



CITY CLERK  
GLOUCESTER, MA

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GLOUCESTER CITY COUNCIL  
**Budget & Finance Committee**  
Thursday, October 3, 2013 – 6:00 p.m.  
1<sup>st</sup> Fl. Council Committee Room – City Hall

**AGENDA**

*(Items May be taken out of order at the discretion of the Committee)*

**Regularly Scheduled Business:**

1. **CC2013-035 (Cox/McGeary) Regulations concerning off-season parking fees at city beaches for review And recommendation (Cont'd from 09/19/13)**
2. **Memorandum from CFO re: Loan Order for Private Way Repairs and Betterments related to High Popples Road, Jacque Lane, Mayflower Lane and Stewart Avenue in the amount of \$350,000**
3. **Memorandum from Fire Chief re: new Commonwealth of Massachusetts permit and inspection requirements under 527 CMR 33 Hazardous Materials Process or Processing (new fee implementation)**
4. **Memorandum from DPW Director re: request permission to pay invoices from previous fiscal years with current fiscal year funds**
5. **Memorandum from Harbormaster re; Agreement with Massport for the funding, purchasing and installation of conservation moorings for the purpose of eel grass mitigation**
6. **Capital Improvement Plan FY2013-2017**
7. **Memo from City Auditor regarding accounts having expenditures that exceed their authorization And Auditor's Report**

**Community Preservation Committee Recommendations re: Review of Applicant Projects for Community Preservation Funding, Round 4, FY13:**

1. **Historic Preservation (on or about 6:30 p.m.):**
  - Committee for the Arts (Mural Restoration)
  - Rocky Neck Art Colony (Cultural Center rehab)
2. **Recreation:**
  - Waterways Board (Hodgkins Cove landing)
  - Waterways Board (Lobster Cove landing)
3. **Open Space:**
  - Essex County Greenbelt Association (Norcross Property Acquisition)

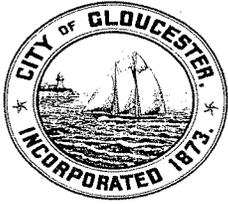
**COMMITTEE**

**Councilor Paul McGeary, Chair**  
**Councilor Joseph Ciolino, Vice chair**  
**Councilor Melissa Cox**

Back-up and Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk  
Jim Duggan  
Kenny Costa  
Jeffrey Towne  
Mike Hale  
Mark Cole  
Fire Chief Eric Smith  
Jim Caulkett

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



**CITY OF GLOUCESTER 2013  
CITY COUNCIL ORDER**

**ORDER: CC#2013-035  
COUNCILLOR: Melissa Cox and Paul McGeary**

**DATE RECEIVED BY COUNCIL: 08/27/13  
REFERRED TO: B&F  
FOR COUNCIL VOTE:**

**ORDERED** that the City Council request the Budget and Finance Standing Committee review regulations concerning off-season parking fees to be charged at city beaches;

And further

**ORDERED** that this matter shall be referred to the Budget and Finance Standing Committee for review and recommendation for any changes.

Melissa Cox  
Ward 2 Councillor

Paul McGeary  
Ward 1 Councillor

## BEACH & STAGE FORT PARK REGULATIONS

Effective April 1, 2013

### I. Schedule of Operations:

#### A. Good Harbor & Wingersheek Beaches

1. Access to Parking Lots:
  - a. Seasonal: Gates opened April 1 to October 31 annually  
Gates closed November 1 to March 31 annually
  - b. Daily in Season: Gates opened at 8:00am and locked at 9:00pm
  - c. Vehicles in beach parking lots shall be placed only within areas designated by the Director of Public Works or his agents.
  - d. Vehicles (except City vehicles engaged in beach maintenance) including off-road vehicles, motorbikes, mopeds, motorcycles, trucks, dune buggies, and snowmobiles are prohibited on beaches or dunes at Good Harbor and Wingersheek beaches without authorization.
2. User Fees:

Parking fees may be collected from May 1 to September 30 annually and shall be collected daily from Memorial Day to Labor Day, in accordance with the schedule of fees established in Appendix A.
3. Certified Lifeguards:

Red Cross certified lifeguards shall be on duty daily, weather permitting, from 9:00am to 5:00pm from Memorial Day to Labor Day. Weather permitting, lifeguards may also be on duty weekdays and weekends during May and September.
4. Snack Bars:

Snack bars may be open weekends during May and September and shall be open daily from Memorial Day to Labor Day, weather permitting. Hours of operation shall be from 9:00am to 6:00pm daily.
5. Rest Rooms:

Rest rooms may be open weekends during May and September and shall be open daily from Memorial Day to Labor Day. Hours of operation will be from 8:00am to 8:00pm daily. The restrooms may be closed early during periods of inclement weather when parking lot operations are also closed.
6. Bike Racks:

At Good Harbor Beach, bicycles are allowed only at the concession, and at the bike rack on Nautilus Road and not on the footbridge.

#### B. Stage Fort Park

1. Access to Parking Lots:
  - a. Seasonal: Gates opened April 1 to October 31 annually  
Gates closed November 1 to March 31 annually.
  - b. Daily in Season: Gates opened at 8:00 am and locked at 9:00 pm.
  - c. Vehicles in parking lots shall be placed only within areas designated by the Director of Public Works or his agents.
  - d. Vehicles (except City vehicles engaged in beach maintenance) including off-road vehicles, motorbikes, trucks, dune buggies, and snowmobiles are prohibited on beaches and within the enclosed areas of Stage Fort Park without authorization.
2. User Fees:

Parking fees may be collected from May 1 to September 30 annually, and shall be collected daily from Memorial Day to Labor Day, in accordance with the schedule of fees established in Appendix A.

3. Certified Lifeguards:

Red Cross certified lifeguards shall be on duty daily, weather permitting, from 9:00am to 5:00pm, Memorial Day to Labor Day at Half Moon Beach only.

4. Snack Bars:

Not applicable

5. Rest Rooms:

Rest rooms may be open weekends during May and shall be open daily from Memorial Day to Labor Day, 8:00am to 6:00pm; and during special events as required. The restrooms may be open during the months of September and October from 9:00am to 6:00pm daily or to coincide with the hours of operation of the Visitor Center.

6. Permits – Group Functions and Picnic Areas:

- a. Groups of 25 persons or more shall be required to obtain a group permit for the general use of park facilities and the dedicated use of a group picnic area.
- b. Individuals shall be required to obtain a permit for the dedicated use of the Bandstand (Gazebo), Rose Garden, beach areas and group picnic areas.
- c. Designated group picnic areas may be reserved in conjunction with the issuance of a group permit. Group picnic areas are designated as: Area A – the hollow area to the rear (east) of the rest facility building, Area B – the area to the south of Tablet Rock, Area C – the upland area to the far west of the volleyball court.
- d. Catered events may be conducted in the designated picnic areas in conjunction with a group permit.
- e. User fees: see Appendix A.

**C. Niles, Pavilion, and Plum Cove Beaches:**

1. Parking Restrictions:

There shall be resident sticker parking only in designated areas at Niles and Plum Cove beaches (Ord. – 22-270.1).

2. Open Parking:

Pavilion beach

3. Certified Lifeguards:

Red Cross certified lifeguards shall be on duty daily, weather permitting, starting Father's Day weekend through Labor Day 9:00am to 5:00pm, Pavilion beach excepted.

**D. Closing of Beaches & Parks:**

The Director of Public Works, as well as legally-authorized public health or other law enforcement officials, shall have discretion to close city beaches and parks to the public should questions of public health or safety arise. Parking fees will not be refunded. Signs shall be posted during times when beaches are open but there are no lifeguards on duty.

**E. Beach and Park Rental:**

1. Beaches, parks, playgrounds and other outdoor recreational facilities may be rented out in whole or in part for commercial use and social activities when such use does not conflict with permitted use.
2. User fees: see Appendix A

**II. Beach Parking:**

**A. Sticker Eligibility:**

1. RESIDENT STICKER criteria:

- a. Domiciled Residents of Gloucester, verified with vehicle registration showing Gloucester address. Include copy of lease agreement if car is leased.
- b. Non-domiciled Residents who own residential property in Gloucester, including Senior Citizen property owners, (2 stickers per owner per season), verified with vehicle registration and a copy of one of the following: Real Estate Tax Bill, Deed, Schedule of Beneficiaries or Trust Documents. Include copy of lease agreement if the vehicle is leased.

- c. Domiciled Resident's Minor Child (under 21) living at college, verified by vehicle registration, a valid college identification card, and documentation showing proof of linkage to Gloucester residency.
  - d. Servicemen stationed in Gloucester, verified with vehicle registration and an official letter from their Commanding Officer confirming permanent stationing. Include copy of lease agreement if car is leased.
  - e. User fees: see Appendix A.
2. NON-RESIDENT STICKER criteria:
- a. Non-Domiciled Residents who rent (minimum of 60 day lease), verified with vehicle registration copy of rental lease agreement signed by landlord, and cancelled rent check. Include copy of lease agreement if car is leased.
  - b. Domiciled Residents of Essex and Rockport, verified with vehicle registration and copy of their driver's license. Include copy of lease agreement if car is leased.
  - c. All other Non-Residents (200 stickers available per season), verified with copy of vehicle registration. Include copy of lease agreement if vehicle is leased.
  - d. User fees: see Appendix A
3. SENIOR CITIZEN STICKER criteria:
- a. Domiciled Senior Citizen Residents of Gloucester, age 65 and older, verified with their vehicle registration and drivers license. Include copy of lease agreement if car is leased.
  - b. A Senior Citizen sticker carries residency status for the purpose of parking in "Resident Sticker Parking Only" designated areas.
  - c. User fees: see Appendix A
4. GUEST VOUCHER criteria:
- a. Motel, hotel, guest house, camp ground owners, and licensed innkeepers only may receive bulk issue of beach parking guest vouchers for the current season as needed for issue to guests that are actually booked into accommodations at their establishments.
  - b. Vouchers will only be issued to establishments that show State Room Tax # or valid Federal Employer ID Number, which ever applies. This procedure is subject to review by the Director of Public Works and abuse may result in revocation of Vouchers.
  - c. Vouchers shall be valid for one day only, Memorial Day to Labor Day, 8:00am to 3:00pm. Reduced rates for late arrivals do not apply to Guest Vouchers. Vouchers are non-negotiable and non-transferable.
  - d. If a guest voucher is not stamped with the establishment's name and that day's date it will not be accepted. No handwritten guest vouchers will be accepted.
  - e. User Fees: see Appendix A.

**B. Issue restrictions:**

- 1. Domicile is determined by Vehicle Registration. All stickers will be issued to a vehicle based on registration and property ownership, and not to a person or residence, except senior citizen stickers.
- 2. Senior citizen stickers will be issued to a qualifying vehicle (based on registration), together with the qualifying individual (based on age) for his/her exclusive use. The qualifying individual must be present in the vehicle for the vehicle to receive exempted admittance. There is a limit of one senior citizen sticker per qualifying individual / vehicle combination.
- 3. A Non-Resident Senior Citizen who otherwise qualifies for a resident sticker as a non-resident property owner, may obtain a resident senior sticker upon payment of the appropriate resident sticker fee.
- 4. A Resident Senior Citizen who qualifies for and receives a Senior Citizen sticker, may also receive a resident sticker for the same vehicle upon payment of the appropriate resident sticker fee.
- 5. A Domiciled resident can get a sticker for a company owned car if they have a letter, on company stationary, signed by an officer of the firm, stating the employee has exclusive use of the vehicle. The employee must provide proof of residency.
- 7. Personal property ownership does not qualify as real estate property ownership for the purpose of establishing proof of residency.
- 8. Dealer and Repair plates do not qualify for any type of sticker
- 9. All stickers shall be permanently affixed to the approved vehicle at the time of

issuance. Stickers shall be affixed to the extreme lower left corner of the front windshield or to a driver's side window.

10. Loose stickers will not be honored.
11. To prevent confusion, misunderstanding and delays at the parking lot entrance gate, all patrons will be asked to remove all expired stickers.
12. All stickers and guest vouchers are non-transferable, non-negotiable, and non-refundable.
13. Stickers expire at the end of the calendar year in which issued, except senior citizen stickers which will be issued in five year increments beginning in 2011 and shall expire in year dates ending in zero and five.

**C. User Fees:**

1. Parking fees: see Appendix A.
2. Sticker and voucher fees: see Appendix A.
3. All user parking fees, once paid, are nonrefundable.
4. Parking user fees shall routinely be collected at the full applicable rate at Stage Fort Park from 8:00am to 4:00pm daily.
5. Parking user fees shall routinely be collected at the full applicable rates from 8:00am to 3:00pm daily at Good Harbor Beach and Wingaersheek Beach. From 3:00pm to 5:00pm a reduced rate of \$10 off the applicable weekday rate and \$10.00 off the applicable weekend/holiday rates shall be collected at both locations in order to equitably accommodate late arrivals. This reduced rate does not apply to Guest Vouchers.
6. When, at the option of the Director, Beach parking fees are collected on the weekdays or weekends before Memorial Day and after Labor Day, there will be a \$10 discount off the applicable daily rate to reflect non-peak season beach conditions.
7. Buses and vans that drop off passengers within the park or beach parking areas shall first pay the applicable parking fee regardless if the parking lot is used or not.
8. All stickers, including seniors, that are lost, stolen, destroyed, missing, confiscated, or invalidated due to a change in plates or registration will be charged a re-issuance fee at the time of application for a replacement sticker.
9. Exemptions: domiciled resident senior citizens only, age 65 and older. An issuance fee will be effective in 2011, which shall be prorated over a five year period.
10. Special Events: The Director of Public Works may establish nominal parking fees for groups, organizations and special events in order to cover city expenses of conducting the event.

**D. Parking Restrictions:**

1. Parking restrictions posted in and around beaches, park areas, and the Beach District (Ord. 22-176(b)) will be strictly enforced. Violators may be tagged and towed at owners expense.
2. Unattended children and pets shall not be left in vehicles in the beach and park parking lots.
3. All City beach and park employees (collectors, lot attendants, lifeguards, etc.), contract concession personnel, and contract rest room personnel that are residents of Gloucester, must have a current beach sticker in order to enter and park in the parking lot. Any non-resident employee will need to purchase a "employee pass for non-residents" at the price of a Resident beach sticker. This pass will be valid only on days the employee is working at the beach or park.
4. Employee and contractor vehicles shall be parked in the general use parking lot areas and will not be parked adjacent to concession facilities.
5. Vehicles, public and employee, shall not be parked closer than 30 feet to a collector booth.
6. Reserved parking areas for "resident sticker use only" may be established and made available for dedicated resident use from lot opening time up to 1:00pm daily, at which time the reserved parking areas will revert to unrestricted use.
7. There shall be "resident sticker parking only" on Witham Street, west side, from Thatcher Road to the beach; Niles Beach, westerly side, fronting on the beach; Plum Cove Beach parking lot, adjacent to the ball field; and Folly Cove Beach, between poles #356 and #357 (Ord. 22-270.1).
8. Except when space is reasonably available, the parking of buses at Good Harbor Beach at all times; and at Wingaersheek Beach and Stage Fort Park on Saturday, Sunday and Holidays, shall be prohibited.

**E. Enforcement:**

1. Violation of sticker eligibility criteria and sticker issue restrictions may result in enforcement

actions to include sticker confiscation, and/or ineligibility for sticker issuance for one succeeding calendar year.

2. Violation enforcement authority is vested in the Public Properties Operations Manager, Beach Constables, Parking Lot Supervisors of the DPW, and Treasurer/Collector.

### **III. Miscellaneous Restrictions:**

#### **A. Horses:**

Horseback riding is prohibited on city beaches and in Stage Fort Park, year round.

#### **B. Games & Sports:**

Baseball, softball, football, archery, frisbee tossing, horseshoe pitching, golfing or any other rough-game sports or play is permitted only in areas designated by the Director of Public Works.

#### **C. Inflatable Objects:**

Use of inflatable toys, rafts, tubes, mattresses or other inflated objects and the use of all floating objects, except "boogie boards", in the water of all public beaches is prohibited. Boogie Boards will be permitted within the boundaries of a designated area to be located at the far eastern end of the public portion of Good Harbor Beach. A "boogie board" will be defined as a small 19" to 44" soft board comprised of foam, polyurethane, polystyrene, etc., with an attached wrist leash. Floating boards that do not meet this definition are prohibited from use on the beach.

#### **D. Umbrellas, Tents, & Shelters:**

Umbrellas must be properly anchored to prevent wind-caused accidents. No tents or shelters are allowed with the exception of sun shades and umbrellas.

#### **E. Airplanes & Helicopters:**

No airplanes or helicopters shall be permitted to take off or land from City beaches or park land (other than on official Government business). Violators will be reported to the Federal Aviation Agency.

#### **F. Model Airplanes (Radio Control Aircraft):**

Good Harbor Beach Parking Lot

1. Permitted to fly only when beach parking lot is not in operation (no attendant on duty).
2. Restricted to times when pedestrian and vehicle traffic are at a minimum.
3. Not permitted before 8:30am.
4. Shall fly over the parking lot and marsh areas, not the road or beach.
5. Noise levels will be restricted to an acceptable level (non-flow thru, expansion chamber mufflers only).
6. Pilots shall fly in a safe and responsible manner at all times.
7. Pilots will be responsible and liable for their actions.
8. Pilots will abide by regulations in effect and maintain a safe environment.
9. Pilots will be considerate of wetlands and wildlife.

#### **G. Scuba or Skin Diving:**

1. At no time will Scuba or skin divers be allowed to use underwater weapons of any type in waters off city beaches.
2. Snorkeling paraphernalia used by non-scuba or skin divers shall be restricted at the discretion of the lifeguards.

#### **H. Boat Launching & Surfing:**

1. Boat launching and landing are prohibited at all public beaches between the hours of 9:00 a.m. and 5:00 p.m., from Memorial Day to Labor Day, without the permission of the lifeguard.
2. Surfing is prohibited at all public beaches between the hours of 9:00 a.m. and 5:00 p.m., from Memorial Day to Labor Day, without the permission of the lifeguard.
3. Boardsailing shall be prohibited at all Gloucester City public beaches subject to the following exceptions:
  - a. At Niles beach, boardsailers may access the southeastern most 75 feet of public beach and shall be prohibited from the harbor channel.
  - b. At Cressey's beach, boardsailers may access only a 75 foot section of the beach located immediately to the west of the drive-through ramp in the seawall and shall be prohibited from the Harbor channel.

- c. At other public beaches boardsailing is prohibited between 9:00am and 5:00pm daily from Memorial Day to Labor Day.

**I. Sand Dune Protection:**

Motor vehicles of any kind are prohibited from driving on sand dunes at City beaches. Pedestrian or animal access to Dunes Conservation Areas is strictly prohibited.

**J. Audio Devices:**

Radios, portable stereos, so-called “boom boxes”, etc., are prohibited at City beaches and parks. Personal systems with individual speaker outlets (i.e. ear pieces, walkman, ear phones) are permitted.

**K. Pets:**

1. Dogs and other pets shall be prohibited from being on all public beaches from May 1 to September 15 of each year. Dogs on public beaches from September 16 to April 30 of each year shall be under direct control of the owner or keeper in accordance with the local Animal Control Ordinance.
2. Dogs and pets in Stage Fort Park shall be under direct control of the owner or keeper by leash at all times in accordance with the local Animal Control Ordinance.

**L. Alcoholic Beverages Prohibited:**

In accordance with state law and local ordinance, the unpermitted use of alcoholic beverages on all City beaches, parks, playgrounds, ball fields, and parking lots is prohibited. Bottles and glass of any kind are prohibited on city beaches, parks, playgrounds, ball fields, and parking lots.

**M. Litter Control:**

Rubbish and litter shall be deposited in trash receptacles, dumpsters, and / or bags provided by the City. Littering on city beaches, parks, playgrounds, ball fields, and parking lots is prohibited and punishable by fines up to \$100 per violation. Good Harbor, Wingaersheek, Niles and Plum Cove beaches have instituted a “Carry In – Carry Out” policy. Beach goers must be prepared to take away all trash as there are no longer any trash receptacles on the beach for public use.

**N. Conduct and Behavior:**

All persons destroying public property or engaging in disorderly conduct will be prosecuted to the full extent of the law. Sleeping or camping on city beaches, parks, playgrounds, ball fields, and parking lots between 9:00pm and 8:00 am is strictly prohibited.

**O. Open Fires Prohibited:**

Open fires of any type are prohibited on city beaches and Stage Fort Park. Cooking is allowed with either gas or charcoal grills at Stage For Park only. All hot coals must be deposited in designated containers.

APPENDIX A

PARKING AND RENTAL FEES ESTABLISHED

1. Parking fees

a. SFP

Passenger car, SW, mini-van, SUV	\$10.00 weekdays \$15.00 weekends, holidays
Motorcycle	\$5.00 each
Van (8+ seats)	\$15.00 weekdays \$20.00 weekends, holidays
Bus (13+ seats)	\$20.00 weekdays \$25.00 weekends, holidays
Bus (26+ seats)	\$25.00 weekdays \$30.00 weekends, holidays
Guest Voucher	\$5.00 discount off the full daily rate

b. GHB/WING

Passenger car, SW, mini van, SUV	
8:00am to 3:00pm	\$20.00 weekdays \$25.00 weekends, holidays
3:00pm to 5:00pm	\$10.00 weekdays \$15.00 weekends, holidays
Motorcycle	\$5.00 each
Van (8+ seats)	\$25.00 weekdays \$30.00 weekends, holidays
Bus (13+ seats)	\$30.00 weekdays \$35.00 weekends, holidays
Bus (26+ seats)	\$35.00 weekdays \$40.00 weekends, holidays
Guest Voucher	\$10.00 discount off the full daily rate

2. Sticker fees:

a. Resident sticker

Domiciled resident	\$20.00
Non-resident property owner	\$20.00
Non-resident Senior Citizen property owner	\$20.00
Non-resident college student	\$20.00
Trust property owner (beneficiary)	\$20.00
Stationed Armed Forces Servicemen	\$20.00

b. Non-Resident sticker

Non-domiciled resident (+60 day renter)	\$50.00
Non-resident (Essex and Rockport)	\$250.00
Non-resident (200 available)	\$250.00

c. Senior Citizen sticker

Domiciled resident Senior Citizen (65+)	(\$5.00 effective 2011)
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3. Re-issue fee

\$5.00

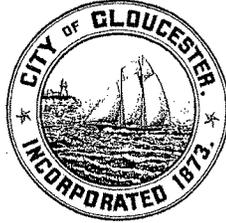
4. Beach and Park Rental fees:

Beach fee: off season (commercial)	\$250.00 daily
Beach fee: in season (Memorial to Labor) (commercial)	\$400.00 daily
Beach fee: non commercial	\$25.00 daily
Stage Fort Park: group area use permit (Sch, YMCA, Camp)	\$25.00 daily
Stage Fort Park: group area use permit – non catered	\$50.00 daily
Stage Fort Park: group area use permit – catered	\$200.00 daily
Stage Fort Park: Bandstand (Gazebo)	\$100.00 2 hr max
Stage Fort Park: Rose Garden	\$100.00 2 hr max
Stage Fort Park: off season, commercial	\$250.00 daily
Stage Fort Park: in season, commercial	\$400.00 daily

5. Special Events:

The Director of Public Works may establish nominal parking fees for groups, organizations and special events in order to cover city expenses of conducting the event.

