



GLOUCESTER CITY COUNCIL
9 Dale Avenue, Gloucester, MA 01930
Office (978) 281-9720 Fax (978) 282-3051

CITY COUNCIL STANDING COMMITTEE
Ordinances & Administration
Monday, July 15, 2013 – 6:00 p.m.
1st Fl. Council Conference Rm. – City Hall
AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. Continued Business:

- A) Reorganization of the City Clerk's Department (**TBC to Special O&A Meeting on 7/29/13 at 5:30 p.m.**)
- B) CC2012-040 (Hardy/Tobey/Theken/Cox/LeBlanc) Amend GCO Chapter 17, Art. II Police, Art. II Police Department, Sections 17-16, 17-17 & 17-18 (Cont'd from 06/17/13)
- C) CC2012-039 (Hardy/Tobey/Theken/Cox/LeBlanc) Amend GCO Chapter 8, Art. II Fire, Art. II Fire Department, Sections 8-16, 8-17 & 8-18 (Cont'd from 06/17/13)
- D) Memorandum from Mayor & Memorandum from Community Development Director re: Tourism Commission (Cont'd from 6/03/13)

2. New Appointments:

Committee for the Arts TTE 02/14/17 Robert Haverkamp (Cont'd from 06/17/13)

COMMITTEE
Councilor Sefatia Theken, Chair
Councilor Robert Whynott, Vice Chair
Councilor Steve LeBlanc, Jr.

Back-up and Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Linda T. Lowe
Suzanne Egan
Tom Daniel

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

MOTION: On motion by Councilor LeBlanc , seconded by Councilor Whynott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council the reappointment of John Rando to the Licensing Board, TTE 05/13/19.

3. Memorandum from Mayor & Memorandum from Community Development Director re: Tourism Commission

Councilor Romeo-Theken asked Thomas Daniel, Community Development Director if he had a chance to look at some of the minutes from the P&D and O&A Committee meetings at which the Tourism Commission was discussed. She added that there was a nice workshop for the public last year. **Mr. Daniel** stated that he did not receive those minutes. **Councilor Romeo-Theken** stated there was a lot of good input given by the public and a lot of time was spent gathering that information and it should be reviewed as part of this process. **Linn Parisi, Discover Gloucester**, stated that an initial meeting of Discover Gloucester was held in February of 2012, they spoke before City Council for a combined O&A and P&D at the end of February, and in March an ad-hoc committee met to discuss recommendations for the new tourism ordinance. In total, 12 people met for 10 hours and made recommendations which were presented before P&D and O&A. These recommendations were passed August 8, 2012. **Mr. Daniel** stated that he was not aware that this process had taken place, but was aware of the revised recommendations and has met with some of the people who participated.

Councilor Romeo-Theken stated that she has previously requested a larger budget for Tourism, but it has actually decreased. A lot of people have given input and there has been a lot of back and forth on this issue. She added that if it was not for Linn Parisi's team, Discover Gloucester, we would not even be on the map anymore. **Councilor Romeo-Theken** discussed past initiatives to promote tourism and the fishing industry. **Mr. Daniel** stated that the revised ordinance written last year is setting the path. There are a lot of good efforts and programs that are being worked on, but there are also gaps and inefficiencies. The goal is to develop a five year plan for tourism and the Tourism Commission is the entity that is charged with developing that plan. Members of this Commission will be representing a sector and they should feel the responsibility to communicate back to the network they are representing. **Councilor Romeo-Theken** stated that this needs to happen and it may take someone who is paid staff to reign in the Commission. She asked Mr. Daniel how he arrived at these nine members. **Mr. Daniel** stated that it goes back to the ordinance and the various groups outlined. There are two cultural districts that are doing a lot of work and working together that should be included. Some communities focus their tourism entirely around arts and cultures, but the culture in Gloucester is what will generate repeat business. These cultural districts were a natural fit to support this idea of repeat business. What is not included is a representative from the DMO, but the Mayor has agreed to get a representative from the destination marketing organization (DMO) on the Commission. The DMO should be represented on here, but does not need to be a separate seat. There is an opportunity for up to eleven seats according to the ordinance. **Councilor Romeo-Theken** this ordinance has come from the Administration and City Council will change it and give eleven seats. She added that if a person has the power to vote they need to be a resident. **Mr. Daniel** stated that the ordinance that was approved previously states that two non-residents can serve as ex officio members, one of which may be the Cape Ann Chamber of Commerce.

