



CITY COUNCIL STANDING COMMITTEE
Ordinances & Administration
Monday, April 1, 2013 – 6:00 p.m.
1st Fl. Council Conference Rm. – City Hall
AGENDA

(Items May be taken out of order at the discretion of the Committee)

1. Continued Business:

- A) Reappointments:
- | | | |
|-------------------------------|--------------|----------------|
| Conservation Commission | TTE 02/14/16 | Ann Jo Jackson |
| Shellfish Advisory Commission | TTE 02/14/16 | Ann Jo Jackson |
| Waterways Board | TTE 02/14/16 | Patti Page |
- B) CC2013-010 (Theken/LeBlanc) Amend GCO Sec. 22.270.1 “Resident Sticker Parking” re: Beach Court, Fort Square and Commercial Street (Cont’d from 03/04/13)
- C) CC2013-011 (Cox) Amend GCO Sec. 22-287 “Disabled veteran, handicapped parking” by adding one space near Perkins Street #39 (Cont’d from 03/04/13)

2. Management Appointment & Certificate of Vote from Planning Board recommending the appointment of Tom Daniel to the position of Community Development Director, TTE 02/14/14

3. New Appointments and Reappointments

Appointments:

- | | | |
|-------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------|
| Waterways Board | TTE 02/14/16 | Joe Boreland, Economic Development Member
James Bordinaro, Fisheries Member
Mark Lacey, Recreational Boating Member |
| EDIC | TTE 07/01/16 | Ruth Pino, Michael DiLascio |
| Committee for the Arts | TTE 02/14/17 | Sinikka Nogalo |
| Zoning Board of Appeals | TTE 02/14/16 | David Gardner (Alt. Member to Permanent Member) |

Reappointments:

- | | | |
|-----------------------|--------------|--------------------------------------------------|
| Trust Fund Commission | TTE 02/14/16 | John Fleming (Cont’d to 5/6/13), Michael Sanborn |
|-----------------------|--------------|--------------------------------------------------|

3. *CC2013-012 (LeBlanc) Amend GCO Chapter 22, Sec. 22-287 (Disabled Veteran, handicapped parking) Re: Harold Avenue #8*
4. *CC2013-015 (Cox) Amend GCO Chapter 22, Sec. 22-270.1 (Resident Sticker Parking Only) re: Beach Court, #17-#21 Commercial Street and Fort Square*
5. *CC2013-017 (Verga) Amend GCO Chapter 21, Article IV (Repair of Private Ways) Sections 21-81 through 21-85 to add specific standards on what the City should require for the level of design, amount of work, and allocation of funds for permanent repairs to private ways*
6. *Review Amendments to GCO Chapter 22, Sec. 22-287 (Disabled veteran, handicapped parking) re: Washington Street #133 and, Sec. 22-274 (Two Hour Parking) re: Washington Street #133 at the request of the City Council on 3/26/13*
7. *Beach Sticker Regulations to Review Language*

COMMITTEE

Councilor Sefatia Theken, Chair
Councilor Robert Whynott, Vice Chair
Councilor Steve LeBlanc, Jr.

Back-up and Supporting Documentation all on file at the City Clerk’s Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Linda T. Lowe
Suzanne Egan
Mike Hale
Robert Ryan
Tom Daniel

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

February 6, 2013

Ms. Ann Jo Jackson
21 Salt Island Road
Gloucester, MA 01930

Dear Ann Jo:

I am pleased to reappoint you to a three year term on the **Conservation Commission**. Your appointment will be sent to the City Council for their meeting of February 12, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2013, the date on which your current term expired. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE 2/14/2013

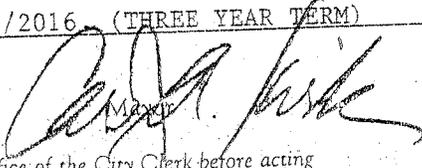
The City of Gloucester, Massachusetts

Dear Ann Jo Jackson, 21 Salt Island Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the CONSERVATION COMMISSION _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,


Max

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

ARTICLE III. CONSERVATION COMMISSION*

*Cross reference(s)--Boards, commissions, councils and committees, § 2-400 et seq.; conservation commission to promulgate rules and regulations relating to marshlands, § 12-19.

Sec. 16-30. Created.

There is hereby created a conservation commission under the authority of M.G.L.A. c. 40, § 8C.

(Code 1970, § 2-328)

Sec. 16-31. Composition; appointment; terms of members.

The conservation commission shall consist of seven (7) members, all of whom shall be residents of the city and all of whom shall be appointed by the mayor, subject to approval of the city council, to staggered terms of three (3) years.

(Code 1970, § 2-329)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.

Sec. 16-32. Powers and duties.

The conservation commission shall have all the duties and powers given to conservation commissions by M.G.L.A. c. 40, § 8C.

(Code 1970, § 2-330)

Sec. 16-33. Condemnation of land or water upon commission's request.

(a) For the purposes of this article, the city may, upon the written request of the conservation commission, take, by eminent domain under M.G.L.A. c. 79, the fee or any lesser interest in any land or waters located in the city, provided the taking has first been approved by two-thirds vote of the city council, which land and water shall thereupon be under the jurisdiction and control of the conservation commission.

(b) No action taken under this section shall affect the powers and duties of the state reclamation board or any mosquito control or other project operating under or authorized by M.G.L.A. c. 252, or restrict any established public access.

(c) Lands used for farming or agriculture, as defined in M.G.L.A. c. 128, § 1A shall not be taken by eminent domain under the authority of this section.

(Code 1970, § 2-331)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.

Sec. 16-34. Rules and regulations; penalty for violations thereof.

The conservation commission may adopt rules and regulations governing the use of land and waters under its control, and prescribe penalties, not exceeding a fine of one hundred dollars (\$100.00), for any violation thereof.

(Code 1970, § 2-332)

State law reference(s)--Similar provisions, M.G.L.A. c. 40, § 8C.

Secs. 16-35--16-44. Reserved.

ARTICLE IV. RESERVED*

*Editor's note--An ordinance of May 27, 1986, § 1, repealed Art. IV, §§ 16-45--16-48, pertaining to the downtown development commission, as derived from Code 1970, §§ 2-414--2-417.

Secs. 16-45--16-59. Reserved.

ARTICLE V. HISTORIC DISTRICT*

*State law reference(s)--Historic districts, M.G.L.A. c. 40C.

Sec. 16-60. Purpose.

The purpose of this article is to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history or architecture of the city, and through the maintenance and improvement of settings for such buildings and places and the encouragement of designs compatible therewith.

(Ord. of 5-24-77, § 2).

State law reference(s)--Similar provisions, M.G.L.A. c. 40C, § 2.

Sec. 16-61. Created.

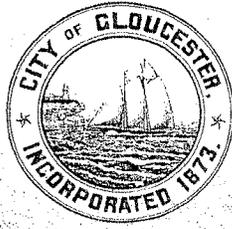
There is hereby established under the provisions of M.G.L.A. a historic district to be known as the Gloucester Historic District, which district shall include the area as shown on the plan on file in the city clerk's office.

(Ord. of 5-24-77, § 3)

State law reference(s)--Municipal authority to establish historic districts, M.G.L.A. c. 40C, § 3.

Sec. 16-62. Historic district commission--Established; membership; term of office; office.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 29, 2013

Ms. Ann-Jo Jackson
21 Salt Island Road
Gloucester, MA 01930

Dear Ms. Jackson:

I am pleased to reappoint you to a three year term as the Conservation Commission representative on the **Shellfish Advisory Commission**. Your appointment will be sent to the City Council for their meeting of February 12, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2013, the date on which your current term expired. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Enclosure
CAK/c

EFFECTIVE FEBRUARY 14, 2013

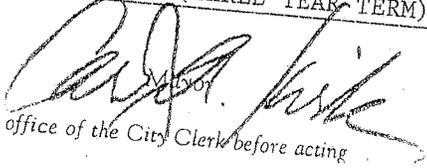
The City of Gloucester, Massachusetts

Dear Ann-Jo Jackson, 21 Salt Island Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
as the Conservation Commission representative of the City of
on the SHELLFISH ADVISORY COMMISSION
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,



N.B: You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____

By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

February 4, 2013

Ms. Patti Page
3 Tidal Cove Way
Gloucester, MA 01930

Dear Patti:

I am pleased to reappoint you to a three year term on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of February 12, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective February 14, 2013, the date on which your current term expired. Please report to the City Clerk's office to pick up your appointment card (copy enclosed) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tony Gross, Chair-Waterways Board

Enclosure
CAK/c

EFFECTIVE 2/14/2013

The City of Gloucester, Massachusetts

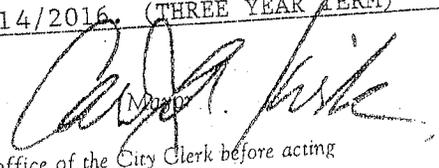
Dear Patti Page, 3 Tidal Cove Way, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the WATERWAYS BOARD _____ of the City of

Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____



CITY OF GLOUCESTER 2013 CITY COUNCIL ORDER

ORDER: CC#2013-010
COUNCILLOR: Sefatia Romeo Theken & Steven
LeBlanc

DATE RECEIVED BY COUNCIL: 02/12/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances, Chapter 22 “Traffic”, Sec. 22-270.1 “Resident Sticker Parking Only, as amended 4/10/12, be **AMENDED** by **ADDING** the following streets: “Beach Court for its entire length”, Fort Square for its entire length”, and “Commercial Street for its entire length excluding areas designated for 30 minute parking under Sec. 22-279”; and further

ORDERED that this matter shall be referred to the Ordinances and Administration Standing Committee and the Traffic Commission for review and recommendation.

Sefatia Romeo Theken
Councillor at Large

Steven LeBlanc
Ward 3 Councillor



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

ORDER: CC#2013-011
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 02/26/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

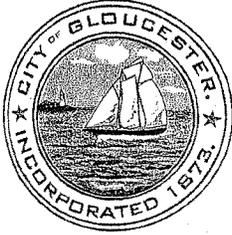
ORDERED that the Gloucester Code of Ordinances Chapter 22, Sec. 22-287 entitled "Disabled veteran, handicapped parking" be amended by **ADDING:**

one (1) handicapped parking space near Perkins Street #39

and further

ORDERED that this matter be referred to the Ordinances and Administration Committee and to the Traffic Commission for review and recommendation.

Melissa Cox
Ward 2 Councillor



**CITY OF GLOUCESTER
PLANNING BOARD**

3 Pond Road, Gloucester, MA 01930

Tel 978-281-9781

Fax 978-281-9779

CERTIFICATE OF VOTE

In accordance with the Gloucester Charter Section 5.3(d), at a regularly scheduled meeting of the Gloucester Planning Board held on March 7, 2013, after review and discussion with the candidate Tom Daniel, the Planning Board voted unanimously (7-0) to recommend to the City Council the appointment of Tom Daniel to the position of Community Development Director.

