



**GLOUCESTER CITY COUNCIL
CITY COUNCIL STANDING COMMITTEE
Ordinances & Administration
Monday, December 2, 2013 – 6:00 p.m.
1st Fl. Council Conference Rm. – City Hall
AGENDA**

(Items May be taken out of order at the discretion of the Committee)

1. *Continued Business:*

- A) CC2013-035 (LeBlanc) Amend GCO c. 22 Sec. 22-200-209 “Reserved” and Sec. 22-270 “Parking Prohibited at all times” re: Draw Bridge Tender Parking
- B) CC2013-056 (Cox) Amend GCO Chapter 22, Sec. 22-284 “Service or loading zones” and Sec. 22-291 “Tow away zones” Re: Pleasant Street #27

2. *New Appointments:*

Tourism Commission Laura Baker TTE 02/14/16

- 3. *CC2013-057 (Cox) Request City Council with Mayor’s approval to adopt MGL c. 60A, §1 re: exemption of motor vehicle tax for prisoners of war or the surviving spouses of former prisoners of war***

**COMMITTEE
Councilor Sefatia Theken, Chair
Councilor Robert Whynott, Vice Chair
Councilor Steve LeBlanc, Jr.**

Back-up and Supporting Documentation all on file at the City Clerk’s Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Linda T. Lowe
Robert Ryan
Tom Daniel
Richard Barbato

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

ORDER: CC#2013-051
COUNCILLORS: Steve LeBlanc

DATE RECEIVED BY COUNCIL: 10/22/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that Chapter 22 "Traffic", Sec. 22-200-22-209 "Reserved" of the Gloucester Code of Ordinances be amended by **ADDING** new section 22-200 entitled "Reserved Parking Space for Bridge Draw Tender" as follows: The Draw Bridge Tender shall have in the vicinity of the Blynman Bridge House a space for the parking of a motor vehicle, an area marked "No-Parking-Draw Bridge Tender Only" when such area is marked, no person other than the draw bridge tender for whom it is marked shall park a vehicle therein; and further

ORDERED that Sec. 22-270 "Parking prohibited at all times" be amended by **ADDING:** Western Avenue, southerly side, from a point beginning 75' from the Blynman Bridge for a distance 22' in a westerly direction. (Designate/define space with a sign to read "No-Parking Bridge Tender only")

Steve LeBlanc
Ward 3 Councillor



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

ORDER: CC#2013-056
COUNCILLOR: Melissa Cox

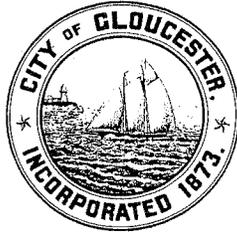
DATE RECEIVED BY COUNCIL: 11/12/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 22, Sec. 22-284 entitled "Service or loading zones" and Sec. 22-291 "Tow away zones" be amended by **ADDING** Pleasant Street #27;

ORDERED that this matter be referred to the Traffic Commission for review, measurements and recommendation and to the Ordinances and Administration Committee for review and recommendation.

Melissa Cox
Ward 2 Councillor

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

November 15, 2013

Ms. Laura Baker
The Castle Manor Inn
141 Essex Avenue
Gloucester, MA 01930

Dear Laura:

I am pleased to appoint you to a *three year term* on the City of Gloucester's **Tourism Commission**. Your appointment will be sent to the City Council for their meeting of November 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

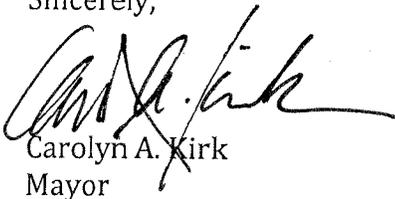
In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tom Daniel, Community Development Director

Enclosure
CAK/c

EFFECTIVE NOVEMBER 15, 2013

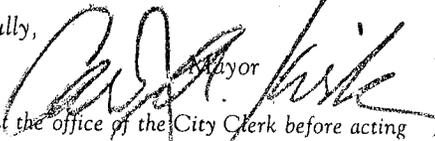
The City of Gloucester, Massachusetts

Dear Laura Baker, 141 Essex Avenue, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you
to the TOURISM COMMISSION _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

November 5, 2013

Memorandum to Mayor Carolyn Kirk:

Dear Mayor Kirk:

This letter is in support of my desire and interest in serving on the Tourism Commission for the City of Gloucester. I believe this is a very important commission for this city and the revitalization of the Tourism commission and supporting tourism in general, I believe, is key to the success of the City.

I have been involved in tourism and travel for many years. I served as the Corporate Travel Manager for W. R. Grace (National Medical Care) for over 15 years. I have served on the critique board for international hotels for American Express and have served as tour guide for several European private vacations. I am a qualified GV private flight attendant and am certified in EMT/CPR/ and Defib qualifications. I am currently the Managing Partner of the Castle Manor Inn on Essex Avenue in Gloucester, MA – a 26 Bedroom Inn with full function facilities and full restaurant. We host a variety of public events at the Castle. I am also the V.P. of MDL Consulting Associates, an aviation business whose primary function is to charter GV aircrafts to private clients. I have a passion for people, travel and the service industry.

I would be happy to discuss my qualifications further in person or meet with you if you feel appropriate.

I am excited to be considered for this important commission and would be willing to host any meetings at the Castle Manor Inn. Please let me know what further information you might require.

Unfortunately I am out of state on the 18th of November but will make myself available for future dates.

Best and Good Luck!

