



GLOUCESTER CITY COUNCIL  
CITY COUNCIL STANDING COMMITTEE  
**Ordinances & Administration**  
**Monday, May 6, 2013 – 6:00 p.m.**  
**1<sup>st</sup> Fl. Council Conference Rm. – City Hall**

**AGENDA**

(Items May be taken out of order at the discretion of the Committee)

**1. Continued Business:**

**A) Appointments:**

Waterways Board	TTE 02/14/16	Joe Boreland, Economic Development Member James Bordinaro, Fisheries Member Mark Lacey, Recreational Boating Member
EDIC	TTE 07/01/16	Michael DiLascio
Committee for the Arts	TTE 02/14/17	Sinikka Nogelo

**Reappointments:**

Trust Fund Commission	TTE 02/14/16	John Fleming
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B) CC2013-015 (Cox) Amend GCO Chapter 22, Sec. 22-270.1 (Resident Sticker Parking Only) re: Beach Court, #17-#21 Commercial Street and Fort Square

C) CC2012-040 (Hardy/Tobey/Theken/Cox/LeBlanc) Amend GCO Chapter 17, Art. II Police, Art. II Police Department, Sections 17-16, 17-17 & 17-18 (Cont'd from 01/14/13)

D) CC2012-039 (Hardy/Tobey/Theken/Cox/LeBlanc) Amend GCO Chapter 8, Art. II Fire, Art. II Fire Department, Sections 8-16, 8-17 & 8-18 (Cont'd from 01/14/13)

E) Communication from Council President to City Clerk and memorandum from City Clerk re: City Clerk's Office Reorganization Request (Cont'd from 03/04/13)

**2. New Appointments: Zoning Board of Appeals TTE 02/14/16 Richard Rafuse-Alternate Member**

**3. Communication from City Clerk to Council President re: Hiring Backup Person for Committee Minutes & Council Vote under MGL Chapter 268A, §20**

**4. CC2013-018 (Tobey) Under City Charter Sec. 9-7 "Advisory Questions to Voter" advisory ballot question re: "Shall City proceed with the construction of a new West Parish Elementary School building"**

**5. Memorandum from Harbormaster re: Amendment to GCO c. 10, Waterways Board, Sec. 10-51(e) "Fees" Re: Fees for the use of the Gloucester Launch**

**6. Memorandum and draft proposed Gloucester Bicycle Ordinance from Community Development Director**

COMMITTEE

**Councilor Sefatia Theken, Chair**

**Councilor Robert Whycott, Vice Chair**

**Councilor Steve LeBlanc, Jr.**

Back-up and Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk

Jim Duggan

Linda T. Lowe

Suzanne Egan

Robert Ryan

Tom Daniel,

Tony Gross/Jim Caulkett

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

## Withdrawal of Appointee

Carolyn Kirk

**Sent:** Wednesday, April 10, 2013 3:47 PM

**To:** Linda Lowe

**Cc:** Joanne Senos; Christine Pantano

Linda,

Please accept this as my request to withdraw Joe Boreland from consideration for the Waterways Board. Thank you.

Carolyn A. Kirk

Mayor

City of Gloucester

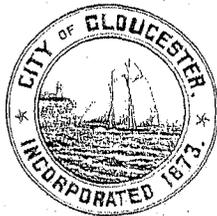
9 Dale Ave.

Gloucester, MA 01930

978-281-9700

CITY CLERK  
GLOUCESTER, MA  
13 APR 10 PM 4: 24

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

March 1, 2013

Mr. Joe Boreland  
Post Office Box 929  
Gloucester, MA 01930

Dear Joe:

I am pleased to appoint you to a three year term as an Economic Development member on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. We understand that you have already been sworn in at the City Clerk's Office.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk  
Mayor

cc: Mayor's Report to the City Council  
Tony Gross, Chair-Waterways Board  
CAK/c

**Christine Pantano**

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**From:** Joe Boreland <joe@motionpictureboats.com>  
**Sent:** Saturday, February 23, 2013 8:57 PM  
**To:** Carolyn Kirk  
**Cc:** Christine Pantano  
**Subject:** Joe Boreland - Waterways Board Position

Mayor Kirk

After hearing about the recent resignations of the Waterways Board, I would like to be re-considered for one of the open positions.

As my career obligations have changed I will now be available for the monthly and annual commitment.

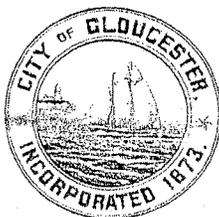
Please feel free to contact myself at your convenience at the # below or by email. I could come to your office in person anytime.

Respectfully -

Joe B

JOE BORELAND  
MOTION PICTURE BOATS. COM  
MARINE SOLUTIONS LLC.  
POST OFFICE BOX 929  
GLOUCESTER, MA 01930  
978 314 7555

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

March 7, 2012

Mr. James A. Bordinaro  
126 Wheeler Street  
Gloucester, MA 01930

Dear Jim:

I am pleased to appoint you to a three year term as a Fishing Industry member on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. We understand that you have already been sworn in at the City Clerk's office.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

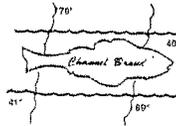
Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk  
Mayor

cc: Mayor's Report to the City Council  
Tony Gross, Chair-Waterways Board

CAK/c



## Channel Fish Processing Co., Inc.

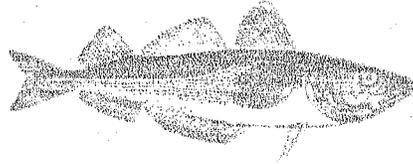
Ms. Carolyn Kirk, Mayor

City of Gloucester

9 Dale Ave.

Gloucester, MA 01930

February 28, 2013



Dear Mayor Kirk,

It has come to my attention that there is an opening in the Gloucester Waterways Board. Please accept this letter as my formal request to be considered for this position.

Please consider that

- I am Vice President of a fish processing company that sources fresh fish from Gloucester, also owns the former North Atlantic Fish Co. on commercial St.
- ran a seafood plant on Gloucester waterfront for over 30 years.
- I own a business that is dependent on the tourism industry in Gloucester.
- I am a recreational boater and live on the Annisquam River.



I feel that my experience and background would allow me to serve effectively on this board.

Respectfully,

*James A. Bordinaro*

James A. Bordinaro

978-283-8827

18 Foodmart Road Boston, Massachusetts 02118 TEL (617) 464-3366 FAX (617) 464-3377

**James A. Bordinaro**

CITY CLERK  
GLOUCESTER, MA

13 APR 18 AM 11:37

*Qualifications*

Life long Resident of Gloucester, Massachusetts  
with many ties to the Community on both Business and the Social Level

*Work History*

Channel Fish Processing Co., Inc. Boston, MA  
Vice President  
2000 to Present

R&P Seafood, Inc., Boston, MA  
Director of Fresh Seafood Sales  
1996-2000

O'Hara Seafoods, Boston, MA  
1992-1996  
Seafood Sales Manager

Empire Fish Company, Inc.  
Managing Director  
1972-1991

Vappi & Company  
Accountant  
1970-1972

*Service on Local Boards*

Former Director of US Trust Company  
Former President of the Gloucester Fisheries Association  
Former Director of the Gloucester Fisheries Association

*Service on National Boards*

Former Director for National Fishery Institute, Washington D.C.  
Former Director and Co-Chair on the Fresh Fish Committee of the National Fishery Institute, Washington D.C.

*Military Service*

United State Coast Guard

*Social Club Memberships*

Life Member of The Gloucester Elks  
Saint Peters Club  
Manchester Club

Life Long Recreational Boater

*Primary Address*

126 Wheeler Street  
Gloucester, Massachusetts 019904

Phone: 1-617-304-6379  
E-Mail: jim\_bordinaro@yahoo.com

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

March 1, 2013

Mr. Mark Lacey  
47 Rocky Neck Avenue  
Gloucester, MA 01930

Dear Mark:

I am pleased to appoint you to a three year term as a Recreational Boating member on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. We understand that you have already been sworn in at the City Clerk's office.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk  
Mayor

cc: Mayor's Report to the City Council  
Tony Gross, Chair-Waterways Board  
CAK/c

February 11, 2013

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Mark Lacey  
47 Rocky Neck Ave  
Gloucester, MA . 01930

RECEIVED

FEB 13 2013

Mayor's Office

Mayor Carolyn Kirk  
9 Dale Ave  
Gloucester, MA. 01930

Dear Mayor Kirk

I am interested in being considered for a position on the Waterways Board as either a recreational or an at large position.

I have been a Gloucester resident for my whole life. My contracting business, Carpentry Connection Inc., was incorporated in Gloucester in 1982. My current residence is at 47 Rocky Neck Ave., overlooking Smith Cove. I have lived at this address for nineteen years.

I have, for my entire life , been an avid boater. In various vessels owned by myself I have cruised the Eastern Seaboard from Nova Scotia to Key West. I spend every moment I can sailing in and around Gloucester Harbor. I have a keen interest in the future of Gloucester's waterways. I hope to be considered for this position which will allow me to repay the community for all the water born enjoyment I have had over the years.

