

## CITY COUNCIL STANDING COMMITTEE

**Budget & Finance Committee**

Thursday, April 4, 2013 – 6:00 p.m.

1<sup>st</sup> Fl. Council Committee Rm. – City Hall**-MINUTES-****Present: Vice Chair, Councilor Joseph Ciolino; Councilor Melissa Cox; Councilor Robert Whynott (Alternate)****Absent: Councilor McGeary****Also Present: Mary Richardson; Jim Duggan; Jeff Towne; Dr. Richard Safier; Jonathan Pope; Police Chief Leonard Campanello; Jim Hafey; Paul Keane****The meeting was called to order at 6:00 p.m.**

1. *Reappointments: Trust Fund Commission TTE 02/14/16 John Fleming, Michael Sanborn  
And update by Commission on the status of the Trust Funds of the City*

**This matter is continued to May 9, 2013.**

2. *Memorandum and relevant information from Superintendent of Schools re: Proposed Statement of Interest For Gloucester High School to the Massachusetts School Building Authority (MSBA)*

**Dr. Richard Safire**, Superintendent of Schools noted that the School Committee recently voted to resolve to place a Statement of Interest through the Massachusetts School Building Authority (MSBA) for repairs to the high school which include the rehabilitation of the #1 boiler; replacement of roof top heating and cooling unit; motor replacement for upwards of one hundred (100) univent and supply/exhaust motors; replacement of a primary house pump that is responsible for supplying water circulation throughout the building; a new exhaust air supply system for the Science Wing to ensure air quality; a compressor for the building's HVAC system; piping in the boiler room which requires repair and replacement; masonry sealing in the Science Wing exterior façade which currently takes in precipitation causing damage to interior surfaces including floors and replacement of balances and locks for all double-hung windows.

In order for the Statement of Interest to be accepted, **Dr. Safier** explained, it requires the approval of the School Committee which already took place, and requires City Council approval. He noted the deadline for submission to the MSBA is April 10<sup>th</sup>. In order for this to go through the district has to submit minutes of the School Committee meeting and, if approved, the City Council certification by the City Clerk that the vote was duly recorded and dated. The estimated cost, **Dr. Safier** reported, for this work at the high school is \$420,000. The school district would like to take advantage of the opportunity to go through MSBA because 48.27 percent of the cost of these projects would be reimbursed if accepted by the MSBA.

**Jonathan Pope**, School Committee chair said these issues have been lingering for a long time at the high school; and there is pressure to resolve these issues as there is a level 3 grievance from the Gloucester Teachers Association about working conditions at the high school which includes many of these items as some items that have been found to be necessary for repair.

**Councilor Ciolino** noted the Council approved funds for the field house roof repair and asked what the status was on the floor of the field house. **Mr. Pope** said temporary repairs have been made which appear to be holding. **Jim Hafey**, Facilities Manager added that the patches are holding to allow the DPW to come up with a system for injecting high density foam underneath the floor which will alleviate the problems being experienced. It is not a permanent solution, but it will be a good solution for the time being, he said.

**Councilor Cox** asked where the district was in evaluating the school buildings overall as it seemed like a nickel and diming method she said. **Dr. Safier** said the district is in the process of putting together an RFP for assessment and audit of the school facilities, of the other four elementary schools as West Parish has already been studied. The educational space assessment is estimated to cost \$20,000. He said the Council could anticipate that request to come forward through the Mayor's Report at the next City Council meeting. He added that moving forward there will be a 10 year plan created. **Councilor Ciolino** noted this is simply permission to submit a Statement of Interest and that no money was changing hands at this time.

**MOTION: On motion by Councilor Cox, seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the following Resolution:**

**“RESOLVED: Having convened in an open Meeting on April 9, 2013, the Gloucester City Council of the City of Gloucester, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 9, 2013, for the Gloucester High School located at 32 Leslie O. Johnson Road which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future;**

**Priority #5: “Replacement, renovation, or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.”**

**The deficiencies included in this project include the following:**

- **Rehabilitation of the #1 boiler;**
- **Replacement of roof top heating and cooling unit;**
- **Motor replacement for upwards of one hundred (100) univent and supply/exhaust motors;**
- **Replacement of a primary house pump that is responsible for supplying water circulation throughout the building;**
- **A new exhaust air supply system for the Science Wing to ensure air quality;**
- **A compressor for the building’s HVAC system;**
- **Piping in the boiler room which requires repair and replacement;**
- **Masonry sealing in the Science Wing exterior façade which currently takes in precipitation causing damage to interior surfaces including floors; and**
- **Replacement of balances and locks for all double-hung windows;**