CITY CLERK
GLOUCESTER, MA
13 MAR 20 PM 12:09

Thomas M. Daniel, AICP

EDUCATION

Humphrey Institute of Public Affairs, University of Minnesota, Minneapolis, MN. Master of Urban and Regional Planning. Course work included community and economic development, private sector development, public finance, land use planning, urban design, strategic planning, GIS, and microeconomics.

Grinnell College, Grinnell, IA. Bachelor of Arts degree with major in French.

EMPLOYMENT EXPERIENCE

Salem Department of Planning and Community Development, *Manager, Economic Development*, Salem, MA, December 2007-present.

Manage city's economic development program including CDBG small business loans, storefront improvement program, technical assistance, and incentive financing for business development. Led development of comprehensive parking study and revision to downtown parking system including extensive public outreach and presentations to businesses, community groups, Mayor, and City Council. Developed multi-faceted public art program. Prepare grant applications and manage grant funding for various city initiatives. Administer applications for review and approval by Salem Redevelopment Authority and Design Review Board. Serve as City liaison to the region's creative economy initiative, Salem Main Streets, and Salem Chamber of Commerce. Present case studies of Salem's downtown redevelopment success to state and national conferences.

Minneapolis Department of Community Planning and Economic Development, *Acting Manager, Economic Development*, September 2004-February 2005; *Manager, Economic Development*, Minneapolis, MN, February 2005-November 2007.

Managed, planned, directed, administered, and monitored functions of the Business Development department. Supervised 15-member professional team and managed work program for commercial corridor, downtown, industrial, riverfront, and cultural facilities development. Shaped economic development policy, programmatic focus, annual budget, and business plan. Collaborated on regional approach to economic development. Worked directly with Mayor, City Council, and other elected and appointed officials. Continued management of key downtown redevelopment projects with responsibilities as described below.

Minneapolis Community Development Agency/Minneapolis Department of Community Planning and Economic Development, *Project Coordinator I, II, III, and Principal Project Coordinator*, Minneapolis, MN, May 2000-February 2005.

Negotiated, implemented, and managed complex development agreements, loans, plans, and projects for urban redevelopment. Engaged in area planning studies and pre-project planning, established development objectives, created redevelopment area plans, solicited citizen input, and coordinated with staff from other departments and units of government. Acquired and sold land, secured brownfields cleanup funding, analyzed financial feasibility of development proposals, identified gap funding sources (tax increment financing, CDBG and other federal, state, and local grants), developed tax increment financing plans, facilitated planning and zoning approval process, recommended actions to City Council, monitored budgets and contract compliance. Projects ranged from small neighborhood retail to large multi-party, mixed-use downtown projects resulting in more than \$300 million of investment in the city.

- PROFESSIONAL TRAINING** **National Development Council.** Housing Development Finance Professional Certification, 2003; Economic Development Finance Professional Certification, 2001.
- City of Minneapolis Leadership Development Program, 2002-2003.** Competitive program for leadership development of city staff.
- Community Leadership Institute,** Hamline University, St. Paul, MN, 1997. Non-degree program for leadership development.
- BOARDS AND MEMBERSHIPS** **North Shore Workforce Investment Board, Member,** 2008-present.
- German Marshall Memorial Fellowship, Fellow,** 2006-present. Competitive award for European study and transatlantic collaboration.
- University of Minnesota Humphrey Institute Alumni Board, President,** 2007-2008; *Member,* 2005-2008.
- Greater Metropolitan Foreign Trade Zone Commission, Commissioner,** 2004-2007.
- American Institute of Certified Planners, Member,** 2003-present.
- American Planning Association, Member,** 1998-present. Member of Economic Development Division and Massachusetts Chapter.
- PRESENTATIONS** **Southern New England American Planning Association Conference, Presenter,** "Putting Cars in Their Place: Walking, Biking and Parking" and *Presenter,* "Parking Reform Comes to New England," Hartford, CT, September 21, 2012.
- American Planning Association National Conference, Presenter,** "Salem's Magical Tale: Downtown and Waterfront Revitalization Mobile Workshop," Boston, MA, April 12, 2011.
- Rail~Volution National Conference, Presenter,** "Magic Express Mobile Workshop," and *Presenter,* "TOD Around Commuter Rail," Boston, MA, October 29, and 31, 2009.
- Massachusetts Association of Planning Directors Annual Conference, Presenter,** "Downtown Salem Mobile Workshop," Salem, MA, June 5, 2009.
- COMPUTER SKILLS** Experienced user of PCs and Mac computers. Working knowledge of Microsoft Office Suite (including Word, Excel, PowerPoint, Outlook, and Access), ArcGIS, Acrobat, PageMaker, Photoshop.
- LANGUAGES** French, Spanish.
- REFERENCES** Available upon request.

- (iv) Assist the planning board in the exercise of its responsibilities and in connection therewith to provide all necessary staff assistance;
- (v) Assist other multi-member bodies which are involved with the physical development of the city or development of municipal facilities;
- (vi) Maintain an inventory of all city-owned real property, rights-of-way, town landings, water bodies, water courses, and water ways, a record of the use to which each is being put and a record of the city agency responsible for the management of it;
- (vii) Assist with the preparation of the mayor's capital improvement program; and
- (viii) Such other powers, duties and responsibilities as may be provided by ordinance.

(d) *Community Development Director* - The community development department shall be managed by a director of community development who shall be appointed by the mayor, after review and recommendation by the planning board, and confirmed by the city council.

The community development director shall hold an advanced degree in planning or public administration and have a minimum of six (6) years increasingly responsible experience in municipal planning, community development or management.
(Referendum of 11-5-85)

Section 5-4. Designer Selection Committee.

(a) *Composition, Mode of Selection, Term of Office* - There shall be a designer selection committee which shall consist of three persons appointed by the mayor for each new project. In making his appointments to the committee the mayor shall seek to assure representation from as many of the following areas as is possible: architecture, landscape architecture, construction industry, art and finance.

(b) *Powers and Duties* - Whenever an architect, or designer, is to be engaged by the city for any reason the designer selection committee shall be consulted and shall make the selection. All designers and architects in charge of a project shall be registered.
(Referendum of 11-5-85)

Section 5-5. City Building Committee.

(a) *Composition, Mode of Selection, Term of Office* - Whenever an architect, or designer, is engaged by the city a city building committee shall be established for that project which shall consist of seven members appointed by the mayor for terms of three years each so arranged that the term of office of as nearly an equal number as is possible shall expire each year, provided however, that upon the completion of any project for which a committee is appointed under this section the terms of all members shall be terminated and the committee dissolved. In making his appointments to the committee the mayor shall assure representation from the following fields: the construction industry, the building trades, the municipal agency which will be responsible for the facility upon its completion, a person familiar with the use of such facilities in general, and three representatives of the public at large.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 7, 2012

Mr. James A. Bordinaro
126 Wheeler Street
Gloucester, MA 01930

Dear Jim:

I am pleased to appoint you to a three year term as a Fishing Industry member on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. We understand that you have already been sworn in at the City Clerk's office.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

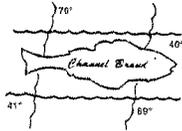
Sincerely,

A handwritten signature in cursive script, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tony Gross, Chair-Waterways Board

CAK/c



Channel Fish Processing Co., Inc.

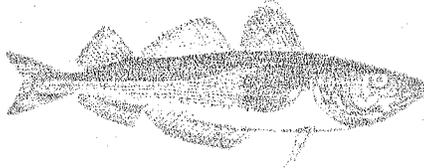
Ms. Carolyn Kirk, Mayor

City of Gloucester

9 Dale Ave.

Gloucester, MA 01930

February 28, 2013



Dear Mayor Kirk,

It has come to my attention that there is an opening in the Gloucester Waterways Board. Please accept this letter as my formal request to be considered for this position.

Please consider that:

- I am Vice President of a fish processing company that sources fresh fish from Gloucester, also owns the former North Atlantic Fish Co. on Commercial St.
- ran a seafood plant on Gloucester waterfront for over 30 years.
- I own a business that is dependent on the tourism industry in Gloucester.
- I am a recreational boater and live on the Annisquam River.



I feel that my experience and background would allow me to serve effectively on this board.

Respectfully,


James A. Bordinaro

978-283-8827

18 Foodmart Road Boston, Massachusetts 02118 TEL (617) 464-3366 FAX (617) 464-3377

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ekirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 1, 2013

Mr. Joe Boreland
Post Office Box 929
Gloucester, MA 01930

Dear Joe:

I am pleased to appoint you to a three year term as an Economic Development member on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. We understand that you have already been sworn in at the City Clerk's Office.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tony Gross, Chair-Waterways Board
CAK/c

Christine Pantano

From: Joe Boreland <joe@motionpictureboats.com>
Sent: Saturday, February 23, 2013 8:57 PM
To: Carolyn Kirk
Cc: Christine Pantano
Subject: Joe Boreland - Waterways Board Position

Mayor Kirk

After hearing about the recent resignations of the Waterways Board, I would like to be re-considered for one of the open positions.

As my career obligations have changed I will now be available for the monthly and annual commitment.

Please feel free to contact myself at your convenience at the # below or by email. I could come to your office in person anytime.

Respectfully -

Joe B

JOE BORELAND
MOTION PICTURE BOATS. COM
MARINE SOLUTIONS LLC.
POST OFFICE BOX 929
GLOUCESTER, MA 01930
978 314 7555

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 1, 2013

Mr. Mark Lacey
47 Rocky Neck Avenue
Gloucester, MA 01930

Dear Mark:

I am pleased to appoint you to a three year term as a Recreational Boating member on the **Waterways Board**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. We understand that you have already been sworn in at the City Clerk's office.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Tony Gross, Chair-Waterways Board

CAK/c

February 11, 2013

Mark Lacey
47 Rocky Neck Ave
Gloucester, MA . 01930

Mayor Carolyn Kirk
9 Dale Ave
Gloucester, MA. 01930

RECEIVED

FEB 13 2013

Mayor's Office

Dear Mayor Kirk

I am interested in being considered for a position on the Waterways Board as either a recreational or an at large position.

I have been a Gloucester resident for my whole life. My contracting business, Carpentry Connection Inc., was incorporated in Gloucester in 1982. My current residence is at 47 Rocky Neck Ave., overlooking Smith Cove. I have lived at this address for nineteen years.

I have, for my entire life , been an avid boater. In various vessels owned by myself I have cruised the Eastern Seaboard from Nova Scotia to Key West. I spend every moment I can sailing in and around Gloucester Harbor. I have a keen interest in the future of Gloucester's waterways. I hope to be considered for this position which will allow me to repay the community for all the water born enjoyment I have had over the years.

Sincerely Yours,

Mark Lacey

Mark Lacey

mzlacey@comcast.net

978 836 6389



Gloucester City Council
CERTIFICATE OF VOTE
Certificate Number: 2011-222

The Gloucester City Council, at a meeting held on **Tuesday, September 27, 2011** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 5 in favor, 4 (Tobey, Verga, McGearry, Mulcahey) opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, §10-2(a) "Composition" by DELETING §10-2(a) in its entirety and by ADDING:

"The Gloucester Waterways Board shall consist of nine (9) citizens of Gloucester appointed by the Mayor and confirmed by the City Council. The appointees shall include three (3) persons who are directly involved with the fishing industry, two (2) persons who are recreational boaters, two (2) persons who are directly involved with economic development of the City, and two (2) persons at large who need not be involved with any marine-related activity."

MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 9 in favor, 0 opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, Art. 1, §10-4(b) formerly §10-4(c) "Public Facilities Committee" by DELETING the second sentence and by ADDING:

"This Committee shall consist of three (3) members of the board; an advocate of public landings appointed by the Mayor; the Director of Public Works or his designee; and a member of the Tourism Commission as needed."

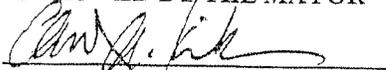
MOTION: On motion by Councilor Theken, seconded by Councilor Ciolino, the City Council voted BY ROLL CALL 9 in favor, 0 opposed to AMEND c. 10 of the Code of Ordinances entitled Waterways Administration, Art. 1, §10-4(c) formerly §10-4(d) "Operations and Finance/Safety Committee" by DELETING the third sentence and ADDING:

"This Committee shall consist of three (3) members of the Board; a member of the Fisheries Commission; and a member of the City Council."


Linda T. Lowe, City Clerk

Date: SEP 29 2011

APPROVED BY THE MAYOR


Carolyn A. Kirk, Mayor

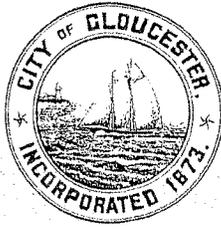
VETOED BY THE MAYOR

Carolyn A. Kirk, Mayor

SIGNED THIS 29 DAY OF Sept, 2011

All Ordinances shall become effective 31 days after passage except:
Emergency Orders and Zoning Amendments shall become effective the next day

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 7, 2013

Ms. Ruth E. Pino
82 Wheeler Street
Gloucester, MA 01930

Dear Ruth:

Thank you for your interest in serving on the **Economic Development and Industrial Corporation (EDIC)**. I have issued you a 90 day temporary appointment to serve on this board which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their meeting of March 26, 2013 and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the **EDIC**. I greatly appreciate the hard work and dedication you and your colleagues offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk", with a long horizontal flourish extending to the right.

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Beckie Bernie, Chair-EDIC

Enclosure
CAK/c

EFFECTIVE MARCH 19, 2013

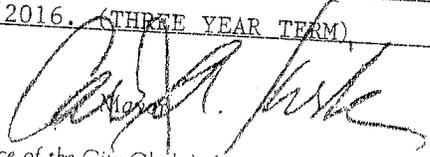
The City of Gloucester, Massachusetts

Dear Ruth Pino, 82 Wheeler Street, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you
to the ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION (EDIC) of the City of
Gloucester, Massachusetts

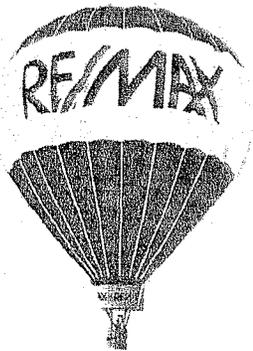
This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____



Ruth E. Pino, CBR, CRS, GRI

February 28, 2013

Carolyn Kirk, Mayor
City of Gloucester
Dale Avenue
Gloucester, MA 01930

Dear Madam Mayor:

I understand there is a vacancy on the Economic Development Commission (EDIC). I am interested in being nominated to this group. As a current member of the Board of Wellspring House, perhaps I can qualify to fill the vacancy left by Ellen Lufkin. I feel I have the necessary qualifications and the passion for Gloucester's future to serve on the EDIC

Please call me if you would like to discuss this in person.

Sincerely,

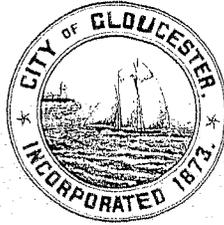
Ruth E. Pino

RE/MAX Advantage

224 Washington Street, Gloucester, Massachusetts 01930
Phone/Fax 978-865-1232, ruth@ruthpino.com, www.RuthPino.com

Each Office Independently Owned and Operated

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 7, 2013

Mr. Michael DiLascio
7 Gerring Road
Gloucester, MA 01930

Dear Mr. DeLascio:

Thank you for your interest in serving on the **Economic Development and Industrial Corporation (EDIC)**. I have issued you a 90 day temporary appointment to serve on this board which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their meeting of March 26, 2013 and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the **EDIC**. I greatly appreciate the hard work and dedication you and your colleagues offer on behalf of the City of Gloucester.

Sincerely,

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Beckie Bernie, Chair-EDIC

Enclosure
CAK/c

EFFECTIVE MARCH 19, 2013

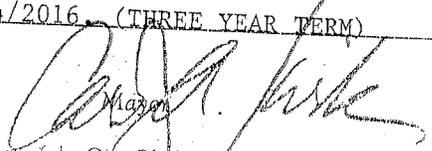
The City of Gloucester, Massachusetts

Dear Michael DiLascio, 7 Gerring Road, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you
to the ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION (EDIC) of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,



Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in _____ By: _____

Michael DiLascio
7 Gerring Road
Gloucester, MA 01930
(781) -354-7663

February 11, 2013

The Honorable Carolyn Kirk
Mayor of The City of Gloucester
9 Dale Ave
Gloucester, MA 01930

Dear Mayor Kirk,

Please accept my name for consideration for a board position with Gloucester Economic Development and Industrialization Corporation.

My wife and I moved to Gloucester from Lexington, MA in the summer of 2011, after which we purchased and renovated our home on Gerring Road. During the past year I have been involved in fund-raising for the Cultural Center at Rocky Neck and helping to build more community sponsorship for the art-based economy of the Cultural District.

Professionally, I specialize in the business development aspects of launching venture capital backed start-up software companies. Over the last 20 years I have had early-stage leadership roles at companies in the US and Europe. The majority of these continue to be operating today or have been acquired by firms seeking their innovations.

Personally, we were able to settle and work here because like a growing number of Americans, much of my work can be done from my home office, so why not live in one of the nicest places in the United States? Still relatively undiscovered, the community, nature and life-style Gloucester offers so much for workers like me.

In Gloucester I see an iconic past and a promising future, despite challenges to our traditional fishing-based industry. I believe that over time, with collaborative efforts by Gloucester-based stakeholders, our city can become a bigger magnet for new economy companies and key employees they must attract for success.

Ideally my enthusiasm, professional experience and point of view as a newcomer can be leveraged to improve the City's chances for such an outcome. Therefore, I would appreciate your consideration for an EDIC board role. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael DiLascio", with a long horizontal flourish extending to the right.



PART I ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)

TITLE XVII PUBLIC WELFARE

CHAPTER 121C ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATIONS

Section 3 Economic development and industrial corporation; authority to organize; consolidations; members of board of directors; surety bonds; compensation and reimbursements

Section 3. There is hereby authorized in each municipality in the commonwealth the organization of an economic development and industrial corporation, a public body politic and corporate, hereinafter referred to as the corporation. No such corporation, however, shall be organized, transact any business, employ any personnel or exercise any powers until the city council with the approval of the city manager, in a city having a Plan D or Plan E form of charter, or with the approval of the mayor in any other city, or a town at its annual town meeting or a special town meeting called for the purpose, shall by vote declare a need for such a corporation because unemployment or the threat thereof exists in the city or town or that security against future unemployment and lack of business opportunity is required and that attracting new industry into the municipality and substantially expanding existing industry through an economic development project or projects financed under this chapter and implemented by such a corporation would alleviate the unemployment and lack of business opportunity problems.

In the event that two or more municipalities wish to consolidate their economic development and industrial corporations, each such municipality desirous of such a consolidation shall so vote as a city or town in the manner hereinbefore described. Such a vote may be made at the same time as the vote to organize the corporation or may be made at a time subsequent thereto.

There shall be seven members of the board of directors of the corporation who shall be appointed by the municipality. At least one member shall be experienced in industrial development, one in financial matters, one in real estate matters, one in municipal government, at least one member representative of low income people who shall be chosen from a list of three submitted by the regional or local community action agency or, where there is no such agency, from a list of three submitted by the department of housing and community development. The appointing municipality shall designate one of the seven members as chairman and another as vice-chairman. Each of the seven members shall be sworn to the faithful performance of his official duties as a director of the corporation. A majority of the seven directors shall constitute a quorum for the transaction of any business, but the action of a majority of the entire board shall be necessary for any transaction. For the purposes of section eleven A of chapter thirty A of the General Laws, the corporation shall be deemed to be an authority established by the general court to serve a public purpose in the commonwealth. Of the members of the corporation first appointed, two shall be appointed to serve for one year from the first day of July in the current year, two for two years from said date, and three for three years from said date. Upon the expiration of the term of office of any such member, or of any subsequent member, his successor shall be appointed in like manner for a term of three years. In the event of a vacancy in the office of a member, his successor shall be appointed in like manner to serve for the unexpired term. Unless reappointed, no member of the corporation shall hold office after the expiration of

his term; and the appointment of a successor to any person whose term has expired shall be for the remainder of the term which would have begun at such expiration if the successor had then been appointed.

Any member may be removed by the municipality for malfeasance, misfeasance, or wilful neglect of duty, but only after reasonable notice and a public hearing, unless the same are in writing expressly waived, and after approval by MOBD. For purposes of chapter two hundred sixty-eight A of the General Laws, the members of the corporation shall be deemed to be special municipal employees.

Before the issuance of any bonds under the provisions of this act, each member of the corporation shall execute a surety bond with a surety company authorized to transact business in this commonwealth as surety, in the penal sum of fifty thousand dollars conditioned upon the faithful performance of the duties of his office, each such surety bond to be approved by the legal counsel of the municipality and filed in the office of the state secretary. The members of the corporation shall receive no compensation for the performance of their duties hereunder, but each member shall be reimbursed for expenses actually incurred in the performance of his duties. Every such reimbursement shall be open to public inspection from and after the requisition therefor.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 11, 2013

Mrs. Sinikka Nogelo
608 Western Avenue
Gloucester, MA 01930

Dear Sinikka:

Thank you for your interest in serving on the **Committee for the Arts**. I have issued you a 90 day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

Your appointment will be forwarded to the City Council for their meeting of March 26, 2013 and will be referred out to the Ordinance and Administration subcommittee. You will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Committee for the Arts. I greatly appreciate the hard work and dedication you and your colleagues offer on behalf of the City of Gloucester.

Sincerely,

Carolyn A. Kirk
Mayor

EFFECTIVE MARCH 11, 2013

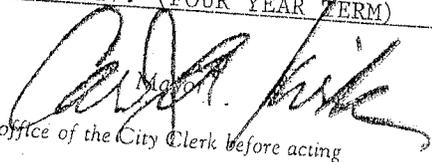
The City of Gloucester, Massachusetts

Dear Sinikka Nogelo, 608 Western Avenue, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the COMMITTEE FOR THE ARTS _____ of the City of
Gloucester, Massachusetts _____

This is a 90 day temporary appointment. After City Council
approval, term to expire 2-14-2017. (FOUR YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

Christine Pantano

From: Sinikka Nogelo <snogelo@yahoo.com>
Sent: Friday, March 01, 2013 2:40 PM
To: Carolyn Kirk
Cc: Christine Pantano
Subject: Committee for the Arts

Dear Carolyn,

I've just met with Judith Hoglander and Dale Brown about the opening on the City's Committee for the Arts. After hearing the particulars of the Committee's mission, work and goals, I feel the position would be a good fit for me and I would be most pleased to serve, should you wish to appoint me.