Sincerely Yours,

*Mark Lacey*

Mark Lacey

[mzlacey@comcast.net](mailto:mzlacey@comcast.net)

978 836 6389

CITY CLERK  
GLOUCESTER, MA

13 APR 18 AM 11:37

**Mark Lacey**

47 Rocky Neck Avenue • Gloucester, MA 01930  
978-836-6389 • E-Mail: [mzlacey@comcast.net](mailto:mzlacey@comcast.net)

## Education & Training

CPR Certification  
Building Analyst Certification, Building Performance Institute  
Sea School Master, Sail and Towing  
Gloucester High School

## Work Experience

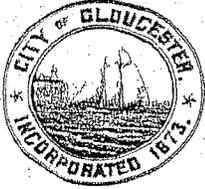
Owner, Carpentry Connection, Inc. New construction and renovation.	1980-2013
Owner, Property Management. Multi-unit, residential properties.	1982- 2013
Instructor/ Proctor North Shore Community College. Energy efficiency	2009-2011
Carpenter, Clarence Richter Inc.	1975-1979
Carpenter Jack Munroe & Co.	1973-1974

## Licenses

- Construction Supervisors License
- Home Improvement Contractor
- Coast Guard Master with sail and towing endorsement

## Boating experience

- 30 years extensive cruising the coasts of Massachusetts, New Hampshire, Maine and Nova Scotia.
- Multiple trips along the eastern Seaboard
- In season, daily trips around Gloucester Harbor and the Annisquam River
- Current Boats - 46' Bowman Yawl, 26' lobster boat, 16' Garvey, 20' own east skiff, kayaks



Gloucester City Council  
CERTIFICATE OF VOTE  
Certificate Number: 2011-222

The Gloucester City Council, at a meeting held on **Tuesday, September 27, 2011** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 5 in favor, 4 (Tobey, Verga, McGeary, Mulcahey) opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, §10-2(a) "Composition" by DELETING §10-2(a) in its entirety and by ADDING:

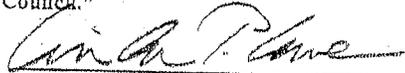
"The Gloucester Waterways Board shall consist of nine (9) citizens of Gloucester appointed by the Mayor and confirmed by the City Council. The appointees shall include three (3) persons who are directly involved with the fishing industry, two (2) persons who are recreational boaters, two (2) persons who are directly involved with economic development of the City, and two (2) persons at large who need not be involved with any marine-related activity."

MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 9 in favor, 0 opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, Art. 1, §10-4(b) formerly §10-4(c) "Public Facilities Committee" by DELETING the second sentence and by ADDING:

"This Committee shall consist of three (3) members of the board; an advocate of public landings appointed by the Mayor; the Director of Public Works or his designee; and a member of the Tourism Commission as needed."

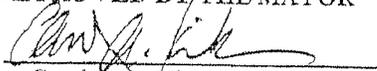
MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 9 in favor, 0 opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, Art. 1, §10-4(c) formerly §10-4(d) "Operations and Finance/Safety Committee" by DELETING the third sentence and ADDING:

"This Committee shall consist of three (3) members of the Board; a member of the Fisheries Commission; and a member of the City Council."

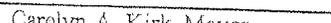
  
Linda T. Lowe, City Clerk

Date: **SEP 29 2011**

APPROVED BY THE MAYOR

  
Carolyn A. Kirk, Mayor

VETOED BY THE MAYOR

  
Carolyn A. Kirk, Mayor

SIGNED THIS 29 DAY OF Sept, 2011

All Ordinances shall become effective 31 days after passage except:  
Emergency Orders and Zoning Amendments shall become effective the next day

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

March 7, 2013

Mr. Michael DiLascio  
7 Gerring Road  
Gloucester, MA 01930

Dear Mr. DeLascio:

Thank you for your interest in serving on the **Economic Development and Industrial Corporation (EDIC)**. I have issued you a 90 day temporary appointment to serve on this board which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their meeting of March 26, 2013 and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the **EDIC**. I greatly appreciate the hard work and dedication you and your colleagues offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk  
Mayor

cc: Mayor's Report to the City Council  
Beckie Bernie, Chair-EDIC

Enclosure  
CAK/c

**MICHAEL J. DiLASCIO**

7 Gerring Road, Gloucester, Massachusetts 01930 USA

Mobile: + 1.781.354.7663 Email: mike@dilascio.net

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**Profile:**

- Results-driven exec with 20+ years experience in creating business value for new technology
- Extensive business development experience with venture capital backed start-ups
- Technology licensing partnerships and channel strategies
- Sales and partner management in US, Canada, European Union, Asia, Latin America
- Experience providing solutions to corporate real-estate and facilities management executives

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CITY CLERK  
GLOUCESTER, MA

**Professional History:**

2012- Present: **FileTrek, Inc.**, Ottawa, ON Canada  
**Vice President of Sales**

Leading business development at pre-revenue venture-backed software start-up bringing an information security software solution to market. Responsible for building early customer sponsorship and urgency to license an innovative solution designed to reduce risk from loss of sensitive information.

2011: **Geodelic Systems, Inc.**, Los Angeles, CA  
**Vice President of Sales – Mobile Partners**

Lead sales and delivery of mobile geo-content and geo-commerce solutions enabling service operators to leverage consumer intelligence to provide value to their customers. Customers included Verizon, Korea Telecom, Universal Studios, and Clear Channel.

- + Lead geo-commerce campaign targeting USA and EU based mobile network operators
- + Managed team of six to conduct Vodafone-branded geo-commerce pilot in Dublin, Ireland
- + Won commitments for new geo-content solutions from Universal Hollywood and Orlando

2009 - 2011: **Integrien Corporation/Acquired by VMware**, Palo Alto, CA  
**Atlantic Region Global Accounts**

Drove sales into major accounts in US and European Union for venture-backed start-up focused on IT performance analytics solutions. Rapidly built largest territory pipeline and achieved top revenue producer status in 2009 and 2010. Momentum lead to high profile deals through channel partner, EMC, creating leverage for \$100M+ company sale of Integrien to VMware, Inc.

- + Ramped up partner channel field sales and established lighthouse accounts
- + Within five months closed largest partner deal through EMC at JPMorganChase
- + Won deals in other major accounts including CSX, Northrop Grumman, and EMC Corp.

2009: **NetBase, Inc.**, Mountain View, CA  
**Vice President of Business Development**

Joined Series-A venture-backed start up to define and expand into new markets for semantic analytics-powered SaaS offering. Service offering historically focused on reducing time to market on new product innovation and gleaning market sentiment from social media.

- + Collaborated with executive team to develop incremental go-to-market strategy on question answering products for leading science and medical publishers
- + Launched initiative leading to beta product proof of concepts at top-tier publishers including Elsevier Health/Medical, WoltersKluwer and ProQuest

## MICHAEL J. DiLASCIO

Page 2

2005 - 2008: **Siderean Software, Inc.**, El Segundo, CA

### **Vice President of Sales & Business Development**

Joined as first East coast employee of Series-A venture-backed start-up fielding a breakthrough information access platform. Promoted in 2005 to build field team while continuing individual contributor role in Publishing and Federal accounts. Delivered high profile reference accounts in Publishing, Defense & Intelligence, and Research.

- + Top producer in 2005, 2006, 2007 – personally responsible for accounts generating over 60% of company revenues over three years
- + Leveraged marketing partnership to win high-profile corporate deal powering Oracle.com
- + Signed Business Objects as Federal reseller landing new accounts and joint marketing
- + Won largest deal in company history with Financial Times
- + OpenText acquired Siderean Software IP in 2010

2003 - 2004: **Tucana Technologies, Inc.**, Reston, VA

### **Vice President of Sales & Business Development**

Established early adopter customers and partners for Series-A venture-backed start-up developing Semantic Web metadata management and enterprise information integration (EII) solutions. Closed six-figure sales with groundbreaking deployments in Defense & Intelligence, Life Sciences and Publishing markets. Launched joint go-to-market activities with integration partners focused on government markets including Booz Allen, Northrop Grumman, ManTech Int'l and McDonald Bradley.

- + Assisted in closing initial venture capital funding - enabling company launch in 2003
- + Northrop Grumman, our primary national security partner, acquired Tucana IP in 2005

2001 - 2003: **Signiant, Inc.**, Burlington, MA

### **Vice President of Sales**

Drove direct enterprise sales and channel relationships focused on storage vendors & system integrators for venture-backed Nortel Networks spin-off providing remote data management software solutions. Three reports. Closed a strategic OEM deal with EMC Corporation and expanded it into a multi-million dollar business within three quarters.

- + Engaged with EMC field teams to ramp sales 100% quarter on quarter
- + Grew account-base from 4 to 40+ companies and government agencies
- + Attracted two venture funding-rounds with participation by original and new investors

1996 - 2000: **Amplitude Software/Acquired by Critical Path, Inc.**, San Francisco, CA

### **Director Strategic Partnerships - Boston**

Managed sales of white-label Messaging, Security, Collaboration, Directory & Meta-Directory platforms in partnerships with major Telco Carriers.

- + Successfully lead a national team on \$31M quota
- + Delivered margins 2x typical direct sales margins by leveraging partnerships

### **Director Sales & Business Development - Boston / London UK**

Sold high-value web-based Enterprise Resource Management & Scheduling applications to Global 1000. First sales hire leading to player/coach role through to company sale to Critical Path for \$225M. Delivered consistent quota over-achievement with top producer awards in 1997, 1998, 1999 including closing Amplitude's largest deal ever with AT&T.

- + Penetrated leading Telco, Financial, Consumer accounts US & Europe
- + Created OEM revenue streams in video-conferencing & scheduling markets
- + Staffed and ran UK subsidiary – winning European reference accounts

## MICHAEL J. DiLASCIO

Page 3

1995 - 1996: **Process Software Corporation**

**Director North American Sales -Framingham, MA**

Returned to USA to run Web Solutions group focused on providing corporate web infrastructure & website development tools and professional services to Fortune 2000 - nine reports.

- + Penetrated and grew sales into over 40% of Fortune 2000 via direct & channel sales
- + Launched channel strategy winning 3 national distributors & 135 networking VARs

**Director International Sales, Nice, FRANCE**

Established international operation for Massachusetts software company. Responsible for sales, marketing, PR, staffing and alliances targeting internet & intranet solutions to Fortune 2000 customers.