**And hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in now way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Gloucester to filing an application for funding with the Massachusetts School Building Authority (and to be signed and dated by the President of the City Council).”**

**3. *Memorandum, Grant Application & Checklist from Police Chief re: 2009-2010 Grant Program from EOPSS Port Security Grant Program***

**Police Chief Leonard Campanello** informed the Committee that on March 13, 2013 he was made aware of a 2009-2010 Port Security Grant Program from the Massachusetts Executive Office of Public Safety (EOPSS) that the deadline had been extended to March 19, 2013 and is the most unique he had every seen. The Transit and Port Security Grants Coordinator contacted the Police Department and asked they submit a proposal by 5 p.m. on March 18, 2013. The grant was awarded on March 27<sup>th</sup>. He said that the signature from the State on the contract in the latest packet of information on the grant filed with the Committee today has not been signed by the EOPSS Executive Director, Ellen Frank yet. Her signature is expected any second starting yesterday morning. He asked this be approved for recommendation to the Council with the condition that the signed document be presented to the City Council at their Tuesday evening meeting of April 9<sup>th</sup>. The grant award of \$127,335.50 to be used to repower the police harbor patrol boat by purchasing two new engines; purchase 2 Chevrolet pick up trucks with tow packages for use in patrolling the harbor and off road as well as towing the Police boat; a thermal imaging system (night vision) for the boat and a hand-held laser radar unit. **Chief Campanello** said the bottom line is that the federal government wants the funds expended by April 30<sup>th</sup> and all reimbursements applied for by May 30<sup>th</sup> which is why this has gone on so quickly. These engines for the boat and trucks were the items he applied for in the free cash requests which were denied. This, he said, is an excellent opportunity to obtain that very equipment to enhance security of the harbor that now won’t cost the city a dime. **Councilor Ciolino** asked if the trucks can be in hand by the 30<sup>th</sup>. He said the P.O.’s will be ready on the 10<sup>th</sup> and the department has identified where these items are. He said the items have to be purchased through a bidding process that is out of state. **Mary Richardson**, Assistant City Auditor made clear that she can’t set up the account until the Mayor has signed the Certificate of Vote. The only condition on the grant is that the funds must be spent by April 30, 2013.

**Councilor Cox** asked why the boat needs engines. **Chief Campanello** said the boat engines on the boat now have 850 hours, and the two engines are under powered and were maintained only sporadically. The new engines will have a maintenance contract. There is no radar on the boat currently and this equipment will to enhance law enforcement. The Chief said now the officers will be able to give tickets with accurate speeds. **Councilor Ciolino** mentioned that the Annisquam River has a great deal of speeding on it by recreational boats and asked the department to coordinate with the Harbormaster's office to help control speeding there. **Chief Campanello** said the Mayor and the Council will be very pleased with the implementation of the harbor patrol boat this summer. The Chief said if the Harbormaster needs assistance, the Police patrol boat will provide it as the department can. This Police boat will be strictly used for boater safety situations and law enforcement purposes.

**MOTION: On motion by Councilor Whynott, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council to permit the Gloucester Police Department to apply for a federal pass through Department of Homeland Security for FFY2009-2010 from the Massachusetts Executive Office of Public Safety (EOPSS) Port Security Grant estimated to be \$159,937.**

**MOTION: On motion by Councilor Whynott, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council in accordance with MGL c. 44, §53A, to accept \$127,335.50 (One Hundred Twenty-Seven Thousand Three Hundred Thirty-Five Dollars and Fifty Cents) federal pass through Department of Homeland Security for FFY2009-2010 from the Massachusetts Executive Office of Public Safety (EOPSS) Port Security Grant for the purchasing of equipment to improve Gloucester's Port Security conditioned upon receipt of a signed grant contract by the Executive Director of EOPSS at the April 9, 2013 City Council meeting.**

**4. *Loan Authorization & Free Cash Appropriation for City's Commercial Street/Fort Square Infrastructure Project***

**Mr. Duggan** noted Paul Keane, City Engineer and from AECOM, the City's design consultant for the Commercial Street/Fort Square infrastructure project, Don Chelton, Vice President and Doug Gove, Project Manager, were present. He said that this project is for the City to make the necessary improvements for the entire neighborhood which will give the area's businesses to expand and invest in their properties. He mentioned the budget outlined to the Committee in a memo in their packet (on file). With the Council's authorization, he requested a public hearing be scheduled for April 23<sup>rd</sup>. On a DPW project such as this, the City will conduct a neighborhood meeting working with Councilor Cox within whose ward this project will take place. That meeting will be on April 17<sup>th</sup> at the American Legion building for the convenience of the residents and businesses in the area from 5:00 – 7:00 p.m. set up as a rolling style meeting with storyboards staffed with professionals at each board so people can come in and out at their leisure to ask questions and to engage AECOM and City staff.

