coordinated advertising, promotions and special events.
- (5) Promote the establishment of new businesses.
- (6) Encourage the establishment of special committees, composed of municipal officials, bankers, merchants, industrialists, preservationists, chamber of commerce officials, downtown residents, design professionals, developers, real estate brokers, and others concerned with downtown.
- (7) Promote and encourage the proper mix of goods, services, housing, recreation and entertainment.
- (8) Coordinate, through the community development department, the activities related to downtown of the historical commission, the historic district commission, the waterways commission, the planning board, the tourism commission, the economic development and industrial corporation, the redevelopment authority, and the housing authority.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-494. Assistance of city officials, boards and employees.

The commission shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the commission. Further, the commission may request the services and assistance of any of the officials, boards and, through the mayor, employees of the city at all reasonable times when the commission determines that it requires the assistance and advise of such officials, boards and employees in the performance of its duties.

(Ord. No. 28-1991, 7-7-91)

Sec. 2-495. Annual report.

The downtown development commission shall submit an annual report of its activities to the city council.

(Ord. No. 28-1991, 7-7-91)

DIVISION 8. HUMAN RIGHTS COMMISSION**Sec. 2-496. Policy.**

It is hereby declared to be the public policy of the city, including its employees, agents and officials, to protect and promote the constitutional, civil and human rights of all people within the city. Further, the city asserts that:

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Ms. Angela Sanfilippo
3 Beauport Avenue
Gloucester, MA 01930

Dear Angela:

I am pleased to reappoint you to a three year term on the **Fisheries Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

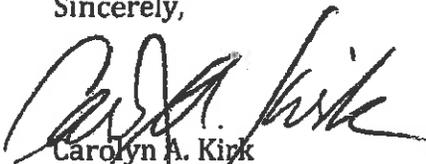
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

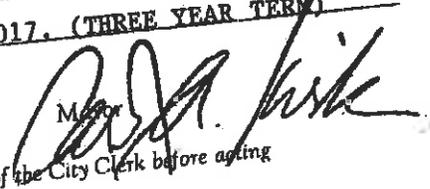
Dear Angela Sanfilippo, 3 Beauport Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the FISHERIES COMMISSION _____ of the City of

Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor 

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Al Cottone
8 Lendall Street
Gloucester, MA 01930

Dear Al:

I am pleased to reappoint you to a three year term as the Conservation Commission representative on the **Fisheries Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

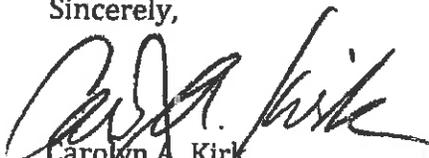
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Al Cottone, 8 Lendall Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the FISHERIES COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

[Handwritten Signature]
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

Re: Reappointment to Fisheries Commission

fvangelarose@comcast.net

Sent: Wednesday, February 12, 2014 10:22 AM

To: Dana Jorgensson

Ordinances & Administration Committee,

Committee members, I am unable to attend the Ordinances & Administration Committee meeting on March 3 because of my work schedule. Since 2006 I have work on tugboats and fishing when home from work. My work schedule is 3 week at work and 3 weeks home. I'm do back at work on March 1. I'm currently working in Portland, Oregon. Thank you Francesco Paul Vitale

From: "Dana Jorgensson" <DJorgensson@gloucester-ma.gov>

To: fvangelarose@comcast.net

Cc: "Robert Whynott" <RWhynott@gloucester-ma.gov>

Sent: Tuesday, February 11, 2014 9:55:44 AM

Subject: Reappointment to Fisheries Commission

Mr. Vitale - This is just a gentle reminder that you will be forwarding a letter to the Ordinances & Administration Committee, or via emial, as to your wish to continue as a member of the Fisheries Commission and that you do work three week rotations out of state but are able tocontinue to fully participate at Commission meetings.

Please kindly forward the requested information at your earliest convenience. Thank you for your cooperation in this matter.

Dana C. Jorgensson

Clerk of Committees

Public Records Law

Please be aware that all communications pertaining to City of Gloucester Massachusetts matters, including e-mail sent or received, is a public record subject to disclosure under the Massachusetts Public Records Law. If requested, e-mail may be disclosed to another party unless exempt from disclosure. E-mails are retained by the City of Gloucester in compliance with Massachusetts Public Records Retention Schedule. All Electronic messages sent through the City of Gloucester system are archived in conformance with the Massachusetts and federal Public Records law.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Paul Vitale
4 Haskell Court
Gloucester, MA 01930

Dear Paul:

I am pleased to reappoint you to a three year term on the **Fisheries Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

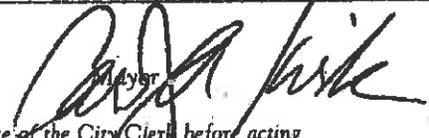
The City of Gloucester, Massachusetts

Dear Paul Vitale, 4 Haskell Court, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the FISHERIES COMMISSION _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Mark Ring
P.O. Box 3034
Gloucester, MA 01931

Dear Mark:

I am pleased to reappoint you to a three year term on the **Fisheries Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Mark Ring, P.O. Box 3034, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you

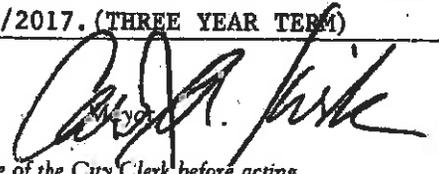
to the **FISHERIES COMMISSION**

of the City of

Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in _____ By _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Joseph Orlando
7 Birch Grove Heights
Gloucester, MA 01930

Dear Joe:

I am pleased to reappoint you to a three year term on the **Fisheries Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

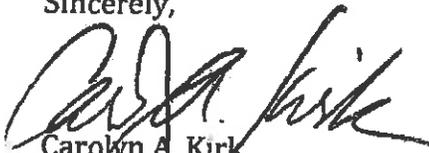
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

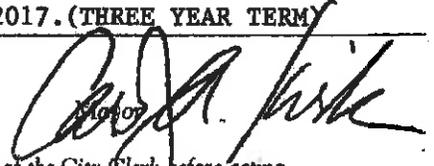
Dear Joseph Orlando, 7 Birch Grove Heights, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you

to the FISHERIES COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. William "BG" Brown
4 Pigeon Lane
Gloucester, MA 01930

Dear BG:

I am pleased to reappoint you to a three year term on the **Fisheries Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

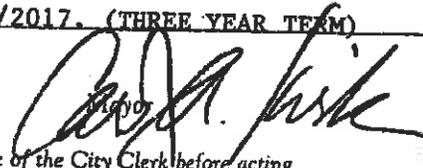
Dear William "BG" Brown, 4 Pigeon Lane, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you

to the FISHERIES COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in _____ By: _____

FISHERIES COMMISSION

1956

AN ACT INCORPORATING THE GLOUCESTER FISHERIES COMMISSION. Chap. 260

Be it enacted, etc., as follows:

SECTION 1. There is hereby created a body politic and corporate to be known as the Gloucester Fisheries Commission which shall be deemed to be a public instrumentality for the purposes of this act and shall have an official seal as determined by the original membership of the commission.