- + Staffed UK-based European subsidiary (sales, tech services)
- + Grew channel sales in 11 European & Asian markets

1991 - 1994: **Sigma Design Inc.**

**Director International Sales, Nice, FRANCE**

Initial employee of Massachusetts software company's European subsidiary driving to sales of Facilities Management and Architectural Design software solutions to Global 1000 and government account base.

- + Grew channel from 13 to 25 resellers in Europe, Middle East, Asia & South America
- + Generated over 60% of world wide revenue for Massachusetts company from int'l channel

### **Education:**

- + BS Marketing / concentration Computer Science, College of New Jersey, 1984 Trenton, NJ
- + Boston University MBA Program, Completed 12 Credits

### **Personal:**

- + Married to Eva DiLascio with two grown sons
- + Settled in Gloucester in 2011 via Lexington, MA; Antibes, France; Nashua, NH; Princeton, NJ;
- + Past Church Council Member – Lutheran Church of the Redeemer, Woburn MA
- + Community Member Rocky Neck Art Colony – Cultural Center Fundraising Campaign Committee 2012

EFFECTIVE MARCH 19, 2013

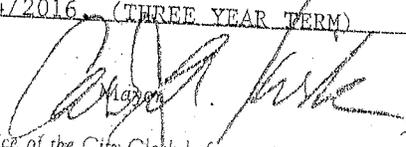
The City of Gloucester, Massachusetts

Dear Michael DiLascio, 7 Gerring Road, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you  
to the ECONOMIC DEVELOPMENT AND INDUSTRIAL of the City of  
CORPORATION (EDIC)  
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council  
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,

  
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting  
under this appointment.

Sworn in \_\_\_\_\_ By: \_\_\_\_\_

Michael DiLascio  
7 Gerring Road  
Gloucester, MA 01930  
(781) -354-7663

February 11, 2013

The Honorable Carolyn Kirk  
Mayor of The City of Gloucester  
9 Dale Ave  
Gloucester, MA 01930

Dear Mayor Kirk,

Please accept my name for consideration for a board position with Gloucester Economic Development and Industrialization Corporation.

My wife and I moved to Gloucester from Lexington, MA in the summer of 2011, after which we purchased and renovated our home on Gerring Road. During the past year I have been involved in fund-raising for the Cultural Center at Rocky Neck and helping to build more community sponsorship for the art-based economy of the Cultural District.

Professionally, I specialize in the business development aspects of launching venture capital backed start-up software companies. Over the last 20 years I have had early-stage leadership roles at companies in the US and Europe. The majority of these continue to be operating today or have been acquired by firms seeking their innovations.

Personally, we were able to settle and work here because like a growing number of Americans, much of my work can be done from my home office, so why not live in one of the nicest places in the United States? Still relatively undiscovered, the community, nature and life-style Gloucester offers so much for workers like me.

In Gloucester I see an iconic past and a promising future, despite challenges to our traditional fishing-based industry. I believe that over time, with collaborative efforts by Gloucester-based stakeholders, our city can become a bigger magnet for new economy companies and key employees they must attract for success.

Ideally my enthusiasm, professional experience and point of view as a newcomer can be leveraged to improve the City's chances for such an outcome. Therefore, I would appreciate your consideration for an EDIC board role. Thank you.

Sincerely,





**PART I ADMINISTRATION OF THE GOVERNMENT**  
(Chapters 1 through 182)

**TITLE XVII PUBLIC WELFARE**

**CHAPTER 121C ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATIONS**

**Section 3** Economic development and industrial corporation; authority to organize; consolidations; members of board of directors; surety bonds; compensation and reimbursements

Section 3. There is hereby authorized in each municipality in the commonwealth the organization of an economic development and industrial corporation, a public body politic and corporate, hereinafter referred to as the corporation. No such corporation, however, shall be organized, transact any business, employ any personnel or exercise any powers until the city council with the approval of the city manager, in a city having a Plan D or Plan E form of charter, or with the approval of the mayor in any other city, or a town at its annual town meeting or a special town meeting called for the purpose, shall by vote declare a need for such a corporation because unemployment or the threat thereof exists in the city or town or that security against future unemployment and lack of business opportunity is required and that attracting new industry to the municipality and substantially expanding existing industry through an economic development project or projects financed under this chapter and implemented by such a corporation would alleviate the unemployment and lack of business opportunity problems.

In the event that two or more municipalities wish to consolidate their economic development and industrial corporations, each such municipality desirous of such a consolidation shall so vote as a city or town in the manner hereinbefore described. Such a vote may be made at the same time as the vote to organize the corporation or may be made at a time subsequent thereto.

There shall be seven members of the board of directors of the corporation who shall be appointed by the municipality. At least one member shall be experienced in industrial development, one in financial matters, one in real estate matters, one in municipal government, at least one member representative of low income people who shall be chosen from a list of three submitted by the regional or local community action agency or, where there is no such agency, from a list of three submitted by the department of housing and community development. The appointing municipality shall designate one of the seven members as chairman and another as vice-chairman. Each of the seven members shall be sworn to the faithful performance of his official duties as a director of the corporation. A majority of the seven directors shall constitute a quorum for the transaction of any business, but the action of a majority of the entire board shall be necessary for any transaction. For the purposes of section eleven A of chapter thirty A of the General Laws, the corporation shall be deemed to be an authority established by the general court to serve a public purpose in the commonwealth. Of the members of the corporation first appointed, two shall be appointed to serve for one year from the first day of July in the current year, two for two years from said date, and three for three years from said date. Upon the expiration of the term of office of any such member, or of any subsequent member, his successor shall be appointed in like manner for a term of three years. In the event of a vacancy in the office of a member, his successor shall be appointed in like manner to serve for the unexpired term. Unless reappointed, no member of the corporation shall hold office after the expiration of

his term; and the appointment of a successor to any person whose term has expired shall be for the remainder of the term which would have begun at such expiration if the successor had then been appointed.

Any member may be removed by the municipality for malfeasance, misfeasance, or wilful neglect of duty, but only after reasonable notice and a public hearing, unless the same are in writing expressly waived, and after approval by MOBD. For purposes of chapter two hundred sixty-eight A of the General Laws, the members of the corporation shall be deemed to be special municipal employees.

Before the issuance of any bonds under the provisions of this act, each member of the corporation shall execute a surety bond with a surety company authorized to transact business in this commonwealth as surety, in the penal sum of fifty thousand dollars conditioned upon the faithful performance of the duties of his office, each such surety bond to be approved by the legal counsel of the municipality and filed in the office of the state secretary. The members of the corporation shall receive no compensation for the performance of their duties hereunder, but each member shall be reimbursed for expenses actually incurred in the performance of his duties. Every such reimbursement shall be open to public inspection from and after the requisition therefor.

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

March 11, 2013

Mrs. Sinikka Nogelo  
608 Western Avenue  
Gloucester, MA 01930

Dear Sinikka:

Thank you for your interest in serving on the **Committee for the Arts**. I have issued you a 90 day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their meeting of March 26, 2013 and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Committee for the Arts. I greatly appreciate the hard work and dedication you and your colleagues offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk  
Mayor

EFFECTIVE MARCH 11, 2013

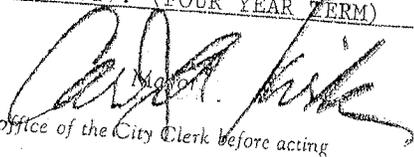
*The City of Gloucester, Massachusetts*

Dear Sinikka Nogelo, 608 Western Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you  
to the COMMITTEE FOR THE ARTS \_\_\_\_\_ of the City of  
Gloucester, Massachusetts \_\_\_\_\_

This is a 90 day temporary appointment. After City Council  
approval, term to expire 2-14-2017. (FOUR YEAR TERM)

Respectfully,

  
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting  
under this appointment.

Sworn in \_\_\_\_\_

By: \_\_\_\_\_

CITY CLERK  
GLOUCESTER, MA

13 APR 19 AM 8: 25

## *Sinikka Nogelo*

### Art Resume

- Exhibitor in the Cape Ann Museum's "Cape Ann Artisans at 30" exhibition, March 2 – May 26, 2013.
- Returning Exhibitor as a "Guest Artist" in the Khan/Good Morning Gloucester Gallery, Rocky Neck, from September 14 – 30, 2012. Also exhibited at GMGG in August, 2011.
- Featured Artist, Gloucester Stage Company 2012 Summer Artist Series, July, 2012
- Accepted into juried "SENE Art Festival" of Rhode Island, with celebration on April 11, 2012.
- Juried into membership of Cape Ann Artisans in 2011 and the 2012 Cape Ann Artisans Studio Tour.
- Joined Rocky Neck Art Colony in 2010. Exhibited work in Members Shows 2011 – 2013, including a juried group show at the Rocky Neck Art Colony Cultural Center, Aug. 2, 2012 – Sept. 4, 2012.
- Opened a studio at The Cripple Cove Studios, 97 East Main St., Gloucester, MA. In 2009.
- Exhibited in a group show of five artists in the Ward Mann Gallery in the summer of 2008.
- Member, seARTS.
- Over the course of a career in community television, produced arts specials, publicized arts activities and interviewed those involved in all aspects of the arts. Retired as Executive Director of Cape Ann TV in 2010.
- Produced the television documentary, "The Folly Cove Designers," with a grant from the Gloucester Arts Council, in cooperation with New England Cablevision Access Workshop. This documentary is currently running in the Folly Cove Room of the Cape Ann Museum.
- Hosted and produced "Arts Eye," a local public access television show featuring interviews and work of local artists.
- Was a founding member of the women artists' cooperative, Center and Main Gallery, Gloucester, MA in 1979. Also had solo shows at the Friend Gallery, Sawyer Free Library, and at Addison Gilbert Hospital. Exhibited in group shows at Boston City Hall, Marblehead Art Association, Salem Lyceum and Montserrat School of Art.
- Served on the Sawyer Free Library Art Advisory Committee for two years and supervised the painting by teens of a mural for the library.
- Was a panelist at a Montserrat School of Art program for young artists.
- After earning a B.A. in Sociology from Tufts University, Medford, MA, attended Montserrat School of Art in Beverly, MA for two years. Prior studies were at Rockport Art Association, The Museum School, Boston, and the Silvermine Guild in Norwalk, CT.