**Don Chelton**, Vice President of AECOM submitted three plans for review, an aerial view of the project area and two schematics and outlined the infrastructure project as follows:

- Page 1 - Aerial View shows that the project begins at Tally's Corner, includes all of Commercial Street to its terminus at the water and also includes Beach Court and Pascucci Court and Fort Square.
- The second page is a schematic plan which indicates an upgrade of the utilities: the existing water, sewer and drainage will all be upgraded. This plan shows the beginnings of the project from Tally's Corner extending almost to the intersection of Fort Square. From Tally's Corner, down Commercial Street to Beach Court, a new water main will be installed. Along Beach Court there will be a new water main and a section of new sewer. On Commercial Street from Beach Court heading towards Fort Square there will a new sewer, force main, water and drainage system to be installed. Along Pascucci Court there is no existing sewer. The plan is to upgrade the water there.
- The third plan view picks up from the second plan view and shows the balance of Commercial Street and Fort Square to Cape Pond Ice Company plans are for a new sewer, new force main, water main and new drainage. From Cape Pond Ice Company to the terminus of Commercial Street are plans for a new sewer, water and drainage. There is no force main in that particular section. Across from the Cape Pond Ice Company are plans to build a new sewerage pump station. All the sewerage along Commercial Street and Fort Square will be collected and discharged to the new pump station at 91 Commercial Street. Flow will be collected at the pump station and pumped via force main back up to the intersection of Commercial Street with Beach Court. For the Fort Square area itself, plans are to provide for new water, sewer and drainage in that area with no force main required.

- The plans are to rebuild the roadways through the entire area after the construction. The planned schedule is to advertise the job for bid in early May 2013 and accept bids in June 2013 and award a contract and start construction in the early part of July 2013. The first phase of the project is anticipated to run from July 2013 to October 2014. There will be a pause in the program; and the final reconstruction of the roadways will take place 2015, after the construction of the hotel which consists of additional paving work so that the heavy construction equipment from that site will not disturb the brand new pavement.

**Mr. Duggan** spoke to the funding sources for the \$7.5 million budget to accomplish the infrastructure project:

- A \$3 million funding source from MassWorks. The City has submitted a pre-contract form. The requirement is the City will bond the entire project. MassWorks will also want confirmation from the developer's portion of the \$1.4 million that was committed by Beauport Gloucester LLC. Once the City Council has voted the bond authorization and a confirmation of commitment from the developer, MassWorks will approve the \$3 million in the form of a reimbursable grant.
- The City is also using \$500,000 of free cash from water and \$500,000 from sewer and the rest will be bonded.

**Councilor Cox** noted on the second page of the three page submission that there is a line in green representing the proposed drain. She said she assumed that drain was under the Mortillaro building. **Mr. Chelton** said the plan is to replace that drain in kind. **Councilor Cox** said she understood Mr. Mortillaro has not given his permission for the City to that; and was the City still working with Mr. Mortillaro to obtain permission. **Mr. Duggan** said it is hoped to continue to work with Mr. Mortillaro's attorney to come to a mutual agreement on that drain work. If he refuses for the City to do the work in kind, it is okay.

**Councilor Cox** asked if any of this work help with flooding in front of the dental building and the restaurant on Commercial Street at Beach Court. **Mr. Chelton** said the flooding is a result of the tidal area and elevation. He explained it is the lowest part of the area and nothing can be done about it. **Councilor Cox** asked where the City is with the completion of the infrastructure plans. **Paul Keane**, City Engineer said the infrastructure plans are at about 90 percent. The plans will be available at the neighborhood meeting and that they consider the plans 100 percent when the project is ready to go to bid. He noted that there is a ConCom hearing on April 17<sup>th</sup> also related to the plans; but, he said, in terms of design, this is it; there are no big changes coming. **Mr. Duggan** added that to go to 90 to 100 percent, any changes would be almost unrecognizable. Mr. Keane confirmed a lot of it is dates and things like that.