Mr. Daniel stated that the call for volunteers goes out and ideally there will be two representatives from each sector presented to be chosen by the Administration. One name for each seat will be presented to the City Council for approval. The people chosen should have the right skill set and be able to liaise back to the community they represent. **Councilor Whynott** stated that if the Tourism Commission is not meeting because they cannot reach quorum they can lower the quorum. **Ms. Parisi** stated that Discover Gloucester is the Seaport Gloucester DMO. She stated that this organization has not ever been part of the City of the Chamber of Commerce. **Councilor Romeo-Theken** stated that the DMO kept going on despite obstacles, even from the City. Five years later we are still arguing about who is going on the Commission. **Mr. Daniel** stated that there are two different cultural districts and they both have strong identities, nationally and internationally. People come for arts and culture, spend money, and do so repeatedly. The Downtown is different and brings different partners. There are two separate networks that are valuable to have a seat at the table. **Councilor Romeo-Theken** asked how it was decided to have one representative for accommodations, when there are different types of accommodations in the City. **Mr. Daniel** said it is important to balance the number of seats. **Councilor Romeo-Theken** stated that she believes the seats should be changed. We need to promote people coming to the City and staying through avenues they did not already know existed. The hotels are the ones that pay for these initiatives with the taxes their establishments earn. We need to make sure there are other attractions and that they are well advertised. She added that Mr. Daniel should be working more closely with the Visitor's Center volunteer coordinator for the City.

Mr. Daniel stated there have been a lot of good ideas for ways to improve Tourism in the City. There was discussion about the local amenities and attractions. **Councilor Romeo-Theken** commented that there is not a seat on this Commission for parks and/or recreation. **Ms. Parisi** stated that when people met last summer they discussed the representatives who should be on the Commission. They were included in the recommendations presented to the Council. She also suggested that communication with and amongst various City departments needs to be improved. **Councilor Romeo-Theken** stated that there might need to be two representatives from accommodations and to better define tourist attractions. **Ms. Parisi** stated that the industry definition of tourist attraction includes a broad spectrum of categories including museums, galleries, and retail spaces so there is crossover among categories. **Councilor Romeo-Theken** stated that there needs to be clearer definitions of particular terms, especially tourist attractions. Rocky Neck has been around for a long time and has not stepped forward to participate with Tourism initiatives. **Mr. Daniel** reiterated that he is working from the previous ordinance and acknowledges that there are people who have worked very hard. This is an effort to have a Commission that reflects the hard work that went into the ordinance. One of the gaps is that there has not been a direct staff connection. **Councilor Romeo-Theken** stated that a staff representative for this Commission would need to work with the community and the City Council, not just the Administration. She stated that **Mr. Daniel** should call a meeting with a representative from each of the sectors listed in the ordinance to see what they could bring to the Commission. **Pauline Bresnahan, Pauline's Gifts**, stated that tourism should be for the entire City and sometimes when Rocky Neck is asked to be a representative their focus is on their section of Gloucester and not the City as a whole.

Councilor Romeo-Theken told **Mr. Daniel** to go back and talk to the people who have already been working on Tourism issues because they are the ones who will support you. **Councilor Hardy** stated that the City Council will support the Commission and any legislation it produces. **John Orlando, Harborview Inn**, asked as far as choosing representatives, will **Mr. Daniel** be involved in that process. Will he be making recommendations to the Mayor? **Councilor Romeo-Theken** confirmed that he will. **Mr. Daniel** stated that he will be involved in helping the Mayor determine from the applications received who should be part of the Commission. Then the appointments will be brought to the City Council. He added that the next step is getting names of people and reviewing them. Hopefully we will have a good group of people who are interested in serving. **Councilor Romeo-Theken** is asking **Mr. Daniel** to have more conversations various community members and come back with eleven seats that will be filled for the Tourism Commission. **Mr. Daniel** stated that we cannot get everything, but we can have a diverse representation. He will be vetting some people and seeing where that falls on the matrix. **Councilor Romeo-Theken** stated that the extra tax base from accommodations was supposed to support a separate Commission and hire a person to manage its members.