SECTION 2. Said Gloucester Fisheries Commission shall be set up and sponsored by the city of Gloucester to investigate, advocate and recommend measures for the promotion, preservation and protection of the Gloucester fishing industry.

SECTION 3. Members of this commission shall be appointed by the mayor for a term concurrent with that of the mayor and shall be the mayor who shall be chairman, three members of the city council and five persons who are actively connected with the production, processing or employment phases of the industry.

SECTION 4. The city of Gloucester is hereby authorized to appropriate annually a sum of money not exceeding three thousand dollars for the purposes of said Gloucester Fisheries Commission.

SECTION 5. This act shall take effect upon its passage.

Approved April 11, 1956.

62

Chap. 631. AN ACT RELATIVE TO THE MEMBERSHIP OF THE GLOUCESTER FISHERIES COMMISSION AND INCREASING THE AMOUNT OF MONEY THAT THE CITY OF GLOUCESTER MAY APPROPRIATE FOR SAID COMMISSION.

Be it enacted, etc., as follows:

SECTION 1. Chapter 260 of the acts of 1956 is hereby amended by striking out section 3 and inserting in place thereof the following section: — *Section 3.* The commission shall consist of the mayor and twelve persons to be appointed by him, of whom two shall be members of the city council and five shall be connected with the production, processing or employment phases of the industry. Each member shall serve for a term concurrent with that of the mayor, who shall be chairman thereof.

SECTION 2. Said chapter 260 is hereby further amended by inserting after section 3 the following section: —

Section 3A. The city manager may appoint a permanent secretary to said commission upon its recommendation. Said secretary shall have no vote and shall receive such compensation as may be determined by the city manager with the approval of the city council.

SECTION 3. Said chapter 260 is hereby further amended by striking out section 4 and inserting in place thereof the following section: —

Section 4. The city of Gloucester is hereby authorized to appropriate annually a sum of money not exceeding twenty thousand dollars for the purposes of said Gloucester Fisheries Commission.

SECTION 4. This act shall take effect upon its acceptance by the city of Gloucester.

Approved July 5, 1958.



The Commonwealth of Massachusetts

1970

IN THE YEAR ONE THOUSAND NINE HUNDRED AND SEVENTY-

AN ACT

CODIFYING AND AMENDING THE ACTS OF 1956, CHAPTER 260 AND OF 1962, CHAPTER 631 RELATIVE TO THE INCORPORATION OF, MEMBERSHIP IN, AND MONIES TO BE APPROPRIATED BY THE CITY OF GLOUCESTER FOR THE BENEFIT OF, THE GLOUCESTER FISHERIES COMMISSION.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Chapter 260 of the Acts of 1956 and Chapter 631 of the Acts of 1962 are hereby amended by striking out, in their entirety, said Chapter 260 of the Acts of 1956 and Chapter 631 of the Acts of 1962 and inserting in place thereof the following codified and amended version:

Section 1. There is hereby created a body politic and corporate to be known as the Gloucester Fisheries Commission which shall be deemed to be a public instrumentality for the purposes of this Act and shall have an official seal as determined by the original membership of the Commission.

THE COMMONWEALTH OF MASSACHUSETTS

In the Year One Thousand Nine Hundred and Seventy-eight

AN ACT RELATIVE TO THE GLOUCESTER FISHERIES COMMISSION

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Chapter 620 of the acts of 1956 is hereby amended by striking out section 3, as amended by section 1 of chapter 631 of the acts of 1962, and inserting in place thereof the following section:-

Section 3. There shall be nine members of the commission one of whom shall be the mayor of the city of Gloucester who shall be the chairman and eight persons to be appointed by said mayor, in accordance with the city charter, three of whom shall be members of the city council of said city and five of whom shall be actively connected with the production, processing or employment phases of the fishing industry.

SECTION 2. Said chapter 260 is hereby further amended by striking out section 3A, inserted by section 2 of said chapter 631, and inserting in place thereof the following section:-

Section 3A. The mayor may appoint an executive secretary to said commission upon its recommendation. Said executive secretary shall have no vote and shall receive such compensation as may be determined by the mayor with the approval of the city council.

SECTION 3. Said chapter 260 is hereby further amended by striking out section 4, as amended by section 3 of said chapter 631, and inserting in place thereof the following two sections:-

Section 4. The city of Gloucester is hereby authorized to appropriate annually a sum of money not exceeding sixty thousand dollars for the purposes of said commission.

~~Section 4A.~~ Said commission may accept and expend gifts, bequests or devises of personal property or interests in real property for the purposes of said commission in the name of said city or of said commission subject to the approval of the mayor and the city council of said city as provided in section fifty-three A of chapter forty-four of the General Laws.

SECTION 4. This act shall take effect upon its passage.

BA

Gloucester

1980

AN ACT RELATIVE TO THE MEMBERSHIP OF THE GLOUCESTER FISHERIES COMMISSION.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Chapter 260 of the acts of 1956 is hereby amended by striking out section 3, as most recently amended by section 1 of chapter 519 of the acts of 1978, and inserting in place thereof the following section:-

Section 3. The commission shall consist of thirteen members, as follows:

(a) the mayor or his designee, shall be the chairman and (b) twelve persons to be appointed by the said mayor, seven of whom shall be heads of organizations within the city relating to the fishing industry and four of whom shall be other persons residing in the city.

SECTION 2. Said chapter 260 is hereby further amended by striking out section 3A, as amended by section 2 of said chapter 519, and inserting in place thereof the following section:-

Section 3A. The mayor upon the recommendation of the commission may appoint an executive director who shall receive such compensation as may be determined by the mayor with the approval of the city council.

SECTION 3. This act shall take effect upon its passage.

House of Representatives, June 20, 1980.

Passed to be enacted, George Liverian, Speaker.

In Senate, June 23, 1980.

