



CITY CLERK
GLOUCESTER, MA
14 FEB -7 AM 11:18

**GLOUCESTER CITY COUNCIL
Special Budget & Finance Committee
Tuesday, February 11, 2014 – 6:00 p.m.
Kyrouz Auditorium – City Hall**

AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. ***Supplemental Appropriation-Budgetary Transfer Request (#2014-SA-46) in the amount of \$100,000 for the purpose of matching funds for a Mass. Cultural Facilities Fund grant application for continued restoration of City Hall***

COMMITTEE

**Councilor Melissa Cox, Chair
William Fonvielle, Vice Chair
Councilor Paul McGeary**

Back-up & Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Kenny Costa

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

EXPENDITURE PLAN - FY13 Free Cash Appropriation Requests for City Council Review and Approval

The Administration's free cash appropriation goals this year are threefold: a) strategic investment, e.g., technology for the school department; b) fill the vulnerable areas in department budgets, e.g., facilities maintenance, and c) plan accordingly for the consolidation and reorganization of the Fire Department beginning FY2015. Please see complete list below.

Available for Departmental Appropriation = \$1,632,973

AMOUNT	DEDICATED PURPOSE	EXPLANATION
\$15,000	City Auditor	Mandated OPEB report (cut from FY14 budget).
\$5,000	DPW	Harborwalk maintenance.
\$2,000	DPW/ Veteran's Services	Memorial Square maintenance.
\$100,000	DPW/City Hall Restoration	Matching funds for Cultural Facilities grant application for continued restoration of City Hall.
\$490,120	DPW	See memo from Director of Public Works
\$50,000	Tourism	Support for Tourism Commission.
\$10,000	Mayor's Office	Replenish depleted contingency account which is used to support various department requests throughout year.
\$80,000	IT	Continued investment in IT capital plan for city.
\$50,000	EDIC	PR/marketing support for economic development, job creation and attracting investment to city
\$50,000	Community Development	Reimbursement to SAC Economic Development grant which was tapped for FY14 in advance of SAC grant covering Harbor Planning Director (which has since been approved).
\$20,000	Health Department	Shingles vaccine.
\$131,000	Police Dept	See Memo from Police Chief Campanello.
\$218,000	Fire Dept.	Station-opening overtime (\$150,000); CERT support (\$14,000); and, Communication Radio Equipment (\$54,000).
\$48,800	Personnel	Expenses associated with settlement of GMAA contract provision associated with annual buybacks (\$36,500) and unanticipated expenses associated with the conversion to GIC (\$12,300).
\$383,053	School Dept.	See explanation from Superintendent of Schools Safier. This amount reflects the gap in the FY14 budget as of Jan. 8, 2014.
TOTAL	\$1,632,973	

This correspondence represents the complete request from the Administration for general FY13 fund free cash appropriations at this time. Thank you for your support.

City

City Hall Restoration Commission

CITY CLERK
GLOUCESTER, MA
14 FEB -7 AM 9:18

Memo

To: Mayor Carolyn A. Kirk

From: Maggie Rosa, Chair

CC: J.J. Bell, Steve Dexter, Craig Herrmann, Steve Pardee, Jan Bell, Mary McCarl, Bill Sanborn, Jim Hafey, Jim Duggan, Mark Cole, Mike Hale

Date: Wednesday, January 22, 2014

Re: Grant Applications for the continued exterior restoration of City Hall.

The City Hall Restoration Commission (CHRC) is seeking approval from the Administration and City Council to submit grant applications to both the Mass Cultural Facilities Funds and Gloucester's Community Preservation Act funds in order to complete the exterior restoration of City Hall. The grant application to the Mass Cultural Facilities Fund will seek the maximum amount of \$675,000, which requires the same amount of funds for the match. The CHRC is planning on seeking \$500,000 from CPA funds to be used as part of the match, to be combined with the \$100,000 of Free Cash, \$36,000 from 2013 CPA funds and \$40,000 from privately raised funds.

Mass Cultural Facilities Funds requires submission of An Intent to Apply by February 7, 2014 with a deadline of submitting the Grant Application by March 7, 2014.

The 2014 deadlines for CPA applications are January 31 for Project Eligibility Forms, and March 14 for Completed Application.

The CHRC recognizes that the applications will require a significant effort in order to have any chance of success. However, CHRC also recognizes that these funding opportunities constitute the only realistic sources available to complete the exterior restoration, including the windows and masonry repairs, at an estimated cost of \$1.3 million Both the Committee for the Arts and the Gloucester Harbor Cultural District Committee have agreed to strongly support our efforts. We are currently seeking support from a variety of local organizations.

We are available to answer any questions that you might have.

Thank you for your attention to this matter.

**City of Gloucester
SUPPLEMENTAL APPROPRIATION - BUDGETARY REQUEST
Fiscal Year 2014**

****CITY COUNCIL APPROVAL- 5 VOTES NEEDED****

APPROPRIATION # 2014-SA- 46 Auditor's Use Only

DEPARTMENT REQUESTING TRANSFER: _____ Mayor's Office

APPROPRIATION AMOUNT: \$ 100,000.00

Account to appropriate from: *Unifund Account #* 101000.10.000.35900.0000.00.000.00.000
Account Description General Fund - F/B Undesignated - "Free Cash"

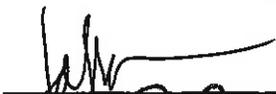
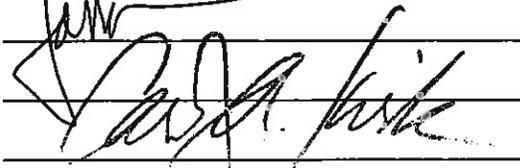
Balance Before Appropriation	\$	<u>3,763,736.00</u>
Balance After Appropriation	\$	<u>3,663,736.00</u>

Account Receiving Appropriation: *Unifund Account #* 300090.10.470.58425.0000.00.000.00.058
Account Description CIP CITY HALL RENOVATIONS, BUILDING IMPROVEMENTS

Balance Before Appropriation	\$	<u>-</u>
Balance After Appropriation	\$	<u>100,000.00</u>

DETAILED ANALYSIS OF NEED(S): Appropriate General Fund "Free Cash" for the purpose of the exterior restoration of City Hall as part of the City Hall Restoration Commission Project.

APPROVALS:

DEPT. HEAD:		DATE: <u>2/07/14</u>
ADMINISTRATION:		DATE: <u>2/7/14</u>
BUDGET & FINANCE:	_____	DATE: _____
CITY COUNCIL:	_____	DATE: _____