Thank you for your consideration.

Sinikka

Sinikka Nogelo
608 Western Avenue
Gloucester, MA 01930
978-525-3049
snogelo@gmail.com
www.sinikkanogelo.com

Sent from my iPad

- (1) Organize and direct volunteer efforts to keep Gloucester beautiful;
- (2) Keep the mayor and the appropriate city departments informed of the maintenance and beautification needs of public property;
- (3) Work with all city departments, including the department of public works, the department of parks and recreation, the school department, the conservation commission, and the waterways board, to keep Gloucester beautiful.

(Ord. No. 20-1996, § I, 7-9-96)

Sec. 2-507. Powers and duties.

The powers and duties of the commission shall include the following:

- (1) To support and assist all city departments in their efforts to maintain a safe and clean environment;
- (2) To submit reports to the mayor and the appropriate city departments concerning the matters set forth in section 2-506 herein;
- (3) To submit plans for resolving problems concerning the matters set forth in section 2-506 herein to the mayor and the appropriate city departments; and
- (4) To render to the mayor, the city council and the appropriate city departments a full written report of its activities and its recommendations, not less than once a year.

(Ord. No. 20-1996, § I, 7-9-96)

DIVISION 10. COMMITTEE FOR THE ARTS

Sec. 2-508. Created.

This is hereby created and established a committee to be known as the committee for the arts.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-509. Composition; appointment and terms of members.

The committee for the arts shall consist of a minimum of five (5) members and a maximum of seven (7) members, one to be the mayor or his designee from time to time acting in his stead and the other four (4) to be residents of the city appointed by the mayor to serve staggered terms of four (4) years. The mayor in office shall continue his membership on the committee for the term for which he is elected.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-510. Qualifications of members; city officers not eligible except as mayoral designee from time to time.

(a) At least three (3) of the appointed members of the committee for the arts shall have had experience in the arts by reason of vocation, avocation, or by membership in a private or public entity devoted to the arts.

(b) None of the appointed members of the committee for the arts shall hold any elected office.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-511. Chairman.

The chairman of the committee for the arts shall be elected by majority vote of the membership.
(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-512. Assistance of city officials, board and employees.

The committee shall receive regular support and assistance from the community development department. Such department may undertake planning, implementation and review responsibilities on behalf of the committee. Further, the committee may request the services and assistance of any of the officials, boards, and through the mayor, employees of the city at all reasonable times when the committee determines that it requires the assistance and advice of such officials and employees in the performance of its duties.

(Ord. No. 112-2000, § I, 11-28-00)

Sec. 2-513. Duties.

It shall be the duty of the committee for the arts to promote the arts, visual, written, performed and spoken, to foster within the community, a knowledge and appreciation of artistic endeavors, commercial or otherwise, to seek out private or public assistance by way of donations or grants and to do all appropriate acts that encourage the continuation of artistic endeavors within the city; to establish premises and offices and to spread the fame of local artists and educate the public.

(Ord. No. 112-2000, § I, 11-28-00)

Secs. 2-514--2-559. Reserved.

ARTICLE VI. FINANCE*

***Charter reference(s)**--Provisions relating to council committee on budget and finance, section 2-9; provisions relating to municipal financial procedures, section 6-1 et seq.

Cross reference(s)--Ordinances promising or guaranteeing payment of money for the city or authorizing the issuance of any bonds of the city or any evidence of the city's indebtedness, or any contract or obligation assumed by the city saved from repeal, § 1-7(2); appropriation ordinances saved from repeal, § 1-7(14); ordinances levying or imposing taxes saved from repeal, § 1-7(15).

State law reference(s)--Municipal finance generally, M.G.L.A. c. 44, § 1 et seq.

DIVISION 1. GENERALLY**Sec. 2-560. Fiscal year.**

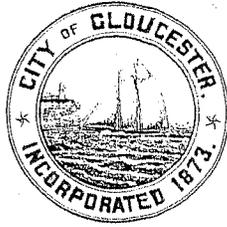
The city's fiscal year shall begin on the first day of July in each year and end on the thirtieth day of the following June in each year, including both days.

(Code 1970, § 2-1)

State law reference(s)--Fiscal year of cities, M.G.L.A. c. 44, § 56A.

Sec. 2-561. Payroll procedure.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

March 19, 2013

David B. Gardner, Esq.
Kline, Gardner & O'Connor
96 Middle Street
Gloucester, MA 01930

Dear David:

I am pleased to appoint you to a three year term as a Permanent member of the **Zoning Board of Appeals**. Thank you for your service as an Alternate member over the past years. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's office at your earliest convenience to pick up your appointment card (*copy enclosed*) and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
James Movalli, Chair-Zoning Board of Appeals

Enclosure
CAK/c

EFFECTIVE MARCH 19, 2013

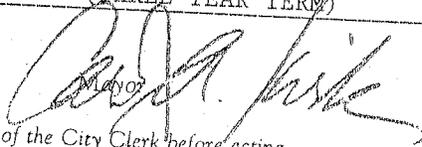
The City of Gloucester, Massachusetts

Dear David B. Gardner, Esq., 96 Middle Street, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
as a PERMANENT member of the ZONING BOARD OF _____ of the City of
Gloucester, Massachusetts _____
APPEALS

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

KLINE, GARDNER & O'CONNOR

PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

96 MIDDLE STREET

GLOUCESTER, MASSACHUSETTS 01930

DAVID B. GARDNER
dbgkgo@yahoo.com

ELIZABETH A. O'CONNOR
lizkgo@gmail.com

TELEPHONE 978 283-3840

FACSIMILE 978 283-4020

March 6, 2013

Mayor Carolyn A. Kirk
9 Dale Avenue
Gloucester, MA 01930

Re: Board of Appeals (vacancy)

Dear Mayor Kirk:

I understand that Bob Stewart has requested that he not be reappointed by you to the Board of Appeals. On a personal level I am sorry to see Bob leave the Board.

As such, I am interested in becoming a permanent member of the Board of Appeals. I have been an alternate on the Board for several years having originally being appointed by your predecessor John Bell and reappointed by you.

As you know, I have practiced law in the city for many years. In addition, I have served on the Planning Board and also represented the city as the City Solicitor for four years.

Thank you in advance for consideration of this appointment.

Very truly yours.



David B. Gardner
DBG/tq

PART I ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)

TITLE VII CITIES, TOWNS AND DISTRICTS

CHAPTER 40A ZONING

Section 12 Boards of appeal; membership; rules

Print

Section 12. Zoning ordinances or by-laws shall provide for a zoning board of appeals, according to the provisions of this section, unless otherwise provided by charter. The mayor subject to confirmation of the city council, or board of selectmen shall appoint members of the board of appeals within three months of the adoption of the ordinance or by-law. Pending appointment of the members of the board of appeals, the city council or board of selectmen shall act as the board of appeals. Any board of appeals established hereunder shall consist of three or five members who, unless otherwise provided by charter, shall be appointed by the mayor, subject to the confirmation by the city council, or by the selectmen, for terms of such length and so arranged that the term of one member shall expire each year. Each zoning board of appeals shall elect annually a chairman from its own number and a clerk, and may, subject to appropriation, employ experts and clerical and other assistants. Any member may be removed for cause by the appointing authority upon written charges and after a public hearing. Vacancies shall be filled for unexpired terms in the same manner as in the case of original appointments. Zoning ordinances or by-laws may provide for the appointments in like manner of associate members of the board of appeals; and if provision for associate members has been made the chairman of the board may designate any such associate member to sit on the board in case of absence, inability to act or conflict of interest on the part of any member thereof, or in the event of a vacancy on the board until said vacancy is filled in the manner provided in this section.

The board of appeals shall adopt rules, not inconsistent with the provisions of the zoning ordinance or by-law for the conduct of its business and for purposes of this chapter and shall file a copy of said rules with the city or town clerk. In the event that a board of appeals has appointed a zoning administrator in accordance with section thirteen said rules shall set forth the fact of such appointment, the identity of the persons from time to time appointed to such position, the powers and duties delegated to such individual and any limitations thereon.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 19, 2013

Mr. Michael Sanborn
P.O. Box 696
Gloucester, MA 01930

Dear Mr. Sanborn:

I am pleased to reappoint you to a three year term as a member of the **Trust Fund Commission**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

I have issued you a 90 day temporary appointment, effective February 14, 2013, the date on which your current term expired. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Jeffrey Towne, Chief Financial Officer

Enclosure
CAK/c

EFFECTIVE FEBRUARY 14, 2013

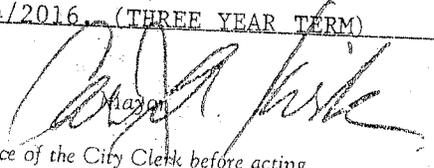
The City of Gloucester, Massachusetts

Dean Michael Sanborn, P.O. Box 696, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you
to the TRUST FUND COMMISSION of the City of
Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council
approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,

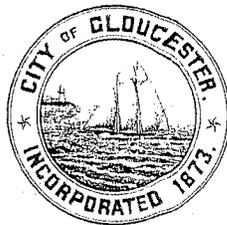


Michael Sanborn

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 19, 2013

Mr. John Fleming
38 Harriet Road
Gloucester, MA 01930

Dear Mr. Fleming:

I am pleased to reappoint you to a three year term as a member of the **Trust Fund Commission**. Your appointment will be sent to the City Council for their meeting of March 26, 2013. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be contacted by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

I have issued you a 90 day temporary appointment, effective February 14, 2013, the date on which your current term expired. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Mayor's Report to the City Council
Jeffrey Towne, Chief Financial Officer

Enclosure
CAK/c

EFFECTIVE FEBRUARY 14, 2013

The City of Gloucester, Massachusetts

Dear John Fleming, 38 Harriet Road, Gloucester, MA

It is my pleasure to inform you that I have this day appointed you

to the TRUST FUND COMMISSION

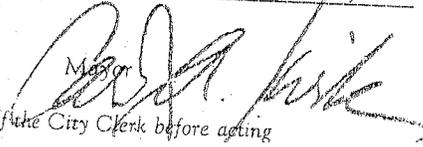
of the City of

Gloucester, Massachusetts

This is a 90 day temporary appointment. After City Council approval, term to expire 2/14/2016. (THREE YEAR TERM)

Respectfully,

Mayor



N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in _____

By: _____

Secs. 2-589--2-594. Reserved.

DIVISION 4. TRUST FUNDS

Sec. 2-595. Custodian.

