

CITY OF GLOUCESTER Newell Stadium Building Committee
Meeting Minutes 3/21/2013

Present: Mike Carrigan, Chair, Joe Guzzo, Plumbing Insp, Building Inspector, William Goodwin, Gloucester High, Mark Cole, Operations Manager

Not Present: Kristen Michel, Dick Wilson, GFAA Representative, William Sanborn

Others: Stephen Winslow, Ellen Preston, Paul Ingram, Roger Corbin

Meeting Opened at 2:30 PM at Gloucester High School

A. Minutes

Motion by Bill Goodwin, 2nd by Mark Cole to approve meeting minutes of February 28, 2013
Approved 4-0

B. Design/Construction Oversight

CDM-Smith has submitted two invoices – one in the amount of \$21,631.47 for LSP / Environmental services and another in the amount of \$19,262.62 for Construction Administration and Resident Engineering. S. Winslow noted that for the LSP Services – soil management oversight has been substantially completed and the remaining contract balance for LSP services is sufficient to complete a Response Action Outcome filing to MA DEP under 21E.

For Construction Management and Resident Engineering, CDM-Smith submitted a letter noting the proposed shift of funds ~\$20,000 in funds from the Resident Engineering account towards Construction Management. The letter notes that should still leave 36 work-days for resident engineer with at least ~45 days of major work ahead. The Resident Engineer may not need to be on-site for all 45+ days for substantial completion. The Committee decided to monitor the situation to track the rate of draw down of Construction Management funds and the ongoing involvement of the Resident Engineer to ensure that overall CDM-Smith remains on budget for the completion of the construction phase of the project.

Motion by Mike Carrigan, 2nd by Mark Cole to pay CDM-Smith's invoices in the amounts specified above. Approved 4-0

C. Status of Construction

1. Bleachers: Bill Sanborn has reviewed the updated set of bleacher plans and provided verbal comments to CDM. The key comment related to calculations for the safe evacuation of the stands (egress). Other comments related to needing detail on handrail widths etc. [Note: CDM-Smith has forwarded an updated set of bleacher plans on March 22nd]. These plans need to be signed by next week to ensure fabrication of the bleachers and initiation of the installation of the bleacher foundation pad begins.
2. Field Turf: Northeast Turf has submitted turf marking plans that indicate all the corrections the City requested related to the location of the New Balance logo, addition of field hockey marking, shading of end zone lines and tick marks for lacrosse. The mid-field line also needs to be shaded for soccer. S. Winslow recommended approval of the revised March 1, 2003 plan with the comment regarding shading of the mid-field line.

Motion to approve by Mark Cole, 2nd by Bill Goodwin: Approved 4-0

3. Bathroom: United Concrete has all the City and CDM comments on the bathrooms. The pile drawings and foundation plans have been finalized. A building permit has yet to be filed. The level of electrical load for the bathrooms must be figure out. United proposed a 200-amp service while CDM-Smith called for 100-amp service. A 200-amp service may require a transformer upgrade that could cost an additional \$5000 to \$10,000. Bill Sanborn and Steve Winslow had commented that the electrical load calculations should include some extra capacity to add electric heaters. Ideally, the load saved by going to an LED scoreboard can be shifted to the bathrooms so a transformer upgrade is not necessary.

Sewer: the existing sewer lines along Leslie O'Johnson Road cannot be used for the new

bathrooms and really need to be redone to better serve the high school. Jay Jarouz of DPW is preparing a plan to lay-out a new sewer line and has dug a test pit that indicates that the sewer connection from the new bathrooms can be laid over the electrical conduit in LOJ to the new line. Once Heimlich submits a cost estimate S. Winslow will work with DPW to develop a Contract Amendment #4 to add this work to Heimlich's contract.

4. National Grid Easement: Heimlich noted that the Work Order to shift electrical services from the old transformer and scoreboard required the city to sign-off on a service agreement and new easements. National Grid indicated that they had sent the agreements in September and October last year. City Staff have no recorded of receiving that paperwork. S. Winslow has expedited the execution of the service agreement so power can be disconnected. Heimlich's electrical sub has paid the service agreement fee. MaryAnn Ryan of National Grid indicates that service will likely be disconnected the week of April 8th.

National Grid has also submitted the easement agreement to be processed by the land disposition committee. The committee needs to approve the easement by April 3rd for the April 9th Council meeting with plan to receive approval by April 23rd for the easement.

5. Steven Gerrior Memorial. Steven Gerrior was a GHS Football Player who served in Afghanistan. On the way back to his 2nd Tour of duty he was killed in a motorcycle accident while crossing the Annisquam Bridge. A memorial stone was dedicated about 10 years ago at GHS along with a memorial tree. Unfortunately the original tree and replacements have died. John Gerrior, Steven's father, has suggested that the memorial stone be moved to Newell Stadium and the flag pole be dedicated in Steven's honor. The Committee supports this suggestion provided that the School Department and City officials back this as well.

C. GFAA Fundraising / Donations

Roger Corbin continues to work to raise funds and has at least one lead on \$10,000 and other pledges towards maintenance.

D. Project Budget Status

Funds currently raised or pledged total \$3,604,043.

E. Construction Contract

Contract Amendment #3 has been executed. A small construction contingency exists.

F. Dedication

Mark Cole noted Jim Duggan's concern regarding the status of the dedication signage. The dedication committee is working on the lists of donors and concepts for the sign. S. Winslow reports that the Dedication Committee anticipates that a temporary mock-up will be produced for the dedication ceremony on September 6th.

G. Operations and Maintenance

Member discussed the need to establish a separate facilities committee to address operational needs of the new facility. Mark Cole has already received requests to use the facility. Rules and regulations need to be developed and approved by the City Council. The hours of operation and who will oversee the facility needs to be established.

Motion to adjourn by Bill Goodwin, 2nd by Joe Guzzo, meeting adjourned at 3:15 PM.