Sinikka is represented by Jensen Fine Arts, Brookline, MA, and welcomes visitors by appointment at her studio at:

Cripple Cove Studios  
97 East Main St., Gloucester  
978-761-3003  
[snogelo@yahoo.com](mailto:snogelo@yahoo.com)  
web: [www.sinikkanogelo.com](http://www.sinikkanogelo.com)

Sinikka also welcomes the public to the historic White Ellery House for a one-day installation "Tin – Relics and Remakes" scheduled for Saturday, August 3, 2013.

#### Summary Resume – Business and Community

- After nearly thirty years of service, retired in June, 2010 as Executive Director of Cape Ann TV, the community's public access station. Oversaw the station's transition to a 501 (c) 3 non-profit corporation after serving as Local Program Director for Cape Ann for Comcast, Adelphia, FrontierVision, and New England Cablevision. Earned numerous awards in television production. Hosted "Cape Ann Report" a weekly, live, magazine/interview program. Served on the Board of New England Women in Cable.
- Worked in various positions in business, from file clerk at 16, to payroll clerk, to administrative assistant. Did freelance work as a typographer/typesetter and paste-up artist, radio reporter, television reporter and independent producer. Was Asst. Professor of "English as a Foreign Language," U. of Asmara, Asmara, Ethiopia.
- Served as President of the Gloucester Rotary Club, 2008- 2009. Recipient of the Club's Paul Harris Service Award .
- Served as President of the Cape Ann Chamber of Commerce, 1999.
- Served on the Boards of Directors of Wellspring House, North Shore United Way, North Shore Regional YMCA, Cape Ann YMCA, and Gloucester Adventure, Inc. Served on the Young Women's Coalition, Gloucester Prevention Network, the Mayor's Drug Task Force, the Art Advisory Committee of the Sawyer Free Library, and the Mayor's Civic Center Advisory Committee.
- Grateful recipient of numerous community awards.
- Volunteer subject, Framingham Heart Study.

**Christine Pantano**

---

From: Sinikka Nogelo <snogelo@yahoo.com>  
Sent: Friday, March 01, 2013 2:40 PM  
To: Carolyn Kirk  
Cc: Christine Pantano  
Subject: Committee for the Arts

Dear Carolyn,

I've just met with Judith Hoglander and Dale Brown about the opening on the City's Committee for the Arts. After hearing the particulars of the Committee's mission, work and goals, I feel the position would be a good fit for me and I would be most pleased to serve, should you wish to appoint me.

Thank you for your consideration.

Sinikka

Sinikka Nogelo  
608 Western Avenue  
Gloucester, MA 01930  
978-525-3049  
[snogelo@gmail.com](mailto:snogelo@gmail.com)  
[www.sinikkanogelo.com](http://www.sinikkanogelo.com)

Sent from my iPad

- (1) Organize and direct volunteer efforts to keep Gloucester beautiful;
- (2) Keep the mayor and the appropriate city departments informed of the maintenance and beautification needs of public property;
- (3) Work with all city departments, including the department of public works, the department of parks and recreation, the school department, the conservation commission, and the waterways board, to keep Gloucester beautiful.

(Ord. No. 20-1996, § 1, 7-9-96)

**Sec. 2-507. Powers and duties.**

The powers and duties of the commission shall include the following:

- (1) To support and assist all city departments in their efforts to maintain a safe and clean environment;
- (2) To submit reports to the mayor and the appropriate city departments concerning the matters set forth in section 2-506 herein;
- (3) To submit plans for resolving problems concerning the matters set forth in section 2-506 herein to the mayor and the appropriate city departments; and
- (4) To render to the mayor, the city council and the appropriate city departments a full written report of its activities and its recommendations, not less than once a year.

(Ord. No. 20-1996, § 1, 7-9-96)

**DIVISION 10. COMMITTEE FOR THE ARTS**

**Sec. 2-508. Created.**

This is hereby created and established a committee to be known as the committee for the arts.

(Ord. No. 112-2000, § 1, 11-28-00)

**Sec. 2-509. Composition; appointment and terms of members.**

The committee for the arts shall consist of a minimum of five (5) members and a maximum of seven (7) members, one to be the mayor or his designee from time to time acting in his stead and the other four (4) to be residents of the city appointed by the mayor to serve staggered terms of four (4) years. The mayor in office shall continue his membership on the committee for the term for which he is elected.

(Ord. No. 112-2000, § 1, 11-28-00)

**Sec. 2-510. Qualifications of members; city officers not eligible except as mayoral designee from time to time.**

(a) At least three (3) of the appointed members of the committee for the arts shall have had experience in the arts by reason of vocation, avocation, or by membership in a private or public entity devoted to the arts.

(b) None of the appointed members of the committee for the arts shall hold any elected office.

(Ord. No. 112-2000, § 1, 11-28-00)

**Sec. 2-511. Chairman.**

The chairman of the committee for the arts shall be elected by majority vote of the membership.  
(Ord. No. 112-2000, § 1, 11-28-00)

**Sec. 2-512. Assistance of city officials, board and employees.**

The committee shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the committee. Further, the committee may request the services and assistance of any of the officials, boards, and through the mayor, employees of the city at all reasonable times when the committee determines that it requires the assistance and advice of such officials and employees in the performance of its duties.

(Ord. No. 112-2000, § 1, 11-28-00)

**Sec. 2-513. Duties.**

It shall be the duty of the committee for the arts to promote the arts, visual, written, performed and spoken, to foster within the community, a knowledge and appreciation of artistic endeavors, commercial or otherwise, to seek out private or public assistance by way of donations or grants and to do all appropriate acts that encourage the continuation of artistic endeavors within the city; to establish premises and offices and to spread the fame of local artists and educate the public.

(Ord. No. 112-2000, § 1, 11-28-00)

Secs. 2-514--2-559. Reserved.

**ARTICLE VI. FINANCE\***

**\*Charter reference(s)**--Provisions relating to council committee on budget and finance, section 2-9; provisions relating to municipal financial procedures, section 6-1 et seq.

**Cross reference(s)**--Ordinances promising or guaranteeing payment of money for the city or authorizing the issuance of any bonds of the city or any evidence of the city's indebtedness, or any contract or obligation assumed by the city saved from repeal, § 1-7(2); appropriation ordinances saved from repeal, § 1-7(14); ordinances levying or imposing taxes saved from repeal, § 1-7(15).

**State law reference(s)**--Municipal finance generally, M.G.L.A. c. 44, § 1 et seq.

**DIVISION 1. GENERALLY****Sec. 2-560. Fiscal year.**

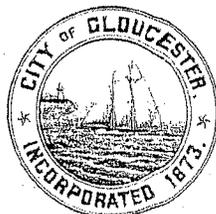
The city's fiscal year shall begin on the first day of July in each year and end on the thirtieth day of the following June in each year, including both days.

(Code 1970, § 2-1)

**State law reference(s)**--Fiscal year of cities, M.G.L.A. c. 44, § 56A.

**Sec. 2-561. Payroll procedure.**

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

March 19, 2013

Mr. John Fleming  
38 Harriet Road  
Gloucester, MA 01930

Dear Mr. Fleming:

I am pleased to reappoint you to a three year term as a member of the **Trust Fund Commission**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

I have issued you a 90 day temporary appointment, effective February 14, 2013, the date on which your current term expired. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk  
Mayor

cc: Mayor's Report to the City Council  
Jeffrey Towne, Chief Financial Officer

Enclosure  
CAK/c

EFFECTIVE FEBRUARY 14, 2013

**The City of Gloucester, Massachusetts**

Dear John Fleming, 38 Harriet Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you

to the TRUST FUND COMMISSION

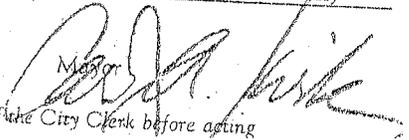
\_\_\_\_\_ of the City of

Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council  
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,

Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting  
under this appointment.

Sworn in \_\_\_\_\_

By: \_\_\_\_\_

Secs. 2-589--2-594. Reserved.

#### DIVISION 4. TRUST FUNDS

##### Sec. 2-595. Custodian.

The city treasurer shall be the custodian of all trust funds given or bequeathed for the benefit of the city or the inhabitants thereof and securities of such funds. He shall invest and reinvest them and expend therefrom moneys as directed by the board. The treasurer shall furnish a bond satisfactory to the board for the faithful performance of his duties.

(Code 1970, § 2-259)

**State law reference(s)**--Similar provisions, M.G.L.A. c. 41, § 46.

##### Sec. 2-596. Board of commissioners of trust funds--Creation; membership; purpose; officers.

(a) There is hereby created and established the board of commissioners of trust funds consisting of three (3) persons who are residents of the city at the time of their appointment. The board shall have the management of all trust funds given or bequeathed for the benefit of the city or the inhabitants thereof, unless the donor, in making the gift or bequest, shall otherwise provide.