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9707  
FAX 978-282-4113  
jtowne@gloucester-ma.gov

**CITY OF GLOUCESTER**  
**OFFICE OF THE CHIEF FINANCE OFFICER**

**MEMORANDUM**

To: Mayor Kirk  
From: Jeffrey C. Towne  
Date: September 4, 2013  
Re: Loan Order – Private Way Repairs and Betterments

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As requested, please find below the appropriate loan order language for the repairs, including paving of the private ways listed.

Ordered: That Three Hundred and Fifty Thousand Dollars (\$350,000) is appropriated to pay costs of making temporary repairs, including paving, to the following private ways:

High Popples Road  
Jacques Lane  
Mayflower Lane  
Stewart Avenue

To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7(5), or pursuant to any other enabling authority. Although any borrowing by City to meet this appropriation shall constitute a general obligation of the City and a pledge of its full faith and credit, one-half of the amount required to repay any borrowing pursuant to this Order shall be raised by taxation, and the balance of the amount needed to repay any borrowing pursuant to this Order shall be raised through the assessment of betterments upon the abutters of each of such private ways, in accordance with M.G.L. Chapter 80, and any other applicable authority. The Mayor and any other appropriate official of the City are authorized to take any and all actions necessary to assess the betterments described above, the term of which shall not exceed ten years. Further Ordered: That the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.



Office of the Fire Chief  
Eric L. Smith  
CITY OF GLOUCESTER FIRE DEPARTMENT  
8 School St.  
Gloucester, MA 01930  
978-281-9760 office



## Memorandum

**TO:** CAO Jim Duggan  
**FROM:** Chief Eric Smith  
**RE:** Fee's  
**DATE:** 8/23/13  
**cc:** Deputy A. McRobb

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Mr. Duggan,

The Fire Department is required under 527 CMR 33 Hazardous Materials Process or Processing to issue permits and conduct inspections for various levels of operation that are split into the following categories.

Category 5	Vessel with a process covered by OSHA PSM or EPA RMP programs
Category 4	Vessel > 300 gallons not covered by OSHA PSM or EPA RMP
Category 2 and 3	Vessel > 60 gallons but less than 300 gallons or a H occupancy due to vessel

This is a new requirement in the Commonwealth and there are no comparable fee's listed with any other communities online yet. The Gloucester Fire Department proposes adoption of this new permit and inspection requirement with a fee of \$50.00 for the permit and \$50.00 for the inspection across all 4 categories. This fee is supported under MGL 148 s 10 and is consistent with other fee's the GFD charges for storage of Flammables and other hazardous materials.

Fire Chief Eric L Smith

Public Works  
28 Poplar Street  
Gloucester, MA 01930



TEL 978-281-9785  
FAX 978-281-3896  
mhale@gloucester-ma.gov

CITY OF GLOUCESTER  
DEPARTMENT OF PUBLIC WORKS

TO: James Duggan, Chief Administrative Officer  
FROM: Michael B. Hale, DPW Director *M B H*  
RE: Attached Request from Mark Cole for Invoice Payments  
DATE: September 3, 2013

As per the attached memo, I am requesting that the following invoices be sent to the City Council for approval to pay.

HD Supply: Amount Due \$21,054.62  
Beverly Police Department: Amount Due \$180.00  
National Grid: Amount Due \$437.21

The Department of Public Works will be available to answer any questions from the Council. Thank you for your assistance.

Council: Council Invoice Req

Public Works  
28 Poplar Street  
Gloucester, MA 01930



TEL 978-281-9785  
FAX 978-281-3896  
mcole@gloucester-ma.gov

**CITY OF GLOUCESTER**  
DEPARTMENT OF PUBLIC WORKS

**TO: Michael Hale, DPW Director**  
**FR: Mark Cole, Asst DPW Director**  
**DT: August 29, 2013**  
**SUBJ: Unpaid Invoices**

Please submit the following invoices to the City Council with the next Mayor's Report. We are unable to pay these invoices without approval from City Council.

**Water Enterprise Account 610000.10.450.54320.0000.00.000.00.054**

HD Supply	Invoice #6319243	Dated: 4/08/13	Amount Due: \$15,368.29
HD Supply	Invoice #8112097	Dated: 5/08/13	Amount Due: \$648.00
HD Supply	Invoice #B092030	Dated: 6/14/13	Amount Due -\$550.80
HD Supply	Invoice #B053542	Dated: 6/05/13	Amount Due: \$341.00
HD Supply	Invoice #9679035	Dated: 6/05/13	Amount Due: \$7,182.20
HD Supply	Invoice #B088831	Dated: 6/13/13	Amount Due: -\$1,934.07

**Water Enterprise Account 610000.10.450.52000.0000.00.000.00.052**

**Beverly Police Department Inv. #65562 Dated: 5/23/13 Amount Due: \$180.00**

**Facilities Account 101000.10.472.52110.0000.00.000.00.052**

Nat Grid	Billing Period 6/8/10 to 12/6/10	\$76.70
Nat Grid	Billing Period 12/6/10 to 6/7/11	\$62.34
Nat Grid	Billing Period 6/7/11 to 12/7/11	\$79.89
Nat Grid	Billing Period 12/7/11 to 6/6/12	\$64.24
Nat Grid	Billing Period 6/6/12 to 12/4/12	\$84.70
Nat Grid	Billing Period 12/4/12 to 7/8/13	\$69.34

**Purchase Order**

**CITY OF GLOUCESTER**

**No. 1302704 1**

City Hall

9 Dale Avenue

Gloucester MA 01930

**PO REVISED**

Prices as quoted are less any and all federal taxes.  
Please indicate delivery date and any and all discounts.

Invoice/Inquiries to above address  
All invoices must reference PO number  
Sales Tax Exempt #: E-046001390

P.O. Date: 02/15/2013

Questions ? Purchasing (978) 281-9710

Account:

P.O. Issued To :

Ship To:

Reference:

HD SUPPLY FACILITIES MAINTENANCE LTD  
PO BOX 509055  
SAN DIEGO CA 92150

Poplar Street DPW  
Attn: Jay Jarosz  
28 Poplar Street  
Gloucester MA 01930  
(978) 281-9785

Contact:

Location: Poplar Street DPW

Phone:

Fax:

Project: Quotes on File

Req# 312990

Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
14873.2	EA	9	Bypass piping materials as per quote of 2/14	610000.10.450.58760.0000.00.000.00.058	1.00	14,873.29	0.00	0.00
495	EA		Freight 4/24	610000.10.450.58760.0000.00.000.00.058	1.00	495.00	0.00	0.00

**APPROVAL SIGNATURES:**

The unencumbered balance of the appropriation to be charged is sufficient to liquidate the amount of this order and the amount has been recorded as an encumbrance against said appropriation.

I hereby certify -  
That this order is authorized by a properly executed and approved requisition on file in this office.

By \_\_\_\_\_  
Auditor

\_\_\_\_\_  
City Purchasing Agent

Sub-Total:	15,368.29
Freight:	0.00
Tax:	0.00
Total Amount:	15,368.29

- To do business with the City of Gloucester, all vendors should be aware of Mass. Gen. Laws (c. 30B, c. 149, dec. 44 et seq., c30, sec. 39 et seq.)
1. No work, services, or supplies can be received by any City agency without a proper Purchase Order or Contract in place.
  2. All Purchase Orders/Contracts exceeding \$5000 in value will follow the quotation/bid process prior to award. No contracts for Construction-related services subject to MGL Chap. 149, and MGL Chap. 30, sec. 39 will be awarded until all required documentation is received, i.e., Certificate of Eligibility, Update Statement, etc.
  3. All invoices must detail the services performed and/or materials delivered. Any invoices submitted for work, services, or supplies performed or provided after the expiration date of a Purchase Order/Contract, or after the \$\$ limit of a Purchase Order/Contract has been reached will likewise not be honored by the City. All packing slips for delivered goods which are submitted with invoice for payment must be signed by authorized personnel from the contracting City department at the time of delivery.
  4. Any work, services, or supplies provided without following the above mentioned guidelines are not the responsibility or liability of the City, and any invoice that violates these provisions will not be honored for payment.

**NOTES:**

\_\_\_\_\_

Order Via: Mail

*CLOSED 6/11/13*

**ENTITY COPY**



**Local Service, Nationwide**  
 P.O. Box 1419  
 Thomasville, GA 31799-1419



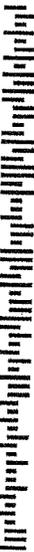
# INVOICE

**BRANCH ADDRESS**  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	6319243
INVOICE DATE	4/08/13
ACCOUNT #	204349
SALESPERSON	STEVEN CARDINAL
BRANCH #	201
<b>Total Amount Due</b>	<b>\$15,368.29</b>

**Remit To:**

HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036



E0124X, 10160 D664047989 P1408382 0001:0002



CITY OF GLOUCESTER  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

**Shipped to:**

28 POPLAER STREET  
 JAY JAROSZ 978-281-9785  
 GLOUCESTER, MA

610000123507 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
3/07/13	3/28/13	1302704	BYPASS PIPING			DIRECT	6319243
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
0302021WC	HD SUPPLY WATERWORKS PO#- 5938614 2 SDR21 AQUAMINE PIPE W/CPLG BID SEQ# 10	2100	2100		1.3900	FT	2,919.00
0304021WC	4 SDR21 AQUAMINE PIPE W/CPLG BID SEQ# 20	1040	1040		3.7800	FT	3,931.20
/20011380963	2 AQUAMINE 2908 GRVXTHRD NIPP BID SEQ# 40	6	6		7.1700	EA	43.02
/20011380973	4 AQUAMINE 2908 GEVXTHRD NIPP BID SEQ# 50	6	6		15.6500	EA	93.90
/20011380981	2 AQUAMINE 2910 90 ELBOW BID SEQ# 70	6	6		21.7400	EA	130.44
/20011380983	4 AQUAMINE 2910 90 ELBOW BID SEQ# 80	6	6		50.2200	EA	301.32
/20011380984	2 AQUAMINE 2912 45 ELBOW BID SEQ# 100	6	6		21.9600	EA	131.76
/20011380985	4 AQUAMINE 2912 45 ELBOW BID SEQ# 110	6	6		54.1300	EA	324.78
/20011380997	2X2 AQUAMINE 2917 TEE BID SEQ# 130	6	6		30.8700	EA	185.22
/20011380998	4X2 AQUAMINE 2918 TEE BID SEQ# 140	6	6		86.3000	EA	517.80
/20011381006	2X1 AQUAMINE 2931 COUP BID SEQ# 160	25	25		14.1300	EA	353.25
/20011381009	4X1 AQUAMINE 2391 COUP BID SEQ# 170	10	10		23.9100	EA	239.10

*Michael B. Hill*



Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

# INVOICE

BRANCH ADDRESS  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	6319243
INVOICE DATE	4/08/13
ACCOUNT #	204349
SALESPERSON	STEVEN CARDINAL
BRANCH #	201
<b>Total Amount Due</b>	<b>\$15,368.29</b>

Remit To:  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

E0124X I0161 D664047989 P1408382 0002:0002



CITY OF GLOUCESTER  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

28 POPLAER STREET  
 JAY JAROSZ 978-281-9785  
 GLOUCESTER, MA

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
3/07/13	3/28/13	1302704	BYPASS PIPING			DIRECT	6319243
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/30011381021	2 AQUAMINE BVALVE V0202922AA BID SEQ# 190	10	10		88.0400	EA	880.40
/30011381024	4 AQUAMINE BVALVE V0402921AA BID SEQ# 200	6	6		234.7800	EA	1,408.68
/20011381033	2 AQUAMINE 2970 COUPLING BID SEQ# 220	10	10		65.2200	EA	652.20
/20011381035	4 AQUAMINE 2970 COUPLING BID SEQ# 230	5	5		97.1700	EA	485.85
/20011381036	AQUAMINE GROOVING TOOL APG413 290200406 BID SEQ# 250	1	1		2275.3700	EA	2,275.37

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	14,873.29

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	\$15,368.29
495.00							

HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026

THANK YOU FOR YOUR ORDER  
 VISIT  
 WATERWORKS.HDSUPPLY.COM  
 FOR OTHER SERVICES OFFERED

INVOICE:	6319243
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Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

# INVOICE

BRANCH ADDRESS  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	8112097
INVOICE DATE	5/08/13
ACCOUNT #	204349
SALESPERSON	STEVEN CARDINAL
BRANCH #	201
<b>Total Amount Due</b>	<b>\$648.00</b>

Remit To:  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

888 1 SP 0.480 E0008X 1008 D691062267 P1442758 0001:0001



CITY OF GLOUCESTER, MA  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

Engineering Dept. attn: JAY  
 28 Poplar Street  
 Gloucester, MA

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/24/13	4/26/13	N/A	AQUMINE			UPS NDA	8112097
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	HD SUPPLY WATERWORKS PO#- 6002148						
29020SPAQ	2 AQUA SPLINES VIC PART# P02099900K	24	24		3.0000	EA	72.00
29040SPAQ	4 AQUA SPLINES VIC PART# P04099900K	24	24		5.0000	EA	120.00
'20011596804	SERIES 2906 2" GRVXSLVNT NIP VIC PART# F02090600K	24	24		6.0000	EA	144.00
'20011596805	SERIES 2906 4" GRVXSLVNT NIP VIC PART# F04090600K	24	24		13.0000	EA	312.00

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Terms	SubTotal
NET 30	648.00
<b>INVOICE TOTAL</b>	<b>\$648.00</b>

Freight	Delivery	Handling	Restock	Misc.	Tax

HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026

THANK YOU FOR YOUR ORDER  
 VISIT  
 WATERWORKS.HDSUPPLY.COM  
 FOR OTHER SERVICES OFFERED

**INVOICE:** 8112097



# CREDIT MEMO

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

BRANCH ADDRESS  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	B092030
INVOICE DATE	6/14/13
ACCOUNT #	204349
SALESPERSON	BOSTON HOUSE
BRANCH #	201

<b>Total Amount Due</b>	<b>-\$550.80</b>
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Remit To:  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

E0012X I0018 D714474624 P1486198 0001:0001



CITY OF GLOUCESTER, MA  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

Engineering Dept.  
 Poplar Street  
 Gloucester, MA

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
6/13/13	6/12/13	SEE BELOW	GLOUCESTER			OUR TRUCK	B092030
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#- AQUAMINE CREDIT#2						
29020SPAQ	2 AQUA SPLINES	24	24		3.0000	EA	-72.00
29040SPAQ	4 AQUA SPLINES	24	24		5.0000	EA	-120.00
/20011596804	SERIES 2906 2" GRVXSLVNT NIP	24	24		6.0000	EA	-144.00
/20011596805	SERIES 2906 4" GRVXSLVNT NIP	24	24		13.0000	EA	-312.00

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Terms	SubTotal
NET 30	-648.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	-550.80
			97.20				

HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026

THANK YOU FOR YOUR ORDER  
 VISIT  
 WATERWORKS.HDSUPPLY.COM  
 FOR OTHER SERVICES OFFERED

INVOICE:	B092030
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**Local Service, Nationwide.**  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

# INVOICE

BRANCH ADDRESS  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	B053542
INVOICE DATE	6/05/13
ACCOUNT #	204349
SALESPERSON	BOSTON HOUSE
BRANCH #	201
<b>Total Amount Due</b>	<b>\$341.00</b>

Remit To:  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

122 1 SP 0.460 E0122X I0251 D708853280 P1474963 0001:0002



CITY OF GLOUCESTER, MA  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

Engineering Dept.  
 Poplar Street  
 Gloucester, MA

Backordered from:  
 6/05/13 9679035

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
5/15/13	5/24/13	SEE BELOW	BYPASS PIPE			NEMF	B053542
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/20011660264	CUSTOMER PO#- AQUAMINE MATERIALS HD SUPPLY WATERWORKS PO#- 6033604 2" AQUAMINE 2920 MXF CPLGS	22	22		15.5000	EA	341.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	341.00
<b>INVOICE TOTAL</b>	<b>\$341.00</b>

Freight	Delivery	Handling	Restock	Misc.	Tax

HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026

THANK YOU FOR YOUR ORDER  
 VISIT  
 WATERWORKS.HDSUPPLY.COM  
 FOR OTHER SERVICES OFFERED

**INVOICE:** B053542



# INVOICE

**Local Service, Nationwide**  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

**BRANCH ADDRESS**  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	6319243
INVOICE DATE	4/08/13
ACCOUNT #	204349
SALESPERSON	STEVEN CARDINAL
BRANCH #	201
<b>Total Amount Due</b>	<b>\$15,368.29</b>

*1302021 5/10  
 61000104505910*

**Remit To:**  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

E0124X 10160 D664047989 P1408382 0001:0002



CITY OF GLOUCESTER  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

28 POPLAER STREET  
 JAY JAROSZ 978-281-9785  
 GLOUCESTER, MA

Return Top Portion With Payment For Faster Credit

*Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.*

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
3/07/13	3/28/13	1302704	BYPASS PIPING			DIRECT	6319243
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	HD SUPPLY WATERWORKS PO#- 5938614						
1302021WC	2 SDR21 AQUAMINE PIPE W/CPLG BID SEQ# 10	2100	2100		1.3900	FT	2,919.00
1304021WC	4 SDR21 AQUAMINE PIPE W/CPLG BID SEQ# 20	1040	1040		3.7800	FT	3,931.20
20011380963	2 AQUAMINE 2908 GRVXTHRD NIPP BID SEQ# 40	6	6		7.1700	EA	43.02
20011380973	4 AQUAMINE 2908 GEVXTHRD NIPP BID SEQ# 50	6	6		15.6500	EA	93.90
20011380981	2 AQUAMINE 2910 90 ELBOW BID SEQ# 70	6	6		21.7400	EA	130.44
20011380983	4 AQUAMINE 2910 90 ELBOW BID SEQ# 80	6	6		50.2200	EA	301.32
20011380984	2 AQUAMINE 2912 45 ELBOW BID SEQ# 100	6	6		21.9600	EA	131.76
20011380985	4 AQUAMINE 2912 45 ELBOW BID SEQ# 110	6	6		54.1300	EA	324.78
20011380997	2X2 AQUAMINE 2917 TEE BID SEQ# 130	6	6		30.8700	EA	185.22
20011380998	4X2 AQUAMINE 2918 TEE BID SEQ# 140	6	6		86.3000	EA	517.80
20011381006	2X1 AQUAMINE 2931 COUP BID SEQ# 160	25	25		14.1300	EA	353.25
20011381009	4X1 AQUAMINE 2391 COUP BID SEQ# 170	10	10		23.9100	EA	239.10

*J. David B. Hill*



Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

# INVOICE

BRANCH ADDRESS  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	6319243
INVOICE DATE	4/08/13
ACCOUNT #	204349
SALESPERSON	STEVEN CARDINAL
BRANCH #	201
<b>Total Amount Due</b>	<b>\$15,368.29</b>

Remit To:  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

E0124X 10161 D664047989 P1408382 0002:0002



CITY OF GLOUCESTER  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

28 POPLAER STREET  
 JAY JAROSZ 978-281-9785  
 GLOUCESTER, MA

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
3/07/13	3/28/13	1302704	BYPASS PIPING			DIRECT	6319243
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
/30011381021	2 AQUAMINE BVALVE V0202922AA BID SEQ# 190	10	10		88.0400	EA	880.40
/30011381024	4 AQUAMINE BVALVE V0402921AA BID SEQ# 200	6	6		234.7800	EA	1,408.68
/20011381033	2 AQUAMINE 2970 COUPLING BID SEQ# 220	10	10		65.2200	EA	652.20
/20011381035	4 AQUAMINE 2970 COUPLING BID SEQ# 230	5	5		97.1700	EA	485.85
/20011381036	AQUAMINE GROOVING TOOL APG413 290200406 BID SEQ# 250	1	1		2275.3700	EA	2,275.37

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	14,873.29

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	\$15,368.29
495.00							

HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026

THANK YOU FOR YOUR ORDER  
 VISIT  
 WATERWORKS.HDSUPPLY.COM  
 FOR OTHER SERVICES OFFERED

INVOICE:	6319243
----------	---------

**Purchase Order**

**CITY OF GLOUCESTER**  
City Hall  
9 Dale Avenue  
Gloucester MA 01930

**No. 1302704**

Prices as quoted are less any and all federal taxes.  
Please indicate delivery date and any and all discounts.

Invoice/Inquiries to above address  
All invoices must reference PO number  
Sales Tax Exempt #: E-046001390

P.O. Date: 02/15/2013      Questions ? Purchasing (978) 281-9710

Account:

P.O. Issued To :

Ship To:

Reference:

HD SUPPLY FACILITIES MAINTENANCE LTD  
PO BOX 509055  
SAN DIEGO CA 92150

Poplar Street DPW  
Attn: Jay Jarosz  
28 Poplar Street  
Gloucester MA 01930  
(978) 281-9785

Contact:

Location: Poplar Street DPW

Phone:

Fax:

Project: Quotes on File

Req# 312990

Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
14873.2	EA		Bypass piping materials as	610000.10.450.58760.0000.00.000.00.058	1.00	14,873.29	0.00	0.00
9			per quote of 2/14					

*Right 495  
closed*

**APPROVAL SIGNATURES:**

The unencumbered balance of the appropriation to be charged is sufficient to liquidate the amount of this order and the amount has been recorded as an encumbrance against said appropriation.

By

Auditor

I hereby certify -  
That this order is authorized by a properly executed and approved requisition on file in this office.

City Purchasing Agent

Sub-Total:	14,873.29
Freight:	0.00
Tax:	0.00
Total Amount:	14,873.29

- To do business with the City of Gloucester, all vendors should be aware of Mass. Gen. Laws (c. 30B, c. 149, dec. 44 et seq., c30, sec. 39 et seq.)
1. No work, services, or supplies can be received by any City agency without a proper Purchase Order or Contract in place.
  2. All Purchase Orders/Contracts exceeding \$5000 in value will follow the quotation/bid process prior to award. No contracts for Construction-related services subject to MGL Chap. 149, and MGL Chap. 30, sec. 39 will be awarded until all required documentation is received, i.e., Certificate of Eligibility, Update Statement, etc.
  3. All invoices must detail the services performed and/or materials delivered. Any invoices submitted for work, services, or supplies performed or provided after the expiration date of a Purchase Order/Contract, or after the \$\$ limit of a Purchase Order/Contract has been reached will likewise not be honored by the City. All packing slips for delivered goods which are submitted with invoice for payment must be signed by authorized personnel from the contracting City department at the time of delivery.
  4. Any work, services, or supplies provided without following the above mentioned guidelines are not the responsibility or liability of the City, and any invoice that violates these provisions will not be honored for payment.

**NOTES:**

Order Via: **Mail**

**ENTITY COPY**

CUSTOMER P.O NUMBER 5938614	ORDER NO. 810218	PACK SET- 460015 DATE 4/02/13
--------------------------------	---------------------	-------------------------------------

VICTAULIC COMPANY

F.O.B  
AQUAMINE WAREHOUSE

P.O. BOX 31, EASTON, PA 18044-0031  
9444

DUNS NO.