William A. Bulger, President.

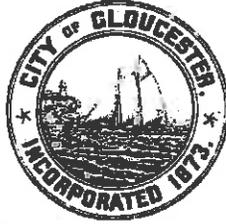
Passed to be enacted, July 3, 1980.

Approved, at 1 o'clock and 37 minutes, A. M.

Edward J. King, Governor.

at

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 15, 2014

Mr. Stephen Miller
10 Revere Street
Gloucester, MA 01930

Dear Mr. Miller:

I am pleased to reappoint you to a three year term as an Alternate Member on the **Historic District Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

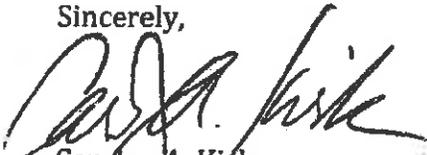
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

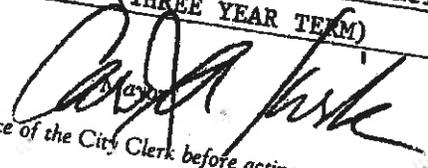
The City of Gloucester, Massachusetts

Dear Stephen Miller, 10 Revere Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the HISTORIC DISTRICT COMMISSION (Alternate) of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____

By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. David Porper
6 Poplar Street
Gloucester, MA 01930

Dear David:

I am pleased to reappoint you to a three year term on the **Historic District Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear David Porper, 6 Poplar Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the HISTORIC DISTRICT COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

[Handwritten Signature]
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Ms. Nancy Goodick
21 Shore Hill Road
Gloucester, MA 01930

Dear Nancy:

I am pleased to reappoint you to a three year term on the **Historic District Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

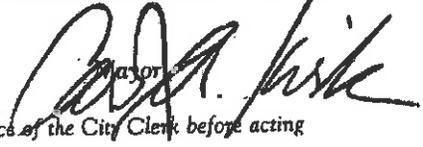
The City of Gloucester, Massachusetts

Dear Nancy Goodick, 21 Shore Hill Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the HISTORIC DISTRICT COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,


Mayor

N B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Charles Nazarian
956 Washington Street
Gloucester, MA 01930

Dear Mr. Nazarian:

I am pleased to reappoint you to a three year term on the **Historic District Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2017

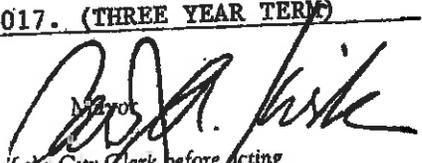
The City of Gloucester, Massachusetts

Dear Charles Nazarian, 956 Washington Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the HISTORIC DISTRICT COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor


N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

HISTORIC DISTRICT
COMMISSION

(Code 1970, § 2-331)

~~State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.~~

~~Sec. 16-34. Rules and regulations; penalty for violations thereof.~~

~~The conservation commission may adopt rules and regulations governing the use of land and waters under its control, and prescribe penalties, not exceeding a fine of one hundred dollars (\$100.00), for any violation thereof.~~

(Code 1970, § 2-332)

~~State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.~~

~~Secs. 16-35--16-44. Reserved.~~

~~ARTICLE IV. RESERVED*~~

~~*Editor's note--An ordinance of May 27, 1986, § 1, repealed Art. IV, §§ 16-45--16-48, pertaining to the downtown development commission, as derived from Code 1970, §§ 2-414--2-417.~~

~~Secs. 16-45--16-59. Reserved.~~

ARTICLE V. HISTORIC DISTRICT*

*State law reference(s)--Historic districts, M.G.L.A. c. 40C.

Sec. 16-60. Purpose.

The purpose of this article is to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history or architecture of the city, and through the maintenance and improvement of settings for such buildings and places and the encouragement of designs compatible therewith.

(Ord. of 5-24-77, § 2)

State law reference(s)--Similar provisions, M.G.L.A. c. 40C, § 2.

Sec. 16-61. Created.

There is hereby established under the provisions of M.G.L.A. a historic district to be known as the Gloucester Historic District, which district shall include the area as shown on the plan on file in the city clerk's office.

(Ord. of 5-24-77, § 3)

State law reference(s)--Municipal authority to establish historic districts, M.G.L.A. c. 40C, § 3.

Sec. 16-62. Historic district commission--Established; membership; term of office; office.

(a) There is hereby established, under M.G.L.A. c. 40C, a historic district commission with

all the powers and duties of a historic district commission specified in M.G.L.A. c. 40C.

(b) The historic district commission shall consist of seven (7) regular members and two (2) alternate members, appointed by the mayor, subject to confirmation by the city council who shall serve staggered terms of three (3) years. The commission shall include one (1) regular member appointed from two (2) nominees submitted by the Cape Ann Historical Association, one (1) regular member appointed from two (2) nominees submitted by the Boston chapter of the American Institute of Architects and one (1) regular member appointed from two (2) nominees submitted by the Cape Ann Board of Realtors. Two (2) regular members of the commission shall be owners of property within a historic district in the city. All members of the commission, with the exception of that member nominated by the Boston chapter of the American Institute of Architects, shall be residents of the city. Vacancies shall be filled by appointment for the unexpired term. In case of the absence, inability to act or unwillingness to act because of self-interest on the part of a member of the commission, his place shall be taken by an alternate member designated by the chairman. Each member and alternate shall continue in office after the expiration of his term until his successor is duly appointed and qualified. All members shall serve without compensation.

(c) The historic district commission shall elect annually a chairman and vice-chairman from its own number and a secretary from within or without its number.

(Ord. of 5-24-77, § 4)

Cross reference(s)--Boards, commissions, councils and committees, § 2-400 et seq.

State law reference(s)--Municipal authority to establish historic district commission, M.G.L.A. c. 40C, § 4.

Sec. 16-63. Same--Duties.

(a) In passing upon matters before it, the historic district commission shall consider, among other things, the historic and architectural value and significance of the site, building or structure, the general design, arrangement, texture, material and color of the features involved, and the relation of such features to similar features of buildings and structures in the surrounding area. In the case of new construction or additions to existing buildings or structures, the commission shall consider the appropriateness of the size and shape of the building or structure both in relation to the land area upon which the building or structure is situated and to buildings and structures in the vicinity, and the commission may in appropriate cases impose dimensional and set-back requirements in addition to those required by applicable Code section, ordinance or by-law. The commission shall not consider interior arrangements or architectural features not subject to public view.