(b) The members of the board of commissioners of trust funds shall be appointed by the mayor and confirmed by the city council. All members of the board shall be appointed for a three (3) year term. Vacancies shall be filled by the mayor with the approval of the city council.

(c) The board of commissioners of trust funds shall choose one of its members to be chairman and one member to be clerk.

(Code 1970, §§ 2-270--2-273)

**State law reference(s)**--Similar provisions, M.G.L.A. c. 41, § 45.

##### Sec. 2-597. Same--Powers and duties; reports.

(a) The board of commissioners of trust funds shall, so far as consistent with the terms of the trusts, manage and control the same, and distribute the income in accordance with the terms of the respective trusts.

(b) The board of commissioners of trust funds shall keep a record of its holdings and, at the close of each fiscal year, shall make a report to the mayor showing the total amount of the funds, and its investments, receipts and disbursements on account of the same, setting forth in detail the sources of the receipts and the purposes of the expenditures.

(Code 1970, §§ 2-273, 2-274)

**State law reference(s)**--Similar provisions, M.G.L.A. c. 41, § 47.

##### Sec. 2-598. Huntress Fund--Designation.

The fund of thirty-three thousand, five hundred five dollars and nine cents (\$33,505.09) given to the city by the late Joseph F. Huntress of Boston, together with the accumulated interest thereon, shall be called the "Huntress Fund."

(Code 1970, § 2-280)

**Sec. 2-599. Same--Investments and expenditures.**

The board of trustees of the Huntress Fund shall keep the fund, as well as any and all additions made thereto, safely invested. The board is hereby authorized to expend from the same such sums as are necessary for the proper care and management of the fund; provided, however, that no part or portion of the principal shall be expended without first having obtained the consent of the city council thereto.

(Code 1970, § 2-285)

**Sec. 2-600. Same--Records and reports of trustees.**

The board of trustees of the Huntress Fund shall keep a record of all of its activities and annually, at the close of each fiscal year, make a report thereof in full to the city council regarding the standing of the fund.

(Code 1970, § 2-286)

Secs. 2-601--2-649. Reserved.

**ARTICLE VII. CIVIL DEFENSE\***

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\*Editor's note--Sections 1--11 of a nonamendatory ordinance adopted Jan. 19, 1988, has been included herein at the discretion of the editor as Art. VII, §§ 2-650--2-660.

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**Sec. 2-650. Short title.**

This article shall be known and may be cited and referred to as the "Civil Defense Ordinance of the City of Gloucester."

(Ord. of 1-19-88, § 1)

**Sec. 2-651. Intent and purpose.**

(a) It is the intent and purpose of this article to establish an office that will insure the complete and efficient utilization of all the city's facilities and combat disasters resulting from attack or other emergency situations.

(b) The Gloucester Office of Civil Defense will be the coordinating agency for all activity in connection with civil defense; it will be the instrument through which the mayor may exercise the authority and discharge the responsibilities vested in him in the Appendix to Chapter 33 of the General Laws of Massachusetts, as amended, and this article.

(Ord. of 1-19-88, § 2)

**Sec. 2-652. Definitions.**

The following definitions shall apply in the interpretation of this article:

*Civil defense* shall mean the preparation for and the carrying out of all emergency functions, other than functions for which military forces other than the national guard are primarily responsible, for the purpose of minimizing and repairing injury and damage resulting from disasters caused by attack, sabotage or other hostile action; or by riot or other civil disturbance; or by fire, flood, earthquake or other natural causes. Said functions shall include specifically, but without limiting the generality of the



**CITY OF GLOUCESTER 2013  
CITY COUNCIL ORDER**

**ORDER:** CC#2013-015  
**COUNCILLOR:** Melissa Cox

**DATE RECEIVED BY COUNCIL:** 03/26/13  
**REFERRED TO:** O&A & TC  
**FOR COUNCIL VOTE:**

**ORDERED** that the Gloucester Code of Ordinances, Chapter 22 "Traffic", Sec. 22-270.1 "Resident Sticker Parking Only", as amended September 13, 2011 and April 10, 2012 (see Certificate of Votes attached), be **AMENDED** by **DELETING**: (Resident Sticker Parking Only May 1-September 15) #17-21 Commercial Street, westerly side, in a southerly direction to its intersection with Beach Court and Beach Court, both sides for its entire length; and by **ADDING** Resident Sticker Parking Only #17-21 Commercial Street, westerly side, in a southerly direction to its intersection with Beach Court and Beach Court, both sides for its entire length, and Fort Square, both sides for its entire length"; and further

**ORDERED** by **ADDING** Resident Sticker Parking Only on Beach Court, #17-21 Commercial Street and Fort Square shall be limited to residents, who have on a yearly basis beginning 60 days after the passage of this ordinance, filed a notarized application that they reside on these streets and that they operate a car registered at that residence. Such stickers shall be non-transferable; and further

**ORDERED** that this matter be referred to the Ordinances and Administration Standing Committee and the Traffic Commission for review and recommendation.

Melissa Cox  
Ward 2 Councillor

**CITY OF GLOUCESTER  
TRAFFIC COMMISSION**

CITY CLERK  
GLOUCESTER, MA

13 APR 24 AM 8:11

**A meeting was held on Thursday April 18th, 2013 at 6:00 p.m.  
in the Kyrouz Auditorium  
at Gloucester City Hall**

**The meeting was opened by Chairman Robert B. Ryan at 6:03 p.m. Also attending were members Larry Ingersoll, Anthony Bertolino and Robert Francis, City Councilor Melissa Cox and Beach Court resident Vito Demitri.**

***AGENDA***

*Order #CC2013-015 (Councilor Cox)*     **ORDERED** that the Gloucester Code of Ordinances, Chapter 22 "Traffic", Sec. 22-270.1 "Resident Sticker Parking Only", as amended September 13, 2011 and April 10, 2012 (see Certificate of Votes attached), be **AMENDED** by **DELETING**: (Resident Sticker Parking Only May 1-September 15) #17-21 Commercial Street, westerly side, in a southerly direction to its intersection with Beach Court and Beach Court, both sides for its entire length; and by **ADDING** Resident Sticker Parking Only #17-21 Commercial Street, westerly side, in a southerly direction to its intersection with Beach Court and Beach Court, both sides for its entire length, and Fort Square, both sides for its entire length"; and further

**ORDERED** by **ADDING** Resident Sticker Parking Only on Beach Court, #17-21 Commercial Street and Fort Square shall be limited to residents, who have on a yearly basis beginning 60 days after the passage of this ordinance, filed a notarized application that they reside on these streets and that they operate a car registered at that residence. Such stickers shall be non-transferable.

*There was much discussion on this matter. This question has been brought up previously for Beach Court and also other areas and has not been recommended. The infrastructure needed for 'neighborhood' parking restrictions would be difficult (printing of small lots of stickers, requirements, enforcement, duration of sticker etc.). Residents of these areas would not be able to have visitors to their homes. On street parking should be public for ALL city residents. The approval of one area would cause a domino effect with other areas coming forward with their own 'neighborhood' requests and putting a burden on regular resident parking. CC Cox asked to allow for time for the recent changes to parking in the area (resident only - year round) to take effect and see if problems still arise. Mr. Demitri felt that the resident only parking as it is now is not working. He feels*

*this is something that the neighborhood needs and said there is a fear of hotel employees taking up all the spaces in the future. A MOTION was made, seconded and PASSED to **NOT RECOMMEND** the order at this time. This would allow the City Council to have ward and neighborhood discussions and also to look into other communities that have 'neighborhood' parking to see how their rules and regulations work.*

**The meeting was adjourned at 6:45 p.m.**

**ROBERT B. RYAN, Chairman**

**LARRY INGERSOLL, Secretary**

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

April 2, 2013

Mr. Richard Rafuse  
9 King Philip Road  
Gloucester, MA 01930

Dear Mr. Rafuse:

I am pleased to appoint you to a three year term as an **Alternate** member of the **Zoning Board of Appeals**. Your appointment will be sent to the City Council for their meeting of April 9, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk  
Mayor

cc: Mayor's Report to the City Council  
James Movalli, Chair-Zoning Board of Appeals

Enclosure  
CAK/c

EFFECTIVE APRIL 2, 2013

**The City of Gloucester, Massachusetts**

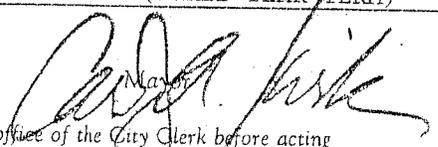
Dear Richard Rafuse, 9 King Philip Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you

an ALTERNATE member of the ZONING BOARD OF \_\_\_\_\_ of the City of  
Gloucester, Massachusetts \_\_\_\_\_ APPEALS

This is a 90 day temporary appointment. After City Council  
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in \_\_\_\_\_ By: \_\_\_\_\_

March 6, 2013

Dear Mayor Kirk,

I understand there is an opening on the board of appeals. I would very much like to be considered for the position.

Since retiring, I find I have the time to devote to such a position.

Thank you,

Rick Rafuse

Richard Charles Rafuse

9 King Philip Road  
Gloucester, Massachusetts 01930  
Telephone: 978-283-0100 Cell: 978-257-1853  
E-Mail: RRAPOTEK@AOL.COM

Professional Objectives

A challenging management or senior level administrator position that will utilize acquired skills in personnel management, fiscal and budgetary management, formal educational expertise and organizational development.