PAGE 2

S H I P P E D	City of Gloucester ATTN: JAY JAROSE 978-281-9785 28 Poplaer St
	Gloucester MA 01930 USA

SOLD TO

LINE#	QTY ORD/DUE	QTY SHIPPED	QTY B/O	DESCRIPTION	PKG.NO	LOC.WGT.
6	6	6		4 AQUA 90 DEG ELL 291000004 EA AQOH Item is Non Cancellable, Non Returnable F04091000K Loc:		6 D
7	6	6		2 AQUA 45 DEG ELL 291200002 EA AQOH Item is Non Cancellable, Non Returnable F02091200K Loc:		6 D
8	6	6		4 AQUA 45 DEG ELL 291200004 EA AQOH Item is Non Cancellable, Non Returnable F04091200K Loc:		6 D
9	6	6		2 AQUA TEE 291700002 EA AQOH Item is Non Cancellable, Non Returnable F02091700K Loc:		6 D
10	6	6		4x4x2 AQUA RD TEE 291800442 EA AQOH Item is Non Cancellable, Non Returnable FD7491800K Loc:		6 D

CONTINUED

ANY DISCREPANCIES OR SHORTAGES MUST BE REPORTED TO VICTAULIC WITHIN 10 DAYS OF RECEIPT OF MATERIAL

PACKING SLIP

TRANSPORTATION CHARGES		SHIPPED VIA		BAGS	
				CTNS.	
		DATE SHIPPED		BXS.	
CKED BY	DATE	PARTIAL	COMPLETE	PREPAID	COLLECT
				TOTAL	



IMPORTANT - Please note the grade gasket being supplied and make certain that it is suited for the intended service. Grade "E" (green stripe) is recommended for hot water and most building applications - Grade "T" (orange stripe) for most petroleum applications - other grades for special applications. When in doubt as to the proper gasket consult VICTAULIC.

CUSTOMER P.O. NUMBER 5938614	ORDER NO. 810218	PACK SET- 460015	DATE 4/02/13
---------------------------------	---------------------	------------------	-----------------

VICTAULIC COMPANY

F.O.B  
AQUAMINE WAREHOUSE

P.O. BOX 31, EASTON, PA 18044-0031  
9444

DUNS NO.

PAGE 3

S  
H  
I  
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D  
O  
City of Gloucester  
ATTN: JAY JAROSE 978-281-9785  
28 Poplaer St  
Gloucester  
MA 01930 USA 1

SOLD TO

LINE#	QTY ORD/DUE	QTY SHIPPED	QTY B/O	DESCRIPTION	PKG.NO	LOC./WGT.
11	25	25		2x2x1 TAP CPL 293100022	EA AQOH	25 D
				Item is Non Cancellable, Non Returnable		
12	10	10		CB739310II 4x4x1 TAP CPL 293100044	EA AQOH	10 D
				Item is Non Cancellable, Non Returnable		
13	10	10		CD679310II 2 BALL VLV ASSY AxM MxM W/F- HDL	EA AQOH	10 D
				Item is Non Cancellable, Non Returnable		
14	6	6		V0202922AA 4 BALL VLV ASSY AxM MxM W/SN	EA AQOH	6 D
				Item is Non Cancellable, Non Returnable		
15	10	10		V0402921AA 2 PLAIN END CPL - BOLT ON 297000002	EA AQOH	10 D
				Item is Non Cancellable, Non Returnable		
				C0209700TL	Loc:	

CONTINUED

ANY DISCREPANCIES OR SHORTAGES MUST BE REPORTED TO VICTAULIC WITHIN 10 DAYS OF RECEIPT OF MATERIAL

PACKING SLIP

TRANSPORTATION CHARGES		SHIPPED VIA				BAGS		
						CTNS.		
		DATE SHIPPED				BXS.		
PACKED BY	DATE	PARTIAL	COMPLETE	PREPAID	COLLECT	TOTAL		

IMPORTANT - Please note the grade gasket being supplied and make certain that it is suited for the intended service. Grade "E" (green stripe) is recommended for hot water and most building applications - Grade "T" (orange stripe) for most petroleum applications - other grades for special applications. When in doubt as to the proper gasket consult VICTAULIC.

PACK SET- 460015

CUSTOMER P.O NUMBER 5938614	ORDER NO. 810218	DATE 4/02/13
VICTAULIC COMPANY		F.O.B AQUAMINE WAREHOUSE

P.O. BOX 31, EASTON, PA 18044-0031  
9444

DUNS NO.

PAGE

4

SOLD TO

SHIP TO

City of Gloucester  
ATTN: JAY JAROSE 978-281-9785  
28 Poplaer St  
Gloucester  
MA 01930 USA

1

LINE#	QTY ORD/DUE	QTY SHIPPED	QTY B/O	DESCRIPTION	PKG. NO	LOC. / WGT.
16	5	5		4 PLAIN END CPL - BOLT ON EA AQOH 297000004		5 D
Item is Non Cancellable, Non Returnable						
17	1	1		C0409700TL Loc: APG413 AQUAMINE GROOVER ASY EA AQOH 290200406		1 D
Item is Non Cancellable, Non Returnable						
				T000413APG Loc:		
Total Weight					365.40	

ANY DISCREPANCIES OR SHORTAGES MUST BE REPORTED TO VICTAULIC WITHIN 10 DAYS OF RECEIPT OF MATERIAL

PACKING SLIP

TRANSPORTATION CHARGES	SHIPPED VIA YRC	BAGS		
	DATE SHIPPED 3/27/13	CTNS.		
CHECKED BY D. D. S. / W. S.	DATE 3/25/13	BXS.		
	PARTIAL COMPLETE PREPAID COLLECT	TOTAL		

IMPORTANT - Please note the grade gasket being supplied and make certain that it is suited for the intended service. Grade "E" (green stripe) is recommended for hot water and most building vice applications - Grade "T" (orange stripe) for most petroleum applications - other grades for special applications. When in doubt as to the proper gasket consult VICTAULIC.

**Purchase Order**

**CITY OF GLOUCESTER**  
City Hall  
9 Dale Avenue  
Gloucester MA 01930

**No. 1302704 1**  
**PO REVISED**

Prices as quoted are less any and all federal taxes.  
Please indicate delivery date and any and all discounts.

Invoice/Inquiries to above address  
All invoices must reference PO number  
Sales Tax Exempt #: E-046001390

P.O. Date: 02/15/2013      Questions ? Purchasing (978) 281-9710

Account:

P.O. Issued To :

Ship To:

Reference:

HD SUPPLY FACILITIES MAINTENANCE LTD  
PO BOX 509055  
SAN DIEGO CA 92150

Poplar Street DPW  
Attn: Jay Jarosz  
28 Poplar Street  
Gloucester MA 01930  
(978) 281-9785

Contact:      Location: Poplar Street DPW

Phone:      Fax:      Project: Quotes on File

Req# 312990

Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
14873.2	EA	9	Bypass piping materials as per quote of 2/14	610000.10.450.58760.0000.00.000.00.058	1.00	14,873.29	0.00	0.00
495	EA		Freight 4/24	610000.10.450.58760.0000.00.000.00.058	1.00	495.00	0.00	0.00

**APPROVAL SIGNATURES:**

The unencumbered balance of the appropriation to be charged is sufficient to liquidate the amount of this order and the amount has been recorded as an encumbrance against said appropriation.

I hereby certify -  
That this order is authorized by a properly executed and approved requisition on file in this office.

Sub-Total:	15,368.29
Freight:	0.00
Tax:	0.00
<b>Total Amount:</b>	<b>15,368.29</b>

By \_\_\_\_\_  
Auditor

\_\_\_\_\_  
City Purchasing Agent

To do business with the City of Gloucester, all vendors should be aware of Mass. Gen. Laws (c. 30B, c. 149, dec. 44 et seq., c30, sec. 39 et seq.)

- No work, services, or supplies can be received by any City agency without a proper Purchase Order or Contract in place.
- All Purchase Orders/Contracts exceeding \$5000 in value will follow the quotation/bid process prior to award. No contracts for Construction-related services subject to MGL Chap. 149, and MGL Chap. 30, sec. 39 will be awarded until all required documentation is received, i.e., Certificate of Eligibility, Update Statement, etc.
- All invoices must detail the services performed and/or materials delivered. Any invoices submitted for work, services, or supplies performed or provided after the expiration date of a Purchase Order/Contract, or after the \$3 limit of a Purchase Order/Contract has been reached will likewise not be honored by the City. All packing slips for delivered goods which are submitted with invoice for payment must be signed by authorized personnel from the contracting City department at the time of delivery.
- Any work, services, or supplies provided without following the above mentioned guidelines are not the responsibility or liability of the City, and any invoice that violates these provisions will not be honored for payment.

**NOTES:**

[Empty rectangular box for notes]

Order Via:      Mail

**ENTITY COPY**

Thursday, August 29, 2013

*CLOSED 8/11/13*



**Local Service, Nationwide**  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

# INVOICE

BRANCH ADDRESS  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	9679035
INVOICE DATE	6/05/13
ACCOUNT #	204349
SALESPERSON	BOSTON HOUSE
BRANCH #	201
<b>Total Amount Due</b>	<b>\$7,182.20</b>

Remit To:  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

122 1 SP 0.460 E0122 I0252 D708853283 P1474963 0002:0002



CITY OF GLOUCESTER, MA  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

Engineering Dept.  
 Poplar Street  
 Gloucester, MA

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
5/15/13	5/21/13	SEE BELOW	BYPASS PIPE			NEMF	9679035
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#- AQUAMINE MATERIALS HD SUPPLY WATERWORKS PO#- 6033604						
3302021WC	2 SDR21 AQUAMINE PIPE W/CPLG	2100	2100		1.3900	FT	2,919.00
3304021WC	4 SDR21 AQUAMINE PIPE W/CPLG	520	520		3.7800	FT	1,965.60
20011659324	2X2 AQUAMINE 2917 TEE	8	8		30.8700	EA	246.96
20011659325	2 AQUAMINE 2910 45 ELBOW	8	8		21.9600	EA	175.68
20011659326	2 AQUAMINE 2910 90 ELBOW	8	8		21.7400	EA	173.92
20011659327	4X2 AQUAMINE 2919 REDUCER	6	6		48.5000	EA	291.00
20011659328	2 AQUAMINE BVALVE V0202922A	4	4		88.0400	EA	352.16
20011659329	4 AQUAMINE 2910 90 ELBOW	4	4		50.2200	EA	200.88
9020SPAQ	2 AQUA SPLINES	20	20		3.0000	EA	60.00
9040SPAQ	4 AQUA SPLINES	26	26		5.0000	EA	130.00
20011660263	4" AQUAMINE 2920 MXF CPLGS	24	24		26.5000	EA	636.00
20011660264	2" AQUAMINE 2920 MXF CPLGS	24	2	22	15.5000	EA	31.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal						
NET 30	7,182.20						
Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	\$7,182.20

HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026

THANK YOU FOR YOUR ORDER  
 VISIT  
 WATERWORKS.HDSUPPLY.COM  
 FOR OTHER SERVICES OFFERED

INVOICE: 9679035

PACK SET- 502335

CUSTOMER P.O NUMBER 6033604	ORDER NO. 849916	DATE 5/29/13
--------------------------------	---------------------	-----------------

VICTAULIC COMPANY

F.O.B  
AQUAMINE WAREHOUSE

P.O. BOX 31, EASTON, PA 18044-0031  
9444

DUNS NO.

PAGE 2

SOLD TO

SHIP TO

City of Gloucester MA  
ENGINEERING DEPT-- ATTN: JAY  
28 Poplar St  
Gloucester  
MA 01930 USA

1

LINE#	QTY ORD/DUE	QTY SHIPPED	QTY B/O	DESCRIPTION	PKG.NO	LOC./WGT.
6	6	6		4x2 AxA RD TRANS 291900042	EA AQOH	6 D
Item is Non Cancellable, Non Returnable						
7	4	4		FD299190IK Loc: 2 BALL VLV ASSY AxA MxM W/F- HDL ~ EA		D
Item is Non Cancellable, Non Returnable						
8	4	4		V0202922AA Loc: 4 AQUA 90 DEG ELL ~ EA AQOH 291000004		4 D
Item is Non Cancellable, Non Returnable						
9	20	20	✓	F04091000K Loc: 2 SPLINE ~ EA 299900002		C
Item is Non Cancellable, Non Returnable						
10	26	26	✓	P02099900K Loc: 4 SPLINE ~ EA 299900004		C
Item is Non Cancellable, Non Returnable						
				P04099900K Loc:		

CONTINUED

ANY DISCREPANCIES OR SHORTAGES MUST BE REPORTED TO VICTAULIC WITHIN 10 DAYS OF RECEIPT OF MATERIAL

PACKING SLIP

TRANSPORTATION CHARGES		SHIPPED VIA				BAGS		
						CTNS.		
		DATE SHIPPED				BXS.		
CKED BY	DATE	PARTIAL	COMPLETE	PREPAID	COLLECT	TOTAL		

IMPORTANT - Please note the grade gasket being supplied and make certain that it is suited for the intended service. Grade "E" (green stripe) is recommended for hot water and most building ice applications - Grade "T" (orange stripe) for most petroleum applications - other grades for special applications. When in doubt as to the proper gasket consult VICTAULIC.

CUSTOMER P.O NUMBER 6033604	ORDER NO. 849916	PACK SET- 502335 DATE 5/29/13
VICTAULIC COMPANY		F.O.B AQUAMINE WAREHOUSE

P.O. BOX 31, EASTON, PA 18044-0031  
9444

DUNS NO.

PAGE 1

SOLD TO: City of Gloucester MA  
ENGINEERING DEPT-- ATTN: JAY  
28 Poplar St  
Gloucester  
MA 01930 USA

LINE#	QTY ORD/DUE	QTY SHIPPED	QTY B/O	DESCRIPTION	PKG.NO	LOC.WGT.
1	2100	2100		2 SDR 21 AQUA PIPE W/CPL FT 290022120		D
Item is Non Cancellable, Non Returnable						
2	520	520		T0209000II Loc: 4 SDR 21 AQUA PIPE W/CPL FT 290042120		D
Item is Non Cancellable, Non Returnable						
3	8	8		T0409000II Loc: 2 AQUA TEE EA 291700002		D
Item is Non Cancellable, Non Returnable						
4	8	8		F02091700K Loc: 2 AQUA 45 DEG ELL EA AQOH 291200002		6 D
Item is Non Cancellable, Non Returnable						
5	8	8		F02091200K Loc: 2 AQUA 90 DEG ELL EA AQOH 291000002		8 D
Item is Non Cancellable, Non Returnable						
F02091000K Loc:						

CONTINUED

ANY DISCREPANCIES OR SHORTAGES MUST BE REPORTED TO VICTAULIC WITHIN 10 DAYS OF RECEIPT OF MATERIAL

PACKING SLIP

TRANSPORTATION CHARGES		SHIPPED VIA				BAGS		
						CTNS.		
		DATE SHIPPED				BXS.		
CKED BY	DATE	PARTIAL	COMPLETE	PREPAID	COLLECT	TOTAL		



IMPORTANT - Please note the grade gasket being supplied and make certain that it is suited for the intended service. Grade "E" (green stripe) is recommended for hot water and most building applications - Grade "T" (orange stripe) for most petroleum applications - other grades for special applications. When in doubt as to the proper gasket consult VICTAULIC.

CUSTOMER P.O NUMBER 6033604	ORDER NO. 849916	PACK SET- 502335 DATE 5/29/13
VICTAULIC COMPANY		F.O.B AQUAMINE WAREHOUSE

P.O. BOX 31, EASTON, PA 18044-0031  
9444

DUNS NO.

PAGE 3

SOLD TO

SHIPPED TO

City of Gloucester MA  
ENGINEERING DEPT-- ATTN: JAY  
28 Poplar St  
Gloucester  
MA 01930 USA

1

LINE#	QTY ORD/DUE	QTY SHIPPED	QTY B/C	DESCRIPTION	PKG.NO	LOC./WGT.
12	24	2	22	2 AxG TRANS 292000002 EA AQOH		2 D
Item is Non Cancellable, Non Returnable						
F02092000K Loc:						
Total Weight 90.20						
PACK 1 COPY OF MANUAL I-100 (Z000100PHB) WITH THIS ORDER						
ORDER NOTES						
Order Contact- Jay (978)281-9785						
--Emergency-- Rush Order						
-----						
Ship UPS Freight- 3rd party billing to:						
HD Supply WW- Boston 201						
P.O. Box 8328						
Waco, TX 76714-8328						

ANY DISCREPANCIES OR SHORTAGES MUST BE REPORTED TO VICTAULIC WITHIN 10 DAYS OF RECEIPT OF MATERIAL

PACKING SLIP

TRANSPORTATION CHARGES	SHIPPED VIA UPS FREIGHT	BAGS		
	DATE SHIPPED 5/20/13	CTNS.		
PACKED BY DD/DS/CD	DATE 5/17/13	BXS.		
	PARTIAL <input checked="" type="checkbox"/> COMPLETE <input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT <input checked="" type="checkbox"/>	TOTAL		

IMPORTANT - Please note the grade gasket being supplied and make certain that it is suited for the intended service. Grade "E" (green stripe) is recommended for hot water and most building  
ice applications - Grade "T" (orange stripe) for most petroleum applications - other grades for special applications. When in doubt as to the proper gasket consult VICTAULIC.

CUSTOMER P.O NUMBER 6033604	ORDER NO. 849916 - 1	PACK SET- 506046	DATE 5/29/13
VICTAULIC COMPANY		AQUAMINE WAREHOUSE	

P.O. BOX 31, EASTON, PA 18044-0031  
9444

DUNS NO.

PAGE 1

SOLD TO

SHIPPED TO  
City of Gloucester MA  
ENGINEERING DEPT-- ATTN: JAY  
28 Poplar St  
Gloucester  
MA 01930 USA

LINE#	QTY ORD/DUE	QTY SHIPPED	QTY B/O	DESCRIPTION	PKG.NO	LOC.WGT.
11	24	24		4 AxG TRANS 292000004 EA		D
				Item is Non Cancellable, Non Returnable		
12	22	22		F04092000K 2 AxG TRANS 292000002 EA AQOH		22 D
				Item is Non Cancellable, Non Returnable		
				F02092000K Loc:		
				Total Weight 26.40		
				PACK 1 COPY OF MANUAL I-100 (Z000100PHB) WITH THIS ORDER		
ORDER NOTES				Order Contact- Jay (978)281-9785 --Emergency - Rush Order		
				Ship UPS Freight- 3rd party billing to: HD Supply WW- Boston 201 P.O. Box 8328 Waco, TX 76714-8328		
				ONE BOX @ 37 LBS		
				TWO BOXES @ 70 LBS EACH		

ANY DISCREPANCIES OR SHORTAGES MUST BE REPORTED TO VICTAULIC WITHIN 10 DAYS OF RECEIPT OF MATERIAL

PACKING SLIP

TRANSPORTATION CHARGES		SHIPPED VIA UPS		BAGS		
		DATE SHIPPED 5/23/13		CTNS.		
ORDERED BY DD	DATE 5/23/13	PARTIAL	COMPLETE	BXS.		
		PREPAID	COLLECT	TOTAL		

IMPORTANT - Please note the grade gasket being supplied and make certain that it is suited for the intended service. Grade "E" (green stripe) is recommended for hot water and most building applications - Grade "T" (orange stripe) for most petroleum applications - other grades for special applications. When in doubt as to the proper gasket consult VICTAULIC.



# CREDIT MEMO

**Local Service, Nationwide**  
 P.O. Box 1419  
 Thomasville, GA 31799-1419

**BRANCH ADDRESS**  
 HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 781/407-9133

INVOICE #	B088831
INVOICE DATE	6/13/13
ACCOUNT #	204349
SALESPERSON	BOSTON HOUSE
BRANCH #	201
<b>Total Amount Due</b>	<b>-\$1,934.07</b>

**Remit To:**  
 HD SUPPLY WATERWORKS LTD  
 PO BOX 91036  
 CHICAGO, IL 60693 1036

101 1 SP 0.460 E0101X I0209 D713714326 P1483950 0001:0001



CITY OF GLOUCESTER, MA  
 ENGINEERING DEPT.  
 POPLAR STREET  
 GLOUCESTER MA 01930

Shipped to:

Engineering Dept.  
 Poplar Street  
 Gloucester, MA

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
6/12/13	6/12/13	SEE BELOW	AQUAMINE			RREED BR201	B088831
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
20011381036	CUSTOMER PO#- GROOVING TOOL CREDIT AQUAMINE GROOVING TOOL APG413 290200406	1	1		2275.3700	EA	-2,275.37

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

<b>Terms</b>	<b>SubTotal</b>
NET 30	-2,275.37
<b>Freight</b>	<b>INVOICE TOTAL</b>
	<b>-\$1,934.07</b>

<b>Freight</b>	<b>Delivery</b>	<b>Handling</b>	<b>Restock</b>	<b>Misc.</b>	<b>Tax</b>
			341.30		

HDSWW - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026

THANK YOU FOR YOUR ORDER  
 VISIT  
 WATERWORKS.HDSUPPLY.COM  
 FOR OTHER SERVICES OFFERED

**INVOICE:** B088831

HDSNM - DEDHAM MA  
 Branch - 201  
 125 Stergis Way  
 Dedham MA 02026  
 PHONE # 781 407 9133



Local Service, Nationwide

204349 PAGE 1

DATE 04/29/2013 TIME 10:38 AM  
 PICK TICKET 8472469

FILED BY: \_\_\_\_\_  
 CHECKED BY: \_\_\_\_\_  
 RECEIVED BY: \_\_\_\_\_  
 SIGNATURE: \_\_\_\_\_  
 PRINT NAME: \_\_\_\_\_  
 ENTERED BY: STEVE CARDINAL - 201

CITY OF GLOUCESTER, MA  
 ENGINEERING DEPT.  
 POPULAR STREET  
 GLOUCESTER MA 01930

CITY OF GLOUCESTER, MA  
 Engineering Dept.  
 Popular Street  
 Gloucester MA 01930

SPECIAL INSTRUCTIONS / COMMENTS

ANCH NO.	DATE ORDERED	DATE SHIPPED	PURCHASE ORDER NO.	JOB NAME	JOB NUMBER	DELIVERY METHOD	BILL OF LADING NO.	SHIPPED VIA	SALES
BIN LOCATION	PRODUCT CODE	DESCRIPTION	QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDERED	UNIT PRICE	PER	AMOUNT	
4/29/13	5-1-13	GLOUCESTER, MA AQUAMINE GROOVING TOOL AP6413 RETURN AUTHORIZATION FROM AQUAMINE 229754							
		TOTAL WEIGHT: .00							
		Return							
		2 Boxes fittings shipped per Steve Cardinal							
ERCHANDISE SUBTOTAL									
TAX									
TAX AMOUNT									
FREIGHT									
DELIVERY									
HANDLING									
RESTOCKING									
MISCELLANEOUS									
END OF ORDER									
TOTAL SALE									

NOTICE: THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS FORM ARE AGREED TO:

FROM: BEVERLY POLICE DEPARTMENT  
191 CABOT ST

BEVERLY, MA 01915

06/05/13

1395

TO: CITY OF GLOUCESTER DPW  
28 POPLAR STREET  
GLOUCESTER, MA 01930

**SECOND  
REQUEST**

\*\*\* DETAIL INVOICE \*\*\*

date	inv#	hours	officer	total	paid	bal
05/23/13	65562	4.00	117 SGT J VITALE WORKED GLOUCESTER 5/23/13	180.00		180.00
TOTAL:						180.00

\*\*\* PLEASE MAKE CHECK PAYABLE TO THE BEVERLY POLICE DEPARTMENT \*\*\*  
\*\*\*\*\* PLEASE INCLUDE OUR INVOICE NUMBER ON YOUR CHECK \*\*\*\*\*  
NOTE: PAYMENT IS DUE UPON RECEIPT. FAILURE TO PAY ANY  
INVOICE WHEN DUE MAY RESULT IN THE REFUSAL BY THE CITY OF BEVERLY TO  
PROVIDE ADDITIONAL POLICE DETAILS.



