

Budget & Finance Committee
Thursday, October 17, 2013 – 5:30 p.m.
1st Fl. Council Committee Room – City Hall
Minutes

Present: Vice Chair, Councilor Joseph Ciolino; Councilor Melissa Cox; Councilor Bob Whynott (Alternate)

Absent: Councilor McGeary

Also Present: Kenny Costa; Police Chief Leonard Campanello

The meeting was called to order at 5:30 p.m. and matters on the agenda were taken out of order.

1. Memorandum, Grant Application & Checklist from Police Chief re: Council acceptance of funding up to \$17,202.25 in reimbursement overtime costs for FY14 from the Drug Enforcement Agency

Chief Campanello said he is asking permission to accept the funding for a Gloucester Police Officer to be assigned to the Drug and Enforcement Agency. The Police Officer is assigned to a task force with the DEA that does cases in the City and out of the City. Every year, the DEA agrees to pay \$17,202.25 for the use of this person for his overtime costs. When the DEA makes a seizure that he is involved in, the City receives a certain percentage of that as well. This funding comes up yearly and is asking for Council approval and that the Police Officer is the same person every year.

MOTION: On a motion by Councilor Cox, seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council under MGL c. 44, §53A accept a grant from the United States Department of Justice Drug Enforcement Administration (DEA) FY14 Organized Crime Drug Enforcement Task Force for up to \$17,202.25, reimbursing the City Of Gloucester Police Department (GPD) for overtime by a GPD officer.

2. Memorandum from Police Chief requesting City Council permission to apply for a FY14 State 911 Training Grant and Emergency Medical Dispatch (EMD)/Regulatory Compliance Grant

Chief Campanello said he is requesting permission to apply for this grant which covers training and back fill overtime costs for personnel who are at training and also the quality assurance improvement monitoring that they are required to do by the State in regards to the Emergency Medical Dispatch procedures. This is a reimbursement grant and there is no cost to the City. **City Auditor, Kenny Costa**, explained the City fronts the money, and then we are reimbursed. The accounts will be set up once this is approved by City Council.

MOTION: On a motion by Councilor Whynott, seconded by Councilor Cox, the City Council voted 3 in favor, 0 opposed, to recommend to the City Council under to permit the Police Department to apply for a grant from the Massachusetts Executive Office of Public Safety & Security, State 911 Department FY14 Training Grant and Emergency Medical Dispatch/Regulatory Compliance Grant for \$151,155.92.

3. Memorandum from Principal Assessor re: Tax Classification – To be continued to 11/07/13

4. Memorandum from DPW Director re: request permission to pay invoices from previous fiscal years with current fiscal year funds (Cont'd from 10/03/13)

Councilor Ciolino explained the next two motions are in regard to National Grid invoice meters for 99 Thatcher Road. Assistant DPW Director, Mark Cole, wasn't able to attend the meeting and sent a memorandum to explain the rate discrepancies on the invoices. Councilor Ciolino read the memorandum into the record (on file).

MOTION: On a motion by Councilor Cox , seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council under MGL Chapter 44, §64 authorize payment of outstanding invoices incurred by the Department of Public Works for services received in prior years from National Grid Account# 88500-50018 for a total of \$437.21 to be paid with funds from the current FY14 Department of Public Works budget Account #101000.10.472.52110.0000.00.000.00.052, FACILITIES, ELECTRIC POWER-NON STREET LIGHT.

<u>Billing Period</u>	<u>Amount Due</u>
6/8/10 to 12/6/10	\$ 76.70
12/6/10 to 6/7/11	\$ 62.34
6/7/11 to 12/7/11	\$ 79.89
12/7/11 TO 6/6/12	\$ 64.24
6/6/12 TO 12/4/12	\$ 84.70
12/4/12 TO 7/8/13	\$ <u>69.34</u>
Total	\$437.21

MOTION: On a motion by Councilor Cox, seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend that the City Council authorize payment of invoices as listed below from National Grid Account# 88500-50018 for a total of \$437.21 for services received under National Grid Account #88500-50018 received in prior years to be paid from the current FY14 Department of Public Works budget Account #101000.10.472.52110.0000.00.000.00.052, FACILITIES, ELECTRIC POWER-NON STREET LIGHT without a purchase order in place.

<u>Billing Period</u>	<u>Amount Due</u>
6/8/10 to 12/6/10	\$ 76.70
12/6/10 to 6/7/11	\$ 62.34
6/7/11 to 12/7/11	\$ 79.89
12/7/11 TO 6/6/12	\$ 64.24
6/6/12 TO 12/4/12	\$ 84.70
12/4/12 TO 7/8/13	\$ <u>69.34</u>
Total:	\$437.21

5. Memorandum from Principal Assessor re: Tax Classification is continued to 11/07/13
6. Memorandum from City Auditor regarding accounts having expenditures that exceed their authorization And Auditor's Report

Mr. Costa briefly reviewed his reports with the Committee.

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:55 p.m.

Respectfully submitted,
 Joanne M. Senos
 Substitute Recorder

DOCUMENTS/ITEMS SUBMITTED AT MEETING:
 Memorandum from Assistant DPW Director 10/16/13