**Councilor Cox** pointed out that Pascucci Court is a private road and noted a blue line on the plan suggests a water line replacement. **Mr. Keane** said the City owns the water line, and the City has an easement, he said. **Councilor Cox** went over the matter of the paving after the project is completed. Paving, she said, will somewhat be done after Phase 1. **Mr. Chelton** said the roads after Phase 1 will have a binder course on them and will be a fully travelled way. The second phase is just to put the finish coat on after the hotel is constructed.

**Councilor Cox** asked when is the hotel developer's portion of committed funds supposed to be in to the City to Mass Works' satisfaction. **Mr. Duggan** explained that one third is due when a building permit is issued; one third is due six months later; and the last third is due upon the issuance of a Certificate of Occupancy. He assured that this was acceptable to MassWorks and said that the Mayor worked hard to get the confirmation from Secretary Bialecki of Mass. Housing & Urban Development on this fact. **Councilor Cox** asked if something went awry with the hotel, the developer committed to this \$1.4 million which is on a schedule for submission to the City based on construction benchmarks. Mr. Duggan said it is not a condition. The developer already submitted \$600,000 for AECOM's engineering consulting services. MassWorks wants to be sure the developer has an investment in the City's infrastructure work. It will be a three-party agreement, the City, developer and the State. If something changes because of appeals, it would be the City's responsibility to work that out. This project is separate from the hotel. It is a public works project which is investing in the infrastructure in the neighborhood as a priority whether the hotel goes up or not. **Councilor Cox** confirmed the reimbursement by the developer is based on benchmarks. **Mr. Duggan** said the developer has reassured the Administration they will move ahead. **Councilor Cox** reiterated the grant is based partially on receiving the developer's funds is based on benchmarks.

**Councilor Whynott** remarked the infrastructure project has to be done even if a hotel was not going into the Fort. Nothing is ever set in concrete; but they must act in good faith.

**Councilor Ciolino** noting the Mortillaro property issue asked what is involved. **Mr. Keane** said there is a drain line that goes through Mortillaro property that the City has an easement for but it is not defined on a plan. The pipe can be replaced in-kind where it is according to General Counsel. They still have to occupy some space to do that work. He has not heard personally that Mr. Mortillaro has opposed that work. He noted the pipe is in very poor condition and discharges straight into the harbor. In small storms at low tide the drainage improvements will have a much better function. It is when there is a high tide event; the biggest possible pipe will not make a difference. In a

high tide with the worst case scenario there will be some flooding, he confirmed and said it is a tidal issue.

**Councilor Ciolino** noted Fort Square and Pavillion beach have an outfall pipe and if it was being replaced.

**Mr. Keane** said existing pipes can be replaced. A new pipe requires a license. A piece of seawall of 65 feet to the new playground seawall – that is part of the funding request but is not yet in AECOM’s contract because it wasn’t identified at that time. When the seawall is replaced the pipe will be replaced. It is connected to the existing pipe.

**Councilor Ciolino** asked about the pumping station. **Mr. Keane** said it would be underground chamber which **Mr. Chelton** confirmed. The pumping station above ground will have an emergency generator with a weatherproof enclosure so there is an ability to treat with a power outage. **Mr. Duggan** added when meeting with Councilor Cox and two business owners who said they would very much like a turnaround for trucks be made available in that area. The consultants said there were too many reasons which made it necessary to have the pumping station placed there. Whatever area is not utilized for the pump station will be paved over to help the businesses to use it as a turnaround area to some degree. Any space that is picked up will be helpful. **Doug Gove**, AECOM Project Manager said there would be about a 5 to 10 feet estimated gain in pavement there.

**Councilor Cox** asked on the Commercial Street side over by the water near #110, are there currently water and sewer pipes there now, which **Mr. Keane** confirmed and said the pipes are being replaced. **Mr. Duggan** said it would be beneficial when that property is to be sold and will allow the buyer to hook up immediately to the City system and start up immediately.

**Councilor Ciolino** asked if the property where the pumping station is going if the ground had been tested for contaminants. **Mr. Gove** said all the soil is being removed and the rock will be demolished to the necessary level. There are very few contaminants, nothing significant, he said and it was not petroleum based products. **Councilor Cox** asked about the cinderblock wall at the back of the site. **Mr. Chelton** said another retaining wall will be constructed to provide support.

**Mr. Towne** noted he had helped draft the financing plan for this project confirming to the Committee that the project will add very little to the sewer and water rate and some will be on the General Fund for 20 years.