CITY OF GLOUCESTER DPW  
C/O CITY HALL  
99 THATCHER RD POLE 7555  
GLOUCESTER MA 01930

BILLING PERIOD  
Jun 8, 2010 to Dec 6, 2010

ACCOUNT NUMBER **PLEASE PAY BY**  
88500-50018 Sep 19, 2013

**AMOUNT DUE**  
\$ 76.70

www.nationalgrid.com  
CUSTOMER SERVICE  
1-800-322-3223  
CREDIT DEPARTMENT  
1-888-211-1313  
POWER OUTAGE OR DOWNED LINE  
1-800-465-1212  
EMAIL BILLING INQUIRES  
customerservice@us.ngrid.com  
CORRESPONDENCE ADDRESS  
PO Box 960  
Northborough, MA 01532-0960  
ELECTRIC PAYMENT ADDRESS  
PO Box 11737  
Newark, NJ 07101-4737  
DATE BILL ISSUED  
Jul 26, 2013

**Enrollment Information**

To enroll with a supplier or change to another supplier, you will need the following information about your account  
Loadzone: NEMA/BOST  
Acct No: 88500-50018 Cycle: 6, CITY

**Electric Usage History**

Month	kWh
Dec 10	116

**ACCOUNT BALANCE**

Previous Balance	0.00
Payment Received <i>No payments have been received during this billing period</i>	- 0.00
Current Charges	+ 76.70
<b>Amount Due ▶</b>	<b>\$ 76.70</b>

To avoid late payment charges of 0.82%, \$ 76.70 must be received by Sep 19 2013.

Welcome to National Grid, we're proud to be serving you.

**DETAIL OF CURRENT CHARGES**

**Delivery Services**

Type of Service	Current Reading	Previous Reading	= Difference	x Meter Multiplier	= Total Usage
Energy	586 Actual	470 Actual	116	1	116 kWh
<b>Total Energy</b>					<b>116 kWh</b>

METER NUMBER 05060121 NEXT SCHEDULED READ DATE Aug 7

SERVICE PERIOD Jun 8 - Dec 6 NUMBER OF DAYS IN PERIOD 181

RATE General Service - Small C/I G-1 VOLTAGE DELIVERY LEVEL 0 - 2.2 kv

Rate General Service - Small C/I G-1

Billing Period Jun 8, 2010 to Jul 8, 2010

Number of days in period 30

Customer Charge				10.00
Dist Chg First 19 KWH	0.03641	x	19 kWh	0.69
Transition Charge	0.00033	x	19 kWh	0.01
Transmission Charge	0.01314	x	19 kWh	0.25
Energy Efficiency Chg	0.00433	x	19 kWh	0.08
Renewable Energy Chg	0.0005	x	19 kWh	0.01

KEEP THIS PORTION FOR YOUR RECORDS.

RETURN THIS PORTION WITH YOUR PAYMENT.



ACCOUNT NUMBER	<b>PLEASE PAY BY</b>	<b>AMOUNT DUE</b>
88500-50018	Sep 19, 2013	\$ 76.70

PO Box 960  
Northborough MA 01532

ENTER AMOUNT ENCLOSED

\$

76.70

Write account number on check and make payable to National Grid

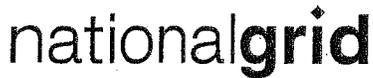
Please pay Gas & Electric bills separately

\*\*\*\*\*ALL FOR AADC 018  
CITY OF GLOUCESTER DPW  
C/O CITY HALL  
DEPT OF PUBLIC WORKS  
9 DALE AVE  
GLOUCESTER MA 01930

064330

NATIONAL GRID  
PO BOX 11737  
NEWARK NJ 07101-4737

000007670 88500500181000007670262



CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

Jun 8, 2010 to Dec 6, 2010

ACCOUNT NUMBER

PLEASE PAY BY

AMOUNT DUE

88500-50018

Sep 19, 2013

\$ 76.70

**Choosing an Energy Supplier** You can choose who supplies your energy. No matter which energy supplier you choose, National Grid will continue to deliver energy to you safely, efficiently and reliably. We will also continue to provide your customer service, including emergency response and storm restoration. National Grid is dedicated to creating an open energy market that lets you choose from a variety of competitive energy suppliers, who may offer different pricing options. For information on authorized energy suppliers and how to choose, please visit us online at [www.nationalgridus.com/energychoice](http://www.nationalgridus.com/energychoice).

**Rate** General Service - Small C/I G-1

**Billing Period** Jul 8, 2010 to Aug 6, 2010

**Number of days in period** 29

Customer Charge			10.00
Dist Chg First 19 KWH	0.03641	x 19 kWh	0.69
Transition Charge	0.00033	x 19 kWh	0.01
Transmission Charge	0.01314	x 19 kWh	0.25
Energy Efficiency Chg	0.00433	x 19 kWh	0.08
Renewable Energy Chg	0.0005	x 19 kWh	0.01

**Explanation of General Billing Terms**

**KWH:** Kilowatt-hour, a basic unit of electricity used.

**Off-Peak:** Period of time when the need or demand for electricity on the Company's system is low, such as late evenings, weekends and holidays.

**Peak:** Period of time when the need or demand for electricity on the Company's system is high, normally during the day, Monday through Friday, excluding holidays.

**Estimated Bill:** A bill which is calculated based on your typical monthly usage rather than on an actual meter reading. It is usually rendered when we are unable to read your meter.

**Meter Multiplier:** A number by which the usage on certain meters must be multiplied by to obtain the total usage.

**Demand Charge:** The cost of providing electrical transmission and distribution equipment to accommodate your largest electrical load.

**Supplier Service Charges are comprised of:**

**Generation Charge:** The charge(s) to provide electricity and other services to the customer by a supplier.

**Questions:**

If you have questions or complaints regarding this bill or National Grid's service quality, please contact Customer Service at 1-800-322-3223. You may also contact the Massachusetts Department of Public Utilities, Consumer Division at 617-737-2836 or toll free at 1-877-886-5066 or web site [www.mass.gov/dpu](http://www.mass.gov/dpu).

**Delivery Service Charges are comprised of:**

**Customer Charge:** The cost of providing customer related service such as metering, meter reading and billing. These fixed costs are unaffected by the actual amount of electricity you use.

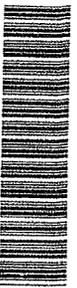
**Distribution Charge:** The cost of delivering electricity from the beginning of the Company's distribution system to your home or business.

**Transition Charge:** Company payments to its wholesale supplier for terminating its wholesale arrangements.

**Transmission Charge:** The cost of delivering electricity from the generation company to the beginning of the Company's distribution system.

**Energy Efficiency Charge:** The cost of energy efficiency program services offered by the Company.

**Renewable Energy Charge:** A charge to fund initiatives for communicating the benefits of renewable energy and fostering formation, growth, expansion and retention of renewable energy and related enterprises.



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[www.nationalgridus.com/paperless](http://www.nationalgridus.com/paperless)

**Rate** General Service - Small C/I G-1

<b>Billing Period</b> Aug 6, 2010 to Sep 8, 2010	<b>Number of days in period</b> 33
Customer Charge	10.00
Dist Chg First 21 KWH	0.03641 x 21 kWh 0.76
Transition Charge	0.00033 x 21 kWh 0.01
Transmission Charge	0.01314 x 21 kWh 0.28
Energy Efficiency Chg	0.00433 x 21 kWh 0.09
Renewable Energy Chg	0.0005 x 21 kWh 0.01

**Rate** General Service - Small C/I G-1

<b>Billing Period</b> Sep 8, 2010 to Oct 6, 2010	<b>Number of days in period</b> 28
Customer Charge	10.00
Dist Chg First 18 KWH	0.03641 x 18 kWh 0.66
Transition Charge	0.00033 x 18 kWh 0.01
Transmission Charge	0.01314 x 18 kWh 0.23
Energy Efficiency Chg	0.00433 x 18 kWh 0.08
Renewable Energy Chg	0.0005 x 18 kWh 0.01

**Rate** General Service - Small C/I G-1

<b>Billing Period</b> Oct 6, 2010 to Nov 4, 2010	<b>Number of days in period</b> 29
Customer Charge	10.00
Dist Chg First 19 KWH	0.03641413 x 19 kWh 0.69
Transition Charge	0.00033 x 19 kWh 0.01
Transmission Charge	0.01314 x 19 kWh 0.25
Energy Efficiency Chg	0.00433 x 19 kWh 0.08
Renewable Energy Chg	0.0005 x 19 kWh 0.01

**Rate** General Service - Small C/I G-1

<b>Billing Period</b> Nov 4, 2010 to Dec 6, 2010	<b>Number of days in period</b> 32
Customer Charge	10.00
Dist Chg First 20 KWH	0.03644 x 20 kWh 0.72
Transition Charge	0.00033 x 20 kWh 0.01
Transmission Charge	0.01314 x 20 kWh 0.26
Energy Efficiency Chg	0.00433 x 20 kWh 0.09
Renewable Energy Chg	0.0005 x 20 kWh 0.01

**Total Delivery Services \$ 66.35**

### Supply Services

SUPPLIER National Grid

**Rate** General Service - Small C/I G-1

<b>Billing Period</b> Jun 8, 2010 to Jul 8, 2010	<b>Number of days in period</b> 30
Basic Service Fixed	0.08102 x 19 kWh 1.54

SUPPLIER National Grid

**Rate** General Service - Small C/I G-1

<b>Billing Period</b> Jul 8, 2010 to Aug 6, 2010	<b>Number of days in period</b> 29
Basic Service Fixed	0.08102 x 19 kWh 1.54



CITY OF GLOUCESTER DPW  
C/O CITY HALL  
99 THATCHER RD POLE 7555  
GLOUCESTER MA 01930

Jun 8, 2010 to Dec 6, 2010

ACCOUNT NUMBER

PLEASE PAY BY

AMOUNT DUE

88500-50018

Sep 19, 2013

\$ 76.70

---

SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Aug 6, 2010 to Sep 8, 2010 Number of days in period 33  
Basic Service Fixed 0.08102 x 21 kWh 1.70

---

SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Sep 8, 2010 to Oct 6, 2010 Number of days in period 28  
Basic Service Fixed 0.08102 x 18 kWh 1.46

---

SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Oct 6, 2010 to Nov 4, 2010 Number of days in period 29  
Basic Service Fixed 0.08090688 x 19 kWh 1.54

---

SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Nov 4, 2010 to Dec 6, 2010 Number of days in period 32  
Basic Service Fixed 0.0802 x 20 kWh 1.60

---

**Total Supply Services \$ 9.38**

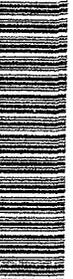
**Other Charges/Adjustments**

---

Sales Tax 6.25 % 0.97

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**Total Other Charges/Adjustments \$ 0.97**





SERVICE TO:  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Dec 6, 2010 to Jun 7, 2011

ACCOUNT NUMBER **PLEASE PAY BY** **AMOUNT DUE**  
 88500-50018 Sep 22, 2013 \$ 139.04

www.nationalgrid.com  
 CUSTOMER SERVICE  
 1-800-322-3223  
 CREDIT DEPARTMENT  
 1-888-211-1313  
 POWER OUTAGE OR DOWNED LINE  
 1-800-485-1212  
 EMAIL BILLING INQUIRES  
 customerservice@us.ngrid.com  
 CORRESPONDENCE ADDRESS  
**PO Box 960**  
**Northborough, MA 01532-0960**  
 ELECTRIC PAYMENT ADDRESS  
**PO Box 11737**  
**Newark, NJ 07101-4737**  
 DATE BILL ISSUED  
**Jul 29, 2013**

**ACCOUNT BALANCE**

Previous Balance	76.70
Payment Received <i>No payments have been received during this billing period</i>	- 0.00
<b>Balance Forward</b>	<b>76.70</b>
Current Charges	+ 62.34
<b>Amount Due ▶</b>	<b>\$ 139.04</b>

To avoid late payment charges of 0.82%, \$ 139.04 must be received by Sep 22 2013.

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**DETAIL OF CURRENT CHARGES**

**Delivery Services**

Type of Service	Current Reading	Previous Reading	=	Difference	x	Meter Multiplier	=	Total Usage
Energy	602 Actual	586 Actual		16		1		16 kWh
<b>Total Energy</b>								<b>16 kWh</b>

METER NUMBER 05060121 NEXT SCHEDULED READ DATE Aug 7

SERVICE PERIOD Dec 6 - Jun 7 NUMBER OF DAYS IN PERIOD 183

RATE General Service - Small C/I G-1 VOLTAGE DELIVERY LEVEL 0 - 2.2 kv

Rate General Service - Small C/I G-1

Billing Period Dec 6, 2010 to Jan 6, 2011 Number of days in period 31

Customer Charge				10.00
Dist Chg First 3 KWH	0.03595999	x	3 kWh	0.11
Transmission Charge	0.01314	x	3 kWh	0.04
Energy Efficiency Chg	0.00433	x	3 kWh	0.02

**Enrollment Information**

To enroll with a supplier or change to another supplier, you will need the following information about your account:  
 Loadzone: NEMA/BOST  
 Acct No: 88500-50018 Cycle: 6, CITY

**Electric Usage History**

Month	kWh
Dec 10	116
Jan 11	00
Feb 11	00
Mar 11	00
Apr 11	00
May 11	00
Jun 11	16

KEEP THIS PORTION FOR YOUR RECORDS.

RETURN THIS PORTION WITH YOUR PAYMENT.



ACCOUNT NUMBER	<b>PLEASE PAY BY</b>	<b>AMOUNT DUE</b>
88500-50018	Sep 22, 2013	\$ 139.04

PO Box 960  
 Northborough MA 01532

ENTER AMOUNT ENCLOSED



Write account number on check and make payable to National Grid  
 Please pay Gas & Electric bills separately

\*\*\*\*\*ALL FOR AADC 018  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 DEPT OF PUBLIC WORKS  
 9 DALE AVE  
 GLOUCESTER MA 01930

044509

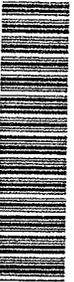
NATIONAL GRID  
 PO BOX 11737  
 NEWARK NJ 07101-4737

000006234 88500500180000013904265

**Choosing an Energy Supplier** You can choose who supplies your energy. No matter which energy supplier you choose, National Grid will continue to deliver energy to you safely, efficiently and reliably. We will also continue to provide your customer service, including emergency response and storm restoration. National Grid is dedicated to creating an open energy market that lets you choose from a variety of competitive energy suppliers, who may offer different pricing options. For information on authorized energy suppliers and how to choose, please visit us online at [www.nationalgridus.com/energychoice](http://www.nationalgridus.com/energychoice)

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Jan 6, 2011 to Feb 4, 2011	<b>Number of days in period</b>	29
Customer Charge			10.00
Dist Chg First 3 KWH	0.03396 x 3 KWH		0.10
Transmission Charge	0.01314 x 3 KWH		0.04
Energy Efficiency Chg	0.00433 x 3 KWH		0.02

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Feb 4, 2011 to Mar 7, 2011	<b>Number of days in period</b>	31
Customer Charge			10.00
Dist Chg First 3 KWH	0.03395547 x 3 KWH		0.11
Transmission Charge	0.01419 x 3 KWH		0.04
Energy Efficiency Chg	0.00433 x 3 KWH		0.02



**Explanation of General Billing Terms**

**KWH:** Kilowatt-hour, a basic unit of electricity used.  
**Off-Peak:** Period of time when the need or demand for electricity on the Company's system is low, such as late evenings, weekends and holidays.  
**Peak:** Period of time when the need or demand for electricity on the Company's system is high, normally during the day, Monday through Friday, excluding holidays.  
**Estimated Bill:** A bill which is calculated based on your typical monthly usage rather than on an actual meter reading. It is usually rendered when we are unable to read your meter.  
**Meter Multiplier:** A number by which the usage on certain meters must be multiplied by to obtain the total usage.  
**Demand Charge:** The cost of providing electrical transmission and distribution equipment to accommodate your largest electrical load.

**Supplier Service Charges are comprised of:**

**Generation Charge:** The charge(s) to provide electricity and other services to the customer by a supplier.

**Delivery Service Charges are comprised of:**

**Customer Charge:** The cost of providing customer related service such as metering, meter reading and billing. These fixed costs are unaffected by the actual amount of electricity you use.  
**Distribution Charge:** The cost of delivering electricity from the beginning of the Company's distribution system to your home or business.  
**Transition Charge:** Company payments to its wholesale supplier for terminating its wholesale arrangements.  
**Transmission Charge:** The cost of delivering electricity from the generation company to the beginning of the Company's distribution system.  
**Energy Efficiency Charge:** The cost of energy efficiency program services offered by the Company.  
**Renewable Energy Charge:** A charge to fund initiatives for communicating the benefits of renewable energy and fostering formation, growth, expansion and retention of renewable energy and related enterprises.

**Questions:**

If you have questions or complaints regarding this bill or National Grid's service quality, please contact Customer Service at 1-800-322-3223. You may also contact the Massachusetts Department of Public Utilities, Consumer Division at 617-737-2836 or toll free at 1-877-888-5066 or web site [www.mass.gov/dpu](http://www.mass.gov/dpu).

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<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Mar 7, 2011 to Apr 6, 2011	<b>Number of days in period</b>	30
Customer Charge			10.00
Dist Chg First 3 KWH	0.03394 x 3 kWh		0.11
Transmission Charge	0.01779 x 3 kWh		0.05
Energy Efficiency Chg	0.00433 x 3 kWh		0.02

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Apr 6, 2011 to May 6, 2011	<b>Number of days in period</b>	30
Customer Charge			10.00
Dist Chg First 3 KWH	0.033966 x 3 kWh		0.11
Transmission Charge	0.01779 x 3 kWh		0.05
Energy Efficiency Chg	0.005024 x 3 kWh		0.02

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	May 6, 2011 to Jun 7, 2011	<b>Number of days in period</b>	32
Customer Charge			10.00
Dist Chg First 1 KWH	0.03407 x 1 kWh		0.03
Transmission Charge	0.01779 x 1 kWh		0.02
Energy Efficiency Chg	0.0053 x 1 kWh		0.01
<b>Total Delivery Services</b>			<b>\$ 60.92</b>

**Supply Services**

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Dec 6, 2010 to Jan 6, 2011
<b>Number of days in period</b>	31
Basic Service Fixed	0.0802 x 3 kWh
	0.24

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Jan 6, 2011 to Feb 4, 2011
<b>Number of days in period</b>	29
Basic Service Fixed	0.0802 x 3 kWh
	0.24

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Feb 4, 2011 to Mar 7, 2011
<b>Number of days in period</b>	31
Basic Service Fixed	0.0802 x 3 kWh
	0.24

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Mar 7, 2011 to Apr 6, 2011
<b>Number of days in period</b>	30
Basic Service Fixed	0.0802 x 3 kWh
	0.24

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Apr 6, 2011 to May 6, 2011
<b>Number of days in period</b>	30
Basic Service Fixed	0.078654 x 3 kWh
	0.24



SERVICE FOR  
CITY OF GLOUCESTER DPW  
C/O CITY HALL  
99 THATCHER RD POLE 7555  
GLOUCESTER MA 01930

BILLING PERIOD  
Dec 6, 2010 to Jun 7, 2011

PAGE 4 of 4

ACCOUNT NUMBER 88500-50018  
PLEASE PAY BY Sep 22, 2013

AMOUNT DUE  
\$ 139.04

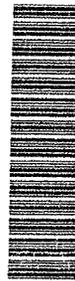
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SUPPLIER	National Grid	
Rate	General Service - Small C/I G-1	
Billing Period	May 6, 2011 to Jun 7, 2011	Number of days in period 32
Basic Service Fixed	0.07247 x 1 kWh	0.07
<b>Total Supply Services</b>		<b>\$ 1.27</b>

**Other Charges/Adjustments**

---

Sales Tax	6.25 %	0.15
<b>Total Other Charges/Adjustments</b>		<b>\$ 0.15</b>





SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Jun 7, 2011 to Dec 7, 2011

ACCOUNT NUMBER **PLEASE PAY BY** **AMOUNT DUE**  
 88500-50018 Sep 24, 2013 \$ 218.93

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 1-800-322-3223  
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 1-800-465-1212  
 EMAIL BILLING INQUIRES  
 customerservice@us.ngrid.com  
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**PO Box 960**  
**Northborough, MA 01532-0960**  
 ELECTRIC PAYMENT ADDRESS  
**PO Box 11737**  
**Newark, NJ 07101-4737**  
 DATE BILL ISSUED  
**Jul 31, 2013**

**ACCOUNT BALANCE**

Previous Balance	139.04
Payment Received <i>No payments have been received during this billing period</i>	- 0.00
<b>Balance Forward</b>	<b>139.04</b>
Current Charges	+ 79.89
<b>Amount Due ▶</b>	<b>\$ 218.93</b>

To avoid late payment charges of 0.82%, \$ 218.93 must be received by Sep 24 2013.

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**DETAIL OF CURRENT CHARGES**

**Delivery Services**

Type of Service	Current Reading	Previous Reading	Difference	Meter Multiplier	Total Usage
Energy	749 Actual	602 Actual	147	1	147 kWh
<b>Total Energy</b>					<b>147 kWh</b>

METER NUMBER 05060121 NEXT SCHEDULED READ DATE Aug 7

SERVICE PERIOD Jun 7 - Dec 7 NUMBER OF DAYS IN PERIOD 183

RATE General Service - Small C/I G-1 VOLTAGE DELIVERY LEVEL 0 - 2.2 kv

Rate General Service - Small C/I G-1

Billing Period Jun 7, 2011 to Jul 7, 2011 Number of days in period 30

Customer Charge				10.00
Dist Chg First 24 KWH	0.03407	x	24 kWh	0.82
Transmission Charge	0.01779	x	24 kWh	0.43
Energy Efficiency Chg	0.0078	x	24 kWh	0.19
Renewable Energy Chg	0.0005	x	24 kWh	0.01

**Enrollment Information**

To enroll with a supplier or change to another supplier, you will need the following information about your account:

Loadzone NEMA/BOST  
 Acct No. 88500-50018 Cycle 5 CITY

**Electric Usage History**

Month	kWh	Month	kWh
Dec 10	116	Jul 11	00
Jan 11	00	Aug 11	00
Feb 11	00	Sep 11	00
Mar 11	00	Oct 11	00
Apr 11	00	Nov 11	00
May 11	00	Dec 11	147
Jun 11	16		



PO Box 960  
 Northborough MA 01532

\*\*\*\*\*ALL FOR AADC 018  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 DEPT OF PUBLIC WORKS  
 9 DALE AVE  
 GLOUCESTER MA 01930

057090

NATIONAL GRID  
 PO BOX 11737  
 NEWARK NJ 07101-4737

KEEP THIS PORTION FOR YOUR RECORDS.

RETURN THIS PORTION WITH YOUR PAYMENT.