The city treasurer shall be the custodian of all trust funds given or bequeathed for the benefit of the city or the inhabitants thereof and securities of such funds. He shall invest and reinvest them and expend therefrom moneys as directed by the board. The treasurer shall furnish a bond satisfactory to the board for the faithful performance of his duties.

(Code 1970, § 2-259)

State law reference(s)--Similar provisions, M.G.L.A. c. 41, § 46.

Sec. 2-596. Board of commissioners of trust funds--Creation; membership; purpose; officers.

(a) There is hereby created and established the board of commissioners of trust funds consisting of three (3) persons who are residents of the city at the time of their appointment. The board shall have the management of all trust funds given or bequeathed for the benefit of the city or the inhabitants thereof, unless the donor, in making the gift or bequest, shall otherwise provide.

(b) The members of the board of commissioners of trust funds shall be appointed by the mayor and confirmed by the city council. All members of the board shall be appointed for a three (3) year term. Vacancies shall be filled by the mayor with the approval of the city council.

(c) The board of commissioners of trust funds shall choose one of its members to be chairman and one member to be clerk.

(Code 1970, §§ 2-270--2-273)

State law reference(s)--Similar provisions, M.G.L.A. c. 41, § 45.

Sec. 2-597. Same--Powers and duties; reports.

(a) The board of commissioners of trust funds shall, so far as consistent with the terms of the trusts, manage and control the same, and distribute the income in accordance with the terms of the respective trusts.

(b) The board of commissioners of trust funds shall keep a record of its holdings and, at the close of each fiscal year, shall make a report to the mayor showing the total amount of the funds, and its investments, receipts and disbursements on account of the same, setting forth in detail the sources of the receipts and the purposes of the expenditures.

(Code 1970, §§ 2-273, 2-274)

State law reference(s)--Similar provisions, M.G.L.A. c. 41, § 47.

Sec. 2-598. Huntress Fund--Designation.

The fund of thirty-three thousand, five hundred five dollars and nine cents (\$33,505.09) given to the city by the late Joseph F. Huntress of Boston, together with the accumulated interest thereon, shall be called the "Huntress Fund."

(Code 1970, § 2-280)

Sec. 2-599. Same--Investments and expenditures.

The board of trustees of the Huntress Fund shall keep the fund, as well as any and all additions made thereto, safely invested. The board is hereby authorized to expend from the same such sums as are necessary for the proper care and management of the fund; provided, however, that no part or portion of the principal shall be expended without first having obtained the consent of the city council thereto.

(Code 1970, § 2-285)

Sec. 2-600. Same--Records and reports of trustees.

The board of trustees of the Huntress Fund shall keep a record of all of its activities and annually, at the close of each fiscal year, make a report thereof in full to the city council regarding the standing of the fund.

(Code 1970, § 2-286)

Secs. 2-601--2-649. Reserved.

ARTICLE VII. CIVIL DEFENSE*

*Editor's note--Sections 1--11 of a nonamendatory ordinance adopted Jan. 19, 1988, has been included herein at the discretion of the editor as Art. VII, §§ 2-650--2-660.

Sec. 2-650. Short title.

This article shall be known and may be cited and referred to as the "Civil Defense Ordinance of the City of Gloucester."

(Ord. of 1-19-88, § 1)

Sec. 2-651. Intent and purpose.

(a) It is the intent and purpose of this article to establish an office that will insure the complete and efficient utilization of all the city's facilities and combat disasters resulting from attack or other emergency situations.

(b) The Gloucester Office of Civil Defense will be the coordinating agency for all activity in connection with civil defense; it will be the instrument through which the mayor may exercise the authority and discharge the responsibilities vested in him in the Appendix to Chapter 33 of the General Laws of Massachusetts, as amended, and this article.

(Ord. of 1-19-88, § 2)

Sec. 2-652. Definitions.

The following definitions shall apply in the interpretation of this article:

Civil defense shall mean the preparation for and the carrying out of all emergency functions, other than functions for which military forces other than the national guard are primarily responsible, for the purpose of minimizing and repairing injury and damage resulting from disasters caused by attack, sabotage or other hostile action; or by riot or other civil disturbance; or by fire, flood, earthquake or other natural causes. Said functions shall include specifically, but without limiting the generality of the



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

ORDER: CC#2013-012
COUNCILLOR: Steve LeBlanc

DATE RECEIVED BY COUNCIL: 03/12/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

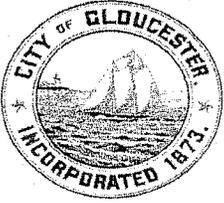
ORDERED that the Gloucester Code of Ordinances Chapter 22, Sec. 22-287 entitled "Disabled veteran, handicapped parking" be amended by **ADDING:**

one (1) handicapped parking space in front of Harold Avenue #8

and further

ORDERED that this matter be referred to the Ordinances and Administration Committee and to the Traffic Commission for review and recommendation.

Steve LeBlanc
Ward 3 Councillor



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

ORDER: CC#2013-015
COUNCILLOR: Melissa Cox

DATE RECEIVED BY COUNCIL: 03/26/13
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances, Chapter 22 "Traffic", Sec. 22-270.1 "Resident Sticker Parking Only", as amended September 13, 2011 and April 10, 2012 (see Certificate of Votes attached), be **AMENDED** by **DELETING**: (Resident Sticker Parking Only May 1-September 15) #17-21 Commercial Street, westerly side, in a southerly direction to its intersection with Beach Court and Beach Court, both sides for its entire length; and by **ADDING** Resident Sticker Parking Only #17-21 Commercial Street, westerly side, in a southerly direction to its intersection with Beach Court and Beach Court, both sides for its entire length, and Fort Square, both sides for its entire length"; and further

ORDERED by **ADDING** Resident Sticker Parking Only on Beach Court, #17-21 Commercial Street and Fort Square shall be limited to residents, who have on a yearly basis beginning 60 days after the passage of this ordinance, filed a notarized application that they reside on these streets and that they operate a car registered at that residence. Such stickers shall be non-transferable; and further

ORDERED that this matter be referred to the Ordinances and Administration Standing Committee and the Traffic Commission for review and recommendation.

Melissa Cox
Ward 2 Councillor



**CITY OF GLOUCESTER 2013
CITY COUNCIL ORDER**

ORDER: CC#2013-017
COUNCILLOR: Greg Verga

DATE RECEIVED BY COUNCIL: 03/26/13
REFERRED TO: O&A & P&D
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances, Chapter 21 "Streets, Sidewalks, and Other Public Places", Article IV "Repair of Private Ways", sections 21-81 through 21-85 as amended April 10, 2012, be **AMENDED** to **ADD** specific standards on what the City should require for the level of design, the amount of work, and the allocation of funds for permanent repairs to private streets; and further

ORDERED that this matter shall be referred to the Ordinances and Administration Standing Committee and the Planning and Development Standing Committee for review and recommendation.

Greg Verga
Ward 5 Councillor

Sec. 21-81. - Type and extent of work.

- (a) Permanent construction or repair shall include, but not be limited to, the construction, resurfacing and reconstruction of private ways. Permanent construction or repair may include the installation and construction of drainage systems in those instances in which the city council, with advisory reports from the director of public works or city engineer, has determined that a drainage system is necessary. Petitioners should discuss proposals with director of public works and city engineer for guidance.
- (b) Temporary construction or repair shall include the filling of holes in the subsurface of private ways and repairs to the surface materials, but shall not include the resurfacing thereof. Oiling and tarring of private ways by the city shall not be permitted.

(Ord. of 11-18-1980, § 2)

Cross reference— Definitions and rules of construction generally, § 1-2.

Sec. 21-82. - Permanent or temporary construction or repair, when available.

- (a) Permanent construction or repair may be performed by the city upon approval of the city council in accordance with the procedures set forth in section 21-84
- (b) Temporary construction or repair may be performed by the city upon a determination by the director of public works that the condition of a way adversely affects the safety of the inhabitants and that construction or repair of a permanent nature is unnecessary to cure the condition, or upon determination that the condition of the way constitutes an emergency which requires the immediate performance of construction or repair in order to protect the health or safety of the inhabitants of the city.

(Ord. of 11-18-1980, § 3)

Sec. 21-83. - Funding for approved construction or repair.

- (a) Fifty percent of the total cost of performance of approved permanent construction and repair work, including the cost of plans or specifications developed subsequent to city council approval, but excluding the cost of preliminary plans developed prior to city council approval, shall be paid by the city from funds appropriated to a separate account in the yearly city budget or from the capital improvement program, except that the city in no case shall be obligated to pay any portion of any costs in excess of 110 percent of the estimated costs to the city as represented in the petition and plans approved by the city council pursuant to section 21-84 herein; the remaining 50 percent of the total cost as described in this subsection shall be paid by the abutting owners, the amount to be so paid to be divided by the number of abutting parcels and assessed to the owners thereof.
- (b) In the case of temporary repairs, the city shall be obligated to pay 100 percent of the total cost.
- (c) In any case involving construction or repairs costing less than \$4,000.00, the city may satisfy its financial obligation under subsections (a) and (b) of this section through the provision of either in-kind services or cash payment of the amount established pursuant to this section. In-kind services may be performed by the department of public works if, in the judgment of its director, the department has the existing capability to render such performance. Where the cost of construction or repair exceeds \$4,000.00, the work shall be awarded to private contractors by means of the applicable bidding procedures.

- (d) The city shall not require that abutting owners pay a cash deposit as a prerequisite to the performance of approved work. However, betterments shall be assessed and collected for such work in accordance with the provisions of M.G.L. c. 80, § 1 et seq. and other applicable laws.

(Ord. of 11-18-1980, § 4)

Sec. 21-84. - Procedural prerequisites for permanent construction or repair.

- (a) Any performance of permanent construction or repair as set forth in this article must be authorized by a majority vote of the city council. No such authorization shall be granted unless the requirements of subsection (b) through (i) of this section have been satisfied.
- (b) A petition, signed by no less than 51 percent of the abutting owners of the portion of the private way subject to the proposed construction or repair, must be submitted to the city council. Such petition must conform to the requirements of subsections (c) through (f) of this section.
- (c) Petitioners shall use only official petition forms, available from the city clerk's office upon request.
- (d) The original petition shall be submitted to the city clerk. The city clerk shall file a copy of the petition with the mayor's office and with the director of public works. Prior to the filing of any petition, prospective petitioners shall be encouraged to contact the city engineer and/or the director of public works to discuss the proposal informally for the purpose of receiving guidance and relevant information.
- (e) All petitions submitted to the city council for consideration must be accompanied by a set of preliminary engineering plans prepared and signed by a registered engineer qualified in the field. Such plans must be of sufficient detail to indicate the nature and extent of the work requested and the quantity and type of materials necessary. Such plans must also indicate an estimated cost of the requested construction or repair. In no event shall the cost of any such preliminary plans be included in the project costs to be shared by the city and the abutting owners. All petitions submitted to the council also must plainly indicate that a meeting of the abutting owners has been held and votes recorded as provided in section 21-85.
- (f) After the filing of the petition as described in subsection (d) of this section, the city engineer or director of public works shall be consulted by the petitioners for purposes of preliminary review and comment upon the petition and plans prior to the forwarding of said materials to the city council. Such review may include a recommendation that the petition be withdrawn by the petitioners or rejected by the city council as an insufficient or inappropriate solution to the problem presented.
- (g) Within 30 days after the filing date of the petition, the mayor and the director of public works shall review the petition and shall submit to the city council their recommendations concerning the necessity and feasibility of the project, the appropriate priority to be assigned to the project, and the availability of funding. Failure to submit the required reports shall be deemed to signify approval of the proposed work.
- (h) The city council must hold a public hearing upon the petition within 60 calendar days of filing thereof, except that in a particular case the council by two-thirds vote thereof may extend the deadline for hearing by a maximum of 30 days. Review of the petition by the city council shall include a determination whether the construction or repair is required by public convenience and necessity.
- (i) Approval of a petition shall require a majority vote of the city council. Notice of the council's decision shall be posted and a copy thereof shall be mailed to all abutting owners.