Councilor Cox stated that when she was appointed to the Tourism Commission she began actively recruiting people so there are several names on the Mayor's desk. **Councilor Romeo-Theken** does not expect miracles for this season, but wants to get ready for next season. She added that the DMO should be in the ordinance as a seat.

This matter is continued to July 15, 2013.

4. *CC2013-019 (LeBlanc) Amend GCO Chapter 22, Sec. 22-287 (Disabled Veteran, handicapped parking)
Re: Middle Street #15 (TBC 06/17/13)*

This matter is continued to June 17, 2013.

A motion was made, seconded and voted unanimously to adjourn the meeting at 7:50 PM.

Respectfully submitted,
Jaimie Corliss
Principal Clerk

DOCUMENTS/ITEMS SUBMITTED AT MEETING:

- Memo from City Clerk dated 6/3/2013 with attached revised job descriptions and organizational chart

Chapter 17 POLICE

ARTICLE II. POLICE DEPARTMENT

Amend Article II Police Department in its entirety as follows:

17-16 Police Chief

a) The mayor shall appoint the police chief who shall hold the office for a term of at least three years but no more than five years. The appointment of the police chief shall be subject to confirmation by the city council. The police chief is exempt from the provisions of chapter 31 of the General Laws.

b) Within thirty days of the position of the chief of police being declared vacant, the mayor shall appoint a temporary police chief who shall serve until a permanent chief is selected in accordance with the provisions hereof.

17-17 Selection of police chief; qualifications.

The chief of police shall be selected by the mayor and have the following qualifications or equivalent qualifications as the mayor deems appropriate:

(a) The chief of police shall be a law enforcement professional with 15 years or its equivalent experience in federal, state, county, municipal or military policing, at least five or its equivalent in a progressively responsible law enforcement management position;

(b) The chief of police shall have a master's degree, related experience or other educational background may be substituted for a graduate degree.

(c) Preference may be given to candidates who have experience with the following:

1. A multi-lingual and multi-cultural law enforcement environment in municipalities with a population of 30,000 or more residents and possess managerial experience, in the command structure similar to the Gloucester Police Department,
2. With the second language reflecting the linguistic diversity of the citizens of Gloucester,
3. Possess a minimum rank of lieutenant or higher for a minimum of three years in a policing environment or equivalent experience or demonstrated expertise,
4. a nationally recognized police leadership programs, such as the Senior Management Institute for Police, and the FBI National Academy, or a nationally recognized college based graduate program;

5. financial management, innovations in police operations, and information technology as it pertains to law enforcement;
6. labor relations, community relations, mediation and facilitation skills; and including staff development, training, community policing and use of crime data for deployment and decision-making.
7. Equivalent education, skills, and experience may be substituted for any of the above.

17-18 Selection of police chief; manner of appointment.

(a) The candidates for chief of police shall be reviewed by a screening committee consisting of the following individuals:

- (1) The personnel director, who shall serve as the chair of the screening committee;
- (2) One member of the City Council to be appointed by the president of the City Council;
- (3) Two members of the general public to be appointed by the president of the City Council, with at least one of said members being a representative of the city's socioeconomic and racial and ethnic segments;
- (4) Four members of the general public to be appointed by the mayor
- (5) A public safety official appointed by the Mayor.

The mayor may appoint appropriate support personnel to facilitate the operations of the screening committee. The committee may elect a vice-chair to preside in the absence of the personnel director.

(b) The Mayor shall select a qualified recruitment and assessment consultant to assist the screening committee with its analysis of potential candidates for chief of police. The consultant and screening committee may hold public meetings to develop the screening criteria. The Personnel Director and the consultant shall recruit qualified candidates; and administer the screening process. The process may consist of, without limitation, a written exam, a professionally administered assessment center and a psychological evaluation.