ACCOUNT NUMBER	PLEASE PAY BY	AMOUNT DUE
88500-50018	Sep 24, 2013	\$ 218.93

ENTER AMOUNT ENCLOSED

\$ 79.89

Write account number on check and make payable to National Grid  
 Please pay Gas & Electric bills separately

000007989 88500500182000021893267

SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Jun 7, 2011 to Dec 7, 2011

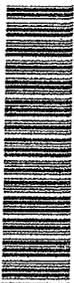
ACCOUNT NUMBER 88500-50018  
 PLEASE PAY BY Sep 24, 2013

AMOUNT DUE  
**\$ 218.93**

**Choosing an Energy Supplier** You can choose who supplies your energy. No matter which energy supplier you choose National Grid will continue to deliver energy to you safely, efficiently and reliably. We will also continue to provide your customer service, including emergency response and storm restoration. National Grid is dedicated to creating an open energy market that lets you choose from a variety of competitive energy suppliers, who may offer different pricing options. For information on authorized energy suppliers and how to choose, please visit us online at [www.nationalgridus.com/energychoice](http://www.nationalgridus.com/energychoice)

Rate General Service - Small C/I G-1			
Billing Period			Number of days in period
Jul 7, 2011 to Aug 5, 2011			29
Customer Charge			10.00
Dist Chg First 23 KWH	0.03407 x	23 kWh	0.78
Transmission Charge	0.01779 x	23 kWh	0.41
Energy Efficiency Chg	0.0078 x	23 kWh	0.18
Renewable Energy Chg	0.0005 x	23 kWh	0.01

Rate General Service - Small C/I G-1			
Billing Period			Number of days in period
Aug 5, 2011 to Sep 7, 2011			33
Customer Charge			10.00
Dist Chg First 27 KWH	0.03407 x	27 kWh	0.91
Transmission Charge	0.01779 x	27 kWh	0.48
Energy Efficiency Chg	0.0078 x	27 kWh	0.21
Renewable Energy Chg	0.0005 x	27 kWh	0.01



**Explanation of General Billing Terms**

**KWH:** Kilowatt-hour, a basic unit of electricity used.  
**Off-Peak:** Period of time when the need or demand for electricity on the Company's system is low, such as late evenings, weekends and holidays.  
**Peak:** Period of time when the need or demand for electricity on the Company's system is high, normally during the day, Monday through Friday, excluding holidays.  
**Estimated Bill:** A bill which is calculated based on your typical monthly usage rather than on an actual meter reading. It is usually rendered when we are unable to read your meter.  
**Meter Multiplier:** A number by which the usage on certain meters must be multiplied by to obtain the total usage.  
**Demand Charge:** The cost of providing electrical transmission and distribution equipment to accommodate your largest electrical load.

**Supplier Service Charges are comprised of:**

**Generation Charge:** The charge(s) to provide electricity and other services to the customer by a supplier.

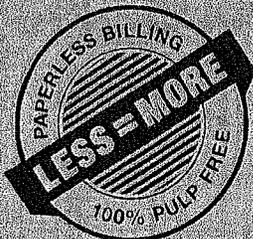
**Delivery Service Charges are comprised of:**

**Customer Charge:** The cost of providing customer related service such as metering, meter reading and billing. These fixed costs are unaffected by the actual amount of electricity you use.  
**Distribution Charge:** The cost of delivering electricity from the beginning of the Company's distribution system to your home or business.  
**Transition Charge:** Company payments to its wholesale supplier for terminating its wholesale arrangements.  
**Transmission Charge:** The cost of delivering electricity from the generation company to the beginning of the Company's distribution system.  
**Energy Efficiency Charge:** The cost of energy efficiency program services offered by the Company.  
**Renewable Energy Charge:** A charge to fund initiatives for communicating the benefits of renewable energy and fostering formation, growth, expansion and retention of renewable energy and related enterprises.

**Questions:**

If you have questions or complaints regarding this bill or National Grid's service quality, please contact Customer Service at 1-800-322-3223. You may also contact the Massachusetts Department of Public Utilities, Consumer Division at 617-737-2836 or toll free at 1-877-886-5066 or web site [www.mass.gov/dpu](http://www.mass.gov/dpu).

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and electronic payments  
today at

[www.nationalgridus.com/paperless](http://www.nationalgridus.com/paperless)

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Sep 7, 2011 to Oct 5, 2011	<b>Number of days in period</b>	28
Customer Charge			10.00
Dist Chg First 22 KWH	0.03407 x 22 kWh		0.75
Transmission Charge	0.01779 x 22 kWh		0.39
Energy Efficiency Chg	0.0078 x 22 kWh		0.18
Renewable Energy Chg	0.0005 x 22 kWh		0.01

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Oct 5, 2011 to Nov 4, 2011	<b>Number of days in period</b>	30
Customer Charge			10.00
Dist Chg First 24 KWH	0.03407 x 24 kWh		0.82
Transmission Charge	0.01779 x 24 kWh		0.43
Energy Efficiency Chg	0.0078 x 24 kWh		0.19
Renewable Energy Chg	0.0005 x 24 kWh		0.01

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Nov 4, 2011 to Dec 7, 2011	<b>Number of days in period</b>	33
Customer Charge			10.00
Dist Chg First 27 KWH	0.03407 x 27 kWh		0.91
Transmission Charge	0.01779 x 27 kWh		0.48
Energy Efficiency Chg	0.0078 x 27 kWh		0.21
Renewable Energy Chg	0.0005 x 27 kWh		0.01
Storm Performance Adjustment			-0.93

**Total Delivery Services \$ 67.90**

### Supply Services

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Jun 7, 2011 to Jul 7, 2011
<b>Number of days in period</b>	30
Basic Service Fixed	0.07247 x 24 kWh 1.74

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Jul 7, 2011 to Aug 5, 2011
<b>Number of days in period</b>	29
Basic Service Fixed	0.07247 x 23 kWh 1.67

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Aug 5, 2011 to Sep 7, 2011
<b>Number of days in period</b>	33
Basic Service Fixed	0.07247 x 27 kWh 1.95

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Sep 7, 2011 to Oct 5, 2011
<b>Number of days in period</b>	28
Basic Service Fixed	0.07247 x 22 kWh 1.60



SERVICE TO  
CITY OF GLOUCESTER DPW  
C/O CITY HALL  
99 THATCHER RD POLE 7555  
GLOUCESTER MA 01930

BILLING PERIOD  
Jun 7, 2011 to Dec 7, 2011

PAGE 4 of 4

ACCOUNT NUMBER 88500-50018  
PLEASE PAY BY Sep 24, 2013

AMOUNT DUE  
**\$ 218.93**

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SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Oct 5, 2011 to Nov 4, 2011 Number of days in period 30  
Basic Service Fixed 0.07353398 x 24 kWh 1.76

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SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Nov 4, 2011 to Dec 7, 2011 Number of days in period 33  
Basic Service Fixed 0.08045 x 27 kWh 2.17

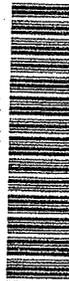
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**Total Supply Services \$ 10.89**

**Other Charges/Adjustments**

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Sales Tax 6.25 % 1.10  
**Total Other Charges/Adjustments \$ 1.10**





SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Dec 7, 2011 to Jun 6, 2012

ACCOUNT NUMBER **PLEASE PAY BY** **AMOUNT DUE**  
 88500-50018 Sep 25, 2013 \$ 283.17

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 CUSTOMER SERVICE  
 1-800-322-3223  
 CREDIT DEPARTMENT  
 1-888-211-1313  
 POWER OUTAGE OR DOWNED LINE  
 1-800-465-1212  
 EMAIL BILLING INQUIRES  
 customerservice@us.ngrid.com  
 CORRESPONDENCE ADDRESS  
 PO Box 960  
 Northborough, MA 01532-0960  
 ELECTRIC PAYMENT ADDRESS  
 PO Box 11737  
 Newark, NJ 07101-4737  
 DATE BILL ISSUED  
 Aug 1, 2013

**Enrollment Information**

To enroll with a supplier or change to another supplier, you will need the following information about your account:  
 Loadzone NEMA/BOST  
 Acct No: 88500-50018 Cycle: 6 CITY

**Electric Usage History**

Month	kWh	Month	kWh
Jun 11	16	Jan 12	00
Jul 11	00	Feb 12	00
Aug 11	00	Mar 12	00
Sep 11	00	Apr 12	00
Oct 11	00	May 12	00
Nov 11	00	Jun 12	29
Dec 11	147		

**ACCOUNT BALANCE**

Previous Balance	218.93
Payment Received <i>No payments have been received during this billing period</i>	- 0.00
<b>Balance Forward</b>	<b>218.93</b>
Current Charges	+ 64.24
<b>Amount Due</b>	<b>\$ 283.17</b>

To avoid late payment charges of 0.82%, \$ 283.17 must be received by Sep 25 2013.

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**DETAIL OF CURRENT CHARGES**

**Delivery Services**

Type of Service	Current Reading	Previous Reading	= Difference	x Meter Multiplier	= Total Usage
Energy	778 Actual	749 Actual	29	1	29 kWh
<b>Total Energy</b>					<b>29 kWh</b>

METER NUMBER 05060121 NEXT SCHEDULED READ DATE Aug 7

SERVICE PERIOD Dec 7 - Jun 6 NUMBER OF DAYS IN PERIOD 182

RATE General Service - Small C/I G-1 VOLTAGE DELIVERY LEVEL 0 - 2.2 kv

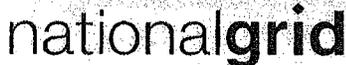
Rate General Service - Small C/I G-1

Billing Period Dec 7, 2011 to Jan 6, 2012 Number of days in period 30

Customer Charge				10.00
Dist Chg First 5 KWH	0.03407	x	5 kWh	0.17
Transmission Charge	0.01779	x	5 kWh	0.09
Energy Efficiency Chg	0.0078	x	5 kWh	0.04

KEEP THIS PORTION FOR YOUR RECORDS.

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PO Box 960  
 Northborough MA 01532

\*\*\*\*\*ALL FOR AADC 018  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 DEPT OF PUBLIC WORKS  
 9 DALE AVE  
 GLOUCESTER MA 01930

045927

NATIONAL GRID  
 PO BOX 11737  
 NEWARK NJ 07101-4737

ACCOUNT NUMBER	PLEASE PAY BY	AMOUNT DUE
88500-50018	Sep 25, 2013	\$ 283.17

ENTER AMOUNT ENCLOSED

\$

Write account number on check and make payable to National Grid  
 Please pay Gas & Electric bills separately

000006424 88500500183000028317268

SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Dec 7, 2011 to Jun 6, 2012

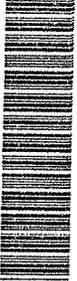
ACCOUNT NUMBER 88500-50018  
 PLEASE PAY BY Sep 25, 2013

AMOUNT DUE  
**\$ 283.17**

**Choosing an Energy Supplier** You can choose who supplies your energy. No matter which energy supplier you choose, National Grid will continue to deliver energy to you safely, efficiently and reliably. We will also continue to provide your customer service, including emergency response and storm restoration. National Grid is dedicated to creating an open energy market that lets you choose from a variety of competitive energy suppliers, who may offer different pricing options. For information on authorized energy suppliers and how to choose, please visit us online at [www.nationalgridus.com/energychoice](http://www.nationalgridus.com/energychoice)

<b>Rate</b> General Service - Small C/I G-1		
<b>Billing Period</b>	Jan 6, 2012 to Feb 6, 2012	<b>Number of days in period</b> 31
Customer Charge		10.00
Dist Chg First 5 KWH	0.03407 x 5 kWh	0.17
Transmission Charge	0.01779 x 5 kWh	0.09
Energy Efficiency Chg	0.0078 x 5 kWh	0.04

<b>Rate</b> General Service - Small C/I G-1		
<b>Billing Period</b>	Feb 6, 2012 to Mar 7, 2012	<b>Number of days in period</b> 30
Customer Charge		10.00
Dist Chg First 5 KWH	0.03437564 x 5 kWh	0.17
Transmission Charge	0.01743999 x 5 kWh	0.09
Energy Efficiency Chg	0.0078 x 5 kWh	0.04



**Explanation of General Billing Terms**

**KWH:** Kilowatt-hour, a basic unit of electricity used.  
**Off-Peak:** Period of time when the need or demand for electricity on the Company's system is low, such as late evenings, weekends and holidays.  
**Peak:** Period of time when the need or demand for electricity on the Company's system is high, normally during the day, Monday through Friday, excluding holidays.  
**Estimated Bill:** A bill which is calculated based on your typical monthly usage rather than on an actual meter reading. It is usually rendered when we are unable to read your meter.  
**Meter Multiplier:** A number by which the usage on certain meters must be multiplied by to obtain the total usage.  
**Demand Charge:** The cost of providing electrical transmission and distribution equipment to accommodate your largest electrical load.

**Supplier Service Charges are comprised of:**

**Generation Charge:** The charge(s) to provide electricity and other services to the customer by a supplier.

**Questions:**

If you have questions or complaints regarding this bill or National Grid's service quality, please contact Customer Service at 1-800-322-3223. You may also contact the Massachusetts Department of Public Utilities, Consumer Division at 617-737-2836 or toll free at 1-877-886-5066 or web site [www.mass.gov/dpu](http://www.mass.gov/dpu).

**Delivery Service Charges are comprised of:**

**Customer Charge:** The cost of providing customer related service such as metering, meter reading and billing. These fixed costs are unaffected by the actual amount of electricity you use.  
**Distribution Charge:** The cost of delivering electricity from the beginning of the Company's distribution system to your home or business.  
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**Transmission Charge:** The cost of delivering electricity from the generation company to the beginning of the Company's distribution system.  
**Energy Efficiency Charge:** The cost of energy efficiency program services offered by the Company.  
**Renewable Energy Charge:** A charge to fund initiatives for communicating the benefits of renewable energy and fostering formation, growth, expansion and retention of renewable energy and related enterprises.

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[www.nationalgridus.com/paperless](http://www.nationalgridus.com/paperless)

<b>Rate</b> General Service - Small C/I G-1		
<b>Billing Period</b>	Mar 7, 2012 to Apr 5, 2012	<b>Number of days in period</b> 29
Customer Charge		10.00
Dist Chg First 5 KWH	0.03539206 x 5 kWh	0.17
Transmission Charge	0.01629 x 5 kWh	0.09
Energy Efficiency Chg	0.0078 x 5 kWh	0.04

<b>Rate</b> General Service - Small C/I G-1		
<b>Billing Period</b>	Apr 5, 2012 to May 7, 2012	<b>Number of days in period</b> 32
Customer Charge		10.00
Dist Chg First 5 KWH	0.03545 x 5 kWh	0.17
Transmission Charge	0.01629 x 5 kWh	0.09
Energy Efficiency Chg	0.00753749 x 5 kWh	0.04

<b>Rate</b> General Service - Small C/I G-1		
<b>Billing Period</b>	May 7, 2012 to Jun 6, 2012	<b>Number of days in period</b> 30
Customer Charge		10.00
Dist Chg First 4 KWH	0.03545 x 4 kWh	0.14
Transmission Charge	0.01629 x 4 kWh	0.07
Energy Efficiency Chg	0.0066 x 4 kWh	0.03

**Total Delivery Services \$ 61.74**

### Supply Services

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Dec 7, 2011 to Jan 6, 2012 <b>Number of days in period</b> 30
Basic Service Fixed	0.08045 x 5 kWh 0.40

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Jan 6, 2012 to Feb 6, 2012 <b>Number of days in period</b> 31
Basic Service Fixed	0.08045 x 5 kWh 0.40

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Feb 6, 2012 to Mar 7, 2012 <b>Number of days in period</b> 30
Basic Service Fixed	0.08045 x 5 kWh 0.40

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Mar 7, 2012 to Apr 5, 2012 <b>Number of days in period</b> 29
Basic Service Fixed	0.08045 x 5 kWh 0.40

<b>SUPPLIER</b>	National Grid
<b>Rate</b> General Service - Small C/I G-1	
<b>Billing Period</b>	Apr 5, 2012 to May 7, 2012 <b>Number of days in period</b> 32
Basic Service Fixed	0.07683187 x 5 kWh 0.38

CITY OF GLOUCESTER DPW  
C/O CITY HALL  
99 THATCHER RD POLE 7555  
GLOUCESTER MA 01930

BILLING PERIOD  
Dec 7, 2011 to Jun 6, 2012

ACCOUNT NUMBER 88500-50018  
PLEASE PAY BY Sep 25, 2013

AMOUNT DUE  
**\$ 283.17**

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SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period May 7, 2012 to Jun 6, 2012 Number of days in period 30  
Basic Service Fixed 0.06391 x 4 kWh 0.25  
**Total Supply Services \$ 2.23**

**Other Charges/Adjustments**

---

Sales Tax 6.25 % 0.27  
**Total Other Charges/Adjustments \$ 0.27**





SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Jun 6, 2012 to Dec 4, 2012

ACCOUNT NUMBER **PLEASE PAY BY** **AMOUNT DUE**  
 88500-50018 Sep 29, 2013 \$ 367.87

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 1-800-465-1212  
 EMAIL BILLING INQUIRES  
 customerservice@us.ngrid.com  
 CORRESPONDENCE ADDRESS  
 PO Box 960  
 Northborough, MA 01532-0960  
 ELECTRIC PAYMENT ADDRESS  
 PO Box 11737  
 Newark, NJ 07101-4737  
 DATE BILL ISSUED  
 Aug 5, 2013

**Enrollment Information**

To enroll with a supplier or change to another supplier you will need the following information about your account:  
 Loadzone: NEMA/BOST  
 Acct No.: 88500-50018 Cycle: 6 CITY

**Electric Usage History**

Month	kWh	Month	kWh
Dec 11	147	Jul 12	00
Jan 12	00	Aug 12	00
Feb 12	00	Sep 12	00
Mar 12	00	Oct 12	00
Apr 12	00	Nov 12	00
May 12	00	Dec 12	187
Jun 12	29		

**ACCOUNT BALANCE**

Previous Balance	283.17
Payment Received <i>No payments have been received during this billing period</i>	- 0.00
<b>Balance Forward</b>	<b>283.17</b>
Current Charges	+ 84.70
<b>Amount Due ▶</b>	<b>\$ 367.87</b>

To avoid late payment charges of 0.82%, \$ 367.87 must be received by Sep 29 2013.

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**DETAIL OF CURRENT CHARGES**

**Delivery Services**

Type of Service	Current Reading	Previous Reading	Difference	Meter Multiplier	Total Usage
Energy	965 Actual	778 Actual	187	1	187 kWh
<b>Total Energy</b>					<b>187 kWh</b>

METER NUMBER 05060121 NEXT SCHEDULED READ DATE Sep 9

SERVICE PERIOD Jun 6 - Dec 4 NUMBER OF DAYS IN PERIOD 181

RATE General Service - Small C/I G-1 VOLTAGE DELIVERY LEVEL 0 - 2.2 kv

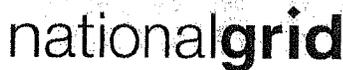
**Rate** General Service - Small C/I G-1

**Billing Period** Jun 6, 2012 to Jul 6, 2012 **Number of days in period** 30

Customer Charge		10.00
Dist Chg First 31 KWH	0.03545 x 31 kWh	1.11
Transition Charge	0.00052 x 31 kWh	0.02
Transmission Charge	0.01629 x 31 kWh	0.51
Energy Efficiency Chg	0.0066 x 31 kWh	0.21
Renewable Energy Chg	0.0005 x 31 kWh	0.02

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PO Box 960  
 Northborough MA 01532

\*\*\*\*\*ALL FOR AADC 018  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 DEPT OF PUBLIC WORKS  
 9 DALE AVE  
 GLOUCESTER MA 01930

ACCOUNT NUMBER	PLEASE PAY BY	AMOUNT DUE
88500-50018	Sep 29, 2013	\$ 367.87

ENTER AMOUNT ENCLOSED

\$

Write account number on check and make payable to National Grid  
 Please pay Gas & Electric bills separately

061748

NATIONAL GRID  
 PO BOX 11737  
 NEWARK NJ 07101-4737

000008470 88500500189000036787272

SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

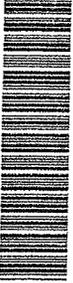
BILLING PERIOD  
 Jun 6, 2012 to Dec 4, 2012

ACCOUNT NUMBER 88500-50018  
 PLEASE PAY BY Sep 29, 2013

AMOUNT DUE  
**\$ 367.87**

**Choosing an Energy Supplier** You can choose who supplies your energy. No matter which energy supplier you choose, National Grid will continue to deliver energy to you safely, efficiently and reliably. We will also continue to provide your customer service, including emergency response and storm restoration. National Grid is dedicated to creating an open energy market that lets you choose from a variety of competitive energy suppliers, who may offer different pricing options. For information on authorized energy suppliers and how to choose, please visit us online at [www.nationalgridus.com/energychoice](http://www.nationalgridus.com/energychoice)

Rate	General Service - Small C/I G-1		
Billing Period	Jul 6, 2012 to Aug 7, 2012	Number of days in period	32
Customer Charge			10.00
Dist Chg First 33 KWH	0.03545 x 33 kWh		1.17
Transition Charge	0.00052 x 33 kWh		0.02
Transmission Charge	0.01629 x 33 kWh		0.53
Energy Efficiency Chg	0.0066 x 33 kWh		0.22
Renewable Energy Chg	0.0005 x 33 kWh		0.02



**Explanation of General Billing Terms**

**KWH:** Kilowatt-hour, a basic unit of electricity used.  
**Off-Peak:** Period of time when the need or demand for electricity on the Company's system is low, such as late evenings, weekends and holidays.  
**Peak:** Period of time when the need or demand for electricity on the Company's system is high, normally during the day, Monday through Friday, excluding holidays.  
**Estimated Bill:** A bill which is calculated based on your typical monthly usage rather than on an actual meter reading. It is usually rendered when we are unable to read your meter.  
**Meter Multiplier:** A number by which the usage on certain meters must be multiplied by to obtain the total usage.  
**Demand Charge:** The cost of providing electrical transmission and distribution equipment to accommodate your largest electrical load.

**Supplier Service Charges are comprised of:**

**Generation Charge:** The charge(s) to provide electricity and other services to the customer by a supplier.

**Questions:**

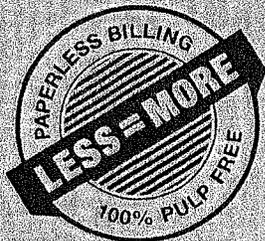
If you have questions or complaints regarding this bill or National Grid's service quality, please contact Customer Service at 1-800-322-3223. You may also contact the Massachusetts Department of Public Utilities, Consumer Division at 617-737-2836 or toll free at 1-877-886-5066 or web site [www.mass.gov/dpu](http://www.mass.gov/dpu).

**Delivery Service Charges are comprised of:**

**Customer Charge:** The cost of providing customer related service such as metering, meter reading and billing. These fixed costs are unaffected by the actual amount of electricity you use.  
**Distribution Charge:** The cost of delivering electricity from the beginning of the Company's distribution system to your home or business.  
**Transition Charge:** Company payments to its wholesale supplier for terminating its wholesale arrangements.  
**Transmission Charge:** The cost of delivering electricity from the generation company to the beginning of the Company's distribution system.  
**Energy Efficiency Charge:** The cost of energy efficiency program services offered by the Company.  
**Renewable Energy Charge:** A charge to fund initiatives for communicating the benefits of renewable energy and fostering formation, growth, expansion and retention of renewable energy and related enterprises.