Education

Massachusetts College of Pharmacy, Boston MA  
1962, Bachelor of Science in Pharmacy  
Boston State College, Boston MA  
1970, Massachusetts Teacher Certification  
Salem State College, Salem MA  
1975, Master in Education in Guidance and Counseling  
Certification in Commonwealth of Massachusetts  
Pharmacist  
Director of Pupil Personnel Services  
Guidance and Counseling Secondary Level  
Secondary School Administration  
Secondary School Science

Experience

Pharmaceutical and Managerial

2004 to present

Director of Special Projects  
CVS Area 1 Region 2 District 6

2001 to 2004

CVS Pharmacy Trainer  
CVS Area 1 Region 2 District 6

1976 to 2001

Pharmacy Manager  
CVS Gloucester MA

1967 to 1969

Pharmacist  
Hospital Pharmacy Norwood MA

1962 to 1967

Pharmacist  
Garner Pharmacy Norwood MA

### Teaching

1970 to 1975

Oceanography, Biology, Earth Science  
Ipswich High School Ipswich MA

1969 to 1970

Introductory Physical Science  
East Weymouth Junior High School Weymouth MA

### Community Affiliations

2002 to present

Executive board member ACTION, Inc

1994 to 2002

Executive board member RSVP

1983 to 1984

Member Zoning Board of Appeals, Gloucester MA

1980 to 1992

Governor's appointment to Gloucester Housing Authority Board

1979 to 1982

Member of Professional Advisory Committee to Cape Ann

### Project

For Elderly, Department of Elder Affairs

1979 to 1982

Citizen member to Cape Ann Council for Children, subsidiary of  
State Office for Children

1978

Chairman of advisory committee of Gloucester Youth  
Committee

For selection of Gloucester Youth Coordinator

1977

Chairman, Gloucester Youth Committee

1976

Mayoral appointment to Mayor's Youth Committee

1975

Candidate for Gloucester School Committee

### Honors and Awards

Mayoral appointment to ACTION Inc. board of directors 2002,2004

Mayoral appointment to Gloucester Zoning Board of Appeals 1983

Presidential appointment to Commissioner's Committee of

Massachusetts

Chapter of the National Association of Housing and Redevelopment  
Officials 1982

Gubernatorial appointment as State Representative to Gloucester  
Housing Authority 1980,1986

Mayoral appointment to Cape Ann Project for the Elderly board of  
directors 1979

Mayoral appointment to Mayor's Youth Committee 1976

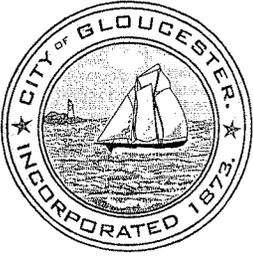
Executive Board Member of Massachusetts Association of Student  
Councils 1976

Executive Secretary, Northeastern Massachusetts Division of  
Student Councils 1975

Student Activities Coordinator, Ipswich High School, Ipswich MA  
1974,1975,1976

Senior Class Advisor, Ipswich High School, Ipswich,MA  
1974,1975,1976

Junior Class Advisor, Ipswich High School, Ipswich,MA 1973



## OFFICE OF THE CITY CLERK

9 Dale Avenue • Gloucester, Massachusetts 01930

Office (978) 281-9720

Fax (978) 282-3051

April 17, 2013

To: City Council President

Jackie Hardy

From: Linda T. Lowe, City Clerk *LTL*

Re: Hiring a Back Up Person for Committee Minutes and Council Vote under MGL  
Chap.268A sec. 20

---

This office has worked to obtain the services of an individual to take minutes for City Council Sub-Committee meetings from May 8, 2013 through June 20, 2013 while the Clerk of Committees handles minutes of all FY14 budget meetings and regular Council meetings in May and June 2013.

We are pleased that after searching, we have found a qualified individual in Jaimie Corliss who works for the City Health Dept. and who has experience preparing minutes for city committees. Because Ms. Corliss is a City employee we need to have the approval of the City Council under MGLc.268A sec.20(b) the state Conflict of Interest statute. The necessary state Disclosure forms required by MGLc.268Asec.20(b) are attached to this memo and have been signed by me and Ms. Corliss. As required by law, these services will be for less than 500 hours per calendar year and will not occur during Ms. Corliss's regular Health Dept. working hours.

I have discussed this matter with Personnel Director Sally Polzin and she is in agreement with this selection.

I am requesting your signed approval on behalf of the City Council.

Thank you.

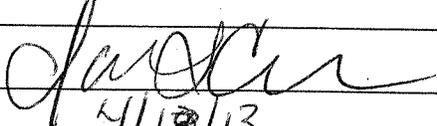
Attachment

Copies to: Sally Polzin, Personnel Director  
Jaimie Corliss

**DISCLOSURE BY MUNICIPAL EMPLOYEE  
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT  
AS REQUIRED BY G. L. c. 268A, § 20(b)**

MUNICIPAL EMPLOYEE INFORMATION	
Name of municipal employee:	Jaimie Corliss
Title/ Position	Grants, Principal Clerk - Health Dept - Gloucester
Fill in this box if it applies to you.	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	
Agency Address	
Office phone:	
Office e-mail:	
	Check one:    ___ Elected    or <input checked="" type="checkbox"/> Non-elected
Starting date as a municipal employee.	
<b>BOX # 1</b>  Select either STATEMENT #1 or STATEMENT #2.  Write an X beside your financial interest.	<p><b>ELECTED MUNICIPAL EMPLOYEE</b></p> <p>I am an elected municipal employee.</p> <p>___ <b>STATEMENT #1:</b> I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. <b>OR</b></p> <p>___ <b>STATEMENT #2:</b> I will have a new financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a municipal contract is:</b></p> <p>___ I have a non-elected, compensated municipal employee position.</p> <p>___ A municipal agency has a contract with me.</p> <p>___ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>___ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
<b>BOX # 2</b>  Select either STATEMENT #1 or STATEMENT #2.	<p><b>NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE</b></p> <p>I am a non-elected municipal employee.</p> <p><u>N/A</u> <b>STATEMENT # 1:</b> I had one of the following financial interests in a contract made by a municipal agency <u>before</u> I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract.</p>

<p>Write an X beside your financial interest.</p>	<p><b>My financial interest in a municipal contract is:</b></p> <p><input type="checkbox"/> A municipal agency has a contract with me, but not an employment contract.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p>-- OR --</p> <p><input type="checkbox"/> <b>STATEMENT # 2:</b> I will have a <b>new</b> financial interest in a contract made by a municipal agency.</p> <p><b>My financial interest in a municipal contract is:</b></p> <p><input type="checkbox"/> I have a non-elected, compensated municipal employee position.</p> <p><input checked="" type="checkbox"/> A municipal agency has a contract with me.</p> <p><input type="checkbox"/> I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization.</p> <p><input type="checkbox"/> I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.</p>
<p><b>FINANCIAL INTEREST IN A MUNICIPAL CONTRACT</b></p>	
<p>Name and address of municipal agency that made the contract</p>	<p><i>Office of the City Clerk</i></p>
<p>Please put in an X to confirm these facts.</p>	<p>"My Municipal Agency" is the municipal agency that I serve as a municipal employee.</p> <p>The "contracting agency" is the municipal agency that made the contract.</p> <p><input checked="" type="checkbox"/> My Municipal Agency is not the contracting agency.</p> <p><input checked="" type="checkbox"/> My Municipal Agency does not regulate the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency.</p> <p><input checked="" type="checkbox"/> The contract was made after public notice or through competitive bidding. <i>after extensive search</i></p>
<p>FILL IN THIS BOX OR THE BOX BELOW</p>	<p><b>ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.</b></p> <p>- Please explain what the contract is for.</p> <p><i>part time services as minute taker and back-up to regular clerk of committees - primarily during budget</i></p>
<p>FILL IN THIS BOX OR THE BOX ABOVE</p>	<p><b>ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.</b></p> <p>- Please identify the person or entity that has the contract with the municipal agency.</p> <p>- What is your relationship to the person or entity?</p> <p>- What is the contract for?</p>

What is your financial interest in the municipal contract?	- Please explain the financial interest and include the dollar amount if you know it.  <hr/>
Date when you acquired a financial interest	<hr/>
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it.  <hr/>
Date when your immediate family acquired a financial interest	<hr/>
<b>Write an X to confirm each statement.</b>	<p><b>FOR A CONTRACT FOR PERSONAL SERVICES –</b></p> <p>Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).</p> <p>I will have a contract with a municipal agency to provide personal services.</p> <p><input checked="" type="checkbox"/> The services will be provided outside my normal working hours as a municipal employee.</p> <p><input checked="" type="checkbox"/> The services are not required as part of my regular duties as a municipal employee.</p> <p><input checked="" type="checkbox"/> For these services, I will be compensated for not more than 500 hours during a calendar year.</p>
Employee signature:	
Date:	4/18/13

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

**FOR CONTRACTS FOR PERSONAL SERVICES ONLY:**

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

**CERTIFICATION BY HEAD OF CONTRACTING AGENCY**

<b>INFORMATION ABOUT HEAD OF CONTRACTING AGENCY</b>	
Name:	LINDA T. LOWE
Title/ Position	CITY CLERK
Municipal Agency:	Office of City Clerk
Agency Address:	City Hall Gloucester MA 01930
Office Phone:	978 281 9720
<b>CERTIFICATION</b>	
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	Linda T. Lowe
Date:	4/16/2013

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,  
BOARD OF SELECTMEN OR TOWN COUNCIL**

<b>INFORMATION ABOUT APPROVING BODY</b>	
Name:	CITY COUNCIL
Title/ Position	President City Council
Agency Address:	Gloucester City Council City Hall Gloucester MA 01930
Office Phone:	
<b>APPROVAL</b>	
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

Attach additional pages if necessary.  
File disclosure, Certification and Approval with the city or town clerk.