(c) After the assessment center has been completed, the screening committee shall hold public interviews of the finalists. The committee shall vote a list of no more than five and no less than three unranked qualified candidates for chief of police and shall submit such list to the mayor. All votes taken by the screening committee shall be by majority vote of those present. If the screening committee determines that there are fewer than three candidates for chief of police, the screening committee shall nonetheless send the names of the candidate(s) to the mayor. The mayor may choose to commence a new selection process if the screening committee submits a list of fewer than three candidates or for any other reason designated in writing.

(d) The mayor shall appoint a candidate from the list, subject to a comprehensive background investigation and confirmation of the City Council. Prior to confirmation, the City Council shall be provided with a copy of the contract negotiated with the candidate selected by the mayor. The contract may not be subsequently amended without the approval of the City Council. The term of the contract shall be for at least three years, but no longer than five years.

(e) Upon such time as the mayor shall become aware of a vacancy in the office of chief of police, the mayor shall within a reasonable period of time notify the City Council that a vacancy has occurred. The mayor shall thereafter commence the process to fill the vacancy, in the manner prescribed herein.

17-19 Powers and duties of police chief

The police chief shall manage the police department. He/she shall be responsible for the discipline and efficiency of the department. He/she shall have control of the department, its officers and members, the care of the police station, the care and custody of all the property of the department and shall keep a record of its business.

17-20 Appointment and removal of officers

The mayor shall have the power to appoint all police officers and patrolmen who shall hold their office at the discretion of the mayor and with the exception of the Chief of Police are subject to the laws pertaining to civil service and to the collective bargaining agreement. The Chief of Police is exempt from civil laws and the terms of the collective bargaining agreement. All police officers are required to be citizens of the United States and within nine months of his/her appointment, to reside within 15 miles of the limits of the City of Gloucester as required by chapter 41 section 99A of the General Laws.

17-21 Composition

The police department shall consist of the police chief, and as many lieutenants, sergeants and patrolman as may be deemed necessary. The department shall also include supporting administrative staff.

17-24 delete

Chapter 8 FIRE

ARTICLE II. FIRE DEPARTMENT

Amend Article II Fire Department as follows:

Delete sections:

8-16 Composition

8-17 Appointments

Add and replace with the following:

8-16 Fire Chief

(a) The Mayor shall appoint the fire chief who shall hold the office for a term of at least three years but no more than five years. The appointment of the fire chief shall be subject to confirmation by the City Council. The fire chief is exempt from the provisions of chapter 31 of the General Laws

(b) Within thirty days of the position of the fire chief being declared vacant, the Mayor shall appoint a temporary fire chief who shall serve until a permanent chief is selected in accordance with the provisions hereof.

8-17 Selection of Fire Chief; qualifications.

The fire chief shall be selected by the Mayor and have the following qualifications or equivalent qualifications as the mayor deems appropriate:

(a) The fire chief shall be a fire safety professional with 15 years or its equivalent experience in federal, state, county, municipal or military firefighting, at least five years or its equivalent shall be in a progressively responsible fire safety management position;

(b) The fire chief shall have a bachelor's degree. Related experience or other educational background may be substituted for an undergraduate degree.

(c) Preference maybe given to candidates who have experience with the following:

- i) a multi-lingual and multi-cultural fire safety environment in municipalities with a population of 30,000 or more residents and possess managerial experience in the command structure similar to the Gloucester Fire Department,
- ii) a second language reflecting the linguistic diversity of the citizens of Gloucester.

- iii) holding the minimum rank of deputy chief or higher for a minimum of three years in a fire fighting environment or equivalent experience or demonstrated expertise;
- iv) a nationally recognized fire leadership program or its equivalent
- v) financial management, innovations in fire operations, and information technology as it pertains to fire safety;
- vi) labor relations, community relations, mediation and facilitation skills; and including staff development and training,
- vii) the equivalent education, skills, and experience may be substituted for any of the above.

8-18 Screening of Fire Chief; manner of appointment.

- (a) The candidates for fire chief shall be reviewed by a screening committee consisting of the following individuals:
 - (i) The Personnel Director, who shall serve as the Chair of the Screening Committee;
 - (ii) One member of the City Council to be appointed by the President of the City Council;
 - (iii) Two members of the general public to be appointed by the President of the City Council, with at least one of said members being a representative of the city's socioeconomic and racial and ethnic segments;
 - (iv) Four members of the general public to be appointed by the Mayor with at least one of said members being a representative of the City's socioeconomic and racial and ethnic segments;
 - (v) A public safety official appointed by the Mayor.