12

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[www.nationalgridus.com/paperless](http://www.nationalgridus.com/paperless)

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b> Aug 7, 2012 to Sep 7, 2012		<b>Number of days in period</b> 31	
Customer Charge			10.00
Dist Chg First 32 KWH	0.03545 x 32 kWh		1.14
Transition Charge	0.00052 x 32 kWh		0.02
Transmission Charge	0.01629 x 32 kWh		0.53
Energy Efficiency Chg	0.0066 x 32 kWh		0.21
Renewable Energy Chg	0.0005 x 32 kWh		0.02

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b> Sep 7, 2012 to Oct 5, 2012		<b>Number of days in period</b> 28	
Customer Charge			10.00
Dist Chg First 29 KWH	0.03545 x 29 kWh		1.02
Transition Charge	0.00052 x 29 kWh		0.02
Transmission Charge	0.01629 x 29 kWh		0.47
Energy Efficiency Chg	0.0066 x 29 kWh		0.19
Renewable Energy Chg	0.0005 x 29 kWh		0.01

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b> Oct 5, 2012 to Nov 5, 2012		<b>Number of days in period</b> 31	
Customer Charge			10.00
Dist Chg First 32 KWH	0.03545 x 32 kWh		1.14
Transition Charge	0.00052 x 32 kWh		0.02
Transmission Charge	0.01629 x 32 kWh		0.53
Energy Efficiency Chg	0.0066 x 32 kWh		0.21
Renewable Energy Chg	0.0005 x 32 kWh		0.02

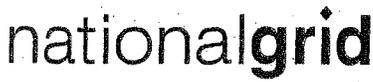
<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b> Nov 5, 2012 to Dec 4, 2012		<b>Number of days in period</b> 29	
Customer Charge			10.00
Dist Chg First 30 KWH	0.03545 x 30 kWh		1.06
Transition Charge	0.00052 x 30 kWh		0.02
Transmission Charge	0.01629 x 30 kWh		0.49
Energy Efficiency Chg	0.0066 x 30 kWh		0.20
Renewable Energy Chg	0.0005 x 30 kWh		0.02

**Total Delivery Services \$ 71.17**

### Supply Services

<b>SUPPLIER</b> National Grid			
<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b> Jun 6, 2012 to Jul 6, 2012		<b>Number of days in period</b> 30	
Basic Service Fixed	0.06391 x 31 kWh		1.98

<b>SUPPLIER</b> National Grid			
<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b> Jul 6, 2012 to Aug 7, 2012		<b>Number of days in period</b> 32	
Basic Service Fixed	0.06391 x 33 kWh		2.11



SERVICE FOR  
CITY OF GLOUCESTER DPW  
C/O CITY HALL  
99 THATCHER RD POLE 7555  
GLOUCESTER MA 01930

BILLING PERIOD  
Jun 6, 2012 to Dec 4, 2012

PAGE 4 of 4

ACCOUNT NUMBER 88500-50018  
PLEASE PAY BY Sep 29, 2013

AMOUNT DUE  
\$ 367.87

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SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Aug 7, 2012 to Sep 7, 2012 Number of days in period 31  
Basic Service Fixed 0.06391 x 32 kWh 2.04

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SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Sep 7, 2012 to Oct 5, 2012 Number of days in period 28  
Basic Service Fixed 0.06391 x 29 kWh 1.85

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SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Oct 5, 2012 to Nov 5, 2012 Number of days in period 31  
Basic Service Fixed 0.06489225 x 32 kWh 2.07

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SUPPLIER National Grid  
Rate General Service - Small C/I G-1  
Billing Period Nov 5, 2012 to Dec 4, 2012 Number of days in period 29  
Basic Service Fixed 0.07 x 30 kWh 2.10

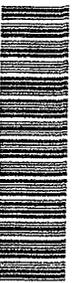
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**Total Supply Services \$ 12.15**

**Other Charges/Adjustments**

---

Sales Tax 6.25 % 1.38  
**Total Other Charges/Adjustments \$ 1.38**





SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Dec 4, 2012 to Jul 8, 2013

ACCOUNT NUMBER **PLEASE PAY BY** **AMOUNT DUE**  
 88500-50018 Sep 30, 2013 \$ 437.21

www.nationalgrid.com  
 CUSTOMER SERVICE  
 1-800-322-3223  
 CREDIT DEPARTMENT  
 1-888-211-1313  
 POWER OUTAGE OR DOWNED LINE  
 1-800-465-1212  
 EMAIL BILLING INQUIRES  
 customerservice@us.ngrid.com  
 CORRESPONDENCE ADDRESS  
 PO Box 960  
 Northborough, MA 01532-0960  
 ELECTRIC PAYMENT ADDRESS  
 PO Box 11737  
 Newark, NJ 07101-4737  
 DATE BILL ISSUED  
 Aug 6, 2013

**Enrollment Information**

To enroll with a supplier or change to another supplier, you will need the following information about your account:  
 Loadzone: NEMA/BOST  
 Acct No: 88500-50018 Cycle: 6 CITY

**Electric Usage History**

Month	kWh	Month	kWh
Dec 12	187	Jul 13	105
Jan 13	00		
Feb 13	00		
Mar 13	00		
Apr 13	00		
May 13	00		
Jun 13	00		

**ACCOUNT BALANCE**

Previous Balance	367.87
Payment Received <i>No payments have been received during this billing period</i>	- 0.00
<b>Balance Forward</b>	<b>367.87</b>
Current Charges	+ 69.34
<b>Amount Due ▶</b>	<b>\$ 437.21</b>

To avoid late payment charges of 0.82%, \$ 437.21 must be received by Sep 30 2013.

➤ **GO PAPERLESS:** You'll help yourself and the environment by signing up to manage your bills online at [www.nationalgridus.com/gopaperless](http://www.nationalgridus.com/gopaperless).

**DETAIL OF CURRENT CHARGES**

**Delivery Services**

Type of Service	Current Reading	Previous Reading	= Difference	x Meter Multiplier	= Total Usage
Energy	1070 Actual	965 Actual	105	1	105 kWh
<b>Total Energy</b>					<b>105 kWh</b>

METER NUMBER 05060121 NEXT SCHEDULED READ DATE Sep 9

SERVICE PERIOD Dec 4 - Jul 8 NUMBER OF DAYS IN PERIOD 216

RATE General Service - Small C/I G-1 VOLTAGE DELIVERY LEVEL 0 - 2.2 kv

Rate General Service - Small C/I G-1

Billing Period Dec 4, 2012 to Jan 8, 2013 Number of days in period 35

Customer Charge			10.00
Dist Chg First 17 KWH	0.03545 x	17 kWh	0.60
Transition Charge	0.00052 x	17 kWh	0.01
Transmission Charge	0.01629 x	17 kWh	0.28
Energy Efficiency Chg	0.0066 x	17 kWh	0.11
Renewable Energy Chg	0.0005 x	17 kWh	0.01

KEEP THIS PORTION FOR YOUR RECORDS.

RETURN THIS PORTION WITH YOUR PAYMENT.



ACCOUNT NUMBER	<b>PLEASE PAY BY</b>	<b>AMOUNT DUE</b>
88500-50018	Sep 30, 2013	\$ 437.21

PO Box 960  
 Northborough MA 01532

ENTER AMOUNT ENCLOSED

\$

Write account number on check and make payable to National Grid  
 Please pay Gas & Electric bills separately

\*\*\*\*\*ALL FOR AADC 018  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 DEPT OF PUBLIC WORKS  
 9 DALE AVE  
 GLOUCESTER MA 01930

055669

NATIONAL GRID  
 PO BOX 11737  
 NEWARK NJ 07101-4737

000006934 88500500182000043721273

SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

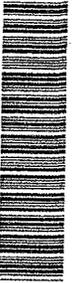
BILLING PERIOD  
 Dec 4, 2012 to Jul 8, 2013

ACCOUNT NUMBER 88500-50018  
 PLEASE PAY BY Sep 30, 2013

AMOUNT DUE  
**\$ 437.21**

**Choosing an Energy Supplier:** You can choose who supplies your energy. No matter which energy supplier you choose, National Grid will continue to deliver energy to you safely, efficiently and reliably. We will also continue to provide your customer service, including emergency response and storm restoration. National Grid is dedicated to creating an open energy market that lets you choose from a variety of competitive energy suppliers, who may offer different pricing options. For information on authorized energy suppliers and how to choose, please visit us online at [www.nationalgridus.com/energychoice](http://www.nationalgridus.com/energychoice).

Rate	General Service - Small C/I G-1		
<b>Billing Period</b>	Jan 8, 2013 to Feb 6, 2013	<b>Number of days in period</b>	29
Customer Charge			10.00
Market Settlement Credit	-0.00191 x 14 kWh		-0.03
Dist Chg First 14 KWH	0.03545 x 14 kWh		0.49
Transmission Charge	0.01629 x 14 kWh		0.23
Energy Efficiency Chg	0.0066 x 14 kWh		0.10
Renewable Energy Chg	0.0005 x 14 kWh		0.01



**Explanation of General Billing Terms**

**KWH:** Kilowatt-hour, a basic unit of electricity used.  
**Off-Peak:** Period of time when the need or demand for electricity on the Company's system is low, such as late evenings, weekends and holidays.  
**Peak:** Period of time when the need or demand for electricity on the Company's system is high, normally during the day, Monday through Friday, excluding holidays.  
**Estimated Bill:** A bill which is calculated based on your typical monthly usage rather than on an actual meter reading. It is usually rendered when we are unable to read your meter.  
**Meter Multiplier:** A number by which the usage on certain meters must be multiplied by to obtain the total usage.  
**Demand Charge:** The cost of providing electrical transmission and distribution equipment to accommodate your largest electrical load.

**Supplier Service Charges are comprised of:**

**Generation Charge:** The charge(s) to provide electricity and other services to the customer by a supplier.

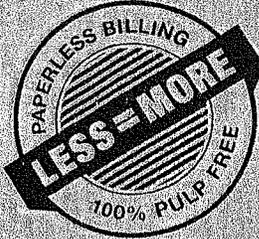
**Questions:**

If you have questions or complaints regarding this bill or National Grid's service quality, please contact Customer Service at 1-800-322-3223. You may also contact the Massachusetts Department of Public Utilities, Consumer Division at 617-737-2836 or toll free at 1-877-886-5066 or web site [www.mass.gov/dpu](http://www.mass.gov/dpu).

**Delivery Service Charges are comprised of:**

**Customer Charge:** The cost of providing customer related service such as metering, meter reading and billing. These fixed costs are unaffected by the actual amount of electricity you use.  
**Distribution Charge:** The cost of delivering electricity from the beginning of the Company's distribution system to your home or business.  
**Transition Charge:** Company payments to its wholesale supplier for terminating its wholesale arrangements.  
**Transmission Charge:** The cost of delivering electricity from the generation company to the beginning of the Company's distribution system.  
**Energy Efficiency Charge:** The cost of energy efficiency program services offered by the Company.  
**Renewable Energy Charge:** A charge to fund initiatives for communicating the benefits of renewable energy and fostering formation, growth, expansion and retention of renewable energy and related enterprises.

www.nationalgrid.com



## Less paper. More Time.

Pay in a flash! No stamps, checks or envelopes, and it's more secure.

Don't waste another minute, dime or ounce of valuable natural resources. Paperless billing and e-pay are better in every way.

Sign up for paperless billing and electronic payments today at

[www.nationalgridus.com/paperless](http://www.nationalgridus.com/paperless)

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Feb 6, 2013 to Mar 7, 2013	<b>Number of days in period</b>	29
Customer Charge			10.00
Dist Chg First 14 KWH	0.03566479 x 14 kWh		0.49
Transition Charge	0.00077827 x 14 kWh		0.01
Transmission Charge	0.0166231 x 14 kWh		0.23
Energy Efficiency Chg	0.0066 x 14 kWh		0.10
Renewable Energy Chg	0.0005 x 14 kWh		0.01
Storm Performance Adjustment			-14.32

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Mar 7, 2013 to Apr 5, 2013	<b>Number of days in period</b>	29
Customer Charge			10.00
Dist Chg First 14 KWH	0.03634 x 14 kWh		0.51
Transition Charge	0.00159 x 14 kWh		0.02
Transmission Charge	0.01767 x 14 kWh		0.25
Energy Efficiency Chg	0.0066 x 14 kWh		0.10
Renewable Energy Chg	0.0005 x 14 kWh		0.01

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Apr 5, 2013 to May 8, 2013	<b>Number of days in period</b>	33
Customer Charge			10.00
Dist Chg First 16 KWH	0.03661726 x 16 kWh		0.59
Transition Charge	0.00159 x 16 kWh		0.02
Transmission Charge	0.01767 x 16 kWh		0.29
Energy Efficiency Chg	0.00636484 x 16 kWh		0.10
Renewable Energy Chg	0.0005 x 16 kWh		0.01

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	May 8, 2013 to Jun 7, 2013	<b>Number of days in period</b>	30
Customer Charge			10.00
Dist Chg First 15 KWH	0.03817 x 15 kWh		0.57
Transition Charge	0.00159 x 15 kWh		0.02
Transmission Charge	0.01767 x 15 kWh		0.27
Energy Efficiency Chg	0.00563 x 15 kWh		0.09
Renewable Energy Chg	0.0005 x 15 kWh		0.01

<b>Rate</b> General Service - Small C/I G-1			
<b>Billing Period</b>	Jun 7, 2013 to Jul 8, 2013	<b>Number of days in period</b>	31
Customer Charge			10.00
Dist Chg First 15 KWH	0.03817 x 15 kWh		0.57
Transition Charge	0.00159 x 15 kWh		0.02
Transmission Charge	0.01767 x 15 kWh		0.27
Energy Efficiency Chg	0.00563 x 15 kWh		0.09
Renewable Energy Chg	0.0005 x 15 kWh		0.01

**Total Delivery Services \$ 62.15**

SERVICE FOR  
 CITY OF GLOUCESTER DPW  
 C/O CITY HALL  
 99 THATCHER RD POLE 7555  
 GLOUCESTER MA 01930

BILLING PERIOD  
 Dec 4, 2012 to Jul 8, 2013

ACCOUNT NUMBER 88500-50018  
 PLEASE PAY BY Sep 30, 2013

AMOUNT DUE  
**\$ 437.21**

**Supply Services**

SUPPLIER National Grid  
 Rate General Service - Small C/I G-1  
 Billing Period Dec 4, 2012 to Jan 8, 2013 Number of days in period 35  
 Basic Service Fixed 0.07 x 17 kWh 1.19

SUPPLIER National Grid  
 Rate General Service - Small C/I G-1  
 Billing Period Jan 8, 2013 to Feb 6, 2013 Number of days in period 29  
 Basic Service Fixed 0.07 x 14 kWh 0.98

SUPPLIER National Grid  
 Rate General Service - Small C/I G-1  
 Billing Period Feb 6, 2013 to Mar 7, 2013 Number of days in period 29  
 Basic Service Fixed 0.07 x 14 kWh 0.98

SUPPLIER National Grid  
 Rate General Service - Small C/I G-1  
 Billing Period Mar 7, 2013 to Apr 5, 2013 Number of days in period 29  
 Basic Service Fixed 0.07 x 14 kWh 0.98

SUPPLIER National Grid  
 Rate General Service - Small C/I G-1  
 Billing Period Apr 5, 2013 to May 8, 2013 Number of days in period 33  
 Basic Service Fixed 0.06951512 x 16 kWh 1.12

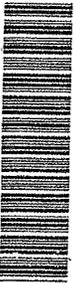
SUPPLIER National Grid  
 Rate General Service - Small C/I G-1  
 Billing Period May 8, 2013 to Jun 7, 2013 Number of days in period 30  
 Basic Service Fixed 0.068 x 15 kWh 1.02

SUPPLIER National Grid  
 Rate General Service - Small C/I G-1  
 Billing Period Jun 7, 2013 to Jul 8, 2013 Number of days in period 31  
 Basic Service Fixed 0.068 x 15 kWh 1.02

**Total Supply Services \$ 7.29**

**Other Charges/Adjustments**

Sales Tax 6.25 % -0.10  
**Total Other Charges/Adjustments -\$ 0.10**



12



Nineteen Harbor Loop  
Gloucester, MA 01930

TEL 978-282-3012

FAX 978-281-4188

[jcaulkett@gloucester-ma.gov](mailto:jcaulkett@gloucester-ma.gov)

CITY OF GLOUCESTER  
HARBORMASTER'S OFFICE

**Memorandum**

From: Jim Caulkett, Harbormaster  
To: Mayor Carolyn Kirk  
Date: September 5, 2013  
Subject: Mayor's Report to Council

Mayor Kirk,

Will you forward in your next Report to Council the attached Agreement with MassPort for the Funding, Purchasing and Installation of Conservation Moorings for the Purpose of Eelgrass Mitigation.

If you have any questions please feel free to contact me.

Sincerely,

Jim Caulkett

**AGREEMENT REGARDING FUNDING FOR THE PURCHASE AND  
INSTALLATION OF CONSERVATION MOORINGS FOR THE PURPOSE OF  
EELGRASS MITIGATION**

**By and Between**

**MASSACHUSETTS PORT AUTHORITY**

**And**

**CITY OF GLOUCESTER**

This agreement ("Agreement") is by and between the **City of Gloucester**, a city in the Commonwealth of Massachusetts (the "City"), having a principal place of business at City Hall, 9 Dale Avenue, Gloucester, MA 01930 and the **Massachusetts Port Authority** ("Massport"), a body politic and corporate, created by Chapter 465 of the Massachusetts Acts of 1956, as amended, having a principal place of business at One Harborside Drive, Suite 200S, East Boston, MA 02128. Each entity above may hereinafter be individually referred to as a "Party" or collectively as the "Parties."

WHEREAS, the Federal Aviation Administration ("FAA") required that Massport meet the runway safety area standards established by FAA Advisory Circular AC 150/5300.13;

WHEREAS, to enhance the safety of the air-traveling public, and to comply with FAA's mandate to meet FAA runway-end safety standards as they applied to Runway 22R and Runway 33L at Boston Logan International Airport ("Airport"), and to improve within the constraints of the geography and geometry of the Airport, Massport implemented the Runway 22R and Runway 33L Safety Area Project (the "Project");

WHEREAS, the Project was designed to reduce risk of damage to aircraft and injury to persons should an aircraft overrun, undershoot or veer off the runway and to provide additional safety during less-than-ideal weather conditions;

WHEREAS, a determination was made that the Project would cause shading of eelgrass beds adjacent to the end of Runway 33L and result in loss or impairment of certain eelgrass habitat, as regulated by 310 C.M.R. 10.25(6), in a manner that required the issuance of a variance by the Massachusetts Department of Environmental Protection ("MassDEP") in accordance with the Wetlands Protection Act and regulations promulgated pursuant to the Wetlands Protection Act, 310 C.M.R. 10.05(10), the issuance of a 401 Water Quality Certification and variance, 314 CMR 9.00, and the issuance of a permit by the United States Army Corps of Engineers ("USACE") under Section 10 of the Rivers and Harbors Act of 1899 (33 U.S.C. 403) and Section 404 of the Clean Water Act (33 U.S.C. 1344);

WHEREAS, on April 29, 2011, the Commissioner of MassDEP issued a Wetland Permit Variance Decision (File No: 006-1219) and 401 Water Quality Certification and Variance (Transmittal No. X236085) that permitted implementation of the Project (the "Variance"); and on May 16, 2011, the Chief of the Regulatory Division of the USACE issued Permit No. 2007-2676 (the "Permit") that also permitted implementation of the project;

WHEREAS, Special Condition No. 45 of the Variance and Special Condition 4 of the Permit required Massport to remove and transplant eelgrass from the impact area to sites at White Head Flats in Hull, Massachusetts and Old Harbor in Boston, Massachusetts;

WHEREAS, eelgrass was harvested from the impact area and transplanted to the White Head Flats and Old Harbor sites in May and June of 2011;

WHEREAS, subsequent monitoring of the eelgrass, as required by the Variance and Special Condition 6 of the Permit, revealed that the transplanted eelgrass did not survive the transplant and that, consequently, eelgrass mitigation thresholds required by the Variance and the Permit were not attained;

WHEREAS, Massport notified MassDEP and USACE and convened a meeting of the interagency Eelgrass Working Group, comprising representation from Massport, MassDEP, USACE, Massachusetts Division of Marine Fisheries ("DMF"), United States Environmental Protection Agency ("EPA"), Massachusetts Office of Coastal Zone Management ("CZM"), MA Division of Ecological Restoration ("DER"), and the FAA, as required by Special Condition No. 51 of the Variance, and Special Condition 4 of the Permit, as well as the Boston Conservation Commission, to identify an alternative way to meet the eelgrass mitigation requirement;

WHEREAS, scientific studies have shown swing-chain moorings ("traditional moorings") cause damage to approximately three hundred to five hundred (300-500) square feet of existing eelgrass and eelgrass habitat per mooring, while conservation moorings ("Conservation Moorings"), typically composed of a helix anchor with a flexible floating rode, and as further described in Exhibit A, eliminate virtually all scouring of eelgrass and eelgrass habitat;

WHEREAS, Conservation Moorings also benefit existing eelgrass beds in or adjacent to mooring fields by reducing turbidity resulting from mooring-chain scouring;

WHEREAS, MassDEP and the USACE have approved an alternative plan proposed by Massport to mitigate damage to eelgrass through the replacement of traditional moorings with Conservation Moorings;

WHEREAS, the City of Gloucester recognizes that the use of traditional moorings may cause damage to eelgrass and eelgrass habitat in the City's mooring fields;

WHEREAS, the Gloucester Waterways Regulations provide that alternatives to traditional moorings should be used in ecologically sensitive areas;

WHEREAS, the Gloucester Waterways Board acknowledges that using a Conservation Mooring in lieu of a traditional mooring in Gloucester Harbor will incrementally reduce or eliminate damage to eelgrass beds and eelgrass habitat in the City's mooring area otherwise caused by the use of traditional moorings;

WHEREAS, the use of Conservation Moorings within City's permitted mooring field will facilitate the growth and recovery of eelgrass beds in Gloucester Harbor;

WHEREAS, the City and Massport recognize that providing mooring permittees with an incentive to replace their traditional mooring with a Conservation Mooring will encourage the use of Conservation Moorings in Gloucester Harbor;

WHEREAS, in partial fulfillment of its Project-related eelgrass mitigation requirements, Massport has offered to provide funding to replace traditional moorings in the City's environmentally sensitive mooring areas with Conservation Moorings ("Massport Conservation Mooring Installation Program") and the City, through its Waterways Board, has agreed to administer the Conservation Mooring Installation Program in Gloucester.

NOW THEREFORE, for and in consideration of the mutual promises contained herein, the Parties agree as follows:

1. The City shall administer the Massport Conservation Mooring Installation Program within the Gloucester waterways. The City shall notify mooring permittees of the Gloucester waterways about the Conservation Mooring Installation Program. The City shall review and inspect the proposed installation of each proposed replacement mooring and certify each traditional mooring that has been replaced with a Conservation Mooring.
2. Massport shall provide the City funding for the Conservation Mooring Installation Program, for the replacement of up to sixty (60) traditional moorings, in a total amount of one hundred and fifty thousand dollars (\$150,000.00), with Conservation Moorings within the City's mooring field as shown in Exhibit B.
3. The City shall administer the funding and the removal and replacement of the moorings. The City shall not purchase or install the Conservation Moorings, but make the funding available to mooring owners located in appropriate areas to purchase and install the conservation moorings.
4. Massport shall provide a total not-to-exceed amount of \$ 157,500.00 to the City, which reflects the cost of removing and replacing sixty (60) moorings and a five percent administrative fee for each traditional mooring (other than a Conservation Mooring installed at a City-owned mooring site) that is replaced. The City shall deposit the funding in a special account from which the City may grant funds to mooring owners for the purchase and installation of Conservation Moorings that shall meet the quality and installation standards as described in Exhibit A.

Massport may provide additional funding to the City upon a written amendment to this agreement for additional replacement Conservation Moorings.

The City shall submit to Massport invoices certifying: (1) the cost of the Conservation Moorings purchased (including cost of installation); (2) the quantity of Conservation Moorings purchased; (3) a description of the location and diagram showing the site of the replacement mooring including completed Helix Anchor Installation Record (Exhibit C). The funds in the escrow account shall be used for the purposes of purchasing and installing Conservation Moorings and administering the Conservation Mooring Installation Program, and any funds unused by the conclusion of the Conservation Mooring Installation Program September 30, 2014, or the termination of this Agreement, whichever is earlier, shall revert to Massport.