## CITY OF GLOUCESTER 2013 CITY COUNCIL ORDER

<b>ORDER:</b>	<b>CC#2013-018</b>
<b>COUNCILLOR:</b>	<b>Bruce Tobey</b>

<b>DATE RECEIVED BY COUNCIL:</b>	<b>04/09/13</b>
<b>REFERRED TO:</b>	<b>City Council</b>
<b>FOR COUNCIL VOTE:</b>	<b>04/23/13</b>

**ORDERED** that, under City Charter Sec. 9-7 "Advisory Questions to Voter", the following advisory ballot question, intended to promote in-depth and broad based community discussion as well as both comprehensive short-term and long-term planning for the future use of City-owned past and present elementary school buildings, be placed on the November 2013 municipal general election ballot: Shall the City proceed with the construction of a new West Parish Elementary School building?

Bruce Tobey  
Councillor at Large



Nineteen Harbor Loop  
Gloucester, MA 01930

TEL 978-282-3012  
FAX 978-281-4188  
jcaulkett@gloucester-ma.gov

CITY OF GLOUCESTER  
HARBORMASTER'S OFFICE

**Memorandum**

From: Jim Caulkett, Harbormaster  
To: Mayor Carolyn Kirk  
Date: April 9, 2013  
Subject: Mayor's Report to Council

Mayor Kirk,

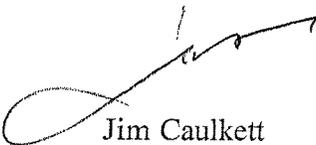
Will you forward in your next Report to Council the following recommended fee for the use of the launch to be added to Gloucester City Ordinance Chapter 10, Waterways Board, Section 10-51 (e) Fees

“Fees for the use of the Gloucester Launch shall be Three Dollars (\$3.00) per person per trip, with children 12 years of age or younger free.”

This recommendation was voted unanimously by the Waterways Board at the regular scheduled meeting of March 20, 2013

If you have any questions please feel free to contact me.

Sincerely,



Jim Caulkett

City Hall Annex  
Three Pond Road  
Gloucester, MA  
01930



TEL 978-281-9781  
FAX 978-281-9779  
tdaniel@gloucester-ma.gov

CITY OF GLOUCESTER  
COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Carolyn Kirk

FROM: Tom Daniel, Community Development Director  
Stephen Winslow, Sr Project Manager

RE: Proposed Gloucester Bicycle Ordinance

DATE: April 4, 2013

Heidi Wakeman of the Open Space & Recreation Committee has been working with this office and Councillor Cox on a proposal to establish bicycle lanes through Downtown Gloucester along Stacy Boulevard, Rogers Street and Main Street.

A draft ordinance has been circulated and discussed by this office with Mike Hale, DPW Director, Suzanne Egan, City Solicitor, Chief Campanello and the Traffic Commission.

The Traffic Commission voted on November 27<sup>th</sup> to move forward with the ordinance with a commitment with the understanding that the ordinance be reviewed after 6 months.

Mike Hale expressed conceptual support but noted that additional pavement markings would <sup>need</sup> an additional long-term commitment of funds to refresh the markings on a 1-3 year cycle. He suggested that the first installation be made with paint which is less expensive than thermoplastic material and can be more readily adjusted after the initial installation.

The Police Department expressed the need to be sure the installation furthers safety for bicyclists and motorists. We have attached an abstract of a recent study that indicates bicycle lanes and sharrows help reduce bicycle crash rates by 60%.

Suzanne Egan reviewed the draft ordinance and suggested clarifications and deletion of duplicative provisions. Find attached a revised draft based on her review.

We request that this revised version be submitted to the Council with an expression of support from the Administration. The Get Fit Gloucester! program will fund the initial paint installation with a portion of funds set aside for this purpose.

Ordered that the GCO ch. 22 (Traffic & Motor Vehicles) be amended by ADDING:

**SECTION 22-294 BICYCLE ORDINANCE**

**(a) Definitions**

**BICYCLE**

For the purposes of this chapter the term "bicycle" shall mean any wheeled vehicle propelled by pedals primarily by human power and operated by one or more persons

**BIKE LANE**

A lane on a street restricted to bicycles and so designated by means of pavement coloring, lines or other appropriate markings including contra-flow bike lanes.

**BIKE ROUTE**

A roadway shared by bicycles and other modes of transportation which may be designated by signs and/or pavement markings.

**BICYCLE SHARROW**

~~A pavement marking, established by the Manual of Uniform Traffic Control Devices, that indicates an appropriate location for bicycles to travel on a street.~~

**CYCLIST:** Person operating bicycle.

**DUAL-FLOW STREET**

A street or bicycle lane that allows bicycles to travel in the opposite direction of one-way motor vehicle traffic.

**(b) Obedience to traffic-control devices.**

Any person operating a bicycle shall obey the official traffic signals, signs, and other control devices applicable to vehicles, unless otherwise directed by a Public Safety Official.

**(c) Riding on Sidewalks**

According to Massachusetts General Law Chapter 85 Section 11:

- 1) Bicycles may be ridden on sidewalks when necessary in the interest of safety
- 2) Pedestrians have the right of way on all sidewalks. The operator of a bicycle shall yield to pedestrians in all traffic situations.
- 3) The operator of a bicycle shall give an audible warning before passing a pedestrian far enough in advance to allow the pedestrian time to react.

**(d): Business Districts Where Sidewalk Bicycling is Banned**

No person older than age fifteen and younger than seventy shall ride a bicycle on any sidewalk along the following streets:

STREET	SIDE	FROM	TO
Main Street	Both	220 Main Street	One Washington Street
HarborWalk	N/A	2 Commercial Street	25 Rogers Street
HarborWalk	N/A	39 Rogers Street	65R Rogers Street
Manuel F. Lewis Street	East	585 Rogers Street	255 Main Street

13 APR 23 AM 9:26  
CITY CLERK  
GLOUCESTER, MA

(e): Bicycle Lanes and Dual-Flow Streets

1) The Director of Public Works shall establish and maintain Bicycle Lanes upon the following streets:

**Schedule 22-294(e-1): Locations of Bicycles Lanes**

STREET	SIDE	FROM	TO
Western Avenue	South	97 Western Avenue	31 Western Avenue
Roger Street	South	9 Rogers Street	127 Rogers Street
Main Street	South	6 Rowe Square	5 East Main Street
Main Street	North	5 East Main Street	180 Main Street

2) The Director of Public Works shall post and mark the following Dual Flow streets:

**Schedule 22-294(e-2): Locations of Dual Flow Streets**

STREET	SIDE	FROM	TO
Nautilus Road	East	7 Bass Rocks Road	11 Nautilus Road
Bass Avenue	North	11 Nautilus Road	105 Bass Avenue

3) The Director of Public Works may post bicycle route signs and install bicycle sharrows.

(f) Bicycle Parking on the Public Way

- 1) Bicycles may be parked against a street sign pole, or on a bicycle rack or other facility or structure specifically intended for that purpose. Under no circumstances shall a bicycle obstruct the pedestrian path of travel or disability access ramps.
- 2) Bicycles are not permitted to be parked against: fire hydrants, hand railings, benches, trees and trash receptacles.
- 3) Abandoned bicycles may be removed and disposed from any public way or property by the City of Gloucester Public Works Department for public safety and maintenance purposes:

Ordered that the GCO ch. 22 (Traffic & Motor Vehicles) Section 22-242 by amended by ADDING subparagraph (17)

**Sec. 22-242. - Parking prohibitions; towing; immobilization; signs.**

No person shall stand or **park** or allow, permit or suffer any vehicle registered in his name to stand or **park** in any of the following locations:

++++

(17) any bike lane as provided by Section 22-294, any bike path and any bicycle parking facility.

CITY CLERK  
GLOUCESTER, MA  
13 APR 23 AM 9:26

CITY OF GLOUCESTER BICYCLE ORDINANCE  
DRAFT 5.1 – APRIL 2013 – FOR FURTHER CONSIDERATION BY THE ORDINANCE COMMITTEE

Ordered that the GCO ch. 27 (Traffic & Motor Vehicles) be amended by ADDING: *A NEW SEC.*

SECTION 22-294 BICYCLE ORDINANCE

(a) Definitions

BICYCLE

For the purposes of this chapter the term "bicycle" shall mean any wheeled vehicle propelled by pedals primarily by human power and operated by one or more persons

BIKE LANE

A lane on a street restricted to bicycles and so designated by means of pavement coloring, lines or other appropriate markings including contra-flow bike lanes.

BIKE ROUTE

A roadway shared by bicycles and other modes of transportation which may be designated by signs and/or pavement markings.

BICYCLE SHARROW

A pavement marking, established by the Manual of Uniform Traffic Control Devices, that indicates an appropriate location for bicycles to travel on a street.

CYCLIST: Person operating bicycle.

DUAL-FLOW STREET

A street or bicycle lane that allows bicycles to travel in the opposite direction of one-way motor vehicle traffic.

(b) Obedience to traffic-control devices.

Any person operating a bicycle shall obey the official traffic signals, signs, and other control devices applicable to vehicles, unless otherwise directed by a Public Safety Official.

(c) Riding on Sidewalks

According to Massachusetts General Law Chapter 85 Section 11:

- 1) Bicycles may be ridden on sidewalks when necessary in the interest of safety
- 2) Pedestrians have the right of way on all sidewalks. The operator of a bicycle shall yield to pedestrians in all traffic situations.
- 3) The operator of a bicycle shall give an audible warning before passing a pedestrian far enough in advance to allow the pedestrian time to react.