(b) The historic district commission shall not make any recommendation or requirement except for the purpose of preventing developments incongruous to the historic aspects or the architectural characteristics of the surroundings and of the historic district.

(Ord. of 5-24-77, § 5)

State law reference(s)--Similar provisions, M.G.L.A. c. 40C, § 7.

Sec. 16-64. Same--Limitations on authority.

(a) Notwithstanding any contrary provision of this article, the authority of the historic district commission shall not extend to control of the following categories of buildings, structures, or exterior architectural features:

(1) Terraces, walks, driveways, sidewalks, and other similar structures, provided the structure is at grade level;

- (2) Storm doors and windows, screen doors and windows, window air conditioners, lighting fixtures, antennas, and similar appurtenances;
 - (3) The color of paint;
 - (4) Temporary signs and structures, provided, however, that the commission shall have authority to define "temporary signs" and "temporary structures;"
 - (5) The repair or reconstruction of a building, structure, or exterior architectural feature damaged or destroyed by fire, storm, or other disaster, provided that: the exterior design is found by the commission to be substantially similar to the original and the repair or reconstruction is begun within one (1) year after the damage occurred and is carried on with due diligence.
- (b) The authority of the historic district commission shall, however, extend to parking areas used by three (3) or more vehicles, provided any such area is visible from any public or private way within the district.

(Ord. of 5-24-77, § 7; Ord. of 1-22-80, § 1; Ord. of 2-21-84, § 1)

State law reference(s)--Similar provisions, M.G.L.A. c. 40C, § 8.

Sec. 16-65. Appeals from determinations of historic district commission.

Any applicant aggrieved by a determination of the historic district commission may, within twenty (20) days after the filing of the notice of the determination contested with the city clerk, file a written request with the commission for a review by a person of competence and experience in such matters, designated by the Metropolitan Area Planning Council. The finding of the person or persons making such review shall be filed with the city clerk within forty-five (45) days after the filing of the request and shall be binding on the applicant and on the commission, unless an appeal is sought in court as provided in M.G.L.A. c. 40C, § 12A.

(Ord. of 5-24-77, § 6)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 12.

Chapter 17 POLICE*

***Cross reference(s)**--Offenses generally, § 14-1 et seq.; alarm systems, § 14-26 et seq.; Ch. 14; traffic and motor vehicles, Ch. 22.

State law reference(s)--Police generally, M.G.L.A. c. 147.

ARTICLE I. IN GENERAL

Sec. 17-1. Administration of waterways.

- (a) *Police department.* [The following duties shall be the responsibility of the police department in the administration of waterways:]
- (1) Enforce all Massachusetts Commonwealth laws while patrolling the city waterways.
 - (2) Operate, maintain and manage equipment and vessels assigned (Police boat/fire boat).
 - (3) Investigate, prosecute criminal activity on waterways and waterfront in

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. David Rhineland
16 Pine Street
Gloucester, MA 01930

Dear David:

I am pleased to reappoint you to a three year term on the **Historical Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

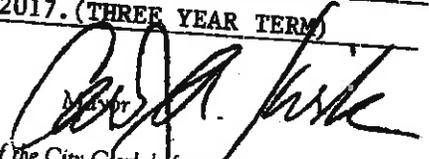
Dear David Rhineland, 16 Pine Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the HISTORICAL COMMISSION

_____ of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

January 14, 2014

Ms. Susan Albiero
84 Prospect Street
Gloucester, MA 01930

Dear Susan:

I am pleased to reappoint you to a three year term on the **Historical Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is written in a cursive style with a large initial "C".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Susan Albiero, 84 Prospect Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the HISTORICAL COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

M. Scott
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By _____

Section 8D. A city or town which accepts this section may establish an historical commission, hereinafter called the commission, for the preservation, protection and development of the historical or archeological assets of such city or town. Such commission shall conduct researches for places of historic or archeological value, shall cooperate with the state archeologist in conducting such researches or other surveys, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the city council or the selectmen and, subject to the approval of the city council or the selectmen, to the Massachusetts historical commission, that any such place be certified as an historical or archeological landmark. It shall report to the state archeologist the existence of any archeological, paleontological or historical site or object discovered in accordance with section twenty-seven C of chapter nine, and shall apply for permits necessary pursuant to said section twenty-seven C. Any information received by a local historical commission with respect to the location of sites and specimens, as defined in section twenty-six B of chapter nine, shall not be a public record. The commission may hold hearings, may enter into contracts with individuals, organizations and institutions for services furthering the objectives of the commission's program; may enter into contracts with local or regional associations for cooperative endeavors furthering the commission's program; may accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the commission's program; may make and sign any agreements and may do and perform any and all acts which may be necessary or desirable to carry out the purposes of this section. It shall keep accurate records of its meetings and actions and shall file an annual report which shall be printed in the case of towns in the annual town report. The commission may appoint such clerks and other employees as it may from time to time require. The commission shall consist of not less than three nor more than seven members. In cities the members shall be appointed by the mayor, subject to the provisions of the city charter, except that in cities having a city manager form of government, said appointments shall be by the city manager, subject to the provisions of the charter; and in towns they shall be appointed by the selectmen, excepting towns having a town manager form of government, in which towns appointments shall be made by the town manager, subject to the approval of the selectmen. When a commission is first established, the terms of the members shall be for one, two or three years, and so arranged that the terms of approximately one third of the members will expire each year, and their successors shall be appointed for terms of three years each. Any member of a commission so appointed may, after a public hearing if requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall in a city or town be filled for the unexpired term in the same manner as an original appointment. Said commission may acquire in the name of the city or town by gift, purchase, grant, bequest, devise, lease or otherwise the fee or lesser interest in real or personal property of significant historical value and may manage the same.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Thomas Falzarano
7 Flume Road
Gloucester, MA 01930

Dear Thom:

I am pleased to reappoint you to a three year term on the **Magnolia Woods Oversight and Advisory Committee**. Your reappointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Thomas Falzarano, 7 Flume Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the MAGNOLIA WOODS OVERSIGHT & ADVISORY COMM. of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor
Paul A. Pisk

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Alexander Monell
405 Essex Avenue
Gloucester, MA 01930

Dear Alexander:

I am pleased to reappoint you to a three year term on the **Magnolia Woods Oversight and Advisory Committee**. Your reappointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

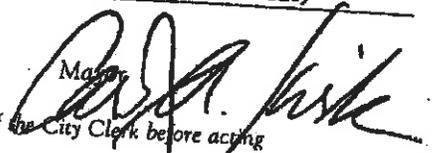
Dear Alexander Monell, 405 Essex Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the MAGNOLIA WOODS OVERSIGHT & ADVISORY COMM. of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

MAGNOLIA WOODS
OVERSIGHT & ADVISORY COMMITTEE



Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2011-194

The Gloucester City Council, at a meeting held on **Tuesday, August 23, 2011** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following :

IN CITY COUNCIL:

MOTION: On motion by Councilor Theken, seconded by Councilor Whynott, the City Council voted BY ROLL CALL 9 in favor, 0 opposed to AMEND the Gloucester Code of Ordinances by ADDING the following:

Chapter 2 Administration, Art. V Boards, Commissions, Councils and Committees,
Division 15, Magnolia Woods Oversight and Advisory Committee

Section 2-555 - Purpose.