5. Where feasible, the Conservation Mooring shall include replacing the mooring block with a helix anchor.
6. The Conservation Moorings shall be the property of the boat owner who has been permitted by the City to use the particular designated mooring location or, if the mooring is a municipal mooring, property of the City, as the case may be.
7. No Conservation Mooring that is purchased via the Massport Conservation Mooring Installation Program shall be considered the property of Massport or of the City. Nothing in this Agreement, or any agreement entered into between the City and a private boat owner, shall be construed to mean that Massport or the City owns any aspect of any Conservation Mooring purchased via the Massport Conservation Mooring Installation Program.
8. The City shall enter into an agreement with each boat owner that is being provided a Conservation Mooring through the Massport Conservation Mooring Installation Program whereby the boat owner shall agree to maintain the Conservation Mooring in its established location for its useful life.
9. The City shall not use funds received from Massport to expand its existing mooring field. All funds shall be expended for the administration of the program and for replacing existing traditional moorings with Conservation Moorings.
10. The Conservation Moorings funded by Massport, and the associated eelgrass and eelgrass bed growth and recovery, shall be considered partial fulfillment of Massport's mitigation commitment and shall not be used to fulfill any other mitigation commitment that the City may have.
11. The City shall keep accounts, books and records pertaining to services performed on the basis of generally accepted accounting principles and in accordance with such reasonable requirements to facilitate review as Massport may require. Massport, or a representative on behalf of Massport, shall have the right to inspect

and review, in conformity with generally accepted auditing standards, the Agreement-related accounts, books, records and activities necessary to determine compliance by the City with the provisions and requirements of this Agreement and relevant laws of the Commonwealth of Massachusetts. Massport, or a representative on behalf of Massport, shall have the right to conduct an audit of the placement of the replacement Conservation Moorings during and after they are installed, as well as the right to monitor the conditions within the scour area regarding regrowth of eelgrass for a period of up to five years.

12. The City shall identify and select the vendor(s) from whom the boat owners will purchase the Conservation Moorings, and who shall install the Conservation Moorings ("Vendor") at and under the direction of the mooring owner with the City's approval. The City shall make the funding available and administer the program to remove and replace the purchase and direct installation of traditional moorings with the Conservation Moorings by September 30, 2014.
13. The Conservation Mooring Installation Program shall establish a specific schedule as to when the moorings may be removed and installed and time by which installation and inspection will be completed. The schedule may include a provision that moorings in particular locations may be completed during the same time period.
14. The City shall require that the any chosen Vendor(s) install the Conservation Moorings in accordance with manufacturer's recommendations, and that users of the Conservation Moorings inspect and maintain them on an annual basis, in accordance with the manufacturer's and Vendor's recommendations.
15. To the fullest extent permitted by law, any agreement(s) between the City and Vendor(s) shall include the following provision:

*Vendor, at its sole cost and expense, shall defend, indemnify and hold harmless both the City and the Authority and their members, officers and employees from and against any and all liabilities, claims, demands, causes of action, losses, damages, actions, including actions for personal injury or wrongful death, actions for property damage, and any other type of claims asserted by third persons alleging a violation of law or for any other cause, costs, fines, fees and expenses of any kind or nature whatsoever (including attorneys' fees and costs of investigation and litigation) arising from or related to the Vendor's performance under this Agreement, or the negligence, omissions, acts or operations of Vendor, its agents, employees, consultants or sub-consultants; provided, however, that this obligation to defend, indemnify and hold harmless shall not apply to claims which the Vendor demonstrates were caused solely by the gross negligence or willful misconduct of the City or the Authority. The foregoing express obligation of indemnification shall not be construed to negate or abridge any other obligation of indemnification running to the City or the Authority which would exist at common law, and the extent of*

*this obligation of indemnification shall not be limited by any provision of insurance undertaken by the Vendor. Further, Vendor shall indemnify and hold harmless the City and the Authority against and from all costs, counsel and expert fees, expenses and disbursements incurred in connection with or in defending any such claim or any action or proceedings brought thereon; and in case any action or proceeding is brought against the City or the Authority, respectively, by reason of any such claim, Vendor, upon notice from the City or Authority, as the case may be, agrees to resist or defend such action or proceeding with counsel reasonably acceptable to the City or Authority, respectively. The City and Authority shall give Vendor reasonable written notice of any claims threatened or made or suit instituted against it which could result in a claim of indemnification hereunder. This paragraph shall survive any termination or expiration of this Agreement.*

16. The City shall require that the Vendor(s) chosen by the boat owners have, maintain and show proof of casualty insurance at a level appropriate to the nature of the project. Vendor's policy of insurance shall include the Authority as an additional named insured. The City shall provide documentation of its Vendor(s)'s casualty insurance to the Authority.
17. No member, officer or employee of the Authority shall be charged personally or held contractually liable by or to the City under any term or provision of this Agreement or because of any breach thereof or because of its execution or attempted execution.
18. The term of this Agreement shall be from the date of execution through the completion of the Massport Conservation Mooring Installation Program or September 30, 2014, whichever is earlier.
19. This Agreement sets forth the entire agreement between the Parties, subject to the review and consent of MassDEP and the USACE, and may be amended or modified only by a writing signed by the Parties.

WHEREFORE, duly authorized representatives of Massport and the City have signed this Agreement on the date(s) written below.

CITY OF GLOUCESTER

City Hall, 9 Dale Avenue  
Gloucester, MA 01930

Date: \_\_\_\_\_

MASSACHUSETTS PORT AUTHORITY

Michael A. Grieco  
Assistant Secretary-Treasurer  
One Harborside Drive, Suite 200S  
East Boston, MA 02128

Date: \_\_\_\_\_

## EXHIBIT A

### Specifications of Conservation Moorings and Installation Standards

The following specifications shall be followed with respect to selection and installation of Conservation Moorings:

1. Conservation mooring products shall be those that are most commonly used in the New England marine environment (*Conservation Mooring Study, January 2013, produced by the Urban Harbors Institute, University of Massachusetts Boston*);
2. Conservation Moorings shall consist of a flexible floating rode used in combination with a helix anchor;
3. The flexible floating rode shall be coupled with a float to ensure that the flexible line remains suspended in the water column;
4. Installation shall only be performed by mooring service companies that have a successful history of installing Conservation Mooring Systems in New England;
5. Installers shall be approved by the harbormaster;
6. Installation of the helix anchor shall only be installed with hydraulic equipment. Manual installation is prohibited;
7. The pull out force of each anchor shall meet the harbormaster's approval or at, at a minimum, meet the recommended holding power of the American Boat and Yacht Council's recommendations for the various length vessels in 100 knot winds (Approved American National Standard H-40, Anchoring, Mooring and Strong Points, 2003).
8. The mooring service installer shall minimize damage to existing eelgrass and take all necessary precautions to ensure environmental protection of the substrate.

**EXHIBIT C  
INSTALLATION OF CONSERVATION MOORING SYSTEM RECORD**

Customer:	
Date:	
Installer(s):	
Installation Equipment:	

**SITE INFORMATION**

Location/Mooring Field Designation/Mooring ID#		
GPS	Latitude:	Longitude:
Depth of Water (MHT)		
Description of bottom		
Type of Substrate		

**HELIX ANCHOR**

Shaft size		
Angle installed		
Description of lead section	# of Helices:	Diameters:
Extensions	#	Length
Length of termination		
Overall length of anchor		
Depth of refusal		

**INSTALLATION**

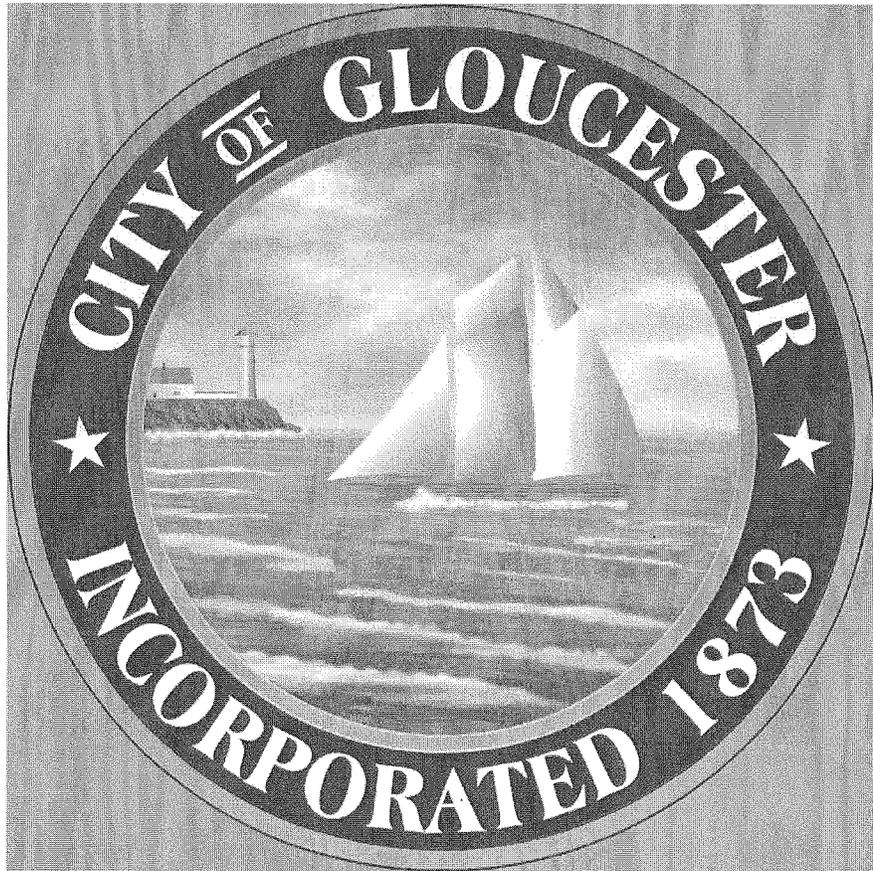
Installation Torque recorded during installation process			
Anchor Depth	PSI	FOOT POUNDS	BREAK-OUT FORCE
2-3 FT			
4-5 FT			
6-8 FT			
9-11 FT			
12-14 FT			
15-17 FT			
18-20 FT			

ELASTIC RODE TYPE USED: \_\_\_\_\_

\_\_\_\_\_  
City of Gloucester Harbormaster

\_\_\_\_\_  
Date

# Capital Improvement Plan 2013-2017



City of Gloucester  
Massachusetts  
Mayor Carolyn A. Kirk

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## Capital Investment Program

“Capital planning and budgeting is central to economic development, transportation, communication, delivery of other essential services, and environmental management and quality of life. Much of what is accomplished by local governments depends on a sound long-term investment in infrastructure and equipment.”

- ICMA's *Capital Budgeting: A Guide for Local Governments*

## Capital Improvement Plan Overview

The City of Gloucester's five year Capital Improvement Plan is an investment program for the city's future. This plan was created with the underlying themes of upgrading and modernizing the city's aging infrastructure and facilities, energy efficiency improvements, improving handicap accessibility to city buildings, complying with state/federal requirements, and helping to improve the quality of life for residents, businesses and visitors. The Capital Improvement Plan is the city's roadmap for the next five years and should be strategically implemented to provide for the capital infrastructure that is necessary to serve the community in an efficient and effective manner.

The Capital Improvement Plan document details general fund only projected borrowing and spending for vehicles, equipment and construction projects over the next five years. It's a financing model for the capital needs of the community. The capital improvement plan shall be concerned with physical facilities, such as land, buildings or other structures, or pieces of equipment and vehicles, and software which require a relatively large investment and have a relatively long useful life.

A capital project is defined as a major, non-recurring expenditure that generally meets the following criteria:

- Massachusetts General Laws permit the city to issue bonds or notes to finance the expenditure;
- The expenditure is for construction or improvements to a facility, the purchase of an asset or piece of equipment costing more than \$100,000;
- The expenditure will purchase or improve an asset that has a useful life of at least 5 years. The expenditure could also extend the useful life of an existing asset; and

- Planning, engineering or design services may be considered capital when such services are integral to a construction, renewal or replacement project that meets the criteria for a capital expenditure.

Projects and assets that do not meet these requirements are considered operating expenses and would not be part of the Capital Improvement Plan.

Examples of typical capital projects include, but are not limited to:

- New public buildings (including equipment and furnishings)
- Significant alterations, additions or improvements to existing buildings
- Land improvements, acquisitions and development
- Equipment purchase, replacement or refurbishing
- Utility infrastructure, including treatment plants, pump stations, distribution and collection lines, etc.
- Long-range planning studies
- Municipal software purchase and installation

**A Capital Improvement Plan provides many benefits, including:**

Focusing attention on community goals and needs. Capital projects should focus on accomplishing the city's objectives, allowing projects to be prioritized based on need and affordability. Furthermore, the CIP is used as an effective tool for budgeting significant long-term expenditures.

Encouraging more efficient program administration. By enhancing the level of communication among the various departments implementing capital improvements projects, the city is able to better coordinate efforts, avoiding duplication of efforts and potential conflicts. Work can be more effectively scheduled and available personnel and equipment can be better utilized when it is known in advance what, when and where projects will be undertaken. It also allows for better communication with private utility companies who may want to

coordinate their infrastructure improvements in accordance with the city's time table.

Identifying the most economically sound means of funding projects. Through proper planning, the need for bond issues or other revenue production measures can be foreseen and action can be taken before the needs become so critical that emergency financing measures are required. By identifying funding needs, the city is able to target needs by priority and work to put in place sources of funding for the projects where local capacity may fall short. It allows for time to apply for federal and state grants in advance as well.

Enhancing the city's credit rating. Dramatic changes in the tax structure and bonded indebtedness can potentially be avoided with proper planning that allows the city to minimize the impact of capital improvement projects. By keeping planned projects within the financial capabilities of the city, we are able to preserve or improve our credit rating making the city more attractive to business and industry. An improved credit rating results in reduced interest rates which in turn results in long-term savings that can be used to invest back into the community.

## **CAPITAL PLANNING PROCESS**

Capital project requests are submitted on prescribed forms to the city's Planning Director and Chief Financial Officer (CFO). The detail submitted includes the department, contact person, the purpose and a description of the capital request, the amount requested, the need priority (high, medium, or low), the justification and useful life of the capital need, the net effect it may have on overall operating costs, a suggested funding source (if other than long-term debt), and any other additional information that might be noteworthy to describe or justify the capital request.

The Planning Director and CFO organize the projects, make inquiries regarding the submittals and then a spreadsheet is developed that outlines all of the capital requests for the next five years. The CFO analyzes the cost estimates and potential impact on the operating budget. The CFO then evaluates the city's overall financial situation and, within the larger context, each department's request is compared to any prior year's recommendations and to any long-term plan for that department. Important questions are then raised such as: Does the request reflect an interdepartmental planning effort? Has the department considered all sources of funding? Does the request meet the definition of a capital project? Has the Department undertaken a cost/benefit analysis? Will this capital project result in savings of operational costs in the future? Have the cost estimates for the project been well presented and is there sufficient supporting documentation to justify the requested project and amount?

Following the in-depth analysis by the CFO, the Plan is then submitted to the Chief Administrative Officer (CAO) and together, the CAO and CFO review the Plan and make any further necessary changes before submitting to the Mayor.

Projects in the first year of the Plan generally represent the city's most immediate investment priorities. Projects that are included in the Plan are not guaranteed for funding as the Plan is a reflection of the need within the city. The Capital Investment Plan is intended to be a fluid document that will be subject to

change each year as priorities change and as additional information on funding streams become more defined.

There are several factors, such as: the loss of state aid, emergencies, unforeseen and extraordinary expenditures in the operating budget, higher than anticipated borrowing costs, and federal grant cutbacks that can force the city to change the assumptions of the Capital Investment Plan which in turn will modify the spending schedule. On the other hand, the Capital Improvements Plan can also be modified in terms of priority based upon additional resources becoming available. For instance, a project may be moved up in the schedule of time if a grant opportunity presents itself as a viable funding solution.

Funding for the first year of the Plan is submitted to the Mayor and City Council for appropriation. Each item is considered separately in accordance with the Massachusetts General Laws.

The potential funding sources for the city's capital investments are:

- Available Funds (Free Cash) – The city should regularly appropriate General Fund “Free Cash” to finance short-term, small capital investment projects in their entirety. Funds may be appropriated directly from the General Fund Tax Levy to the Operating Budget.
- Enterprise Fund Proceeds – The city operates the following Enterprise Funds: Water, Sewer, Ice Rink, and Waterways. The policy of the City of Gloucester is to recover the full budgetary cost of enterprise fund operations and capital replacement from user charges. Program receipts from the operation of the Dorothy A. Talbot Memorial Rink may be used to finance capital projects for this entity.
- Enterprise Fund Retained Earnings – The accumulated earnings of an Enterprise fund may be used to fund capital improvements. The earnings flow to an Equity Account known as “Retained Earnings” and are certified annually by the State Department of Revenue.
- Debt Service – Projects funded by debt service refer to those expenditures that are acquired through borrowing, the payments for which may or may not affect the next fiscal year, but in any event are paid for over an extended period of time, usually five to thirty years. Those extended payments include both principal and interest, usually referred to as “debt service”. The city has traditionally financed large capital projects with debt service. Debt Service can be appropriated under the General Fund Tax Levy or from Enterprise Funds.
- Stabilization Funds – Massachusetts General Law, Chapter 40, Section 5B provides for the establishment and maintenance of Capital Project Stabilization Funds. The Mayor and the City Council may vote to appropriate sums of money into a Stabilization Fund for purposes of

accumulating sums for future capital project financing. Appropriations may be made from a Stabilization Fund by a two thirds vote of the City Council for any purpose for which the city is authorized to borrow under Chapter 44, Sections 7 and 8. The City of Gloucester established a Capital Projects Stabilization Fund in Fiscal Year 2011.

- Unexpended/Unobligated Bond Proceeds – Unexpended and unobligated balances from bond proceeds, may be appropriated on the recommendation of the Mayor by the City Council, and used as a financing source for a new capital improvement projects with an asset life similar to the original issue.
- State and Federal Grants – The city uses dedicated state aid and grant funding to finance capital investment when these funds are available. The most notable sources of this financing are Chapter 90 State Highway Funds and the Community Development Block Grant.
- Sale of Surplus Property – Proceeds from the sale of surplus municipal real estate may be appropriated on the recommendation of the Mayor by the City Council for financing capital projects. Generally, these proceeds are appropriated to a Stabilization Fund.
- Public/Private Partnerships – A Public/Private Partnership is a contractual agreement between a public agency and a private sector entity whereby the skills and assets of each sector (public and private) are shared in delivering a service or facility for the use of the general public. In addition to the sharing of resources, each party shares in the risks and rewards potential in the delivery of the service and/or facility.
- Other Available Funds – Other sources include donations.

## Existing General Fund Long-term Debt

The following charts detail the existing debt structure for the general fund for long-term debt that has already been issued as of June 30, 2012. The charts do not show the amount of short-term debt that has yet to be converted to long-term debt as of June 30, 2012.

**This first chart details the existing School Debt:**

**City of Gloucester, Massachusetts**  
*Long-Term School Debt Outstanding Projected as of June 30, 2012*

**Aggregate Debt Service**

Date	Principal	Interest	Total P+I
06/30/2013	2,295,117.00	540,113.76	2,835,230.76
06/30/2014	2,288,000.00	451,409.78	2,739,409.78
06/30/2015	2,369,820.00	352,234.28	2,722,054.28
06/30/2016	2,450,450.00	237,689.40	2,688,139.40
06/30/2017	1,516,700.00	144,152.52	1,660,852.52
06/30/2018	360,000.00	103,005.02	463,005.02
06/30/2019	355,000.00	89,878.14	444,878.14
06/30/2020	330,000.00	76,198.76	406,198.76
06/30/2021	259,000.00	64,301.26	323,301.26
06/30/2022	238,000.00	54,296.26	292,296.26
06/30/2023	228,000.00	44,941.26	272,941.26
06/30/2024	228,000.00	35,790.01	263,790.01
06/30/2025	228,000.00	26,607.51	254,607.51
06/30/2026	213,000.00	17,728.13	230,728.13
06/30/2027	168,000.00	10,080.00	178,080.00
06/30/2028	168,000.00	3,360.00	171,360.00
<b>Total</b>	<b>\$13,695,087.00</b>	<b>\$2,251,786.09</b>	<b>\$15,946,873.09</b>

**The chart below details the amount of reimbursement received annually from the Massachusetts School Building Authority related to debt for the following two school building projects:**

School Name	FY2013	FY2014	FY2015	FY2016	FY2017
Veterans Memorial School	58,190	58,190	58,187	-	-
Gloucester High School	<u>1,505,901</u>	<u>1,505,901</u>	<u>1,505,901</u>	<u>1,505,901</u>	<u>1,505,901</u>
Total Annual Receipt from MSBA	1,564,091	1,564,091	1,564,088	1,505,901	1,505,901

**The funding for the Veterans Memorial School ends in FY2015 and the funding for the Gloucester High School ends in FY2017.**

The chart below details the existing City General Fund Debt:

**City of Gloucester, Massachusetts**

*Long-Term General Debt Outstanding Projected as of June 30, 2012*

*This chart does not include CSO debt which is shown as part of the Sewer Debt Chart.  
100% of CSO debt has been debt shifted and will be paid for by debt exclusion.*

**Aggregate Debt Service**

Date	Principal	Interest	Total P+I
06/30/2013	1,958,516.98	438,329.42	2,396,846.40
06/30/2014	1,542,562.98	370,826.40	1,913,389.38
06/30/2015	1,529,935.12	326,491.86	1,856,426.98
06/30/2016	1,383,099.11	279,388.11	1,662,487.22
06/30/2017	1,345,099.11	237,058.74	1,582,157.85
06/30/2018	1,269,099.11	197,163.99	1,466,263.10
06/30/2019	1,192,799.11	158,622.38	1,351,421.49
06/30/2020	936,709.00	124,690.37	1,061,399.37
06/30/2021	819,860.00	100,129.02	919,989.02
06/30/2022	804,324.00	76,472.52	880,796.52
06/30/2023	641,324.00	55,020.02	696,344.02
06/30/2024	587,915.00	39,750.01	627,665.01
06/30/2025	582,914.00	25,464.38	608,378.38
06/30/2026	352,914.00	12,263.13	365,177.13
06/30/2027	262,914.00	5,385.00	268,299.00
06/30/2028	186,865.00	1,760.00	188,625.00
06/30/2029	98,865.00	-	98,865.00
06/30/2030	98,865.00	-	98,865.00
<b>Total</b>	<b>\$15,594,580.52</b>	<b>\$2,448,815.35</b>	<b>\$18,043,395.87</b>

Capital Improvement Plan FY2013-2017

**The following chart represents Building and/or Building Replacement Projects for the FY2013-2017 Capital Improvement Plan:**

Capital Project Description	Capital Amount Requested	Source of Funding	Cash Payment Amount	Loan Amount	Year Loan Authorized	Year Asset Placed In Operation	Estimated Year of First Debt Payment
West Parish School Building Replacement	34,000,000	GO Bond / MSBA Funds	17,000,000	17,000,000	2013	2014	2016
New Combined Public Safety Building	12,458,200	GO Bond / Drug Seizure Funds / Sale of property	1,500,000	10,958,200	2015	2016	2017
Salt Shed	450,000	GO Bond / Chapter 90	100,000	350,000	2013	2014	2015
Public Restroom Facility Downtown Area	200,000	GO Bond	-	200,000	2016	2017	2018