(Ord. of 11-18-1980, § 5)

Sec. 21-85. - Meeting and vote by abutting owners.

- (a) Prior to submitting any petition under this article, a meeting of all abutting owners must be held, after notice, and a vote recorded to perform and pay for certain repairs to the private way in question. The meeting shall be called by any two or more abutting owners. Notice of the meeting, stating the date, time and location thereof, shall be given at least seven days in advance by posting the notice in the city clerk's office and by mailing the notice to all abutting owners by registered mail, return receipt requested. Submission of such receipts shall be deemed sufficient evidence that notice has been given to abutting owners.
- (b) At the meeting of abutting owners as required by subsection (a) of this section, separate votes shall be taken and recorded to determine whether certain repairs are to be sought and whether such repairs shall be paid for pursuant to the terms of this article. A majority of the abutting owners attending the meeting must vote in favor of both issues in order to qualify for construction or repair under this article.

(Ord. of 11-18-1980, § 6)

CITY COUNCIL STANDING COMMITTEE
Ordinances & Administration
Monday, March 4, 2013 – 6:00 p.m.
1st Fl. Council Conference Rm. – City Hall
Minutes

Present: Chair, Councilor Sefatia Theken; Vice Chair, Robert Whycott; Councilor Steven LeBlanc, Jr.

Absent: None.

Also Present: N/A

The meeting was called to order at 6:00 p.m. Councilor LeBlanc entered the meeting at 6:05 p.m. Agenda items were taken out of order with reappointments and then an appointment taken up. The agenda items then taken up in their remaining numeric order.

1. **Reappointments:** Board of Registrars TTE 02/14/16 Judith Peterson

With thanks from the O&A Committee for Ms. Peterson's continuing commitment to the Board of Registrars, the Committee voted as follows:

MOTION: On motion by Councilor Whycott, seconded by Councilor Theken, the Ordinances & Administration Committee voted 2 in favor, 0 opposed to recommend to the City Council to appoint Judith Peterson to the Board of Registrars, TTE 02/14/16.

2. **Continued Business:**

A) Communication from Council President to City Clerk and memorandum from City Clerk re: City Clerk's Office Reorganization Request (Cont'd from 02/04/13)

This matter is continued to May 6, 2013.

B) CC2012-068 (LeBlanc) Amend GCO Sec. 22-287 "Disabled veteran, handicapped parking" & Sec. 22-274 "Two-hour Parking" re: Washington Street #133 (Cont'd from 02/04/13)

Councilor LeBlanc noted that the Traffic Commission at its February 7th meeting voted unanimously to approve the Council Order as written.

MOTION: On motion by Councilor LeBlanc, seconded by Councilor Whycott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to Amend GCO Sec. 22-287 (Disabled veteran, handicapped parking) by DELETING "133 Washington Street, one space on the easterly side, beginning at a point 65 feet in a southerly direction from Pole #27-1, for a distance of 20 feet (one space)" and by ADDING "one space on Washington Street, easterly side from a point 173 feet from Railroad Avenue fore a distance of 22 feet in a northerly direction;" AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

MOTION: On motion by Councilor LeBlanc, seconded by Councilor Whycott, the Ordinances & Administration Committee voted 3 in favor, 0 opposed to recommend to the City Council to Amend GCO Sec. 22-274 (Two Hour Parking) by DELETING Azorean lot, after the current entrance, and beginning ten feet from Pole #27-1 in a southerly direction on the easterly side, for a distance of 65 feet (approximately three spaces)" and by ADDING "Washington Street from its intersection with Railroad Avenue, easterly side, in a northerly direction for a distance of 173 feet and from a point 195 feet, easterly side, in a northerly direction, a distance of 105 feet to the MBTA train tracks;" AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

C) CC2013-003 (Verga) Amend GCO Chapter 22, Sec. 22-270 and Sec. 22-291 re: Magnolia Avenue (Cont'd from 02/04/13)

**CITY OF GLOUCESTER
TRAFFIC COMMISSION**

**A meeting was held on Thursday February 7th, 2013 at 6:00 p.m.
in the third floor conference room
at Gloucester City Hall**

The meeting was opened at 6:00 p.m. by Chairman Robert B. Ryan. Also attending were members Larry Ingersoll, Anthony Bertolino and Michael Mulcahey, City Councilor Steven LeBlanc and residents or representatives from the Centennial Avenue area Mike Devlin, Barbara Devlin and Mike Williams.

AGENDA

Order #CC2012-068 (Councilor Leblanc) ORDERED that the GCO Sec. 22-287 "Disabled veteran, handicapped parking" be amended by

DELETING 133 Washington Street (in front of the Azorean Restaurant) one space on the easterly side, beginning at a point 65 feet in a southerly direction from pole #27-1, for a distance of 20 feet (one space), and by

ADDING a space on Washington Street, easterly side, from a point 173 feet from Railroad Avenue for a distance of 22' in a northerly direction; and further

ORDERED that the GCO Sec. 22-274 "Two-hour parking" be amended by

DELETING Azorean lot, after the current entrance, and beginning ten feet from pole #27-1, in a southerly direction, on the easterly side, for a distance of 65 feet (approximately three spaces), and by

ADDING Washington Street from its intersection with Railroad Avenue, easterly side, in a northerly direction for a distance of 173 feet and from a point 195 feet, easterly side, in a northerly direction, a distance of 105 feet to the MBTA train tracks.



After a discussion, a MOTION was made, seconded and PASSED to APPROVE the order as written. This order slightly relocates the handicapped space in front of the Azorean Restaurant to better serve their handicapped entrance.

(Two sections where changes occur)

II. Beach Parking:

A. Sticker Eligibility:

CITY CLERK
GLOUCESTER, MA

13 MAR 27 PM 1:49

1. RESIDENT STICKER criteria:

a. Domiciled Residents of Gloucester, verified with vehicle registration and other supporting documentation, if required. Include copy of lease agreement if car is leased.

a. Domiciled Residents of Gloucester, verified with vehicle registration showing Gloucester address. Include copy of lease agreement if vehicle is leased

b. Non-domiciled Residents of Gloucester who own residential property in Gloucester, verified with a copy of their real estate property tax bill, vehicle registration and a copy of vehicle lease/rental agreement if the vehicle is leased/rented.

b. Non-domiciled Residents who own residential property in Gloucester including Senior Citizen property owners, (2 stickers per owner per season), verified with vehicle registration and copy of one of the following: Real Estate tax Bill, Deed, Schedule of Beneficiaries or Trust Documents. Include copy of lease agreement if vehicle is leased.

~~c. Non-domiciled Senior Citizens of Gloucester, who own residential property in Gloucester, verified with a copy of their real estate tax bill, vehicle registration and a copy of vehicle lease/rental agreement if vehicle is leased / rented.~~

d. Non-domiciled college student in a full time student status and living at college, verified by a current and valid college identification card, and documentation showing proof of linkage to Gloucester residency.

c. Domiciled Resident's Minor Child (under 21) living at college, verified by vehicle registration, a valid college ID, and documentation showing proof of linkage to Gloucester residency.

~~e. Legal owner (beneficiary) of real estate property held in trust, verified with a copy of the trust document, real estate tax bill, vehicle registration and vehicle lease/rental agreement if vehicle is leased or rented.~~

f. Armed Forces Service members stationed in Gloucester, verified with vehicle registration and an official letter from their Commanding Officer confirming permanent stationing. Include copy of lease agreement if car is leased.

d. Servicemen stationed in Gloucester, verified with vehicle registration and letter from Commanding Officer confirming residency. Include copy of lease agreement if vehicle is leased.

g. User fees: see Appendix A.

2. NON-RESIDENT STICKER criteria:

- a. Non-Domiciled Residents who rent property; must be for a minimum of 60 days and verified with a lease agreement, vehicle registration and other supporting documentation, if required. Include copy of lease agreement if car is leased.
- a. *Non-domiciled Residents who Rent (minimum of 60 day lease), verified with vehicle registration, copy of rental lease agreement signed by landlord, and cancelled rent check. Include copy of lease agreement if vehicle is leased.*
- b. Domiciled Residents of Essex and Rockport, verified with vehicle registration and copy of their driver's license. Include copy of lease agreement if car is leased.
- c. All other Non-Residents of the City of Gloucester, no more than 200 stickers to be sold annually. Include copy of vehicle registration and lease agreement if car is leased.
- c. *All other Non-residents (200 stickers available per season), verified with copy of vehicle registration. Include lease agreement if vehicle is leased.*
- d. User fees: see Appendix A

3. SENIOR CITIZEN STICKER criteria:

- a. Domiciled Senior Citizen Residents of Gloucester, age 65 and older, verified with their vehicle registration and driver's license. Include copy of lease agreement if car is leased.
- b. A Senior Citizen sticker carries residency status for the purpose of parking in "Resident Sticker Parking Only" designated areas.
- c. The Senior Citizen must be in the car when parking at Beach or Resident Sticker locations
- d. User fees: see Appendix A

4. GUEST VOUCHER criteria:

- a. Motel, hotel, guest house, camp ground owners, and licensed innkeepers only may receive bulk issue of beach parking guest vouchers for the current season as needed for issue to guests that are actually booked into accommodations at their establishments.
- b. Vouchers will only be issued to establishments that show State Room Tax # or valid Federal Employer ID Number, which ever applies. This procedure is subject to review by the Director of Public Works and abuse may result in revocation of Vouchers.
- c. Vouchers shall be valid for one day only, Memorial Day to Labor Day, 8:00am to 3:00pm. Reduced rates for late arrivals do not apply to Guest Vouchers. Vouchers are non-negotiable and non-transferable
- d. *Vouchers must be stamped with the name of the issuing establishment along with the current date in order to be accepted. If the establishment does not have a stamp the name and date must be handwritten on the voucher to be accepted. Blank vouchers will be turned away.*
- e. User Fees: see Appendix A.