In recognition of the continuing need for oversight in the city's ownership, operation and maintenance of Magnolia Woods so its full recreational utilization can be sustainably realized and its integrity as an environmental remediation project and as a natural resource for the entire community can be fully protected, the Magnolia Woods Oversight and Advisory Committee is hereby created and established.

The committee shall undertake but not be limited to the following activities:

- (1) Recommend an overall and coordinated program for the use of the recreational facilities at the Magnolia Woods that balances the competing needs for the various recreational and sports programs seeking to use those facilities.
- (2) Review and make recommendations upon plans for proposed maintenance of or capital improvements to any of the facilities or property contained within the Magnolia Woods and provide advisory oversight to the execution of any such plans.
- (3) Recommend programs and activities which can generate revenue streams which can be dedicated to the maintenance or improvement of any of the facilities or property contained within the Magnolia Woods.

Section 2-556 - Tenure; composition; requirements.

The Magnolia Woods Oversight and Advisory Committee shall consist of nine (9) members, one of whom will be the Gloucester School System Athletic Director (or his/her designee), two of whom shall be the Director of Public Works (or his/her designee) and the ward councilor representing Ward 5, who shall serve so long as they hold the aforementioned positions. The six remaining members shall initially be appointed by the mayor of the city and approved by the city council under §2-10 of the city charter for the terms listed below and shall be residents of Gloucester:

- 1) Two (2) members for one (1) year;
- 2) Two (2) members for two (2) years; and
- 3) Two (2) members for three (3) years.

The successors to these initial appointees shall serve for a term of three years. The six appointed members shall represent the following interests:

- 1) The Cape Ann Youth Soccer Association;
- 2) The Cape Ann Youth Lacrosse Association;
- 3) The Cape Ann Model Airplane Flying Association;
- 4) The neighborhood abutting the Magnolia Woods; and
- 5) The Magnolia community at large provided, however, that this member shall be a resident in Ward 5 of the City; and provided, further, that the member initially appointed to represent this interest shall have been a member of the Magnolia Woods Ad Hoc Committee, as indicated in the records of the City Clerk;
- 6) A representative from the community at large, provided that this member, however, will be a registered voter of the City.

Section 2-557 – Vacancies.

In case of resignation, death or disqualification of any member of the committee, or for the purpose of filling a vacancy for any other reason, the appointment of a new member to fill the unexpired term of such previous member immediately shall be made by the mayor and forwarded to the city council for its approval.

Section 2-558 – Assistance of city officials, boards and employees.

The committee shall receive regular support and assistance from the Department of Public Works.



Linda T. Lowe, City Clerk

Date: **AUG 25 2011**

APPROVED BY THE MAYOR



Carolyn A. Kirk, Mayor

VETOED BY THE MAYOR

Carolyn A. Kirk, Mayor

SIGNED THIS 25 DAY OF Aug, 2011

All Ordinances shall become effective 31 days after passage except:
Emergency Orders and Zoning Amendments shall become effective the next day

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Charles Crowley
6 Eveleth Road
Gloucester, MA 01930

Dear Mr. Crowley:

I am pleased to reappoint you to a three year term on the **Open Space and Recreation Committee**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

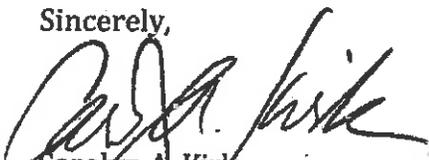
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure

CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Charles Crowley, 6 Eveleth Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the OPEN SPACE & RECREATION COMMITTEE of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

January 14, 2014

Ms. Susan Hedman
86 Bond Street
Gloucester, MA 01930

Dear Susan:

I am pleased to reappoint you to a three year term on the **Open Space and Recreation Committee**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

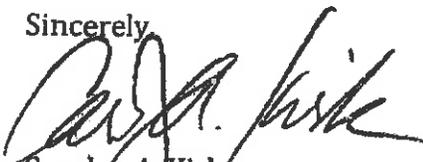
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Susan Hedman, 86 Bond Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the OPEN SPACE & RECREATION COMMITTEE of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Paul A. Pisk
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

OPEN SPACE AND RECREATION COMMITTEE



Gloucester City Council CERTIFICATE OF VOTE Certificate Number: 2009-183

The Gloucester City Council, at a Special City Council meeting held on, **TUESDAY, AUGUST 25, 2009** at 7:00 p.m. in Fred J. Kyrouz Auditorium, City Hall, voted to approve the following action:

IN CITY COUNCIL:

MOTION: On motion of Councilor Foote, seconded by Councilor Devlin, the City Council voted **8 IN FAVOR 0 OPPOSED** to **AMEND** Chapter 2 "Administration" by **ADDING** "Open Space and Recreation Advisory Committee" Sections 2-517 through 2-520 as follows:

Be it enacted by the City Council assembled and by the authority of same as follows:

Section 2- 517 - Establishment; composition; appointment and terms of members

There is hereby established an Open Space and Recreation Committee which is created to formulate and implement an Open Space and Recreation Plan (OSRP) for the City of Gloucester. The Open Space and Recreation Committee will assist the city in its future actions with regard to open space parcels within the city. The committee shall consist of seven (7) members who shall be appointed by the Mayor from the residents of the city and confirmed by the City Council. The members shall serve for three-year staggered terms beginning on the date of appointment and ending on February 14 as required by City Charter.

Section 2 - 518 Purpose

The Committee shall create and implement an OSRP which shall:

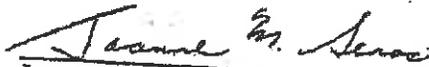
- a. Ensure the existence, smart use and access to open space in perpetuity.
- b. Ensure that contiguous areas and functions and values that depend on them are maintained.
- c. Propose a process for agreements with abutters with shared use/conservation interests for enhancing open space.
- d. Recommend planned city growth and business development in a way that fully contemplates and strives to maintain the functions, values, uses and vision for open space in Gloucester.
- e. Establish a criteria and process for ceding open space to development or dedicated use.
- f. Promote awareness and use of open spaces through a descriptive inventory of open spaces.