**The following chart represents the City Building Improvement / Land Improvement Projects for the FY2013-2017 Capital Improvement Plan:**

Capital Project Description	Capital Amount Requested	Source of Funding	Cash Payment Amount	Loan Amount	Year Loan Authorized	Year Asset Placed In Operation	Estimated Year of First Debt Payment
American Legion Boiler Replacement	175,000	GO Bond	-	175,000	2013	2013	2014
City Hall Boiler Replacement	250,000	GO Bond / LPG Funds	87,305	162,695	2013	2014	2015
Wingaersheek Beach Septic System Improvements	150,000	GF Free Cash - 6/30/12	150,000	N/A	N/A	2013	N/A
Fire Alarm/Wiring Upgrades City Hall	250,000	GF Free Cash - 6/30/13 / CPA Funds	250,000	N/A	N/A	2014-2015	N/A
Repairs to Central Fire and Fire Sub Stations	176,000	GO Bond	-	176,000	2014	2014	2015
Landfill Closure / Recreation Field Improvements	2,500,000	GO Bond Chapter 90	-	2,500,000	2013	2013	2014
Road Work and Equipment	3,500,000	Funds	3,500,000	N/A	N/A	2013-2017	N/A

Capital Improvement Plan FY2013-2017

The following chart represents the School Building Improvement Projects for the FY2013-2017 Capital Improvement Plan:

Capital Project	Capital Amount	Source of Funding	Cash Payment Amount	Loan Amount	Year Loan Authorized	Year Asset Placed In Operation	Estimated Year of First Debt Payment
Description	Requested	Funding	Amount	Amount	Authorized	Operation	Payment
<b><u>School Building Improvement Projects</u></b>							
Window/Door Replacements School Buildings	815,000	GO Bond	-	815,000	2016	2017	2018
O'Maley School Improvements	462,500	GO Bond	-	462,500	2013	2014	2016
Gloucester High School Accessibility Improvements	400,000	GO Bond	-	400,000	2015	2015	2016
School Building Fire Protection Systems	387,000	GO Bond	-	387,000	2014	2015	2016
Schools - Asbestos Removal	410,000	GO Bond	-	410,000	2013	2014	2015
Schools - Electrical Upgrades	140,000	GO Bond	-	140,000	2013	2013	2014
Schools - HVAC Improvements	355,500	GO Bond	-	355,500	2014	2015	2016

The following chart represents the Vehicle/Equipment and Other Improvement Projects for the FY2013-2017 Capital Improvement Plan:

Capital Project	Capital Amount	Source of Funding	Cash Payment Amount	Loan Amount	Year Loan Authorized	Year Asset Placed In Operation	Year of First Debt Payment
Description	Requested	Funding	Amount	Amount	Authorized	Operation	Payment
<b><u>Vehicle Replacements</u></b>							
Street Sweeper	240,000	GO Bond	-	240,000	2013	2013	2014
Used Ladder Truck	350,000	GO Bond	-	350,000	2013	2013	2014
Fire Pumper	615,000	GO Bond	-	615,000	2013	2014	2015
<b><u>Other</u></b>							
Financial Software / Implementation / Chart of Accounts	750,000	Free Cash - Multiple years - Multiple Funds	250,000	500,000	2013	2014	2016
Kiosk Program	300,000	GO Bond	-	300,000	2014	2014	2016

Capital Improvement Plan FY2013-2017

The following chart indicates the short and long-term principal and interest payments for each project and the length of term that the debt will be outstanding:

Capital Project Description	Loan Amount	Year Loan Authorized	Years of Useful Life / Financing	<u>FY Short-term and Long-term Debt Payments</u>				
				2013	2014	2015	2016	2017
<b><u>Building and/or Building Replacement Projects</u></b>								
West Parish School Building Replacement	17,000,000	2013	30	-	-	255,000	986,000	986,000
New Combined Public Safety Building	10,958,200	2015	30	-	-	-	180,000	900,000
Salt Shed	350,000	2013	20	-	-	5,250	31,950	31,950
Public Restroom Facility Downtown Area	200,000	2016	20	-	-	-	-	3,000
<b><u>City Building Improvement / Land Improvement Projects</u></b>								
American Legion Boiler Replacement	175,000	2013	20	-	2,625	12,425	12,425	12,425
City Hall Boiler Replacement	162,695	2013	20	-	-	2,500	11,600	11,600
Repairs to Central Fire and Fire Sub Stations	176,000	2014	10	-	-	2,640	12,500	12,500
Landfill Closure / Recreation Field Improvements	2,500,000	2013	20	-	37,500	177,500	177,500	177,500
<b><u>School Building Improvement Projects</u></b>								
Window/Door Replacements School Buildings	815,000	2016	20	-	-	-	-	-
O'Maley School Improvements	462,500	2013	10	-	6,930	6,930	53,000	53,000
Gloucester High School Accessibility Improvements	400,000	2015	20	-	-	-	6,000	6,000
School Building Fire Protection Systems	387,000	2014	20	-	-	-	5,800	5,800
Schools - Asbestos Removal	410,000	2013	20	-	-	6,150	6,150	29,000
Schools - Electrical Upgrades	140,000	2013	20	-	2,100	15,960	15,960	15,960
Schools - HVAC Improvements	355,500	2014	20	-	-	-	6,000	6,000

Capital Improvement Plan FY2013-2017

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Capital Project Description	Loan Amount	Year Loan Authorized	Years of Useful Life / Financing	<b><u>FY Short-term and Long-term Debt Payments</u></b>				
				2013	2014	2015	2016	2017
<b><u>Vehicle Replacements</u></b>								
Street Sweeper	240,000	2013	10	-	3,600	27,500	27,500	27,500
Used Ladder Truck	350,000	2013	10	-	4,300	40,000	40,000	40,000
Fire Pumper	615,000	2013	15	-	-	9,300	62,500	62,500
<b><u>Other</u></b>								
Financial Software / Implementation / Chart of Accounts	500,000	2013	5	-	-	7,500	120,000	120,000
Kiosk Program	300,000	2014	10	-	-	4,500	34,200	34,200
Totals				-	57,055	573,155	1,789,085	2,534,935

**The following information details the descriptions of the various Capital Improvement Projects for FY2013-2017**

**Building and/or Building Replacement Projects:**

**West Parish School Building Replacement** – The aim of this project is to provide adequate facilities that meet the Massachusetts School Building Authority's (MSBA) Education Program Space Standards and Guidelines for elementary schools. The West Parish School serves West Gloucester and part of the city immediately east of the Annisquam River. The project will replace the existing 42,092 square foot school that currently educates 374 children (Oct. 1 Report) with a modern, energy efficient facility that is consistent with the city's Plan for Effective Learning Communities. The size of the facility will be commensurate with MSBA's enrollment projections and square footage estimate. The Statement of Interest (SOI) submitted to the MSBA in 2009 clearly outlines the many physical deficiencies in the building that do not support the city's Plan for Effective Learning Communities.

**New Combined Public Safety Building** - Construct new 30,000 square foot combined public safety building on city owned land adjacent to the Fuller School. Building to consist of police, fire, and EMS headquarters, including an emergency operations center located between the new fire and police sections of the building. Audits of Police and Fire Departments conducted in 2009 by Municipal Resources Inc. (MRI) determined that both the Police and Fire facilities are seriously deficient, especially the Central Fire Station that was built in the 1920's. Both buildings lack storage space, parking, and central air conditioning. MRI states that "the Central Fire Station is obsolete and dysfunctional in all respects. It presents significant hindrances to the safe and efficient operation of the fire department, and building occupants are at significant risk from a number of safety hazards." The central location at the Fuller School is an ideal site for a combined Police/Fire/Emergency Operations Center building. A modern energy efficient combined public safety building with shared common facilities promises further economies of scale and management efficiencies in the delivery of public safety services.

**Salt Shed** – Construct new salt shed that will have the capacity to store 5,000 ton of salt. The existing salt shed is in poor condition and lacks sufficient storage capacity. The city has a commitment of \$100,000 from Chapter 90 funds from the State for the construction of this new salt shed.

**Public Restroom Facility Downtown Area** – The purpose of this project is to build an easily maintained public restroom facility in the downtown Gloucester area. There is a great need for public restroom facilities in the downtown Gloucester area to provide service to the city's many visitors. Currently public restrooms are available at the Police Station and the Fitz Hugh Lane House but are in need of upgrades. With the many special events that the city hosts on an annual basis along with the increased foot traffic from the cruise ships that now stop in Gloucester, we need to be able to provide a better service.

### **City Building Improvement / Land Improvement Projects:**

**American Legion Boiler Replacement** - The American Legion building is in desperate need of a new heating system in order for the building to remain functioning. The existing boiler has outlived its life span, its efficiency has decreased and the cost to repair is increasing. Once the boiler, tank and system are replaced the American Legion will take over the annual maintenance of the system as long as they lease the facilities.

**City Hall Boiler Replacement** - The current heating system at City Hall is antiquated, well beyond its life expectancy, is in need of constant service, consists of only one heating zone for the entire building and needs to be converted to gas for more efficient heating. Maintenance costs for the boiler have increased over the past couple of years and it is getting more difficult each year to get the unit to function properly.

**Wingaersheek Beach Septic System Improvements** - The Wingaersheek Beach restroom and concession building's septic system failed a few years back and the temporary repairs are in need of a more permanent solution. The current setup is a modified tight-tank system that requires daily pumping and monitoring during the summer months. Wingaersheek beach is one of the prime revenue producers for the City of Gloucester during the summer months bringing in annual revenues of \$500,000 - \$600,000 per season. Currently the DPW is sending over two men and a pump truck on a daily basis throughout the summer to pump down the tank. The system has overflowed on several occasions during heavy usage.

**Fire Alarm/Wiring Upgrades City Hall** - The current fire alarm system at City Hall is outdated and not functioning properly. Various parts of the building, including the Tower are not covered by the current system. In addition, the existing electrical panels are all at maximum capacity. In the past few years, the city has spent approximately \$2 million on renovations to the exterior of the building and the tower, with another \$2.6 million approved to finish the work that is ongoing presently. The current fire alarm system does not protect the tower from fire and any fire would be catastrophic. City Hall will continue to serve as the center of City Government and should be fully protected. The electrical panels need to be upgraded and additional ones installed to meet the current needs of City Hall. There are thousands of feet of old wiring that should be removed as well to decrease the chances of any electrical fires.

**Repairs to Central Fire and Fire Sub Stations** – The Central Fire Station's existing flat roof will be replaced with a pitched roof. Also, air conditioning and lighting improvements are necessary. Boiler replacements are necessary at the West Gloucester, Bay View and Magnolia Sub-Stations. The Magnolia Station is in need of a new roof and West Gloucester needs replacement doors. These improvements will extend the useful life of the facilities and also reduce energy consumption.

**Landfill Closure / Recreation Field Improvements** – The city will utilize this funding to formally close the former landfill in accordance with DEP regulations.

It will also utilize funds from this project allocation to improve the appurtenances on this property. Engineering work is presently underway that will outline all the required and desired work to be completed for this project.

**Road Work and Equipment** – The Department of Public Works Director receives an allocation of Chapter 90 funds every year from the Commonwealth of Massachusetts that is used for maintaining the city’s streets. The DPW Director prioritizes the work based upon the city’s needs and coordinates the road work to maximize dollars spent. The newly resurfaced streets will decrease the operational costs of the city by decreasing the number of potholes that will need to be repaired as well as reduce broken street sweeping and snow plow equipment.

### **School Building Improvement Projects:**

**Window/Door Replacements School Buildings** - There is a need to replace exterior doors, hallway doors and windows at the following locations: Beeman Elementary School - exterior doors; O'Maley Middle School - replace all glazing and remove all plexiglass; and Gloucester High School - Windows (Science wing) and hallway/exterior doors. The replacements will help improve energy conservation with an expected lifespan of 20 years.

**O'Maley Middle School HVAC Improvements** – The O'Maley Middle School HVAC improvements consist of replacing the domestic hot water boiler with two separate systems. One system will serve the kitchen which requires most of the hot water in the building. The existing “Cleaver Brooks” domestic hot water boiler is too far away from the kitchen area. A second system will supply the rest of the school (not including the rink). Other improvements that are part of this project include replacing 100 “univents”, installing a new energy management control system, replacing the air handlers and installing branch valves for the heating system. These improvements will greatly improve energy utilization costs.

**Gloucester High School Accessibility Improvements** – The project is designed to improve several bathrooms at Gloucester High School. The remodeled bathrooms will improve handicap accessibility. This project will also improve accessibility in several other areas in the school.

**School Building Fire Protection Systems** - The project will install fire suppression sprinkler systems in the following schools: Plum Cove Elementary School - Need sprinklers for the old part of the school with a new tap; O'Maley Middle School - Need sprinkler system for the entire facility; East Gloucester Elementary School - Need sprinkler system for the entire facility. The fire protection systems will provide much needed safety enhancements for the protection of students and staff. It will also reduce insurance costs for the building.

**Schools - Asbestos Removal** - The following schools have asbestos that needs to be removed: Plum Cove Elementary School – floors; Beeman Elementary School - floors and piping; and East Gloucester Elementary School - several areas. Repairs are needed at all the schools in Gloucester and in order to complete the repairs the asbestos needs to be removed.

**Schools - Electrical Upgrades** - Upgrade and improve electrical issues at the following locations: Beeman Elementary School - upgrade electrical service; Gloucester High School - upgrade alarm systems - new fire alarm panel; lighting upgrades and install a surveillance system.

**Schools - HVAC Improvements** - Several of the city's schools are in need of HVAC improvements to provide a better learning environment, improve efficiency, and decrease heating costs. The Plum Cove Elementary School will have its boiler replaced and it will be converted to gas. It will involve split steam traps and a new split system for the older classrooms. The Beeman Elementary School will have both boilers replaced. The Veterans Memorial Elementary School will upgrade the existing modular heating system to include isolation valves. The East Gloucester Elementary School will convert from steam to hot

water heat. These improvements will greatly enhance the ability to supply and control heat and air conditioning to the schools which in turn will provide a better learning environment for the teachers and students. The O'Maley Middle School improvements are outlined in a different project above.

## **Vehicle Replacements**

**Street Sweeper** – The new street sweeper will replace the 2007 model we presently own. The existing street sweeper is costly to maintain and needs to be replaced.

**Used Ladder Truck** – The Fire Department currently has one in-service ladder truck, a 2009 Pierce Arrow. The other ladder truck that the city owns is a 1987 Pierce "Quint." This vehicle has been placed out of service. An independent company, AJL Associates Inc., evaluated the 1987 Pierce Quint to determine if it should continue to be in operation for the City of Gloucester. On November 15, 2011, they conducted an evaluation of the vehicle. A copy of their report is available at the Fire Department. Basically, they found such critical problems with the vehicle and provided the following recommendation: "In our professional opinion, this truck should be kept out of active service from this day forward due to these obvious chassis and aerial rust problems. In our professional opinion again, this truck is not worth the large outlay of capital that would be required to bring this truck up to a safe level or condition for operational requirements on the fire grounds. If repairs were to be done, and after all is said and done, you will still have a piece of apparatus that is almost 25 years old, and still has technology that is not up to date with today's modern chassis and braking requirements." The purchase of a second hand ladder truck would give the city approximately 8-10 years before having to purchase another new ladder truck. This life and safety piece of apparatus is a critical need for the Fire Department.

**Fire Pumper** – The purchase of a new fire pumper will replace a 1989 Pierce pumper which is not capable of pumping to 100% capacity. The existing apparatus is beyond its estimated useful life and needs to be replaced.

## **Other Capital Improvement Projects**

**Financial Software / Implementation / Chart of Accounts** – The city's financial software system vendor sold a portion of the software to another company and did not continue supporting the other portion which has been taken over by an entirely different company. The city has been approached by one of the new companies to convert over entirely to their software system. We will receive a great discount by converting all of our existing accounts to this new company because they are offering many of the programs free of charge as long as we are currently utilizing them. This project will consist of purchasing software, converting data to the new software and equipment, implementation costs, training and assistance with modifying the city's chart of accounts. This project will be a multi-year implementation plan.

**Kiosk Installation Program** – In FY2012, the city installed 11 parking kiosks along Rogers Street, Warren Street and in 3 municipal parking lots. The city intends to install additional kiosks throughout the city in future years. The plan is to install kiosks in all municipal parking lots, on Railroad Avenue, Main Street, Rogers Street, Harbor Loop and other locations that would be considered suitable for kiosks. The intent of the project is to maximize revenue while eliminating a majority of the existing individual parking meters. It will provide better reporting of revenue as well. Each kiosk contains software that will provide alerts for various reasons as well as utilization reports.

Budget & Finance Committee  
October 3, 2013  
Review of Community Preservation Committee Recommendations  
For Funding under the Community Preservation Act  
Round 4, FY2013

1. Project #9, City Hall WPA Mural Restoration Project-Phase II  
Project Sponsor: Gloucester Committee for the Arts  
Funding Recommendation: \$35,000
  
2. Project #5,  
Project Sponsor: Rehabilitation & Restoration of Former Christian Science Church, 6  
Wonson Street  
Funding Recommendation: \$50,000
  
3. Project #13, Hodgkins Cove Public Landing  
Project Sponsor: Gloucester Waterways Board/Harbormaster  
Funding Recommendation: \$8,000
  
4. Project #14, Lobster Cove Public Landing  
Project Sponsor: Gloucester Waterways Board/Harbormaster  
Funding Recommendation: \$5,000
  
5. Project #17, Norcross Property Acquisition  
Project Sponsor: Essex County Greenbelt Association  
Funding Recommendations: \$100,000

**PROJECT NO. 9**  
**CITY AHELL WPA MURAL RESTORATION PROJECT – PHASE II**  
**Project Sponsor: GLOUCESTER COMMITTEE FOR THE ARTS**

The Community Preservation Committee recommends that the City Council appropriate \$35,000.00 to the GLOUCESTER COMMITTEE FOR THE ARTS for the purpose of preserving an historic asset by restoring and repairing the Mulhaupt panels in the hallway of City Hall, Mural in Attorney's office, Mural in auditorium and Mural in Mayor's office reception area with the following conditions:

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, the following:

1. The expiration of the Award shall be December 31, 2014.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary:**

The Gloucester Committee for the Arts (GCFA) will continue restoration work on the City Hall's Works Progress Administration (WPA) murals. Following recommendations from a 2010 NEH funded Condition Assessment Report, GCFA has completed restoration of six Charles Allen Winter WPA murals in City Hall. The second phase will include the remaining four WPA murals recommended for restoration in the Condition Assessment report, the total cost of which is approximately \$55,000. Gloucester's WPA murals are historically and culturally significant national treasures, as well as vivid examples of Gloucester's cultural heritage in the arts, civic institutions and the fishing industry. The restoration work is increasing public awareness and appreciation of the murals and ensures that these important art works will be available for future generations.

**PROJECT NO. 5**  
**REHABILITATION AND RESTORATION OF FORMER CHRISTIAN SCIENCE CHURCH, 6 WONSON STREET**  
**Project Sponsor: ROCKY NECK ART COLONY, INC.**

The Community Preservation Committee recommends that the City Council appropriate \$50,000.00 to the ROCKY NECK ART COLONY, INC. for the purpose of the rehabilitation and restoration of an historic asset by providing exterior restoration, which includes; window repair, gutter and downspout replacement and painting as well as providing handicap accessibility through the installation of a ramp and constructing handicap compliant restrooms at the Rocky Neck Cultural Center located at, 6 Wonson Street, Gloucester, MA, with the following conditions:

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, the following:

1. The expiration of the Award shall be December 31, 2014;
2. An historic preservation easement will be required.

The Community Preservation Act spending purpose for this appropriation is to restore historic resources.

**Project Summary:**

The Rocky Neck Art Colony has acquired the historic building at 6 Wonson Street to continue operating is as the Cultural Center at Rock Neck. The Art Colony seeks funding for two rehabilitation projects required in order to offer the Cultural Center as a public welcome center, art gallery, educational space and community gathering place. Specifically, funding is sought for 1) a handicapped accessible ramped entrance, two accessible bathrooms, and an interior wheelchair lift, and 2)

exterior restoration which includes window repair, gutter and downspout replacement and painting, the total cost of which is estimated at \$249,375.

**PROJECT NO. 13**  
**HODGKINS COVE PUBLIC LANDING**  
**Project Sponsor: GLOUCESTER WATERWAYS BOARD/HARBORMASTER**

The Community Preservation Committee recommends that the City Council appropriate \$8,000.00 to GLOUCESTER WATERWAYS BOARD for the purpose of the rehabilitation and restoration of recreational land by clearing over grown area and provide seating/viewing and parking areas at Hodgkins Cove Town Landing, with the following conditions:

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, the following:

1. The expiration of the Award shall be December 31, 2014.

The Community Preservation Act spending purpose for this appropriation is to preserve open space.

**Project Summary:**

The project consists of clearing over grown area of invasive species, spreading loam and reseeding, planting with native plants, installing benches for viewing and creating a small parking area and installing fencing and signage, the total cost of which is approximately \$16,873.

**PROJECT NO. 14**  
**LOBSTER COVE PUBLIC LANDING**  
**Project Sponsor: GLOUCESTER WATERWAYS BOARD/HARBORMASTER**

The Community Preservation Committee recommends that the City Council appropriate \$5,000.00 to GLOUCESTER WATERWAYS BOARD for the purpose of the rehabilitation and restoration of recreational land by clearing the overgrown areas and to provide seating/viewing area located at LOBSTER COVE PUBLIC LANDING, Gloucester, MA, with the following conditions:

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, the following:

1. The expiration of the Award shall be December 31, 2014.

The Community Preservation Act spending purpose for this appropriation is to preserve open space.

**Project Summary:**

Project consists of clearing area of invasive vines, installing granite steps and granite benches and planting with native species, the total cost of which is approximately \$5,020.

**PROJECT NO. 17**  
**NORCROSS PROPERTY ACQUISITION**  
**Project Sponsor: ESSEX COUNTY GREENBELT ASSOCIATION**

The Community Preservation Committee recommends that the City Council appropriate \$100,000 to the ESSEX COUNTY GREENBELT for the purpose of preserving the Norcross property, located at Concord Street and Route 128, Gloucester, MA, by protecting the property from development as well as to enhance, expand and improve access and parking for the adjacent 300 acre Tompson Street Reservation, with the following conditions:

Following a favorable vote of the City Council, a grant agreement shall be executed by the City of Gloucester and the applicant; said agreement shall be in a form acceptable to the Community Preservation Committee and will include, among other provisions governing the use of the award, the following:

1. The expiration of the Award shall be May 31, 2014;
2. A Conservation Restriction will be required.

The Community Preservation Act spending purpose for this appropriation is to preserve open space.

**Project Summary:**

Essex County Greenbelt proposes to acquire and preserve a 10.3 acre property for \$200,000, the total project cost being approximately \$225,000. Greenbelt will own the property and convey a permanent Conservation Restriction to the City of Gloucester. The property, located on Concord Street in West Gloucester, directly abuts Greenbelt's 300 acre Tompson Street Reservation and serves as *de facto* access point via an existing trail. A 19<sup>th</sup> century carriage road, granite retaining walls, second growth hardwood forest, riparian corridor, granite outcroppings and a large wetland area compose the majority of the property. The un-named brook which forms the northern boundary of the property flows in the Little River and then into the Annisquam River, which ultimately flows into the Ipswich Bay and Gloucester Harbor. Without the purchase and conservation restriction of this parcel, there is a significant risk that the lot could be immediately developed and its value as open space would be lost forever.