B. Issue restrictions:

1. *Domicile is determined by Vehicle Registration.* All stickers will be issued to a vehicle based on registration and property ownership, and not to a person or residence, except senior citizen stickers.
2. Senior citizen stickers will be issued to a qualifying vehicle (based on registration), together with the qualifying individual (based on age) for his/her exclusive use. The qualifying individual must be present in the vehicle for the vehicle to receive exempted admittance. There is a limit of one senior citizen sticker per qualifying individual / vehicle combination.
3. A Non-Resident Senior Citizen who otherwise qualifies for a resident sticker as a non-resident property

- owner, may obtain a resident senior sticker upon payment of the appropriate resident sticker fee.
4. A Resident Senior Citizen who qualifies for and receives a Senior Citizen sticker, may also receive a resident sticker for the same vehicle upon payment of the appropriate resident sticker fee.
 5. ~~Non-Domiciled Gloucester residential property owners may receive a beach sticker as the owner(s) of record, with a maximum of two stickers per owner.~~
 6. A ***Domiciled*** resident can get a sticker for a company owned car if they have a letter, on company Stationery, signed by an officer of the firm, stating the employee has exclusive use of the vehicle. The employee must provide proof of residency.
 7. Personal property ownership does not qualify as real estate property ownership for the purpose of establishing proof of residency.
 9. Dealer ***and Repair*** plates are not acceptable as proof of registration, real estate or property ownership or residency. ***do not qualify for any type of sticker.***
 9. All stickers shall be permanently affixed to the approved vehicle at the time of issuance. Stickers shall be affixed to the extreme lower left corner of the front windshield or to a driver's side window.
 10. Loose stickers will not be honored.
 11. To prevent confusion, misunderstanding and delays at the parking lot entrance gate, all patrons will be asked to remove all expired stickers.
 12. All stickers and guest vouchers are non-transferable, and non-negotiable, ***and non-refundable.***
 13. Stickers expire at the end of the calendar year in which issued, except senior citizen stickers which will be issued in five year increments beginning in 2011 and shall expire in year dates ending in zero and five.

(Example of what final changes would appear as)

BEACH & STAGE FORT PARK REGULATIONS

Effective April 1, 2010

CITY CLERK
GLOUCESTER, MA

13 MAR 27 PM 1:49

I. Schedule of Operations:

A. Good Harbor & Wingersheek Beaches

1. Access to Parking Lots:
 - a. Seasonal: Gates opened April 1 to October 31 annually
Gates closed November 1 to March 31 annually
 - b. Daily in Season: Gates opened at 8:00am and locked at 9:00pm
 - c. Vehicles in beach parking lots shall be placed only within areas designated by the Director of Public Works or his agents.
 - d. Vehicles (except City vehicles engaged in beach maintenance) including off-road vehicles, motorbikes, mopeds, motorcycles, trucks, dune buggies, and snowmobiles are prohibited on beaches or dunes at Good Harbor and Wingersheek beaches without authorization.
2. User Fees:

Parking fees may be collected from May 1 to September 30 annually and shall be collected daily from Memorial Day to Labor Day, in accordance with the schedule of fees established in Appendix A.
3. Certified Lifeguards:

Red Cross certified lifeguards shall be on duty daily, weather permitting, from 9:00am to 5:00pm from Memorial Day to Labor Day. Weather permitting, lifeguards may also be on duty weekdays and weekends during May and September.
4. Snack Bars:

Snack bars may be open weekends during May and September and shall be open daily from Memorial Day to Labor Day, weather permitting. Hours of operation shall be from 9:00am to 6:00pm daily.
5. Rest Rooms:

Rest rooms may be open weekends during May and September and shall be open daily from Memorial Day to Labor Day. Hours of operation will be from 8:00am to 8:00pm daily. The restrooms may be closed early during periods of inclement weather when parking lot operations are also closed.
6. Bike Racks:

At Good Harbor Beach, bicycles are allowed only at the concession, and at the bike rack on Nautilus Road and not on the footbridge.

B. Stage Fort Park

1. Access to Parking Lots:
 - a. Seasonal: Gates opened April 1 to October 31 annually
Gates closed November 1 to March 31 annually.
 - b. Daily in Season: Gates opened at 8:00am and locked at 9:00pm.
 - c. Vehicles in parking lots shall be placed only within areas designated by the Director of Public Works or his agents.
 - d. Vehicles (except City vehicles engaged in beach maintenance) including off-road vehicles, motorbikes, trucks, dune buggies, and snowmobiles are prohibited on beaches and within the enclosed areas of Stage Fort Park without authorization.
2. User Fees:

Parking fees may be collected from May 1 to September 30 annually, and shall be collected daily from Memorial Day to Labor Day, in accordance with the schedule of fees established in Appendix A.

3. Certified Lifeguards:
Red Cross certified lifeguards shall be on duty daily, weather permitting, from 9:00am to 5:00pm, Memorial Day to Labor Day at Half Moon Beach only.
4. Snack Bars:
Not applicable
5. Rest Rooms:
Rest rooms may be open weekends during May and shall be open daily from Memorial Day to Labor Day, 8:00am to 6:00pm; and during special events as required. The restrooms may be open during the months of September and October from 9:00am to 6:00pm daily or to coincide with the hours of operation of the Visitor Center.
6. Permits – Group Functions and Picnic Areas:
 - a. Groups of 25 persons or more shall be required to obtain a group permit for the general use of park facilities and the dedicated use of a group picnic area.
 - b. Individuals shall be required to obtain a permit for the dedicated use of the Bandstand (Gazebo), Rose Garden, beach areas and group picnic areas.
 - c. Designated group picnic areas may be reserved in conjunction with the issuance of a group permit. Group picnic areas are designated as: Area A – the hollow area to the rear (east) of the rest facility building, Area B – the area to the south of Tablet Rock, Area C – the upland area to the far west of the volleyball court.
 - d. Catered events may be conducted in the designated picnic areas in conjunction with a group permit.
 - e. User fees: see Appendix A.

C. Niles, Pavilion, and Plum Cove Beaches:

1. Parking Restrictions:
There shall be resident sticker parking only in designated areas at Niles and Plum Cove beaches (Ord. – 22-270.1).
2. Open Parking:
Pavilion beach
3. Certified Lifeguards:
Red Cross certified lifeguards shall be on duty daily, weather permitting, starting Father’s Day weekend through Labor Day 9:00am to 5:00pm, Pavilion beach excepted.

D. Closing of Beaches & Parks:

The Director of Public Works, as well as legally-authorized public health or other law enforcement officials, shall have discretion to close city beaches and parks to the public should questions of public health or safety arise. Parking fees will not be refunded. Signs shall be posted during times when beaches are open but there are no lifeguards on duty.

E. Beach and Park Rental:

1. Beaches, parks, playgrounds and other outdoor recreational facilities may be rented out in whole or in part for commercial use and social activities when such use does not conflict with permitted use.
2. User fees: see Appendix A

II. Beach Parking:

A. Sticker Eligibility:

1. RESIDENT STICKER criteria:
 - a. Domiciled Residents of Gloucester, verified with vehicle registration showing Gloucester address. Include copy of lease agreement if car is leased.
 - b. Non-domiciled Residents who own residential property in Gloucester, including Senior Citizen property owners, (2 stickers per owner per season), verified with vehicle registration and a copy of one of the following: Real Estate Tax Bill, Deed, Schedule of Beneficiaries or Trust Documents. Include copy of lease agreement if the vehicle is leased.

- c. Domiciled Resident's Minor Child (under 21) living at college, verified by vehicle registration, a valid college identification card, and documentation showing proof of linkage to Gloucester residency.
- d. Servicemen stationed in Gloucester, verified with vehicle registration and an official letter from their Commanding Officer confirming permanent stationing. Include copy of lease agreement if car is leased.
- g. User fees: see Appendix A.

2. NON-RESIDENT STICKER criteria:

- a. Non-Domiciled Residents who rent (minimum of 60 day lease), verified with vehicle registration copy of rental lease agreement signed by landlord, and cancelled rent check. Include copy of lease agreement if car is leased..
- b. Domiciled Residents of Essex and Rockport, verified with vehicle registration and copy of their driver's license. Include copy of lease agreement if car is leased.
- c. All other Non-Residents (200 stickers available per season), verified with copy of vehicle registration. Include copy of lease agreement if vehicle is leased.
- d. User fees: see Appendix A

3. SENIOR CITIZEN STICKER criteria:

- a. Domiciled Senior Citizen Residents of Gloucester, age 65 and older, verified with their vehicle registration and drivers license. Include copy of lease agreement if car is leased.
- b. A Senior Citizen sticker carries residency status for the purpose of parking in "Resident Sticker Parking Only" designated areas.
- c. User fees: see Appendix A

4. GUEST VOUCHER criteria:

- a. Motel, hotel, guest house, camp ground owners, and licensed innkeepers only may receive bulk issue of beach parking guest vouchers for the current season as needed for issue to guests that are actually booked into accommodations at their establishments.
- b. Vouchers will only be issued to establishments that show State Room Tax # or valid Federal Employer ID Number, which ever applies. This procedure is subject to review by the Director of Public Works and abuse may result in revocation of Vouchers.
- c. Vouchers shall be valid for one day only, Memorial Day to Labor Day, 8:00am to 3:00pm. Reduced rates for late arrivals do not apply to Guest Vouchers. Vouchers are non-negotiable and non-transferable.
- d. Vouchers must be stamped with the name of the issuing establishment along with the current date in order to be accepted. If the establishment does not have a stamp, the name and date must be handwritten on the voucher to be accepted. Blank vouchers will be turned away'
- e. User Fees: see Appendix A.

B. Issue restrictions:

1. Domicile is determined by Vehicle Registration. All stickers will be issued to a vehicle based on registration and property ownership, and not to a person or residence, except senior citizen stickers.
2. Senior citizen stickers will be issued to a qualifying vehicle (based on registration), together with the qualifying individual (based on age) for his/her exclusive use. The qualifying individual must be present in the vehicle for the vehicle to receive exempted admittance. There is a limit of one senior citizen sticker per qualifying individual / vehicle combination.
3. A Non-Resident Senior Citizen who otherwise qualifies for a resident sticker as a non-resident property owner, may obtain a resident senior sticker upon payment of the appropriate resident sticker fee.
4. A Resident Senior Citizen who qualifies for and receives a Senior Citizen sticker, may also receive a resident sticker for the same vehicle upon payment of the appropriate resident sticker fee.
5. A Domiciled resident can get a sticker for a company owned car if they have a letter, on company stationary, signed by an officer of the firm, stating the employee has exclusive use of the vehicle. The employee must provide proof of residency.
7. Personal property ownership does not qualify as real estate property ownership for the purpose of establishing proof of residency.
8. Dealer and Repair plates do not qualify for any type of sticker

9. All stickers shall be permanently affixed to the approved vehicle at the time of issuance. Stickers shall be affixed to the extreme lower left corner of the front windshield or to a driver's side window.
10. Loose stickers will not be honored.
11. To prevent confusion, misunderstanding and delays at the parking lot entrance gate, all patrons will be asked to remove all expired stickers.
12. All stickers and guest vouchers are non-transferable, non-negotiable, and non-refundable.
13. Stickers expire at the end of the calendar year in which issued, except senior citizen stickers which will be issued in five year increments beginning in 2011 and shall expire in year dates ending in zero and five.