Section 2 - 519 Process

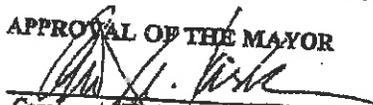
The former open space plans shall be used to create the plan which shall be submitted to the Commonwealth.

Section 2-520 Authorities and Responsibilities

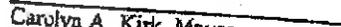
- a. The Open Space and Recreation Committee shall act as an advisory committee to the Mayor, City Council, municipal boards, and the general public on matters concerning open space and recreation and shall have no budgetary powers.
- b. A majority of appointed members serving on the committee shall constitute a quorum and no meeting shall be continued without a quorum being present, unless a subcommittee has been established.
- c. The committee shall submit a summary of its activity and its progress on semiannually basis in the months of September and April.
- d. The Open Space and Recreation Committee may promote ad-hoc committees to develop stewardship for public open spaces. Such activities shall be coordinated with the Parks Department and Conservation Commission.


Joanne M. Senos, Interim City Clerk

APPROVAL OF THE MAYOR


Carolyn A. Kirk, Mayor
SIGNED THIS 13 DAY OF Aug, 2009

VETOED BY THE MAYOR


Carolyn A. Kirk, Mayor

*All Ordinances shall become effective 31 days after passage except:
Emergency Orders shall become Effective Next Day
Zoning Changes shall be Effective Next Day.*

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

**CITY OF GLOUCESTER
OFFICE OF THE MAYOR**

January 14, 2014

Mr. David Roach
16 Cleveland Street
Gloucester, MA 01930

Dear Mr. Roach:

I am pleased to reappoint you to a three year term on the **Shellfish Advisory Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
David Sargent, Shellfish Constable

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear David Roach, 16 Cleveland Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the SHELLFISH ADVISORY COMMISSION _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

David A. Pusk
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

SHELLFISH ADVISORY COMMISSION

		4-13-82	16-1991		5-28-91
		5-18-82	17-1991		5-28-91
		11-9-82	18-1992		7-7-92
		4-19-83			

Cross reference(s)--Animals, Ch. 4; harbors and related tidal waters, Ch. 10.

State law reference(s)--Marine fish and fisheries, M.G.L.A. c. 130; local control of shellfisheries, M.G.L.A. c. 130, §§ 52-56.

ARTICLE I. IN GENERAL

Sec. 20-1. Shellfish constable; deputy shellfish constables.

The mayor shall appoint a shellfish constable in accordance with M.G.L.A. c. 130, § 98, and may appoint two (2) full-time or part-time deputy shellfish constables. Each shellfish constable shall be paid such salary as is established by ordinance. The mayor also may appoint as many unpaid deputy shellfish constables as he deems necessary.

(Ord. No. 49-95, § 1, 12-29-95)

Cross reference(s)--Officers and employees generally, § 2-140 et seq.

State law reference(s)--Shellfish constables, M.G.L.A. c. 130, § 98.

Sec. 20-2. Shellfish advisory commission.

(a) *Created; membership; appointment; compensation.* There is hereby created and established in the city a commission to be known as the shellfish advisory commission. The commission shall consist of five (5) members of all whom shall be citizens of the city and shall be appointed by the mayor, subject to confirmation by the city council, and shall be unpaid.

(b) *Terms of members, chairman.* All members of the shellfish advisory commission shall be appointed for three (3) year terms. The commission shall choose one (1) of their members to be chairman.

(c) *Compensation of commission.* The shellfish advisory commission shall consist of three (3) persons from the shellfish industry, the chairman of the conservation commission or his designee and a marine biologist, if available.

(d) *Duties.* The shellfish advisory commission shall advise the mayor and city council on all matters pertaining to shellfish, seaworms and eels. The commission may establish, subject to approval by the city council, a

management plan with rules and regulations relating to the issuance of permits and taking of shellfish, seaworms and eels.

(Ord. No. 49-95, § I, 12-29-95)

reference(s)--Boards, commissions, councils, and committees, § 2-400 et seq.

Sec. 20-3. Definitions.

Bushel: A unit of measure, equivalent to four (4) pecks or sixty (60) pounds.

City: City of Gloucester.

Commonwealth: Commonwealth of Massachusetts.

Full-time student: A student submitting proof of full-time student status, providing school transcript showing full course load, proof of age and parental consent if under age of seventeen (17).

Private grant: A time limited lease of a specified shellfish growing area to one or more individuals.

Resident: A person whose primary residence is the City of Gloucester.

Seaworm: Invertebrate animals belonging to the Phylum Annelida. Specifically, sea worms, sometimes called blood worms or clam worms.

Seed clam: Juvenile shellfish.

Shellfish: Invertebrate animals belonging to the Phylum Mollusca. Specifically, soft shell clam, blue mussel, horse mussel, quahog, ocean quahog, oyster, razor clam, surf clam, bay scallop, sea scallop.

Shellfish industry: Activities involving the cultivation, harvest, processing, selling of shellfish.

Temporary resident: A person who owns real estate in the City of Gloucester or possesses a year-round lease on real estate in the City of Gloucester and who occupies that real estate on at least a seasonal basis.

(Ord. No. 49-95, § I, 12-19-95; Ord. No. 11-96, § I, 4-2-96)

Sec. 20-4. Area set aside for noncommercial taking of shellfish.

The city council does hereby set aside the area of tidal flats located in the city, commencing from a point west of No. 10 nun buoy bordering Annisquam River, thence in a northerly direction to the sand bar opposite Annisquam Light. From this area, shellfish may be taken, for their own family use, by any resident of the commonwealth holding the permit mentioned in section 20-22, and from which area the commercial taking of shellfish is hereby prohibited in accordance M.C.L.A. Chapter 130, Section 52.

(Ord. No. 49-95, § I, 12-29-95)

Sec. 20-5. Taking shellfish from contaminated areas.

