

**CITY OF GLOUCESTER**  
**Board of Health**  
**Minutes of the Meeting**  
**February 7, 2013**  
**CATA Training Room**  
**3 Pond Road**  
**Gloucester, MA 01930**

Board members present: Chairperson: Dr. Richard Sagall; Vice–Chairperson: Robert Harris; Joe Rosa, and Claudia Schweitzer. Present from the Health Department: Public Health Director: Noreen Burke; Manager of Environmental Health: Max Schenk. Public Health Nurse: Chassea Golden-Robinson. Absent: Frederick Cowan

**PUBLIC ORAL COMMUNICATION**

There was no “Public Oral Communication”.

**MOTION** by Mr. Rosa that the Gloucester Board of Health approve the Minutes of the Meeting of January 10, 2013 as written. **Seconded** by Ms. Schweitzer. **CARRIED**.

**MANAGER ENVIRONMENTAL HEALTH, PUBLIC HEALTH DIRECTOR,**  
**& PUBLIC HEALTH NURSE REPORTS**

Presented by Noreen Burke, Max Schenk & Chassea Robinson

CAPE ANN TELEVISION- *Ms. Burke* thanked Chairperson Sagall for interviewing her for the Cape Ann Television Program. She stated that she also did a flu update on the program a couple weeks ago.

NEW CHAIRPERSON AND VICE-CHAIRPERSON- *Ms. Burke* reported that she will be meeting with the new Chairperson and the new Vice-Chairperson to get acquainted. She asked that Mr. Harris be available during the day in the event that the Chairperson is unavailable.

CITY COUNCIL MEETINGS- *Ms. Burke* encouraged any board members that are available to accompany her to City Council meetings. She stated that she just attended the Budget and Finance meeting to request permission of the Opiate Intervention Grant and the Shingles vaccine. She stated that the Shingles vaccine was the only item that was picked from the list for the Free Cash money from the City.

ORDINANCE AND ADMINISTRATION MEETING- *Ms. Burke* reported that she attended the Ordinance and Administration subcommittee meeting led by Councilor Theken. She stated that they were interviewing the department heads some of whom were up for reappointment. She stated she attended the meeting with Karin Carroll and Chairperson Sagall to discuss mutual aid. *Mr. Rosa* suggested that the board get some guidance from the MAHB on how to handle particular issues. She stated that she would like a board member to attend the City Council meeting on February 12<sup>th</sup>. *Ms. Schweitzer* stated that she could attend that meeting.

GRANTS- *Ms. Burke* stated that the City Council approved their request to move forward on the Opiate Intervention Grant. She stated that the funding is changing towards a regional proposal so communities will have to cluster together. She stated that she is discussing the grant partnership with Danvers and Beverly.

MARIJUANA DISPENSARIES- *Ms. Burke* stated that MDPH has determined that marijuana dispensaries are a complicated issue and they are requesting more time to deal with the issue. She stated that the

Gloucester Planning Board is requesting a moratorium on marijuana dispensaries.

MOSQUITO CONTROL FORUM- *Ms. Burke* reported that *Mr. Schenk* and she are pressing ahead with mosquito control recommendations to the Mayor. She stated that there is a regional public forum on March 7, 2013 at Cruiseport from 6-8; she invited board members to attend the forum with her.

GET FIT GLOUCESTER- *Ms. Burke* stated that she attended the Mass Partnership for Health Promotion and Chronic Disease Prevention with Steve Winslow. She stated that the forum focused on healthy eating and active living. She stated that she invited Steve Winslow to the March meeting.

AIR TESTING AT GHS- *Mr. Schenk* stated that there were some concerns about mold in the field house at the Gloucester High School. He stated that he spoke with Superintendent Saffier and there has been air testing done. He stated that there were some mold spores present. He stated that the mitigation they are doing now will deal with the situation. He stated that they will continue to monitor the situation.

TOBACCO REGULATIONS- *Mr. Schenk* thanked *Mrs. O'Hanley* for her work on the Tobacco Regulations. He stated that the providers have all been notified and there will be an ad in the paper notifying providers of the new regulations.

SEPTIC PROJECTS- *Mr. Schenk* reported that the owner of the Sea Breeze estate septic proposal came into the Health Department and has decided to look into a three or four mansion plan. He stated that Magnolia Reach project was bought out and they are moving forward with the development of the site. He stated that Lobsta Land has started construction in their septic installation.

TRAINING OPPORTUNITIES- *Mr. Schenk* reported that they have been looking into different opportunities for staff of the Health Department. He stated that they are trying to have *Mr. Dustin* complete the licensed soil evaluator certificate program in the spring.

INFLUENZA- *Ms. Robinson* stated that they did have more flu clinics in the last couple of weeks and since that time the demand has dropped. She stated that there will be another clinic on February 13<sup>th</sup>, 9-12 at the City Hall Annex at 3 Pond Road.

SHINGLES VACCINE- *Ms. Robinson* stated that they are waiting for the confirmation that the money has come for the 150 doses of the Shingles vaccine. She stated that they have over 150 people on the waiting list to receive it, so she will be calling those people as soon as they get the confirmation. *Ms. Burke* thanked *Ms. Robinson* and all the Health Department staff for their efforts

## **NEW BUSINESS**

REFLECTIONS ON YEAR ONE- *Ms. Burke* distributed the "City of Gloucester Health Department Areas to Prioritize" document to board members. The document highlighted the Health Department's mission, the department's responsibilities and other areas they focus on. The board discussed the priorities of the Health Department and the different areas of Health Department operations. They discussed the benefits of the Community Needs Assessment Survey, a web based/paperless operational system, manager operations, performance issues, training opportunities, grants, budget, space limitations, the dental center and regionalization. *Mr. Rosa* suggested an inter-city digital system where all city departments would be on the same paperless system. *Ms. Schweitzer* stated that it would be beneficial for the Health Department to have a central campus in the downtown area. *Chairperson Sagall* suggested that they create a Dental Center Advisory Committee that does not consist of just Board of Health members. The board thanked *Ms. Burke* for the presentation.

## **CONCERNS OF BOARD MEMBERS**

**STAFF APPRECIATION-** The board discussed a date for the holiday gathering. The board agreed on March 21, 2013 at 5 p.m.

**BOARD OF HEALTH MEETINGS-** *Ms. Burke* stated that the next Board of Health Meeting will be on March 14, 2013 due to a conflict with the Mosquito Control Forum. *Dr. Sagall* stated that he will not be able to attend the meeting on March 14<sup>th</sup>.

**MOTION** by Mr. Rosa to adjourn.  
Seconded by Ms. Schweitzer. **CARRIED.**  
**MEETING ADJOURNED – 8:15 p.m.**

Respectfully submitted,

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Bobbi Orlando

Accepted by:

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Rich Sagall, Chairperson