(d): Business Districts Where Sidewalk Bicycling is Banned

No person older than age fifteen and younger than seventy shall ride a bicycle on any sidewalk along the following streets:

STREET	SIDE	FROM	TO
Main Street	Both	220 Main Street	One Washington Street
HarborWalk	N/A	2 Commercial Street	25 Rogers Street
HarborWalk	N/A	39 Rogers Street	65R Rogers Street
Manuel F. Lewis Street	East	585 Rogers Street	255 Main Street

CITY OF GLOUCESTER BICYCLE ORDINANCE  
 DRAFT 5.1 – APRIL 2013 – FOR FURTHER CONSIDERATION BY THE ORDINANCE COMMITTEE

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3) The Director of Public Works may post bicycle route signs and install bicycle sharrows.

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- 2) Bicycles are not permitted to be parked against: fire hydrants, hand railings, benches, trees and trash receptacles.
- 3) Abandoned bicycles may be removed and disposed from any public way or property by the City of Gloucester Public Works Department for public safety and maintenance purposes:

Ordered that the GCO ch. 27 (Traffic & Motor Vehicles) Section 22-242 by amended by ADDING subparagraph (17)

Sec. 22-242. - Parking prohibitions; towing; immobilization; signs.

No person shall stand or ~~park~~ or allow, permit or suffer any vehicle registered in his name to stand or ~~park~~ in any of the following locations:

++++

(17) any bike lane as provided by Section 22-294, any bike path and any bicycle parking facility.

**CITY OF GLOUCESTER  
TRAFFIC COMMISSION**

**A meeting was held on Tuesday November 27th, 2012 at 6:00 p.m.  
in the third floor conference room  
at Gloucester City Hall**

**The meeting was opened by Chairman Robert B. Ryan at 6:00 p.m. Also attending  
were members Larry Ingersoll, Anthony Bertolino, Robert Francis and City  
Councilors Steven LeBlanc and Melissa Cox.**

*AGENDA*

Order #CC2012-060 (Councilor LeBlanc) Ordered that the GCO ch 22 (Traffic & MV's)  
Sec 22-291 (Tow Zones) be amended by ADDING:

Lincoln Avenue, from its intersection with Blynman Avenue, on the westerly side, to a  
point across from #15 Lincoln Avenue.

*After a discussion, a MOTION was made, seconded and PASSED to APPROVE the  
order, with wording as follows:*

*Lincoln Avenue, from its intersection with Blynman Avenue, on the westerly side, in a  
northerly direction, for 385 feet to a point across from #15 Lincoln Avenue.*

Order #CC2012-061 (Councilor LeBlanc) Ordered that the GCO Sec 22-287  
(Handicapped Parking) be amended by ADDING:

one space in front of #13 Granite Street

*NO VOTE was taken on this order as the TC found that there is already an ordinance in  
place for a sign that is presently not there. The TC recommends that the DPW install the  
sign to satisfy the ordinance.*

Order #CC2012-063 (Councilor Cox) Ordered that the GCO Ch 22 (Traffic & MV's) Sec 22-279 (Thirty Minute Parking), be amended by DELETING:

the space or spaces in front of #27 Commercial Street

and amending Sec 22-274 (Two Hour Parking Between Certain Hours) by ADDING:

the space or spaces in front of #27 Commercial Street between the hours of 8:00 a.m. and 6:00 p.m. Monday through Friday

*After a discussion and speaking to Councilor Cox, a MOTION was made, seconded and PASSED to APPROVE the order, with a combined zone with order #CC2012-064, thus making it one zone (under GCO ch 22 sec 22-277 One Hour Parking) with the wording and measurements suggested in the following order.*

Order #CC2012-064 (Councilor Cox) Ordered that the GCO Ch 22 (traffic & MV's) Sec 22-279 (Thirty Minute Parking) be amended by DELETING:

the space or spaces in front of #29 Commercial Street

and amending Sec 22-277 (One Hour Parking-Generally) by ADDING:

The space or spaces in front of #29 Commercial Street, except Saturdays and Sundays

*After a discussion and speaking with Councilor Cox, a MOTION was made, seconded and PASSED to APPROVE the order, combined with the previous order.*

*For the purposes of clarification, the new order for the zone should read:*

*Commercial Street, westerly side, from the intersection of Beach Court, in a southerly direction, 53 feet to the intersection of Pascucci Court. This order should be listed under Ch 22 sec 22-277 One Hour Parking.*

*The TC also brought to the attention of Councilor Cox a loading zone on Beach Court, that was granted for the former business at 27 Commercial Street (Cape Ann Brewery). The TC suggested that the Councilor take the steps to rescind this zone, thus enabling more parking in that neighborhood.*

*Also discussed was the current angle parking being done in the 27-29 Commercial Street area. The orders above are for parallel parking only. Councilor Cox may submit a future order to allow angle parking in front of #27 Commercial Street to increase area parking.*

Order #CC2012-067 (Councilor Cox) Ordered that the GCO Ch22, Article I, be amended by adding new sections 22-7 through 22-16 "Gloucester Bicycle Ordinance" based on the proposed draft ordinance (copy to be viewed at our meeting) and amend the GCO Ch 22 Sec 22-242 (Parking Prohibitions; Towing; immobilizations; signs) by adding new subsection (17) any bike lane established by the Director of Public Works as provided by Sec XXX, any bike path and bicycle parking facility

*After a discussion, a MOTION was made, seconded and PASSED to APPROVE the intentions of the draft proposal. The TC feels this ordinance will need to be revisited, for safety and traffic flow reasons, six months after it is approved by the City Council and paths, lanes and parking areas are established by the DPW Director. The TC also recommended that the City Council have final approval of any path, lane or parking area for bicycles that the DPW Director may propose.*

**The meeting was adjourned at 6:53 p.m.**

**ROBERT B. RYAN, Chairman**

**LARRY INGERSOLL, Secretary**

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## On-road bicycle facilities and bicycle crashes in Iowa, 2007–2010

Cara Hamann<sup>a</sup>, Corinne Peek-Asa<sup>b</sup>

<sup>a</sup> Injury Prevention Research Center, University of Iowa, 2186 WL, Iowa City, IA 52242, USA

<sup>b</sup> University of Iowa, College of Public Health, Department of Occupational and Environmental Health, S160 CPHE, 105 River St, Iowa City, IA 52242, USA

<http://dx.doi.org/10.1016/j.aap.2012.12.031>, How to Cite or Link Using DOI

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### Abstract

#### Purpose

An average of 611 deaths and over 47,000 bicyclists are injured in traffic-related crashes in the United States each year. Efforts to increase bicycle safety are needed to reduce and prevent injuries and fatalities, especially as trends indicate that ridership is increasing rapidly. The objective of this study was to evaluate the effect of bicycle-specific roadway facilities (e.g., signage and bicycle lanes) in reducing bicycle crashes.

#### Methods

We conducted a case site-control site study of 147 bicycle crash-sites identified from the Iowa Department of Transportation crash database from 2007 to 2010 and 147 matched non-crash sites. Control sites were randomly selected from intersections matched to case sites on neighborhood (census block group) and road classification (arterial, feeder, collector, etc.). We examined crash risk by any on-road bicycle facility present and by facility type (pavement markings—bicycle lanes and shared lane arrows, bicycle-specific signage, and the combination of markings and signage), controlling for bicycle volume, motor vehicle volume, street width, sidewalks, and traffic controls.

#### Results

A total of 11.6% of case sites and 15.0% of controls had an on-road bicycle facility. Case intersections had higher bicycle volume (3.52 vs. 3.34 per 30 min) and motor vehicle volume (248.77 vs. 205.78 per 30 min) than controls. Our results are suggestive that the presence of an on-road bicycle facility decreases crash risk by as much as 60% with a bicycle lane or shared lane arrow (OR = 0.40, 95% CI = 0.09–1.82) and 38% with bicycle-specific signage (OR = 0.62, 95% CI = 0.15–2.58).

#### Conclusions

Investments in bicycle-specific pavement markings and signage have been shown to be beneficial to traffic flow, and our results suggest that they may also reduce the number of bicycle-motor vehicle crashes and subsequent injuries and fatalities. As a relatively low-cost traffic feature, community considerations for further implementation of these facilities are justified.

## Highlights

► Impact of on-road bicycle facilities on crash risk is examined. ► Results suggest intersections with an on-road bicycle facility are more protective against crashes than those without. ► Results suggest bicycle-specific pavement markings are more protective against crashes than bicycle signage. ► The wider the index street (street motor vehicle was travelling on) the greater the risk of a bicycle-motor vehicle crash. ► Intersections where bicycle-motor vehicle crashes occurred had higher motor vehicle volume than control intersections.

## Keywords

Bicycles; Pedal cycles; Injury prevention; Environment; Crash; Bicycle facility

### Figures and tables from this article:

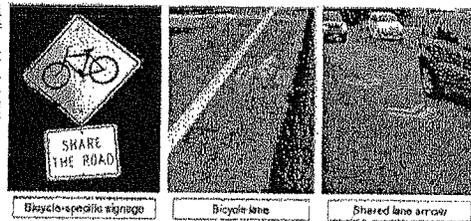


Fig. 1. On-road bicycle facilities photographed during study data collection, Iowa, June–October 2012.

[Figure options](#)

Table 1. Characteristics of case and control intersections, Iowa, 2007–2010.

	Case	Control
Avg	1.2	1.1
Obs	1.2	1.1

Avg = average; obs = observation.

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Table 2. Unadjusted conditional logistic regression models predicting bicycle crashes at intersections, Iowa, 2007–2010,  $N = 294$ .

	Case	Control
Ref	1.0	1.0
Avg	1.2	1.1
Obs	1.2	1.1

Ref = reference.

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Table 3. Predictors of bicycle crashes, multivariable conditional logistic regression, Iowa, 2007–2010,  $N = 294$ .

	Case	Control
Ref	1.0	1.0
Avg	1.2	1.1
Obs	1.2	1.1

Ref = reference.

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