No person shall dig or take shellfish from "prohibited" areas as defined by the Massachusetts Division of Marine Fisheries. No person shall dig or take shellfish from

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Ms. Catherine Ryan
17 High Rock Terrace
Gloucester, MA 01930

Dear Catherine:

I am pleased to reappoint you to a three year term on the City of Gloucester's **Tourism Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tom Daniel, Community Development Director

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

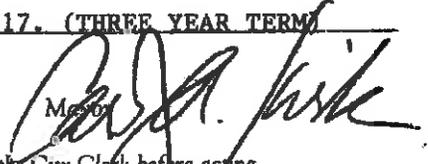
Dear Catherine Ryan, 17 High Rock Terrace, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the **TOURISM COMMISSION** _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____



**Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2012-165**

The Gloucester City Council, at a meeting held on **Tuesday, August 14, 2012** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted BY ROLL CALL 9 in favor, 0 opposed, to Amend the GCO Chapter 2, "Administration", Art.V "Boards, Commissions, Councils, and Committees," Div.6A "Tourism Commission," sec.2-471 through 2-476 as follows:

"Sec.2-471 Purpose:

- (a) In recognition of the continuing need for tourism in the city as a means to encourage economic revitalization and the promotion of history, culture and recreation , a tourism commission **DELETE** "is hereby recreated and reestablished" and **ADD** "has been established and shall be funded by the City;"
- (b) It shall be the purpose of the tourism commission to encourage and promote tourism throughout the year and throughout the city. The Commission may undertake but not be limited to the following activities:
- (1) Recommend **ADD** "and implement" overall coordinated tourism and **DELETE** "program" and **ADD** "plan" that is related to the city's community and economic development activities, historical resources, recreational opportunities, **ADD** "visitor welcoming" and natural and scenic attractions;
 - (2) Recommend the organization , creation and maintenance of tourist attractions **ADD** "and welcoming services;"
 - (3) Recommend and implement **DELETE** "an advertising" **ADD** "a marketing program for the city;"
 - (4) Coordinate public and private **DELETE** "efforts" **ADD** " a marketing program for the city;"
- ADD**
- (5) "With the assistance of the community development department staff implement and manage a grant program to help accomplish the purposes referenced in this section."

Sec.2-472 Tenure; composition

DELETE entire section and **ADD** new as follows:

"The tourism commission shall consist of not less than seven members and may be up to eleven members if deemed necessary by the tourism commission. All members shall be appointed by the mayor and confirmed by the city council for the following terms:

- (1) at least two members for one year;
- (2) at least three members for two years;
- (3) at least two members for three years; and,

consideration shall be given so that members are chosen from persons with a vested interest in tourism who are distributed among the several tourism sectors of restaurants, accommodations, tourist attractions, retailers, arts and culture; and there shall be at least one at large member . One member shall be a City Councillor who shall be ex-officio."

Sec.2-473 Requirements

- (a) Residency requirements. All members shall be residents of the city,

A TRUE COPY ATTEST
Cynthia J. LeBlanc
City Clerk

ADD "however, up to two members, who need not be residents, but who otherwise meet the requirements of this section and section 2-472, may be appointed as ex-officio members for a term of up to two years."

DELETE "(b) Membership requirement. One member of the commission shall be a member of the Cape Ann Chamber of Commerce."

Sec.2-474 Vacancies

"In case of resignation, death or disqualification of any member of the commission, for the purposes of filling the vacancy for any other reason, the appointment DELETE "of" ADD "for" the unexpired term DELETE "immediately" shall ADD "promptly" be made by the Mayor and forwarded to the city council for their approval."

Sec.2-475 Assistance of city officials, boards and employees

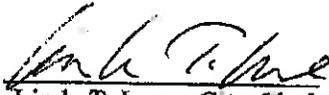
DELETE entire section and ADD as follows:

"The commission shall receive regular support and assistance from the community development department including but not limited to planning, implementation, communications and assistance on securing and managing tourism grants. Further, when the commission determines that it requires assistance, the commission may request, through the Mayor, and upon request shall receive the services of assistance from other city officials and boards on matters based on the performance of their duties."

Sec.2-476 DELETE "Semiannual reports" and ADD "Periodic Reports and Plans"

DELETE entire section and ADD new:

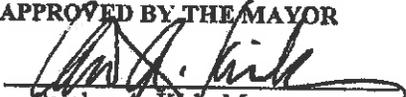
"Beginning in 201_ the commission with the assistance of the community development department, shall prepare and submit a five year plan for tourism to the Mayor and the City Council; and in addition, based on the execution of the plan, the commission shall submit quarterly reports, with the assistance of the community development department as provided in sec. 2-475, to the Mayor and to be forwarded by the Mayor to the City Council."


Linda T. Lowe, City Clerk

Date:

8/16/12

APPROVED BY THE MAYOR


Carolyn A. Kirk, Mayor

VETOED BY THE MAYOR

Carolyn A. Kirk, Mayor

SIGNED THIS 16 DAY OF Aug, 2012

All Ordinances shall become effective 31 days after passage except:
Emergency Orders and Zoning Amendments shall become effective the next day.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

January 14, 2014

Mr. Larry Ingersoll
20 Macomber Road
Gloucester, MA 01930

Dear Larry:

I am pleased to reappoint you to a three year term on the **Traffic Commission**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Robert Ryan, Chair-Traffic Commission

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Larry Ingersoll, 20 Macomber Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the TRAFFIC COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

required to be accomplished in the interest of public betterment.

(c) Whenever signs are in place giving notice that any street or highway has been closed pursuant to this section, it shall be unlawful for any person to drive any vehicle on any such closed street or highway.

(Code 1970, § 21-4; Ord. No. 4-96, § 1, 2-28-96)

Cross reference(s)—Streets, sidewalks and other public places, Ch. 21.

Sec. 22-23. Experimental regulations.

For purposes of trial, the city vehicle may make temporary rules regulating traffic. No such experimental rule regulating traffic shall remain in effect for a period of time longer than thirty (30) days.

(Code 1970, § 21-5)

Secs. 22-24--22-29. Reserved.

DIVISION 2 TRAFFIC COMMISSION*

***Cross reference(s)**—Boards, commissions, councils and committees, § 2-400 et seq.

Sec. 22-30. Created; purpose.

As a continuation of planning board work and for the purpose of promoting the health, safety, convenience and general welfare of the inhabitants of the city, to lessen congestion and confusion in the streets, to lessen the danger from fire and assist the fighting of it and to facilitate the creation of more adequate provision for transportation and parking, there is hereby created a traffic commission. The commission shall have as its primary purpose the making of studies and presenting of recommendations to the mayor in the matter of regulating traffic and parking in the city.

(Code 1970, § 21-22)

Sec. 22-31. To act in official capacity under control of mayor.