The Committee may elect a vice chair to preside in the absence of the chair. The Mayor may appoint appropriate support personnel to facilitate the operations of the screening committee.

- (b) The Mayor shall select a qualified recruitment and assessment consultant to assist the screening committee with its analysis of candidates for fire chief. The consultant and the screening committee may hold public meetings to develop the selection criteria. The Personnel Director and the consultant shall recruit qualified candidates and administer the selection process. The process may consist of, without limitation, a professionally administered assessment center and a psychological evaluation.

(c) After the assessment center has been completed, the Screening Committee shall hold public interviews of the finalists. The Committee shall vote a list of no more than five and no less than three unranked qualified candidates for fire chief and shall submit such list to the Mayor. All votes taken by the Screening Committee shall be by majority vote of those present. If the Screening Committee determines that there are fewer than three candidates for fire chief, the Screening Committee shall nonetheless send the names of the candidate(s) to the Mayor. The Mayor may choose to commence a new selection process if the Screening Committee submits a list of fewer than three candidates or for any other reason designated in writing.

(d) The Mayor shall appoint a candidate from the list, subject to a comprehensive background test and confirmation of the City Council. Prior to confirmation, the City Council shall be provided with a copy of the contract negotiated with the candidate selected by the Mayor. The contract may not be subsequently amended without the approval of the City Council. The term of the contract shall be for at least three years but no more than five years.

(e) Upon such time as the Mayor shall become aware of a vacancy in the office of Fire Chief, the Mayor shall within a reasonable period of time notify the City Council that a vacancy has occurred. The Mayor shall thereafter commence the process to fill the vacancy, in the manner prescribed herein.

8-19 Powers and duties of Fire Chief

The fire chief shall manage the Fire Department. He/she shall be responsible for the discipline and efficiency of the department. He/she shall have control of the department, its officers and members, the care of the fire stations, the care and custody of all the property of the department and shall keep a record of its business.

8-20 Composition

The Fire Department shall consist of the fire chief, who is not subject to the civil service laws, and as many officers, mechanics, inspectors and firefighters subject to the civil service laws as may be deemed necessary. The department may also include supporting administrative staff.

Delete subsection 8-18(a) and replace with the following:

8-21 Qualifications and appointment of firefighters

(a) The Mayor shall have the power to appoint all firefighters who shall hold their office at the discretion of the Mayor subject to the laws pertaining to civil service and to the collective bargaining agreement. The fire chief is exempt from civil service laws and the terms of the collective bargaining agreement. All firefighters are required to be citizens of the United States and within nine months of his/her appointment, to reside within 15 miles of the limits of the City of Gloucester as required by chapter 41 section 99A of the General Laws.

Subsections 8-18 (b) and (c) shall remain in effect and be renumbered as 8-21 (b) and (c).

Consecutively renumber the remainder of Article II Fire Department as follows:

- 8-22 Physical examination of firefighters
- 8-23 Appointees must signify willingness to obey rules
- 8-24 Firefighters to have motor vehicle license
- 8-25 Military substitutes
- 8-26 Fire chief to act as forest warden
- 8-27 Aid to other cities, towns or fire districts
- 8-28 Destruction of building to prevent spread of fire

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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CITY OF GLOUCESTER
OFFICE OF THE MAYOR

June 5, 2013

Mr. Robert Haverkamp
204 Hesperus Avenue #3
Gloucester, MA 01930

Dear Mr. Haverkamp:

Thank you for your interest in serving on the **Committee for the Arts**. I have issued you a 90 day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their meeting of June 11, 2013 and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Committee for the Arts. I greatly appreciate the hard work and dedication you and your colleagues offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Judith Hoglander, Chair-Committee for the Arts

Enclosure
CAK/c

EFFECTIVE JUNE 5, 2013

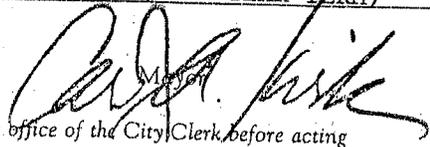
The City of Gloucester, Massachusetts

Dear Robert Haverkamp, 204 Hesperus Ave., #3, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the COMMITTEE FOR THE ARTS of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2017. (FOUR YEAR TERM)