**Mr. Duggan** added the start date of the project will be right after the Fiesta as the City did not wish to interfere with this important City tradition. **Councilor Ciolino** said there will need to be an action plan to keep neighborhood streets open as it is too critical to the business and residents there. **Councilor Cox** asked what would be done about June 2014 Fiesta. **Mr. Chelton** said there will be prohibitions in the contract to shut down during Fiesta. **Mr. Keane** noted there were the same provisions in the water contract last year to stop prior to and pick up after Fiesta. **Councilor Ciolino** said he thought that project worked out well. There was a City contact; there was advanced notice; and the neighborhoods were cleaned up afterward.

**MOTION: On motion by Councilor Cox, seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council that \$500,000 (Five Hundred Thousand Dollars) be appropriated (2013-SA-117) from the Water Fund Retained Earnings-Free Cash Account #610000.10.000.35900.0000.00.000.00.000 to Fort Square Project Transfer In-From Enterprise Fund, Account #320022.10.996.49700.0000.00.000.00.040 to fund a portion of the water infrastructure costs of the Fort Square-Commercial Street Infrastructure Project.**

**MOTION: On motion by Councilor Cox, seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council that \$500,000 (Five Hundred Thousand Dollars) be appropriated (2013-SA-118) from the Sewer Fund Retained Earnings-Free Cash Account #600000.10.000.35900.0000.00.000.00.000 to Fort Square Project Transfer In-From Enterprise Fund, Account #310025.10.996.49700.0000.00.000.00.040 to fund a portion of the sewer infrastructure costs of the Fort Square-Commercial Street Infrastructure Project.**

A. General Fund Loan Authorization

**MOTION: On motion by Councilor Cox, seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the following General Fund Loan Authorization:**

**Ordered: That up to \$3,075,000 (Three Million Seventy-Five Thousand Dollars) is appropriated for improving roads, drainage, sidewalks, seawall replacement and streetscapes, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$3,075,000 (Three Million Seventy-Five Thousand Dollars) under Chapter 44**

of the Massachusetts General Laws or any other enabling legislation; that the Mayor is authorized to contract for and expend any federal, state or private aid available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount of any aid received such prior to the issuance of bonds or notes under this order; and that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes; AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

B. Water Fund Loan Authorization:

**MOTION:** On motion by Councilor Cox, seconded by Councilor Whynott, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the following Water Fund Loan Authorization:

**Ordered:** That up to \$1,225,000 (One Million Two Hundred Twenty-Five Thousand Dollars) is appropriated for the purpose of financing the construction of the following water pollution abatement facilities: water system improvements, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$1,225,000 (One Million Two Hundred Twenty-Five Thousand Dollars) and issue bonds or notes therefor under Chapter 44 of the Massachusetts General Laws, or any other enabling legislation and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; and that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project; that the Mayor is authorized to contract for and expend any federal state or private aid available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount of any aid received such prior to the issuance of bonds or notes under this order; and that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes' AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

C. Sewer Fund Loan Authorization:

**MOTION:** On motion by Councilor Whynott, seconded by Councilor Cox, the Budget & Finance Committee voted 3 in favor, 0 opposed to recommend to the City Council the following Sewer Fund Loan Authorization:

**Ordered:** That up to \$2,200,000 (Two Million Two Hundred Thousand Dollars) is appropriated for the purpose of financing the construction of the following sewer pollution abatement facilities: sewer system improvements, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$1,200,000 (Two Million Two Hundred Thousand Dollars) and issue bonds or notes therefor under Chapter 44 of the Massachusetts General Laws, or any other enabling legislation and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; and that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Mayor is authorized to enter into a project

regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project; that the Mayor is authorized to contract for and expend any federal state or private aid available for the project, provided that the amount of th authorized borrowing shall be reduced by the amount of any aid received such prior to the issuance of bonds or notes under this order; and that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes; AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

**5. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization And Auditor's Report***

**Ms. Richardson** reviewed the Auditor's Reports with the Committee and noted that with encumbrances the City's Snow & Ice account is \$599,807.92 overdrawn which she said was expected. The Auditor's office will look to the departments to see if this money can be made up from their budgets as the fiscal year winds down so as not impact the City's tax recap.

**A motion was made, seconded and voted unanimously to adjourn the meeting at 7:15 p.m.**

**Respectfully submitted,  
Dana C. Jorgensson  
Clerk of Committees**

**DOCUMENTS/ITEMS SUBMITTED AT MEETING:**

- **Three page document from AECOM with an aerial photograph of the Fort; and two pages of plans for the infrastructure project from Don Chelton, Vice President of AECOM**