The traffic commission shall act in an official capacity for the city and shall be under the over-all control and authority of the mayor.

(Code 1970, § 21-25)

Sec. 22-32. Composition; appointment; terms of members.

The traffic commission shall consist of five (5) members appointed by the mayor and confirmed by the city council. Appointments to the commission shall be for terms of three (3) years. In case of the resignation, death or disqualification of any member of the commission, or for the purpose of filling a vacancy for any other reason, an appointment for the unexpired term shall immediately be made by the mayor.

(Code 1970, § 21-23)

Sec. 22-33. Organization meeting; officers.

As soon as possible after the membership of the traffic commission is determined in each year, the commission shall meet and elect from its own membership a chairman and secretary-treasurer to

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Anthony Gross
18 Nashua Avenue
Gloucester, MA 01930

Dear Tony:

I am pleased to reappoint you to a three year term on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

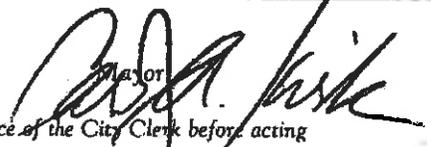
Dear Anthony Gross, 18 Nashua Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the WATERWAYS BOARD

_____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

Mayor


N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By _____

WATERWAYS BOARD



**Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2011-222**

The Gloucester City Council, at a meeting held on **Tuesday, September 27, 2011** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 5 in favor, 4 (Tobey, Verga, McGeary, Mulcahey) opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, §10-2(a) "Composition" by DELETING §10-2(a) in its entirety and by ADDING:

"The Gloucester Waterways Board shall consist of nine (9) citizens of Gloucester appointed by the Mayor and confirmed by the City Council. The appointees shall include three (3) persons who are directly involved with the fishing industry, two (2) persons who are recreational boaters, two (2) persons who are directly involved with economic development of the City, and two (2) persons at large who need not be involved with any marine-related activity."

MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 9 in favor, 0 opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, Art. 1, §10-4(b) formerly §10-4(c) "Public Facilities Committee" by DELETING the second sentence and by ADDING:

"This Committee shall consist of three (3) members of the board; an advocate of public landings appointed by the Mayor; the Director of Public Works or his designee; and a member of the Tourism Commission as needed."

MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 9 in favor, 0 opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, Art. 1, §10-4(c) formerly §10-4(d) "Operations and Finance/Safety Committee" by DELETING the third sentence and ADDING:

"This Committee shall consist of three (3) members of the Board; a member of the Fisheries Commission; and a member of the City Council."

Linda T. Lowe, City Clerk

Date: **SEP 29 2011**

APPROVED BY THE MAYOR

Carolyn A. Kirk, Mayor

VETOED BY THE MAYOR

Carolyn A. Kirk, Mayor

SIGNED THIS 29 DAY OF Sept, 2011

All Ordinances shall become effective 31 days after passage except:
Emergency Orders and Zoning Amendments shall become effective the next day

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Ms. Virginia Bergmann
512 Essex Avenue
Gloucester, MA 01930

Dear Ginny:

I am pleased to reappoint you to a three year term on the **Zoning Board of Appeals**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

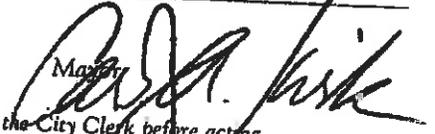
Dear Virginia Bergmann, 512 Essex Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the ZONING BOARD OF APPEALS _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

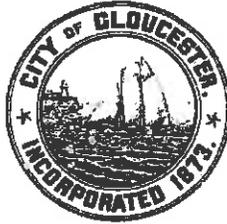
Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. Francis Wright
12R Sunset Point Road
Gloucester, MA 01930

Dear Mr. Wright:

I am pleased to reappoint you to a three year term on the **Zoning Board of Appeals**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear Francis Wright, 12R Sunset Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the ZONING BOARD OF APPEALS _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM)

Respectfully,

[Handwritten Signature]
MAY

N B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 14, 2014

Mr. David Gardner
96 Middle Street
Gloucester, MA 01930

Dear David:

I am pleased to reappoint you to a three year term on the **Zoning Board of Appeals**. Your appointment will be sent to the City Council for their meeting of January 28, 2014. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2014, the date on which your current term expires. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council

Enclosure
CAK/c

EFFECTIVE 2/14/2014

The City of Gloucester, Massachusetts

Dear David Gardner, 96 Middle Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the ZONING BOARD OF APPEALS _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (THREE YEAR TERM).

Respectfully,

Mayor


N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-005
**COUNCILLORS: Paul McGeary, Steven LeBlanc,
Greg Verga, Melissa Cox, William Fonvielle**

DATE RECEIVED BY COUNCIL: 02/11/14
REFERRED TO: O&A & B&F
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Section 16-1 (Grant Applications) be amended as follows:

By DELETING Sec. 16-1. In its entirety and REPLACING it with:

Sec. 16-1. Grant applications.

(a) Prior to a city agency or employee filing any grant application that requires an in-kind or monetary **match** in excess of \$100,000 or multiple year commitment the total of which is anticipated to exceed \$100,000 on behalf of the city, such application shall be submitted to the City Council for approval and referred to its Budget and Finance committee for recommendation. If the application deadline is prior to the next regularly scheduled city council meeting; then the applicant may file the application and seek committee approval at the next regularly scheduled meeting following the deadline.

b) Applications for grants with match requirements below the threshold set forth in (a) above may be submitted without prior approval of the Council, provided that the **department** applying for the grant notifies the Council in writing of the intention to file such application. Such notification is for information only and no permission by the Council is required to complete the application; and further

ORDERED that this matter be referred to the Ordinances and Administration Standing Committee and to the Budget & Finance Standing Committee for review and recommendation.

Respectfully submitted,

Paul McGeary
Ward 1 Councillor
Steven LeBlanc
Ward 3 Councillor
Greg Verga
Councillor at Large
Melissa Cox
Ward 2 Councillor
William Fonvielle
Ward 5 Councillor



**CITY OF GLOUCESTER 2014
CITY COUNCIL ORDER**

ORDER: CC#2014-006
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 02/11/14
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 22, Sec. 22-269 entitled "Stop intersections" be amended by **ADDING** Pleasant Street at its fork in the southeast corner intersecting with Prospect Street just before the driveway at #79 Prospect Street;

And further

ORDERED that this matter be referred to the Ordinances and Administration Committee and to the Traffic Commission for review and recommendations.

Melissa Cox
Ward 2 Councillor