Respectfully,



Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____

By: _____

Christine Pantano

From: Robert Haverkamp <robert@haverchez.com>
Sent: Tuesday, May 21, 2013 1:16 PM
To: Carolyn Kirk
Cc: Christine Pantano; Judith Hoglander
Subject: Interest in Serving on the Gloucester Committee for the Arts
Attachments: RJH short bio.pdf

Dear Mayor Kirk:

I am writing to express my interest in participating in the work of the Gloucester Committee for the Arts. I have discussed this several times with the Chair of the Committee, Judith Hoglander, who is a former neighbor and friend. At Judith's gracious invitation, I attended the most recent meeting of the Committee this past week. Although there will be much to learn about all the Committee's important activities, I now have at least a taste of the Committee's projects and how important they are in the cultural and social life of Gloucester. I believe my talents and experience would be an asset in those endeavors.

I and my life partner Scott Sanchez moved to Magnolia in 2010, from Columbus, Ohio, after vacationing here for several years. This definitely has become our new home town. We were married in Gloucester in July of last year. While I am still a practicing attorney licensed in Ohio, I retired from The Ohio State University in 2010. I have attached a short bio to give you some idea of the breadth of my background and service both at the University and in various volunteer capacities for numerous local, state, and national organizations. My career as a business lawyer and administrator at Ohio State has given me a number of opportunities to be involved in arts administration projects, including:

- Drafting the collections policy for the Wexner Center for the Arts and coordinating University review.
- Drafting and leading the team that recommended a comprehensive art and artifacts collections policy for the University.
- Coordinating Board of Trustees review and approval of deaccession of artwork held by the Wexner Center (1st time in living memory that this had been done).
- Reviewing contracts with the State of Ohio for the Percent for Arts Program – public art for public buildings funded from 1% of construction projects.
- Participating in development of wayfinding signage and graphics policies and standards.

In addition, my extensive experience in contract drafting and review, master physical planning, senior project management and oversight, and my service on non-profit and public boards and committees might be useful in the Committee's work in a more general sense.

I am very enthusiastic about joining the Committee, and I would ask for your endorsement in that regard. If there is any additional information I can provide, I would be happy to do so.

Yours truly,

Robert J. Haverkamp

P.S. We have met once – at a fundraiser for Gloucester Stage at the Cruiseport in 2011. We were still very new to the community and you made us feel genuinely welcome.

c: Judith Hoglander
Christine Pantano

ROBERT J. HAVERKAMP, ESQ.

Robert J. Haverkamp is a consultant specializing in higher education governance and administration. He has a wealth of legal and executive experience in the areas of: institutional governance and board operations; ethics and conflicts of interest; affiliated entities; negotiating and drafting contracts, legislation, and policies; real estate operations and land use regulation; legislative relations; research parks; airport operations; enterprise risk management; and procurement, bidding policies, and contracts management. He is a frequent speaker on topics related to higher education law and administration.

Robert retired from The Ohio State University in 2010, having served the University as a lawyer and administrator for more than 30 years, most recently as Associate General Counsel, Assistant Attorney General, and leader of the business and real estate practice group since 2006. Previously, he held a number of positions in the administration, including Director of Real Estate and Research Park Operations (1991-99) and Assistant Vice President for Business and Finance (1996-2006).

As a part of his extensive service in community and civic organizations, Robert has served as Chair of the Mid-Ohio Regional Planning Commission (1987-89); President of the Ohio Association of Regional Councils (1988-89); Founding Trustee (1989-93) and President (1991-93) of the Ohio Human Rights Bar Association; and a member of the Ohio State Bar Association Committee on Legal Ethics and Professional Conduct (1996-2009). He served as a member of the Board of Directors of the National Association of College and University Attorneys (2004-07) and has served on numerous NACUA committees. In 2011, he was made a Life Member of NACUA. Robert has been involved in establishing, advising, and serving on the boards of a number of other non-profit organizations, including several pioneering GLBT organizations. During the 1980s, Robert also was very involved in the emerging area of AIDS law, developing policies and advising with respect to AIDS legal issues.