C. User Fees:

1. Parking fees: see Appendix A.
2. Sticker and voucher fees: see Appendix A.
3. All user parking fees, once paid, are nonrefundable.
4. Parking user fees shall routinely be collected at the full applicable rate at Stage Fort Park from 8:00am to 4:00pm daily.
5. Parking user fees shall routinely be collected at the full applicable rates from 8:00am to 3:00pm daily at Good Harbor Beach and Wingersheek Beach. From 3:00pm to 5:00pm a reduced rate of \$10 off the applicable weekday rate and \$10.00 off the applicable weekend/holiday rates shall be collected at both locations in order to equitably accommodate late arrivals. This reduced rate does not apply to Guest Vouchers.
6. When, at the option of the Director, Beach parking fees are collected on the weekdays or weekends before Memorial Day and after Labor Day, there will be a \$10 discount off the applicable daily rate to reflect non-peak season beach conditions.
7. Buses and vans that drop off passengers within the park or beach parking areas shall first pay the applicable parking fee regardless if the parking lot is used or not.
8. All stickers, including seniors, that are lost, stolen, destroyed, missing, confiscated, or invalidated due to a change in plates or registration will be charged a re-issuance fee at the time of application for a replacement sticker.
9. Exemptions: domiciled resident senior citizens only, age 65 and older. An issuance fee will be effective in 2011, which shall be prorated over a five year period.
10. Special Events: The Director of Public Works may establish nominal parking fees for groups, organizations and special events in order to cover city expenses of conducting the event.

D. Parking Restrictions:

1. Parking restrictions posted in and around beaches, park areas, and the Beach District (Ord. 22-176(b)) will be strictly enforced. Violators may be tagged and towed at owners expense.
2. Unattended children and pets shall not be left in vehicles in the beach and park parking lots.
3. All City beach and park employees (collectors, lot attendants, lifeguards, etc.), contract concession personnel, and contract rest room personnel that are residents of Gloucester, must have a current beach sticker in order to enter and park in the parking lot. Any non-resident employee will need to purchase a "employee pass for non-residents" at the price of a Resident beach sticker. This pass will be valid only on days the employee is working at the beach or park.
4. Employee and contractor vehicles shall be parked in the general use parking lot areas and will not be parked adjacent to concession facilities.
5. Vehicles, public and employee, shall not be parked closer than 30 feet to a collector booth.
6. Reserved parking areas for "resident sticker use only" may be established and made available for dedicated resident use from lot opening time up to 1:00pm daily, at which time the reserved parking areas will revert to unrestricted use.
7. There shall be "resident sticker parking only" on Witham Street, west side, from Thatcher Road to the beach; Niles Beach, westerly side, fronting on the beach; Plum Cove Beach parking lot, adjacent to the ball field; and Folly Cove Beach, between poles #356 and #357 (Ord. 22-270.1).
8. Except when space is reasonably available, the parking of buses at Good Harbor Beach at all times; and at Wingersheek Beach and Stage Fort Park on Saturday, Sunday and Holidays, shall be prohibited.

E. Enforcement:

1. Violation of sticker eligibility criteria and sticker issue restrictions may result in enforcement actions to include sticker confiscation, and/or ineligibility for sticker issuance for one succeeding calendar year.
2. Violation enforcement authority is vested in the Public Properties Operations Manager, Beach Constables, Parking Lot Supervisors of the DPW, and Treasurer/Collector.

III. Miscellaneous Restrictions:

A. Horses:

Horseback riding is prohibited on city beaches and in Stage Fort Park, year round.

B. Games & Sports:

Baseball, softball, football, archery, frisbee tossing, horseshoe pitching, golfing or any other rough-game sports or play is permitted only in areas designated by the Director of Public Works.

C. Inflatable Objects:

Use of inflatable toys, rafts, tubes, mattresses or other inflated objects and the use of all floating objects, except "boogie boards", in the water of all public beaches is prohibited. Boogie Boards will be permitted within the boundaries of a designated area to be located at the far eastern end of the public portion of Good Harbor Beach. A "boogie board" will be defined as a small 19" to 44" soft board comprised of foam, polyurethane, polystyrene, etc., with an attached wrist leash. Floating boards that do not meet this definition are prohibited from use on the beach.

D. Umbrellas, Tents, & Shelters:

Umbrellas must be properly anchored to prevent wind-caused accidents. No tents or shelters are allowed with the exception of sun shades and umbrellas.

E. Airplanes & Helicopters:

No airplanes or helicopters shall be permitted to take off or land from City beaches or park land (other than on official Government business). Violators will be reported to the Federal Aviation Agency.

F. Model Airplanes (Radio Control Aircraft):

Good Harbor Beach Parking Lot

1. Permitted to fly only when beach parking lot is not in operation (no attendant on duty).
2. Restricted to times when pedestrian and vehicle traffic are at a minimum.
3. Not permitted before 8:30am.
4. Shall fly over the parking lot and marsh areas, not the road or beach.
5. Noise levels will be restricted to an acceptable level (non-flow thru, expansion chamber mufflers only).
6. Pilots shall fly in a safe and responsible manner at all times.
7. Pilots will be responsible and liable for their actions.
8. Pilots will abide by regulations in effect and maintain a safe environment.
9. Pilots will be considerate of wetlands and wildlife.

G. Scuba or Skin Diving:

1. At no time will Scuba or skin divers be allowed to use underwater weapons of any type in waters off city beaches.
2. Snorkeling paraphernalia used by non-scuba or skin divers shall be restricted at the discretion of the lifeguards.

H. Boat Launching & Surfing:

1. Boat launching and landing are prohibited at all public beaches between the hours of 9:00 a.m. and 5:00 p.m., from Memorial Day to Labor Day, without the permission of the lifeguard.
2. Surfing is prohibited at all public beaches between the hours of 9:00 a.m. and 5:00 p.m., from Memorial Day to Labor Day, without the permission of the lifeguard.
3. Boardsailing shall be prohibited at all Gloucester City public beaches subject to the following exceptions:
 - a. At Niles beach, boardsailers may access the southeastern most 75 feet of public beach and shall be prohibited from the harbor channel.
 - b. At Cressey's beach, boardsailers may access only a 75 foot section of the beach located immediately to the west of the drive-through ramp in the seawall and shall be prohibited from

- the Harbor channel.
- c. At other public beaches boardsailing is prohibited between 9:00am and 5:00pm daily from Memorial Day to Labor Day.

I. Sand Dune Protection:

Motor vehicles of any kind are prohibited from driving on sand dunes at City beaches. Pedestrian or animal access to Dunes Conservation Areas is strictly prohibited.

J. Audio Devices:

Radios, portable stereos, so-called “boom boxes”, etc., are prohibited at City beaches and parks. Personal systems with individual speaker outlets (i.e. ear pieces, walkman, ear phones) are permitted.

K. Pets:

1. Dogs and other pets shall be prohibited from being on all public beaches from May 1 to September 15 of each year. Dogs on public beaches from September 16 to April 30 of each year shall be under direct control of the owner or keeper in accordance with the local Animal Control Ordinance.
2. Dogs and pets in Stage Fort Park shall be under direct control of the owner or keeper by leash at all times in accordance with the local Animal Control Ordinance.

L. Alcoholic Beverages Prohibited:

In accordance with state law and local ordinance, the unpermitted use of alcoholic beverages on all City beaches, parks, playgrounds, ball fields, and parking lots is prohibited. Bottles and glass of any kind are prohibited on city beaches, parks, playgrounds, ball fields, and parking lots.

M. Litter Control:

Rubbish and litter shall be deposited in trash receptacles, dumpsters, and / or bags provided by the City. Littering on city beaches, parks, playgrounds, ball fields, and parking lots is prohibited and punishable by fines up to \$100 per violation. Good Harbor, Wingaersheek, Niles and Plum Cove beaches have instituted a “Carry In – Carry Out” policy. Beach goers must be prepared to take away all trash as there are no longer any trash receptacles on the beach for public use.

N. Conduct and Behavior:

All persons destroying public property or engaging in disorderly conduct will be prosecuted to the full extent of the law. Sleeping or camping on city beaches, parks, playgrounds, ball fields, and parking lots between 9:00pm and 8:00 am is strictly prohibited.

O. Open Fires Prohibited:

Open fires of any type are prohibited on city beaches and Stage Fort Park. Cooking is allowed with either gas or charcoal grills at Stage For Park only. All hot coals must be deposited in designated containers.

APPENDIX A

PARKING AND RENTAL FEES ESTABLISHED

1. Parking fees
a. SFP

Passenger car, SW, mini-van, SUV	\$10.00 weekdays
	\$15.00 weekends, holidays

Motorcycle	\$5.00 each
Van (8+ seats)	\$15.00 weekdays \$20.00 weekends, holidays
Bus (13+ seats)	\$20.00 weekdays \$25.00 weekends, holidays
Bus (26+ seats)	\$25.00 weekdays \$30.00 weekends, holidays
Guest Voucher	\$5.00 discount off the full daily rate

b. GHB/WING

Passenger car, SW, mini van, SUV	
8:00am to 3:00pm	\$20.00 weekdays \$25.00 weekends, holidays
3:00pm to 5:00pm	\$10.00 weekdays \$15.00 weekends, holidays
Motorcycle	\$5.00 each
Van (8+ seats)	\$25.00 weekdays \$30.00 weekends, holidays
Bus (13+ seats)	\$30.00 weekdays \$35.00 weekends, holidays
Bus (26+ seats)	\$35.00 weekdays \$40.00 weekends, holidays
Guest Voucher	\$10.00 discount off the full daily rate

2. Sticker fees:

a. Resident sticker

Domiciled resident	\$20.00
Non-resident property owner	\$20.00
Non-resident Senior Citizen property owner	\$20.00
Non-resident college student	\$20.00
Trust property owner (beneficiary)	\$20.00
Stationed Armed Forces Servicemen	\$20.00

b. Non-Resident sticker

Non-domiciled resident (+60 day renter)	\$50.00
Non-resident (Essex and Rockport)	\$250.00
Non-resident (200 available)	\$250.00

c. Senior Citizen sticker

Domiciled resident Senior Citizen (65+)	(\$5.00 effective 2011)
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3. Re-issue fee \$5.00

4. Beach and Park Rental fees:

Beach fee: off season (commercial)	\$250.00 daily
Beach fee: in season (Memorial to Labor) (commercial)	\$400.00 daily
Beach fee: non commercial	\$25.00 daily
Stage Fort Park: group area use permit (Sch, YMCA, Camp)	\$25.00 daily
Stage Fort Park: group area use permit – non catered	\$50.00 daily
Stage Fort Park: group area use permit – catered	\$200.00 daily

Stage Fort Park: Bandstand (Gazebo)	\$100.00 2 hr max
Stage Fort Park: Rose Garden	\$100.00 2 hr max
Stage Fort Park: off season, commercial	\$250.00 daily
Stage Fort Park: in season, commercial	\$400.00 daily

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4. Special Events:

The Director of Public Works may establish nominal parking fees for groups, organizations and special events in order to cover city expenses of conducting the event.