Laura Baker

978-515-7386 / laura@castlemanorinn.com



Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2012-165

The Gloucester City Council, at a meeting held on **Tuesday, August 14, 2012** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On motion by Councilor Theken, seconded by Councilor LeBlanc, the City Council voted BY ROLL CALL 9 in favor, 0 opposed, to Amend the GCO Chapter 2,"Administration",Art.V "Boards, Commissions, Councils, and Committees,"Div.6A "Tourism Commission,"sec.2-471 through 2-476 as follows:

"Sec.2-471 Purpose:

(a) In recognition of the continuing need for tourism in the city as a means to encourage economic revitalization and the promotion of history, culture and recreation , a tourism commission **DELETE "is hereby recreated and reestablished" and ADD "has been established and shall be funded by the City;"**

(b) It shall be the purpose of the tourism commission to encourage and promote tourism throughout the year and throughout the city. The Commission may undertake but not be limited to the following activities:

- (1) Recommend **ADD "and implement"** overall coordinated tourism and **DELETE "program"** and **ADD "plan"** that is related to the city's community and economic development activities, historical resources, recreational opportunities, **ADD "visitor welcoming" and natural and scenic attractions;**
- (2) Recommend the organization , creation and maintenance of tourist attractions **ADD "and welcoming services;"**
- (3) Recommend and implement **DELETE "an advertising" ADD "a marketing program for the city;**
- (4) Coordinate public and private **DELETE "efforts" ADD " a marketing program for the city;"**

ADD

- (5) **"With the assistance of the community development department staff implement and manage a grant program to help accomplish the purposes referenced in this section."**

Sec.2-472 Tenure; composition

DELETE entire section and ADD new as follows:

"The tourism commission shall consist of not less than seven members and may be up to eleven members if deemed necessary by the tourism commission. All members shall be appointed by the mayor and confirmed by the city council for the following terms:

- (1) at least two members for one year;
- (2) at least three members for two years;
- (3) at least two members for three years; and,

consideration shall be given so that members are chosen from persons with a vested interest in tourism who are distributed among the several tourism sectors of restaurants, accommodations, tourist attractions, retailers, arts an culture; and there shall be at last one at large member . One member shall be a City Councillor who shall be ex-officio."

Sec.2-473 Requirements

- (a) **Residency requirements. All members shall be residents of the city,**

A TRUE COPY ATTEST

Cynthia A. LeBlanc
City Clerk

ADD "however, up to two members, who need not be residents, but who otherwise meet the requirements of this section and section 2-472, may be appointed as ex-officio members for a term of up to two years."

DELETE "(b) Membership requirement. One member of the commission shall be a member of the Cape Ann Chamber of Commerce."

Sec.2-474 Vacancies

"In case of resignation, death or disqualification of any member of the commission, for the purposes of filling the vacancy for any other reason, the appointment ~~DELTE~~ "of" ADD "for" the unexpired term ~~DELETE~~ "immediately" shall ADD "promptly" be made by the Mayor and forwarded to the city council for their approval."

Sec.2-475 Assistance of city officials, boards and employees

DELETE entire section and ADD as follows:

"The commission shall receive regular support and assistance from the community development department including but not limited to planning, implementation, communications and assistance on securing and managing tourism grants. Further, when the commission determines that it requires assistance, the commission may request, through the Mayor, and upon request shall receive the services of assistance from other city officials and boards on matters based on the performance of their duties."

Sec.2-476 ~~DELETE~~ "Semiannual reports" and ADD "Periodic Reports and Plans"

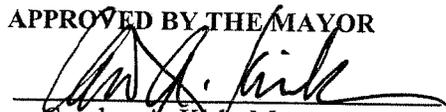
DELETE entire section and ADD new:

"Beginning in 201_ the commission with the assistance of the community development department, shall prepare and submit a five year plan for tourism to the Mayor and the City Council; and in addition , based on the execution of the plan, the commission shall submit quarterly reports, with the assistance of the community development department as provided in sec. 2-475 , to the Mayor and to be forwarded by the Mayor to the City Council."


Linda T. Lowe, City Clerk

Date: 8/16/12

APPROVED BY THE MAYOR


Carolyn A. Kirk, Mayor

VETOED BY THE MAYOR

Carolyn A. Kirk, Mayor

SIGNED THIS 16 DAY OF Aug, 2012

All Ordinances shall become effective 31 days after passage except:
Emergency Orders and Zoning Amendments shall become effective the next day.



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

**ORDER: CC#2013-057
COUNCILLOR: Melissa Cox**

**DATE RECEIVED BY COUNCIL: 11/26/13
REFERRED TO: O&A & B&F
FOR COUNCIL VOTE:**

ORDERED that the City Council, with the approval of the Mayor, adopt Section 1 of Chapter 60A of the Massachusetts General Laws which provides for an exemption from the Motor Vehicle Excise Tax on a vehicle owned and registered by former prisoners of war or the surviving spouses of former prisoners of war; and further

ORDERED that to qualify as a former prisoner of war, a person must have been regularly appointed, enrolled, enlisted or inducted into the military forces of the United States and been captured, separated and incarcerated by an enemy of the United States during an armed conflict; and further

ORDERED that at the time of the initial filing of an application for this exemption, the applicant must supply sufficient evidence of the former prisoner of war's earlier incarceration, either through documentation by the Veteran's administration or by providing a copy of the veteran's discharge papers. In the future years, only the application for exemption must be filed; and further

ORDERED that the prisoner of war registration plates are not necessary for entitlement to this exemption. This exemption is restricted to one vehicle at a time owned and registered by the former prisoner of war for personal, non-commercial use; and further

ORDERED that this matter be referred to the Ordinances and Administration and Budget and Finance Standing Committees for review and recommendation.

Melissa Cox
Ward 2 Councillor