He received his Bachelor of Arts degree from The Ohio State University in 1968 and his Juris Doctor degree, cum laude, also from Ohio State in 1971.

Robert and his husband, Scott Sanchez, reside in Gloucester, Massachusetts.

204 Hesperus Avenue #3 / Gloucester, Massachusetts 01930-3911
978-704-9263 / robert@haverchez.com
licensed in Ohio (#0011968)

- (1) Organize and direct volunteer efforts to keep Gloucester beautiful;
- (2) Keep the mayor and the appropriate city departments informed of the maintenance and beautification needs of public property;
- (3) Work with all city departments, including the department of public works, the department of parks and recreation, the school department, the conservation commission, and the waterways board, to keep Gloucester beautiful.

(Ord. No. 20-1996, § I, 7-9-96)

Sec. 2-507. Powers and duties.

The powers and duties of the commission shall include the following:

- (1) To support and assist all city departments in their efforts to maintain a safe and clean environment;
- (2) To submit reports to the mayor and the appropriate city departments concerning the matters set forth in section 2-506 herein;
- (3) To submit plans for resolving problems concerning the matters set forth in section 2-506 herein to the mayor and the appropriate city departments; and
- (4) To render to the mayor, the city council and the appropriate city departments a full written report of its activities and its recommendations, not less than once a year.

(Ord. No. 20-1996, § I, 7-9-96)

DIVISION 10. COMMITTEE FOR THE ARTS

Sec. 2-508. Created.

This is hereby created and established a committee to be known as the committee for the arts.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-509. Composition; appointment and terms of members.

The committee for the arts shall consist of a minimum of five (5) members and a maximum of seven (7) members, one to be the mayor or his designee from time to time acting in his stead and the other four (4) to be residents of the city appointed by the mayor to serve staggered terms of four (4) years. The mayor in office shall continue his membership on the committee for the term for which he is elected.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-510. Qualifications of members; city officers not eligible except as mayoral designee from time to time.

- (a) At least three (3) of the appointed members of the committee for the arts shall have had experience in the arts by reason of vocation, avocation, or by membership in a private or public entity devoted to the arts.
- (b) None of the appointed members of the committee for the arts shall hold any elected office.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-511. Chairman.

The chairman of the committee for the arts shall be elected by majority vote of the membership.
(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-512. Assistance of city officials, board and employees.

The committee shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the committee. Further, the committee may request the services and assistance of any of the officials, boards, and through the mayor, employees of the city at all reasonable times when the committee determines that it requires the assistance and advice of such officials and employees in the performance of its duties.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-513. Duties.

It shall be the duty of the committee for the arts to promote the arts, visual, written, performed and spoken, to foster within the community, a knowledge and appreciation of artistic endeavors, commercial or otherwise, to seek out private or public assistance by way of donations or grants and to do all appropriate acts that encourage the continuation of artistic endeavors within the city; to establish premises and offices and to spread the fame of local artists and educate the public.

(Ord. No. 112-2000, § I, 11-28-00)

Secs. 2-514--2-559. Reserved.

ARTICLE VI. FINANCE

***Charter reference(s)**--Provisions relating to council committee on budget and finance, section 2-9; provisions relating to municipal financial procedures, section 6-1 et seq.

Cross reference(s)--Ordinances promising or guaranteeing payment of money for the city or authorizing the issuance of any bonds of the city or any evidence of the city's indebtedness, or any contract or obligation assumed by the city saved from repeal, § 1-7(2); appropriation ordinances saved from repeal, § 1-7(14); ordinances levying or imposing taxes saved from repeal, § 1-7(15).

State law reference(s)--Municipal finance generally, M.G.L.A. c. 44, § 1 et seq.

DIVISION 1. GENERALLY

Sec. 2-560. Fiscal year.

The city's fiscal year shall begin on the first day of July in each year and end on the thirtieth day of the following June in each year, including both days.

(Code 1970, § 2-1)

State law reference(s)--Fiscal year of cities, M.G.L.A. c. 44, § 56A.

Sec. 2-561. Payroll procedure.